

THE SOCIETY FOR RADIOLOGICAL PROTECTION

England & Wales · Charity number 1122804

Details

Status Registered

Legal form Other

Company number [RC000820](#)

Registered 2008-02-15

Register [View on the Charity Commission register](#)

Contact

Address Ds009
Dartington Hall
Dartington
Devon
TQ9 6EN

Phone 01803866743

Email admin@srp-uk.org

Website www.srp-uk.org

Activities

Objects: TO PROMOTE THE SCIENCE AND ART OF RADIATION PROTECTION AND ALLIED FIELDS FOR THE PUBLIC BENEFIT

Activities: THE LEADING SCIENTIFIC SOCIETY FOR ALL IN THE UK WHO ARE PROFESSIONALLY CONCERNED WITH THE SAFETY ASPECTS OF IONISING AND NON-IONISING RADIATION IN INDUSTRY, MEDICINE, RESEARCH, POWER GENERATION, DEFENCE, EDUCATION, AND CENTRAL AND LOCAL GOVERNMENT.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED IN PRACTICE ENGLAND AND WALES
- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£563,715	£528,101	£494,103	0
2023-12-31	£576,088	£579,157	£456,650	0
2022-12-31	£471,152	£449,797	-	-
2021-12-31	£405,540	£368,960	-	-
2020-12-31	£246,893	£251,685	-	-

Trustees

Name	Role	Appointed
JENNIFER KAY HUMPHRIES	Chair	2018-05-01
Angela Caroline Wright		2025-05-13
Claire Stephens		2025-05-13
Clive Stoddart		2024-05-14
David John Rawlings		2024-05-14
Dr CHRISTOPHER ALAN PERKS		2017-05-16
Dr John David Harrison		2021-07-07
Dr Stephanie Emma Bloomer		2022-06-14
Gary Mark Teague		2023-04-25
Ian Lucas		2020-06-01
MARY ELIZABETH ALLAN		2016-04-26
PHILIP MORGAN-BROWN		2018-05-01
Philip Martin Ahmet		2020-06-01
Prof Michael David Wood		2024-05-14
SARAH HUNAK		2019-05-21
Valerie Grace Atkinson		2024-05-14

Accounts



**The Society for
Radiological Protection**

**TRUSTEES' REPORT AND FINANCIAL
STATEMENTS**

**FOR THE YEAR ENDED
31st DECEMBER 2024**

Edited by:

**Clive Stoddart
Honorary Treasurer**

**Mary Allan
Honorary Secretary**

**Approved:
For SRP Council**

**Jennifer Humphries
President**

**SRP/Annual Report 2024
Issue 1
17 April 2025**

ABBREVIATIONS

ALARA	As Low As Reasonably Achievable
AOrg	Affiliated Organisation
ASC	SRP Awards and Sponsorship Committee
AURPO	Association of University Radiation Protection Officers
BNMS	British Nuclear Medicine Society
BSS	Basic Safety Standards (Euratom and IAEA)
CLEAPSS	Consortium of Local Education Authorities for the Provision of Science Services
CLIPS	SRP Committee for Liaison with IRPA & Partner Societies
CPD	Continuing Professional Development
CRadP	Chartered Radiation Protection Professional
EMFOR	SRP Electromagnetic Fields and Optical Radiation Committee
EMPIR	European Metrology Programme for Metrology and Research
ETRAP	Education and Training in Radiation Protection conference
EU	European Union
EURAMET	European Association of National Metrology Institutes
EUTERP	EU Training and Education in Radiation Protection
HNAC	SRP Honours & Nominations Committee
HSE	Health and Safety Executive
IAEA	International Atomic Energy Agency
ICRP	International Commission on Radiological Protection
ICRU	International Commission on Radiation Units and Measurements
IPEM	Institute of Physics and Engineering in Medicine
IRadP	Incorporated Radiation Protection Professional
IRMF	Ionising Radiation Metrology Forum
IOP	Institute of Physics
IRPA	International Radiation Protection Association
IRR	Ionising Radiations Regulations
IT	Information technology
ITC	SRP Information Technology Committee
JRP	Journal of Radiological Protection
NaCTSO	National Counter Terrorism Security Office
NORM	Naturally Occurring Radioactive Material
NPL	National Physical Laboratory
OBE	Order of the British Empire
ONR	Office for Nuclear Regulation
PSD	SRP Professional Standards Directorate
QPSC	SRP Qualifications & Professional Standards Committee
RAC	SRP Registration Approval Committee
REPIR	Radiation (Emergency Preparedness and Public Information) Regulations
RGG	SRP Rising Generations Group
RP	Radiation Protection
RPA	Radiation Protection Adviser
RPA 2000	Non-profit making company for certifying competence for radiation

ABBREVIATIONS

	protection professionals
RPC	Radiation Protection Council
RPT	SRP's Magazine: Radiation Protection Today
RWA	Radioactive Waste Adviser
SFRP	The French Society for Radiological Protection
SNNILG	Scottish Non Nuclear Industries Liaison Group
SRP	The Society for Radiological Protection
StaRR	SRP Strategic & Risk Review Committee
STEM	Science, Technology, Engineering and Maths
TechRadP	Technical Radiation Protection Professional
UK	United Kingdom
UKAEA	UK Atomic Energy Authority
UKHSA	UK Health Security Agency
WINS	World Institute for Nuclear Security
YPA	IRPA Young Professionals Award

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Legal and Administrative Information

- a. The name of the society is "The Society for Radiological Protection" and its official abbreviation is "SRP".
- b. The Society is a Registered Charity in England & Wales Number 1122804. The Society is governed by the grant of a Royal Charter which is supported by Bylaws & Regulations. It is a company incorporated by Royal Charter (RC820).
- c. The names of Council members (who are also the charity trustees) for 2024 were as follows:

Officers

Mrs J Humphries	President	
Mr J Thurston	Immediate Past-President	(until AGM 2024)
Mr M Wood	President-Elect	(from AGM 2024)
Mrs M Allan	Hon Secretary	
Mr P Morgan-Brown	Hon Treasurer	(until AGM 2024)
Mr C Stoddart	Hon Treasurer	(from AGM 2024)

Directors

Mr I Lucas	Professional Standards	(until AGM 2024)
Dr C Perks	Professional Standards	(from AGM 2024)
Dr C Perks	Science & Technology	(until AGM 2024)
Mr D Rawlings	Science & Technology	(from AGM 2024)
Ms S Hunak	Engagement	
Mrs M Allan	Operations	

Mr P Ahmet		
Mrs V Atkinson		(from AGM 2024)
Dr S Bloomer		
Mrs S Graham		
Mr J Harrison		
Dr M Lockyer		
Mr I Lucas		(from AGM 2024)
Mrs J Reay		(until AGM 2024)
Mr G Teague		

- d. The address of the principal office is The Society for Radiological Protection, DS009 Dartington Hall, Dartington, Devon TQ9 6EN.
- e. The Society's principal bank is Barclays Bank plc, Leicestershire LE87 2BB.
- f. The Society's auditors are Easterbrook Eaton, Cosmopolitan House, Old Fore Street, Sidmouth, Devon EX10 8LS.

Narrative

SRP is a society of persons engaged in medicine, science, technology and other professions joined together in membership of a scientific and learned Society which prohibits profit or gain to its membership out of its funds and property. The function of the Society is primarily to promote and advance, and to disseminate to the public advantage, information on and knowledge of the science and art of radiological protection and allied fields.

The Society's governing body is the Council which delegates work to its committees for the day to day running of the Society's activities. The Council of the Society met on four occasions during 2024 and considered reports from the Society's Directorate Boards and their committees. Summaries of each committee's activities are given in this report. Two of the four Council meetings in 2024 took place virtually.

Harris Associates has continued to provide administrative support from its office in Devon. The arrangements continue to work well, and Council is very pleased with the support provided.

The Society's *Journal of Radiological Protection* continues to be a respected publication for the dissemination of high-quality scientific papers relating to radiological protection. It is internationally recognised as the home of good scientific papers in the field of radiation protection, which reflects well upon SRP and its image around the globe.

There has been continuing demand for the Society's job advertisement service during the year and 47 advertisements were publicised to members (there were 60 in 2023). The *Weekly* e-newsletter to members continues to be well received with 50 sent out during 2024; in addition 6 e-newsletters for RGG members were circulated as well as 2 e-newsletters specifically for the Affiliated Organisations.

All Boards, Committees and Groups have reviewed their Terms of Reference (ToRs) and their objectives and strategies which have been amended and updated as appropriate.

Public Benefit

By virtue of our declared objects stated above, The Society for Radiological Protection satisfies the Public Benefit Requirement. The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Risk Management

The Trustees of The Society for Radiological Protection are responsible for the management and control of the charity. They aim to ensure that every effort is made to identify and manage the risks faced appropriately, and minimise any adverse effects, whether internal or external, through the risk management policy. Under Trustee guidance, each Directorate Board regularly examines the principal areas of the Charity's operations and considers the major risks found in each area, following Charity Commission Guidelines (CC26). SRP has

established a committee to lead on risk review and report back to Trustees any risks which are not mitigated to an acceptable level for day-to-day operations, including insurance cover where appropriate. Items of risk and appropriate management of them are discussed at the regular Directorate Board meetings and reported back to Council, to ensure continued appraisal of SRP's systems: operational, financial and managerial.

President's Review 2024/25

The last two years have flown by and Mike Wood will shortly take on the mantle of SRP President and I will be looking forward to my SRP role slowing down a little, (I hope). Last year's Eastbourne conference was a fantastic event; we had our biggest ever number of attendees. The range of technical content was high and I finally managed to do a presentation the morning after the Annual Dinner. I was so proud of SRP delivering at its very best.

But the compliance burden on the Society is increasing (GDPR, Charity Commission returns, Safeguarding etc) so we are exploring how SRP can manage this work, with a proposal to employ an Executive Officer for 1 or 2 days a week. They would deliver some of the work currently done by our volunteers, key compliance activities which the Society needs security of delivery for, which we currently rely on volunteers who have busy lives with day jobs, caring responsibilities, and no formal link to the Society. This wasn't part of the Strategic Delivery plan (but it is now being added) as it is part of the growth of the Society and our commitment to ensure the sustainability and increased professionalism of the Society.

I described the Strategic Plan last year as a slow start, but that we needed strong foundations; this is gradually being built up, with more progress towards the things we want to change. Our request for a new website has raised more questions about our IT use and is likely to bring with it a change to the IT systems SRP uses, to standardise across the Society. Much of the work is less visible (such as the IT group) as the hard work often happens behind the scenes. Relying on volunteers does make us vulnerable to that resource not being available and the cost of living crisis is not helping with money being tight; I can see how employers may be tempted to reduce their commitment to supporting SRP. Therefore, I was amazed when we had 27 volunteers in the annual call at the start of the year. This is a great number and I hope you all enjoy the challenges of SRP committee work.

We launched the Strategic Delivery Plan at the Aberdeen conference and progress will be reported at this year's conference in Hull. This takes the key themes from the Strategic Plan and breaks it down into Delivery Commitments and then places Specific, Measurable, Achievable, Realistic and Timebound (SMART) actions for the Directorates and Committees to complete. This should enable you (our members) to be able to see what we are doing towards achieving the Strategic Plan. There is a [page on MySRP](#) specifically on the Strategic Plan and its progress.

Growth of the SRP brand is evident in invitations for the SRP President to present at the UKHSA conference (with 1500 attendees) and attend an ICRU/IPEM Symposium in March 2025. Our profile with these external groups is growing and this helps our national and international influence. The Annual Conference next year is part of the 7th European IRPA Congress in Liverpool (1st to 5th June 2026) and this event will only help to increase our reputation, with Europe and across the world.

As one of the youngest SRP Presidents, and only the 8th female one in over 60 years, I am proud to see more ladies on SRP Council and hope that seeing me trying to balance family life and the SRP Presidency means it seems more achievable for mid-career professionals in the future.

Finally I want to say thank you to those of you who have supported me in my Presidency, especially at home (special mention to Mr H, our girls and their grandparents for childcare support) as well as Sellafield Ltd and the wider Society. I couldn't have done it without you all, and I wish Mike all the best as he takes over the SRP Presidency.

Jennifer Humphries CRadP MSRP
president@srp-uk.org

Professional Standards Directorate

Director: Chris Perks

The Professional Standards Directorate and its four committees continue to oversee professional standards for the organisation and interface with the Radiation Protection Council (RPC). It is pleasing to see that membership is well over 1700 at the end of 2024 with significant growth in applications at Associate grade. Also encouraging is the increase in IRadP applications. During the year the RPC has conducted a quinquennial review of our compliance with the requirements for licencees of the RPC. They proposed a number of recommendations and comments on our operations and we are currently developing our response. Given the requirement for considerable experience for the committees of this Directorate we have recently found difficulty in maintaining a vibrant cross-section of members. It is pleasing to report that the recent call for volunteers and a certain amount of judicious asking around has unearthed a number of new participants to the Directorate who will take up their duties following the AGM in May.

Awards and Sponsorship Committee

Chair: Neil Pierce

The Awards and Sponsorship Committee oversees the Society's sponsorship schemes and facilitates the Jack Martin Award (Best Oral Presentation) and Philip Nicholson Award (Best Poster Presentation) at the Annual Conference. Following on from a couple of years of a healthy number of requests for different sponsorship schemes, this year has been rather disappointing. ASC worked collaboratively with the Rising Generations Group to ensure that the 2024 Annual Conference had a wide spread of judges. The Committee is in the process of reviewing how the awards can be better publicised to ensure better and wide ranging take up.

Membership Committee

Chair: George Sallit, Secretary: Phil Tattersall

The Committee continues to run efficiently with all the work done via the forum. At the end of 2024, total membership stood at 1758, a net increase in membership of 53 since the end of 2023 with 108 new members joining and 55 members leaving the Society through death, resignation or lapsed subscription. New forms have been developed for membership applications.

It is with deep regret that the Society has learned of the deaths, since the publication of the last Trustees' Report, of Pete Cole, Iain Devine, Tony Peters and Dennis Woodhead.

Qualifications and Professional Standards Committee

Chair: Joanne Stewart (until October 2024), Roger Wilson (interim Chair from October 2024), Secretary: Katrina Clark

The Qualifications and Professional Standards Committee has had a quiet year. It is re-invigorating the establishment and progress of the working group taking forward the Development of Competence Standards for Qualified Persons. The group has met twice with work progressing via correspondence between meetings.

The two RPA 2000 representatives continued to support RPA 2000 with respect to its ongoing workstreams. Joanne Stewart's role as one of the two representatives from SRP to the RPA 2000 Board will be filled by Nigel Reeves. The main focus for the RPA 2000 Board, other than updates to the schemes and guidance documents has been the early-stage development of an electronic portfolio submission system. RPA 2000 held an Assessors' meeting in 2024 which was well attended, running parallel sessions to cover the MPE scheme and the proposed renewal system in addition to the RPA, RWA and LPA schemes.

Registration Approval Committee

Chair: Roger Collison, Secretary: Scott Kinnear

The Registration Approval Committee (RAC) is appointed by Council under the Professional Standards Directorate to develop and implement SRP arrangements related to applications for, and maintaining registration as, Chartered Radiation Protection Professional (CRadP), Incorporated Radiation Protection Professional (IRadP); and Technical Radiation Protection Professional (TechRadP).

A presentation outlining the application process and assessment criteria has been produced and is available on request. Recruitment has increased the pool of assessors available to support the CRadP, IRadP, TechRadP application process, but we always need more, especially at the moment with a medical bias.

The committee's focus going forward is continued review, management and processing of registration applications, annual audit of Registrants' Continuing Professional Development activities and developing a response to the Radiation Protection Council quinquennial review of SRP's registration arrangements.

Science & Technology Directorate

Director: David Rawlings

The Directorate's remit includes both ionising and non-ionising radiation across both nuclear and non-nuclear sectors. This includes the medical sector, research and teaching, and source security and emergency preparedness, as outlined in the reports below. A key element of our responsibilities is to engage in consultations on national and international regulations standards and guidance and, where appropriate, monitor their implementation.

Members of SRP, either individually or collectively, provide an expert view across a range of national and international organisations such as IAEA and ICRP. Current issues for the directorate include the challenge associated with recruitment and retention of staff across all radiation safety sectors and ongoing problems associated with the process of obtaining HSE and ONR consents under recently updated procedures. Committees are also engaged in promoting good practice, for example: by the preparation and revision of Good Practice Guides; leaflets on specific topics; the presentation of webinars; contributions to meetings and conferences; and contributions to the SRP magazine Radiation Protection Today.

Committees also respond to questions from members of the public received via the SRP website in a timely and informative way. As part of our contribution to the Strategic Plan 2023 - 27, the directorate is looking to improve the range and quality of practical information provided on the SRP website.

EMF & Optical Radiation Committee

Chair: David Rawlings, Secretary: Nigel Turner

The Electromagnetic Fields and Optical Radiation (EMFOR) Committee provides a focal point within SRP for consideration of non-ionising radiation safety issues, taking account of UK legislation and guidance. The EMFOR Committee supports best practice in terms of controlling EMF and optical radiation hazards, addresses concerns and responds to queries raised. Areas focussed on in 2024 include a one-day scientific meeting on non-ionising radiation safety, and radiation safety guidance relating to non-destructive testing and hand-held laser welding and cleaning devices. In 2025 the group will continue to raise awareness of EMF and optical radiation workplace hazards and will publish several articles in a forthcoming issue of "Radiation Protection Today". Members of EMFOR aim to contribute actively to SRP's outreach programme.

Legislation and Standards Committee

Chair: Laura Butchins, Secretary: Nigel Reeves

The Committee raises awareness of, and, where appropriate, co-ordinates responses (as appropriate in consultation with other SRP Committees) on behalf of SRP, to:

- the introduction of new legislation, regulations, standards and guidance
- existing regulatory practices
- consultation exercises on new legislation, regulations, standards and guidance that have an impact on radiological protection.

Individual and corporate responses to consultations are encouraged by promoting upcoming consultations in *SRP Weekly*. It is noted that the Society provides a focal point of contact in the UK for international organisations, Government and Regulators in all matters related to Ionising Radiation.

The committee continues to identify and co-ordinate quality and challenging responses to national and international consultations led by Government departments and agencies, such as regulators in the field of radiological protection and international organisations such as the International Atomic Energy Agency. Responses to consultations arising from IRPA are undertaken by CLIPS. The Committee continues to maintain the [Regulations Information sheets](#) which are available to members on the website.

Medical Committee

Chair: Sharan Packer, Secretary: Anthony Higgins

The committee supports those working in healthcare and associated sectors (including veterinary and medical research) by providing education and information regarding radiation protection and safety via presentations at meetings, contributing to relevant publications and responding to queries.

We aim to address current issues, such as the impact of changes to legislation or guidance, as well as liaising with the regulators and responding to consultations on future changes in the UK and internationally. During the year the committee collated and submitted comments on behalf of SRP to the International Commission for Radiological Protection (ICRP) on Radiological Protection in PET and PET/CT. Several responses were provided to members of the public who contacted SRP for advice. These were mainly concerns about radiation doses received from medical or environmental radiation exposures and any associated risks.

The committee collaborated on a regular basis with other organisations such as the Institute for Physics and Engineering in Medicine, British Institute for Radiology by attending meetings, sharing and disseminating information relating to radiation protection.

Metrology and Measurement Science Committee

Chair: Tim Daniels

The Metrology and Measurement Science Committee provides a focal point for the consideration of metrology best practice and development of new measurement science. This is achieved through engagement with the wider radiation metrology community via the Ionising Radiation Metrology Forum (IRMF) and the links the committee has with specialists in the field.

Following full review and re-issue of several NPL/SRP Good Practice Guides (GPGs) since 2020, the committee continues to write further GPGs to help ensure that knowledge is not lost for future generations. Current focus of the group is to coordinate an SRP response to new proposals contained in ICRU report 95, "Operational Quantities for External Radiation Exposure".

Non-Nuclear Industries Committee

Chair: Mark Lyons, Secretary: Paul Attenborough

The Non-Nuclear Industries Committee represents the interests of those involved in radiological protection in a number of UK non-nuclear sectors including food & drink, manufacturing, analysis & testing and defence. We have a broad range of representation on the committee from regulatory bodies including HSE, EA, SEPA and ONR together with a wide variety of industry radiation protection representatives.

During 2024 we completed work on a number of sector specific Information Leaflets to provide key requirements for duty holders using ionising radiation. Along with this we also ran an event on Radiation Protection in Industrial Radiography held in Manchester in April 2024. During 2024 we also responded to a number of queries from industry and the public with queries relating to radiation protection.

Nuclear Industry Committee

Chair: Vicky Talbot, Secretary: Kim Vignitchouk

The Nuclear Committee represents the interests of those involved in radiation protection across the nuclear sector and of furthering the scientific/technical and career development amongst nuclear sector radiation protection professionals. To this end we are raising awareness within the committee members' own organisations for the promotion of IRadP and TechRadP. Committee members continue to take a keen interest in the implementation of the consents process and monitor its impact on the nuclear sector. Current focus of the group is to increase membership from within the nuclear sector. Members of the committee contribute to webinars, conferences and meetings held by SRP and other organisations.

Research & Teaching Committee

Chair: Bhaswar Baral, Secretary: Louise Nicholson

It has been a very engaging year, coupled with sadness at the loss of a former member and well-loved colleague. Membership is good, buoyed by one new member, as is attendance to meetings; potential new members are in the wings and would confer more sector breadth to the committee.

We met four times over the past 12 months; a smaller sub-group is expected soon to plan out the final actions that would complete the Lab Design Guide. Stand-out areas we aired over the course of the year which shall be pursued further are: new NACTSO security requirements, consents process, declining radiation work in schools, transport emergencies, ways to bridge skills gap.

Source Security & Emergency Preparedness Committee

Chair: Fiona Sharp, Secretary: George Wattam

The Source Security and Emergency Preparedness Committee represents the interests of those looking to learn more about the requirements of source security, often focusing on small user groups and emergency preparedness, often focusing on larger scale nuclear sites.

During 2024, the committee focused on the planning of the source security course, advising EA on reporting of an emergency from LFE from Police Service Northern Ireland and beginning to plan a successor to the very popular REPPIR workshop hosted by the committee in November 2023, which will be held in late 2025/early 2026.

Engagement Directorate

Director: Sarah Hunak

Engagement Directorate is a group of SRP committees and networks which are involved with communicating to anyone, be that our own members (Communications Committee and Magazine Committee), our Partner Societies and IRPA (Committee for Liaison with IRPA and Partner Societies, CLIPS), our less experienced members (Rising Generations Group, RGG) or the general public about the science of Radiation Protection (Outreach Committee). Our *Journal of Radiological Protection* Editorial Board is also part of the Engagement Directorate, as this is about academic written communication. Events Committee plays a key role in communication to members and non-members, and includes our Webinar subcommittee, which allows us to more accessibly communicate to a wider spectrum of members and non-members both in the UK and also around the world. We also have the Champions Programme which is made up of SRP's points of contact in larger workplaces, and the Affiliated Organisation Representative – who is the voice on SRP Council of the growing number of Affiliated Organisations, as well as the Scottish Committee which represents the interests of members based in and working in Scotland, and works very closely with the Outreach Committee, hosting events in Scotland.

Events Committee

Chair: Pete Bryant, Secretary: Juliet Porter

The Events Committee manages and coordinates SRP's programme of scientific and technical meetings, training courses, conferences and workshops. Thus the committee plays a key role in delivering the overall objective of the Royal Charter in "promoting the science and art of radiation protection and allied fields for the public benefit" and in its sub-objective "to encourage, support and advance education and learning in radiation protection".

In 2024 the Events Committee ran 7 in person events including the Ionising Radiation Metrology Forums, Radiation Protection Requirements for Industrial Radiography, an Instrument Training Workshop, an IRR17 Consents Feedback Session, a Non-Ionising Radiation Safety Conference, a Scottish Scientific Meeting focusing on "Getting It Right When Things Go Wrong" and the Annual SRP Conference with the theme of "Sustainability and Working in Synergy". The committee also supported the Careers Event ran by the SRP Affiliated Organisations and the Science of Superheroes Show run by the Outreach Committee.

During 2024 the Events Committee also updated the Events Procedure, supported the revision to the Awards given at the Annual Conference and strengthened its governance around events budgeting.

Committee for Liaison with IRPA and Partner Societies (CLIPS)

Chair: Andy Bradley (BNMS) Secretary: Phil Tattersall

The Committee's work is primarily focused on delivering the Charter Objective to "promote, advance and disseminate, to the public advantage, knowledge in Radiation Protection"; though its work also has cross cutting elements that contribute to the other two Charter objectives. The key elements of progress this year have been:

- A meeting of PS Presidents was held, in London, in April 2024 with wide ranging and constructive discussion. It is intended to repeat these meetings at approximately two year intervals with the next associated with the 7th European IRPA Congress in Liverpool in June 2026.
- A full UK delegation to IRPA 16 in Orlando, Florida was co-ordinated through CLIPS although not all PS were able to fund a delegate. Each PS has subsequently agreed to find a mechanism to allocate funding for the next IRPA International Congress over the preceding four year period.
- Partner societies were invited to nominate a member of the Programme Committee for the 7th European IRPA Congress and also to promote the involvement of members in the early stages of their careers.
- PS were encouraged to participate in SRP outreach activities, notably The Big Bang Fair, and to contribute items for publication in both Radiation Protection Today and Journal of Radiological Protection. Outreach activities will form a part of each PS report at CLIPS meeting.

Journal Board

Editor: Mike Thorne, Deputy Editor: Richard Harbron

The Journal of Radiological Protection (JRP) is the Society's scientific journal, a joint enterprise with the Journal's publisher, IOP Publishing. The Journal Editorial Board is a committee jointly responsible to the Society and IOP Publishing, with a remit to maintain and improve the scientific quality of the content of the Journal and its standing in the radiological protection community. The Board includes members with a range of expertise of relevance to radiological protection from the UK and the EU and is supported by experienced International Editorial Advisers from further afield.

The activities of the Society are directed to promoting, advancing and disseminating, to the public advantage, knowledge of radiation protection; encouraging, supporting and advancing education and learning in radiation protection; promoting high professional standards for the public benefit. The Journal addresses all these activities. Technical papers and reviews provide information and guidance to radiation professionals on developments in different areas of radiation protection and many of these articles are also accessible to a wider technical audience. Similarly, opinion articles, letters and editorials provide an opportunity to address controversial issues. Advances in learning and education are particularly promoted by special issues that provide comprehensive cover of specific topics; in addition, articles address alternative approaches to education and learning in radiation protection, e.g. evaluating the efficacy of on-line and face-to-face learning in various contexts and examining the usefulness of new software and hardware tools. In particular, emerging issues in the use of AI in various radiological protection contexts are being explored. Papers on quality assurance and quality control regimes and their implementation, and on the setting of derived intervention levels, promote the development and maintenance of high professional standards, by reporting good practice and by highlighting deficiencies in practice from which lessons can be learned. A high quality of peer review and the annual Bernard Wheatley Award help to encourage good professional standards in undertaking and report studies of broad interest to a professional readership. Throughout the year, the Journal has continued to publish a wide variety of articles covering the topics discussed above. Having now moved to electronic publication only, there is an opportunity to increase the range and scope of published material, and efforts are being made to encourage papers on emergency planning and response, and on risk perception in the media. In addition, wider advertising of articles as they are published is achieved through the Weekly SRP Newsletter.

One indicator of the success of the Journal is the internationally recognised "Journal Impact Factor", which has been maintained above 1.0 (an average of >1 citation in all journal papers per JRP paper published) for several years, extending to 2024. However, we recognise that the world of academic publishing is changing rapidly. A close working relationship is maintained with IOP Publishing to ensure that a pro-active position is maintained in these areas of change (e.g. in relation to the role of AI techniques in the authorship of papers).

Magazine Committee

Editor: Trevor Jones, Deputy Editor: Maureen McQueen

The Magazine Committee is responsible for producing *Radiation Protection Today*, which was first published in 2021 and aims to become established as the magazine of the radiation protection profession. It is self-financing, with production and distribution costs covered by advertising, and is distributed free to both members and non-members. A proportion of members still receive the magazine by post, but the environmental and other benefits of switching to a digital only subscription have been promoted. Hard copies are also provided to those Affiliated Organisations (AOrgs) and advertisers who have requested this, and printed copies are distributed from SRP and AOrg stands at SRP events. The magazine is published twice a year, spring and autumn.

Outreach Committee

Chair: Steph Bloomer, Secretary: Val Atkinson

2024 saw the exciting return of the Science of Superheroes Show – launched alongside our annual conference in Aberdeen in 2023. This time the show was extended in length to one hour and delivered as part of the Oxford Science festival. The audience was made up of paying customers and also a number of free tickets funded by SRP in line with our charitable aims. Thanks to Mike Wood, Pete Bryant and Laura Gerla for developing and delivering the show which was a real hit with the audience. Thanks also to Sam Watson for championing this initiative as well as being stand manager this year for our now annual return to The Big Bang Science Fair. Outreach Committee also wishes to acknowledge SRP's Yellow T-shirt Team of volunteers who sit outside the core committee, but without whom Outreach would not be possible.

Rising Generations Group Committee

Chair: Helen Whitehead, Secretary: Lisa Smith

The Rising Generations Group (RGG) focuses on supporting the career growth of members within their first ten years of professional experience. Our goal is to actively engage in Society activities. During 2024, RGG has organised a visit to Diamond Light Source in June and supported the March 2024 Careers event. Other trips and networking opportunities are in the planning stages.

Scottish Committee

Chair: Angela Wright, Secretary: Karen Gunn

The Scottish Committee represents the interests of members based in and working in Scotland and provides representation at the Scottish Non-Nuclear Industries Liaison Group (SNNILG).

The Scottish Committee continues to have a strong membership with representatives from a wide range of organisations. This year we welcomed one new committee member to replace someone whose term was completed and we would like to thank everybody who has contributed to the work of the committee over the last year.

In November 2024 we once again organised a successful one-day scientific meeting on 'Getting it right when things go wrong' attended by about 100 delegates and exhibitors with speakers from a wide range of backgrounds sharing their radiation protection experience with us. It was also a great opportunity for networking at the event and the evening meal the day before.

Affiliated Organisations

Representative: Gary Teague

2024 has been another busy year in the role of SRP Affiliated Organisation Representative. Affiliated Organisation (AOrg) numbers have continued to increase and at the end of 2024 we had 83 AOrgs, which is a wonderful achievement. My main role in the year has been to help increase AOrg numbers and help publicise the now increasingly popular SRP Magazine *Radiation Protection Today*.

The Champions Programme

Lead: Gary Jackson-Burton

There are now 27 SRP Champions across 22 organisations. All are SRP members who are points of contact for the Society within their organisations. They act as communication hubs, disseminating and feeding back

information and ideas between the Society and its members. Our Champions are drawn from the nuclear industry, regulation, project management services and universities (and the ambition remains to extend the network to include medical and veterinary industries). Communication is mainly through monthly meetings, which are kept short, typically no more than 20 minutes. These meetings share information and allow SRP to, for example, ask about the number of people likely to attend an event from each organisation, or request Champions to highlight a questionnaire to their colleagues.

Operations Directorate

Director: Mary Allan

The Operations Directorate brings together the committees and working groups that keep the Society running, in terms of finance, IT, governance issues and review of Society strategy and risks. Chairs of these committees meet, together with the Honorary Secretary, Honorary Treasurer, and other nominated Trustees as the Directorate Board to oversee committee activity and discuss priorities and any problems. Committees continue to meet mostly on-line.

Governance Committee

Chair: Claire-Louise Chapple, Secretary: Amber Bannon

Governance Committee ensures the Society has a robust and effective suite of documentation to enable SRP to meet the demands of being a professional body, a learned Society and a registered charity. The work of the committee also provides reassurance that SRP operates responsibly with respect to the environment, social and governance issues, and provides ongoing advice to Trustees on governance matters.

During the year, the committee has continued to work with Events and Outreach Committees to review and amalgamate policy and procedures relating to their activities. Society Regulations have been reviewed and updated and a number of queries and requests from Trustees addressed. A number of procedures were subject to routine review and update, including the Council Management procedure and Environmental policy. The committee also completed the audit of the GDPR procedure and planned further audits for the coming year.

The committee has also completed the new business continuity plan and records management policy, along with a new AGM procedure, and is working with Council on a new records management procedure. They will continue with a programme of review and audit, to ensure documents are effective, fit for purpose, and followed by members.

Strategy and Risk Review Committee

Chair: Simon Clark, Secretary: Carol Darbyshire

StaRR continues to monitor the SRP Risk Register. Now the Register has been established the main role is in ensuring key risks are being managed by the relevant Committees as few new risks are being brought to StaRR. StaRR continues to provide an annual report to Council on the managed and outstanding risks.

StaRR has put in place an equivalent process to that for Risk Management for the new Strategic Plan. There is a spreadsheet for progress with the Plan which is updated by the Officers and reviewed through the year. A summary of the status is presented at the Annual General Meeting.

Committees Reporting Directly to Council

Honours & Nominations Advisory Committee

Chair: Karen Goldstone MBE, Secretary: Colin Partington MBE

The role of the Committee is based on suggestions from SRP membership to recommend annually to the SRP President and Council suitable recipients for one of the Society's honours -the Founders' Medal, Honorary Fellowship and the Dunster Lecturer. The Committee also considers individuals who should be nominated for a UK Public Honour and prepares detailed nominations for SRP to send to the Cabinet Office. One nomination for UK Public Honours is currently with the Cabinet Office for consideration. The Committee continues to actively pursue means to receive timely nominations for SRP and Public Honours from the membership –

which was improved this year. The Society was delighted to note that SRP Honorary Fellow Professor Richard Wakeford was awarded the OBE in the King's Birthday Honours List for 'services to the advancement of the science of radiation protection'.

Radiation Protection Council

SRP Licensor Representative: Peter Marsden

The Radiation Protection Council (RPC) maintains Registers of Chartered, Incorporated and Technical Radiation Protection Professionals. We also maintain the standards needed to attain registration. We have material on our website intended for the promotion of registration and its benefits to individuals and employers. We actively encourage relevant professional bodies to join the RPC as Licensees for the benefit of their members.

Within the 12 months to 31 December 2024, 11 CRadP and 4 IRadP and 1 TechRadP have been added to the Registers.

SRP Networks

Heads of Profession Network

The SRP Heads of Profession Network provides a forum for discussion and sharing of experience and good practice for SRP members and organisations interested in recruitment, retention, training and career development of radiation protection professionals. The network has been running since 2018 utilising an SRP forum page and SRP Teams channel. Two meetings are held each year – the Spring meeting is face to face (ONR in Bootle in 2024) and the Autumn meeting is held via Teams. New members are always welcome – just contact admin.

At the end of 2024, the Network consisted of 58 members from 34 organisations. In addition to regular updates on membership, professional registration and RPA 2000 – including the proposed MPE renewal system, recent discussions have included the Nuclear Enterprise Skills Gap and the proposed SRP Radiation skills gap Working Group.

Treasurer's Financial Review of 2024

Society income in 2024 (2023) was £563,715 (£576,088). Resources expended were £528,101 (£579,157) resulting in a net surplus of £35,614 (deficit of £3,069). After adjustments on fair value of investments, the net movement in funds was an increase of £37,453 (reduction of £164).

The total market value of investments held at 31 December 2024 was £134,564. Together with monies held in the Barclays Current and Savings Accounts of £372,347 there are sufficient reserves for 2025.

Committee and Council meetings have reached a fairly steady balance between face to face and virtual attendance over the past couple of years, which has helped manage expenditure against a backdrop of increased inflation on travel and meeting costs.

The subscription income of £125,926 was in line with budgeted expectations. Income from the share of professional registrations with the Radiation Protection Council (RPC) of £7,648 (£7,678) was similar to 2023. The Society has recognised that the number of professional registrations is reducing and will be working to highlight the benefits and options available to members in gaining a professional registration.

Expenditure of the RPC was £7,580 (£8,259) resulting in a small surplus of £1,583 (£1,238). The long term aim is that the RPC will operate on a cost neutral basis.

The number of Affiliated Organisations has grown steadily and stood at 83 AOrgs at the end of 2024, with this number looking to grow in 2025. This is an important income stream for the Society, and we thank all the Affiliated Organisations for your support.

Event income was £277,486, which was a small decrease from 2023, but due to significantly lower costs associated with running the annual conference, this resulted in a surplus of £52,265, up from £27,889 in 2023, which is more in line with the financial strategy of the Society. There were seven workshops and events held in 2024, along with the annual conference which welcomed over 350 physical attendees, 30 virtual attendees, and was the biggest the society has ever hosted.

The Society continued to run the successful free webinars series (1612 registrations over the 4 webinars, with 50% of these being SRP members), and for which the Society has committed to continue jointly with AURPO. The Society remains in a strong financial position to react to any significant challenges presented with regard to physical attendance events or increased financial pressures.

Outreach spend in 2024 was £25,945, similar to that in 2023 (£27,528) and was mainly associated with attendance at the Big Bang Fair.

The Society continued charitable expenditure in 2024 with Awards Committee providing discretionary funding and the full range of Presentation Awards (Jack Martin, Philip Nicholson, RGG Best Presentation, Bernard Wheatley, and The Young Professionals) totalling £14,058, significantly down from that in 2023 (£24,555), mainly due to a reduction in applications for discretionary funding and awards.

The Society continued to support the Higher Education Scheme, which is aimed at supporting individuals undertaking under- or post-graduate courses in Radiation Protection.

The Society is in a sound financial position to increase spending in outreach, discretionary awards and the Presentation Awards in the coming years.

The Journal again provided a significant surplus in 2024. The SRP profit share from Journal sales resulted in a net surplus of £89,571 (£103,154) for the Society. This is a significant income stream for the Society and we thank all those contributing, and maintaining this as a highly regarded, high quality, professional publication. Recruitment advertising income was £21,126 (£26,712), showing a 20% decrease from that in 2023, but still a significant and important income. The continued level of advertising demonstrates the value of the Society to advertisers in reaching a key target audience. The Society is committed to retaining this valuable income stream and thanks are extended to all those who chose to advertise through the Society.

The *Radiation Protection Today* magazine success continued, even though the funding structure resulted in a small loss of £2,330. This publication provides a valuable route to engage with our members and potential members, so is a worthwhile investment for the Society. Thank you to all those involved and those who chose to advertise in the magazine.

IRPA expenditure was increased this year, in line with the budget, as six SRP delegates were funded to attend the IRPA 16 World Congress in Florida, and the President and President Elect hosted the European Presidents' meeting in Liverpool.

Administrative support for the Society continues to be provided by Harris Associates. Administrative services costs in 2024 were £145,468, in line with the agreed contract and additional asks of Harris Associates. To reflect the increased activities of the Society and communication through the website, expenditure on website activities totalled £10,761, similar to that in 2023 (£10,413). The expenditure is within the annual budgeted contract that was signed in 2019 with Pulse8.

During 2023 the Society set-up an LLC to run the IRPA 7th European Congress to be held in Liverpool in 2026. Funding for this has been, and will be, via loans from the Society which will be ongoing until the point where income is generated in support of the Congress from sponsors, exhibitors and attendees. The amount loaned in 2024 was £16,473, (compared with £26,955) making the total loan £43,428 which is reflected as a debtor in the accounts.

The intention remains to ensure that the Society has sufficient funds to deliver the Strategic Plan and grow at least in line with inflation. Remaining funds will return to the Society's reserves to provide financial resilience in line with Charity Commission guidelines.

The Society reserves held are above the minimum level set in the Society's reserves policy. Trends in income, expenditure and overall Society growth values are regularly reviewed by Council in line with the reserves policy.

The total value (bank and investment values) of the Society at 31st December 2024 was £494,103 and the Society is in a strong financial position to meet our financial obligations and continue our charitable activities in 2025.

The Society for Radiological Protection

Independent Examiner's Report to the trustees of The Society for Radiological Protection

I report on the accounts of the charity for the year ended 31 December 2024 which are set out on pages 1 to 41.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me a reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Mr D J Akers FCA
Easterbrook Eaton Limited
Independent Examiners
Cosmopolitan House
Old Fore Street
Sidmouth, Devon, EX10 8LS

The Society for Radiological Protection

Statement of Financial Activities for the Year Ended 31 December 2024

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2024</u> <u>£</u>	<u>Total</u> <u>2023</u> <u>£</u>
Income and Endowments from:				
Charitable activities	3	506,112	506,112	519,228
Other trading activities	4	44,999	44,999	46,588
Investments	5	11,897	11,897	9,110
Other income	5	707	707	1,162
Total Income		563,715	563,715	576,088
Expenditure on:				
Charitable activities	6	(419,158)	(419,158)	(471,587)
Other expenditure	7	(107,183)	(107,183)	(105,930)
Governance costs	8	(1,760)	(1,760)	(1,640)
Total expenditure		(528,101)	(528,101)	(579,157)
Net income/(expenditure) for the reporting period		35,614	35,614	(3,069)
Realised gains/(losses) on revaluation of investments		-	-	-
Unrealised gains/(losses) on revaluation of investments		1,839	1,839	2,905
Net movement in funds		37,453	37,453	(164)
Reconciliation of funds				
Total funds brought forward		456,650	456,650	456,814
Total funds carried forward		494,103	494,103	456,650

All of the Charity's activities derive from continuing operations during the above two periods.

The funds breakdown is shown in note 21.

The Society for Radiological Protection

Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
Current assets			
Stocks	12	3,015	3,394
Debtors	13	167,892	174,551
Investments	14	134,564	132,725
Cash at bank and in hand	15	372,347	330,835
		<u>677,818</u>	<u>641,505</u>
Creditors: Amounts falling due within one year	16	<u>(183,715)</u>	<u>(184,855)</u>
Net assets		<u>494,103</u>	<u>456,650</u>
Funds of the Charity:			
Unrestricted income funds			
Unrestricted income funds		494,103	456,650
		<u>494,103</u>	<u>456,650</u>
Total funds	21	<u>494,103</u>	<u>456,814</u>

The financial statements on pages 1 to 41 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Mr C Stoddart
Trustee

The Society for Radiological Protection

(Registration number: 1122804)
Statement of Cash Flows

	Total Funds 2024 £	Total Funds 2023 £
Cash flows from operating activities:		
<i>Net cash provided (used in) operating activities (As stated below)</i>	29,615	(16,437)
Cash flows from investing activities:		
Net Proceeds from Investments	-	-
Dividends and interest receivable	11,897	9,110
Change in cash and cash equivalents in the reporting period	41,512	(7,327)
Cash and cash equivalents at the beginning of the reporting period	330,835	338,162
Cash and cash equivalents at the end of the reporting period	372,347	330,835
<u>Reconciliation of net income/(expenditure) to net cash flow from operating activities</u>		
Net income/(expenditure) for the reporting period as per the Statement of Financial Activities	37,453	(164)
Adjustments for:		
(Gains)/losses on investments	(1,839)	(2,905)
Dividends and interest from investments	(11,897)	(9,110)
(Increase)/decrease in stocks	379	(698)
(Increase)/decrease in debtors	6,659	(35,819)
Increase/(decrease) in creditors	(1,140)	32,259
<i>Net cash provided by (used in) operating activities</i>	29,615	(16,437)
<u>Analysis of Cash and Cash Equivalents</u>		
Current Account	1,000	1,000
Deposit and Savings Accounts	371,347	329,835
Total cash and cash equivalents	372,347	330,835

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

1 Charity Status

The Charity is incorporated by Royal Charter – Company Number RC000820, and consequently does not have share capital. The Charity is registered with the Charity Commission – number 1122804.

The address of its registered office is:

DS009
Dartington Hall
Dartington
Devon
TQ9 6EN

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Society for Radiological Protection meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

Subscriptions, Events and Journal

Subscription, events and journal income is shown in the accounts on the basis of the date the income relates to, i.e. the membership period, the event date and the journal period covered. Income is also received in respect of annual registration for professional titles and recognised on the date those registrations are due.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with administration costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including financial statements examination, strategic management and Trustees' meetings and reimbursed expenses.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Computer and office equipment	25% reducing balance basis
-------------------------------	----------------------------

Current asset investments

Current asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of charity business, such as workshop and event income, advertising placements etc.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity.

The charity currently has no restricted or designated funds.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

3. Income from Charitable Activities

	Unrestricted Funds	Total	Total
	2024	2024	2023
	£	£	£
Subscription Income	125,926	125,926	121,212
Conferences and Workshops	277,486	277,486	289,003
Journal: SRP (JRP)	89,571	89,571	103,154
Journal: Health Physics	1,430	1,430	1,360
Radiation Protection Council (RPC) (Note 20)	9,163	9,163	9,497
Donation to support Outreach	666	666	567
Partner Societies: IRPA Subscriptions	1,870	1,870	1,935
Reverse Partner Societies Travel Fund			
Income Recognised in 2019 – 22 years	-	-	(7,500)
Total	506,112	506,112	519,228

4. Income from Other Trading Activities

	Unrestricted Funds	Total	Total
	2024	2024	2023
	£	£	£
Advertising Placement	21,126	21,126	26,712
Magazine Advertising Income	15,710	15,710	11,378
Professional Title Annual Fees	7,648	7,648	7,678
Professional Title Application Fees	515	515	820
Total	44,999	44,999	46,588

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

5. Investment and Other Income

	Unrestricted Funds 2024 £	Total 2024 £	Total 2023 £
Other income			
Miscellaneous Income and Merchandise Sales	707	707	1,162
Total	707	707	1,162
Investment income			
Bank and Other Interest Receivable	5,272	5,272	3,063
Dividend Income	6,625	6,625	6,047
Total	11,897	11,897	9,110

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

6. Direct Charitable Expenditure

	Unrestricted Funds 2024 £	Total 2024 £	Total 2023 £
Journal Board	1,207	1,207	6,284
Journal (Health Physics)	1,371	1,371	1,408
Conferences and Workshops	225,221	225,221	246,537
Awards (see below)	14,058	14,058	24,555
Subscriptions (See Note 6.2)	7,477	7,477	6,464
Outreach Expenditure (See Note 6.1)	25,945	25,945	27,528
Committees (See Note 6.3)	15,355	15,355	17,792
RP Today Magazine Costs	18,040	18,040	8,603
IRPA Expenditure (See Note 6.1)	7,298	7,298	2,478
Administrative Support (See Note 19)	83,800	83,800	80,430
60 th Anniversary Events	-	-	14,577
Marketing	4,153	4,153	9,431
Website Costs	10,761	10,761	10,413
Contribution to Partner Societies Travel Fund	2,250	2,250	2,250
Contribution to Partner Societies Travel Fund 2019-22 years	-	-	9,750
Postage and Telephone	2,222	2,222	3,087
Total	419,158	419,158	471,587

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

Awards and Bursaries

Bursaries and awards were paid as follows in the year in furtherance of the charitable objectives, namely of communicating radiation protection knowledge, promoting radiation protection education and promoting high scientific, educational and professional standards, including working with other similar societies to meet these objectives.

There are no further commitments for the charity, however the Jack Martin Award, Philip Nicholson Award, RGG Best Presentation Award, Bernard Wheatley Award and Young Professionals Awards are expected to continue in future years.

Such are the levels of awards and bursaries in the year, no apportionment of support costs have been allocated as part of the costs as the Trustees feel such apportionment would be trivial.

Awards granted in the year were as follows:	Total	Total
	2024	2023
<u>Awards, Bursaries and Donations</u>	£	£
Individuals		
Jack Martin Award	500	500
Philip Nicholson Award	500	500
RGG Best Presentation Award	500	500
Bernard Wheatley Award	538	1,044
Young Professionals Award	2,073	500
Discretionary Funding and Awards	7,947	19,511
	12,058	22,555
Institutions		
Science Media Centre	2,000	2,500
Total Paid in Year	14,058	24,555

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

	Total 2024	Total 2023
6.1 Outreach and IRPA Expenditure		
Outreach		
Big Bang Fair	16,064	15,107
Oxford Science Festival	7,866	-
Annual Conference Outreach	833	7,110
Virtual Careers Festival	400	-
Outreach Teacher Resources	-	1,800
Mascot/Volunteer T-Shirts	-	2,423
Other	782	1,088
	25,945	27,528
IRPA		
6 th European IRPA Congress	-	(715)
IRPA Montreal Fund	2,500	2,500
European Presidents' Meetings	1,816	693
IRPA 16 World Congress (£5,000 additional Expenditure was covered by the Partner Society Travel Fund – note 18.1)	2,982	-
	7,298	2,478
6.2 SRP Subscriptions (to other organizations)		
Foundation for Science and Technology	316	298
Parliamentary & Scientific Committee	422	410
Royal Society of Biology – Support for parliamentary affairs	6,000	5,000
EUTERP	389	406
BSHR	350	350
	7,477	6,464

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

6.3 Committee Expenses, Charitable Expenditure

	Total 2024	Total 2023
<u>Professional Standards Directorate</u>	689	
Professional Standard Directorate Board	506	-
Qualifications and Professional Standards Committee	120	-
Registrations Approval Committee	<u>63</u>	1,006
<u>Science & Technology Directorate</u>	4,266	
Science and Technology Directorate Board	793	-
EMF and Optical Radiation Committee	1,206	2,543
Legislation and Standards including BSS Working Group and Brexit Working Group	716	1,035
Metrology and Measurement Science Committee	-	214
Medical Committee	1,002	15
Non Nuclear Industries Committee	180	1,296
Research and Teaching Committee	369	63
Secure Security and Emergency Planning Committee	<u>-</u>	556
<u>Engagement Directorate</u>	10,400	
Engagement Directorate Board	1,064	602
Communications Committee	430	236
Events Committee	1,757	3,727
Outreach Committee	203	1,450
Rising Generations Group	617	100
Committee for Liaison with IRPA & Partner Societies	2,262	653
Affiliated Organisations	4,067	4,233
Journal Board	<u>-</u>	<u>63</u>
	<u>15,355</u>	<u>17,792</u>

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

7. Other Expenditure – management and administration

	Unrestricted Funds 2024 £	Total 2024 £	Total 2023 £
Council meeting expenses	4,771	4,771	5,468
President, Patron and Officers Initiatives	5,534	5,534	5,264
Committees (See Note 7.1)	9,652	9,652	4,648
IRPA Subscription	6,248	6,248	6,216
RPC Expenditure	7,580	7,580	8,259
Administrative support (See Note 19)	55,848	55,848	53,625
Professional Title Expenditure (SRP) (See Note 19)	2,520	2,520	2,400
SRP Licensee fee to RPC	1,000	1,000	1,000
Accountancy Fees	2,630	2,630	1,950
Insurance	3,027	3,027	2,701
Credit Card and Bank Charges	4,554	4,554	4,927
Archivist and Storage Costs	1,433	1,433	1,453
Volunteer Training/Wellbeing	-	-	3,980
Stakeholder Engagement	1,545	1,545	3,130
Miscellaneous	841	841	909
Total	107,183	107,183	105,930

7.1 Other Expenditure – Committees Expenses

	Total 2024
<u>Professional Standards Directorate</u>	648
Membership Committee	
	<u>648</u>
<u>Operations Directorate</u>	9,004
Finance Committee	57
Honours Nominations Advisory Committee	5,065
Governance Committee	2,473
Strategy & Risk Review Committee (STARR)	1,409
Total	9,652

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

8. Governance Costs

	Unrestricted Funds	Total	Total
	2024	2024	2023
	£	£	£
Independent Examiner's fees	1,760	1,760	1,640
Total	1,760	1,760	1,640

9. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

Trustees were reimbursed for their expenses incurred in the duty of their position, mainly related to the attendance at meetings in furtherance of the charitable activities, totalling £9,164 in the year (2023: £10,150).

10. Net outgoing resources for the year include:

	Unrestricted Funds	Total	Total
	2024	2024	2023
	£	£	£
Accountancy fees	2,630	2,630	1,950
Independent Examiner's fees	1,760	1,760	1,640

11. Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets with the definition of a Charitable Company for UK Corporation Tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

12. Stock

	Unrestricted Funds	Total	Total
	2024	2024	2023
	£	£	£
Promotional goods and merchandise for workshops and events	1,697	1,697	1,966
Medals	1,318	1,318	1,428
Total	3,015	3,015	3,364

13. Debtors

	Total	Total
	2024	2023
	£	£
Journal: SRP (JRP) - 2024 Surplus	85,571	103,154
Merchandise and Miscellaneous Debtors	914	1,289
VAT	-	1,893
Prepayments – SRP events/insurance	17,130	15,111
Prepayments – IRPA Congress 2026	43,428	26,955
Conference and Workshop debtors	10,265	14,190
Advertising Placement debtors	5,376	10,000
Magazine Advertising debtors	-	-
Partner Societies debtors	877	1,959
Gift Aid Recoverable	331	-
Total	167,892	174,551

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

14. Current Asset Investments

	Total 2024	Total 2023
	£	£
Market value as at 01.01.2024	132,725	129,820
Disposal Proceeds	-	-
Realised gain/(loss)	-	-
Unrealised gain/(loss)	1,839	2,905
Market value at 31.12.2024	134,564	132,725

Market Value

	2024	2023
	£	£
M&G Charibond Fixed Interest Fund	21,984	22,786
M&G European Sustain Paris Aligned Fund	33,679	33,103
M&G Dividend Income Fund	7,857	7,598
M&G Charifund Income Fund	71,044	69,238
Total	134,564	132,725

Cost

	£
M&G Charibond Fixed Interest Fund	25,000
M&G European Sustain Paris Aligned Fund	5,000
M&G Dividend Income Fund	4,999
M&G Charifund Income Fund	17,500
Total	52,499

15. Cash at bank and in hand

	Total 2024	Total 2023
	£	£
Barclays Base Rate Reward	210,716	207,594
Barclays Active Saver	160,631	122,241
Barclays Current	1,000	1,000
Total	372,347	330,835

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

16. Creditors: Amounts falling due within one year

	Total 2024 £	Total 2023 £
Sundry creditors	38,145	20,177
Advance subscriptions (see note 17)	72,593	93,738
Accruals	4,040	3,650
Journal: Health Physics (in advance)	560	985
Deferred income (see note 17)	53,920	45,505
Partner Societies Travel Fund (see note 18)	14,099	20,800
VAT	358	-
	183,715	184,855

17. Deferred Income and Subscriptions Received in Advance

<u>Subscription Income Received in Advance and Deferred to the Year Applicable to that Subscription</u>	Total 2024 £	Total 2023 £
Amounts brought forward	93,738	69,612
Amounts released in year	(93,738)	(69,612)
Amounts received in year, in advance, and carried forward	72,593	93,738
Amounts as per balance sheet	72,593	93,738

<u>Deferred Income Received for Charitable Events to be Held in Following Year</u>	Total 2024 £	Total 2023 £
Amounts brought forward	45,505	55,305
Amounts released in year	(45,505)	(55,305)
Amounts received in year, in advance, and carried forward	53,920	45,505
Amounts as per balance sheet	53,920	45,505

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

18. Partner Societies Travel Fund

Receipts from Partners Societies Travel Fund 2019-23 years	9,375
This Year	1,875
SRP contributions to Partner Societies Travel Fund	
2019-23 years	12,000
This year	<u>2,250</u>
	25,500
Travel Expenses from the Fund 2019-23 years	(575)
This year (See note 18.1)	(10,826)
Travel fund balance at 31 December 2024	14,099

18.1 Partner Societies Travel Fund This Year's Expense

YGN Travel Costs for IRPA 16 world Congress	2,826
Contribution towards AURPO, BNMS and BIR delegate	
Travel costs for IRPA World Congress	3,000
Contribution towards SRP delegates' travel costs	
For IRPA World Congress	<u>5,000</u>
	10,826

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

19. Administration and Support Costs Allocations

Year Ended 31.12.2024

	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	145,468	3,300	2,520	83,800	55,848

Year Ended 31.12.2023

	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	139,606	3,150	2,400	80,430	53,625

Administration and support costs are allocated on the basis of time spent on those activities. Other (non-shared) administrative expenses have been allocated to charitable or management/admin support on an actual basis (not apportioned in above).

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2024

20. Radiation Protection Council (RPC) Income and Expenditure Statement

	Total 2024 £	Total 2023 £
Income		
Licence Fees	1,000	1,000
Professional Title Annual Fees	15,296	15,355
Less 50% Professional Title Annual fees SRP allocation	(7,648)	(7,678)
Professional Title Application Fees	1,030	1,640
Less 50% Professional Title Application Fees SRP allocation	<u>(515)</u>	<u>(820)</u>
Total	9,163	9,497
Expenditure		
Admin Support	3,300	3,150
Honoraria	2,500	2,500
Miscellaneous	<u>1,780</u>	<u>2,609</u>
Total	7,580	8,259
Surplus	1,583	1,238

21. Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2024 £
Unrestricted Funds	456,650	563,715	(528,101)	1,839	494,103
	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2023 £
Unrestricted Funds	456,814	576,088	(579,157)	2,905	456,650

Accounts



**The Society for
Radiological Protection**

**TRUSTEES' REPORT AND FINANCIAL
STATEMENTS**

**FOR THE YEAR ENDED
31st DECEMBER 2023**

Edited by:

**Phil Morgan-Brown
Honorary Treasurer**

**Mary Allan
Honorary Secretary**

**Approved:
For SRP Council**

**Jennifer Humphries
President**

**SRP/Annual Report 2023
Issue 1
31 March 2024**

ABBREVIATIONS

AI	Artificial Intelligence
AOrg	Affiliated Organisation
ASC	SRP Awards and Sponsorship Committee
BMJ	British Medical Journal
BNMS	British Nuclear Medicine Society
CLIPS	SRP Committee for Liaison with IRPA & Partner Societies
CRadP	Chartered Radiation Protection Professional
CT	Computed Tomography
EA	Environment Agency
EMF	Electromagnetic Fields
EMFOR	SRP Electromagnetic Fields and Optical Radiation Committee
GPG	Good Practice Guide
HNAC	SRP Honours & Nominations Committee
HSE	Health and Safety Executive
IAEA	International Atomic Energy Agency
ICRP	International Commission on Radiological Protection
IRadP	Incorporated Radiation Protection Professional
IRMF	Ionising Radiation Metrology Forum
IRPA	International Radiation Protection Association
IT	Information technology
JRP	Journal of Radiological Protection
MBE	Member of the British Empire
NPL	National Physical Laboratory
ONR	Office for Nuclear Regulation
PET	Positron emission tomography
PS	Partner Societies
QPSC	SRP Qualifications & Professional Standards Committee
RAC	SRP Registration Approval Committee
REPPiR	Radiation (Emergency Preparedness and Public Information) Regulations
RGG	SRP Rising Generations Group Committee
RPA	Radiation Protection Adviser
RPA 2000	Non-profit making company for certifying competence for radiation protection professionals
RPC	Radiation Protection Council
RPT	SRP's Magazine: Radiation Protection Today
SEPA	Scottish Environment Protection Agency
SI	Système international
SNNILG	Scottish Non Nuclear Industries Liaison Group
SRP	The Society for Radiological Protection
StaRR	SRP Strategic & Risk Review Committee
TechRadP	Technical Radiation Protection Professional
TG	Topic Group
ToR	Terms of Reference
UK	United Kingdom
UKAEA	UK Atomic Energy Authority
UKHSA	UK Health Security Agency
WINS	World Institute for Nuclear Security

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Legal and Administrative Information

- a. The name of the society is “The Society for Radiological Protection” and its official abbreviation is “SRP”.
- b. The Society is a Registered Charity in England & Wales Number 1122804. The Society is governed by the grant of a Royal Charter which is supported by Bylaws & Regulations. It is a company incorporated by Royal Charter (RC820).
- c. The names of Council members (who are also the charity trustees) for 2023 were as follows:

Officers

Mrs J Humphries	President	(from AGM 2023)
Mr J Thurston	Immediate Past-President	(from AGM 2023)
Mrs M Allan	Hon Secretary	
Mr P Morgan-Brown	Hon Treasurer	

Directors

Mr A Rankine	Professional Standards	(until AGM 2023)
Mrs A Holburt	Professional Standards	(from AGM 2023)
Dr C A Perks	Science & Technology	
Ms S Hunak	Engagement	
Mrs M Allan	Operations	

Mr P Ahmet		
Dr S Bloomer		
Mrs S Graham		(from AGM 2023)
Mr J Harrison		
Dr M Lockyer		
Mr I Lucas		
Mrs J Reay		
Mr G Teague		(from AGM 2023)

- d. The address of the principal office is The Society for Radiological Protection, DS009 Dartington Hall, Dartington, Devon TQ9 6EN.
- e. The Society’s principal bank is Barclays Bank plc, Leicestershire LE87 2BB.
- f. The Society’s auditors are Easterbrook Eaton, Cosmopolitan House, Old Fore Street, Sidmouth, Devon EX10 8LS.

Narrative

SRP is a society of persons engaged in medicine, science, technology and other professions joined together in membership of a scientific and learned Society which prohibits profit or gain to its membership out of its funds and property. The function of the Society is primarily to promote and advance, and to disseminate to the public advantage, information on and knowledge of the science and art of radiological protection and allied fields.

The Society's governing body is the Council which delegates work to its committees for the day to day running of the Society's activities. The Council of the Society met on four occasions during 2023 and considered reports from the Society's Directorate Boards and their committees. Summaries of each committee's activities are given in this report. Two of the four Council meetings in 2023 took place virtually.

Harris Associates has continued to provide administrative support from its office in Devon. The arrangements continue to work well, and Council is very pleased with the support provided.

The Society's *Journal of Radiological Protection* continues to be a respected publication for the dissemination of high-quality scientific papers relating to radiological protection. It is internationally recognised as the home of good scientific papers in the field of radiation protection, which reflects well upon SRP and its image around the globe.

There has been continuing demand for the Society's job advertisement service during the year and bookings made reached the highest number yet, with 60 advertisements being distributed (there were 42 in 2022). The *Weekly* e-newsletter to members continues to be well received with 49 sent out during 2023; in addition 5 e-newsletters for RGG members were circulated as well as 2 e-newsletters specifically for the Affiliated Organisations.

All Boards, committees and Groups have reviewed their Terms of Reference (ToRs) and their objectives and strategies which have been amended and updated as appropriate.

Public Benefit

By virtue of our declared objects stated above, The Society for Radiological Protection satisfies the Public Benefit Requirement. The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Risk Management

The Trustees of The Society for Radiological Protection are responsible for the management and control of the charity. They aim to ensure that every effort is made to identify and manage the risks faced appropriately, and minimise any adverse effects, whether internal or external, through the risk management policy. Under Trustee guidance, each Directorate Board regularly examines the principal areas of the Charity's operations and considers the major risks found in each area, following Charity Commission Guidelines (CC26). SRP has established a committee to lead on risk review and report back to Trustees any risks which are not mitigated to an acceptable level for day-to-day operations, including insurance cover where appropriate. Items of risk and appropriate management of them are discussed at the regular Directorate Board meetings and reported back to Council, to ensure continued appraisal of SRP's systems: operational, financial and managerial.

President's Review 2023/24

I can't believe I have been the SRP President for almost a year; in some ways it is going so fast, in others I can't believe how much I have done since taking over the role from Jim Thurston.

The start of my Presidency was a literal baptism of fire, with the Annual Conference in Aberdeen in April 2023 being disrupted by a small fire in the headquarters hotel. No one was harmed and all we lost were a few hours' sleep but, on the night of the Annual Dinner, those hours are precious. The decision was made to not run the morning of the final day of the conference so those with a disturbed night could grab a few hours of rest with the conference resuming at lunchtime. Thank you to everyone who was affected for your understanding and calm when faced with unexpected circumstances. We finally ran that session of the conference virtually at the end of June (members can watch this presentation [here](#)).

Outside of the fire – the 2023 conference was SRP's 60th Anniversary celebration with lots of past presidents in attendance to celebrate and there was even a cake. The exhibition was one of the largest we have ever had, and the range of presentations was wide and varied.

We launched the Strategic Delivery Plan at the Aberdeen conference and progress will be reported at this year's conference in Eastbourne. This takes the key themes from the Strategic Plan and breaks it down into Delivery Commitments and then places Specific, Measurable, Achievable, Realistic and Timebound (SMART) actions for the Directorates and Committees to complete. This should enable you (our members) to be able to see what we are doing towards achieving the Strategic Plan. There is a [page on MySRP](#) specifically on the Strategic Plan and its progress.

I had a quiet summer and then September hit and it felt like I was away at least one night most weeks on SRP business. In October I went with Jim to the European IRPA Presidents' meeting in Vienna, where we asked for support for the 7th European IRPA Congress which SRP is hosting in Liverpool on 1-5 June 2026. Then in November I travelled to Japan to represent SRP at the ICRP Symposium, where I got to meet some of the SRP members who are active in ICRP as well as have a science update on some of the topics I haven't thought about since studying for my degree 20+ years ago. We also offered to support ICRP in their ongoing review of the System of Radiation Protection.

In November Jim and I met our new Patron, Lord McNicol of West Kilbride at the House of Lords, where we discussed SRP, our key priorities and how he could support us going forward. We invited him to Eastbourne and he kindly took up our offer to speak to the membership in person at the Conference.

SRP has organised a wide programme of events, both in person and online. I have attended a great number of these and am always surprised by the depth and range of talks delivered.

Spring brings another round of meetings and I am off travelling again; I am especially looking forward to being involved in SRP's first Careers event in Birmingham in March. We have attended University careers fairs previously, but this is the first time SRP has organised a radiological protection careers event and it is being led by our Affiliated Organisations, many of whom are speaking and exhibiting at the event.

I look forward to what 2024/25 will bring!

Jennifer Humphries CRadP MSRP
president@srp-uk.org

Professional Standards Directorate

Director: Alison Holburt/Ian Lucas

The Professional Standards Directorate and its four committees continue to oversee professional standards for the organisation and interface with the Radiation Protection Council (RPC). It is pleasing to see that membership increased to over 1700 by the end of 2023 with significant growth in applications from Associate and Affiliated Organisations. Also encouraging is the increase in IRadP applications. The CRadP, IRadP and TechRadP requirements and status will be reaffirmed with the quinquennial review by the RPC in 2024. At the end of the year Alison Holburt stepped down as Professional Standards Director and Ian Lucas was appointed by Council to fill the vacancy until the 2024 Annual General Meeting.

Awards and Sponsorship Committee

Chair: Neil Pierce, Secretary: Becky Varns

The Awards and Sponsorship Committee (ASC) oversees the Society's sponsorship schemes and facilitates the Jack Martin Award (Best Oral Presentation) and Philip Nicholson Award (Best Poster Presentation) at the Annual Conference. Following on from last year's success in the increase in applications, we have again seen a healthy increase in the number of requests for different sponsorship schemes. ASC has worked collaboratively with the Rising Generation Group (RGG) to ensure that the 2023 Annual Conference had a wide spread of judges for both RGG and ASC awards. ASC was able to contribute to the Charter's objectives by granting an award for the Research and Innovation Scheme and Higher Education Sponsorships to several students attending post-graduate courses in the fields of Medical Radiation Physics. We would like to thank the committee members for their dedication and, in some cases, for their many years of service on the committee; in particular we wish to acknowledge the contribution of David Read, who will shortly complete his second three year term of supporting the committee. We are currently looking to recruit new committee members to fill our vacancies and are open to application from new and experienced SRP members alike.

The SRP's 60th Anniversary Annual Conference in Aberdeen was highly successful with some excellent presentations throughout the three days. We predict a continued increase in the number of requests for sponsorship and are looking at ways in which we can develop and improve our awards programme. As always we are grateful to SRP for its continued support for the provision of Awards and Sponsorship to encourage and develop our Radiation Protection Specialists.

Membership Committee

Chair: George Sallit, Secretary: Phil Tattersall

The Committee continues to run efficiently with all the work done via the forum. At the end of 2023, total membership stood at 1705, a net increase in membership of 63 since the end of 2022 with 105 new members joining and 42 members leaving the Society through death, resignation or lapsed subscription. A working group was established to look at ways of encouraging membership applications.

It is with deep regret that the Society has learned of the deaths, since the publication of the last Trustees' Report, of Ray Edwards, Bob Gardiner and Keith Harding.

Qualifications and Professional Standards Committee

Chair: Joanne Stewart, Secretary: Katrina Clark

The Qualifications and Professional Standards Committee has had a better year with respect to membership with two new members recruited early in 2023. Unfortunately, it is still the case that membership is rather biased towards the nuclear sector with no representation from academia and limited input with respect to "small user" issues. However, a number of current members come to the end of their terms of office this year and hopefully this will present an opportunity for some fresh input.

The notable output over the year has been the establishment and progress of the working group taking forward the Development of Competence Standards for Qualified Persons. The group has met twice with work progressing via correspondence between meetings. It is due to report its first draft to QPSC in Spring 2024.

Towards the end of the year, considerable discussion was given over to the feasibility of a QPSC led event in the SRP calendar, possibly in 2025. The objectives of such an event would be a) to help raise the profile, and understanding, of QPSC and b) to flag and discuss current issues, initiatives etc in radiation protection training and professional development opportunities in general. The proposal was put to our Directorate where it obtained approval in principle along with the suggestion that a combined event with RGG might be of value. This matter will be taken further throughout 2024.

The two RPA 2000 representatives continued to support RPA 2000 with respect to its ongoing workstreams.

Registration Approval Committee

Chair: Roger Collison, Secretary: Scott Kinnear

The Registration Approval Committee (RAC) is appointed by Council under the Professional Standards Directorate to develop and implement SRP arrangements related to applications for, and maintaining registration as, Chartered Radiation Protection Professional (CRadP), Incorporated Radiation Protection Professional (IRadP) and Technical Radiation Protection Professional (TechRadP).

A presentation outlining the application process and assessment criteria has been produced and is available on request. Recruitment has increased the pool of assessors available to support the CRadP, IRadP and TechRadP application process.

The committee's focus going forward is continued review, management and processing of registration applications, annual audit of Registrants' Continuing Professional Development activities and supporting a forthcoming Radiation Protection Council audit of the SRP registration arrangements.

Science & Technology Directorate

Director: Chris Perks

The Directorate's remit includes both ionising and non-ionising radiation across both nuclear and non-nuclear sectors. This includes the medical sector, research and teaching, and source security and emergency preparedness, as outlined in the reports below. A key element of our responsibilities is to monitor and to engage in consultations on national and international regulations and standards, including their implementation. Members of SRP represent both formally and informally the UK's view on a wide range of organisations developing current and future regimes including, for example, IAEA and ICRP. Key ongoing issues include the ongoing requirement from HSE and ONR for consents under the recent new procedures. Committees are also engaged in promoting good practice, for example: by the preparation and revision of Good Practice Guides; leaflets on specific topics; the presentation of webinars; contributions to meetings and conferences; and contributions to the SRP magazine *Radiation Protection Today*. Committees also respond to questions from members of the public received on our website in a timely and informative way. As part of our contribution to the Strategic Plan 2023 - 27, we are preparing a list of guidance available, identifying gaps in their scope and identifying new ones to be prepared.

EMF & Optical Radiation Committee

Chair: David Rawlings, Secretary: Nigel Turner

The Electromagnetic Fields and Optical Radiation (EMFOR) Committee provides a focal point within SRP for the consideration of relevant non-ionising safety issues, taking account of UK legislation and guidance. The EMFOR Committee advises on best practice in terms of assessing and managing EMF and optical radiation hazards and addresses relevant concerns, including those raised by members of the public.

Areas we have focussed on in 2023 include equipment used in non-destructive testing and devices used in hand-held laser welding and cleaning. In 2024 we will continue to raise awareness of EMF and optical radiation workplace hazards generally and will work to elevate the profile of non-ionising radiation safety matters across the SRP membership. Members of EMFOR will aim to contribute to SRPs outreach programme by supporting The Big Bang Fair.

Legislation and Standards Committee

Chair: Liz Thomas, Secretary: Nigel Reeves

The Committee raises awareness of, and, where appropriate, co-ordinates responses (as appropriate in consultation with other SRP Committees) on behalf of SRP, to:

- the introduction of new legislation, regulations, standards and guidance
- existing regulatory practices
- consultation exercises on new legislation, regulations, standards and guidance that have an impact on radiation protection.

Individual and corporate responses to consultations are encouraged by promoting upcoming consultations in *SRP Weekly*. It is noted that the Society provides a focal point of contact in the UK for international organisations, Government and Regulators in all matters related to Ionising Radiation.

It continues to co-ordinate quality and challenging responses to national and international consultations led by Government departments and agencies, such as regulators in the field of radiological protection and international organisations such as the International Atomic Energy Agency. Responses to consultations arising from IRPA are undertaken by CLIPS. The Committee continues to maintain the Regulations Information sheets which are available to members on the website.

Medical Committee

Chair: Sharan Packer, Secretary: Jennifer Poveda

The Committee supports those working in the medical and associated sectors (including veterinary and medical research) by providing education and information regarding radiation protection and safety via presentations at meetings and contributing to relevant publications.

We aim to address current issues, such as the impact of changes to relevant legislation or guidance, as well as liaising with the regulators and responding to consultations on future changes in the UK and internationally. During the year the committee collated and submitted comments on behalf of SRP to

The International Commission for Radiological Protection (ICRP) on:

- TG 109 draft report:- Ethics in Radiological Protection for Medical Diagnosis and Treatment.
- TG 117 Draft report:- Radiological Protection in PET and PET/CT.

The Department of Health and Social Care on:

- The draft revision of SI 2017 No 1322 - Ionising Radiation (Medical Exposure) Regulations 2017.

Medical Committee also provided several responses to members of the public who contacted SRP for advice. These were mainly concerns about radiation doses received from a series of CT scans and any associated risks.

The committee collaborated on a regular basis with other organisations such as the Institute for Physics and Engineering in Medicine and British Institute for Radiology by attending meetings, sharing and disseminating information relating to radiation protection.

Metrology and Measurement Science Committee

Chair: Tim Daniels, Secretary: Kate Crawford

The Metrology and Measurement Science Committee provides a focal point for the consideration of metrology best practice and development of new measurement science. This is achieved through engagement with the wider radiation metrology community via the Ionising Radiation Metrology Forum (IRMF) and the links the committee has with specialists in the field.

Following full review and re-issue of several NPL/SRP Good Practice Guides (GPGs) since 2020, the committee continues to write further GPGs to help ensure that knowledge is not lost for future generations. Two working groups are currently reviewing GPG 82 (Airborne radioactive particulate in the workplace) and GPG 114 (Tritium in air monitors), and the committee is also writing further guidance on subjects such as the commissioning of calibration facilities and unrevealed radiological instrumentation faults. The current set of reviewed guides can be downloaded [here](#).

Non-Nuclear Industries Committee

Chair: Mark Lyons, Secretary: Paul Attenborough

The Non-Nuclear Industries Committee represents the interests of those involved in radiological protection in the UK non-nuclear sector. We have a broad range of representation on the committee from regulatory bodies including HSE, EA, SEPA and ONR together with a wide variety of industry representatives.

During 2023 we completed work on a number of sector specific Information leaflets to provide key requirements for dutyholders using ionising radiation. Along with this we also ran an event for dutyholders on 'Learning from Experience on Radioactive Materials Transport by Road'. During 2023 we also responded to a number of queries from industry and the public with queries relating to radiation protection.

Nuclear Industry Committee

Chair: Vicky Talbot, Secretary: Kim Vignitchouk

The Nuclear Committee represents the interests of those involved in radiation protection across the nuclear sector and of furthering the scientific/technical and career development amongst nuclear sector radiation protection professionals. To this end we are raising awareness within the committee members' own organisations for the promotion of IRadP and TechRadP. Committee members continue to take a keen interest in the implementation of the consents process and monitor its impact on the nuclear sector. Members of the committee contribute to webinars, conferences and meetings held by SRP and other organisations.

Research and Teaching Committee

Chair: Gwen Mott, Secretary: Louise Nicholson

The Research and Teaching Committee represents the interests of those involved in higher education, teaching and research and we remain involved with the new consents process as well as the re-registration process for X-ray equipment. The Committee continues to work on its lab design guide and has agreed to have these published as a series of mini-guides.

Source Security and Emergency Preparedness Committee

Chair: Graeme Morrice, Secretary: George Wattam

During 2023 committee members focused on the delivery of a Cyber Security Webinar, a Personal Security Webinar and the arranging and delivery of a REPIR Event in Leeds. The purpose of this one-day scientific meeting was to give an overview of the REPIR requirements for employers and radiation protection advisers (RPAs), share experience of how this has been implemented and discuss any related issues. This event was hugely successful in identifying and discussing issues raised and may require a further future event to conclude. The Committee Chair delivered a Security Update to the SRP Scottish Event held in Glasgow in December 2023, including an update on the latest revision of the Security Requirements for Radioactive Sources document. The Committee itself has seen a refresh with several SRP members with Emergency Planning and Response experience joining. Committee members are part of a small group assisting ONR with resolving transport of radioactive substances issues. The chair has been involved with the promotion of closer links with WINS, with events being run by WINS now being regularly advertised in *SRP Weekly*.

Engagement Directorate

Director: Sarah Hunak

Engagement Directorate is a group of SRP committees and networks which are involved with communicating to anyone, be that our own members (Communications Committee and Magazine Committee), our Partner Societies and IRPA (Committee for Liaison with IRPA and Partner Societies, CLIPS), our less experienced members (Rising Generations Group, RGG) or the general public about the science of Radiation Protection (Outreach Committee). Our *Journal of Radiological Protection* Editorial Board is also part of the Engagement Directorate, as this is about academic written communication. Events Committee plays a key role in communication to members and non-members, and includes our newly formed Webinar subcommittee, born from the covid pandemic, which allows us to more accessibly communicate to a wider spectrum of members and non-members both in the UK and also around the world. We also have the Champions Programme which is made up of SRP's points of contact in larger workplaces, and the Affiliated Organisation Representative – who is the voice on SRP Council of the rapidly growing number of Affiliated Organisations, as well as our newest committee, the Scottish Committee which represents the interests of members based in and working in Scotland, and works very closely with the Outreach Committee, hosting events in Scotland.

Communications Committee

Chair: Sarah Hunak

The Communications Committee is appointed by Council under the Engagement Directorate to facilitate communication internally within SRP and externally to key audiences and stakeholders regarding the activities and initiatives of the Society. These include communicating about our work in meeting our Charter objectives to promote, advance and disseminate, to the public benefit, knowledge of radiation protection and allied fields.

Events Committee

Chair: Pete Bryant, Secretary: Juliet Porter

The Events Committee manages and coordinates the Society's programme of scientific meetings and workshops. The aim of the events programme is to keep both our members and non-members aware of the current developments in the field of radiation protection, along with sharing learning and providing Continuous Professional Development. The committee plays a key role in delivering the overall objective of the Royal Charter in "promoting the science and art of radiation protection and allied fields for the public benefit" and in its sub-objective "to encourage, support and advance education and learning in radiation protection".

In the last year the Society ran ten in-person events, including the 60th Anniversary Conference. Eight webinars were run across the year including introductions to a range of topics from contamination control to radon risks.

Committee for Liaison with IRPA and Partner Societies (CLIPS)

Chair: Andy Bradley (BNMS), Secretary: Phil Tattersall

The Committee's work is primarily focused on delivering the Charter Objective to "promote, advance and disseminate, to the public advantage, knowledge in Radiation Protection"; though its work also has cross cutting elements that contribute to the other two Charter objectives. The key elements of progress this year have been:

- On behalf of UK, SRP has submitted its response to IRPA's Quadrennial survey of Associate Societies. A formal review of the responses will be produced by IRPA but initial indications are that improvements to the IRPA website and social media streams will be a common theme together with increased interactions between Associate Societies.
- Partner Societies were encouraged to participate in SRP outreach activities, notably The Big Bang Fair, and to contribute items for publication in both *Radiation Protection Today* and JRP.
- CLIPS acted as the conduit to PS for a working group formed by British Orthopaedic Association to consider a paper published in BMJ titled 'Protecting female healthworkers from ionising radiation at work'.
- The first application for use of the International Presence Fund was received and approved by CLIPs with 50% funding from SRP and 50% from the fund.
- Further attempts to hold a face to face meeting of PS Presidents during 2023 were, unfortunately, thwarted by diary clashes and disruption to train services but has now been arranged for 25th April 2024.

Journal Board

Editor: Mike Thorne, Deputy Editor: Richard Harbron

The *Journal of Radiological Protection* (JRP) is the Society's scientific journal, a joint enterprise with the Journal's publisher, IOP Publishing. The Journal Editorial Board is a committee jointly responsible to the Society and IOP Publishing, with a remit to maintain and improve the scientific quality of the content of the Journal and its standing in the radiological protection community. The Board includes members with a range of expertise of relevance to radiological protection from the UK and the EU and is supported by experienced International Editorial Advisers from further afield.

The activities of the Society are directed to promoting, advancing and disseminating, to the public advantage, knowledge of radiation protection; encouraging, supporting and advancing education and learning in radiation protection; promoting high professional standards for the public benefit. The Journal addresses all these activities and a high quality of peer review and the annual Bernard Wheatley Award help to encourage good professional standards in reporting studies of broad interest to a professional readership. Throughout the year, the Journal has continued to publish a wide variety of articles covering a wide range of topics.

One indicator of the success of the Journal is the internationally recognised "Journal Impact Factor", which has been maintained above 1.0 (an average of >1 citation in all journal papers per JRP paper published) for several years, extending to 2023. However, we recognise that the world of academic publishing is changing rapidly. A close working relationship is maintained with IOP Publishing to ensure that a pro-active position is maintained in these areas of change (e.g. in relation to the role of AI techniques in the authorship of papers). During the year Council agreed to support a print run of the JRP Special Issue Concerning Medical Management after High-Dose Radiation Exposures.

Magazine Committee

Editor: Trevor Jones, Deputy Editor: Maureen McQueen

The Magazine Committee is responsible for producing *Radiation Protection Today* (RPT), which was first published in 2021 and aims to become established as the magazine of the radiation protection profession. It is self-financing, with production and distribution costs covered by advertising, and is distributed free to both members and non-members. A proportion of members still receive RPT by post, but the environmental and other benefits of switching to a digital only subscription have been promoted. Hard copies are also provided to those Affiliated Organisations (AOrgs) and advertisers who have requested this, and printed copies are distributed from SRP and AOrg stands at SRP events. RPT is normally published twice a year but in 2023 it was agreed that, following the publication of Issue 5 (Summer 2023) it will now move to a spring/autumn publication schedule as this was felt preferable for increasing readership, rather than publishing in the summer holiday and festive months.

Outreach Committee

Chair: Steph Bloomer, Secretary: Val Atkinson

Outreach Committee's primary function is the organisation of SRP's Outreach activities for both adults and students to educate the public in radiation protection. 2023 saw a return of the annual Schools' Show. This year the age range was moved lower to primary school age recognising issues with attendance in the past. This was also the first year of the appearance of the SRP Bee mascot which was a massive success with students at both the Schools' Show and The Big Bang Fair.

2023 also saw the first ever in-person meeting of Outreach Committee to discuss forward strategy after many years of virtual meetings. Outreach Committee also wishes to acknowledge our Yellow T-shirt Team of volunteers who sit outside the core committee, but without whom Outreach would not be possible to the degree it currently is.

Rising Generations Group Committee

Chair: Helen Whitehead, Secretary: Lisa Smith

The Rising Generations Group (RGG) focuses on supporting the career growth of members within their first ten years of professional experience. Our goal is to actively engage in Society activities. Throughout 2023, the RGG has thrived, organising numerous events including a site visit to Sellafield Ltd in August, a conference for RGG members only and various online networking opportunities. Our dedicated committee consistently works to provide opportunities for collaboration and networking as well as continuously organising events for members. Additionally, the RGG Committee continues to receive interest from members to join as committee members.

Scottish Committee

Chair: Angela Wright, Secretary: Karen Gunn

The Scottish Committee represents the interests of members based in and working in Scotland and provides representation at the Scottish Non-Nuclear Industries Liaison Group (SNNILG). The Scottish Committee continues to have a strong membership with representatives from a wide range of organisations. This year we welcomed three new committee members as well as having a change of Chair and Secretary and we would like to thank everybody that has contributed to the work of the committee over the last year.

Members of the Scottish Committee worked with the Outreach Committee to develop and deliver the successful schools event in Aberdeen that was held in conjunction with the SRP Annual Conference in April. Continuing our tradition of having our annual in-person meeting at a location where we can meet fellow SRP members, this year we were kindly hosted by the University of Edinburgh Veterinary School and treated to a very interesting tour to show us some of the many uses of ionising radiation used in veterinary practice. In December 2023 we once again organised a successful one-day scientific meeting on 'Practical Radiation Protection' attended by over 70 delegates and exhibitors with speakers from a wide range of backgrounds sharing their radiation protection experience with us. It was also a great opportunity for networking and having some pre-Christmas fun with festive jumpers and a quiz.

Affiliated Organisations

Representative: Gary Teague

2023 has been another busy year in the role of SRP Affiliated Organisation Representative. Affiliated Organisation (AOrg) numbers have continued to increase and at the end of 2023 we had 80 AOrgs, which is a wonderful achievement. My main role in the year has been to help increase AOrg numbers and help publicise the now increasingly popular SRP Magazine *Radiation Protection Today*.

The Champions Programme

Lead: Gary Jackson-Burton

There are now 27 SRP Champions across 22 organisations. All are SRP members who are points of contact for the Society within their organisations. They act as communication hubs, disseminating and feeding back information and ideas between the Society and its members. Our Champions are drawn from the nuclear industry, regulation, project management services and universities (and the ambition remains to extend the network to include medical and veterinary industries). Communication is mainly through monthly meetings, which are kept short, typically no more than 20 minutes. These meetings share information and allow SRP to, for example, ask about the number of people likely to attend an event from each organisation, or request Champions to highlight a questionnaire to their colleagues.

The meetings are equally important for receiving information and ideas from the Champions. One such idea, now being developed, is for SRP to hold a short series of webinars aimed at technical grade workers. The Champions decided these should take a slightly different format from the current SRP webinars, in that they will be pre-recorded, to suit site workers who cannot easily arrange their day to accommodate training. Champions also engage with potential new members informally. They are also well-placed to encourage existing members to apply for professional registration, or a regrade, where appropriate. Now in its ninth year, the Champions Programme continues to support the Society, its members and their organisations.

Operations Directorate

Director: Mary Allan

The Operations Directorate brings together the committees and working groups that keep the Society running, in terms of finance, IT, governance issues and review of Society strategy and risks. Chairs of these committees meet, together with the Honorary Secretary, Honorary Treasurer, and other nominated Trustees as the Directorate Board to oversee committee activity and discuss priorities and any problems. Committees continue to meet mostly on-line.

Governance Committee

Chair: Peter Marsden, Secretary: Claire-Louise Chapple

The Governance Committee ensures the Society has a robust and effective suite of documentation, to enable SRP to meet the demands of being a professional body, a learned Society and a registered charity. The work of the committee also provides reassurance that SRP operates responsibly with respect to the environment, social and governance issues.

During the year, the committee has worked with Events and Outreach Committees to review and amalgamate policy and procedures relating to their activity. Society Regulations have been reviewed and updated and a number of queries and requests from Trustees addressed. A number of procedures were subject to routine review and update, including the Communications and Equality and Diversity policies. The committee also completed the audit of the Safeguarding, Responding to Enquiries, and Document Control procedures, and planned further audits for the following year.

The committee is currently completing the new business continuity plan and records management policy and will continue with a programme of review and audit, to ensure documents are effective, fit for purpose, and followed by members.

Strategy and Risk Review Committee

Chair: Simon Clark, Secretary: Carol Darbyshire

The Strategy and Risk Review Committee (StaRR) has supported the close out of the previous Strategic Plan. This plan was successful in many respects and the majority of the items have been delivered. One area of improvement suggested for the new plan was to make it easier to monitor through being less subjective. This has been accepted and the new Strategic Plan is more focussed. It is also supported by a monitoring spreadsheet that enables continuous monitoring of the Strategic Plan. A new role of Strategic Plan Monitoring Officer has been created to manage this spreadsheet and provide regular reports.

StaRR continues to monitor the SRP Risk Register. Now the Register has been established the main role is in ensuring key risks are being managed by the relevant Committees as few new risks are being brought to StaRR. StaRR continues to provide an annual report on the managed and outstanding risks to Council.

Committees Reporting Directly to Council

Honours and Nominations Advisory Committee

Chair: Karen Goldstone MBE, Secretary: Colin Partington MBE

The role of the Committee is based on suggestions from SRP membership to recommend annually to the SRP President and Council suitable recipients for one of the Society's honours - the Founders' Medal, Honorary Fellowship and the Dunster Lecturer. The Committee also considers individuals who should be nominated for a UK Public Honour and prepares detailed nominations for SRP to send to the Cabinet Office. Two nominations for UK Public Honours are currently with the Cabinet Office for consideration. The Committee continues to actively pursue means to receive timely nomination for SRP and Public Honours from the membership. In liaison with CLIPS, HNAC prepared a nomination from SRP for the Sievert Award to be presented at the IRPA World Congress in 2024 (IRPA16); unfortunately this nomination was unsuccessful.

Radiation Protection Council

SRP Licensor Representative: Peter Marsden

The Radiation Protection Council (RPC) maintains Registers of Chartered, Incorporated and Technical Radiation Protection Professionals. We also maintain the standards needed to attain registration. We have material on our website intended for the promotion of registration and its benefits to individuals and employers. We actively encourage relevant professional bodies to join the RPC as Licensees for the benefit of their members.

Within the 12 months to 31 December 2023, 12 CRaP and 3 IRaP have been added to the Registers.

SRP Network

Heads of Profession Network

The SRP Heads of Profession Network provides a forum for discussion and sharing of experience and good practice for SRP members and organisations interested in recruitment, retention, training and career development of radiation protection professionals. The network has been running since 2018 utilising an SRP forum page and SRP Microsoft Teams channel. Two meetings are held each year – the Spring meeting is face to face (UKAEA Culham in 2023) and the Autumn meeting is held via MS Teams. New members are always welcome – just contact admin. The network has grown to 58 members from 36 organisations. In addition to regular updates on membership, professional registration and RPA 2000, recent discussions have included the Nuclear Enterprise Skills Gap; Radiation Safety Working Group, Alpha Resilience Capability, Healthcare Workforce meeting, UKHSA Science and Engineering Profession and Tackling the Radiation Protection Skills Shortage.

Treasurer's Financial Review of 2023

Society income in 2023 (2022) was £576,088 (£471,152). Resources expended were £579,157 (£449,797) resulting in a net deficit of £3,069 (surplus of £21,355). After adjustments on fair value of investments, the net movement in funds was a reduction of £164 (gain of £13,091).

The total market value of investments held at 31 December 2023 was £132,725. Together with monies held in the Barclays Current and Savings Accounts of £330,835 there are sufficient reserves for 2024.

In 2023 there was a move to more face to face Committee and Council meetings. This was balanced with the learning from the coronavirus pandemic and the use of virtual attendance, and has helped manage expenditure against a backdrop of increased inflation on travel and meeting costs.

The subscription income of £121,212 was significantly higher than budgeted expectations of £106,000. Income from the share of professional registrations with the Radiation Protection Council (RPC) of £7,678 (7,769) was similar to 2022. The Society has recognised that the number of professional registrations is reducing and will be working to highlight the benefits and options available to members in gaining a professional registration.

Expenditure of the RPC was £8,259 (£6,997) resulting in a small surplus of £1,238 (£2,272). The long term aim is that the RPC will operate on a cost neutral basis.

The number of Affiliated Organisations increased to 80 at the end of 2023, with this number looking to grow in 2024. This is an important income stream for the Society, and we thank all the Affiliated Organisations for your support.

Event income was £289,003, and a significant increase over 2022, and this resulted in a surplus of £27,889. There were nine in-person events along with the 2023 annual conference with approximately 350 physical attendees, and a small number of virtual attendees.

The reduction in event surplus in 2023 was a result of the exceptional costs associated with the Society celebrating its 60th anniversary at the annual conference, in a large modern venue, and the large number of invited guests that celebrated with us. This resulted in a small deficit for the running of the annual conference.

The reduction in event surplus has impacted the 2023 accounts, although the Society is in a very strong financial position to absorb these additional costs at this time.

Although a celebratory year, learning from this has been taken forward for future events.

The Society continued to run the successful free webinars series (1902 registrations over the 8 webinars, with 65% of these being SRP members), and for which the Society has committed to continue jointly with AURPO.

The Society remains in a strong financial position to react to any significant challenges presented with regard to physical attendance events or increased financial pressures.

Outreach spend in 2023 was higher at £27,528 from that in 2022 (£20,712) and was mainly associated with attendance at the Big Bang Fair.

The Society continued charitable expenditure in 2023 with Awards Committee providing discretionary funding and the full range of awards (Jack Martin, Philip Nicholson, RGG Best Presentation, Bernard Wheatley, and the IRPA Young Professional) totalling £22,555, up from that in 2022 (£15,769).

The Society continued to support the Higher Education Scheme, which is aimed at supporting individuals undertaking under- or post-graduate courses in Radiation Protection.

The Society is in a sound financial position to increase spending in outreach, discretionary awards and the presentation awards in the coming years.

The Journal again provided a significant surplus in 2023. The SRP profit share from Journal sales resulted in a net surplus of £103,154 (86,458) for the Society.

Recruitment advertising income was £26,712, showing a small increase from that in 2022. The continued level of advertising demonstrates the value of the Society by advertisers in reaching a key target audience. The Society is committed to retaining this valuable income stream and thanks are extended to all those who chose to advertise through the Society.

The *Radiation Protection Today* magazine success continued, providing a small surplus of £2,775. Only one issue was published in 2023 compared with previous years due to a change in the publication schedule from summer/winter to spring/autumn. The magazine provides a valuable route to engage with our members and potential members. Thank you to all those involved and those who chose to advertise in the magazine.

To provide support to the Society's volunteers, Wellbeing training was provided at a cost of £3,980.

Administrative support for the Society continues to be provided by Harris Associates. Administrative services costs in 2023 were £139,605, and in line with the agreed contract and additional asks of Harris Associates in 2022.

To reflect the increased activities of the Society and communication through the website, expenditure on website activities totalled £10,413, and similar to that in 2022 (£10,359). The expenditure is within the annual budgeted contract that was signed in 2019 with Pulse8.

During 2023 the Society set-up an LLC to run the IRPA 7th European Congress to be held in Liverpool in 2026.

Funding for this has, and will be via loans from the Society which will be ongoing until the point where income is generated in support of the Congress from sponsors, exhibitors and attendees. The amount loaned in 2023 was £26,955 and is reflected as a debtor in the accounts.

The intention remains to ensure that the Society has sufficient funds to deliver the Strategic Plan and grow at least in line with inflation. Remaining funds will return to the Society's reserves to provide financial resilience in line with Charity Commission guidelines.

The Society reserves held are above the minimum level set in the Society's reserves policy. Trends in income, expenditure and overall Society growth values are regularly reviewed by Council in line with the reserves policy.

The total value (bank and investment values) of the Society at 31st December 2023 was £456,650, and the Society is in a strong financial position to meet our financial obligations and continue our charitable activities in 2024.

The Society for Radiological Protection

Independent Examiner's Report to the trustees of The Society for Radiological Protection

I report on the accounts of the charity for the year ended 31 December 2023 which are set out on pages 1 to 37.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me a reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Mr D J Akers FCA
Easterbrook Eaton Limited
Independent Examiners
Cosmopolitan House
Old Fore Street
Sidmouth, Devon, EX10 8LS

The Society for Radiological Protection

Statement of Financial Activities for the Year Ended 31 December 2023

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2023</u> <u>£</u>	<u>Total</u> <u>2022</u> <u>£</u>
Income and Endowments from:				
Charitable activities	3	519,228	519,228	413,905
Other trading activities	4	46,588	46,588	51,321
Investments	5	9,110	9,110	5,738
Other income	5	1,162	1,162	188
Total Income		<u>576,088</u>	<u>576,088</u>	<u>471,152</u>
Expenditure on:				
Charitable activities	6	(470,544)	(470,544)	(360,856)
Other expenditure	7	(106,973)	(106,973)	(87,221)
Governance costs	8	(1,640)	(1,640)	(1,720)
Total expenditure		<u>(579,157)</u>	<u>(579,157)</u>	<u>(449,797)</u>
Net income/(expenditure) for the reporting period		(3,069)	(3,069)	21,355
Realised gains/(losses) on revaluation of investments		-	-	-
Unrealised gains/(losses) on revaluation of investments		2,905	2,905	(8,264)
Net movement in funds		<u>(164)</u>	<u>(164)</u>	<u>13,091</u>
Reconciliation of funds				
Total funds brought forward		<u>456,814</u>	<u>456,814</u>	<u>443,723</u>
Total funds carried forward		<u>456,650</u>	<u>456,650</u>	<u>456,814</u>

All of the Charity's activities derive from continuing operations during the above two periods.

The funds breakdown is shown in note 21.

The Society for Radiological Protection

Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
Current assets			
Stocks	12	3,394	2,696
Debtors	13	174,551	138,732
Investments	14	132,725	129,820
Cash at bank and in hand	15	330,835	338,162
		<u>641,505</u>	<u>609,410</u>
Creditors: Amounts falling due within one year	16	<u>(184,855)</u>	<u>(152,596)</u>
Net assets		<u>456,650</u>	<u>456,814</u>
Funds of the Charity:			
Unrestricted income funds			
Unrestricted income funds		456,650	456,814
		<u>456,650</u>	<u>456,814</u>
Total funds	21	<u>456,650</u>	<u>456,814</u>

The financial statements on pages 1 to 37 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Mr P Morgan-Brown
Trustee

The Society for Radiological Protection

(Registration number: 1122804) Statement of Cash Flows

	Total Funds 2023 £	Total Funds 2022 £
Cash flows from operating activities:		
<i>Net cash provided (used in) operating activities (As stated below)</i>	(16,437)	3,249
Cash flows from investing activities:		
Net Proceeds from Investments	-	-
Dividends and interest receivable	9,110	5,738
Change in cash and cash equivalents in the reporting period	(7,327)	8,987
Cash and cash equivalents at the beginning of the reporting period	338,162	329,175
Cash and cash equivalents at the end of the reporting period	330,835	338,162
<u>Reconciliation of net income/(expenditure) to net cash flow from operating activities</u>		
Net income/(expenditure) for the reporting period as per the Statement of Financial Activities	(164)	13,091
Adjustments for:		
(Gains)/losses on investments	(2,905)	8,264
Dividends and interest from investments	(9,110)	(5,738)
(Increase)/decrease in stocks	(698)	445
(Increase)/decrease in debtors	(35,819)	(51,071)
Increase/(decrease) in creditors	32,259	38,258
<i>Net cash provided by (used in) operating activities</i>	(16,437)	3,249
<u>Analysis of Cash and Cash Equivalents</u>		
Current Account	1,000	1,000
Deposit and Savings Accounts	329,835	337,162
Total cash and cash equivalents	330,835	338,162

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

1 Charity Status

The Charity is incorporated by Royal Charter – Company Number RC000820, and consequently does not have share capital. The Charity is registered with the Charity Commission – number 1122804.

The address of its registered office is:

DS009
Dartington Hall
Dartington
Devon
TQ9 6EN

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Society for Radiological Protection meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Subscriptions, Events and Journal

Subscription, events and journal income is shown in the accounts on the basis of the date the income relates to, i.e. the membership period, the event date and the journal period covered. Income is also received in respect of annual registration for professional titles and recognised on the date those registrations are due.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with administration costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including financial statements examination, strategic management and Trustees' meetings and reimbursed expenses.

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Computer and office equipment	25% reducing balance basis
-------------------------------	----------------------------

Current asset investments

Current asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of charity business, such as workshop and event income, advertising placements etc.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity.

The charity currently has no restricted or designated funds.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

3. Income from Charitable Activities

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Subscription Income	121,212	121,212	113,530
Conferences and Workshops	289,003	289,003	198,830
Journal: SRP (JRP)	103,154	103,154	86,458
Journal: Health Physics	1,360	1,360	1,460
Radiation Protection Council (RPC) (Note 20)	9,497	9,497	9,269
Donation to support Outreach	567	567	430
Partner Societies: IRPA Subscriptions	1,935	1,935	2,053
Reverse Partner Societies Trave Fund			
Income Recognised in 2019 – 22 years	(7,500)	(7,500)	
Partner Societies: International Engagement			1,875
Total	519,228	519,228	413,905

4. Income from Other Trading Activities

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Recruitment Advertising	26,712	26,712	21,570
Magazine Advertising Income	11,378	11,378	21,482
Professional Title Annual Fees	7,678	7,678	7,769
Professional Title Application Fees	820	820	500
Total	46,588	46,588	51,321

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

5. Investment and Other Income

	Unrestricted Funds 2023 £	Total 2023 £	Total 2022 £
Other income			
Miscellaneous Income and Merchandise Sales	1,162	1,162	188
Total	1,162	1,162	188
Investment income			
Bank and Other Interest Receivable	3,063	3,063	85
Dividend Income	6,047	6,047	5,653
Total	9,110	9,110	5,738

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

6. Direct Charitable Expenditure

	Unrestricted Funds 2023 £	Total 2023 £	Total 2022 £
Journal of SRP	-	-	19,418
Journal Board	6,284	6,284	903
Journal (Health Physics)	1,408	1,408	1,453
Conferences and Workshops	246,537	246,537	142,764
Awards (see below)	24,555	24,555	18,269
Subscriptions (See Note 6.2)	6,114	6,114	6,068
Outreach Expenditure (See Note 6.1)	27,528	27,528	20,712
Committees (See Note 6.3)	17,792	17,792	14,087
RP Today Magazine Costs	8,603	8,603	16,780
IRPA Expenditure (See Note 6.1)	1,785	1,785	7,956
Administrative Support (See Note 19)	80,430	80,430	75,415
60 th Anniversary Events	14,577	14,577	-
Sponsorship of Platinum Jubilee Commemorative Book	-	-	19,349
Marketing	9,431	9,431	5,574
Website Costs	10,413	10,413	10,359
Contribution to Partner Societies Travel Fund	2,250	2,250	-
Contribution to Partner Societies Travel Fund 2019-22 years	9,750	9,750	-
Postage and Telephone	3,087	3,087	1,749
Total	470,544	470,544	360,856

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

Awards and Bursaries

Bursaries and awards were paid as follows in the year in furtherance of the charitable objectives, namely of communicating radiation protection knowledge, promoting radiation protection education and promoting high scientific, educational and professional standards, including working with other similar societies to meet these objectives.

There are no further commitments for the charity, however the Jack Martin Award, Philip Nicholson Award, RGG Best Presentation Award, Bernard Wheatley Award and Young Professionals Awards are expected to continue in future years.

Such are the levels of awards and bursaries in the year, no apportionment of support costs have been allocated as part of the costs as the Trustees feel such apportionment would be trivial.

Awards granted in the year were as follows:	Total	Total
	2023	2022
<u>Awards, Bursaries and Donations</u>	£	£
Individuals		
Jack Martin Award	500	500
Philip Nicholson Award	500	500
RGG Best Presentation Award	500	500
Bernard Wheatley Award	1,044	762
Young Professionals Award	500	1,470
Discretionary Funding and Awards	19,511	12,037
	22,555	15,769
Institutions		
Science Media Centre	2,000	2,500
Total Paid in Year	24,555	18,269

6.1 Outreach and IRPA Expenditure

Outreach		
Public and Schools Outreach	27,528	20,712
	27,528	20,712
IRPA		
6 th European IRPA Congress	(715)	5,456
IRPA Montreal Fund	2,500	2,500
	1,785	7,956

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

6.2 Subscriptions

Foundation for Science and Technology	298	284
Parliamentary & Scientific Committee	410	396
Royal Society of Biology – Support for parliamentary affairs	5,000	5,000
EUTERP	406	388
	6,114	6,068

6.3 Committee Expenses, Charitable Expenditure

	Total 2023	Total 2022
<u>Professional Standards Directorate</u>	1,006	
Professional Standard Directorate Board	-	81
Qualifications and Professional Standards Committee	-	1,443
Registrations Approval Committee	<u>1,006</u>	1,231
<u>Science & Technology Directorate</u>	5,722	
EMF and Optical Radiation Committee	2,543	1,136
Legislation and Standards including BSS Working Group and Brexit Working Group	1,035	-
Metrology and Measurement Science Committee	214	160
Medical Committee	15	280
Nuclear Industries Committee	-	222
Non Nuclear Industries Committee	1,296	-
Research and Teaching Committee	63	110
Scottish Committee	-	666
Secure Security and Emergency Planning Committee	<u>556</u>	-
<u>Engagement Directorate</u>	11,064	
Engagement Directorate Board	602	-
Communications Committee	236	251
Events Committee	3,727	2,383
Outreach Committee	1,450	250
Rising Generations Group	100	453
Committee for Liaison with IRPA & Partner Societies	653	1,944
Affiliated Organisations	4,233	1,659
Journal Board	<u>63</u>	<u>1,818</u>
	<u>17,792</u>	<u>14,087</u>

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

7. Other Expenditure – management and administration

	Unrestricted Funds 2023 £	Total 2023 £	Total 2022 £
Council meeting expenses	5,468	5,468	4,048
President, Patron and Officers Initiatives	5,957	5,957	4,795
Committees (See Note 7.1)	4,648	4,648	3,128
IRPA Subscription	6,216	6,216	6,100
RPC Expenditure	8,259	8,259	6,997
Administrative support (See Note 19)	53,625	53,625	47,318
Professional Title Expenditure (SRP) (See Note 20)	2,400	2,400	2,150
SRP Licensee fee to RPC	1,000	1,000	1,000
Accountancy Fees	1,950	1,950	1,940
Insurance	2,701	2,701	2,541
Credit Card and Bank Charges	4,927	4,927	4,077
Archivist and Storage Costs	1,453	1,453	933
Volunteer Training/Wellbeing	3,980	3,980	1,049
Stakeholder Engagement	3,130	3,130	367
Miscellaneous	1,259	1,259	778
Total	106,973	106,973	87,221

7.1 Other Expenditure – Committees Expenses

	Total 2023
<u>Professional Standards Directorate</u>	-
Membership Committee	-
<u>Operations Directorate</u>	4,648
Finance Committee	350
Honours Nominations Advisory Committee	1,772
Governance Committee	1,982
Strategy & Risk Review Committee (STARR)	544
Total	4,648

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

8. Governance Costs

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Independent Examiner's fees	1,640	1,640	1,720
Total	1,640	1,640	1,720

9. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

Trustees were reimbursed for their expenses incurred in the duty of their position, mainly related to the attendance at meetings in furtherance of the charitable activities, totalling £10,150 in the year (2022: £6,382).

10. Net outgoing resources for the year include:

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Accountancy fees	1,950	1,950	1,940
Independent Examiner's fees	1,640	1,640	1,720

11. Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets with the definition of a Charitable Company for UK Corporation Tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

12. Stock

	Unrestricted Funds	Total	Total
	2023	2023	2022
	£	£	£
Promotional goods and merchandise for workshops and events	1,966	1,966	1,634
Medals	1,428	1,428	1,062
Total	3,394	3,394	2,696

13. Debtors

	Total	Total
	2023	2022
	£	£
Journal: SRP (JRP) - 2023 Surplus	103,154	67,040
Merchandise and Miscellaneous Debtors	1,289	1,170
VAT	1,893	6,089
Prepayments – SRP events/insurance	15,111	34,216
Prepayments – IRPA Congress 2026	26,955	4,929
Conference and Workshop debtors	14,190	9,480
Recruitment Advertising debtors	10,000	7,720
RP Today Magazine Advertising debtors	-	7,420
Partner Societies debtors	1,959	668
Gift Aid Recoverable	-	-
Total	174,551	138,723

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

14. Current Asset Investments

	Total 2023	Total 2022
	£	£
Market value as at 01.01.2023	129,820	138,084
Disposal Proceeds	-	-
Realised gain/(loss)	-	-
Unrealised gain/(loss)	2,905	(8,264)
Market value at 31.12.2023	132,725	129,820

Market Value

	2023	2022
	£	£
M&G Charibond Fixed Interest Fund	22,786	22,067
M&G European Sustain Paris Aligned Fund	33,103	28,818
M&G Dividend Income Fund	7,598	8,031
M&G Charifund Income Fund	69,238	70,904
Total	132,725	129,820

Cost

	£
M&G Charibond Fixed Interest Fund	25,000
M&G European Sustain Paris Aligned Fund	5,000
M&G Dividend Income Fund	4,999
M&G Charifund Income Fund	17,500
Total	52,499

15. Cash at bank and in hand

	Total 2023	Total 2022
	£	£
Barclays Base Rate Reward	207,594	205,636
Barclays Active Saver	122,241	131,526
Barclays Current	1,000	1,000
Total	330,835	338,162

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

16. Creditors: Amounts falling due within one year

	Total 2023 £	Total 2022 £
Sundry creditors	20,177	23,114
Advance subscriptions (see note 17)	93,738	69,612
Accruals	3,650	3,660
Journal: Health Physics (in advance)	985	905
Deferred income (see note 17)	45,505	55,305
Partner Societies Travel Fund (see note 18)	20,800	-
	184,855	152,596

17. Deferred Income and Subscriptions Received in Advance

<u>Subscription Income Received in Advance and Deferred to the Year Applicable to that Subscription</u>	Total 2023 £	Total 2022 £
Amounts brought forward	69,612	70,250
Amounts released in year	(69,612)	(70,250)
Amounts received in year, in advance, and carried forward	93,738	69,612
Amounts as per balance sheet	93,738	69,612

<u>Deferred Income Received for Charitable Events to be Held in Following Year</u>	Total 2023 £	Total 2022 £
Amounts brought forward	55,305	15,027
Amounts released in year	(55,305)	(15,027)
Amounts received in year, in advance, and carried forward	45,505	55,305
Amounts as per balance sheet	45,505	55,305

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

18. Partner Societies Travel Fund

Receipts from Partners Societies Travel Fund 2019-22 years	7,500
This Year	1,875
SRP contributions to Partner Societies Travel Fund	
2019-22 years	9,750
This year	<u>2,250</u>
	21,375
Travel Expenses from the Fund 2019-22 years	-
This year	(575)
Travel fund balance at 31 December 2023	20,800

19. Administration and Support Costs Allocations

Year Ended 31.12.2023

	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	139,605	3,150	2,400	80,430	53,625

Year Ended 31.12.2022

	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	127,843	2,960	2,150	75,415	47,318

Administration and support costs are allocated on the basis of time spent on those activities. Other (non-shared) administrative expenses have been allocated to charitable or management/admin support on an actual basis (not apportioned in above).

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2023

20. Radiation Protection Council (RPC) Income and Expenditure Statement

	Total 2023 £	Total 2022 £
Income		
Licence Fees	1,000	1,000
Professional Title Annual Fees	15,355	15,538
Less 50% Professional Title Annual fees SRP allocation	(7,678)	(7,769)
Professional Title Application Fees	1,640	1,000
Less 50% Professional Title Application Fees SRP allocation	<u>(820)</u>	<u>(500)</u>
Total	9,497	9,269
Expenditure		
Admin Support	3,150	2,960
Honoraria	2,500	2,500
Miscellaneous	<u>2,609</u>	<u>1,537</u>
Total	8,259	6,997
Surplus	1,238	2,272

21. Funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2023 £
Unrestricted Funds	456,814	576,088	(579,157)	2,905	456,650
	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2022 £
Unrestricted Funds	443,723	471,152	(449,797)	(8,264)	456,814

Accounts



**The Society for
Radiological Protection**

**TRUSTEES' REPORT AND FINANCIAL
STATEMENTS**

**FOR THE YEAR ENDED
31st DECEMBER 2022**

Edited by:

**Phil Morgan-Brown
Honorary Treasurer**

**Mary Allan
Honorary Secretary**

**Approved:
For SRP Council**

**Jim Thurston
President**

**SRP/Annual Report 2022
Issue 1
31 March 2023**

Registered Charity in England & Wales No. 1122804

ABBREVIATIONS

ALARA	As Low As Reasonably Achievable
AOrg	Affiliated Organisation
ASC	SRP Awards and Sponsorship Committee
AURPO	Association of University Radiation Protection Officers
BNMS	British Nuclear Medicine Society
BSS	Basic Safety Standards (Euratom and IAEA)
CLEAPSS	Consortium of Local Education Authorities for the Provision of Science Services
CLIPS	SRP Committee for Liaison with IRPA & Partner Societies
CPD	Continuing Professional Development
CRadP	Chartered Radiation Protection Professional
EMFOR	SRP Electromagnetic Fields and Optical Radiation Committee
EMPIR	European Metrology Programme for Metrology and Research
ETRAP	Education and Training in Radiation Protection conference
EU	European Union
EURAMET	European Association of National Metrology Institutes
EUTERP	EU Training and Education in Radiation Protection
HNAC	SRP Honours & Nominations Committee
HSE	Health and Safety Executive
IAEA	International Atomic Energy Agency
ICRP	International Commission on Radiological Protection
IPEM	Institute of Physics and Engineering in Medicine
IRadP	Incorporated Radiation Protection Professional
IRMF	Ionising Radiation Metrology Forum
IOP	Institute of Physics
IRPA	International Radiation Protection Association
IRR	Ionising Radiations Regulations
IT	Information technology
ITC	SRP Information Technology Committee
JRP	Journal of Radiological Protection
NaCTSO	National Counter Terrorism Security Office
NORM	Naturally Occurring Radioactive Material
NPL	National Physical Laboratory
OBE	Order of the British Empire
ONR	Office for Nuclear Regulation
PSD	SRP Professional Standards Directorate
QPSC	SRP Qualifications & Professional Standards Committee
RAC	SRP Registration Approval Committee
REPPiR	Radiation (Emergency Preparedness and Public Information) Regulations
RGG	SRP Rising Generations Group Committee
RP	Radiation Protection
RPA	Radiation Protection Adviser
RPA 2000	Non-profit making company for certifying competence for radiation protection professionals

ABBREVIATIONS

RPC	Radiation Protection Council
RPT	SRP's Magazine: Radiation Protection Today
RWA	Radioactive Waste Adviser
SFRP	The French Society for Radiological Protection
SNNILG	Scottish Non Nuclear Industries Liaison Group
SRP	The Society for Radiological Protection
StaRR	SRP Strategic & Risk Review Committee
STEM	Science, Technology, Engineering and Maths
TechRadP	Technical Radiation Protection Professional
UK	United Kingdom
UKAEA	UK Atomic Energy Authority
WINS	World Institute for Nuclear Security
YPA	IRPA Young Professionals Award

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Legal and Administrative Information

- a. The name of the society is "The Society for Radiological Protection" and its official abbreviation is "SRP".
- b. The Society is a Registered Charity in England & Wales Number 1122804. The Society is governed by the grant of a Royal Charter which is supported by Bylaws & Regulations. It is a company incorporated by Royal Charter (RC820).
- c. The names of Council members (who are also the charity trustees) for 2022 were as follows:

Officers

Mr J Thurston	President	
Mr P Bryant	Immediate Past-President	(until AGM 2022)
Mrs J Humphries	President-Elect	(from AGM 2022)
Mrs M Allan	Hon Secretary	
Dr C L Chapple	Immediate Past Hon Sec	(until AGM 2022)
Mr P Morgan-Brown	Hon Treasurer	

Directors

Mr A Rankine	Professional Standards	
Dr C A Perks	Science & Technology	
Mrs J Humphries	Engagement	(until AGM 2022)
Ms S Hunak	Engagement	(from AGM 2022)
Mrs M Allan	Operations	

Mr P Ahmet		
Dr S Bloomer		(from AGM 2022)
Mr J Harrison		
Ms S Hunak		(until AGM 2022)
Dr M Lockyer		
Mr I Lucas		
Mrs J Reay		
Dr M Wood		(until AGM 2022)

- d. The names of the honorary custodian or holding trustees were as follows:
Mr G Jackson-Burton Holding Trustee
Dr M C Thorne Holding Trustee
- e. The address of the principal office is The Society for Radiological Protection, DS009 Dartington Hall, Dartington, Devon TQ9 6EN.
- f. The Society's principal bank is Barclays Bank plc, Leicestershire LE87 2BB.
- g. The Society's auditors are Easterbrook Eaton Ltd, Cosmopolitan House, Old Fore Street, Sidmouth, Devon EX10 8LS.

Narrative

SRP is a society of persons engaged in medicine, science, technology and other professions joined together in membership of a scientific and learned Society which prohibits profit or gain to its membership out of its funds and property. The function of the Society is primarily to promote and advance, and to disseminate to the public advantage, information on and knowledge of the science and art of radiological protection and allied fields.

The Society's governing body is the Council which delegates work to its committees for the day to day running of the Society's activities. The Council of the Society met on five occasions during 2022 and considered reports from the Society's Directorate Boards and their committees. Summaries of each committee's activities are given in this report. Three of the five Council meetings in 2022 took place virtually. An additional meeting of Council was held to discuss the new five-year Strategic Plan which comes into effect in 2023.

Harris Associates has continued to provide administrative support from its office in Devon. The arrangements continue to work well, and Council is very pleased with the support provided.

The Society's *Journal of Radiological Protection* continues to be a respected publication for the dissemination of high-quality scientific papers relating to radiological protection. It is internationally recognised as the home of good scientific papers in the field of radiation protection, which reflects well upon SRP and its image around the globe. From 2022 this is now only available online.

There has been continuing demand for the Society's job advertisement service during the year and bookings made continues to remain high, with 42 advertisements being distributed (there were 43 in 2021). The *Weekly* e-newsletter to members continues to be well received with 49 sent out during 2022 together with 2 special editions.

All Boards, committees and Groups have reviewed their Terms of Reference (ToRs) and their objectives and strategies which have been amended and updated as appropriate.

Public Benefit

By virtue of our declared objects stated above, The Society for Radiological Protection satisfies the Public Benefit Requirement. The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Risk Management

The Trustees of The Society for Radiological Protection are responsible for the management and control of the charity. They aim to ensure that every effort is made to identify and manage the risks faced appropriately, and minimise any adverse effects, whether internal or external, through the risk management policy. Under Trustee guidance, each Directorate Board regularly examines the principal areas of the Charity's operations and considers the

major risks found in each area, following Charity Commission Guidelines (CC26). SRP has established a committee to lead on risk review and report back to Trustees any risks which are not mitigated to an acceptable level for day-to-day operations, including insurance cover where appropriate. Items of risk and appropriate management of them are discussed at the regular Directorate Board meetings and reported back to Council, to ensure continued appraisal of SRP's systems: operational, financial and managerial.

President's Review 2022-23

As I come to the end of my two years as President, I have to say that it has been an extraordinary honour and a privilege. I must particularly mention the enjoyment I've had during this time in working with all those members who volunteer for SRP Committees and groups, and it is especially pleasing that we have had another successful year as a Society.

Before our 2022-23 year started as usual with the Annual Conference at Llandudno, a number of members attended the IRPA European Congress in Budapest in early June. It was there that we presented our proposals for hosting the next European Congress in four years' time. I am pleased to say that our plans were accepted and that the Arena and Convention Centre in Liverpool will host the Congress in June 2026. This will be the first opportunity for SRP to host such a large event since the Word Congress at Glasgow in 2012. The venue and surrounding area including Albert Dock and the Pier Head is a wonderful location to hold such an event, which will also act as our Annual Conference that year.

As agreed at the Conference in Bournemouth in 2021, we were involved in contributing to Her Majesty The Queen's Platinum Jubilee Book, and a launch event was also held in early June 2022 which was attended by myself together with Helen Whitehead who is our lead for Equality, Diversity and Inclusion. It was indeed a joyful celebration, held as it was on the day of the Platinum Jubilee Pageant in London. However, it was then very sad to be marking the passing of Her Majesty just a few months later, and as a Royal Chartered Society a letter of condolence was sent to His Majesty The King.

For those of us who made the trip to Llandudno in mid-June for our Annual Conference, it was wonderful to be back to the usual attendance of around 300 delegates. It was indeed a very successful event with a full scientific programme, a very enjoyable social programme, and an excellent exhibition with over 40 participating organisations being represented – the most ever. Aberdeen will have a lot to do to match it, but it will be helped by being a celebration of our 60th anniversary as a Society!

Through my Presidency I committed to continuing with the initiatives started by my predecessor Pete Bryant, namely:

- **SUSTAINABILITY** of the Profession and Society
- Working in **SYNERGY** with other organisations, and
- Improving **COMMUNICATION** with Internal and External Stakeholders

These became the key objectives to be set out in the drafting of the five-year Strategic Plan for the Society. I also suggested that **Diversity** and **Inclusion** must be key themes over the next five years and beyond, and that we must continue to strive to ensure that SRP reflects the diversity of the whole RP workforce, regardless of role, gender, age, or sexual orientation. It was apparent that we would need two documents – firstly the **Strategic Plan** which should set out the Mission as the key aims of the Society, and secondly the **Delivery Plan**, which should support it by setting out Commitments to achieve the Mission, and by listing specific, achievable, and measurable tasks as a route to meeting those Commitments. This Delivery Plan will then be a living document that evolves through the five-year period, moving on to new tasks as previous ones are completed, and with progress being presented for review by the membership at the AGM each year.

To be inclusive in developing these Plans it was essential that we get the views of the membership so that we understood and could respond to their key priorities and concerns. That was why we asked members to answer a survey on their thoughts about those matters on which SRP should focus, using the results to help the final drafting of the Strategic Plan, and presenting it for discussion with the membership at an Extraordinary General Meeting at the beginning of December. I am very pleased to say that there were a lot of thoughtful responses to the survey, and a good discussion at the meeting leading to unanimous agreement on implementing the Plans. There is now of course work to do as I

hand over to our next President, Jennifer Humphries, who will lead on the development and implementation of the Delivery Plan over the next two years.

One of the key Commitments in the Delivery Plan will be to increase the membership of the Society in numbers and diversity, and to increase the numbers of those achieving recognition as TechRadP, IRadP and CRadP. I am proud to say that it was one of my colleagues here at Dorset County Hospital who became the first to achieve TechRadP status.

Another key Commitment in terms of supporting our members in their profession will be by developing further guidance on a range of subjects, including those suggested by members in response to the questionnaire on the Strategic Plan. We will also continue to embrace the new ways of working, running events face to face, virtually or as a hybrid, for members at all grades and all stages of their careers, to maximise their opportunities for Continuing Professional Development.

One recent event that was particularly successful was the first Workshop run on the requirements of the new IRR17 Consents Process, attending by more than 170 delegates from across the sectors, and supported by talks and discussions led by HSE and ONR Regulatory Inspectors. There were key discussions and clarifications on aspects of the implementation of the new process, and it was also apparent from the event that there will be a need to run more of these over the next 12-18 months.

Our webinar programme run jointly with AURPO has continued to go from strength to strength, delivering a further range of useful topics for members and non-members alike. As an update, we have now run a total of 27 webinars, with an average of over 275 registered attendees per webinar, about 60% of which were members of either SRP or AURPO and the remaining 40% coming from non-members within the UK and internationally. SRP and AURPO continue to provide these free of charge to maximise their impact for the good of our profession, and as part of our outreach programme.

Another success has been the ongoing popularity of Radiation Protection Today which continues to be published twice yearly. The fifth issue is currently at the editorial stage and will be ready to be sent out to members in June.

SRP will also continue to look for opportunities to engage with schools and colleges through outreach and careers events such as Big Bang Fair that are now being run again post-Covid, and we will be involved in as many of these as possible.

One key matter to be resolved before the Annual Conference and AGM this year was to find a new Patron to replace The Lord Carlile of Berriew who announced at last year's conference that he would be stepping down after two three-year terms. The Trustees considered what the key requirements for our Patron should be and we searched for someone to meet those criteria. I am pleased to say that we have found our new Patron and that they will be announced to the membership at the Conference in Aberdeen.

Finally, I would again like to emphasise the wonderful experience I have had working with my predecessor Pete, with my successor Jennifer, with our colleagues at Harris Associates, and with all those members who get involved by volunteering on committees and working groups. I would personally like to thank them for their ongoing commitment and support to SRP. I would also encourage any member to think about getting involved in supporting the Society in making sure our profession is recognised for the work it does in ensuring the safety of workers and the public from the uses of ionising and non-ionising radiations.

Jim Thurston
SRP President

Professional Standards Directorate

Director: Alex Rankine

The Professional Standards Directorate (PSD) continues to oversee the setting and maintenance of the professional standards required for membership and professional recognition. There are four committees which carry out routine work and special projects as outlined in their reports below.

PSD is the interface with The Radiation Protection Council (RPC), and we note that two of our representatives to the RPC are standing down this year and two new members have been appointed. The Registration Approval Committee (RAC) assesses applications for professional registration against the RPC standards and audits registrants' CPD records. There have been a healthy number of applications in the past year although there are still only a few at the IRadP and TechRadP levels.

Qualifications and Professional Standards Committee (QPSC) continues to oversee the standards for Professional Registration and membership and has been working on other projects as outlined below. Membership applications are assessed by Membership Committee (MemCom) and Awards and Sponsorship Committee (ASC) continues in its role of assisting and encouraging members in their professional development.

It is pleasing to see that the number of membership applications has more than recovered since the pandemic and indeed there have been a record number in the past year. Many of these applications have been at the "Associate" level and we have identified that we need to work on ensuring that SRP is offering activities for Associate members. Similarly, we need to identify clear benefits for people in applying for registration at TechRadP level. These issues and the need to continue with expanding our membership diversity are a key section in the new Strategic Plan and associated Delivery Plan. PSD committees look forward to playing an active role in delivering against the Plan in the coming year.

Awards and Sponsorship Committee

Chair: Neil Pierce, Secretary: Becky Varns

The Awards and Sponsorship Committee (A&SC) oversees the Society's sponsorship schemes and organises the judging for prizes for best presentation (Jack Martin Award) and poster (Philip Nicholson Award) at the Annual Conference. Following the pandemic we have seen a healthy increase in the number of requests for Fee-Free places at in-person conferences. The A&SC was able to contribute to the Charter's objectives by granting Higher Education Sponsorships to several students attending post-graduate courses in the fields of Medical Radiation Physics and Radiation and Environmental Protection. We would like to thank Lorna Galbraith and Philip Clewer for their dedication and many years of service on the Committee in the roles of Chair and Secretary, respectively. They have agreed to remain on the Committee as member & corresponding member. We have welcomed Neil Pierce and Rebecca Varns as the incoming Chair and Secretary, respectively. We look forward to awarding prizes for presentations and the biennial Young Persons Award, at the SRP's 60th Anniversary Annual Conference in Aberdeen in 2023. We predict a continued increase in the number of requests for sponsorship and are grateful to SRP for enabling the development of our future radiation protection specialists.

Membership Committee

Chair: George Sallit, Secretary: Phil Tattersall

The Committee continues to run efficiently with all the work done via the forum. At the end of 2022, total membership stood at 1642, a net increase in membership of 42 since the end of 2021 with 110 new members joining and 68 members leaving the Society through death, resignation or lapsed subscription. A working group was established to look at ways of encouraging membership applications

It is with deep regret that the Society has learned of the deaths during the 12 months prior to the publication of this report of Martin Ainsworth, Rupert Cockerill, Jacqueline Comben, Terence Drury, Joe McHugh OBE, Keith Morley, Ian Putwain, Phil Simpkin, Phil Sinkinson, Derek Stevens, Trevor Williams and Allan Wilson.

Qualifications and Professional Standards Committee

Chair: Joanne Stewart, Secretary: Katrina Macleod Clark

The Qualifications and Professional Standards Committee has had a slightly difficult year with respect to maintaining a stable membership with two members dropping off the committee within a relatively short period of time; one citing pressure of other commitments and the other retiring from radiation protection activities altogether. However, two new members have recently been recruited. A consequence of these changes is that the membership is now somewhat biased towards the nuclear sector and there is currently no representation from academia; hopefully this can be redressed in the coming year.

The drop in available effort contributed to progress on planned work streams being slow over the year. However, the working group (a task-and-finish subgroup of QPSC) to take forward the development of competence standards for the Qualified Person has now been established, this small group being made up of representatives from the community of interest. Discussions have begun with respect to how the current SRP webpage on courses and training events could be re-shaped to try and make it a more dynamic resource and the QPSC Chair supported the annual audit of CPD for CRadP members. The latter was a useful exercise with observations on the process being fed back to the PSD.

Following considerable involvement at the end of 2021 to re-write the RPA schemes, the two RPA 2000 representatives continued to support RPA 2000 with the delivery of the update sessions to Assessors and the workshop at the SRP Annual Conference.

Registration Approval Committee

Chair: Roger Collison, Secretary: Scott Kinnear

The Registration Approval Committee (RAC) is appointed by Council under the Professional Standards Directorate to develop, maintain and implement SRP arrangements related to applications for, and maintaining Registration as, Chartered Radiation Protection Professional (CRadP), Incorporated Radiation Protection Professional (IRadP) and Technical Radiation Protection Professional (TechRadP).

Following significant work by the RAC, and others, application was made and a Licence for Registration of CRadP and the two new grades granted (2019) by the Radiation Protection Council (RPC). The application process is available on the SRP's website for prospective candidates.

During 2022 the assessment processes were reviewed, audited, and refined with further improvements planned for 2023 including application form changes following feedback from applicants and assessors. A presentation outlining the application process has been produced and is available on YouTube. Recruitment of new assessors has increased the pool of assessors available which is expected to ease the burden on the current volunteers and maintain an efficient process.

The Committee's focus going forward is continued management and processing of new applicants and the annual audit process for those awarded membership grades.

Science & Technology Directorate

Director: Chris Perks

The Directorate's activities include both ionising and non-ionising radiation across both nuclear and non-nuclear activities, including the medical sector and research and teaching, as outlined in the committee reports below. A key element of our responsibilities is to monitor and to engage in consultations on national and international regulations and standards including their implementation. Members of SRP represent both formally and informally the UK's view on a wide number of organisations developing future and current regulatory regimes for radiation including ICRP (which is starting to develop thought for the next set of recommendations following ICRP 103). Key current issues are the changes to the HSE and ONR consent procedure, and we are keeping a careful eye on the progress through parliament of The Retained EU Law (Revocation and Reform) Bill which could have very significant implications for law relating to Radiation Protection. We also respond to queries relating to radiation protection received by SRP through its website.

EMF & Optical Radiation Committee

Chair: David Rawlings, Secretary: Nigel Turner

The purpose of the EMF and Optical Radiation (EMFOR) Committee is to provide a focal point within SRP for the consideration of the practical implications of radiation protection related to electromagnetic fields and optical radiation exposure, taking into account UK legislation and guidance. The EMFOR Committee advises

members on best practice in terms of assessing EMF and optical radiation. We also raise awareness of SRP by addressing EMF and optical radiation concerns from organisations, media and members of the public. Areas we have focussed on in 2022 include electric vehicle charging and radiation safety in the non-destructive testing industry. We have also worked on sustaining our membership, with several members having reached the end of their membership period. Focus for 2023 is on further publicising EMF and OR guidance, extending links with other organisations and increasing awareness of EMF and OR hazards in the workplace.

Legislation and Standards Committee

Chair: Liz Thomas, Secretary: Nigel Reeves

The Committee raises awareness of, and, where appropriate, co-ordinates responses (as appropriate in consultation with other SRP Committees) on behalf of SRP, to:

- the introduction of new legislation, regulations, standards and guidance
- existing regulatory practices
- consultation exercises on new legislation, regulations, standards and guidance that have an impact on radiation protection.

Individual and corporate responses to consultations are encouraged by promoting upcoming consultations in SRP Weekly. It is noted that the Society provides a focal point of contact in the UK for international organisations, Government and Regulators in all matters related to Ionising Radiation.

It continues to co-ordinate quality and challenging responses to national and international consultations led by Government departments and agencies, such as regulators in the field of radiological protection and international organisations such as the International Atomic Energy Agency. These include:

- The Government's plans regarding the Retained European Union Legislation (REUL) currently traversing Parliament that could result in much safety and environmental legislation being removed from Statute unless positively retained or revised.

Responses to consultations arising from IRPA are undertaken by CLIPS. The Committee continues to maintain the Regulations Database which is available to members on the website.

Medical Committee

Chair: Sharan Packer, Secretary: Jennifer Poveda

The Committee endeavours to support those working in the medical and associated sectors (including veterinary and medical research) by providing education and information regarding radiation protection and safety via presentations at meetings and contributing to relevant publications.

We aim to address current issues, such as the impact of changes to relevant legislation or guidance, as well as liaising with the regulators and responding to consultations on future changes in the UK and internationally. On behalf of SRP, the committee collated and submitted comments on the ICRP draft reports on

- Optimisation of Radiological Protection in Digital Radiology for Medical Imaging, and
- Practical Aspects in Optimisation of Radiological Protection in Digital Radiography, Fluoroscopy, and CT.

The committee collaborated on a regular basis with other organisations such as IPEM by attending meetings, sharing and disseminating information relating to radiation protection. We also provided responses to public enquires relating to medical exposures to radiation received via the SRP website.

Metrology and Measurement Science Committee

Chair: Simon Threadingham, Secretary: Kate Crawford

The Metrology and Measurement Science Committee provides a focal point for the consideration of metrology best practice and development of new measurement science. This is achieved through engagement with the wider radiation metrology community via the Ionising Radiation Metrology Forum and the links the committee has with specialists in the field.

Currently the committee is looking at writing further Good Practice Guides on topics such as "commissioning a dose rate facility" and "commissioning a neutron facility" to help ensure that knowledge held by certain members of the community is not lost if/when they retire.

Non-Nuclear Industries Committee

Chair: David Copplestone, Secretary: Michael Lockyer

As the name suggests, the Non-Nuclear Industries Committee represents the interests of those involved in radiological protection in the non-nuclear sector. We have a broad range of representation on the committee from regulatory bodies (Environment Agency, HSE, ONR) to academia, the (radio)pharmaceutical industry, the production of radioactive sources and disposal of radioactive waste. We exist to raise awareness and disseminate guidance on issues related to radiological protection including for sectors that you might not immediately think of needing radiological protection such as the food and drink industry.

Meetings in 2022 concentrated on production of a final version of the Food and Drinks guidance leaflet. A Transport of Radioactive Materials guidance leaflet has also been drawn up, which is ready for launch. The industrial radiography guidance leaflet is at a mature stage of drafting and the XRF guidance has also been revised.

We are planning a launch webinar in 2023 for the Food and Drinks leaflet, an event on Transport from the perspective of those on the 'receiving end' of ONR inspections and a seminar on Industrial Radiography, likely to be in 2024.

Nuclear Industry Committee

Chair: Vicky Talbot, Secretary: Kim Vignitchouk

During 2022 there has been ongoing discussions around raising awareness within the committee members' own organisations on promotion of IRadP and TechRadP. Several proposals for events during 2023/24 have been submitted. The Committee has supported the Legislation and Standards Committee in the response to the 'Sunsetting' Bill for Brexit and allowed member organisations to share within their own organisations. The Committee has taken a keen interest in the proposed changes to the HSE's consent process to determine the impact on the nuclear sector.

Research & Teaching Committee

Chair: Gwen Mott, Secretary: Louise Nicholson

The Research and Teaching Committee represents the interests of those involved in higher education, teaching and research and were particularly involved in early consultation on the new consents process and the required safety cases. The liaison with AURPO remains productive and a member of the Committee contributed a talk to the AURPO annual conference on 'Estimating activity in radium-painted dials'. The Committee continues to work on its lab design guide and has agreed to have it published as a series of mini-guides. A couple of members also volunteered their time at the New Scientist Live fair.

Scottish Committee

Chair: Colin Wood, Secretary: Angela Wright

The Scottish Committee represents the interests, including devolved legislation issues, of those based and working in Scotland and provides representation at the Scottish Non-Nuclear Industries Liaison Group (SNNILG). During 2022 the Committee held a face-to-face meeting in May with colleagues from Faslane and Coulport. Our Scientific event 'Out with Old in with the New' in Glasgow was very successful and had over 80 attending. These meetings are useful for meeting fellow RP professionals and hopefully generating increased membership.

Source Security & Emergency Preparedness Committee

Chair: Graeme Morrice, Secretary: Sarah Darwin

During 2022 Committee members focused on refreshing and delivering the radioactive Source Security Course to ensure its continued relevance. Members delivered this unique and extremely popular event in Glasgow in 2022 generating considerable income for the Society. 2022 saw significant change within the Committee with Tony Peters handing over the Chair to Graeme Morrice. Committee membership has also seen a refresh, with a particular plea being issued to SRP members with Emergency Planning and Response (EP&R) experience to join the committee as representation in this area has slipped. The Chair has been involved with the promotion of closer links with the World Institute for Nuclear Security (WINS), with events being run by WINS now being regularly advertised in the Society weekly newsletter. Committee members have continued to attend meetings to ensure the Society is kept informed of current thinking and proposed changes (such as NaCTSO and Heads of Profession meetings), while addressing queries from other SRP members. Members will be present at the

2023 Annual Conference, with the Chair speaking. The next Source Security Course is being planned for early 2024 and an EP&R event is also in the early stages of development.

Engagement Directorate

Director: Sarah Hunak

Engagement Directorate is a group of SRP committees and networks which are involved with communicating to anyone, be that our own members (Communications Committee and Magazine Committee), our Partner Societies and IRPA (Committee for Liaison with IRPA and Partner Societies, CLIPS), our less experienced members (Rising Generations Group, RGG) or the general public about the science of Radiation Protection (Outreach Committee). Our Journal of Radiological Protection Editorial Board is also part of the Engagement Directorate, as this is about academic written communication. Events Committee plays a key role in communication to members and non-members, and includes our newly formed Webinar subcommittee, born from the covid pandemic, which allows us to more accessibly communicate to a wider spectrum of members and non-members both in the UK and also around the world. We also have the Champions Programme which is made up of SRP's points of contact in larger workplaces, and the Affiliated Organisation Representative – who is the voice on SRP Council of the rapidly growing number of Affiliated Organisations.

Communications Committee

Chair: Richard Wilkins, Secretary: Kathryn Ambrose

The Communications Committee is appointed by Council under the Engagement Directorate to facilitate communication internally within SRP and externally to key audiences and stakeholders regarding the activities and initiatives of the Society. These include communicating about our work in meeting our Charter objectives to promote, advance and disseminate, to the public benefit, knowledge of radiation protection and allied fields.

The Committee continues to review and support all internal and external communications of SRP. It regularly monitors the Weekly e-newsletter, the website, forums, LinkedIn, Twitter, Facebook, YouTube and other organisations' websites. These are discussed at Committee Meetings. Followers on all media platforms steadily grew during 2022. The most significant increase was for the YouTube channel, which continues to offer a variety of new information, including recordings of the highly successful SRP webinars. A second membership questionnaire was finalised and put to the members during 2022, which covered areas such as the SRP website and general communications. A summary report has been drafted and the final report with a list of recommendations has been sent to Council. An SRP procedure details the process for posting items to social media, to ensure standards are maintained and individual items do not reflect badly on SRP. This required forming a WhatsApp approvals group, which appears to function well. The Committee has continued to support the Media Officer, responding to several requests including invited comments on particular news items and scientific papers which were about to be released. We responded to these in a timely fashion whilst ensuring we retained the integrity of SRP and its members.

Events Committee

Chair: John Bradshaw, Secretary: Juliet Porter

The Events Committee produces a scientific programme which promotes the science of radiation protection to both members and non-members of SRP and seeks to disseminate both knowledge and any experiential learning in an engaging manner.

The use of webinars and online presentations has increased the dissemination of knowledge to a wider audience which encompasses a range of both members and non-members. This has allowed the society to have a wider reach and has also generated valuable feedback to feed into the planning of events into 2024.

There was also the return to a full programme of in-person events held following the covid outbreak. All events within 2022 made a surplus for SRP. Face to face events do not only allow for sharing of knowledge, but also give an opportunity for networking which is a valuable aspect for the radiation protection community, and a key aspect of meeting the Charter objectives. This will continue into the remainder of 2023 and 2024, where several in person events have been scheduled across a variety of formats such as workshops and conferences.

Committee for Liaison with IRPA and Partner Societies (CLIPS)

Chair: Andy Bradley (BNMS) Secretary: Phil Tattersall

The Committee's work is primarily focused on delivering the Charter Objective to "promote, advance and disseminate, to the public advantage, knowledge in Radiation Protection"; though its work also has cross cutting elements that contribute to the other two Charter objectives. The key elements of progress this year have been:

- A Working Group (WG), under CLIPS, was formed to coordinate views from SRP and Partner Societies (PS) into the IRPA task group which is considering the proposed ICRP general recommendations on the system of radiological protection. The WG delivered presentations at the SRP Annual Conference, a meeting of ICRP Main Commission held in the UK and at the ICRP International Symposium in Vancouver.
- Two new IRPA Task Groups (TG), Women in Radiation and Radiation Safety Culture in Healthcare were formed during the year and two UK representatives were nominated for each. A review of the UK membership of all IRPA TGs and the Young Generation Network was undertaken following a general call to SRP members and PS.
- A UK nomination for the 2024 IRPA Sievert award was discussed by CLIPS in consultation with HNAC prior to submission to SRP Council.

Journal Board

Editor: Mike Thorne, Deputy Editor: Richard Harbron

The Journal of Radiological Protection (JRP) is the Society's scientific journal, a joint enterprise with the Journal's publisher, IOP Publishing. The Journal Editorial Board is a committee jointly responsible to the Society and IOP Publishing, with a remit to maintain and improve the scientific quality of the content of the Journal and its standing in the radiological protection community. The Board includes members with a range of expertise of relevance to radiological protection from the UK and the EU and is supported by experienced International Editorial Advisers from further afield.

The activities of the Society are directed to promoting, advancing and disseminating, to the public advantage, knowledge of radiation protection; encouraging, supporting and advancing education and learning in radiation protection; promoting high professional standards for the public benefit. The Journal addresses all these activities. Technical papers and reviews provide information and guidance to radiation professionals on developments in different areas of radiation protection and many of these articles are also accessible to a wider technical audience. Similarly, opinion articles, letters and editorials provide an opportunity to address controversial issues. Advances in learning and education are particularly promoted by special issues that provide comprehensive cover of specific topics, e.g. the special issue on medical management of radiological incidents and accidents that was finalised during the year. In addition, articles address alternative approaches to education and learning in radiation protection, e.g. evaluating the efficacy of on-line and face-to-face learning in various contexts, and examining the usefulness of new software and hardware tools, e.g. simulators of radiation fields for training activities. Papers on quality assurance and quality control regimes and their implementation, and on the setting of derived intervention levels, promote the development and maintenance of high professional standards, by reporting good practice and by highlighting deficiencies in practice from which lessons can be learned. A high quality of peer review and the annual Bernard Wheatley Award help to encourage good professional standards in undertaking and report studies of broad interest to a professional readership.

One indicator of the success of the Journal is the internationally recognised "Journal Impact Factor", which has been maintained above 1.0 (an average of >1 citation in all journal papers per JRP paper published) for several years, extending to 2022. However, we recognise that the world of academic publishing is changing rapidly. A close working relationship is maintained with IOP Publishing to ensure that a pro-active position is maintained in these areas of change (e.g. in relation to the role of AI techniques in the authorship of papers).

Magazine Committee

Editor: Trevor Jones, Deputy Editor: Maureen McQueen, Secretary: Helen Whitehead

The Magazine Committee is responsible for producing Radiation Protection Today (RPT), which was first published in 2021 and aims to become established as the magazine of the radiation protection profession. It is self-financing, with production and distribution costs covered by advertising, and is distributed free to both members and non-members. It was initially published in both digital and hard copy, with the paper version posted automatically to those members who still chose to receive a hard copy of JRP. When publication of the printed edition of the Journal came to an end, the Magazine Committee considered future options, but

decided to continue production of the magazine in dual format following feedback from advertisers. A proportion of members still receive RPT by post, but the environmental and other benefits of switching to a digital only subscription have been promoted. Hard copies are also provided to those Affiliated Organisations (AOrgs) and advertisers who have requested this, and printed copies are distributed from SRP and AOrg stands at conferences and exhibitions. RPT is published twice a year, and publication of the Summer 2022 issue was brought forward so that hard copies would be available for distribution at the IRPA Congress and Exhibition held in Budapest in June. It was not practical to repeat this for SRP's Annual Conference in 2023 due to its timing, so the Summer 2023 edition of the magazine will instead be published in July, and will include a report on the 60th anniversary conference in Aberdeen.

Outreach Committee

Chair: Steph Bloomer, Secretary: Val Atkinson

Outreach Committee's primary function is the organisation of SRP Outreach activities for both adults and students to educate the public in radiation protection. In 2022 activities returned to pre-covid levels. SRP attended The Big Bang Fair and New Scientist Live as well as running our first ever teachers' event alongside the Annual Conference in Llandudno. A card game is also being developed as a different way of sharing careers examples.

Outreach also wishes to acknowledge our Yellow T-shirt team of volunteers who sit outside the core committee, but without whom outreach would not be possible to the degree it currently is. Outreach Committee has several new initiatives and activities planned for 2023 and thanks those who have already contributed to the planning and preparation of these.

Rising Generations Group Committee

Chair: Helen Whitehead, Secretary: Lisa Smith

The Rising Generations Group has been much more active since the start of the pandemic. We have a number of events coming up in the next 12 months, including 'How to be an Event Chair', our three-day "putting together your first portfolio" event in June and an RGG-Only conference in November. We have had lots of new members sign up to RGG and the committee has recruited a few new people.

Affiliated Organisations

Representative: Gary Teague

2022 has been another great year in the role of SRP Affiliated Organisation Representative. Affiliated Organisation (AOrg) numbers have continued to swell, and we are now closing in on 80 AOrgs, which is a wonderful achievement. I have been fortunate enough to attend the majority of SRP Events this year and it's been great to chat to new people and build on existing relationships. My main role in 2021-22 has been to increase AOrg numbers, try to encourage new members to the Society and help produce the now increasingly popular SRP Magazine *Radiation Protection Today*.

As AOrg representative, I have continued to have an active role in many of the SRP's working groups, Directorates and Council. This has allowed me to be the voice of the AOrgs and bring as many benefits as possible to our organisations. I have agreed to continue my role for another 3 years which will take me to the European IRPA Congress in 2026. I have continued to partner and collaborate with many AOrgs over the last 12 months and believe this is a great way to grow stronger together during these difficult economic times. This would not have been possible without becoming an AOrg and growing friendships during the exhibitions at regional and annual conferences. I cannot express enough how important it is for the AOrgs to use the Events to grow relationships between each other.

My goal for 2023 is to increase AOrg numbers above 80, to ensure that the Society and the Annual Conference keeps growing, especially with the big 60th in Aberdeen this year and the potentially huge European IRPA Congress in Liverpool in 2026. We have secured backing from Council to host our own AOrg Event in 2024, which I am very excited about and will hopefully remain as a yearly Event on the SRP calendar. I really hope we can make Aberdeen and the rest of 2023 a massive success, both for SRP and the AOrgs.

The Champions Programme

Lead: Gary Jackson-Burton

The Champions programme is now entering its 8th year and currently has 27 Champions across 22 organisations. These Champions and organisations cover the nuclear industry, regulation, project management services and university. It is very much the intention to continue to develop the Champions network into the medical and veterinary industries.

The Champions act as conduits for information into and out of the Society; taking feedback and ideas in from colleagues and promoting SRP, its events and other activities outward. An example of what Champions do, is encouraging members to regrade or pursue professional registration and supporting those members through the process. Champions also help in distributing SRP's magazine 'Radiation Protection Today' and other printed materials to non-members, by placing print copies around tea-rooms etc. This minimises waste as magazines are only sent to Champions who request them.

The Champions Programme published a Survey of non-members in technical roles, aiming to find out why people have not joined the Society, and what it could do to encourage them to do so. The results of the survey are currently being analysed and a report is due soon. The data generated will be used to help the Society focus its resources to better meet the needs of those in technical roles. It will also help encourage membership and engagement with the Society to help individuals' future development and support radiological protection practice in the UK. One lucky non-member who completed the survey won a year's free membership and entry to an SRP event for a CPD opportunity. The role of the Champions continues to develop and grow - to support the Society, its members and their organisations.

Operations Directorate

Director: Mary Allan

The Operations Directorate brings together the committees and working groups that keep the Society running, in terms of finance, IT, governance issues and review of Society strategy and risks. Chairs of these committees meet, together with the Honorary Secretary, Honorary Treasurer, and other nominated Trustees as the Directorate Board to oversee committee activity and discuss priorities and any problems. Committees continue to meet mostly on-line.

Governance Committee

Chair: Peter Marsden, Secretary: Claire-Louise Chapple

Governance Committee ensures the Society has a robust and effective suite of documentation, to enable SRP to meet the demands of being a professional body, a learned Society and a registered charity. The work of the Committee also provides reassurance that SRP operates responsibly with respect to the environment, social and governance issues.

During the year, the Committee has worked with Finance Committee to review and amalgamate policy and procedures relating to financial management of the Society. A new Business Continuity Policy was also developed, along with a Society style guide. A number of procedures were subject to routine review and update, including the Code of Conduct, Privacy Policy, Safeguarding and Incident handling policies. The Committee also completed the audit of HNAC procedures, and planned further audits for the following year.

The Committee is currently undergoing a review of Society Regulations and will continue with a programme of review and audit, to ensure documents are effective, fit for purpose, and followed by members.

Strategy and Risk Review Committee

Chair: Simon Clark, Secretary: Carol Darbyshire

The Committee monitors and supports SRP's delivery of its Strategic Plan and maintains SRP's risk registers on behalf of the Operations Director and Council. During the year StaRR has

- undertaken a full review of all risks and consolidated all into 'closed' and 'live' categories
- consolidated the final report for the outgoing Strategic Plan
- started to look forward to the proposed delivery plan actions under the 2023 Strategic Plan.

Committees Reporting Directly to Council

Honours & Nominations Advisory Committee

Chair: Karen Goldstone MBE, Secretary: Colin Partington MBE

The role of the Committee is to recommend to the SRP President individuals who should be nominated for a UK Public Honour and prepare nominations for SRP to send to the Cabinet Office. The Committee also recommends annually to Council, suitable recipients for one of the Society's honours - the Founders' Medal, Honorary Fellowship and the Dunster Lecturer. Two nominations for UK Public Honours are currently with the Cabinet Office for consideration. The Committee continues to actively pursue means to receive timely nominations for SRP and Public Honours from the membership. In 2022, in liaison with CLIPS, HNAC prepared a nomination from SRP for the Sievert Award to be presented at the IRPA Congress in 2024. The outcome of the nomination is awaited. HNAC was greatly saddened by the death after a short illness, of a most valued member, Joe McHugh OBE.

Radiation Protection Council

SRP Licensor Representative: Peter Marsden

The Radiation Protection Council (RPC) maintains Registers of Chartered, Incorporated and Technical Radiation Protection Professionals. We also maintain the standards needed to attain registration. We have material on our website (www.ukrpc.org.uk) intended for the promotion of registration and its benefits to individuals and employers. We actively encourage relevant professional bodies to join the RPC as Licensees for the benefit of their members.

Within the 12 months to 31 December 2022, 31 CRadP, 11 IRadP and 1 TechRadP have been added to the Registers. We are in discussion with a number of professional bodies who are interested in becoming Licensees, and we are working with our current Licensee in detailing a pathway for the Qualified Person to become registered.

At the beginning of 2022 we were pleased to note that the Health and Safety Executive, in their revised RPA Statement, acknowledged that registration with RPC at CRadP or IRadP can satisfy a significant number of the knowledge criteria in their RPA syllabus.

SRP Networks

Heads of Profession Network

The SRP Heads of Profession Network provides a forum for discussion and sharing of experience and good practice for SRP members and organisations interested in recruitment, retention, training and career development of radiation protection professionals. The Network has been running since 2018 utilising an SRP forum and Teams account. Two meetings are normally held each year via Teams, but face to face meetings will resume in 2023.

The Network has grown to 49 registered members from 33 organisations. In addition to regular updates on membership, professional registration and RPA 2000, recent discussions have included competency and suitability, Associate member requirements, developments in e-learning and developing future specialists.

Source Managers' Network

A Source Managers Network (SMN) was established for those responsible for radioactive sources. The first virtual meeting was held in March 2022. The SMN comprises representatives from a number of organisations including nuclear, decommissioning, university and private sector. The goal is to provide a forum for discussion of issues relating to radioactive source management (confined to sealed sources), to share best practice, to provide input to UK regulatory consultations and to liaise with national regulators.

Treasurer's Financial Review of 2022

Society income in 2022 (2021) was £471,152 (£405,540). Resources expended were £449,797 (£368,960) resulting in a net surplus of £21,355 (£36,580). After adjustments on fair value of investments, the net movement in funds was a surplus of £13,091 (£48,634).

The total market value of investments held at 31 December 2022 was £131,041. Together with monies held in the Barclays Current and Savings Accounts of £338,162 there are sufficient reserves for 2023.

Throughout 2022 there remained uncertainty in the impact on the Society due to the lasting effects of the coronavirus pandemic. A shift was made towards getting back to physical meetings with the Annual Conference being run as an in-person event with the virtual attendance option, providing access to those who were not able to attend in person. Committee and Council meetings were a mix of virtual and in person. The importance of face to face meetings was recognised and these increased as the year progressed and also confirmed that a hybrid approach going forward is sustainable.

The subscription income of £113,530 was significantly higher than budgeted expectations of £106,000. Income from the share of professional registrations with the Radiation Protection Council (RPC) of £7,769 is up from 2021. Although an increase on previous levels, the Society remains committed to increasing the number of professional registrations.

The number of Affiliated Organisations increased to 74 in 2022, which is an important income stream for the Society, and we thank all the Affiliated Organisations for your support.

Expenditure of the RPC was £6,997 (£6,269) resulting in a small surplus of £2,272 (£2,292). The long term aim is that the RPC will operate on a cost neutral basis.

Event income was £198,830, and a significant increase over 2021, and which resulted in a surplus of £56,066. There were five workshops (approximately 200 total attendees) along with the Annual Conference held in 2022 with 283 physical attendees, and a small number of virtual attendees. The Society continued to run the successful free webinars series (1,935 attendees over 7 webinars) and which the Society has committed to continue.

The Society remains in a strong financial position to react to any significant challenges presented with regard to physical attendance events.

Outreach spend in 2022 was significantly higher at £20,712 from that in 2021 (£646) and was mainly associated with attendance at The Big Bang Fair.

The Society continued charitable expenditure in 2022 with Awards Committee providing discretionary funding awards of £15,769, being similar to that in 2021 (£16,500). The full range of awards (Jack Martin, Philip Nicholson, RGG Best Presentation, Bernard Wheatley and The Young Professionals) were made in 2022.

The Society continued to support the Higher Education Scheme, which is aimed at supporting individuals undertaking under- or post-graduate courses in Radiation Protection.

The Society is in a sound financial position to increase spend on outreach and discretionary awards in the coming years.

The Journal again provided a significant surplus in 2022, although below original expectations based on the revised electronic only publishing model. The SRP profit share from Journal sales resulted in a net surplus of £67,040 for the Society.

Recruitment advertising income was £21,750, showing a small increase from 2021. The continued level of advertising demonstrates the value of the Society by advertisers in reaching

a key target audience. The Society is committed to retaining this valuable income stream and thanks are extended to all those who chose to advertise through the Society.

The *Radiation Protection Today* magazine success continued, providing a surplus of £4,790. It is envisaged this will continue to provide a valuable income stream for the Society. Thank you to all those involved and those who chose to advertise in the magazine.

To provide support to the Society's volunteers, Wellbeing training was provided at a cost of £1,049. Feedback was positive and this initiative will be extended in 2023.

Administrative support for the Society continues to be provided by Harris Associates. Administrative services costs in 2022 were £122,463, and in line with the agreed contract and additional asks of Harris Associates in 2022.

To reflect the increased activities of the Society and communication through the website, expenditure on website activities totalled £10,359, down from 2021 (£17,386). The expenditure is within the annual budgeted contract that was signed in 2019 with Pulse8.

Council and Committees have demonstrated that operations can still continue through virtual meetings, and a mixed approach has been agreed going forward and reflected in the 2023 budget.

The intention remains to ensure that the Society has sufficient funds to deliver the Strategic Plan and grow at least in line with inflation. Remaining funds will return to the Society's reserves to provide financial resilience in line with Charity Commission guidelines.

The Society reserves held are above the minimum level set in the Society's reserves policy. Trends in income, expenditure and overall Society values are regularly reviewed by Council in line with the reserves policy.

The total value of the Society at 31st December 2023 was £469,203, and the Society is in a strong financial position to grow our charitable activities in 2023.

The Society for Radiological Protection

Independent Examiner's Report to the trustees of The Society for Radiological Protection

I report on the accounts of the charity for the year ended 31 December 2022 which are set out on pages 1 to 38.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me a reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Mr D J Akers FCA
Easterbrook Eaton Limited
Independent Examiners
Cosmopolitan House
Old Fore Street
Sidmouth, Devon, EX10 8LS

The Society for Radiological Protection

Statement of Financial Activities for the Year Ended 31 December 2022

	<u>Note</u>	<u>Unrestricted Funds</u> £	<u>Total 2022</u> £	<u>Total 2021</u> £
Income and Endowments from:				
Charitable activities	3	413,905	413,905	354,023
Other trading activities	4	51,321	51,321	46,056
Investments	5	5,738	5,738	5,324
Other income	5	188	188	137
Total Income		471,152	471,152	405,540
Expenditure on:				
Charitable activities	6	(360,856)	(360,856)	(285,427)
Other expenditure	7	(87,221)	(87,221)	(91,933)
Governance costs	8	(1,720)	(1,720)	(1,600)
Total expenditure		(449,797)	(449,797)	(368,960)
Net income/(expenditure) for the reporting period		21,355	21,355	36,580
Realised gains/(losses) on revaluation of investments		-	-	-
Unrealised gains/(losses) on revaluation of investments		(8,264)	(8,264)	12,054
Net movement in funds		13,091	13,091	48,634
Reconciliation of funds				
Total funds brought forward		443,723	443,723	395,089
Total funds carried forward		456,814	456,814	443,723

All of the Charity's activities derive from continuing operations during the above two periods.

The funds breakdown is shown in note 20.

The Society for Radiological Protection

Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Current assets			
Stocks	12	2,696	3,141
Debtors	13	138,732	87,661
Investments	14	128,820	138,084
Cash at bank and in hand	15	338,162	329,175
		<u>609,410</u>	<u>558,061</u>
Creditors: Amounts falling due within one year	16	<u>(152,596)</u>	<u>(114,338)</u>
Net assets		<u>456,814</u>	<u>443,723</u>
Funds of the Charity:			
Unrestricted income funds			
Unrestricted income funds		456,814	443,723
		<u>456,814</u>	<u>443,723</u>
Total funds	20	<u>456,814</u>	<u>443,723</u>

The financial statements on pages 1 to 38 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Mr P Morgan-Brown
Trustee

The Society for Radiological Protection

(Registration number: 1122804) Statement of Cash Flows

	Total Funds 2022 £	Total Funds 2021 £
Cash flows from operating activities:		
<i>Net cash provided (used in) operating activities (As stated below)</i>	3,249	(34,126)
Cash flows from investing activities:		
Net Proceeds from Investments	-	-
Dividends and interest receivable	5,738	5,324
Change in cash and cash equivalents in the reporting period	8,987	(28,802)
Cash and cash equivalents at the beginning of the reporting period	329,175	357,977
Cash and cash equivalents at the end of the reporting period	338,162	329,175
<u>Reconciliation of net income/(expenditure) to net cash flow from operating activities</u>		
Net income/(expenditure) for the reporting period as per the Statement of Financial Activities	13,091	48,634
Adjustments for:		
(Gains)/losses on investments	8,264	(12,054)
Dividends and interest from investments	(5,738)	(5,324)
(Increase)/decrease in stocks	445	1,691
(Increase)/decrease in debtors	(51,071)	19,508
Increase/(decrease) in creditors	38,258	(86,581)
<i>Net cash provided by (used in) operating activities</i>	3,249	(34,126)
<u>Analysis of Cash and Cash Equivalents</u>		
Current Account	1,000	1,000
Deposit and Savings Accounts	337,162	328,175
Total cash and cash equivalents	338,162	329,175

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

1 Charity Status

The Charity is incorporated by Royal Charter – Company Number RC000820, and consequently does not have share capital. The Charity is registered with the Charity Commission – number 1122804.

The address of its registered office is:

DS009
Dartington Hall
Dartington
Devon
TQ9 6EN

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Society for Radiological Protection meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

Subscriptions, Events and Journal

Subscription, events and journal income is shown in the accounts on the basis of the date the income relates to, i.e. the membership period, the event date and the journal period covered. Income is also received in respect of annual registration for professional titles and recognised on the date those registrations are due.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with administration costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including financial statements examination, strategic management and Trustees' meetings and reimbursed expenses.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Computer and office equipment	25% reducing balance basis
-------------------------------	----------------------------

Current asset investments

Current asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of charity business, such as workshop and event income, advertising placements etc.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity.

The charity currently has no restricted or designated funds.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

3. Income from Charitable Activities

	Unrestricted Funds 2022 £	Total 2022 £	Total 2021 £
Subscription Income	113,530	113,530	108,661
Conferences and Workshops	198,830	198,830	131,700
Journal: SRP (JRP)	86,458	86,458	99,459
Journal: Health Physics	1,460	1,460	1,504
Radiation Protection Council (RPC) (Note 19)	9,269	9,269	8,561
Donation to support Outreach	430	430	529
Partner Societies: IRPA Subscriptions	2,053	2,053	1,734
Partner Societies: International Engagement	1,875	1,875	1,875
Total	413,905	413,905	354,023

4. Income from Other Trading Activities

	Unrestricted Funds 2022 £	Total 2022 £	Total 2021 £
Recruitment Advertising	21,570	21,570	20,500
RP Today Magazine Advertising Income	21,482	21,482	17,995
Professional Title Annual Fees	7,769	7,769	6,606
Professional Title Application Fees	500	500	955
Total	51,321	51,321	46,056

5. Investment and Other Income

	Unrestricted Funds 2022 £	Total 2022 £	Total 2021 £
Other income			
Miscellaneous Income and Merchandise Sales	188	188	137
Total	188	188	137
Investment income			
Bank and Other Interest Receivable	85	85	32
Dividend Income	5,653	5,653	5,292
Total	5,738	5,738	5,324

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

6. Direct Charitable Expenditure

	Unrestricted Funds 2022 £	Total 2022 £	Total 2021 £
Journal of SRP	19,418	19,418	43,060
Journal Board	903	903	2,012
Journal (Health Physics)	1,453	1,453	1,500
Conferences and Workshops	142,764	142,764	111,206
Awards (see below)	18,269	18,269	18,500
Subscriptions (See Note 6.2)	6,068	6,068	1,033
Outreach Expenditure (See Note 6.1)	20,712	20,712	646
Committees (See Note 6.3)	14,087	14,087	4,911
RP Today Magazine Costs	16,780	16,780	8,736
IRPA Expenditure (See Note 6.1)	7,956	7,956	-
Administrative Support	75,415	75,415	69,835
Sponsorship of Platinum Jubilee Commemorative Book	19,349	19,349	-
Marketing	5,574	5,574	4,959
Website Costs	10,359	10,359	17,386
Printing and Stationery	-	-	54
Postage and Telephone	1,749	1,749	1,589
Total	360,856	360,856	285,427

Awards and Bursaries

Bursaries and awards were paid as follows in the year in furtherance of the charitable objectives, namely of communicating radiation protection knowledge, promoting radiation protection education and promoting high scientific, educational and professional standards, including working with other similar societies to meet these objectives.

There are no further commitments for the charity, however the Jack Martin Award, Philip Nicholson Award, RGG Best Presentation Award, Bernard Wheatley Award and Young Professionals Awards are expected to continue in future years.

Such are the levels of awards and bursaries in the year, no apportionment of support costs have been allocated as part of the costs as the Trustees feel such apportionment would be trivial.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

Awards granted in the year were as follows:	Total	Total
	2022	2021
<u>Awards, Bursaries and Donations</u>	£	£
Individuals		
Jack Martin Award	500	500
Philip Nicholson Award	500	500
RGG Best Presentation Award	500	500
Bernard Wheatley Award	762	1,500
Young Professionals Award	1,470	500
Discretionary Funding and Awards	12,037	13,000
	15,769	16,500
Institutions		
Science Media Centre	2,500	2,000
Total Paid in Year	18,269	18,500

6.1 Outreach and IRPA Expenditure

Outreach		
Public and Schools Outreach	20,712	646
	20,712	646
IRPA		
6 th European IRPA Congress	5,456	-
IRPA Montreal Fund	2,500	-
	7,956	-

6.2 Subscriptions

Foundation for Science and Technology	284	270
Parliamentary & Scientific Committee	396	385
Royal Society of Biology – Support for parliamentary affairs	5,000	-
EUTERP	388	378
	6,068	1,033

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

6.3 Committee Expenses, Charitable Expenditure

	Total 2022
<u>Professional Standards Directorate</u>	2,755
Professional Standard Directorate Board	81
Qualifications and Professional Standards Committee	1,443
Registrations Approval Committee	<u>1,231</u>
 <u>Science & Technology Directorate</u>	 2,574
EMF and Optical Radiation Committee	1,136
Metrology and Measurement Science Committee	160
Medical Committee	280
Nuclear Industries Committee	222
Research and Teaching Committee	110
Scottish Regional Committee	<u>666</u>
 <u>Engagement Directorate</u>	 8,758
Communications Committee	251
Events Committee	2,383
Outreach Committee	250
Rising Generations Group	453
Committee for Liaison with IRPA & Partner Societies	1,944
Affiliated Organisations	1,659
Journal Board	<u>1,818</u>
	 <u>14,087</u>

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

7. Other Expenditure – management and administration

	Unrestricted Funds 2022 £	Total 2022 £	Total 2021 £
Council meeting expenses	4,048	4,048	2,729
President, Patron and Officers Initiatives	4,795	4,795	7,988
Committees (See Note 7.1)	3,128	3,128	4,318
IRPA Subscription	6,100	6,100	5,428
RPC Expenditure	6,997	6,997	6,269
Administrative support (See Note 18)	47,318	47,318	43,807
Professional Title Expenditure (SRP) (See Note 18)	2,150	2,150	2,000
SRP Licensee fee to RPC	1,000	1,000	1,000
Accountancy Fees	1,940	1,940	1,800
Insurance	2,541	2,541	2,285
Credit Card and Bank Charges	4,077	4,077	2,650
Archivist and Storage Costs	933	933	934
Volunteer Training/Wellbeing	1,049	1,049	-
Stakeholder Engagement	367	367	-
Miscellaneous	778	778	725
Total	87,221	87,221	81,933

7.1 Other Expenditure – Committees Expenses

	Total 2022
<u>Professional Standards Directorate</u>	1,029
Membership Committee	<u>1,029</u>
<u>Operations Directorate</u>	2,099
Honours Nominations Advisory Committee	1,125
Governance Committee	<u>974</u>
Total	3,128

8. Governance Costs

	Unrestricted Funds 2022 £	Total 2022 £	Total 2021 £
Independent Examiner's fees	1,720	1,720	1,600
Total	1,720	1,720	1,600

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

9. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

Trustees were reimbursed for their expenses incurred in the duty of their position, mainly related to the attendance at meetings in furtherance of the charitable activities, totalling £6,382 in the year (2021: £2,246).

10. Net outgoing resources for the year include:

	Unrestricted Funds	Total	Total
	2022	2022	2021
	£	£	£
Accountancy fees	1,940	1,940	1,800
Independent Examiner's fees	1,720	1,720	1,600

11. Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets with the definition of a Charitable Company for UK Corporation Tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

12. Stock

	Unrestricted Funds	Total	Total
	2022	2022	2021
	£	£	£
Promotional goods and merchandise for workshops and events	1,634	1,634	1,776
Medals	1,062	1,062	1,365
Total	2,696	2,696	3,141

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

13. Debtors

	Total 2022 £	Total 2021 £
Journal: SRP (JRP) - 2022 Surplus	67,040	56,399
Merchandise and Miscellaneous Debtors	1,170	-
VAT	6,089	4,303
Prepayments – SRP events/insurance	34,216	13,529
Prepayments – IRPA Congress 2026	4,929	-
Conference and Workshop debtors	9,480	500
Recruitment Advertising debtors	7,720	7,700
RP Today Magazine Advertising debtors	7,420	5,230
Partner Societies debtors	668	-
Gift Aid Recoverable	-	-
Total	138,732	87,661

14. Current Asset Investments

	Total 2022 £	Total 2021 £
Market value as at 01.01.2022	138,084	126,030
Disposal Proceeds	-	-
Realised gain/(loss)	-	-
Unrealised gain/(loss)	(8,264)	12,054
Market value at 31.12.2022	129,820	138,084

Market Value

	2022 £	2021 £
M&G Charibond Fixed Interest Fund	22,067	24,652
M&G European Sustain Paris Aligned Fund	28,818	30,039
M&G Dividend Income Fund	8,031	8,306
M&G Charifund Income Fund	70,904	75,087
Total	129,820	138,084

Cost

	£
M&G Charibond Fixed Interest Fund	25,000
M&G European Sustain Paris Aligned Fund	5,000
M&G Dividend Income Fund	4,999
M&G Charifund Income Fund	17,500
Total	52,499

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

15. Cash at bank and in hand

	Total 2022 £	Total 2021 £
Barclays Base Rate Reward	205,636	205,579
Barclays Active Saver	131,526	122,596
Barclays Current	1,000	1,000
Total	338,162	329,175

16. Creditors: Amounts falling due within one year

	Total 2022 £	Total 2021 £
Sundry creditors	23,114	24,897
Advance subscriptions (see note 17)	69,612	70,250
Accruals	3,660	3,400
Journal: Health Physics (in advance)	905	764
Deferred income (see note 17)	55,305	15,027
	152,596	114,338

17. Deferred Income and Subscriptions Received in Advance

<u>Subscription Income Received in Advance and Deferred to the Year Applicable to that Subscription</u>	Total 2022 £	Total 2021 £
Amounts brought forward	70,250	79,978
Amounts released in year	(70,250)	(79,978)
Amounts received in year, in advance, and carried forward	69,612	70,250
Amounts as per balance sheet	69,612	70,250

<u>Deferred Income Received for Charitable Events to be Held in Following Year</u>	Total 2022 £	Total 2021 £
Amounts brought forward	15,027	67,207
Amounts released in year	(15,027)	(67,207)
Amounts received in year, in advance, and carried forward	55,305	15,027
Amounts as per balance sheet	55,305	15,027

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

18. Administration and Support Costs Allocations

Year Ended 31.12.2022

	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	127,843	2,960	2,150	75,415	47,318

Year Ended 31.12.2021

	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	118,392	2,750	2,000	69,835	43,807

Administration and support costs are allocated on the basis of time spent on those activities. Other (non-shared) administrative expenses have been allocated to charitable or management/admin support on an actual basis (not apportioned in above).

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2022

19. Radiation Protection Council (RPC) Income and Expenditure Statement

	Total 2022 £	Total 2021 £
Income		
Licence Fees	1,000	1,000
Professional Title Annual Fees	15,538	13,212
Less 50% Professional Title Annual fees SRP allocation	(7,769)	(6,606)
Professional Title Application Fees	1,000	1,910
Less 50% Professional Title Application Fees SRP allocation	<u>(500)</u>	<u>(955)</u>
Total	9,269	8,561
Expenditure		
Admin Support	2,960	2,750
Honoraria	2,500	2,500
Miscellaneous	<u>1,537</u>	<u>1,019</u>
	6,997	6,269

20. Funds

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2022 £
Unrestricted Funds	443,723	471,152	(449,797)	(8,264)	456,814

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2021 £
Unrestricted Funds	395,089	405,540	(368,960)	12,054	443,723

Accounts



**The Society for
Radiological Protection**

**TRUSTEES' REPORT
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
31st DECEMBER 2021**

Edited by:

**Phil Morgan-Brown
Honorary Treasurer**

**Mary Allan
Honorary Secretary**

**Approved:
For SRP Council**

**Jim Thurston
President**

**SRP/Annual Report 2021
Issue 1
30 April 2022**

Registered Charity in England & Wales No. 1122804

ABBREVIATIONS

ALARA	As Low As Reasonably Achievable
AOrg	Affiliated Organisation
ASC	SRP Awards and Sponsorship Committee
AURPO	Association of University Radiation Protection Officers
BSS	Basic Safety Standards (Euratom and IAEA)
CLEAPSS	Consortium of Local Education Authorities for the Provision of Science Services
CLIPS	SRP Committee for Liaison with IRPA & Partner Societies
CPD	Continuing Professional Development
CRadP	Chartered Radiation Protection Professional
EMFOR	SRP Electromagnetic Fields and Optical Radiation Committee
EMPIR	European Metrology Programme for Metrology and Research
ETRAP	Education and Training in Radiation Protection conference
EU	European Union
EURAMET	European Association of National Metrology Institutes
EUTERP	EU Training and Education in Radiation Protection
HNAC	SRP Honours & Nominations Committee
HSE	Health and Safety Executive
IAEA	International Atomic Energy Agency
ICRP	International Commission on Radiological Protection
IRadP	Incorporated Radiation Protection Professional
IRMF	Ionising Radiation Metrology Forum
IOP	Institute of Physics
IRPA	International Radiation Protection Association
IRR	Ionising Radiation Regulations
IT	Information technology
ITC	SRP Information Technology Committee
JRP	Journal of Radiological Protection
NaCTSO	National Counter Terrorism Security Office
NORM	Naturally Occurring Radioactive Material
NPL	National Physical Laboratory
OBE	Order of the British Empire
ONR	Office for Nuclear Regulation
PSD	SRP Professional Standards Directorate
QPSC	SRP Qualifications & Professional Standards Committee
RAC	SRP Registration Approval Committee
REPIR	Radiation (Emergency Preparedness and Public Information) Regulations
RGG	SRP Rising Generations Group Committee
RP	Radiation Protection
RPA	Radiation Protection Adviser
RPA2000	Non-profit making company for certifying competence for radiation protection professionals

ABBREVIATIONS

RPC	Radiation Protection Council
RPT	SRP's Magazine: Radiation Protection Today
RWA	Radioactive Waste Adviser
SFRP	The French Society for Radiological Protection
SNNILG	Scottish Non Nuclear Industries Liaison Group
SRP	The Society for Radiological Protection
StaRR	SRP Strategic & Risk Review Committee
STEM	Science, Technology, Engineering and Maths
TechRadP	Technical Radiation Protection Professional
UK	United Kingdom
UKAEA	UK Atomic Energy Authority
WINS	World Institute for Nuclear Security
YPA	IRPA Young Professionals Award

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Legal and Administrative Information

- a. The name of the society is "The Society for Radiological Protection" and its official abbreviation is "SRP".
- b. The Society is a Registered Charity in England & Wales Number 1122804. The Society is governed by the grant of a Royal Charter which is supported by Bylaws & Regulations. It is a company incorporated by Royal Charter (RC820).
- c. The names of Council members (who are also the charity trustees) for 2021 were as follows:

Officers

Mr J Thurston	President	(from AGM 2021)
Mr J Thurston	President-Elect	(until AGM 2021)
Mr P Bryant	President	(until AGM 2021)
Mr P Bryant	Immediate Past-President	(from AGM 2021)
Mrs M Allan	Hon Secretary	(from AGM 2021)
Dr C-L Chapple	Hon Secretary	(until AGM 2021)
Dr C L Chapple	Immediate Past Hon Sec	(from AGM 2021)
Mr P Morgan-Brown	Hon Treasurer	

Directors

Mr A Rankine	Professional Standards	
Dr C A Perks	Science & Technology	
Mrs J Humphries	Engagement	
Mrs M Allan	Operations	(from AGM 2021)
Dr C-L Chapple	Operations	(until AGM 2021)

Mr P Ahmet		
Mrs M Allan		(until AGM 2021)
Mr R Hannan		(until AGM 2021)
Mr J Harrison		(from AGM 2021)
Ms S Hunak		
Dr M Lockyer		(from AGM 2021)
Mr I Lucas		
Mrs J Reay		(from AGM 2021)
Mr G Sallit		(until AGM 2021)
Dr D Tattam		(until AGM 2021)
Dr M Wood		

- d. The names of the honorary custodian or holding trustees were as follows:

Mr G Jackson-Burton	Holding Trustee
Dr M C Thorne	Holding Trustee
- e. The address of the principal office is The Society for Radiological Protection, DS009 Dartington Hall, Dartington, Devon TQ9 6EN.
- f. The Society's principal bank is Barclays Bank plc, Leicestershire LE87 2BB.
- g. The Society's Independent Examiners are Easterbrook Eaton, Cosmopolitan House, Old Fore Street, Sidmouth, Devon EX10 8LS.

Narrative

SRP is a society of persons engaged in medicine, science, technology and other professions joined together in membership of a scientific and learned Society which prohibits profit or gain to its membership out of its funds and property. The function of the Society is primarily to promote and advance, and to disseminate to the public advantage, information on and knowledge of the science and art of radiological protection and allied fields.

The Society's governing body is the Council which delegates work to its Committees for the day to day running of the Society's activities. The Council of the Society met on four occasions during 2021 and considered reports from the Society's Directorate Boards and their Committees. Summaries of each Committee's activities are given in this report. Three of the four Council meetings in 2021 took place virtually owing to the pandemic. The fourth meeting was face to face (September 2021).

Harris Associates has continued to provide administrative support from its office in Devon. The arrangements continue to work well, and Council is very pleased with the support provided.

The Society's *Journal for Radiological Protection* continues to be a respected publication for the dissemination of high-quality scientific papers relating to radiological protection. It is internationally recognised as the home of good scientific papers in the field of radiation protection, which reflects well upon SRP and its image around the globe. 2021 marked the final year of production of the printed version; it will only be available online from 2022.

There has been continuing demand for the Society's job advertisement service during the year and bookings made were much higher in the year, with 43 advertisements being distributed compared with 20 in 2020. The *Weekly* enewsletter to members continues to be well received with 47 sent out during 2021 together with 1 special edition on governance.

All Boards, Committees and Groups have reviewed their Terms of Reference (ToRs) and their objectives and strategies which have been amended and updated as appropriate.

Public Benefit

By virtue of our declared objects stated above, The Society for Radiological Protection satisfies the Public Benefit Requirement. The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Risk Management

The Trustees of The Society for Radiological Protection are responsible for the management and control of the charity. They aim to ensure that every effort is made to identify and manage the risks faced appropriately, and minimise any adverse effects, whether internal or external, through the risk management policy. Under Trustee guidance, each Directorate Board regularly examines the principal areas of the Charity's operations and considers the major risks found in each area, following Charity Commission Guidelines (CC26). SRP has established a committee to lead on risk review and report back to Trustees any risks which are not mitigated to an acceptable level for day to day operations, including insurance cover where appropriate. Items of risk and appropriate management of them are discussed at the regular Directorate Board meetings and reported back to Council, to ensure continued appraisal of SRP's systems: operational, financial and managerial.

President's Review 2021/22

As I come to the end of my first year as President, it is with some degree of satisfaction and optimism that we are at last getting back to some sort of normality, albeit rather different to before the pandemic.

Our 2021-22 year started at the Annual Conference which was held in Bournemouth. It was our first attempt at a hybrid event, with attendees both in person and online. As those who attended will attest, it wasn't without some technical teething problems, but was nonetheless well-received. For those of us who made the trip to Dorset it was wonderful to be back to face-to-face interactions and networking with our fellow RP professionals at a Conference.

In my address as incoming President at the Conference I committed to continuing with the initiatives started by my predecessor Pete Bryant, namely:

- **SUSTAINABILITY** of the Profession and Society
- Working in **SYNERGY** with other organisations, and
- Improving **COMMUNICATION** with Internal and External Stakeholders

The COVID-19 pandemic has continued to influence the way in which SRP operates although we have still been able to make some progress on these initiatives.

As an ongoing example of **Synergy**, our webinar programme run jointly with AURPO has continued to go from strength to strength, delivering a host of useful topics and proving of interest to members and non-members alike. As I write, we have run 22 webinars to date, with an average of over 280 attendees per webinar about 60% of which were members of either SRP or AURPO and the remaining 40% coming from non-members within the UK and internationally. As reported previously, SRP and AURPO have committed jointly to continue to provide these free of charge to maximise their impact for the good of our profession, and as part of our outreach programme.

Another example of **Synergy** has been our involvement in the response to the announcement by the International Commission on Radiological Protection (ICRP) of the beginning of consultations on new recommendations to be published towards the end of the decade. SRP has formed a small task group under CLIPS to feed into the International Radiation Protection Association (IRPA) group on this. We have also had direct discussions with ICRP on how we can contribute to their consultations.

In terms of **Communication**, one of the great successes of the last year has been the publication of the first two issues of our new magazine *Radiation Protection Today*. In response to the very positive feedback received, we have decided to continue to produce the magazine twice yearly. The third issue is currently at the final editorial stage and will be ready to be sent out to members by June.

Another key aspect that we need to continue to work on is to develop further guidance for members on a range of subjects, including communicating risk to the public, the media, and our other stakeholders.

Furthermore, on the subject of **Communication**, at the Annual General Meeting in Bournemouth it was agreed that we would be involved in Her Majesty The Queen's Platinum Jubilee by having an article on the Society written for the Jubilee Commemorative Book. A small editorial group was formed that reviewed and finally approved the article, and the book will be published at a launch event in early June, with a projected readership across the UK and the Commonwealth of over 2 million.

Sustainability is certainly a current buzzword and the winner of the YPA award at the 2021 Conference was Kathryn Ambrose from Sellafield Ltd with her talk on "Doing Safety Sustainably". However, in terms of sustainability of the RP workforce we continue to look for opportunities to address the shortfall in students choosing to study Science, Technology, Engineering and Maths (STEM) subjects at school and on to higher education, and the associated future skills gap in our profession. Pete reminded us of our objectives on this issue in last year's review:

- Objective 1 - Encourage students to study STEM subjects through school and further education/vocational training.
- Objective 2 - Encourage students and non-RP professionals into Radiation Protection or its allied fields as a profession.
- Objective 3 - Professional development of those working in the RP field throughout their career and retention within the field.

Despite the impact of Covid, SRP has continued to look for opportunities to achieve Objective 1 and 2 by engaging with schools and colleges through outreach and careers events. It is pleasing to see that events such as Big Bang Fair are now being scheduled to be run again in 2022 and onwards, and we will be involved in as many of these as possible.

In terms of the **Sustainability** of SRP, it is pleasing to note that we have come through the Covid pandemic in a very stable financial position. This has been achieved whilst continuing to run the business of the Society through holding events and committees virtually. As we now emerge from the pandemic, we will continue to embrace the new ways of working, running events face to face, virtually or as a hybrid, to maximise the attendance of members and non-members.

However, moving forward we must continue to consider the **Sustainability** of the Society in terms of membership numbers, and it is still the case that around 55% of our members are over 50 years old, and about a third of these are retired. We do need to address this, chiefly by encouraging more young RP professionals as they start their careers to become members. We must encourage members to also apply for Professional Registration – TechRadP, IRadP and CRadP. In that way we can better achieve Objective 3 by recognising them for the competencies they have attained thus far, supporting them in their professional development at all stages of their careers, whilst at the same time developing and sustaining the Society. Please note that there is an article in Issue 3 of *Radiation Protection Today* magazine on the benefits of professional registration. As members, we should all act as champions for the Society, encouraging our non-member colleagues to join, and then to apply for professional registration.

I made it clear at the Conference last year that I wanted **Diversity** and **Inclusion** to be a key theme of my Presidency and beyond. Last year we updated our Equality & Diversity Policy, and now have a new Equality, Diversity and Inclusion (EDI) Lead for a group that reports directly to our Governance Committee. We must continue to strive to ensure that SRP reflects the diversity of the whole RP workforce, regardless of role, gender, age, or sexual orientation. It is also essential that we get the views of the membership so that we understand and can respond to their key priorities and concerns. You will have seen that we recently advertised the second membership questionnaire through the weekly newsletter. The response so far has been good, and we will take full account of the views they contain.

It is also especially important to get members involved and included at this time as we turn our attention to the drafting of the next 5-year Strategic Plan for the Society for implementation from the beginning of 2023. As part of the process there will be a consultation through a short questionnaire to ask members for those key priorities and concerns, and to direct us in what you consider important to deliver over the next 5 years.

Finally, I would like to again remind members of opportunities to get involved – volunteering on committees and working groups, submitting articles to *Radiation Protection Today*, and in consultations on revisions to national and international legislation and guidance. And I would personally like to thank all our current volunteers for their ongoing commitment and support to SRP in what has been some very challenging times. Through all their efforts we have continued to support our members and the wider RP profession, and to engage with our stakeholders, including Government, regulators and the public.

Jim Thurston CRadP FSRP
president@srp-uk.org

Professional Standards Directorate

Director: Alex Rankine

The Professional Standards Directorate (PSD) oversees the setting and maintenance of the professional standards required for membership and professional recognition. Our four Committees have continued with their routine work throughout the pandemic their roles being compatible with remote working. PSD is the interface with The Radiation Protection Council (RPC) and the Registration Approval Committee (RAC) assesses applications for professional registration against its standards and also audits registrants' CPD records. The first IRadP registration was achieved towards the end of the year and the first TechRadP application received.

Qualifications and Professional Standards Committee (QPSC) continues to oversee the standards for Professional Registration and membership and has been working on other projects as outlined below.

Membership applications are assessed by Membership Committee (MemCom) and Awards and Sponsorship Committee (ASC) continues in its role of assisting and encouraging members in their professional development.

Now that the restrictions due to the pandemic are retreating, there are already signs that the number of applications for membership and professional registration is increasing. In the year ahead we will be working together with the Engagement Directorate to encourage a wider range of people in the profession to apply for membership with a focus on those at the more practical end of Radiation Protection and further widening the diversity of the current membership.

Awards and Sponsorship Committee

Chair: Lorna Galbraith, Secretary: Philip Clewer

The Awards and Sponsorship Committee oversees the Society's sponsorship schemes and organises the judging for prizes awarded for best presentation and poster at the Annual Conference, including the biennial Young Professionals Award. The pandemic resulted in fewer physical conferences and meetings in 2021 and consequently there was less call on funds for attendance. However, ASC was able to contribute to the Charter objectives by granting sponsorship for two overseas students attending post-graduate courses and, under the Educational Resources Development Scheme, for a project at the University of Bristol to develop a virtual reality system for use in Nuclear Engineering. This will be demonstrated at the SRP's Annual Conference in 2022. We have recently welcomed Kinson Leonard to the committee, and we look forward to being able to award prizes for presentations at SRP's Annual Conference in 2022, as well as supporting more conference and course attendance.

Membership Committee

Chair: George Sallit, Secretary: Phil Tattersall

The Committee continues to run efficiently with all the work done via the forum. Due to Covid restrictions the annual face to face meeting was held on 16th September 2021 via Teams. At the end of 2021, total membership stood at 1600, a slight increase from 1598 over the year. The net increase in membership was 2 with 65 new members joining and 63 members leaving the Society through death, resignation or lapsed subscription. This compares to pre-Covid new member numbers of 84. A working group has been established to look at ways of encouraging membership applications.

It is with deep regret that the Society has learned of the deaths during the 12 months prior to the publication of this report, of Derek Brazer, Doug Fleetwood, Chris Green, Mike Marshall, Archie McNair, Tony Myatt, Lesley Prosser and Jack Simmons.

Qualifications and Professional Standards Committee

Chair: Joanne Stewart, Secretary: Neil Pierce

During the year the Qualifications and Professional Standards Committee (QPSC) refreshed its membership and a new Chair and Secretary began their terms. Committee representation across the sectors remains sound.

The Committee collated and submitted a response to HSE's consultation on the revised Statement on Radiation Protection Advisers on behalf of SRP.

Progress has been made with regard to identifying the needs of, and proposed way forward for, developing competence standards for Qualified Persons. The proposed work stream was discussed with the Science and Technology Directorate and it was agreed that QPSC (on behalf of the Professional Standards Directorate) would lead on taking this work forward but that it would work jointly with the Metrology Committee (and other stakeholders as relevant).

Work to progress the key recommendations from the Course Accreditation Working Group is yet to gain traction but is on the agenda for 2022.

Registration Approval Committee

Chair: Roger Collison, Secretary: Scott Kinnear

The Registration Approval Committee (RAC) is appointed by Council under the Professional Standards Directorate to develop, maintain and implement SRP arrangements related to applications for, and maintaining Registration as, Chartered Radiation Protection Professional (CRadP), Incorporated Radiation Protection Professional (IRadP) and Technical Radiation Protection Professional (TechRadP).

The application process is available on SRP's website for prospective candidates. Assessment Secretaries for the three schemes have been appointed from within RAC's membership.

A presentation outlining the application process has been produced and is available. A spreadsheet to track applicants through the process is being used. New assessors have also been identified to support the extended process along with existing CRadP assessors who have also agreed to assess TechRadP and IRadP applicants.

The Committee's focus going forward is management and processing of new applicants and the annual CPD audit.

Science & Technology Directorate

Director: Chris Perks

The Directorate continues to support the Society's charitable objectives as outlined below for each of its committees. In addition, we provide responses to queries from members of the public ranging from: identification of radioactive sources to obtaining information on the radiation levels surrounding nuclear sites. We provide the Society's support and consultation for a number of significant national and international projects including representing SRP on the:

- Public and Community Oversight Group of the National Institute for Health and Care Research Units on:
 - Environmental Exposures and Health
 - Chemical and Radiation Threats and Hazards
 - The MRC Centre for Environmental Health
- Stakeholder Committee of EMPIR 19ENV01 traceRadon research project into the application of radon metrology for use in climate change observation and radiation protection at the environmental level undertaken by EURAMET
- Stakeholder support for EMPIR 19NET03 supportBSS - a project considering the development of a European Metrology Network (EMN).
- World Institute of Nuclear Security (WINS)

EMF & Optical Radiation Committee

Chair: Richard Findlay, Secretary: Dave Rawlings

The focus of the EMFOR Committee is safety of optical radiation devices (including lasers) and the safety of sources of electromagnetic fields (EMF) within the workplace. During 2021, it has continued to address practical implications of radiation safety relating to those areas. On behalf of SRP members and the public at large, it has continued to develop material relating to non-ionising radiation assessment and maintains a watching brief on key legislation, directives and guidance. It has promoted the CRadP post-nominal for radiation safety specialists, particularly those concerned with EMF radiation, as this is currently the only relevant accreditation available. The group continues to respond to enquiries from the public and fellow professionals. To support this, the range of relevant information available via SRP's website has increased. Development of schools' outreach activities is an ongoing objective. Within the next twelve months, the group also aims to raise awareness of EMF hazards in relation to electric vehicles.

Legislation and Standards Committee

Chair: Liz Thomas, Secretary: Nigel Reeves

The Committee raises awareness of, and where appropriate co-ordinates responses (as appropriate in consultation with other SRP Committees) on behalf of SRP, to:

- the introduction of new legislation, regulations, standards and guidance
- existing regulatory practices
- consultation exercises on new legislation, regulations, standards and guidance that have an impact on radiation protection.

Individual and corporate responses to consultations are encouraged by promoting upcoming consultations in the weekly newsletter. It is noted that the Society provides a focal point of contact in the UK for international organisations, Government and Regulators in all matters related to Ionising Radiation.

It continues to co-ordinate quality and challenging responses to national and international consultations led by Government departments and agencies, such as regulators in the field of radiological protection and international organisations such as the International Atomic Energy Agency. These include:

- HSE consultation on a new approach to Consent Authorisation (together with Medical, and Research and Teaching Committees).
- Government consultation on proposed regulatory framework for fusion energy
- ICRP Consultation on Radiological Protection in Veterinary Practice (TG110) (undertaken by Medical Committee).

Responses to consultations arising from IRPA are undertaken by CLIPS. The committee continues to maintain the Regulations Database which is available to members on the website.

Medical Committee

Chair: Sharan Packer, Secretary: Jennifer Poveda

The Committee endeavours to support those working in the medical and associated sectors (including veterinary and medical research) by providing education and information regarding radiation protection and safety via presentations at meetings and contributing to relevant publications.

We aim to address current issues, such as the impact of changes to relevant legislation or guidance, as well as liaising with the regulators and responding to consultations on future changes in the UK and internationally. For example, we recently collated and submitted comments on the ICRP draft report on Radiation Protection in Veterinary Practice on behalf of SRP. The Committee provided an SRP representative to the HSE stakeholder group for the new consent process under IRR17.

We collaborate on a regular basis with other organisations such as IPEM by attending meetings, sharing and disseminating information relating to radiation protection.

We also provided responses to public enquires relating to medical exposures to radiation received via SRP's website.

Metrology and Measurement Science Committee

Chair: Simon Threadingham, Secretary: Kate Crawford

The Metrology and Measurement Science Committee provides a focal point for the consideration of metrology best practice and development of new measurement science. This is achieved through engagement with the wider radiation metrology community via the Ionising Radiation Metrology Forum and the links the Committee has with specialists in the field.

Following on from the pandemic in a similar manner to other groups and societies, 2021 has been a different year, however, the planned work has, in the most, been delivered. The publication of further Measurement Good Practice Guides during 2022 will continue to strengthen that position. The metrology sector continues to face challenges with competency demonstration, but this is an active area of work which, it is hoped, will show some progress during 2022.

Non-Nuclear Industries Committee

Chair: David Copplesstone, Secretary: Michael Lockyer

As the name suggests, the Non-Nuclear Industries Committee represents the interests of those involved in radiological protection in the non-nuclear sector. We have a broad range of representation on the committee from regulatory bodies (Environment Agency, HSE, ONR) to academia, (radio)pharmaceutical industry, the production of radioactive sources and disposal of radioactive waste. We exist to raise awareness and disseminate guidance on issues related to radiological protection including for sectors that you might not immediately think of needing radiological protection such as the food and drink industry.

This year we have again met twice, and our meetings have been focused on finalising some guidance notes on the use of radioactive materials within different sectors. Specifically, we have been focused on one for the food and drink industry as well as producing drafts of those for industrial radiography and the transport of radioactive materials.

Nuclear Industry Committee

Chair: Vicky Talbot, Secretary: Kim Vignitchouk

The Nuclear Industry Committee has been in a quiescent state over the last 12 months due to the pandemic. It is currently working with the Legislation and Standards Committee on the changes to HSE Consent Approval which is likely this year and is keen to propose an event for 2023. The Committee has a membership from across the industry, including the supply chain, and encourages more members to volunteer and get involved. It is looking forward to delivering against SRP's strategic objectives in the coming year.

Research & Teaching Committee

Chair: Gwen Mott, Secretary: Louise Nicholson

The Research and Teaching Committee represents the interests of those involved in higher education, teaching and research and continues to be an active participant in a number of consultations which could have implications for these types of organisations. The liaison with AURPO remains productive and has led to a webinar on 'Sealed Source Management and Security'.

A project on degradation of radium teaching sources, which involved help from a number of the institutes active on the Committee, has come to its conclusion, leading to a change of advice to schools by CLEAPSS.

The Committee has produced two guides to aid identifying the age of legacy open-source stocks, and these are awaiting publication.

Scottish Committee

Chair: Colin Wood, Secretary: Angela Wright

The Scottish Committee represents the interests, including devolved legislation issues, of those based and working in Scotland and provides representation at the Scottish Non-Nuclear Industries Liaison Group (SNNILG).

During 2021 the Committee participated in the Edinburgh Science Festival. The involvement was entirely virtual/online and consisted of videos and a quiz for children. Our usual face-to-face meetings were unable to take place and the postponed meeting at Faslane will now occur in 2022.

These meetings are useful for meeting fellow RP professionals and hopefully generating increased membership.

Source Security & Emergency Preparedness Committee

Chair: Tony Peters, Secretary: Nicola Jaynes

The Committee is responsible for all aspects of security of radioactive sources and ensuring our stakeholders are aware of their responsibilities. During 2021 the Committee has continued to update the Source Security Course in accordance with the RWA syllabus. In November 2021 the course was held in Leeds with 43 delegates attending. The feedback from the successful course indicated the enthusiasm for another briefing to be held in early 2023.

The Committee continued to participate in the Nuclear Emergency Arrangements Forum (NEAF), in particular REPP19 (emergency exposures) and may be requested to provide assistance to the Blue Light Services (BLS) and their appointed RPAs.

Members of the committee continue to work closely with key UK and overseas organisations such as IAEA, WINS and NaCTSo.

Engagement Directorate

Director: Jennifer Humphries

Engagement Directorate is a group of SRP committees and networks which are involved with talking to anyone, be that our own members (Communication Committee and Magazine Committee), our Partner Societies and IRPA (Committee for Liaison with IRPA and Partner Societies, CLIPS), our less experienced members (Rising Generations Group, RGG) or the general public about the science of Radiation Protection (Outreach Committee). Our Journal of Radiological Protection Editorial Board is also part of the Engagement Directorate, as this is about academic written communication, as well as Events Committee, which oversees the SRP events programme, which is a formal way of communicating with members and non-members alike. We also have the Champions Programme which is made up of SRP's point of contact in larger workplaces, and the Affiliated Organisation Representative – who is the voice of the Affiliated Organisations on SRP Council.

Communications Committee

Chair: Richard Wilkins, Secretary: Kathryn Ambrose

The Communications Committee is appointed by Council under the Engagement Directorate to facilitate communication internally within SRP and externally to key audiences and stakeholders regarding the activities and initiatives of the Society. These include communicating about our work in meeting our Charter objectives to promote, advance and disseminate, to the public benefit, knowledge of radiation protection and allied fields.

The Committee has continued to review and support all internal and external communications of SRP. It regularly monitors the Weekly e-newsletter, the Forums and the SRP's presence on social

media (LinkedIn, Twitter, Facebook) as well as SRP's YouTube channel and other society and organisations' websites. These are discussed at regular Committee Meetings.

Followers on all media platforms have steadily grown during 2021. The most significant increase was for the YouTube channel, which now offers a variety of information, including recordings of the highly successful SRP webinars.

A second membership questionnaire was developed during 2021 covering the SRP website and general communications. This is currently open to members for completion in 2022.

An SRP procedure was written and approved by Council for posting items to social media to ensure standards are maintained and individual items do not reflect badly on SRP. Following this a WhatsApp approvals group was set up in 2021, which is working well.

The Committee continued to support the Media Officer, responding to several requests from the media including invited comments on particular news items and scientific papers that were about to be released. We responded to these in a timely fashion whilst ensuring we retained the integrity of SRP and its members.

Events Committee

Chair: John Bradshaw, Secretary: Juliet Porter

The Events Committee produces a scientific programme which promotes the science of radiation protection to both members and non-members of SRP and seeks to disseminate both knowledge and any practical learning in an engaging manner.

Following the UK strategy for Covid, the use of webinars and online presentations has increased the dissemination of knowledge to a wider audience which encompasses a range of both members and non-members. The use of this technology enabled the Society to host its first hybrid Annual Conference in July 2021. This allowed SRP to have a wider reach and has also generated valuable feedback to take into the planning of events in 2022.

Following its successful launch in 2020 the one-hour webinar programme continues to be well received and 13 webinars were organised during the year. Attendance at each ranged between 168 and 655 and 41% of members attended at least one webinar. Most of the webinars are uploaded to SRP's YouTube channel and can be used by attendees for CPD. The ad hoc Webinar Working Group has now been formally constituted as a sub committee of Events Committee.

Two virtual conferences were held: The Ionising Radiation Metrology Forum and Putting Together Your First Portfolio. In November the Source Security Course took place in person. Face to face events allow not only for the sharing of knowledge, but they also give an opportunity for networking which is a valuable aspect for the radiation protection community, and a key aspect of meeting the Charter objectives. This will continue into 2022, where a number of in-person events have been scheduled across a variety of formats such as workshops, conferences, and site visits.

There are currently seven events planned for 2022:

April	The Future and Challenges of Fusion with UKAEA
June/July	IRMF with NPL
June 16-19	Annual Conference
Oct 12-13	SW Conference 'Radiation Protection in 2022'
September	Consents Process (Workshop)
December	Scottish Committee 'Out with the Old, In with the New' and Source Security Course
Date tbc	'Blue Lights' RPA Workshop

Committee for Liaison with IRPA and Partner Societies (CLIPS)

Chair: Andy Bradley (BNMS) Secretary: Phil Tattersall

The Committee's work is primarily focused on delivering the Charter Objective to "promote, advance and disseminate, to the public advantage, knowledge in Radiation Protection". The key elements of progress this year include:

- The document 'IRPA Perspective on Reasonableness in the optimisation of radiological protection' was published.
- A Working Group, reporting to CLIPS, has been formed to coordinate views from SRP and Partner Society members to the IRPA Task Group considering proposed ICRP general recommendations on the system of radiological protection. Two sets of initial comments had been submitted following correspondence between members with the first formal meeting of the Working Group scheduled for February 2022.
- The French SFRP held a 3rd Workshop in the series on Reasonableness and covered three themes namely ALARA in decommissioning, NORM and Radon. UK representation at this fully on-line event included members of CLIPS. An open access publication will be produced by SFRP.
- For the ETRAP meeting in March AURPO and SRP members collaborated to produce two jointly branded posters.
- An article on IRPA and the work of CLIPS was published in the first issue of the new SRP magazine *Radiation Protection Today*.

The delayed IRPA15 International Congress, General Assembly and Associate Societies Forum took place, fully on-line, in early 2021 but has already been reported in the CLIPS report for 2020 and in the Trustees Report for that year.

Journal Board

Editor: Richard Wakeford, Deputy Editor: Mike Thorne

Journal of Radiological Protection (JRP) is the Society's scientific journal, a joint enterprise with the Journal's publisher, IOP Publishing. The Journal Editorial Board is a committee jointly responsible to the Society and IOP Publishing, with a remit to maintain and improve the scientific quality of the content of the Journal and its standing in the radiological protection community. The Board includes members with a range of expertise of relevance to radiological protection from the UK and the EU and is supported by experienced International Editorial Advisers from further afield. One indicator of the success of the Journal is the internationally recognised "Journal Impact Factor", which has been maintained above 1.0 (an average of >1 citation in all journal papers per JRP paper published) for a number of years, extending to 2021. The standing of the Journal is indicated by the broad geographical range of authorship of published papers. Scientific publishing continues to feel the

pressures of change, and December 2021 saw the last hardcopy (paper) issue of the Journal, and from the beginning of 2022 the Journal will be published online only, with members of the Society having free and easy access to past and present papers via the Journal's website. The Journal has maintained its strong position in radiological protection publishing, and currently operates a hybrid system of Open Access and traditional subscription papers, which the Board considers to be a fair publishing position. The Journal remains in a financially sound state.

Magazine Committee

Editor: Trevor Jones, Deputy Editor: Maureen McQueen, Secretary: Helen Whitehead

The Magazine Committee is responsible for producing the Society's new magazine *Radiation Protection Today* (RPT). It was originally formed as a working group of the Communications Committee, but became a full committee under the Engagement Directorate in December.

RPT aims to fill a gap in the market and become established as the magazine of the radiation protection profession. It is distributed free to members and non-members, and the digital version is promoted widely including through Partner Societies.

Two issues of the magazine were produced in 2021, but distribution of the Winter issue was delayed until January 2022. Both issues received an overwhelmingly positive response from readers, who include non-members and readers outside the UK.

RPT is self-financing, with the cost of production and distribution covered by advertising. For the first two issues, hard copies were mailed out with hard copies of the Journal. With the Journal switching to digital-only format from 2022, future options for the magazine were reviewed. After consideration of the environmental and financial issues, it was decided to continue to produce the magazine in both hard copy and digital format. Members can opt out of receiving hard copies if they prefer.

Two issues of the magazine will normally be published per year, with potential additional issues for special occasions. The next issue will be in Summer 2022.

Outreach Committee

Chair: Steph Bloomer, Secretary: Barbara Wilcox

The Outreach Committee's primary function is the organisation of SRP Outreach activities for both adults and students to educate the public in radiation protection. In 2021 Outreach Committee saw a change of Chair with Steph Bloomer taking over in the autumn from Shaun Lenden. Covid restrictions did lead to a reduction in spend but also a reduction in Outreach activities. We did however produce videos on contamination and on half-life which were debuted at the Edinburgh Science Festival, thanks to the support of the SRP Scottish Committee. We also attended the Institute of Physics' South West branch event to share our Everyday Objects demonstration and discuss radiation protection careers.

Outreach Committee also wishes to acknowledge its Yellow T-shirt Team of volunteers who sit outside the core committee, but without whom Outreach would not be possible to the degree it currently is. Outreach Committee has a number of initiatives and activities planned for 2022 and thanks those who have already contributed to the planning and preparation for these.

Rising Generations Group Committee

Chair: Anthony Higgins, Secretary: Helen Whitehead

The Rising Generations Group has been much more active this year than in 2020. We've managed to host our first three-day "putting together your first portfolio" event in June, including the newest certification scheme from RPA2000 of Medical Physics Expert. We also held an Introduction to RGG meeting in May, welcoming new RGG members and introducing potential members to RGG and SRP as a whole.

The biggest event of the year was the dedicated RGG session at the 2021 Annual Conference celebrating RGG's 10-year (plus 1) anniversary, meaning the RGG itself is no longer in the "Young Professional" stage of its career!

Affiliated Organisations

Representative: Gary Teague

2021 has been a fantastic year in the role of SRP Affiliated Organisation Representative. Although Covid continued to prevent face to face meetings during the last 12 months, we have realised that Microsoft Teams has proved a great tool for meetings and has allowed us to meet more frequently and cover more topics without the carbon footprint and unnecessary travel expenses. My main role in 2021-22 has been to increase AOrg numbers and help launch the now increasingly popular SRP Magazine *Radiation Protection Today*. At the end of 2021 we reached a record breaking 65 AOrgs and have now increased that to 68 at the time of writing.

As AOrg representative, I have continued to have an active role in many of the SRP's working groups, Directorates and Council. This has allowed me to be the voice of the AOrgs and bring as many benefits as possible to our organisations.

I have partnered and collaborated with many AOrgs over the last 12-24 months and believe this is a great way to grow stronger together during these difficult times. This would not have been possible without becoming an AOrg and growing friendships during the exhibitions at regional and annual conferences.

My goal for 2022 is to increase AOrg numbers above 70 to ensure that the Society keeps growing and as many of us as possible can both support SRP and benefit from being a part of it.

I really hope we can share a drink together at this summer's Annual Conference and make a long awaited return to the dance floor 😊

The Champions Programme

Lead: Gary Jackson-Burton

The Champions Programme, which was set up six years ago, now has 29 volunteer Champions across 24 organisations drawn from the nuclear industry, regulation, project management services and universities. The ambition is to extend the network to include medical and veterinary industries as well.

The Champions act as conduits for information into and out of the Society; taking feedback and ideas in from colleagues and promoting SRP, its events and other activities outward. An example of what

Champions do, is encouraging members to regrade or pursue professional registration and supporting those members through the process. Champions have also helped in distributing SRP's new magazine *Radiation Protection Today* to non-members, by placing print copies around tea-rooms etc. This minimises waste as magazines are only sent to Champions who request them.

As the country emerged from coronavirus restrictions at work, it was evident that some companies were more risk-averse than others and it has been very helpful for event planning to have the Champions routinely feeding in information regarding the changes in practice at their workplace.

The Champions Programme is just launching its Survey of Non-members in Technical Roles, aiming to find out why people have not joined the Society, and what it could do to encourage them to do so. Participants can choose to be entered into a draw offering the chance to win a year's free membership and free entry to an SRP event for a CPD opportunity. The survey has been long in planning, as it was first due to be released in 2020, just as the pandemic struck, and so the results are awaited with interest.

The role of the Champions continues to develop and grow so as to support the Society, its members and their organisations.

Operations Directorate

Director: Mary Allan

The Operations Directorate brings together the committees and working groups that keep the Society running, in terms of finance, IT, governance issues and review of strategy and risks. Chairs of these committees meet, together with the Honorary Secretary, Honorary Treasurer and other nominated Trustees as the Directorate Board to oversee committee activity and discuss priorities and any challenges. Committees have adapted to on-line meetings well but are now looking forward to a few face-to-face meetings.

Governance Committee

Chair: Peter Marsden, Secretary: Claire-Louise Chapple

The Governance Committee ensures the Society has a robust and effective suite of documentation, to ensure that it can meet the demands of being a professional body, a learned Society and a registered charity. The work of the Committee also provides reassurance that SRP operates responsibly with respect to environment, social and governance issues.

During the year, the Committee has developed a Schedule 2 to the Charter, covering professional registration, at the request of Privy Council, and has worked with relevant committees to produce a policy on posting to social media and procedures for the creation of Networks, receipt of donations, procurement of services, audit and management of Society events. A number of procedures were subject to routine review and update, including complaints and disciplinary; policy and procedures relating to risk; vetting of Trustees (following last year's audit); conflict of interest; environmental policy; production of SRP documents and procedures of HNAC Committee. The Committee also undertook two audits; of the donations procedure and HNAC procedures.

The Committee will continue with a programme of review and audit, to ensure documents are effective, fit for purpose and followed by members.

IT Committee

Chair: Doug Sim, Secretary: Fearnley Evison

The Committee manages the operation of the of the Society's website. Websites are a major part of encouraging cohesion for members and advertising the Society to the public. In 2021 the ITC has carried out a major review of website navigation and implemented consequential menu changes in May 2021. The home page has been made simpler and now has a central changeable image reflecting significant contemporary RP events, with links to further information. This is intended to appeal more to both public and membership.

The committee is only three years old, and the managerial procedures and policies are largely complete. The remaining work is to scope the computing element in greater detail; hardware, software and platforms. This is to enable audit and risk assessment, ensure security of operation and enable medium to long term planning. This scope will be referenced from the Terms of Reference which are under revision and will be submitted when the scoping exercise is complete. Doug Sim took over as Chair in November 2021. ITC membership is currently stable, but new membership appeals should be ongoing and be designed to attract people who have good computer applications knowledge and are interested in the topic. Prospective members would be expected to add technical value, not just general management skills. Current significant work is implementing the change to the 100% online JRP. Also, metrics are being developed to inform committees and Council on how the main website is attracting users so that effort can be optimised.

Strategy and Risk Review Committee

Chair: Simon Clark, Secretary: Carol Darbyshire

The Strategy and Risk Review Committee (StaRR) has two main functions (i) to monitor the delivery of SRP's Strategic Plan and (ii) to maintain SRP's Risk Register. These functions are undertaken on behalf of Council, as Council owns the Strategic Plan and all risks to SRP. Reporting is via the Operations Director to Council. During the year the Risk Register was made available to the full membership via the website. It can be found via a search within documents. It was publicised to the members in the *Weekly* during November and this included a notification to members that all are empowered to identify risks and suggest amendments to the current Register. StaRR regularly reviews metrics data on committee volunteer hours so that the Society has good knowledge of the amount of work carried out by volunteers during the year. Work is being carried out to encourage committees to submit this data more regularly.

Committees Reporting Directly to Council

Honours & Nominations Advisory Committee

Chair: Karen Goldstone MBE, Secretary: Colin Partington MBE

The role of the Committee is to recommend to the SRP President individuals who should be nominated for a UK Public Honour and prepare nominations for SRP to send to the Cabinet Office. The Committee also recommends annually to Council suitable recipients for one of the Society's honours - the Founders' Medal, Honorary Fellowship, and the Dunster Lecture. A nomination prepared by HNAC for UK Public Honours was submitted early in 2020. A previous nomination is still under consideration by the Cabinet Office. The pandemic has had far reaching effects on the honours system with honours for those excelling during the pandemic seemingly prioritised over other

scientific awards in 2021/22. We have therefore held back from preparing another nomination in 2021.

Despite HNAC preparing guidance and a form to elicit suggested recipients for Society Honours from SRP membership the response was disappointing in 2021. Key aims for HNAC are to improve engagement with the membership in seeking suggested recipients and to address issues of diversity. It is hoped that an article in preparation for *Radiation Protection Today* will go some way to addressing these issues.

Radiation Protection Council

SRP Licensor Representative: Peter Marsden

The Radiation Protection Council (RPC) maintains Registers of Chartered, Incorporated and Technical Radiation Protection Professionals. We also maintain the standards needed to attain registration. We have material on our website (www.ukrpc.org.uk) intended for the promotion of registration and its benefits to individuals and employers. We actively encourage relevant professional bodies to join the RPC as Licensees for the benefit of their members.

Several Council members have sought to extend their membership for a second term as allowed under the Terms of Reference. Dates have been adjusted to ensure there is suitable overlap of members' tenures. The Deputy Chair (James Wakefield) steps down this Autumn and a potential replacement is being interviewed in late April by the Chairman and Dr Marsden.

SRP Networks

Heads of Profession Network

The SRP Heads of Profession Network provides a forum for discussion and sharing of experience and good practice for SRP members and organisations interested in recruitment, retention, training and career development of radiation protection professionals. The Network has been running for three years utilising an SRP forum page and SRP Microsoft Teams channel. Two meetings are held each year via Teams. The network has grown to 41 registered members from 28 institutions. Additional networks have been discussed with the SRP Radiation Source Managers Network commencing in March 2022.

Financial Review - 2021

Society income in 2021 (2020) was £405,540 (£246,893). Resources expended were £368,960 (£251,685) resulting in a net surplus of £36,580 (net deficit of £4,792). After adjustments on fair value of investments, the net movement in funds was a surplus of £48,634 (net deficit of £19,983).

The significant income that was accrued in 2020 (£102,023) was due to the postponed Annual Conference which was realised in 2021, reducing our level of creditors in 2021.

Throughout 2021 there remained significant uncertainty in the impact on the Society due to the coronavirus pandemic. A shift was made towards getting back to physical meetings with the Annual Conference being run as a hybrid event, which was encouraging. Virtual committee and Council meetings were still in the majority. The importance of face to face meetings was recognised and these increased as the year progressed and also confirmed that a hybrid approach going forward is sustainable.

Taking in to account the uncertainty presented in 2021, the overall financial position of the Society remains encouraging. Trends in income, expenditure and overall Society values are regularly reviewed by Council in line with the Reserves Policy.

The subscription income of £108,661 was only slightly higher than budgeted expectations of £106,000. Income from the share of professional registrations with the Radiation Protection Council (RPC) of £6,606 is up from 2020, but still reflects the continuing reduction in members seeking reaccreditations under the scheme. The Society has recognised this trend and is working to redress this.

Expenditure of the RPC was £6,269 (£5,664) resulting in a small surplus of £2,292 (£1,146). The long term aim is that the RPC will operate on a cost neutral basis.

Event income was £131,700, which was predominately income in advance released from the 2020 Annual Conference which was postponed to July 2021. The Society successfully ran a number of free webinars, along with a small number of charged-for online events and one in person event. It is envisaged physical events will increase in 2022 although the Society remains committed to running free webinars. The Society remains in a strong financial position to react to any significant challenges presented with regard to physical attendance events.

Outreach spend in 2021 was significantly down from that in 2020. It is hoped that events such as the Big Bang Fair will be run again in 2022, and outreach activities can return to normal levels.

The Society continued charitable expenditure in 2021 with Awards Committee providing discretionary funding awards of £16,500, which is an increase compared to 2020 (£10,723). The full range of awards (Jack Martin, Philip Nicholson, RGG Best Presentation, Bernard Wheatley, and The Young Professionals) were made in 2021.

The Society continued to support the Higher Education Scheme, which is aimed at supporting individuals undertaking under- or post-graduate courses in Radiation Protection.

The Journal again provided a significant surplus in 2021 which was above expectations. The SRP profit share from Journal sales was £99,459, resulting in a net surplus of £56,399 after deduction of £43,060 printing, distribution and subscription costs to supply copies to SRP members. With the move to electronic only publishing of the Journal in 2022, the surplus from the Journal is expected to significantly increase in 2022.

Recruitment advertising income was £20,500, showing a significant increase from the previous year (£11,000). The Society is committed to retaining this valuable income stream and thanks are extended to all those who chose to advertise through the Society.

The *Radiation Protection Today* magazine was a major success, providing a surplus of £9,259. It is envisaged this will continue to provide a valuable income stream for the Society. Thank you to all those involved and those who chose to advertise in the magazine.

Administrative support for SRP continues to be provided by Harris Associates. Administrative service costs in 2021 were £118,392.

To reflect the increased activities of the Society and communication through the website, expenditure on website activities totalled £17,386. The expenditure is within the annual budgeted contract that was signed in 2019 with Pulse8.

The total market value of investments held at 31 December 2021 was £138,084 (£126,030). The increase reflecting confidence following the impact of the coronavirus.

Together with monies held in the Barclays Current and Savings Accounts of £329,175, there are sufficient reserves for the coming year.

Overall, the Society is in a strong financial position to grow our charitable activities in 2022.

The Society for Radiological Protection

Independent Examiner's Report to the trustees of The Society for Radiological Protection

I report on the accounts of the charity for the year ended 31 December 2021 which are set out on pages 1 to 40.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me a reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

Mr A G Coombe FCA
Easterbrook Eaton Limited
Independent Examiners
Cosmopolitan House
Old Fore Street
Sidmouth, Devon, EX10 8LS

The Society for Radiological Protection

Statement of Financial Activities for the Year Ended 31 December 2021

	<u>Note</u>	<u>Unrestricted Funds</u> £	<u>Total 2021</u> £	<u>Total 2020</u> £
Income and Endowments from:				
Charitable activities	3	354,023	354,023	223,869
Other trading activities	4	46,056	46,056	17,030
Investments	5	5,324	5,324	5,502
Other income	5	137	137	492
Total Income		<u>405,540</u>	<u>405,540</u>	<u>246,893</u>
Expenditure on:				
Charitable activities	6	(285,427)	(285,427)	(174,335)
Other expenditure	7	(81,933)	(81,933)	(75,750)
Governance costs	8	(1,600)	(1,600)	(1,600)
Total expenditure		<u>(368,960)</u>	<u>(368,960)</u>	<u>(251,685)</u>
Net income/(expenditure) for the reporting period		36,580	36,580	(4,792)
Realised gains/(losses) on revaluation of investments		-	-	-
Unrealised gains/(losses) on revaluation of investments		12,054	12,054	(15,191)
Net movement in funds		<u>48,634</u>	<u>48,634</u>	<u>(19,983)</u>
Reconciliation of funds				
Total funds brought forward		<u>395,089</u>	<u>395,089</u>	<u>415,072</u>
Total funds carried forward		<u>443,723</u>	<u>443,723</u>	<u>395,089</u>

All of the Charity's activities derive from continuing operations during the above two periods.

The funds breakdown is shown in note 20.

The Society for Radiological Protection

Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Current assets			
Stocks	12	3,141	4,832
Debtors	13	87,661	107,169
Investments	14	138,084	126,030
Cash at bank and in hand	15	329,175	357,977
		<u>558,061</u>	<u>596,008</u>
Creditors: Amounts falling due within one year	16	<u>(114,338)</u>	<u>(200,919)</u>
Net assets		<u>443,723</u>	<u>395,089</u>
Funds of the Charity:			
Unrestricted income funds			
Unrestricted income funds		443,723	395,089
Total funds	20	<u>443,723</u>	<u>395,089</u>

The financial statements on pages 1 to 42 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Mr P Morgan-Brown
Trustee

The Society for Radiological Protection

(Registration number: 1122804)

Statement of Cash Flows

	Total Funds 2021 £	Total Funds 2020 £
Cash flows from operating activities:		
<i>Net cash provided (used in) operating activities (As stated below)</i>	(34,126)	39,928
Cash flows from Investing activities:		
Net Proceeds from Investments	-	-
Dividends and interest receivable	5,324	5,502
Change in cash and cash equivalents in the reporting period	(28,802)	45,430
Cash and cash equivalents at the beginning of the reporting period	357,977	312,547
Cash and cash equivalents at the end of the reporting period	329,175	357,977
<u>Reconciliation of net Income/(expenditure) to net cash flow from operating activities</u>		
Net income/(expenditure) for the reporting period as per the Statement of Financial Activities	48,634	(19,983)
Adjustments for:		
(Gains)/losses on investments	(12,054)	15,191
Dividends and interest from investments	(5,324)	(5,502)
(Increase)/decrease in stocks	1,691	-
(Increase)/decrease in debtors	19,508	(28,711)
Increase/(decrease) in creditors	(86,581)	78,933
<i>Net cash provided by (used in) operating activities</i>	(34,126)	39,928
<u>Analysis of Cash and Cash Equivalents</u>		
Current Account	1,000	976
Deposit and Savings Accounts	328,175	357,001
Total cash and cash equivalents	329,175	357,977

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

1 Charity Status

The Charity is incorporated by Royal Charter – Company Number RC000820, and consequently does not have share capital. The Charity is registered with the Charity Commission – number 1122804.

The address of its registered office is:

DS009
Dartington Hall
Dartington
Devon
TQ9 6EN

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Society for Radiological Protection meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

Subscriptions, Events and Journal

Subscription, events and journal income is shown in the accounts on the basis of the date the income relates to, i.e. the membership period, the event date and the journal period covered. Income is also received in respect of annual registration for professional titles and recognised on the date those registrations are due.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with administration costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including financial statements examination, strategic management and Trustees' meetings and reimbursed expenses.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Computer and office equipment	25% reducing balance basis
-------------------------------	----------------------------

Current asset investments

Current asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of charity business, such as workshop and event income, advertising placements etc.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity.

The charity currently has no restricted or designated funds.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

3. Income from Charitable Activities

	Unrestricted Funds 2021 £	Total 2021 £	Total 2020 £
Subscription Income	108,661	108,661	106,377
Conferences and Workshops	131,700	131,700	113,493
Journal: SRP (JRP)	99,459	99,459	94,247
Journal: Health Physics	1,504	1,504	1,925
Radiation Protection Council (RPC) (Note 19)	8,561	8,561	6,810
Donation to support Outreach	529	529	601
Partner Societies: IRPA Subscriptions	1,734	1,734	1,509
Partner Societies: International Engagement	1,875	1,875	2,375
Total	354,023	354,023	327,337

4. Income from Other Trading Activities

	Unrestricted Funds 2021 £	Total 2021 £	Total 2020 £
Recruitment Advertising	20,500	20,500	11,000
Magazine Advertising Income	17,995	17,995	-
Professional Title Annual Fees	6,606	6,606	5,580
Professional Title Application Fees	955	955	450
Total	46,056	46,056	17,030

5. Investment and Other Income

	Unrestricted Funds 2021 £	Total 2021 £	Total 2020 £
Other income			
Miscellaneous Income and Merchandise Sales	137	137	492
Total	137	137	492
Investment income			
Bank and Other Interest Receivable	32	32	613
Dividend Income	5,292	5,292	4,889
Total	5,324	5,324	5,502

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

6. Direct Charitable Expenditure

	Unrestricted Funds 2021 £	Total 2021 £	Total 2020 £
Journal of SRP	43,060	43,060	38,507
Journal Board	2,012	2,012	343
Journal (Health Physics)	1,500	1,500	1,968
Conferences and Workshops	111,206	111,206	8,239
Awards (see below)	18,500	18,500	12,723
Subscriptions (See Note 6.2)	1,033	1,033	1,040
Outreach Expenditure (See Note 6.1)	646	646	9,426
Committees (See Note 6.3)	4,911	4,911	6,178
Magazine Costs	8,736	8,736	-
IRPA Expenditure (See Note 6.1)	-	-	9,119
Administrative Support	69,835	69,835	69,835
Marketing	4,959	4,959	3,732
Website Costs	17,386	17,386	12,613
Printing and stationery	54	54	448
Postage and telephone	1,589	1,589	1,609
Total	285,427	285,427	175,780

Awards and Bursaries

Bursaries and awards were paid as follows in the year in furtherance of the charitable objectives, namely of communicating radiation protection knowledge, promoting radiation protection education and promoting high scientific, educational and professional standards, including working with other similar societies to meet these objectives.

There are no further commitments for the charity, however the Jack Martin Award, Philip Nicholson Award, RGG Best Presentation Award, Bernard Wheatley Award and Young Professionals Awards are expected to continue in future years.

Such are the levels of awards and bursaries in the year, no apportionment of support costs have been allocated as part of the costs as the Trustees feel such apportionment would be trivial.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

Awards granted in the year were as follows:	Total	Total
	2021	2020
<u>Awards, Bursaries and Donations</u>	£	£
Individuals		
Jack Martin Award	500	-
Philip Nicholson Award	500	-
RGG Best Presentation Award	500	-
Bernard Wheatley Award	1,500	500
Young Professionals Award	500	-
Discretionary Funding and Awards	13,000	10,223
	16,500	10,723
Institutions		
Science Media Centre	2,000	2,000
Total Paid in Year	18,500	12,723

6.1 Outreach and IRPA Expenditure

Outreach

Public and Schools Outreach	646	9,426
	646	9,426

IRPA

IRPA15 Congress	-	5,869
IRPA15 Bursary Donation (IRPA Montreal Fund)	-	3,250
	-	9,119

6.2 Subscriptions

Foundation for Science and Technology	270	270
Parliamentary & Scientific Committee	385	355
EUTERP	378	415
	1,033	1,040

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

6.3 Committee Expenses, Charitable Expenditure

	Total 2021
<u>Professional Standards Directorate</u>	65
Professional Standard Directorate Board	-
Qualifications and Professional Standards Committee	-
Registrations Approval Committee	-
Awards and Sponsorship Committee	<u>65</u>
 <u>Science & Technology Directorate</u>	 1,403
Science & Technology Directorate Board	851
EMF and Optical Radiation Committee	-
Legislation and Standards Committee (including BSS and Brexit Working Groups	-
Metrology and Measurement Science Committee	100
Medical Committee	-
Nuclear Industries Committee	-
Non Nuclear Industry Committee	130
Research and Teaching Committee	223
Scottish Regional Committee	40
Source Security and Emergency Planning Committee	<u>59</u>
 <u>Engagement Directorate</u>	 3,443
Engagement Directorate Board	-
Communications Committee	260
Events Committee	826
Outreach Committee	150
Rising Generations Group	-
Committee for Liaison with IRPA & Partner Societies	-
Affiliated Organisations	2,207
Stakeholder Liason	<u>-</u>
	 <u>4,911</u>

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

7. Other Expenditure – management and administration

	Unrestricted Funds 2021 £	Total 2021 £	Total 2020 £
Council meeting expenses	2,729	2,729	737
President, Patron and Officers Initiatives	7,988	7,988	1,248
Committees (See Note 7.1)	4,318	4,318	4,488
IRPA Subscription	5,428	5,428	5,703
RPC Expenditure	6,269	6,269	5,664
Administrative support (See Note 18)	43,807	43,807	43,807
Professional Title Expenditure (SRP)	2,000	2,000	2,000
SRP Licensee fee to RPC	1,000	1,000	1,000
Accountancy Fees	1,800	1,800	1,800
Professional Fees - Specialist VAT Advice	-	-	2,250
Insurance	2,285	2,285	2,056
Credit Card and Bank Charges	2,650	2,650	3,756
Archivist and Storage Costs	934	934	715
Miscellaneous	725	725	526
Total	81,933	81,933	75,750

7.1 Other Expenditure – Committees Expenses, Non Charitable Expenditure

	Total 2021
<u>Professional Standards Directorate</u>	8
Membership Committee	<u>8</u>
<u>Operations Directorate</u>	4,310
Operations Directorate Board	-
Finance Committee	-
Honours Nominations Advisory Committee (including expenses relating to awards made)	2,417
Electoral Administrative Expenses	-
Governance Committee	510
Strategy & Risk Review Committee	904
IT Committee	479
Marketing and Revenue Generation Working Group	<u>-</u>
Total	4,318

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

8. Governance Costs

	Unrestricted Funds	Total	Total
	2021	2021	2020
	£	£	£
Independent Examiner's fees	1,600	1,600	1,600
Total	1,600	1,600	1,600

9. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

Trustees were reimbursed for their expenses incurred in the duty of their position, mainly related to the attendance at meetings in furtherance of the charitable activities, totalling £2,246 in the year (2020: £1,980).

10. Net outgoing resources for the year include:

	Unrestricted Funds	Total	Total
	2021	2021	2020
	£	£	£
Accountancy fees	1,800	1,800	1,800
Independent Examiner's fees	1,600	1,600	1,600

11. Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets with the definition of a Charitable Company for UK Corporation Tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

12. Stock

	Unrestricted Funds	Total	Total
	2021	2021	2020
	£	£	£
Promotional goods and merchandise for workshops and events	1,776	1,776	3,163
Medals	1,365	1,365	1,669
Total	3,141	3,141	4,832

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

13. Debtors

	Total 2021 £	Total 2020 £
Journal: SRP (JRP) - 2021 Surplus	56,399	55,740
Merchandise and Miscellaneous Debtors	-	914
VAT	4,303	5,153
Prepayments	13,529	41,568
Conference and Workshop debtors	500	275
Recruitment Advertising debtors	7,700	2,600
Magazine Advertising debtors	5,230	-
Partner Societies debtors	-	375
Gift Aid Recoverable	-	544
Total	87,661	107,169

14. Current Asset Investments

	Total 2021 £	Total 2020 £
Market value as at 01.01.2021	126,030	141,221
Disposal Proceeds	-	-
Realised gain/(loss)	-	-
Unrealised gain/(loss)	12,054	(15,191)
Market value at 31.12.2021	138,084	126,030

Market Value	2021 £	2020 £
M&G Charibond Fixed Interest Fund	24,652	25,467
M&G European Income Fund	30,039	26,826
M&G Dividend Income Fund	8,306	7,510
M&G Charifund Income Fund	75,087	66,227
Total	138,084	126,030

Cost	£
M&G Charibond Fixed Interest Fund	25,000
M&G European Income Fund	5,000
M&G Dividend Income Fund	4,999
M&G Charifund Income Fund	17,500
Total	52,499

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

15. Cash at bank and in hand

	Total 2021 £	Total 2020 £
Barclays Base Rate Reward	205,579	205,560
Barclays Active Saver	122,596	151,441
Barclays Current	1,000	976
Total	329,175	357,977

16. Creditors: Amounts falling due within one year

	Total 2021 £	Total 2020 £
Sundry creditors	24,897	14,698
Advance subscriptions (see note 17)	70,250	79,978
Accruals	3,400	3,400
Journal: Health Physics (in advance)	764	820
Deferred income (see note 17)	15,027	102,023
	114,338	200,919

17. Deferred Income and Subscriptions Received in Advance

<u>Subscription Income Received in Advance and Deferred to the Year Applicable to that Subscription</u>	Total 2021 £	Total 2020 £
Amounts brought forward	79,978	66,895
Amounts released in year	(79,978)	(66,895)
Amounts received in year, in advance, and carried forward	70,250	79,978
Amounts as per balance sheet	70,250	79,978

<u>Deferred Income Received for Charitable Events to be Held in Following Year</u>	Total 2021 £	Total 2020 £
Amounts brought forward	102,023	34,816
Amounts released in year	(102,023)	-
Amounts received in year, in advance, and carried forward	15,027	67,207
Amounts as per balance sheet	15,027	102,023

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

18. Administration and Support Costs Allocations

Year Ended 31.12.2021

	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	118,392	2,750	2,000	69,835	43,807

Year Ended 31.12.2020

	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	118,392	2,750	2,000	69,835	43,807

The term Professional Titles refers to work relating to CRadP, IRadP and TechRadP.

Administration and support costs are allocated on the basis of time spent on those activities. Other (non-shared) administrative expenses have been allocated to charitable or management/admin support on an actual basis (not apportioned in above).

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2021

19. Radiation Protection Council (RPC) Income and Expenditure Statement

	Total 2021 £	Total 2020 £
Income		
Licence Fees	1,000	1,000
Professional Title Annual Fees	6,606	5,360
Professional Title Application Fees	<u>955</u>	<u>450</u>
Total	8,561	6,810
Expenditure		
Admin Support	2,750	2,750
Honoraria	2,500	2,500
Miscellaneous	<u>1,019</u>	<u>414</u>
	6,269	5,664
Surplus/(Deficit)	2,292	1,146

20. Funds

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2021 £
Unrestricted Funds	395,089	405,540	(368,960)	12,054	443,723

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2020 £
Unrestricted Funds	415,072	246,893	(251,685)	(15,191)	395,089

Accounts



**The Society for
Radiological Protection**

**TRUSTEES' REPORT AND FINANCIAL
STATEMENTS**

**FOR THE YEAR ENDED
31st DECEMBER 2020**

Edited by:

**Phil Morgan-Brown
Honorary Treasurer**

**Claire-Louise Chapple
Honorary Secretary**

**Approved:
For SRP Council**

**Pete Bryant
President**

**SRP/Annual Report 2020
Issue 1
31 May 2021**

Registered Charity in England & Wales No. 1122804

ABBREVIATIONS

ACOP	Approved Code of Practice
AGM	Annual General Meeting
ALARA	As Low As Reasonably Achievable
AS	IRPA Associate Society
ASC	SRP Awards and Sponsorship Committee
AURPO	Association of University Radiation Protection Officers
AxREM	Association for Healthcare Technology Providers for Imaging, Radiotherapy and Healthcare
BEIS	Department for Business, Energy & Industrial Strategy
BIR	British Institute of Radiology
BNMS	British Nuclear Medicine Society
BREXIT	Withdrawal of the UK from the EU
BSS	Basic Safety Standards (Euratom and IAEA)
BSSD	Basic Safety Standards Directive
CEWG	Clearance & Exemption Working Group
CLIPS	SRP Committee for Liaison with IRPA & Partner Societies
CRadP	Chartered Radiation Protection Professional
Dstl	Defence Science and Technology Laboratory
EA	Environment Agency
EASR	Environmental Authorisations (Scotland) Regulations
EMFOR	SRP Electromagnetic Fields and Optical Radiation Committee
EPR	Environmental Permitting Regulations
EU	European Union
EURATOM	European Atomic Energy Community
HERT	Higher Education, Research and Teaching
HNAC	SRP Honours & Nominations Committee
HSE	Health and Safety Executive
IAEA	International Atomic Energy Agency
ICRP	International Commission on Radiological Protection
IR(ME)R	Ionising Radiation (Medical Exposure) Regulations
IRMF	Ionising Radiation Metrology Forum
IOP	Institute of Physics
IPEM	Institute of Physics and Engineering in Medicine
IRIS	Ionising Radiations Instrument Specialist
IRPA	International Radiation Protection Association
IRR	Ionising Radiation Regulations
JRP	Journal of Radiological Protection
KPI	Key Performance Indicator
LED	Light Emitting Diode
MBE	Member of the British Empire
MPE	Medical Physics Expert
NORM	Naturally Occurring Radioactive Material
NPL	National Physical Laboratory

ABBREVIATIONS

OBE	Order of the British Empire
ONR	Office for Nuclear Regulation
PS	UK Partner Society of SRP
PSD	SRP Professional Standards Directorate
PHE	Public Health England
QPSC	SRP Qualifications & Professional Standards Committee
RCR	Royal College of Radiologists
REPPiR	Radiation (Emergency Preparedness and Public Information) Regulations
RGG	SRP Rising Generations Group Committee
RP	Radiation Protection
RPA	Radiation Protection Adviser
RPA2000	Non-profit making company for certifying competence for radiation protection professionals
RPC	SRP Radiation Protection Council
RWA	Radioactive Waste Adviser
SCoR	Society and College of Radiographers
SEPA	Scottish Environment Protection Agency
SNNILG	Scottish Non Nuclear Industries Liaison Group
SOFA	Statement of Financial Activities
SRP	The Society for Radiological Protection
StaRR	SRP Strategic & Risk Review Committee
UK	United Kingdom
WG	Working Group
WINS	World Institute for Nuclear Security
YPA	IRPA Young Professionals Award
YGN	IRPA Young Generations Network

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Legal and Administrative Information

- a. The name of the society is "The Society for Radiological Protection" and its official abbreviation is "SRP".
- b. The Society is a Registered Charity in England & Wales Number 1122804. The Society is governed by the grant of a Royal Charter which is supported by Bylaws & Regulations. It is a company incorporated by Royal Charter (RC820).
- c. The names of Council members (who are also the charity trustees) for 2020 were as follows:

Officers

Mr P Bryant	President	
Mr J Thurston	President-Elect	(from AGM 2020)
Mrs A Bannon	Immediate Past-President	(until AGM 2020)
Dr C-L Chapple	Hon Secretary	
Mr P Morgan-Brown	Hon Treasurer	

Directors

Mr A Rankine	Professional Standards	
Mr S Griffiths	Science & Technology	(until AGM 2020)
Dr C A Perks	Science & Technology	(from AGM 2020)
Mrs J Humphries	Engagement	
Dr C-L Chapple	Operations	

Mr P Ahmet	(from AGM 2020)
Mrs M Allan	
Mr R Hannan	
Ms S Hunak	
Mr I Lucas	(from AGM 2020)
Dr C Perks	(until AGM 2020)
Mr G Sallit	
Dr D Tattam	
Mr J Thurston	(until AGM 2020)
Dr M Wood	

- d. The names of the honorary custodian or holding trustees were as follows:

Mr G Jackson-Burton	Holding Trustee
Dr M C Thorne	Holding Trustee

- e. The address of the principal office is The Society for Radiological Protection, DS009 Dartington Hall, Dartington, Devon TQ9 6EN.
- f. The Society's principal bank is Barclays Bank plc, Leicestershire LE87 2BB.
- g. The Society's Independent Examiners are Easterbrook Eaton, Cosmopolitan House, Old Fore Street, Sidmouth, Devon EX10 8LS.

Narrative

SRP is a society of persons engaged in medicine, science, technology and other professions joined together in membership of a scientific and learned Society which prohibits profit or gain to its membership out of its funds and property. The function of the Society is primarily to promote and advance, and to disseminate to the public advantage, information on and knowledge of the science and art of radiological protection and allied fields.

The Society's governing body is the Council which delegates work to its Committees for the day to day running of the Society's activities, through four Directorate Boards. The Council of the Society met on four occasions during 2020 and considered reports from the Society's Directorate Boards and their Committees. Summaries of each Committee's activities are given in this report. The Council meetings in 2020 have all taken place virtually owing to the pandemic.

Harris Associates has continued to provide administrative support from its office in Devon, with staff working successfully from home. The arrangements continue to work well, and Council is very pleased with the support provided.

The Society's Journal, The Journal for Radiological Protection, continues to be a respected publication for the dissemination of high-quality scientific papers relating to radiological protection. It is internationally recognised as the home of good scientific papers, which reflects upon SRP and its image around the globe.

There has been continuing demand for the Society's Placement Service during the year however bookings made were lower in the year, with 20 advertisements being distributed compared with 37 in 2019. The Weekly Email to members continues to be well received and 49 were sent out during 2020 together with 3 special editions on professional registration, New Council, and volunteering for SRP committees.

All Boards, Committees and Groups have reviewed their Terms of Reference (ToRs) and their objectives and strategies which have been amended and updated as appropriate.

Public benefit

By virtue of our declared objects stated above, The Society for Radiological Protection satisfies the Public Benefit Requirement. The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Risk Management

The Trustees of The Society for Radiological Protection are responsible for the management and control of the charity. They aim to ensure that every effort is made to identify and manage the risks faced appropriately, and minimise and adverse effects, whether internal or external, through the risk management policy. Under Trustee guidance, each Directorate Board regularly examines the principal areas of the Charity's operations and considers the

major risks found in each area, following Charity Commission Guidelines (CC26). SRP has established a committee to lead on risk review and report back to Trustees any risks which are not mitigated to an acceptable level for day-to-day operations, including insurance cover where appropriate. Items of risk and appropriate management of them are discussed at the regular Directorate Board meetings and reported back to Council, to ensure continued appraisal of SRP's systems: operational, financial and managerial.

President's Review 2020/21

Wow! Where have the last two years gone? As I reflect on my SRP Presidency I do not think any of us could have predicted the challenges that we have faced, both individually and as a profession.

When I took over as President in 2019, I committed the Society to three core themes:

- SUSTAINABILITY of the Profession and Society
- Working in SYNERGY with other organisations, and
- Improving COMMUNICATION with Internal and External Stakeholders

The COVID-19 pandemic may have prevented some of the initiatives I was hoping SRP would achieve under these themes, however it also created several new opportunities which I believe the Society has embraced and which have put us in stronger position going forward.

In the case of the SUSTAINABILITY of the Profession, we launched a brand-new framework to help the Society tackle the future skills gap. This was presented both internally to our membership via the 2020 South West Conference, internationally via the International Radiation Protection Association's 15th Congress, and was published in the Journal for Radiological Protection, as an Open Access Paper.

This framework was based around 3 core objectives:

- Objective 1 - Encourage students to study Science, Technology, Engineering or Mathematics (STEM) subjects through school and further education/vocational training.
- Objective 2 - Encourage students and non-RP professionals into Radiation Protection or its allied fields as a profession.
- Objective 3 - Professional development of those working in the RP field throughout their career and retention within the field.

It explored the existing initiatives being undertaken by SRP, along with new proposals to help us meet this challenge. The work has already sparked considerable interest and offers of collaboration, and we are exploring these not only nationally but internationally as well, including running a dedicated session at the SRP 2021 Annual Conference with a number of international guest speakers.

At the same time, we have made a real push for inclusivity and diversity of the profession, ensuring that all those working in radiation protection and its allied fields, regardless of role, gender, age, sexual orientation or sector, feel welcome and can be equally recognised for their achievements. This has included the revision of our Equality and Diversity Policy, appointment of a dedicated Equality and Diversity Coordinator, re-structuring of our Annual Conference and Events to ensure all sectors and levels of the profession are represented, encouraging greater representation across SRP Committees and Council, running dedicated Social Media Campaigns such as our Smashing Stereotypes Campaign and the continual push of our new Incorporated and Technical Status for Professional Recognition.

However, the SUSTAINABILITY of the Profession and these initiatives is dependent on the SUSTAINABILITY of the Society. The last two years have seen the introduction of several new controls to monitor SRP's revenue and expenditure, movement to the use of digital tools such as Microsoft Teams, along with the introduction of new revenue generation streams. This has started to show real progress, with the 2020 accounts, showing a healthy surplus, despite an increased investment in Awards and Sponsorship, to support those impacted by the COVID-19 pandemic, and loss of revenue from the 2020 events programme.

The Society also continues to focus on areas of collaboration, where we can work together in SYNERGY with other organisations for the good of the profession, and what better example is there of this than the SRP – AURPO Joint Webinar Programme. The webinar programme has already seen over 15 webinars run to date, with an average of 260 attendees per webinar 58% of which were members of either SRP or AURPO and the remaining 42% coming from other interested stakeholders including from countries such as Nigeria, Australia and in the European Union. With the success of this initiative SRP and AURPO have both jointly committed to its continuation going forward and to maximising its impact by keeping them free to attend.

But our collaboration does not stop there; we continue to work with a variety of other organisations such as IRPA, including supporting the recent 3rd SFRP / IRPA Workshop on Tolerability and Reasonableness in Radiation Protection focusing on NORM, Radon and Decommissioning and supporting the production of best practice guides such as the IRPA Guiding Principles on Reasonableness in Optimisation of Radiation Protection and Practical Guidance for Engagement with the Public on Radiation and Risk. We also continue to work together on collaborative events and initiatives such as the Joint Workshop organised by the Japanese Health Physics Society (JHPS), SRP and the Korean Association for Radiation Protection (KARP) in December 2019 with over 50 young professionals and researchers from across the world coming together to discuss the future of the profession and celebrate some of the excellent work they are all undertaking.

In the case of COMMUNICATION, we have launched a number of new mechanisms to reach our internal and external stakeholders. These have included the launch of the SRP YouTube Channel, with over 18 videos available to date and over 200 followers, and more recently the launch of "Radiation Protection Today" - the Society's first magazine and publication in over 40 years, freely available to the radiation protection community and providing practical radiation protection advice.

We also continue to push our workstreams on Communicating Radiation Risk, including the production of guidance, running dedicated training courses on soft skills such as the upcoming webinar on "Present like a Pro" and Face to Face BodyTalk Training at the SRP 2021 Annual Conference, and more recently embracing the opportunity to work with the media in helping the public make their own informed views, such as our contribution to the BBC Documentary on the Chernobyl Wildfire.

The above only provides a snapshot of the amazing work SRP has delivered over the last 2 years and with my Presidential Term coming to an end I hope you will join me in thanking all of our volunteers for their commitment and support in embracing change and helping to

move the Society forward through a challenging time. In the words of Socrates "The secret of change is to focus all of your energy, not on fighting the old, but on building the new."

On that note I would like to end by welcome our new incoming President Jim Thurston. Having worked with Jim for a number of years I can truly say the Society is in good hands and I wish him all the best of luck and my support going forward.

With best wishes

Pete

Pete Bryant CRadP MSRP
president@srp-uk.org

Professional Standards Directorate

Director: Alex Rankine

The Professional Standards Directorate (PSD) is responsible for setting and maintaining the professional standards required for membership and professional recognition.

PSD is the interface with the Radiation Protection Council (RPC) and the Qualifications and Professional Standards Committee (QPSC) is responsible for setting and maintaining the standards to meet their requirements and works closely with RPC and with RPA2000 to ensure consistency. The Registration Approval Committee (RAC) assesses applications for professional registration against the standards and also audits registrants' CPD records. The Awards and Sponsorship Committee (ASC) has a role in assisting and encouraging members in their professional development. This past year has been challenging for us, as we have implemented the new professional registration scheme during the pandemic when people have been understandably less focussed on their careers. In the year ahead, we plan on having a campaign to encourage more applicants for the new designations, IRadP and TechRadP once things return to a more normal state.

Another role of the Directorate is working together with the Engagement Directorate to encourage a wider range of people in the profession to apply for membership. Plans are currently being developed to have a membership drive both to get more involvement of those at the more practical end of Radiation Protection and to address the aging demographic and the diversity of the current membership.

Membership applications are assessed by the Membership Committee (MemCom).

Awards and Sponsorship Committee – Chair: Lorna Galbraith, Secretary: Phillip Clewer

The Committee organises the judging for prizes awarded for best presentation and poster at the Annual Conference, including the biennial Young Professionals Award, and oversees the Society's sponsorship schemes.

As in other areas of life, the pandemic caused some uncertainty for the committee with conferences being postponed or cancelled. However, ASC was able to contribute to the Charter objectives by granting sponsorship for four students attending post graduate courses and for a research study at the University of Surrey.

The Committee supported ad-hoc awards to overseas applicants from low income countries to support payment of SRP membership fees. Further applications will now be considered by Membership Committee and SRP Admin.

We have recently welcomed Becky Varns to the Committee and we look forward to being able to award prizes for presentations at SRP's conference in 2021, as well as supporting more conference and course attendance.

Membership Committee – Chair: George Salitt, Secretary: Phil Tattersall

The Committee continues to run efficiently with all the work done via the forum. Due to Covid restrictions, the annual face to face meeting was held on 30th November 2020 via Teams. There has been a reduced flow of new applications for membership and at the end of 2020 total membership stood at 1598, a decrease from 1633 over the year. The net decrease in membership was 35 with 61 new members joining and 96 members leaving the Society through death, resignation or lapsed subscription. Of concern was the reduction in the number of people applying for membership from 84 and 85 for 2019 and 2018 to 61 for 2020. The majority of members are still from the nuclear, defence and regulatory sectors. It is with deep regret that the Society has learned of the deaths during the 12 months prior to the publication of this report of Hugh Christie, Robert Clark, Frank Collins, John Collins, Mohan Francis, Peter Heaton, Bob Lock, Mike Longden-Thurgood, Tim Randles and John Westmoreland.

Qualifications and Professional Standards Committee – Chair: Mike Nettleton, Secretary: Joanne Stewart
QPSC has stabilised following retirements and new recruits in 2019. The Committee can boast good representation across academia, medical, industrial, nuclear, veterinary and environment sectors. We have revised and updated guidance on level 4 City & Guilds in Radiation Protection.

The Committee has actively engaged with regulators about potential changes to recognition requirements for Radiation Protection Advisers.

The Course Assessment Working Group completed its report on course recognition and passed this to the Professional Standards Director and Council.

Registration Approval Committee – Chair: Roger Collison, Secretary: Scott Kinnear

The Registration Approval Committee (RAC) is appointed by Council under the Professional Standards Directorate to develop, maintain and implement SRP's arrangements related to applications for, and maintaining Registration as, Chartered Radiation Protection Professional (CRadP), Incorporated Radiation Protection Professional (IRadP) and Technical Radiation Protection Professional (TechRadP).

Following significant work by the new Committee, and others, application was made and a Licence re Registration of CRadP and the two new grades was granted by the Radiation Protection Council (RPC). The application process is now available on the SRP's website for prospective candidates. Secretaries from the three schemes have been appointed from within the RAC's membership.

A presentation outlining the application process has been produced and is available. A spreadsheet to track applicants through the process is being used. New assessors have also been identified to support the extended process along with existing CRadP assessors who have also agreed to assess TechRadP and IRadP applicants.

The Committee's focus going forward is management and processing of new applicants and the annual audit process for those awarded membership grades.

Science & Technology Directorate

Director: Chris Perks

The Directorate continues to support the Society's charitable objectives as outlined below for each of its committees. In addition, we provide responses to technical queries from members of the public ranging from 'Can my health be affected by my smoke alarm?' to issues surrounding mobile 5G installations. We provide the Society's support and consultation for a number of significant national and international projects including representing the Society on the:

- Public and Community Oversight Group of the National Institute for Health Research Health Protection Research Units on:
 - Environmental Exposures and Health
 - Chemical and Radiation Threats and Hazards
 - The MRC Centre for Environmental Health
- Stakeholder Committee of EMPIR 19ENV01 traceRadon research project into the application of radon metrology for use in climate change observation and radiation protection at the environmental level undertaken by EURAMET.
- Stakeholder support for EMPIR 19NET03 supportBSS - a project considering the development of a European Metrology Network (EMN).
- World Institute of Nuclear Security (WINS).

EMF & Optical Radiation Committee – Chair: Richard Findlay, Secretary: Dave Rawlings

The EMFOR Committee has continued to address the practical implications of radiation protection related to EMF and optical radiation during 2020. It continues to develop materials for members related to non-ionising radiation assessments. In response to wide ranging questions from members that were generated following a webinar sponsored by the committee, it has produced a series of detailed answers. It is currently preparing a guidance document relating to the role of Laser Protection Advisers in healthcare.

Legislation & Standards Committee – Chair: Liz Thomas, Secretary: Chris Perks

This Committee raises awareness of and, where appropriate, co-ordinates a response on behalf of SRP to:

- the introduction of new legislation, regulations, standards and guidance
- existing regulatory practices
- consultation exercises on new legislation, regulations, standards and guidance that have an impact on radiation protection.

Individual and corporate responses to consultations are encouraged by promoting upcoming consultations in *SRP Weekly*. It is noted that the Society provides a focal point of contact in the UK for international organisations, Government and Regulators in all matters related to Ionising Radiation.

The Committee held three formal meetings during the year. Business was also conducted via the Legislation and Standards Committee forum. It continues to co-ordinate quality and challenging responses to national and international consultations led by Government departments and agencies, such as regulators in the field of radiological protection and international organisations such as the International Atomic Energy Agency. Responses to consultations arising from IRPA are undertaken by CLIPS.

The Committee has co-ordinated SRP's response to a number of consultation exercises during the year including to ICRP, HSE and IAEA. It continues to maintain the Regulations summary sheets which are available to members on the website.

Medical Committee – Chair: David Dommett, Secretary: Jennifer Poveda

The Committee provides education and information regarding radiation protection and safety (primarily related to the medical sector) via presentations at meetings and contributing to relevant publications. We discuss and try to address relevant current issues (such as the impact of changes to legislation or guidance) as well as trying to contribute to these. For example, we recently helped develop and reviewed the patient shielding guidance and dental guidance.

We review information from relevant authorities – such as the HSE, EA and CQC and disseminate this to interested parties. We foster collaboration by attending meetings with groups such as the BIR expert panel, IPEM and so on.

We also respond to public queries for information and prepare suitable responses that can be utilised in the future.

Metrology & Measurement Science Committee – Chair: Simon Threadingham, Secretary: Shaun Marriott

The Metrology and Measurement Science Committee provides a focal point for the consideration of metrology best practice and development of new measurement science. This is achieved through engagement with the wider radiation metrology community via the Ionising Radiation Metrology Forum and the links the Committee has with specialists in the field.

In a similar manner to other groups and societies, 2020 has been a very different year, however, the planned work has, in the most, been delivered.

The issue of Measurement Good Practice Guide (MGP) No. 49 – The Assessment of Uncertainty for Radiation Protection Instruments being the biggest highlight. This guide underwent extensive change over the 18 months that the Working Group dedicated to it, but this dedication has delivered a guide fit for the next 5 years.

As the first of 5 UK MGPs, it is clear that the dissemination of best practice through the IRMF continues to provide a benefit to the wider community.

The publication of further guides during 2021 will continue to strengthen that position.

The metrology sector continues to face challenges with competency demonstration but is an active area of work which it is hoped will show some progression during 2021.

Non-Nuclear Industry Committee – Chair: David Copplestone, Secretary: Michael Lockyer

As the name suggests, the Non Nuclear Industry Committee represents the interests of those involved in radiological protection in the non-nuclear sector. We have a broad range of representation on the Committee from regulatory bodies to academia, (radio)pharmaceutical industry, production of radioactive sources and disposal of radioactive waste. We exist to raise awareness and disseminate guidance on issues related to radiological protection including for sectors that you might not immediately think of needing radiological protection such as the food and drink industry.

This year we have met twice, and our meetings have been focused on the updating and revision of a series of guidance leaflets including on the use of radioactive materials in the food and drink industry, transport, industrial site radiography, portable XRF systems and other industrial areas currently under discussion eg the petrochemical and pharmaceutical industries. The first of these revised leaflets is now at the 'mock-up' stage and should be ready for publication in 2021. The Committee has also been invited to join the Stakeholder Committee of the traceRadon consortium which is developing radon metrology for use in climate change observation and radiation protection at the environmental level.

Nuclear Industries Committee – Chair: Vicky Talbot, Secretary: Kim Vignitchouk

The Nuclear industry Committee has been in a quiescent state over the last 12 months due to the pandemic; the Committee has recently met and has put down some activities for the coming 12 months such as webinars, a potential in person event, and learning from events over the last 12 months. The Committee has a strong membership from across the industry, and is looking forward to delivering against the strategic objectives in the coming year.

Research & Teaching Committee – Chair: Gwen Mott, Secretary: Louise Nicholson

The Research and Teaching Committee promotes the interests of those involved with radiation protection in these sectors and aims to further their professional development. We are actively engaged in highlighting the interests of the groups we represent and responded to several sector relevant consultations in 2020 - the most involved being the IAEA document 'DS470 Radiation Safety in the Use of Sources in Research and Education', with 87 pages in length not a trivial task!

The Committee also had their guidance note on 'deep-cleaning of areas where radioactive materials are used or stored' published as a reference for SRP members.

The closer liaison with EURPO has been very fruitful and contributed to the joint webinar series and a poster presentation at the ETRAP2021 conference, reporting on the results of the survey on radiation safety culture carried out by the HERT working group.

Scottish Regional Committee – Chair: Colin Wood, Secretary: Angela Wright

The Committee represents the interests including devolved legislation issues of those based and working in Scotland and provides representation at the Scottish Non-Nuclear Industries Liaison Group (SNNILG). This year the Committee, in collaboration with the Outreach Committee, successfully submitted an application to the Edinburgh Science Festival which was subsequently cancelled. The committee is currently preparing a submission for the 2021 event in June/July. A Committee visit to Faslane has been postponed until later in 2021/2022.

Source Security & Emergency Preparedness Committee – Chair: Tony Peters, Secretary: Nicola Jaynes

During 2020 committee members focused on refreshing the radioactive source security course to ensure its alignment with the RWA syllabus. Members of the committee also focused on formal accreditation of the source security course to meet the standards required for formal accreditation to assist SRP in becoming a formal training provider. This work is currently on hold awaiting guidance from SRP Council. The chair has been involved with the promotion of source security for IRPA and remains the chair of the IAEA Illicit Trafficking Database (ITDB). Committee members have also been involved in the drafting of SRP and HM Government documents. Committee members have continued to attend meetings to ensure the Society is kept informed of current thinking and proposed changes (such as NACTSO and Heads of Profession meetings), while addressing queries from other SRP members. 2020 will see changes in committee membership with virtual meetings being increased from two, to four a year. Members will be present at the 2021 Annual Conference, and a session on source security will hopefully increase awareness on source security and bring new volunteers to the committee. It is suggested that a member of the RGG be given the opportunity to join the committee for development purposes. A two-day training course on source security, has been scheduled for late 2021.

Engagement Directorate

Director: Jennifer Humphries

Engagement Directorate is the group of SRP committees and networks who are involved with talking to anyone, be that our own members (Communications Committee), our Partner Societies and IRPA (Committee for Liaison with IRPA and Partner Societies, CLIPS), our less experienced members (RGG) or the general public about the science of RP (Outreach Committee). Our Journal of Radiological Protection Board is also part of the Engagement Directorate, as this is about academic written communication as well as Events Committee, who mastermind the SRP events programme, which is a formal way of communicating with members and non-members. We also have the Champions Network which is SRP's points of contact in larger workplaces and the Affiliated Organisation Rep – who is the voice of the Affiliated Organisations on Council.

Communications Committee – Chair: Richard Wilkins, Secretary: Kathryn Ambrose

The Communications Committee is appointed by Council under the Engagement Directorate to facilitate communication internally within SRP and externally to our key audiences and stakeholders regarding the activities and initiatives of the Society. These include communicating about our work carried out to meet the requirement of our Charter to promote, advance and disseminate, to the public benefit, knowledge of radiation protection and allied fields.

The Communications Committee currently has a membership of seven people and has continued to review and support all internal and external communications of the SRP. The Committee regularly monitors *SRP Weekly*, the Forums, LinkedIn Page, Twitter, SRP Facebook, YouTube and other Society and organisations' websites. These are discussed at regular Committee Meetings. *SRP Weekly* has been recognised as a good source of information for members and is well presented.

The first membership questionnaire was uploaded for membership completion during 2020. It covered membership of SRP and SRP's new structure and aimed to determine members' knowledge and understanding of the various initiatives currently being implemented, and their views on any improvements. Around 200 members completed the questionnaire which was sufficient to provide a general overview. Currently a second membership survey is being developed and will cover the SRP website and general communications.

An SRP procedure was written and approved by Council for posting items to social media and this will be implemented during 2021.

The Committee continued to support the Media Officer and during the year responded to several requests from the media which included invited comments on particular news items, or scientific papers which were about to be released. We responded to these in a timely fashion whilst ensuring we retained the integrity of SRP and its members.

Events Committee – Chair: John Bradshaw, Secretary: Kat Ralnes

The Events Committee and the South West Group, on behalf of the Society, maintain the scientific programme of meetings, workshops and seminars run by the various committees and organise the Annual Conference. During the COVID-19 restrictions, the Events Committee has set up a Webinar Working Group, led by Sarah Hunak, to develop a programme of online presentations which have been well received and viewed by significant numbers. Session topics included:

- An Introduction to NORM
- Review of Radioactive Liquids
- An Introduction to Clearance

These and others are available to view on SRP's YouTube Channel.

It is planned to continue these to support CPD, CRadP, IRadP and TechRadP development in addition to the planned physical programme which is currently scheduled for a full restart in 2021. The Committee has plans for an event with NEA covering skills shortage in Radiation Protection.

Committee for Liaison with IRPA & Partner Societies – Chair: John Croft, Secretary: Andy Bradley (BNMS)

The Committee's work is primarily focused on delivering the Charter Objective to "promote, advance and disseminate, to the public advantage, knowledge in Radiation Protection". The key elements of progress this year include:

- Further contributions were made to the drafting of IRPA's publication on 'Guidance for Engagement with the Public on Radiation and Risk'. This document was published on 1 October 2020 and has been well received.
- A major item of work has been stimulating and co-ordinating responses to the IRPA Consultations on their document on "Reasonableness" in the Optimisation of Radiation Protection. This provoked significant interest in the RP community and IRPA had a second round of Consultations, which resulted in the document going from a "Statement" to "Guiding Principles". This is currently being finalised for publication by IRPA and will provide input from a "practitioner's perspective" to a work of ICRP.
- Officers of SRP took part in a virtual annual meeting of the Presidents of the European Societies.

The main piece of work during the year has been the preparation for, and engagement in, the IRPA15 International Congress in Seoul, hosted by the South Korean Society. It was originally scheduled for 10-15

May 2020, but the impact of the Covid pandemic caused it to be postponed to 18 January to 5 February 2021, with several iterations in the format, finally being a fully online virtual Congress with the General Assembly (GA) run separately a week before. Throughout members were encouraged to submit posters and papers. Within the Congress itself the UK was well represented in high profile speakers and session chairs.

The Congress format could not support the normal Associate Societies Forum (ASF) but provided a web-based forum for contributions and discussion. SRP's contribution can be found [here](#). This identified areas that we would like to see considered for inclusion in IRPA's programme of work.

For the General Assembly detailed briefing was developed for our 13 Delegates. The key outcomes were:

- Claire-Louise Chapple (SRP) was elected to the IRPA Executive Committee (EC) by a significant majority on the first round of voting.
- For the first time a nominee from an African Society was elected to the EC. This together with the remaining place going to a nominee from Australia provided the geographical diversity that IRPA had been seeking, and which had been backed by our Delegation.
- The IRPA President, SRP member Roger Coates OBE, delivered the EC Report for the Term 2016 to 2020. This had been a productive term with significant achievements to which the UK Societies had made many effective contributions.

Journal Board – Editor: Richard Wakeford, Deputy Editor: Mike Thorne

Journal of Radiological Protection (JRP) is the Society's scientific journal, a joint enterprise with the Journal's publisher, IOP Publishing. The Journal Editorial Board is a committee jointly responsible to the Society and IOP Publishing, with a remit to maintain and improve the scientific quality of the content of the Journal and its standing in the radiological protection community. The Board includes members with a range of expertise of relevance to radiological protection from the UK and the EU, and is supported by experienced International Editorial Advisers from further afield. One indicator of the success of the Journal is the internationally recognised "Journal Impact Factor", which has been maintained above 1.0 (an average of >1 citation in all journal papers per JRP paper published) for a number of years, extending to 2020. The standing of the Journal is indicated by the broad geographical range of authorship of published papers. A Special Issue of the Journal is planned for a selection of appropriate papers from the delayed IRPA15 Congress, based in Seoul but held online during January/February 2021. Scientific publishing continues to feel the pressures of change, such as the inevitable journey away from hardcopy (paper) journals to online journals, with the consequent growth of fake "predatory" journals. However, the Journal has adapted to these developments and has maintained a strong position in radiological protection publishing, and currently operates a hybrid system of open access and traditional subscription papers.

Outreach Committee – Chair: Shaun Lenden, Secretary: Barbara Wilcox

With the cancellation of many events in 2020 the Outreach Committee has been looking at ways of engaging with the public online. Members of the Committee have proactively produced YouTube videos over lockdown, demonstrating things like the contamination control using the existing lesson plans. Looking forward it is hoped that access to the events we traditionally attend will be available from 2022. However work is ongoing to assist the Scottish Committee with its commitment to the Edinburgh Science Fair which it is hoped to run later in 2021.

The Outreach committee is always looking for ways to increase its funding and continues to strive to find more events to attend while building on SRP's financial resilience to support such events.

Rising Generations Group Committee – Chair: Anthony Higgins, Secretary: Helen Whitehead

One teleconference was held during the year, with the remainder of committee activity happening by email. The majority of activities were suspended due to COVID-19, but planning began for events delayed to 2021 including a First Portfolio virtual event, an Introduction to RGG virtual event, and the RGG 10th anniversary celebrations at the Annual Conference.

Affiliated Organisations - Representative: Gary Teague

I am extremely proud to have taken on the role of SRP Affiliated Organisation Representative. Although COVID-19 has prevented face to face meetings and conferences since taking over the role, it has meant that we have had the opportunity to make great use of Microsoft Teams and have regular meetings. My main role in 2020-21 has been to produce the new AOrg Membership benefits document with former AOrg Representative Warren Goodall, to present to Council for approval. This document has been very well received by all at SRP including Council and we plan to unveil the new benefits at the AOrg meeting in July.

As AOrg representative and also due to my ability to have a lot to say for myself, I have got involved in many of the working groups including the ones for Marketing and Revenue Generation and the exciting new SRP Magazine (taking the lead for the “back to basics” section of the magazine).

I also attend the Engagement and Operations Directorate Board meetings as well as Council meetings to provide the voice for the AOrgs. I also attended the mental health course arranged by Council for committee officers and appreciated this opportunity.

I’m hoping to continue to provide as much support to SRP as I can in 2021 and continue to grow the AOrg numbers from both the profit making and non-profit making organisations that I have strong relationships with. I can’t wait to see all of you in person at future face to face SRP meetings and also at the Annual Conference.

The Champions Programme – Lead: Gary Jackson-Burton

The Champions Programme continues to support SRP’s Strategic Plan through the provision of key contacts, “Champions”, within organisations which are engaged significantly in the field of Radiological Protection. The Champions act as conduits for information into and out of the Society; they also promote SRP and its activities, and support members in navigating SRP processes. This has been of prime importance during this time of extraordinary challenges brought on by the COVID-19 epidemic. The Programme currently has 29 Champions across 25 organisations covering Universities, Nuclear Industry, Healthcare, Regulators and Project Management Services. The Champions continued to hold monthly Keep In Touch (KIT) teleconferences during 2020. These KITcalls are short, 15 to 20 minutes, and keep communication between Champions and SRP flowing. The teleconferences have allowed SRP to tell Champions about the Society’s upcoming meetings, the availability of awards, the mentoring scheme, etc. so they can inform members in their organisations. The meetings also enable Champions to direct information, and members’ views, back to the Society. A focus for the Champions during the pandemic year was the communication of availability of support services for mental health and wellbeing and ensuring members, colleagues and friends were aware of the services within their organisations. The Champions are continuing to develop a strategy to build its network across the medical sector. The role of the Champions continues to develop and grow so as to support the Society, members and organisations.

Operations Directorate

Director: Claire-Louise Chapple

The Operations Directorate brings together the committees and working groups that keep the Society running, in terms of finance, IT, governance issues and review of Society strategy and risks. Chairs of these committees meet, together with the Honorary Secretary, Honorary Treasurer, and other nominated Trustees as the Directorate Board to oversee committee activity and discuss priorities and any problems. Committees have all adapted well to a new online format and have made good progress against the Strategic Plan as detailed below.

Governance Committee – Chair: Peter Marsden, Secretary: Andy French

The Governance Committee ensures that the Society has a robust and effective suite of documentation to ensure that SRP can meet the demands of being a professional body, a learned society and a registered charity. The work of the Committee also provides reassurance that SRP operates responsibly with regard to the environment, social and governance issues.

During the year the Committee has provided documentary support to two key governance policies for equality and diversity and safeguarding. Additional documents which were reviewed included Organisation of Events, Running of Council, Network Creation, Audit and Disciplinary and Conduct. The Committee also undertook two audits of the Safeguarding and Vetting of Trustees policies.

The Committee will continue with a programme of review and audit to ensure that documents are followed by members, effective and fit for purpose. The documentation review and audits will also provide reassurance for good SRP Governance.

IT Committee– Chair: Claire-Louise Chapple, Secretary: Fearnley Evlson

The IT Committee oversees the Society's responsibilities relating to IT issues through generation and review of appropriate policies and procedures, and within contracts established by the Society. This past year the Committee has completed a review of IT governance policies and procedures, such as SRP's GDPR procedure. The IT Committee also convenes to discuss matters related to the SRP website and website performance. During the year, the Committee has been progressing the design and function for the next version of the SRP website, informed by the use of search engine and website traffic analytical tools.

Strategy & Risk Review Committee – Chair: John Croft, Secretary: Simon Clark

The Committee monitors and supports SRP's delivery of its Strategic Plan and maintains SRP's risk register on behalf of the Operations Director and Council. During the year StaRR has

- revised its membership to ensure that all Directorates in SRP are represented on the Committee
- ensured that all committees and working groups report the amount of volunteer effort that is required for them to deliver their objectives
- ensured that all committees and working groups report their progress with the current Strategic Plan
- reviewed about 15 risks to the Society and reported on the mitigation put in place which moved these risks to the position where they are controlled
- addressed the significant risk relating to operating during a pandemic
- addressed the risk relating to insurance while personnel are engaged on SRP duty but are not supported by their employer
- addressed the risk relating to SRP being sued for negligence through the strategic use of disclaimers
- addressed the risk to wellbeing of volunteers

Committees Reporting Directly to Council

Honours & Nominations Advisory Committee – Chair: Karen Goldstone MBE, Secretary: Colin Partington MBE

The role of the Committee is to recommend to the SRP President individuals who should be nominated for a UK Public Honour and prepare nominations for SRP to send to the Cabinet Office. The Committee also recommends annually to Council suitable recipients for one of the Society's honours -the Founders' Medal, Honorary Fellowship, and the Dunster Lecturer. A nomination prepared by HNAC for UK Public Honours was submitted early in 2020. A previous nomination is still under consideration by the Cabinet Office. The pandemic has had far reaching effects on the honours system both in timing and in recipients of honours.

An increased number of nominations for Society honours were received as a result of the new guidance and form. These nominations were researched and submitted to Council for consideration. Due to the pandemic Society honours for both 2019 and 2020 will be presented at this year's Annual Conference in July.

Radiation Protection Council - SRP Licensor Representative: Peter Marsden

The Radiation Protection Council (RPC) continues to maintain Registers of Radiation Protection Professionals, including the first Incorporated Radiation Protection Professional in the last year. There has been interest from professional institutions in the UK and overseas in joining the RPC as Licensees, which the Council continues to encourage and support. We have also developed criteria for organisations to become accepted as Professional Affiliates and continue to promote professional registration at Chartered, Incorporated and Technical grades for practitioners operating in the field of Radiation Protection.

Networks

The SRP Heads of Profession Network provides a forum for discussion and sharing of experience/ good practice for SRP members and organisations interested in recruitment, retention, training and career development of RP personnel. The group has been running for two years with an SRP forum page and SRP Microsoft Teams channel.

The first meeting was hosted by AWE in March 2019 where 5 companies / institutions were represented. The second meeting was hosted by Rolls-Royce Submarines Ltd and in 2020 the 3rd meeting was to be at UKAEA Culham. This was postponed due to COVID-19, however support to the Heads of Profession (HoP) continued via the SRP forum pages. Later in the year the group discussed, amongst other things, how COVID-19 was affecting the various industry sectors. These experiences gave a striking insight into how the pandemic had impacted radiological protection and the key lessons learned. Encouragement was given to the HoPs to kick start the flow of applications for SRP membership and professional registration enabled under the newly set-up Radiation Protection Council. Updates on apprenticeship schemes, other professional level training and the successful AURPO/SRP webinars were given. At the 4th meeting in March 2021, a total of 24 Institutions were participating in the Network covering medical, nuclear, regulators and small users. Further COVID-19 updates were given along with other topical RPA2000 and SRP Information such as membership numbers, professional registration scheme updates, COVID-19 arrangements and current regulator issues.

If you would like to join the Network and your institution is not already represented, then please contact admin@srp-uk.org.

Financial Review

Society income in 2020 (2019) was £246,893 (£463,676). Resources expended were £251,685 (£439,749) resulting in a net deficit of £4,792 (net gain of £23,927). After adjustments on fair value of investments, the net movement in funds was a deficit of £19,983 (net gain of £40,366).

Significant income was accrued (£102,023) in 2020 relating to the 2020 annual conference which has been postponed until July 2021. The accrue was off-set by a significant reduction in Society expenditure through 2020 resulting in the small net deficit as shown.

During 2020 there was significant uncertainty and impact on the Society due to the coronavirus pandemic, with a shift from physical meetings and events to the virtual environment. The move to virtual council and committee meetings resulted in a significant reduction in expenditure in these areas. It is recognised that face to face meetings are important, however the approach in 2020 has provided confidence in adopting a mixed approach to meetings going forward.

Taking in to account the uncertainty presented in 2020, the overall financial position of the Society remains encouraging. Trends in income, expenditure and overall Society values are regularly reviewed by Council in line with the Reserves Policy.

The subscription income of £106,377 was slightly higher than budgeted expectations, and approximately 7% higher than 2019. Income from the share of professional registrations with the Radiation Protection Council (RPC) of £5,360 reflects the continuing reduction in members seeking reaccreditations under the previous scheme. The Society has recognised this trend and is working to redress this.

In the 2020 accounts the transactions of the RPC were made more visible and transparent. Expenditure of the RPC was £5,664 (£7,208) resulting in a small surplus of £1,146 (-£6,208). The long-term aim is that the RPC will operate on a cost neutral basis.

Event income of £10,025 (£228,348) was significantly impacted by the cancellation of events during lockdown and national restrictions most notably the 2020 annual conference which was postponed until July 2021. In response to the coronavirus pandemic the Society successfully ran, and continues to run a number of free webinars, along with a small number of charged-for events. Event income for the 2020 annual conference has been shown as income in advance and will be reflected in the 2021 financial statements so long as the event takes place this year. There remains a risk that the advanced income for the annual conference may need to be returned if the annual conference (physical or virtual) is not run. The Society remains in a strong financial position to react to this, and the impact of reduced event income in 2021.

The Outreach Committee committed to SRP's attendance at Big Bang Fair in Birmingham, with an associated expenditure of £7,344 (£15,394); this event was cancelled a few days before it was scheduled to open in March 2020 and is likely to be held again in 2022. Outreach continued to provide school career support of £2,082 (£1,868).

The Society continued charitable expenditure in 2020 with Awards Committee providing discretionary funding awards of £10,723, which is down when compared to 2019 (£14,892). This is due to the postponement of the annual conference and the deferment of the Jack Martin Award for Best Oral Presentation, Philip Nicholson Award for Best Poster Presentation, RGG Best Presentation (by a member in the first 10 years of their career) and The Young Professionals Award. The Bernard Wheatley Award (£500) was made in 2020. Although a number of awards were deferred to 2021, the Society continues to demonstrate our commitment to maintaining support to members.

The Society continued to support the Higher Education Scheme, which is aimed at supporting individuals undertaking under- or post-graduate courses in Radiation Protection.

The Journal again provided a significant surplus in 2020 which was above expectations. The SRP profit share from Journal sales was £94,247, resulting in a net surplus of £55,740 after deduction of £38,507 printing,

distribution and subscription costs to supply copies to SRP members. Although there was an increase in the net surplus in 2020, the Society expects this surplus to show a small percentage decrease in future years reflecting the way scientific papers are being published.

Recruitment advertising income was £11,000, showing a decrease from the previous year (£17,800). The Society is committed to retaining this valuable income stream and thanks are extended to all those who chose to advertise through the Society.

Administrative support for SRP continues to be provided by Harris Associates. Administrative services costs in 2020 were £118,392, which reflects incorporation of frequently requested committee tasks into the main contract between the Society and Harris Associates.

To reflect the increased activities of the Society and communication through the web site, expenditure on web site activities totalled £12,613. The expenditure is well within the annual budgeted contract that was signed in 2019 with Puls8.

The total market value of investments held at 31 December 2020 was £126,030 (£141,221). The reduction reflected the worldwide financial impact of the coronavirus. During 2020 there were signs of a small but steady recovery of the value of investments.

Together with monies held in the Barclays Current and Savings Accounts of £357,977, there are sufficient reserves for the coming year.

The Society for Radiological Protection

Statement of Trustees' Responsibilities in Relation to the Financial Statements

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity accounting SORP FRS102 and the requirements of their governing documentation. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In the interest of transparency and accountability we publish our annual report and accounts on the website. The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website.

Signed on behalf of the Trustees:

Mr P Morgan-Brown, Honorary Treasurer

Date:

The Society for Radiological Protection

Independent Examiner's Report to the trustees of The Society for Radiological Protection

I report on the accounts of the charity for the year ended 31 December 2020 which are set out on pages 1 to 41.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me a reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act 2011; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Mr A G Coombe FCA
Easterbrook Eaton Limited
Independent Examiners
Cosmopolitan House
Old Fore Street
Sidmouth, Devon, EX10 8LS

The Society for Radiological Protection

Statement of Financial Activities for the Year Ended 31 December 2020

	<u>Note</u>	<u>Unrestricted</u> <u>Funds</u> <u>£</u>	<u>Total</u> <u>2020</u> <u>£</u>	<u>Total</u> <u>2019</u> <u>£</u>
Income and Endowments from:				
Charitable activities	3	223,869	223,869	426,725
Other trading activities	4	17,030	17,030	29,700
Investments	5	5,502	5,502	6,792
Other income	5	492	492	459
Total Income		246,893	246,893	463,676
Expenditure on:				
Charitable activities	6	(174,335)	(174,335)	(333,466)
Other expenditure	7	(75,750)	(75,750)	(104,683)
Governance costs	8	(1,600)	(1,600)	(1,600)
Total expenditure		(251,685)	(251,685)	(439,749)
Net Income/(expenditure) for the reporting period		(4,792)	(4,792)	23,927
Realised gains/(losses) on revaluation of investments		-	-	-
Unrealised gains/(losses) on revaluation of investments		(15,191)	(15,191)	16,439
Net movement in funds		(19,983)	(19,983)	40,366
Reconciliation of funds				
Total funds brought forward		415,072	415,072	374,706
Total funds carried forward		395,089	395,089	415,072

All of the Charity's activities derive from continuing operations during the above two periods.

The funds breakdown is shown in note 20.

The Society for Radiological Protection

Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Current assets			
Stocks	12	4,832	4,832
Debtors	13	107,169	78,458
Investments	14	126,030	141,221
Cash at bank and in hand	15	357,977	312,547
		<u>596,008</u>	<u>537,058</u>
Creditors: Amounts falling due within one year	16	<u>(200,919)</u>	<u>(121,986)</u>
Net assets		<u>395,089</u>	<u>415,072</u>
Funds of the Charity:			
Unrestricted income funds			
Unrestricted income funds		395,089	415,072
		<u>395,089</u>	<u>415,072</u>
Total funds	20	<u>395,089</u>	<u>415,072</u>

The financial statements on pages 25 to 41 were approved by the trustees, and authorised for issue on and signed on their behalf by:

.....
Mr P Morgan-Brown
Trustee

The Society for Radiological Protection

(Registration number: 1122804)
Statement of Cash Flows

	Total Funds 2020 £	Total Funds 2019 £
Cash flows from operating activities:		
<i>Net cash provided (used in) operating activities (As stated below)</i>	39,928	(11,920)
Cash flows from investing activities:		
Net Proceeds from Investments	-	-
Dividends and interest receivable	5,502	6,792
Change In cash and cash equivalents in the reporting period	45,430	(5,128)
Cash and cash equivalents at the beginning of the reporting period	312,547	317,675
Cash and cash equivalents at the end of the reporting period	357,977	312,547
<u>Reconciliation of net income/(expenditure) to net cash flow from operating activities</u>		
Net Income/(expenditure) for the reporting period as per the Statement of Financial Activities	(19,983)	40,366
Adjustments for:		
(Gains)/losses on investments	15,191	(16,439)
Dividends and Interest from investments	(5,502)	(6,792)
(Increase)/decrease in stocks	-	473
(Increase)/decrease in debtors	(28,711)	(15,601)
Increase/(decrease) in creditors	78,933	(13,927)
<i>Net cash provided by (used in) operating activities</i>	39,928	(11,920)
<u>Analysis of Cash and Cash Equivalents</u>		
Current Account	976	1,000
Deposit and Savings Accounts	357,001	311,547
Total cash and cash equivalents	357,977	312,547

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

1 Charity status

The Charity is incorporated by Royal Charter – Company Number RC000820, and consequently does not have share capital. The Charity is registered with the Charity Commission – number 1122804.

The address of its registered office is:

DS009
Dartington Hall
Dartington
Devon
TQ9 6EN

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

The Society for Radiological Protection meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

Subscriptions, Events and Journal

Subscription, events and journal income is shown in the accounts on the basis of the date the income relates to, i.e. the membership period, the event date and the journal period covered. Income is also received in respect of annual registration for professional titles and recognised on the date those registrations are due.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with administration costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including financial statements examination, strategic management and Trustees' meetings and reimbursed expenses.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

Tangible fixed assets

Individual fixed assets are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Computer and office equipment	25% reducing balance basis
-------------------------------	----------------------------

Current asset investments

Current asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of charity business, such as workshop and event income, advertising placements etc.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

The Society for Radlological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

Fund structure

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity.

The charity currently has no restricted or designated funds.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

3. Income from Charitable Activities

	Unrestricted Funds	Total	Total
	2020	2020	2019
	£	£	£
Subscription Income	106,377	106,377	99,569
Conferences and Workshops	10,025	10,025	228,348
Journal: SRP (JRP)	94,247	94,247	91,344
Journal: Health Physics	1,925	1,925	1,945
Radiation Protection Council (RPC) (Note 19)	6,810	6,810	1,000
Donation to support Outreach	601	601	1,096
Partner Societies: IRPA Subscriptions	1,509	1,509	1,548
Partner Societies: International Engagement	2,375	2,375	1,875
Total	223,869	223,869	426,725

4. Income from Other Trading Activities

	Unrestricted Funds	Total	Total
	2020	2020	2019
	£	£	£
Recruitment Advertising	11,000	11,000	17,800
CRadP Annual Fees	5,360	5,360	11,100
CRadP Annual Fees 2019 year understated	220	220	-
Professional Title Application Fees	450	450	800
Total	17,030	17,030	29,700

5. Investment and Other Income

	Unrestricted Funds	Total	Total
	2020	2020	2019
	£	£	£
Other income			
Miscellaneous Income and Merchandise Sales	492	492	459
Total	492	492	459

Investment income

Bank and Other Interest Receivable	613	613	1,120
Dividend Income	4,889	4,889	5,672
Total	5,502	5,502	6,792

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

6. Direct Charitable Expenditure

	Unrestricted Funds	Total	Total
	2020	2020	2019
	£	£	£
Journal of SRP	38,507	38,507	41,544
Journal Board	343	343	5,334
Journal (Health Physics)	1,968	1,968	1,945
Conferences and Workshops	6,794	6,794	130,685
Awards (see below)	12,723	12,723	16,892
Subscriptions (See Note 6.2)	1,040	1,040	972
Outreach Expenditure (See Note 6.1)	9,426	9,426	17,262
Committees (See Note 6.3)	6,178	6,178	27,637
IRPA Expenditure (See Note 6.1)	9,119	9,119	359
European Presidents Meeting	-	-	1,900
Administrative Support	69,835	69,835	69,835
Marketing	3,732	3,732	5,723
Website Costs	12,613	12,613	9,719
Printing and stationery	448	448	1,187
Postage and telephone	1,609	1,609	2,472
Total	174,335	174,335	333,466

Awards and Bursaries

Bursaries and awards were paid as follows in the year in furtherance of the charitable objectives, namely of communicating radiation protection knowledge, promoting radiation protection education and promoting high scientific, educational and professional standards, including working with other similar societies to meet these objectives.

Amounts totalling £10,000 were awarded (and paid) at the year end, relating to the calendar year ending 31st December 2021 and are shown as prepayments within these financial records.

There are no further commitments for the charity, however the Jack Martin Award, Phillip Nicholson Award, RGG Best Presentation Award, Bernard Wheatley Award and Young Professionals Awards are expected to continue in future years.

Such are the levels of awards and bursaries in the year, no apportionment of support costs have been allocated as part of the costs as the Trustees feel such apportionment would be trivial.

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

Awards granted in the year were as follows:	Total	Total
	2020	2019
<u>Awards, Bursaries and Donations</u>	£	£
Individuals		
Jack Martin Award	-	500
Philip Nicholson Award	-	500
RGG Best Presentation Award	-	500
Bernard Wheatley Award	500	500
Young Professionals Award	-	500
Discretionary Funding and Awards	10,223	12,392
	10,723	14,892
Institutions		
Science Media Centre	2,000	2,000
Total Paid in Year	12,723	16,892

6.1 Outreach and IRPA Expenditure

Outreach		
Big Bang Fair	7,344	15,394
Schools Career Support	2,082	1,868
	9,426	17,262
IRPA		
IRPA15 Congress	5,869	-
IRPA15 Bursary Donation (IRPA Montreal Fund)	3,250	-
ALARA Workshops (2018 event)	-	359
	9,119	359

6.2 Subscriptions

Foundation for Science and Technology	270	260
Parliamentary & Scientific Committee	355	355
EUTERP	415	357
	1,040	972

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

6.3 Committees Expenses, Charitable Expenditure

		Total 2020
<u>Professional Standards Directorate</u>		
Professional Standard Directorate Board	146	
Qualifications and Professional Standards Committee	-	
Registrations Approval Committee	263	
Awards and Sponsorship Committee	<u>31</u>	440
<u>Science & Technology Directorate</u>		
Science & Technology Directorate Board	134	
EMF and Optical Radiation Committee	28	
Legislation and Standards Committee (including BSS and Brexit Working Groups)	145	
Metrology and Measurement Science Committee	268	
Medical Committee	260	
Nuclear Industries Committee	-	
Non Nuclear Industry Committee	-	
Research and Teaching Committee	503	
Scottish Regional Committee	76	
Source Security and Emergency Planning Committee	<u>187</u>	1,601
<u>Engagement Directorate</u>		
Engagement Directorate Board	284	
Communications Committee	189	
Events Committee	304	
Outreach Committee	84	
Rising Generations Group	-	
Committee for Liaison with IRPA & Partner Societies	158	
Affiliated Organisations	2,367	
Stakeholder Liason	<u>751</u>	4,137
		<u>6,178</u>

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

7. Other Expenditure – management and administration

	Unrestricted Funds 2020 £	Total 2020 £	Total 2019 £
Council meeting expenses	737	737	8,614
Officers and Presidents' expenses	1,248	1,248	6,815
Committees (See Note 7.1)	4,488	4,488	16,825
IRPA Subscription	5,703	5,703	6,221
RPC Expenditure	5,664	5,664	7,208
Administrative support (See Note 18)	43,807	43,807	43,807
Professional Title Expenditure (SRP)	2,000	2,000	2,000
SRP Licensee fee to RPC	1,000	1,000	1,000
Accountancy Fees	1,800	1,800	1,750
Professional Fees - Specialist VAT Advice	2,250	2,250	-
Insurance	2,056	2,056	2,311
Credit Card and Bank Charges	3,756	3,756	6,321
Archivist and Storage Costs	715	715	884
Miscellaneous	526	526	927
Total	75,750	75,750	104,683

7.1 Other Expenditure – Committees Expenses, Non Charitable Expenditure

	Total 2020	
<u>Professional Standards Directorate</u>		
Membership Committee	703	703
<u>Operations Directorate</u>		
Operations Directorate Board	144	
Finance Committee	592	
Honours Nominations Advisory Committee	100	
Electoral Administrative Expenses	1,200	
Governance Committee	569	
Strategy & Risk Review Committee	802	
IT Committee	342	
Marketing and Revenue Generation Working Group	36	3,785
Total		4,488

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

8. Governance Costs

	Unrestricted Funds 2020 £	Total 2020 £	Total 2019 £
Independent Examiner's fees	1,600	1,600	1,600
Total	1,600	1,600	1,600

9. Trustees' remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

Trustees were reimbursed for their expenses incurred in the duty of their position, mainly related to the attendance at meetings in furtherance of the charitable activities, totalling £1,980 in the year (2019: £19,271).

10. Net outgoing resources for the year include:

	Unrestricted Funds 2020 £	Total 2020 £	Total 2019 £
Accountancy fees	1,800	1,800	1,750
Independent Examiner's fees	1,600	1,600	1,600

11. Taxation

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets with the definition of a Charitable Company for UK Corporation Tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

12. Stock

	Unrestricted Funds 2020 £	Total 2020 £	Total 2019 £
Promotional goods and merchandise for workshops and events	3,163	3,163	3,163
Medals	1,669	1,669	1,669
Total	4,832	4,832	4,832

The Society for Radiological Protection

Notes to the Financial Statements for the Year Ended 31 December 2020

13. Debtors

	Total 2020 £	Total 2019 £
Journal: SRP (JRP) - 2020 Surplus	55,740	49,800
Merchandise and Miscellaneous Debtors	914	-
VAT	5,153	6,748
Prepayments	41,568	17,062
Conference and Workshop debtors	275	1,915
Recruitment Advertising debtors	2,600	1,400
Partner Societies debtors	375	1,125
Gift Aid Recoverable	544	408
Total	107,169	78,458

14. Current Asset Investments

	Total 2020 £	Total 2019 £
Market value as at 01.01.2020	141,221	124,782
Disposal Proceeds	-	-
Realised gain/(loss)	-	-
Unrealised gain/(loss)	(15,191)	16,439
Market value at 31.12.2020	126,030	141,221

Market Value	2020 £	2019 £
M&G Charibond Fixed Interest Fund	25,467	25,264
M&G European Income Fund	26,826	26,988
M&G Dividend Income Fund	7,510	8,841
M&G Charifund Income Fund	66,227	80,128
Total	126,030	141,221

Cost	£
M&G Charibond Fixed Interest Fund	25,000
M&G European Income Fund	5,000
M&G Dividend Income Fund	4,999
M&G Charifund Income Fund	17,500
Total	52,499

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Notes to the Financial Statements for the Year Ended 31 December 2020

15. Cash at bank and in hand

	Total 2020 £	Total 2019 £
Barclays Base Rate Reward	205,560	205,117
Barclays Active Saver	151,441	106,430
Barclays Current	976	1,000
Total	357,977	312,547

16. Creditors: Amounts falling due within one year

	Total 2020 £	Total 2019 £
Sundry creditors	14,698	15,619
Advance subscriptions (see note 17)	79,978	66,895
Accruals	3,400	3,400
Journal: Health Physics (in advance)	820	1,256
Deferred income (see note 17)	102,023	34,816
	200,919	121,986

Not included in the above – the Society is contracted to spend a minimum of £14,094 in relation to the catering and a further £2,700 venue hire for the 2021 AGM. The event itself will depend upon Covid restrictions at the time.

17. Deferred Income and Subscriptions Received In Advance

<u>Subscription Income Received In Advance and Deferred to the Year Applicable to that Subscription</u>	Total 2020 £	Total 2019 £
Amounts brought forward	66,895	65,602
Amounts released in year	(66,895)	(65,602)
Amounts received in year, in advance, and carried forward	79,978	66,895
Amounts as per balance sheet	79,978	66,895

<u>Deferred Income Received for Charitable Events to be Held In Following Year</u>	Total 2020 £	Total 2019 £
Amounts brought forward	34,816	38,990
Amounts released in year	-	(38,990)
Amounts received in year, in advance, and carried forward	67,207	34,816
Amounts as per balance sheet	102,023	34,816

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Notes to the Financial Statements for the Year Ended 31 December 2020

18. Administration and Support Costs Allocations

<u>Year Ended 31.12.2020</u>	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	118,392	2,750	2,000	69,835	43,807

<u>Year Ended 31.12.2019</u>	Total £	RPC £	Professional Titles £	Direct Charitable Expenditure £	Management, Administration and Support Costs £
Administration Fees	118,392	2,750	2,000	69,835	43,807

The term Professional Titles refers to work relating to CRadP, IRadP and TechRadP.

Administration and support costs are allocated on the basis of time spent on those activities. Other (non-shared) administrative expenses have been allocated to charitable or management/admin support on an actual basis (not apportioned in above).

19. Radiation Protection Council (RPC) Income and Expenditure Statement

	Total 2020 £	Total 2019 £
Income		
Licence Fees	1,000	1,000
Annual Registrant Fees	5,360	-
Professional Title Application Fees	450	-
Total	6,810	1,000
Expenditure		
Admin Support	2,750	2,750
Honoraria	2,500	2,500
Miscellaneous	414	1,958
	5,664	7,208
Surplus/(Deficit)	1,146	(6,208)

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Notes to the Financial Statements for the Year Ended 31 December 2020

20. Funds

	Balance at 1 January 2020 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2020 £
Unrestricted Funds	415,072	248,338	(253,130)	(15,191)	395,089

	Balance at 1 January 2019 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 Dec 2019 £
Unrestricted Funds	374,706	463,676	(439,749)	16,439	415,072