



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	January	2022		31	December	2022

Reference and administration details

Charity name	East Surrey Performing Arts
Other names charity is known by	ESPA
Registered charity number (if any)	1122724
Charity's principal address	17 Russells Cresc.
	Horley
	Surrey
Postcode	RH6 7DJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Amelia Hulbert	Vice-Chair		
2	Terry Foster	Secretary		
3	Julian Bond	Treasurer		
4	Julia Stevens	Chair		
5	Alison Bond			
6				
7				
8				
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Revised constitution dated 13 February 2019.
How the charity is constituted (eg. trust, association, company)	A charitable association
Trustee selection methods (eg. appointed by, elected by)	All re-elected annually by the current membership at the AGM in March

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

None – A small charity run by the trustees.

Objectives and activities

Summary of the objects of the charity set out in its governing document

Educate the public in the dramatic and operatic arts.
Further the development of public appreciation and taste in the said arts.
To work to ensure that the Borough of Reigate & Redhill continues to have a theatre available for use by all residents.
To promote Musical, Dramatic and Operatic works.

Summary of the main activities in relation to these objects

To give Amateur performances of: Musicals, Operas, Dramas, Concerts and the like, as well as organising specific Fund Raising events.

To purchase, acquire and obtain interests in the copyright of or the right to perform or show any such dramatic or operatic works.

To purchase or otherwise acquire plant, machinery, furniture, fixtures, fittings, scenery and all other necessary effects.

To raise funds and invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise, provided that in raising funds the Charity shall not undertake any substantial permanent trading activities.

Subject to any consents required by law, to sell, lease or dispose of all or any part of the property of the Charity.

To co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or similar charitable purposes and to exchange information and advice with them.

To assist and further such charitable institutions and charitable purposes as the Trustees shall from time to time determine.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Summary of the main achievements of the charity during the year

The aim for 2022 was to return to normality for the society with two main adult shows, a drama production, and a youth theatre production.

The first performance was a drama production which sold out the small local theatre that we used and was both a critical and financial success. This was followed by an adult production of Me and My Girl. While the show was well received, the size of the audience was hugely disappointing. With a largely older demographic in our membership, people were still concerned about sitting in a packed theatre. This was exacerbated by exceptionally high royalty costs, as the rights holders tried to claw back the money that they had lost due to Covid. Theatre hire costs were also much higher than they had been pre-Covid.

The next production was Addams Family, from our youth theatre group (YESPA). This award-winning performance was well received with a strong audience. The increased costs however (especially theatre costs) meant that, while it broke even, there was no substantial profit.

The final show of the year was an adult production of 42nd St. The combination of an excellent show and a considerable increase in our marketing effort meant that we almost sold the show out. As a result, despite our costs being higher than we had seen in previous years the show made a profit of almost £ 3,000. Our best adult single show result in over 10 years.

Achievements and performance

Financial review

Brief statement of the charity's policy on reserves

As described above the year was something of a mixed bag. While three of our four shows were profitable the heavy losses incurred on the Me and My Girl mean that the society saw quite a major loss. While there is some concern over the figures, again we did not receive our income from our last show until 2023. This was the 'sold out' 42nd St. and so left us well over £ 20,000 out of pocket in the short term.

We have also taken steps to address our cost issues. We have had a serious negotiation with our main theatre (Harlequin Redhill). They were supportive and our theatre costs for future shows are expected to drop by at least 20%. The theatre has also strengthened its marketing capacity and so is more able to publicise our productions to our core target audience and so increase the footfall in the theatre.

We have also worked hard on generating advertising and sponsorship which should improve our working capital in upcoming years.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The charity is funded mainly by income from the shows it puts on. Given these generally run at a loss the shortfall is made up from:

- Individual subscriptions and donations.
- Small scale sponsored events (e.g. sponsored walks)
- Fund raising social events (e.g. quiz nights.)
- Sponsorship from companies and other organisations

Possibly our biggest issue is the balance between ticket prices and the cost of the production. With double digit inflation which is dropping at a very slow rate, our production costs have significantly increased. London theatres are also suffering and, as a result are offering some very cut price tickets to their performances. This makes it difficult for us to increase our ticket prices in line with inflation as there are some tickets for West End shows at a similar price, combined with our audience 'feeling the pinch' and so concerned about the cost of **any** discretionary activity.


Ultimately, we cannot survive if ticket prices can't be increased, so the trustees have decided to increase our base ticket prices in line with inflation, but to support this with various offers (including for example a free glass of prosecco on opening night). We will track the effect closely so that we can react quickly if we see significantly falling audiences.

Other optional information

Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Julian Richard Paul Bond	
Position (eg secretary, chair, etc)	Treasurer	
Date	16/08/2023	




Charity Name		No (if any)		CC16a
The Opera Club of Reigate & Redhill		1122724		
Receipts and payments accounts				
For the period from	Period start date	To	Period end date	
	01/01/2022		31/12/2022	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Performances - ticket sales	61,220	-	-	61,220	17,955
Performances - programme sales	1,792	-	-	1,792	856
Performances - advertising	3,000	-	-	3,000	3,000
Performance - music & rehearse tape sales	1,026	-	-	1,026	801
Performances - donations & sponsorship	4,469	-	-	4,469	1,398
Membership subscriptions	18,718	-	-	18,718	9,235
General donations, sponsorship & gift aid	4,353	-	-	4,353	3,167
Social events	502	-	-	502	-
Bank interest	108	-	-	108	421
Fund raising events	622	-	-	622	117
Sub total	95,809	-	-	95,809	36,951
A2 Asset and investment sales, etc.	-	-	-	-	-
Total receipts	95,809	-	-	95,809	36,951
A3 Payments					
Performances - rehearsal room hire	7,228	-	-	7,228	2,693
Performances - theatre hire	28,254	-	-	28,254	8,285
Performances - production staff costs	12,650	-	-	12,650	8,650
Performances - band, accompanist & music	14,446	-	-	14,446	9,169
Performances - costume, props & make-up	6,311	-	-	6,311	2,171
Performances - scenery, sound & lighting	13,173	-	-	13,173	7,155
Performances - printing & publicity	3,989	-	-	3,989	4,033
Performances - royalties	13,139	-	-	13,139	12,101
Performances - insurance	827	-	-	827	858
Performances - misc	4,323	-	-	4,323	2,119
Printing, stationery, postage & web site	-	-	-	-	13
Grants, subs and donations	360	-	-	360	95
Social event expenses	806	-	-	806	335
Fund raising expenses	2,075	-	-	2,075	559
Corporation tax	-	-	-	-	-
Sub total	107,581	-	-	107,581	57,565
A4 Asset and investment purchases, etc.	-	-	-	-	-
Total payments	107,581	-	-	107,581	57,565
Net of receipts/(payments)	- 11,772	-	-	- 11,772	- 20,614
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,715	-	-	31,715	52,329
Cash funds this year end	19,943	-	-	19,943	31,715

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	999	-	-
	Notice account	18,944	-	-
		-	-	-
	Total cash funds	19,943	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Julian Richard Paul Bond	16/08/2023



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
East Surrey Performing Arts

**On accounts for the year
ended**

31/12/2022

**Charity no
(if any)**

1122724

Set out on pages

1

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent
examiner's statement**

- In the course of my examination, no matter has come to my attention:
1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16/08/2023

Name:

DAVID POND

**Relevant professional
qualif(s) or body (if any):**

Address:

5 Claremont Road

Redhill

Surrey, RH1 2JT