



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	January	2021		31	December	2021

Reference and administration details

Charity name	East Surrey Performing Arts
Other names charity is known by	ESPA
Registered charity number (if any)	1122724
Charity's principal address	17 Russells Cresc.
	Horley
	Surrey
Postcode	RH6 7DJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Wait	Vice-Chair		
2	Sally Durrant	Secretary		
3	Julian Bond	Treasurer		
4	Kevin Hogg	Chair		
5				
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11				
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13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Revised constitution dated 13 February 2019.
How the charity is constituted (eg. trust, association, company)	A charitable association
Trustee selection methods (eg. appointed by, elected by)	All re-elected annually by the current membership at the AGM in March

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• Policies and procedures adopted for the induction and training of trustees.• The charity's organisational structure and any wider network with which the charity works.• Relationship with any related parties.• Trustees' consideration of major risks and the system and procedures to manage them.	<p>None – A small charity run by the trustees.</p>
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Objectives and activities

Summary of the objects of the charity set out in its governing document

Educate the public in the dramatic and operatic arts.
Further the development of public appreciation and taste in the said arts.
To work to ensure that the Borough of Reigate & Redhill continues to have a theatre available for use by all residents.
To promote Musical, Dramatic and Operatic works.

Summary of the main activities in relation to these objects

To give Amateur performances of: Musicals, Operas, Dramas, Concerts and the like, as well as organising specific Fund Raising events.

To purchase, acquire and obtain interests in the copyright of or the right to perform or show any such dramatic or operatic works.

To purchase or otherwise acquire plant, machinery, furniture, fixtures, fittings, scenery and all other necessary effects.

To raise funds and invite and receive contributions from any person or persons whatsoever by way of subscription, donation and otherwise, provided that in raising funds the Charity shall not undertake any substantial permanent trading activities.

Subject to any consents required by law, to sell, lease or dispose of all or any part of the property of the Charity.

To co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects or similar charitable purposes and to exchange information and advice with them.

To assist and further such charitable institutions and charitable purposes as the Trustees shall from time to time determine.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

Achievements and performance

Summary of the main achievements of the charity during the year

2021 was a transition year for the society as the country moved out of the Covid lockdown cycle. It was not possible to perform for the first four months of the year because of theatre restrictions in place.

In May we put on a concert. This format enabled performers to practice individually before coming together at the theatre. There was restricted seating for the performances – greater than had been legally mandated, but nonetheless we were proud to be the first post Covid production hosted at the Harlequin theatre in Redhill. For most of our audience we provided the first opportunity for over a year that they had to experience live music.

In August we put on a performance of Fiddler on The Roof from our youth section (YESPA). This was a highly acclaimed production and won awards from NODA – the industry body for amateur performing arts. Again our audience was limited by Covid restrictions, but we managed to sell most of the seats that we were allowed to advertise.

The final performance of the year was 9 to 5 with the adult group. Like the other two, this was held in the Harlequin theatre. Once again the performance was of a very high standard and was also awarded by NODA. Unfortunately the audience numbers were disappointing – partly due to continued restrictions on seating, but also because with our membership having an older demographic, many of our regular audience did not feel able to mix with others in a large theatre environment.

Achievements and performance

Financial review

Brief statement of the charity's policy on reserves

As mentioned in the previous section, while we were proud of putting on three shows in the Harlequin under very difficult circumstances, the combination of considerably reduced capacity and nervousness about attending meant that audiences were lower than has historically been the case.

That said, the financial situation is better than is shown by the accounts. Because of efficiency problems at the Harlequin theatre, we did not receive our sales income for the final performance until 2022. The figures therefore do not show this additional income. This will be compensated for next year when these monies will show up and so we would expect to see a commensurate uptick in the reserves available.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The charity is funded mainly by income from the shows it puts on. Given these generally run at a loss the shortfall is made up from:

- Individual subscriptions and donations.
- Small scale sponsored events (e.g. sponsored walks)
- Fund raising social events (e.g. quiz nights.)
- Sponsorship from companies and other organisations

Clearly though these are difficult times and it is not possible at this stage to say with certainty what the effect of the current catastrophic increase in the cost of living will have on their willingness to attend 'optional' activities such as musical theatre. At the same time, local government shortages have meant that our main theatre, the Harlequin in Redhill, has increased its prices to us by removing the level of discount that it has historically offered.


As well as trimming our costs and holding fund raising social events, we are working hard to try and increase sponsorship from local companies in order to provide a buffer to the risks of the shows themselves.

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Julian Richard Paul Bond	
Position (eg secretary, chair, etc)	Treasurer	
Date	02/09/2022	




Charity Name The Opera Club of Reigate & Redhill		No (if any) 1122724		CC16a
Receipts and payments accounts				
For the period from	Period start date 01/01/2021	To	Period end date 31/12/2021	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Performances - ticket sales	17,955	-	-	17,955	1,971
Performances - programme sales	856	-	-	856	90
Performances - advertising	3,000	-	-	3,000	750
Performance - music & rehearse tape sales	801	-	-	801	200
Performances - donations & sponsorship	1,398	-	-	1,398	2,440
Membership subscriptions	9,235	-	-	9,235	1,160
General donations, sponsorship & gift aid	3,167	-	-	3,167	375
Social events	-	-	-	-	1,000
Bank interest	421	-	-	421	165
Fund raising events	117	-	-	117	418
Sub total	36,951	-	-	36,951	8,569
A2 Asset and investment sales, etc.	-	-	-	-	-
Total receipts	36,951	-	-	36,951	8,569
A3 Payments					
Performances - rehearsal room hire	2,693	-	-	2,693	1,072
Performances - theatre hire	8,285	-	-	8,285	900
Performances - production staff costs	8,650	-	-	8,650	-
Performances - band, accompanist & music	9,169	-	-	9,169	65
Performances - costume, props & make-up	2,171	-	-	2,171	50
Performances - scenery, sound & lighting	7,155	-	-	7,155	661
Performances - printing & publicity	4,033	-	-	4,033	797
Performances - royalties	12,101	-	-	12,101	-
Performances - insurance	858	-	-	858	1,000
Performances - misc	2,119	-	-	2,119	985
Printing, stationery, postage & web site	13	-	-	13	31
Grants, subs and donations	95	-	-	95	398
Social event expenses	- 335	-	-	- 335	334
Fund raising expenses	559	-	-	559	600
Corporation tax	-	-	-	-	-
Sub total	57,565	-	-	57,565	6,893
A4 Asset and investment purchases, etc.	-	-	-	-	-
Total payments	57,565	-	-	57,565	6,893
Net of receipts/(payments)	- 20,614	-	-	- 20,614	1,676
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	52,329	-	-	52,329	50,653
Cash funds this year end	31,715	-	-	31,715	52,329

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	31,715	-	-
	Notice account	-	-	-
	Total cash funds	31,715	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Julian Richard Paul Bond	02/09/2022



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
East Surrey Performing Arts

**On accounts for the year
ended**

31/12/2021

**Charity no
(if any)**

1122724

Set out on pages

1

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent
examiner's statement**

- In the course of my examination, no matter has come to my attention:
1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

28/08/2022

Name:

DAVID POND

**Relevant professional
qualif(s) or body (if any):**

Address:

5 Claremont Road

Redhill

Surrey, RH1 2JT