

Calderdale Community Coaching Trust

Annual Report and Financial Statement for the year ended 28th February 2021

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Calderdale Community Coaching Trust

Trustees Report for the year ended 28th February 2021

Reference and Administrative details of the Charity, its Trustees and advisors.

The trustees during the Financial year and upto and including the date the report was approved were:

Name	Position
Michael Alan Steele	Chair and Secretary
Jaswant Singh Chatha	
Martin Richard Uttley	
Martin Flynn	
Francis Joseph Mihaka Watene	

Charity Number **1122685** **Registered in England and Wales**

Company Number **06257695** **Registered in England and Wales**

Registered and principal address

The Shay Stadium
Shaw Syke
Halifax
HX1 2YS

Bankers

Barclays Bank Plc
De Montford Street
Leicester
LE87 2BB

Independent Examiner

Jeremey Stott ACMA

Structure Governance and Management

The Charity is a company limited by guarantee and was formed on 23rd May 2007, it is governed by a memorandum and articles of association amended by a resolution on 19th December 2007. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10

Objects and activities

The Charity's object is to assist persons in Calderdale and adjoining districts to develop their physical mental and spiritual capabilities by educating them in the merits of physical activity as a means of improving their conditions of life.

Calderdale Community Coaching Trust

Trustees Report (continued) for the year ended 28th February 2021

Objects and activities continued

Public Benefit statement

Achievements and performance

All of the Trusts activities were severely curtailed due to the covid 19 pandemic and whilst some community activity resumed in the summer many of our activities remained suspended with the participant concerns over Covid 19 infections remaining. The Trusts only paid employee was furloughed

Community Clubs Engagement.

Ended on 16th March following government instructions to stop non essential contact and travel

Sky Try and Coaching

Ended on 16th March following government instructions to stop non essential contact and travel

Halifax Academy

Ended on 16th March following government instructions to stop non essential contact and travel

Halifax RLFC Heritage Lunch Club

Face to face sessions were suspended in February 2020, whilst we maintained contact with members through news letters and phone calls.

Halifax RLFC Wheelchair Team

Ended on 16th March following government instructions to stop non essential contact and travel

Dance

Ended on 16th March following government instructions to stop non essential contact and travel

Young@Heart over 50s club

Sessions ended in March following government instructions to stop non essential contact and travel

Trustees Going Concern Statement

The Trustees have spent much of the period covered by this report planning for potential activity restart scenarios, developing and strengthening our Governance and developing a mid to long term strategy for the Trust. Trustees meetings continued (via Zoom) throughout the period of this report.

The trust has proved resilient throughout a challenging period.

Financial review

Reserves Policy

Statement of trustees' responsibilities

The Trustees (who are directors for the purpose of company law) are responsible for preparing the Trustee Report and the financial statement in accordance with the applicable law and UK Accounting Standards.

Company Law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

Select suitable accounting policies and apply them consistently;

Observe the methods and principles on the Charities SORP;

Make judgements that are reasonable and prudent;

State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the accounts on an ongoing concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the board of Trustees



Signed (Trustee)

Name Martin Flynn

Date 25th November 2021

Calderdale Community Coaching Trust
Independent examiner' report to the trustees of Calderdale community
Coaching Trust

Budget line	Income	Expenditure	Balance
1 Salary/ NI	£15,932.53	-£19,983.77	-£4,051.24
2 Sponsorship	£ 500.00	£0.00	£500.00
3 Rugby League Cares	£ 2,987.69	-£280.00	£2,707.69 R
4 RFL	£ 14,500.00	-£2,050.00	£12,450.00 R
5 HMRC	£0.00	-£3,451.44	-£3,451.44
6 Donations	£2,000.00	£0.00	£2,000.00
7 Dance	£1,650.00	£0.00	£1,650.00
8 Misc	£ -	-£743.77	-£743.77
9 Equipment	£ -	-£1,790.14	-£1,790.14
10 Travel expenses	0	-£262.80	-£262.80
11 Grants	£ 7,278.95	-£90.00	£7,188.95 R
12 Schools Coaching	£0.00	£0.00	£0.00
13 petty cash	£ 363.00	£0.00	£363.00
14 Womens team	£ -	-£20.00	-£20.00
15 Wheelchair Team	£ 2,500.00	-£2,489.00	£11.00
16 Office Equipment	£ -	-£ 235.68	-£ 235.68
Total	£47,712.17	-£31,396.60	£16,315.57


Audit Carried out by Jeremy Stott A.C.M.A.

Opening Balance = £17,701.62
(as per bank statement - 01.03.2020)

Closing Balance = £34,017.19
(as per bank statement 26.02.2021)

Difference = £16,315.57 as above

I hereby confirm that I have checked these accounts and that all is correct and in order.

JEREMY STOTT A.C.M.A. 
13/07/2021

Calderdale Community Coaching Trust

Statement of Financial activities including comparatives for all funds

Including summary income and expenditure account

For the year ended 28th February 2021

Income	2021 Unrestric ted Funds	2020 Unrestric ted Funds	2021 Restric ted Funds	2020 Restric ted Funds	2021 Total Fund s	2020 Total Fund s
	£	£	£	£	£	£
Grants and donations	7392	12122	40,320	10575	47,712	22,697
Rugby League development Funding		5000			-	5,000
Coaching income		8757		484	-	9,241
Other income		4914			-	4,914
Previous year adjustment		3226		128	-	3,354
Total Income	7,392	4,019³	40,320	11,187	47,712	45,206
Expenditure						
Salaries and NI		21830	19984	899	19,984	22,729
Travel	263	1243			263	1,243
Training		180			-	180
Hire of premises	390	1282			390	1,282
Equipment and clothing	1790	674		357	1,790	1,031
General Office	236	1145			236	1,145
Project delivery		1600	4757		4,757	1,600
Subscriptions	136	96			136	96
Insurance	592.8	267			593	267
Printing & reproduction		402			-	402
Professional fees		450			-	450
PPE	15				15	-
HMRC			3451		3,451	-

					1	
Coaching				1455		1,455
Previous year correction		25				25
Gifts and donations		250				250
Total expenditure	3,423	29,444	8,192	2,711	31,615	32,155
Net income / (expenditure)	3,969	4,575	12,128	8,476	16,097	13,051
Transfer between funds						-
Net movement in funds	3,969	4,575	12,128	8,476	16,097	13,051
Fund balance c/f						
Fund balance b/f						

Calderdale Community Coaching Trust
Balance Sheet
As at 28th February 2021

	2021 Unrestrict ed £	2021 Restrict ed £	202 1 Total £	202 0 Total £
Fixed Assets				
Tangible Assets				
Total Fixed Assets				
Current Assets				
Debtors				
Cash at Bank	11570	22447	340 17	177 02
Current liabilities				
Creditors and accruals				348
Total current liabilities				348
	11570			173 54
Net Assets	11570	22447	340 17	173 54
Funds				
Unrestricted funds	11570		115 70	827 3
Restricted Funds		22447	224 47	908 1
Total Funds	11570	22447	340 17	173 54

For the year ended 28th February 2021 the Charitable Company was entitled to exemption from Audit under section 447 of the Companies Act 2006 relating to small companies.

The members have not required the Charitable company to obtain an audit for the year in question in accordance with section 476. The trustees (who are directors for the purposes of Company Law) acknowledge their responsibilities for complying with the requirements of the Act in respect to accounting records and the preparation of Accounts.

These accounts have been prepared on a cash accounting basis.

The financial statements were approved by the Board of Trustees on 25th November 2021.

Signed  (Trustee)

Name Martin Flynn

Calderdale Community Coaching Trust

Notes to Accounts

For the tear ended 28th February 2021

1. Accounting Policies

Basis of accounting

These accounts have been prepared from cash accounts with items recognised at cost throughout. The trustees have chosen to prepare them without the expense of professional accountants recognising that, in light of the charity's history of overdrawing on restricted funds, and the peculiar circumstances of the Covid 19 lockdown which commenced 3 weeks into the Financial Year start the cost involved could not be justified.

In preparing the Accounts the trustees have, so far as is practicable in those circumstances endeavoured

- a) To avoid any changes accounting policies for previous years
- b) Not to make changes to the accounts for previous years

Going Concerns

The Trustees have spent much of the period covered by this report planning for potential activity restart scenarios, many of our core activities were unable to restart after initial lifting of Government Covid 19 restrictions for examples schools would not allow external providers to enter, Community clubs were required by RFL to implement strict covid restrictions in terms of training and playing. The trustees spent time developing and strengthening our Governance and creating a mid to long term strategy for the Trust. Trustees meetings continued (via Zoom) throughout the period of this report.

The trust has proved resilient throughout a challenging period.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity receives the resources.

Grants and Donations

Grants and Donations are only included in SOFA when the charity receives the grants or donations.

Expenditure and Liabilities

The Charity meets its liabilities as they fall due, and expenditure is recognised as it is made.

Taxation

As a charity the organisation is generally exempt from income tax, corporation tax and capital gains tax. It is not exempt from VAT or registered for VAT. Irrecoverable VAT is included in cost of those items to which it relates.

Calderdale Community Coaching Trust

Notes to Accounts

For the tear ended 28th February 2021 continued

Tangible Fixed Assets

The Charity's were written off prior to the commencement of the financial year under review, and no such assets were acquired during the year.

Pensions

The Charity operates a defined contribution scheme for the benefit of its employees. The cost of contributions are recognised in the year they are payable.

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subject to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes.

2. Grants and Donations

	2021	2021	2021	2020
	Unrestrict ed Funds	Restrict ed Funds	Total	Total
	£	£	£	£
Rugby League Cares		2988	2988	9959
Calderdale MBC			0	1075
Small Grants			0	1698
Donations	8542		8542	965
Sport England			0	9000

UK Youth Fund	2500	2500	
Community Foundation Grant Over 50s	2000	2000	
CAF Warburtons Covid	400	400	
Community Foundation Grant Halifax SOS	2000	2000	
Rugby League	14500	14500	
Job Retention scheme	15933	15933	
		0	
	10942	37921	48863
			226
			97

Calderdale Community Coaching Trust

Notes to Accounts

For the year ended 28th February 2021 continued

3. Staff cost and numbers

	2021	2020
	£	£
Gross Salaries	22750	22000
Social Security Costs	1929	1969
Employment Allowance	-1929	-1969
Pension	683	709
	<u>23433</u>	<u>22709</u>

The Average number employed during the year was (2020 1)

No employee received emoluments in excess of £60,000

Defined Contribution Pension Scheme

	2021	2020
	£	£
Cost of the scheme to the charity for the year	3	709
Amount of any contribution outstanding for the year	0	0

4. Restricted Funds

Balance b/f Incomin Outgoing Transfers Balance c/f

	g				
	£	£	£	£	£
Rugby League Cares		2988	2988	0	0
UK Youth Fund		2500	617		1883
Community Foundation Grant Over 50s		2000			2000
Rugby League		14500			14500
Job Retention scheme		15933	15933	0	
Sport England	9000		9000		
	9000	37921	28538	0	18383

Fund Name	Purpose of restriction
Rugby League Cares	Back Onside – men’s over 35 back to exercise programme.
UK Youth Fund	Dance programme, fund equipment, discounted fees and coaching courses.
Community Foundation Grant Over 50s	Walking activity for over 50’s.
Rugby League	Sky Try school coaching delivery funding deadline extended to end Feb 2022 due to Covid 19 The transfers are the result of Covid 19 restrictions on delivery of projects will funders allowing projects to be carried over to 2021/2 when conditions permit.

5. Tangible assets

No additions have been made in the year and net book value is nil (nil in 2020)

6. Cash at Bank

	2021	2020
	£	£
Current Account	34017	17697
Deposit Account	5	5

Calderdale Community Coaching Trust

Notes to Accounts

For the year ended 28th February 2021 continued

7. Creditors and Accruals

	2021	2020
	£	£
Creditors		

Accruals

8. Trustees Expenses

No trustee received any expenses during this, or the previous, year.

9. Trustee remuneration and benefits

No trustee received any remuneration or benefit during this, or the previous, year.

10. Remuneration and benefits received by key management personnel

The key management personnel of the charity are the trustees and the Project Manager. The Project Manager' total employee benefits were £22792 (previous year £26431)