



**The Society for
Radiological Protection**

**TRUSTEES' REPORT AND FINANCIAL
STATEMENTS**

**FOR THE YEAR ENDED
31st DECEMBER 2023**

Edited by:

**Phil Morgan-Brown
Honorary Treasurer**

**Mary Allan
Honorary Secretary**

**Approved:
For SRP Council**

**Jennifer Humphries
President**

SRP/Annual Report 2023
Issue 1
31 March 2024

ABBREVIATIONS

AI	Artificial Intelligence
AOrg	Affiliated Organisation
ASC	SRP Awards and Sponsorship Committee
BMJ	British Medical Journal
BNMS	British Nuclear Medicine Society
CLIPS	SRP Committee for Liaison with IRPA & Partner Societies
CRadP	Chartered Radiation Protection Professional
CT	Computed Tomography
EA	Environment Agency
EMF	Electromagnetic Fields
EMFOR	SRP Electromagnetic Fields and Optical Radiation Committee
GPG	Good Practice Guide
HNAC	SRP Honours & Nominations Committee
HSE	Health and Safety Executive
IAEA	International Atomic Energy Agency
ICRP	International Commission on Radiological Protection
IRadP	Incorporated Radiation Protection Professional
IRMF	Ionising Radiation Metrology Forum
IRPA	International Radiation Protection Association
IT	Information technology
JRP	Journal of Radiological Protection
MBE	Member of the British Empire
NPL	National Physical Laboratory
ONR	Office for Nuclear Regulation
PET	Positron emission tomography
PS	Partner Societies
QPSC	SRP Qualifications & Professional Standards Committee
RAC	SRP Registration Approval Committee
REPPiR	Radiation (Emergency Preparedness and Public Information) Regulations
RGG	SRP Rising Generations Group Committee
RPA	Radiation Protection Adviser
RPA 2000	Non-profit making company for certifying competence for radiation protection professionals
RPC	Radiation Protection Council
RPT	SRP's Magazine: Radiation Protection Today
SEPA	Scottish Environment Protection Agency
SI	Système international
SNNILG	Scottish Non Nuclear Industries Liaison Group
SRP	The Society for Radiological Protection
StaRR	SRP Strategic & Risk Review Committee
TechRadP	Technical Radiation Protection Professional
TG	Topic Group
ToR	Terms of Reference
UK	United Kingdom
UKAEA	UK Atomic Energy Authority
UKHSA	UK Health Security Agency
WINS	World Institute for Nuclear Security

CONTENTS

Legal & Administrative Information	4
Narrative, Public Benefit & Risk Management	5
President's Review	6
Committee Reports	
Professional Standards Directorate	7
Awards and Sponsorship Committee	7
Membership Committee	7
Qualification and Professional Standards Committee	7
Registration Approval Committee	8
Science and Technology Directorate	8
EMF and Optical Radiation Committee	8
Legislation and Standards Committee	9
Medical Committee	9
Metrology and Measurement Science Committee	9
Non-Nuclear Industries Committee	10
Nuclear Industry Committee	10
Research and Teaching Committee	10
Source Security and Emergency Preparedness Committee	10
Engagement Directorate	11
Communications Committee	11
Events Committee	11
Committee for Liaison with IRPA and Partner Societies	11
Journal Board	12
Magazine Committee	12
Outreach Committee	13
Rising Generations Group Committee	13
Scottish Committee	13
Affiliated Organisations	13
The Champions Programme	14
Operations Directorate	14
Governance Committee	14
Strategy and Risk Review Committee	14
Honours and Nominations Advisory Committee	15
Radiation Protection Council	15
Heads of Profession Network	15
Treasurer's Review	16
Independent Examiner's Report	18
Statement of Financial Activities	19
Balance Sheet	20
Notes to the Financial Statements	22

Legal and Administrative Information

- a. The name of the society is “The Society for Radiological Protection” and its official abbreviation is “SRP”.
- b. The Society is a Registered Charity in England & Wales Number 1122804. The Society is governed by the grant of a Royal Charter which is supported by Bylaws & Regulations. It is a company incorporated by Royal Charter (RC820).
- c. The names of Council members (who are also the charity trustees) for 2023 were as follows:

Officers

Mrs J Humphries	President	(from AGM 2023)
Mr J Thurston	Immediate Past-President	(from AGM 2023)
Mrs M Allan	Hon Secretary	
Mr P Morgan-Brown	Hon Treasurer	

Directors

Mr A Rankine	Professional Standards	(until AGM 2023)
Mrs A Holburt	Professional Standards	(from AGM 2023)
Dr C A Perks	Science & Technology	
Ms S Hunak	Engagement	
Mrs M Allan	Operations	

Mr P Ahmet		
Dr S Bloomer		
Mrs S Graham		(from AGM 2023)
Mr J Harrison		
Dr M Lockyer		
Mr I Lucas		
Mrs J Reay		
Mr G Teague		(from AGM 2023)

- d. The address of the principal office is The Society for Radiological Protection, DS009 Dartington Hall, Dartington, Devon TQ9 6EN.
- e. The Society’s principal bank is Barclays Bank plc, Leicestershire LE87 2BB.
- f. The Society’s auditors are Easterbrook Eaton, Cosmopolitan House, Old Fore Street, Sidmouth, Devon EX10 8LS.

Narrative

SRP is a society of persons engaged in medicine, science, technology and other professions joined together in membership of a scientific and learned Society which prohibits profit or gain to its membership out of its funds and property. The function of the Society is primarily to promote and advance, and to disseminate to the public advantage, information on and knowledge of the science and art of radiological protection and allied fields.

The Society's governing body is the Council which delegates work to its committees for the day to day running of the Society's activities. The Council of the Society met on four occasions during 2023 and considered reports from the Society's Directorate Boards and their committees. Summaries of each committee's activities are given in this report. Two of the four Council meetings in 2023 took place virtually.

Harris Associates has continued to provide administrative support from its office in Devon. The arrangements continue to work well, and Council is very pleased with the support provided.

The Society's *Journal of Radiological Protection* continues to be a respected publication for the dissemination of high-quality scientific papers relating to radiological protection. It is internationally recognised as the home of good scientific papers in the field of radiation protection, which reflects well upon SRP and its image around the globe.

There has been continuing demand for the Society's job advertisement service during the year and bookings made reached the highest number yet, with 60 advertisements being distributed (there were 42 in 2022). The *Weekly* e-newsletter to members continues to be well received with 49 sent out during 2023; in addition 5 e-newsletters for RGG members were circulated as well as 2 e-newsletters specifically for the Affiliated Organisations.

All Boards, committees and Groups have reviewed their Terms of Reference (ToRs) and their objectives and strategies which have been amended and updated as appropriate.

Public Benefit

By virtue of our declared objects stated above, The Society for Radiological Protection satisfies the Public Benefit Requirement. The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Risk Management

The Trustees of The Society for Radiological Protection are responsible for the management and control of the charity. They aim to ensure that every effort is made to identify and manage the risks faced appropriately, and minimise any adverse effects, whether internal or external, through the risk management policy. Under Trustee guidance, each Directorate Board regularly examines the principal areas of the Charity's operations and considers the major risks found in each area, following Charity Commission Guidelines (CC26). SRP has established a committee to lead on risk review and report back to Trustees any risks which are not mitigated to an acceptable level for day-to-day operations, including insurance cover where appropriate. Items of risk and appropriate management of them are discussed at the regular Directorate Board meetings and reported back to Council, to ensure continued appraisal of SRP's systems: operational, financial and managerial.

President's Review 2023/24

I can't believe I have been the SRP President for almost a year; in some ways it is going so fast, in others I can't believe how much I have done since taking over the role from Jim Thurston.

The start of my Presidency was a literal baptism of fire, with the Annual Conference in Aberdeen in April 2023 being disrupted by a small fire in the headquarters hotel. No one was harmed and all we lost were a few hours' sleep but, on the night of the Annual Dinner, those hours are precious. The decision was made to not run the morning of the final day of the conference so those with a disturbed night could grab a few hours of rest with the conference resuming at lunchtime. Thank you to everyone who was affected for your understanding and calm when faced with unexpected circumstances. We finally ran that session of the conference virtually at the end of June (members can watch this presentation [here](#)).

Outside of the fire – the 2023 conference was SRP's 60th Anniversary celebration with lots of past presidents in attendance to celebrate and there was even a cake. The exhibition was one of the largest we have ever had, and the range of presentations was wide and varied.

We launched the Strategic Delivery Plan at the Aberdeen conference and progress will be reported at this year's conference in Eastbourne. This takes the key themes from the Strategic Plan and breaks it down into Delivery Commitments and then places Specific, Measurable, Achievable, Realistic and Timebound (SMART) actions for the Directorates and Committees to complete. This should enable you (our members) to be able to see what we are doing towards achieving the Strategic Plan. There is a [page on MySRP](#) specifically on the Strategic Plan and its progress.

I had a quiet summer and then September hit and it felt like I was away at least one night most weeks on SRP business. In October I went with Jim to the European IRPA Presidents' meeting in Vienna, where we asked for support for the 7th European IRPA Congress which SRP is hosting in Liverpool on 1-5 June 2026. Then in November I travelled to Japan to represent SRP at the ICRP Symposium, where I got to meet some of the SRP members who are active in ICRP as well as have a science update on some of the topics I haven't thought about since studying for my degree 20+ years ago. We also offered to support ICRP in their ongoing review of the System of Radiation Protection.

In November Jim and I met our new Patron, Lord McNicol of West Kilbride at the House of Lords, where we discussed SRP, our key priorities and how he could support us going forward. We invited him to Eastbourne and he kindly took up our offer to speak to the membership in person at the Conference.

SRP has organised a wide programme of events, both in person and online. I have attended a great number of these and am always surprised by the depth and range of talks delivered.

Spring brings another round of meetings and I am off travelling again; I am especially looking forward to being involved in SRP's first Careers event in Birmingham in March. We have attended University careers fairs previously, but this is the first time SRP has organised a radiological protection careers event and it is being led by our Affiliated Organisations, many of whom are speaking and exhibiting at the event.

I look forward to what 2024/25 will bring!

Jennifer Humphries CRadP MSRP
president@srp-uk.org

Professional Standards Directorate

Director: Alison Holburt/Ian Lucas

The Professional Standards Directorate and its four committees continue to oversee professional standards for the organisation and interface with the Radiation Protection Council (RPC). It is pleasing to see that membership increased to over 1700 by the end of 2023 with significant growth in applications from Associate and Affiliated Organisations. Also encouraging is the increase in IRadP applications. The CRadP, IRadP and TechRadP requirements and status will be reaffirmed with the quinquennial review by the RPC in 2024. At the end of the year Alison Holburt stepped down as Professional Standards Director and Ian Lucas was appointed by Council to fill the vacancy until the 2024 Annual General Meeting.

Awards and Sponsorship Committee

Chair: Neil Pierce, Secretary: Becky Varns

The Awards and Sponsorship Committee (ASC) oversees the Society's sponsorship schemes and facilitates the Jack Martin Award (Best Oral Presentation) and Philip Nicholson Award (Best Poster Presentation) at the Annual Conference. Following on from last year's success in the increase in applications, we have again seen a healthy increase in the number of requests for different sponsorship schemes. ASC has worked collaboratively with the Rising Generation Group (RGG) to ensure that the 2023 Annual Conference had a wide spread of judges for both RGG and ASC awards. ASC was able to contribute to the Charter's objectives by granting an award for the Research and Innovation Scheme and Higher Education Sponsorships to several students attending post-graduate courses in the fields of Medical Radiation Physics. We would like to thank the committee members for their dedication and, in some cases, for their many years of service on the committee; in particular we wish to acknowledge the contribution of David Read, who will shortly complete his second three year term of supporting the committee. We are currently looking to recruit new committee members to fill our vacancies and are open to application from new and experienced SRP members alike.

The SRP's 60th Anniversary Annual Conference in Aberdeen was highly successful with some excellent presentations throughout the three days. We predict a continued increase in the number of requests for sponsorship and are looking at ways in which we can develop and improve our awards programme. As always we are grateful to SRP for its continued support for the provision of Awards and Sponsorship to encourage and develop our Radiation Protection Specialists.

Membership Committee

Chair: George Sallit, Secretary: Phil Tattersall

The Committee continues to run efficiently with all the work done via the forum. At the end of 2023, total membership stood at 1705, a net increase in membership of 63 since the end of 2022 with 105 new members joining and 42 members leaving the Society through death, resignation or lapsed subscription. A working group was established to look at ways of encouraging membership applications.

It is with deep regret that the Society has learned of the deaths, since the publication of the last Trustees' Report, of Ray Edwards, Bob Gardiner and Keith Harding.

Qualifications and Professional Standards Committee

Chair: Joanne Stewart, Secretary: Katrina Clark

The Qualifications and Professional Standards Committee has had a better year with respect to membership with two new members recruited early in 2023. Unfortunately, it is still the case that membership is rather biased towards the nuclear sector with no representation from academia and limited input with respect to "small user" issues. However, a number of current members come to the end of their terms of office this year and hopefully this will present an opportunity for some fresh input.

The notable output over the year has been the establishment and progress of the working group taking forward the Development of Competence Standards for Qualified Persons. The group has met twice with work progressing via correspondence between meetings. It is due to report its first draft to QPSC in Spring 2024.

Towards the end of the year, considerable discussion was given over to the feasibility of a QPSC led event in the SRP calendar, possibly in 2025. The objectives of such an event would be a) to help raise the profile, and understanding, of QPSC and b) to flag and discuss current issues, initiatives etc in radiation protection training and professional development opportunities in general. The proposal was put to our Directorate where it obtained approval in principle along with the suggestion that a combined event with RGG might be of value. This matter will be taken further throughout 2024.

The two RPA 2000 representatives continued to support RPA 2000 with respect to its ongoing workstreams.

Registration Approval Committee

Chair: Roger Collison, Secretary: Scott Kinnear

The Registration Approval Committee (RAC) is appointed by Council under the Professional Standards Directorate to develop and implement SRP arrangements related to applications for, and maintaining registration as, Chartered Radiation Protection Professional (CRadP), Incorporated Radiation Protection Professional (IRadP) and Technical Radiation Protection Professional (TechRadP).

A presentation outlining the application process and assessment criteria has been produced and is available on request. Recruitment has increased the pool of assessors available to support the CRadP, IRadP and TechRadP application process.

The committee's focus going forward is continued review, management and processing of registration applications, annual audit of Registrants' Continuing Professional Development activities and supporting a forthcoming Radiation Protection Council audit of the SRP registration arrangements.

Science & Technology Directorate

Director: Chris Perks

The Directorate's remit includes both ionising and non-ionising radiation across both nuclear and non-nuclear sectors. This includes the medical sector, research and teaching, and source security and emergency preparedness, as outlined in the reports below. A key element of our responsibilities is to monitor and to engage in consultations on national and international regulations and standards, including their implementation. Members of SRP represent both formally and informally the UK's view on a wide range of organisations developing current and future regimes including, for example, IAEA and ICRP. Key ongoing issues include the ongoing requirement from HSE and ONR for consents under the recent new procedures. Committees are also engaged in promoting good practice, for example: by the preparation and revision of Good Practice Guides; leaflets on specific topics; the presentation of webinars; contributions to meetings and conferences; and contributions to the SRP magazine *Radiation Protection Today*. Committees also respond to questions from members of the public received on our website in a timely and informative way. As part of our contribution to the Strategic Plan 2023 - 27, we are preparing a list of guidance available, identifying gaps in their scope and identifying new ones to be prepared.

EMF & Optical Radiation Committee

Chair: David Rawlings, Secretary: Nigel Turner

The Electromagnetic Fields and Optical Radiation (EMFOR) Committee provides a focal point within SRP for the consideration of relevant non-ionising safety issues, taking account of UK legislation and guidance. The EMFOR Committee advises on best practice in terms of assessing and managing EMF and optical radiation hazards and addresses relevant concerns, including those raised by members of the public.

Areas we have focussed on in 2023 include equipment used in non-destructive testing and devices used in hand-held laser welding and cleaning. In 2024 we will continue to raise awareness of EMF and optical radiation workplace hazards generally and will work to elevate the profile of non-ionising radiation safety matters across the SRP membership. Members of EMFOR will aim to contribute to SRPs outreach programme by supporting The Big Bang Fair.

Legislation and Standards Committee

Chair: Liz Thomas, Secretary: Nigel Reeves

The Committee raises awareness of, and, where appropriate, co-ordinates responses (as appropriate in consultation with other SRP Committees) on behalf of SRP, to:

- the introduction of new legislation, regulations, standards and guidance
- existing regulatory practices
- consultation exercises on new legislation, regulations, standards and guidance that have an impact on radiation protection.

Individual and corporate responses to consultations are encouraged by promoting upcoming consultations in *SRP Weekly*. It is noted that the Society provides a focal point of contact in the UK for international organisations, Government and Regulators in all matters related to Ionising Radiation.

It continues to co-ordinate quality and challenging responses to national and international consultations led by Government departments and agencies, such as regulators in the field of radiological protection and international organisations such as the International Atomic Energy Agency. Responses to consultations arising from IRPA are undertaken by CLIPS. The Committee continues to maintain the Regulations Information sheets which are available to members on the website.

Medical Committee

Chair: Sharan Packer, Secretary: Jennifer Poveda

The Committee supports those working in the medical and associated sectors (including veterinary and medical research) by providing education and information regarding radiation protection and safety via presentations at meetings and contributing to relevant publications.

We aim to address current issues, such as the impact of changes to relevant legislation or guidance, as well as liaising with the regulators and responding to consultations on future changes in the UK and internationally. During the year the committee collated and submitted comments on behalf of SRP to

The International Commission for Radiological Protection (ICRP) on:

- TG 109 draft report:- Ethics in Radiological Protection for Medical Diagnosis and Treatment.
- TG 117 Draft report:- Radiological Protection in PET and PET/CT.

The Department of Health and Social Care on:

- The draft revision of SI 2017 No 1322 - Ionising Radiation (Medical Exposure) Regulations 2017.

Medical Committee also provided several responses to members of the public who contacted SRP for advice. These were mainly concerns about radiation doses received from a series of CT scans and any associated risks.

The committee collaborated on a regular basis with other organisations such as the Institute for Physics and Engineering in Medicine and British Institute for Radiology by attending meetings, sharing and disseminating information relating to radiation protection.

Metrology and Measurement Science Committee

Chair: Tim Daniels, Secretary: Kate Crawford

The Metrology and Measurement Science Committee provides a focal point for the consideration of metrology best practice and development of new measurement science. This is achieved through engagement with the wider radiation metrology community via the Ionising Radiation Metrology Forum (IRMF) and the links the committee has with specialists in the field.

Following full review and re-issue of several NPL/SRP Good Practice Guides (GPGs) since 2020, the committee continues to write further GPGs to help ensure that knowledge is not lost for future generations. Two working groups are currently reviewing GPG 82 (Airborne radioactive particulate in the workplace) and GPG 114 (Tritium in air monitors), and the committee is also writing further guidance on subjects such as the commissioning of calibration facilities and unrevealed radiological instrumentation faults. The current set of reviewed guides can be downloaded [here](#).

Non-Nuclear Industries Committee

Chair: Mark Lyons, Secretary: Paul Attenborough

The Non-Nuclear Industries Committee represents the interests of those involved in radiological protection in the UK non-nuclear sector. We have a broad range of representation on the committee from regulatory bodies including HSE, EA, SEPA and ONR together with a wide variety of industry representatives.

During 2023 we completed work on a number of sector specific Information leaflets to provide key requirements for dutyholders using ionising radiation. Along with this we also ran an event for dutyholders on 'Learning from Experience on Radioactive Materials Transport by Road'. During 2023 we also responded to a number of queries from industry and the public with queries relating to radiation protection.

Nuclear Industry Committee

Chair: Vicky Talbot, Secretary: Kim Vignitchouk

The Nuclear Committee represents the interests of those involved in radiation protection across the nuclear sector and of furthering the scientific/technical and career development amongst nuclear sector radiation protection professionals. To this end we are raising awareness within the committee members' own organisations for the promotion of IRadP and TechRadP. Committee members continue to take a keen interest in the implementation of the consents process and monitor its impact on the nuclear sector. Members of the committee contribute to webinars, conferences and meetings held by SRP and other organisations.

Research and Teaching Committee

Chair: Gwen Mott, Secretary: Louise Nicholson

The Research and Teaching Committee represents the interests of those involved in higher education, teaching and research and we remain involved with the new consents process as well as the re-registration process for X-ray equipment. The Committee continues to work on its lab design guide and has agreed to have these published as a series of mini-guides.

Source Security and Emergency Preparedness Committee

Chair: Graeme Morrice, Secretary: George Wattam

During 2023 committee members focused on the delivery of a Cyber Security Webinar, a Personal Security Webinar and the arranging and delivery of a REPIR Event in Leeds. The purpose of this one-day scientific meeting was to give an overview of the REPIR requirements for employers and radiation protection advisers (RPAs), share experience of how this has been implemented and discuss any related issues. This event was hugely successful in identifying and discussing issues raised and may require a further future event to conclude. The Committee Chair delivered a Security Update to the SRP Scottish Event held in Glasgow in December 2023, including an update on the latest revision of the Security Requirements for Radioactive Sources document. The Committee itself has seen a refresh with several SRP members with Emergency Planning and Response experience joining. Committee members are part of a small group assisting ONR with resolving transport of radioactive substances issues. The chair has been involved with the promotion of closer links with WINS, with events being run by WINS now being regularly advertised in *SRP Weekly*.

Engagement Directorate

Director: Sarah Hunak

Engagement Directorate is a group of SRP committees and networks which are involved with communicating to anyone, be that our own members (Communications Committee and Magazine Committee), our Partner Societies and IRPA (Committee for Liaison with IRPA and Partner Societies, CLIPS), our less experienced members (Rising Generations Group, RGG) or the general public about the science of Radiation Protection (Outreach Committee). Our *Journal of Radiological Protection* Editorial Board is also part of the Engagement Directorate, as this is about academic written communication. Events Committee plays a key role in communication to members and non-members, and includes our newly formed Webinar subcommittee, born from the covid pandemic, which allows us to more accessibly communicate to a wider spectrum of members and non-members both in the UK and also around the world. We also have the Champions Programme which is made up of SRP's points of contact in larger workplaces, and the Affiliated Organisation Representative – who is the voice on SRP Council of the rapidly growing number of Affiliated Organisations, as well as our newest committee, the Scottish Committee which represents the interests of members based in and working in Scotland, and works very closely with the Outreach Committee, hosting events in Scotland.

Communications Committee

Chair: Sarah Hunak

The Communications Committee is appointed by Council under the Engagement Directorate to facilitate communication internally within SRP and externally to key audiences and stakeholders regarding the activities and initiatives of the Society. These include communicating about our work in meeting our Charter objectives to promote, advance and disseminate, to the public benefit, knowledge of radiation protection and allied fields.

Events Committee

Chair: Pete Bryant, Secretary: Juliet Porter

The Events Committee manages and coordinates the Society's programme of scientific meetings and workshops. The aim of the events programme is to keep both our members and non-members aware of the current developments in the field of radiation protection, along with sharing learning and providing Continuous Professional Development. The committee plays a key role in delivering the overall objective of the Royal Charter in "promoting the science and art of radiation protection and allied fields for the public benefit" and in its sub-objective "to encourage, support and advance education and learning in radiation protection".

In the last year the Society ran ten in-person events, including the 60th Anniversary Conference. Eight webinars were run across the year including introductions to a range of topics from contamination control to radon risks.

Committee for Liaison with IRPA and Partner Societies (CLIPS)

Chair: Andy Bradley (BNMS), Secretary: Phil Tattersall

The Committee's work is primarily focused on delivering the Charter Objective to "promote, advance and disseminate, to the public advantage, knowledge in Radiation Protection"; though its work also has cross cutting elements that contribute to the other two Charter objectives. The key elements of progress this year have been:

- On behalf of UK, SRP has submitted its response to IRPA's Quadrennial survey of Associate Societies. A formal review of the responses will be produced by IRPA but initial indications are that improvements to the IRPA website and social media streams will be a common theme together with increased interactions between Associate Societies.
- Partner Societies were encouraged to participate in SRP outreach activities, notably The Big Bang Fair, and to contribute items for publication in both *Radiation Protection Today* and JRP.
- CLIPS acted as the conduit to PS for a working group formed by British Orthopaedic Association to consider a paper published in BMJ titled 'Protecting female healthworkers from ionising radiation at work'.
- The first application for use of the International Presence Fund was received and approved by CLIPs with 50% funding from SRP and 50% from the fund.
- Further attempts to hold a face to face meeting of PS Presidents during 2023 were, unfortunately, thwarted by diary clashes and disruption to train services but has now been arranged for 25th April 2024.

Journal Board

Editor: Mike Thorne, Deputy Editor: Richard Harbron

The *Journal of Radiological Protection* (JRP) is the Society's scientific journal, a joint enterprise with the Journal's publisher, IOP Publishing. The Journal Editorial Board is a committee jointly responsible to the Society and IOP Publishing, with a remit to maintain and improve the scientific quality of the content of the Journal and its standing in the radiological protection community. The Board includes members with a range of expertise of relevance to radiological protection from the UK and the EU and is supported by experienced International Editorial Advisers from further afield.

The activities of the Society are directed to promoting, advancing and disseminating, to the public advantage, knowledge of radiation protection; encouraging, supporting and advancing education and learning in radiation protection; promoting high professional standards for the public benefit. The Journal addresses all these activities and a high quality of peer review and the annual Bernard Wheatley Award help to encourage good professional standards in reporting studies of broad interest to a professional readership. Throughout the year, the Journal has continued to publish a wide variety of articles covering a wide range of topics.

One indicator of the success of the Journal is the internationally recognised "Journal Impact Factor", which has been maintained above 1.0 (an average of >1 citation in all journal papers per JRP paper published) for several years, extending to 2023. However, we recognise that the world of academic publishing is changing rapidly. A close working relationship is maintained with IOP Publishing to ensure that a pro-active position is maintained in these areas of change (e.g. in relation to the role of AI techniques in the authorship of papers). During the year Council agreed to support a print run of the JRP Special Issue Concerning Medical Management after High-Dose Radiation Exposures.

Magazine Committee

Editor: Trevor Jones, Deputy Editor: Maureen McQueen

The Magazine Committee is responsible for producing *Radiation Protection Today* (RPT), which was first published in 2021 and aims to become established as the magazine of the radiation protection profession. It is self-financing, with production and distribution costs covered by advertising, and is distributed free to both members and non-members. A proportion of members still receive RPT by post, but the environmental and other benefits of switching to a digital only subscription have been promoted. Hard copies are also provided to those Affiliated Organisations (AOrgs) and advertisers who have requested this, and printed copies are distributed from SRP and AOrg stands at SRP events. RPT is normally published twice a year but in 2023 it was agreed that, following the publication of Issue 5 (Summer 2023) it will now move to a spring/autumn publication schedule as this was felt preferable for increasing readership, rather than publishing in the summer holiday and festive months.

Outreach Committee

Chair: Steph Bloomer, Secretary: Val Atkinson

Outreach Committee's primary function is the organisation of SRP's Outreach activities for both adults and students to educate the public in radiation protection. 2023 saw a return of the annual Schools' Show. This year the age range was moved lower to primary school age recognising issues with attendance in the past. This was also the first year of the appearance of the SRP Bee mascot which was a massive success with students at both the Schools' Show and The Big Bang Fair.

2023 also saw the first ever in-person meeting of Outreach Committee to discuss forward strategy after many years of virtual meetings. Outreach Committee also wishes to acknowledge our Yellow T-shirt Team of volunteers who sit outside the core committee, but without whom Outreach would not be possible to the degree it currently is.

Rising Generations Group Committee

Chair: Helen Whitehead, Secretary: Lisa Smith

The Rising Generations Group (RGG) focuses on supporting the career growth of members within their first ten years of professional experience. Our goal is to actively engage in Society activities. Throughout 2023, the RGG has thrived, organising numerous events including a site visit to Sellafield Ltd in August, a conference for RGG members only and various online networking opportunities. Our dedicated committee consistently works to provide opportunities for collaboration and networking as well as continuously organising events for members. Additionally, the RGG Committee continues to receive interest from members to join as committee members.

Scottish Committee

Chair: Angela Wright, Secretary: Karen Gunn

The Scottish Committee represents the interests of members based in and working in Scotland and provides representation at the Scottish Non-Nuclear Industries Liaison Group (SNNILG). The Scottish Committee continues to have a strong membership with representatives from a wide range of organisations. This year we welcomed three new committee members as well as having a change of Chair and Secretary and we would like to thank everybody that has contributed to the work of the committee over the last year.

Members of the Scottish Committee worked with the Outreach Committee to develop and deliver the successful schools event in Aberdeen that was held in conjunction with the SRP Annual Conference in April. Continuing our tradition of having our annual in-person meeting at a location where we can meet fellow SRP members, this year we were kindly hosted by the University of Edinburgh Veterinary School and treated to a very interesting tour to show us some of the many uses of ionising radiation used in veterinary practice. In December 2023 we once again organised a successful one-day scientific meeting on 'Practical Radiation Protection' attended by over 70 delegates and exhibitors with speakers from a wide range of backgrounds sharing their radiation protection experience with us. It was also a great opportunity for networking and having some pre-Christmas fun with festive jumpers and a quiz.

Affiliated Organisations

Representative: Gary Teague

2023 has been another busy year in the role of SRP Affiliated Organisation Representative. Affiliated Organisation (AOrg) numbers have continued to increase and at the end of 2023 we had 80 AOrgs, which is a wonderful achievement. My main role in the year has been to help increase AOrg numbers and help publicise the now increasingly popular SRP Magazine *Radiation Protection Today*.

The Champions Programme

Lead: Gary Jackson-Burton

There are now 27 SRP Champions across 22 organisations. All are SRP members who are points of contact for the Society within their organisations. They act as communication hubs, disseminating and feeding back information and ideas between the Society and its members. Our Champions are drawn from the nuclear industry, regulation, project management services and universities (and the ambition remains to extend the network to include medical and veterinary industries). Communication is mainly through monthly meetings, which are kept short, typically no more than 20 minutes. These meetings share information and allow SRP to, for example, ask about the number of people likely to attend an event from each organisation, or request Champions to highlight a questionnaire to their colleagues.

The meetings are equally important for receiving information and ideas from the Champions. One such idea, now being developed, is for SRP to hold a short series of webinars aimed at technical grade workers. The Champions decided these should take a slightly different format from the current SRP webinars, in that they will be pre-recorded, to suit site workers who cannot easily arrange their day to accommodate training. Champions also engage with potential new members informally. They are also well-placed to encourage existing members to apply for professional registration, or a regrade, where appropriate. Now in its ninth year, the Champions Programme continues to support the Society, its members and their organisations.

Operations Directorate

Director: Mary Allan

The Operations Directorate brings together the committees and working groups that keep the Society running, in terms of finance, IT, governance issues and review of Society strategy and risks. Chairs of these committees meet, together with the Honorary Secretary, Honorary Treasurer, and other nominated Trustees as the Directorate Board to oversee committee activity and discuss priorities and any problems. Committees continue to meet mostly on-line.

Governance Committee

Chair: Peter Marsden, Secretary: Claire-Louise Chapple

The Governance Committee ensures the Society has a robust and effective suite of documentation, to enable SRP to meet the demands of being a professional body, a learned Society and a registered charity. The work of the committee also provides reassurance that SRP operates responsibly with respect to the environment, social and governance issues.

During the year, the committee has worked with Events and Outreach Committees to review and amalgamate policy and procedures relating to their activity. Society Regulations have been reviewed and updated and a number of queries and requests from Trustees addressed. A number of procedures were subject to routine review and update, including the Communications and Equality and Diversity policies. The committee also completed the audit of the Safeguarding, Responding to Enquiries, and Document Control procedures, and planned further audits for the following year.

The committee is currently completing the new business continuity plan and records management policy and will continue with a programme of review and audit, to ensure documents are effective, fit for purpose, and followed by members.

Strategy and Risk Review Committee

Chair: Simon Clark, Secretary: Carol Darbyshire

The Strategy and Risk Review Committee (StaRR) has supported the close out of the previous Strategic Plan. This plan was successful in many respects and the majority of the items have been delivered. One area of improvement suggested for the new plan was to make it easier to monitor through being less subjective. This has been accepted and the new Strategic Plan is more focussed. It is also supported by a monitoring spreadsheet that enables continuous monitoring of the Strategic Plan. A new role of Strategic Plan Monitoring Officer has been created to manage this spreadsheet and provide regular reports.

StaRR continues to monitor the SRP Risk Register. Now the Register has been established the main role is in ensuring key risks are being managed by the relevant Committees as few new risks are being brought to StaRR. StaRR continues to provide an annual report on the managed and outstanding risks to Council.

Committees Reporting Directly to Council

Honours and Nominations Advisory Committee

Chair: Karen Goldstone MBE, Secretary: Colin Partington MBE

The role of the Committee is based on suggestions from SRP membership to recommend annually to the SRP President and Council suitable recipients for one of the Society's honours - the Founders' Medal, Honorary Fellowship and the Dunster Lecturer. The Committee also considers individuals who should be nominated for a UK Public Honour and prepares detailed nominations for SRP to send to the Cabinet Office. Two nominations for UK Public Honours are currently with the Cabinet Office for consideration. The Committee continues to actively pursue means to receive timely nomination for SRP and Public Honours from the membership. In liaison with CLIPS, HNAC prepared a nomination from SRP for the Sievert Award to be presented at the IRPA World Congress in 2024 (IRPA16); unfortunately this nomination was unsuccessful.

Radiation Protection Council

SRP Licensor Representative: Peter Marsden

The Radiation Protection Council (RPC) maintains Registers of Chartered, Incorporated and Technical Radiation Protection Professionals. We also maintain the standards needed to attain registration. We have material on our website intended for the promotion of registration and its benefits to individuals and employers. We actively encourage relevant professional bodies to join the RPC as Licensees for the benefit of their members.

Within the 12 months to 31 December 2023, 12 CRaP and 3 IRaP have been added to the Registers.

SRP Network

Heads of Profession Network

The SRP Heads of Profession Network provides a forum for discussion and sharing of experience and good practice for SRP members and organisations interested in recruitment, retention, training and career development of radiation protection professionals. The network has been running since 2018 utilising an SRP forum page and SRP Microsoft Teams channel. Two meetings are held each year – the Spring meeting is face to face (UKAEA Culham in 2023) and the Autumn meeting is held via MS Teams. New members are always welcome – just contact admin. The network has grown to 58 members from 36 organisations. In addition to regular updates on membership, professional registration and RPA 2000, recent discussions have included the Nuclear Enterprise Skills Gap; Radiation Safety Working Group, Alpha Resilience Capability, Healthcare Workforce meeting, UKHSA Science and Engineering Profession and Tackling the Radiation Protection Skills Shortage.

Treasurer's Financial Review of 2023

Society income in 2023 (2022) was £576,088 (£471,152). Resources expended were £579,157 (£449,797) resulting in a net deficit of £3,069 (surplus of £21,355). After adjustments on fair value of investments, the net movement in funds was a reduction of £164 (gain of £13,091).

The total market value of investments held at 31 December 2023 was £132,725. Together with monies held in the Barclays Current and Savings Accounts of £330,835 there are sufficient reserves for 2024.

In 2023 there was a move to more face to face Committee and Council meetings. This was balanced with the learning from the coronavirus pandemic and the use of virtual attendance, and has helped manage expenditure against a backdrop of increased inflation on travel and meeting costs.

The subscription income of £121,212 was significantly higher than budgeted expectations of £106,000. Income from the share of professional registrations with the Radiation Protection Council (RPC) of £7,678 (7,769) was similar to 2022. The Society has recognised that the number of professional registrations is reducing and will be working to highlight the benefits and options available to members in gaining a professional registration.

Expenditure of the RPC was £8,259 (£6,997) resulting in a small surplus of £1,238 (£2,272). The long term aim is that the RPC will operate on a cost neutral basis.

The number of Affiliated Organisations increased to 80 at the end of 2023, with this number looking to grow in 2024. This is an important income stream for the Society, and we thank all the Affiliated Organisations for your support.

Event income was £289,003, and a significant increase over 2022, and this resulted in a surplus of £27,889. There were nine in-person events along with the 2023 annual conference with approximately 350 physical attendees, and a small number of virtual attendees.

The reduction in event surplus in 2023 was a result of the exceptional costs associated with the Society celebrating its 60th anniversary at the annual conference, in a large modern venue, and the large number of invited guests that celebrated with us. This resulted in a small deficit for the running of the annual conference.

The reduction in event surplus has impacted the 2023 accounts, although the Society is in a very strong financial position to absorb these additional costs at this time.

Although a celebratory year, learning from this has been taken forward for future events.

The Society continued to run the successful free webinars series (1902 registrations over the 8 webinars, with 65% of these being SRP members), and for which the Society has committed to continue jointly with AURPO.

The Society remains in a strong financial position to react to any significant challenges presented with regard to physical attendance events or increased financial pressures.

Outreach spend in 2023 was higher at £27,528 from that in 2022 (£20,712) and was mainly associated with attendance at the Big Bang Fair.

The Society continued charitable expenditure in 2023 with Awards Committee providing discretionary funding and the full range of awards (Jack Martin, Philip Nicholson, RGG Best Presentation, Bernard Wheatley, and the IRPA Young Professional) totalling £22,555, up from that in 2022 (£15,769).

The Society continued to support the Higher Education Scheme, which is aimed at supporting individuals undertaking under- or post-graduate courses in Radiation Protection.

The Society is in a sound financial position to increase spending in outreach, discretionary awards and the presentation awards in the coming years.

The Journal again provided a significant surplus in 2023. The SRP profit share from Journal sales resulted in a net surplus of £103,154 (86,458) for the Society.

Recruitment advertising income was £26,712, showing a small increase from that in 2022. The continued level of advertising demonstrates the value of the Society by advertisers in reaching a key target audience. The Society is committed to retaining this valuable income stream and thanks are extended to all those who chose to advertise through the Society.

The *Radiation Protection Today* magazine success continued, providing a small surplus of £2,775. Only one issue was published in 2023 compared with previous years due to a change in the publication schedule from summer/winter to spring/autumn. The magazine provides a valuable route to engage with our members and potential members. Thank you to all those involved and those who chose to advertise in the magazine.

To provide support to the Society's volunteers, Wellbeing training was provided at a cost of £3,980.

Administrative support for the Society continues to be provided by Harris Associates. Administrative services costs in 2023 were £139,605, and in line with the agreed contract and additional asks of Harris Associates in 2022.

To reflect the increased activities of the Society and communication through the website, expenditure on website activities totalled £10,413, and similar to that in 2022 (£10,359). The expenditure is within the annual budgeted contract that was signed in 2019 with Pulse8.

During 2023 the Society set-up an LLC to run the IRPA 7th European Congress to be held in Liverpool in 2026.

Funding for this has, and will be via loans from the Society which will be ongoing until the point where income is generated in support of the Congress from sponsors, exhibitors and attendees. The amount loaned in 2023 was £26,955 and is reflected as a debtor in the accounts.

The intention remains to ensure that the Society has sufficient funds to deliver the Strategic Plan and grow at least in line with inflation. Remaining funds will return to the Society's reserves to provide financial resilience in line with Charity Commission guidelines.

The Society reserves held are above the minimum level set in the Society's reserves policy. Trends in income, expenditure and overall Society growth values are regularly reviewed by Council in line with the reserves policy.

The total value (bank and investment values) of the Society at 31st December 2023 was £456,650, and the Society is in a strong financial position to meet our financial obligations and continue our charitable activities in 2024.

The Society for Radiological Protection

Independent Examiner's Report to the trustees of The Society for Radiological Protection

I report on the accounts of the charity for the year ended 31 December 2023 which are set out on pages 1 to 37.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me a reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Mr D J Akers FCA
Easterbrook Eaton Limited
Independent Examiners
Cosmopolitan House
Old Fore Street
Sidmouth, Devon, EX10 8LS

The Society for Radiological Protection

Statement of Financial Activities for the Year Ended 31 December 2023

	<u>Note</u>	<u>Unrestricted Funds</u> £	<u>Total 2023</u> £	<u>Total 2022</u> £
Income and Endowments from:				
Charitable activities	3	519,228	519,228	413,905
Other trading activities	4	46,588	46,588	51,321
Investments	5	9,110	9,110	5,738
Other income	5	1,162	1,162	188
Total Income		<hr/> 576,088	<hr/> 576,088	<hr/> 471,152
Expenditure on:				
Charitable activities	6	(470,544)	(470,544)	(360,856)
Other expenditure	7	(106,973)	(106,973)	(87,221)
Governance costs	8	(1,640)	(1,640)	(1,720)
Total expenditure		<hr/> (579,157)	<hr/> (579,157)	<hr/> (449,797)
Net income/(expenditure) for the reporting period		(3,069)	(3,069)	21,355
Realised gains/(losses) on revaluation of investments		-	-	-
Unrealised gains/(losses) on revaluation of investments		2,905	2,905	(8,264)
Net movement in funds		<hr/> (164)	<hr/> (164)	<hr/> 13,091
Reconciliation of funds				
Total funds brought forward		<hr/> 456,814	<hr/> 456,814	<hr/> 443,723
Total funds carried forward		<hr/> 456,650	<hr/> 456,650	<hr/> 456,814

All of the Charity's activities derive from continuing operations during the above two periods.

The funds breakdown is shown in note 21.

The Society for Radiological Protection

Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
Current assets			
Stocks	12	3,394	2,696
Debtors	13	174,551	138,732
Investments	14	132,725	129,820
Cash at bank and in hand	15	330,835	338,162
		<u>641,505</u>	<u>609,410</u>
Creditors: Amounts falling due within one year	16	<u>(184,855)</u>	<u>(152,596)</u>
Net assets		<u>456,650</u>	<u>456,814</u>
Funds of the Charity:			
Unrestricted income funds			
Unrestricted income funds		456,650	456,814
		<u>456,650</u>	<u>456,814</u>
Total funds	21	<u>456,650</u>	<u>456,814</u>

The financial statements on pages 1 to 37 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Mr P Morgan-Brown
Trustee

The Society for Radiological Protection

(Registration number: 1122804) Statement of Cash Flows

	Total Funds 2023 £	Total Funds 2022 £
Cash flows from operating activities:		
<i>Net cash provided (used in) operating activities (As stated below)</i>	(16,437)	3,249
Cash flows from investing activities:		
Net Proceeds from Investments	-	-
Dividends and interest receivable	9,110	5,738
Change in cash and cash equivalents in the reporting period	(7,327)	8,987
Cash and cash equivalents at the beginning of the reporting period	338,162	329,175
Cash and cash equivalents at the end of the reporting period	330,835	338,162
<u>Reconciliation of net income/(expenditure) to net cash flow from operating activities</u>		
Net income/(expenditure) for the reporting period as per the Statement of Financial Activities	(164)	13,091
Adjustments for:		
(Gains)/losses on investments	(2,905)	8,264
Dividends and interest from investments	(9,110)	(5,738)
(Increase)/decrease in stocks	(698)	445
(Increase)/decrease in debtors	(35,819)	(51,071)
Increase/(decrease) in creditors	32,259	38,258
<i>Net cash provided by (used in) operating activities</i>	(16,437)	3,249
<u>Analysis of Cash and Cash Equivalents</u>		
Current Account	1,000	1,000
Deposit and Savings Accounts	329,835	337,162
Total cash and cash equivalents	330,835	338,162

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

1 Charity Status

The Charity is incorporated by Royal Charter – Company Number RC000820, and consequently does not have share capital. The Charity is registered with the Charity Commission – number 1122804.

The address of its registered office is:

DS009
Dartington Hall
Dartington
Devon
TQ9 6EN

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Society for Radiological Protection meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Subscriptions, Events and Journal

Subscription, events and journal income is shown in the accounts on the basis of the date the income relates to, i.e. the membership period, the event date and the journal period covered. Income is also received in respect of annual registration for professional titles and recognised on the date those registrations are due.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with administration costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including financial statements examination, strategic management and Trustees' meetings and reimbursed expenses.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Computer and office equipment	25% reducing balance basis
-------------------------------	----------------------------

Current asset investments

Current asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of charity business, such as workshop and event income, advertising placements etc.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity.

The charity currently has no restricted or designated funds.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

3. Income from Charitable Activities

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Subscription Income	121,212	121,212	113,530
Conferences and Workshops	289,003	289,003	198,830
Journal: SRP (JRP)	103,154	103,154	86,458
Journal: Health Physics	1,360	1,360	1,460
Radiation Protection Council (RPC) (Note 20)	9,497	9,497	9,269
Donation to support Outreach	567	567	430
Partner Societies: IRPA Subscriptions	1,935	1,935	2,053
Reverse Partner Societies Trave Fund			
Income Recognised in 2019 – 22 years	(7,500)	(7,500)	
Partner Societies: International Engagement			1,875
Total	519,228	519,228	413,905

4. Income from Other Trading Activities

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Recruitment Advertising	26,712	26,712	21,570
Magazine Advertising Income	11,378	11,378	21,482
Professional Title Annual Fees	7,678	7,678	7,769
Professional Title Application Fees	820	820	500
Total	46,588	46,588	51,321

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

5. Investment and Other Income

	Unrestricted Funds 2023 £	Total 2023 £	Total 2022 £
Other income			
Miscellaneous Income and Merchandise Sales	1,162	1,162	188
Total	1,162	1,162	188
Investment income			
Bank and Other Interest Receivable	3,063	3,063	85
Dividend Income	6,047	6,047	5,653
Total	9,110	9,110	5,738

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

6. Direct Charitable Expenditure

	Unrestricted Funds 2023 £	Total 2023 £	Total 2022 £
Journal of SRP	-	-	19,418
Journal Board	6,284	6,284	903
Journal (Health Physics)	1,408	1,408	1,453
Conferences and Workshops	246,537	246,537	142,764
Awards (see below)	24,555	24,555	18,269
Subscriptions (See Note 6.2)	6,114	6,114	6,068
Outreach Expenditure (See Note 6.1)	27,528	27,528	20,712
Committees (See Note 6.3)	17,792	17,792	14,087
RP Today Magazine Costs	8,603	8,603	16,780
IRPA Expenditure (See Note 6.1)	1,785	1,785	7,956
Administrative Support (See Note 19)	80,430	80,430	75,415
60 th Anniversary Events	14,577	14,577	-
Sponsorship of Platinum Jubilee Commemorative Book	-	-	19,349
Marketing	9,431	9,431	5,574
Website Costs	10,413	10,413	10,359
Contribution to Partner Societies Travel Fund	2,250	2,250	-
Contribution to Partner Societies Travel Fund 2019-22 years	9,750	9,750	-
Postage and Telephone	3,087	3,087	1,749
Total	470,544	470,544	360,856

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Awards and Bursaries

Bursaries and awards were paid as follows in the year in furtherance of the charitable objectives, namely of communicating radiation protection knowledge, promoting radiation protection education and promoting high scientific, educational and professional standards, including working with other similar societies to meet these objectives.

There are no further commitments for the charity, however the Jack Martin Award, Philip Nicholson Award, RGG Best Presentation Award, Bernard Wheatley Award and Young Professionals Awards are expected to continue in future years.

Such are the levels of awards and bursaries in the year, no apportionment of support costs have been allocated as part of the costs as the Trustees feel such apportionment would be trivial.

Awards granted in the year were as follows:	Total	Total
	2023	2022
<u>Awards, Bursaries and Donations</u>	£	£
Individuals		
Jack Martin Award	500	500
Philip Nicholson Award	500	500
RGG Best Presentation Award	500	500
Bernard Wheatley Award	1,044	762
Young Professionals Award	500	1,470
Discretionary Funding and Awards	19,511	12,037
	22,555	15,769
Institutions		
Science Media Centre	2,000	2,500
Total Paid in Year	24,555	18,269

6.1 Outreach and IRPA Expenditure

Outreach		
Public and Schools Outreach	27,528	20,712
	27,528	20,712
IRPA		
6 th European IRPA Congress	(715)	5,456
IRPA Montreal Fund	2,500	2,500
	1,785	7,956

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

6.2 Subscriptions

Foundation for Science and Technology	298	284
Parliamentary & Scientific Committee	410	396
Royal Society of Biology – Support for parliamentary affairs	5,000	5,000
EUTERP	406	388
	6,114	6,068

6.3 Committee Expenses, Charitable Expenditure

	Total 2023	Total 2022
<u>Professional Standards Directorate</u>	1,006	
Professional Standard Directorate Board	-	81
Qualifications and Professional Standards Committee	-	1,443
Registrations Approval Committee	<u>1,006</u>	1,231
 <u>Science & Technology Directorate</u>	 5,722	
EMF and Optical Radiation Committee	2,543	1,136
Legislation and Standards including BSS Working Group and Brexit Working Group	1,035	-
Metrology and Measurement Science Committee	214	160
Medical Committee	15	280
Nuclear Industries Committee	-	222
Non Nuclear Industries Committee	1,296	-
Research and Teaching Committee	63	110
Scottish Committee	-	666
Secure Security and Emergency Planning Committee	<u>556</u>	-
 <u>Engagement Directorate</u>	 11,064	
Engagement Directorate Board	602	-
Communications Committee	236	251
Events Committee	3,727	2,383
Outreach Committee	1,450	250
Rising Generations Group	100	453
Committee for Liaison with IRPA & Partner Societies	653	1,944
Affiliated Organisations	4,233	1,659
Journal Board	<u>63</u>	<u>1,818</u>
	<u>17,792</u>	<u>14,087</u>

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

7. Other Expenditure – management and administration

	Unrestricted Funds 2023 £	Total 2023 £	Total 2022 £
Council meeting expenses	5,468	5,468	4,048
President, Patron and Officers Initiatives	5,957	5,957	4,795
Committees (See Note 7.1)	4,648	4,648	3,128
IRPA Subscription	6,216	6,216	6,100
RPC Expenditure	8,259	8,259	6,997
Administrative support (See Note 19)	53,625	53,625	47,318
Professional Title Expenditure (SRP) (See Note 20)	2,400	2,400	2,150
SRP Licensee fee to RPC	1,000	1,000	1,000
Accountancy Fees	1,950	1,950	1,940
Insurance	2,701	2,701	2,541
Credit Card and Bank Charges	4,927	4,927	4,077
Archivist and Storage Costs	1,453	1,453	933
Volunteer Training/Wellbeing	3,980	3,980	1,049
Stakeholder Engagement	3,130	3,130	367
Miscellaneous	1,259	1,259	778
Total	106,973	106,973	87,221

7.1 Other Expenditure – Committees Expenses

	Total 2023
<u>Professional Standards Directorate</u>	-
Membership Committee	-
<u>Operations Directorate</u>	4,648
Finance Committee	350
Honours Nominations Advisory Committee	1,772
Governance Committee	1,982
Strategy & Risk Review Committee (STARR)	544
Total	4,648

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

8. Governance Costs

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Independent Examiner's fees	1,640	1,640	1,720
Total	1,640	1,640	1,720

9. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

Trustees were reimbursed for their expenses incurred in the duty of their position, mainly related to the attendance at meetings in furtherance of the charitable activities, totalling £10,150 in the year (2022: £6,382).

10. Net outgoing resources for the year include:

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Accountancy fees	1,950	1,950	1,940
Independent Examiner's fees	1,640	1,640	1,720

11. Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets with the definition of a Charitable Company for UK Corporation Tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

12. Stock

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Promotional goods and merchandise for workshops and events	1,966	1,966	1,634
Medals	1,428	1,428	1,062
Total	3,394	3,394	2,696

13. Debtors

	Total	Total
	2023	2022
	£	£
Journal: SRP (JRP) - 2023 Surplus	103,154	67,040
Merchandise and Miscellaneous Debtors	1,289	1,170
VAT	1,893	6,089
Prepayments – SRP events/insurance	15,111	34,216
Prepayments – IRPA Congress 2026	26,955	4,929
Conference and Workshop debtors	14,190	9,480
Recruitment Advertising debtors	10,000	7,720
RP Today Magazine Advertising debtors	-	7,420
Partner Societies debtors	1,959	668
Gift Aid Recoverable	-	-
Total	174,551	138,723

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

14. Current Asset Investments

	Total 2023	Total 2022
	£	£
Market value as at 01.01.2023	129,820	138,084
Disposal Proceeds	-	-
Realised gain/(loss)	-	-
Unrealised gain/(loss)	2,905	(8,264)
Market value at 31.12.2023	132,725	129,820

Market Value

	2023	2022
	£	£
M&G Charibond Fixed Interest Fund	22,786	22,067
M&G European Sustain Paris Aligned Fund	33,103	28,818
M&G Dividend Income Fund	7,598	8,031
M&G Charifund Income Fund	69,238	70,904
Total	132,725	129,820

Cost

	£
M&G Charibond Fixed Interest Fund	25,000
M&G European Sustain Paris Aligned Fund	5,000
M&G Dividend Income Fund	4,999
M&G Charifund Income Fund	17,500
Total	52,499

15. Cash at bank and in hand

	Total 2023	Total 2022
	£	£
Barclays Base Rate Reward	207,594	205,636
Barclays Active Saver	122,241	131,526
Barclays Current	1,000	1,000
Total	330,835	338,162

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

16. Creditors: Amounts falling due within one year

	Total 2023 £	Total 2022 £
Sundry creditors	20,177	23,114
Advance subscriptions (see note 17)	93,738	69,612
Accruals	3,650	3,660
Journal: Health Physics (in advance)	985	905
Deferred income (see note 17)	45,505	55,305
Partner Societies Travel Fund (see note 18)	20,800	-
	184,855	152,596

17. Deferred Income and Subscriptions Received in Advance

<u>Subscription Income Received in Advance and Deferred to the Year Applicable to that Subscription</u>	Total 2023 £	Total 2022 £
Amounts brought forward	69,612	70,250
Amounts released in year	(69,612)	(70,250)
Amounts received in year, in advance, and carried forward	93,738	69,612
Amounts as per balance sheet	93,738	69,612

<u>Deferred Income Received for Charitable Events to be Held in Following Year</u>	Total 2023 £	Total 2022 £
Amounts brought forward	55,305	15,027
Amounts released in year	(55,305)	(15,027)
Amounts received in year, in advance, and carried forward	45,505	55,305
Amounts as per balance sheet	45,505	55,305

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

18. Partner Societies Travel Fund

Receipts from Partners Societies Travel Fund 2019-22 years	7,500
This Year	1,875
SRP contributions to Partner Societies Travel Fund	
2019-22 years	9,750
This year	<u>2,250</u>
	21,375
Travel Expenses from the Fund 2019-22 years	-
This year	(575)
Travel fund balance at 31 December 2023	20,800

19. Administration and Support Costs Allocations

Year Ended 31.12.2023

	Total	RPC	Professional	Direct	Management,
	£	£	Titles	Charitable	Administration
			£	Expenditure	and Support
				£	Costs
					£
Administration Fees	139,605	3,150	2,400	80,430	53,625

Year Ended 31.12.2022

	Total	RPC	Professional	Direct	Management,
	£	£	Titles	Charitable	Administration
			£	Expenditure	and Support
				£	Costs
					£
Administration Fees	127,843	2,960	2,150	75,415	47,318

Administration and support costs are allocated on the basis of time spent on those activities. Other (non-shared) administrative expenses have been allocated to charitable or management/admin support on an actual basis (not apportioned in above).

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

20. Radiation Protection Council (RPC) Income and Expenditure Statement

	Total 2023 £	Total 2022 £
Income		
Licence Fees	1,000	1,000
Professional Title Annual Fees	15,355	15,538
Less 50% Professional Title Annual fees SRP allocation	(7,678)	(7,769)
Professional Title Application Fees	1,640	1,000
Less 50% Professional Title Application Fees SRP allocation	<u>(820)</u>	<u>(500)</u>
Total	9,497	9,269
Expenditure		
Admin Support	3,150	2,960
Honoraria	2,500	2,500
Miscellaneous	<u>2,609</u>	<u>1,537</u>
Total	8,259	6,997
Surplus	1,238	2,272

21. Funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2023 £
Unrestricted Funds	456,814	576,088	(579,157)	2,905	456,650
	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2022 £
Unrestricted Funds	443,723	471,152	(449,797)	(8,264)	456,814