# MILLINGTON ROAD NURSERY SCHOOL TRUST

England & Wales · Charity number 1122682

## Details

| | |
|---|---|
| **Status** | Registered |
| **Legal form** | Charitable company |
| **Company number** | 05364793 |
| **Registered** | 2008-02-07 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | Millington Road Nursery<br>4a Millington Road<br>Cambridge<br>CB3 9HP |
| **Phone** | 01223356565 |
| **Email** | office@millingtonroadnursery.co.uk |
| **Website** | www.millingtonroadnursery.co.uk |

## Activities

**Objects:** TO ADVANCE EDUCATION BY RUNNING THE MILLINGTON ROAD NURSERY SCHOOL OR ANY OTHER OR ADDITIONAL NURSERY SCHOOL OR SCHOOLS IN CAMBRIDGE FOR CHILDREN AGED TWO TO FIVE YEARS, INCLUDING THE CHILDREN OF GRADUATE UNIVERSITY STUDENTS FROM OVERSEAS.

**Activities:** Nursery childcare provision for 2 - 5 year olds

## Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

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## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, CAMBRIDGESHIRE.
- Cambridgeshire

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2025-08-31 | £311,672 | £289,732 | - | - |
| 2024-08-31 | £309,413 | £302,440 | - | - |
| 2023-08-31 | £312,484 | £305,590 | - | - |
| 2022-08-31 | £256,366 | £260,631 | - | - |
| 2021-08-31 | £258,688 | £243,690 | - | - |
| 2020-08-31 | £204,115 | £236,699 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| Amalia Beatrice Petruzzelli | | 2023-03-23 |
| Dr Elizabeth Julia Proctor | | 2020-11-12 |
| Isobel Elspeth Dowell | | 2024-05-09 |
| Jonathan Mark Rory Pattinson | | 2021-01-28 |
| Katrina Louise Roberts | | 2025-06-10 |
| RODERICK GILES CANTRILL | | 2021-10-18 |

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**MILLINGTON ROAD NURSERY SCHOOL TRUST**

England & Wales - Charity number 1122682

# Accounts

**Registered number: 05364793**
**Charity number: 1122682**

# THE MILLINGTON ROAD NURSERY SCHOOL TRUST

**(A Company Limited by Guarantee)**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2025**

**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**
**(A Company Limited by Guarantee)**

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**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**

**(A Company Limited by Guarantee)**

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2025

| | |
|---|---|
| **Trustees** | Amalia Petruzzeli<br>Roderick Cantrill<br>Jonathan Pattinson<br>Julia Proctor<br>Eleanor Riley (resigned 2 January 2025)<br>Isobel Elspeth Dowell<br>Elizabeth Frances Wheater (resigned 2 January 2025)<br>Katherine Footer (resigned 3 October 2024)<br>Katrina Roberts (appointed 10 June 2025) |
| **Company registered number** | 05364793 |
| **Charity registered number** | 1122682 |
| **Registered office** | 4A Millington Road<br>Cambridge<br>CB3 9HB |
| **Accountants** | Mrs K Bretherick FCA<br>Chartered Accountants<br>Peters Elworthy & Moore<br>Salisbury House<br>Station Road<br>Cambridge<br>CB1 2LA |
| **Bankers** | HSBC<br>63-64 St Andrews Street<br>Cambridge<br>CB2 3BZ |

# TRUSTEES' REPORT
# FOR THE YEAR ENDED 31 AUGUST 2025

The Trustees present their annual report together with the financial statements of the Charity for the year 1 September 2024 to 31 August 2025. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of large and medium companies under the Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

## OBJECTIVES AND ACTIVITIES

The Charity was formed to carry on the Millington Road Nursery School and to promote the advancement of education.

The average number of children on the Nursery's register in 2024-25 was 45 in the Autumn term, 49 in the Spring and 47 in the Summer.

The Trustees are aware of the Charity Commission guidance on public benefit and their operation of the Nursery School reflects this in the following ways:

a) As an Ofsted-registered early years provider we follow and deliver the Early Years Foundation Stage as set out in the Statutory Framework. Cambridgeshire County Council is responsible for developing childcare places throughout the county and for supporting us as a provider to meet the statutory requirements and deliver quality education and care. As part of our local provider agreement with the council we offer 15 hours to all 3 and 4 year olds funded by the council. We also accept funded (vulnerable) 2 year olds for 15 hours often referred to us by the council. We do not, however, choose to accept the 30 hours offered to 3 and 4 year olds.

b) The Nursery supports the education and training of future childcare providers by the provision of work experience placements for students, school leavers and on occasion Duke of Edinburgh Award participants. The Nursery takes an active approach to the training and development of its staff, supporting and enabling participation in a range of training opportunities.

c) Given its charitable status, the Nursery maintains its fees at as low a level as possible to cover its running costs. Income from fees is used to compensate for the fact that the reimbursement the nursery receives from the County Council for funded children is significantly less than the cost to the Nursery of providing their nursery education. The Nursery continues to keep a close eye on the potential impact of the Government's announcements about future changes to funding requirements and free nursery provision for early years.

A hardship fund exists to help any parents who have unexpected financial difficulties and this can be used to provide extra free days for children who derive particular benefit from nursery education. No children were funded from the hardship fund in the year to 31 August 2025.

d) The Trustees provide their professional skills and services as unpaid volunteers in order to keep costs to a minimum. They visit the nursery on a regular basis and are available for consultation.

e) The Nursery has always received children from many different nationalities whose parents are currently working or studying in Cambridge. It makes every effort to communicate with these children in their own language and to acknowledge and celebrate various festivals from around the world as part of the curriculum.

f) The Nursery has a strong commitment to following environmentally friendly policies in the school and promoting their wider use in the community.

g) The Nursery is delighted to play an active part in its neighbouring community, inviting residents to visit the nursery to read to the children and attend special events, and maintaining links with local establishments including the church and local schools.

## ACHIEVEMENTS AND PERFORMANCE

### Review of activities

The Nursery continues its policy of free choice between indoor and outdoor play, making full use of the secluded natural garden with its imaginative planting, raised walkway and treehouse and many other features, all making use of natural materials and giving a woodland feel. Forest School activities are undertaken by a member of staff who has completed the Forest School training. Staff, trustees and parents give their time to help maintain and further develop the garden.

We continue to encourage active engagement between our children, parents and our local community. Activities have included stories, songs and a puppet show by neighbours and parents, and visits to the local church. At Christmas the children performed Christmas shows in smaller groups in our outside classroom, and we held a Teddy Bears' Picnic in the summer term for all our children and their parents.

The children have continued to enjoy and benefit from their music and dance class with an inspirational professional music teacher, weekly yoga sessions with a teacher from Kings College School, and weekly Rugby tots sessions (the rugby has been in place from Easter 2023 onwards).

All staff continue to be proactive in participating in annual CPD both on council led courses and through inset training days. Both keeping up with essential training such as first aid and following interests regarding children's learning and development. We continue to support professional training both Forest school and Level 3 qualifications in 2023.

### Organisation

Mr Richard Smith commenced his role as Principal in December 2024. During the first year of his appointment, Richard has undertaken a number of key initiatives including a review of the nursery's learning and development framework and changes to the nursery's physical layout. The Trustees meet regularly throughout the year, and many individual Trustees also visit and support the nursery and the staff on an ongoing basis.

The market for recruitment of skilled Nursery workers remains tough and the Nursery has sometimes found it difficult to recruit, but is pleased to have hired some excellent replacement staff when some of the longer serving members have moved on.

### Inspections

The Nursery School received an inspection by Ofsted in September 2021 and was awarded "Outstanding" status in all areas. The report praised the highly skilled staff, who know their key children extremely well and use this information superbly to build on children's learning and help them make links in their world. It said that the staff are excellent role models for the children, are considerate and respectful, and make the most of opportunities to expertly extend children's learning.

**Premises**

The Charity occupies premises known as Millington Road Nursery School, which are owned by the Provost and Scholars of King's College, Cambridge. Until 28 September 2002, the premises were occupied at a peppercorn rent. Since then, the rent has been raised gradually to a competitive rate which is now set at £18,000 per annum until July 2027.

The Trustees and Principal of the nursery have carried out a programme of maintenance and improvement to the building and outdoor provision in the nursery, including repainting inside the nursery, installing a new surround for the wobbly bridge play area and new planting in the garden.

**Going Concern**

The nursery operated at a surplus of slightly under £22,000 in the year to August 2025. This is a significant uplift in comparison to the prior year's surplus of £6,973. The surplus will go towards repairing funds that were negatively impacted during the pandemic (-£21,851 between 2018-19 and 2021-22). Trustees will continue to monitor changes to funding and provision announced by Government, the number of children on the roll, staffing ratios and working hours, and look forward to working with the Principal and staff of the nursery over the year ahead.

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

**FINANCIAL REVIEW**

The Trustees and management team closely monitored the budget throughout the year with the level of activity below that achieved in the previous year, but the close management of expenditure and the partial release of legacy deposits of £5,500 has resulted in the level of income resources still being higher. The numbers of children enrolled at the nursery was mixed as more parents used the government childcare funding, and the Nursery's finances continued to be impacted by on going staff costs, general maintenance costs, and the level of support costs.

Normal operations in the year ending 31 August 2025 resulted in a surplus of £21,940 (2024: surplus of £6,973) with income for the year of £311,672 (2024: £309,413). As indicated above, the surplus will assist in repairing the Nursery's funds that were negatively impacted by the pandemic and allow the nursery to continue to investment in its educational mission. Total funds at the year end were £234,696 (2024: £212,756). Of these funds, £131,421 (2024: £131,421) were designated for specific purposes, as described in note 14 of these accounts.

The trustees remain keen to ensure that children of low-income families can be accommodated at the nursery and can benefit fully from the excellent care and education provided. The trustees welcome applications from parents and these are considered on a case by case basis by the Principal and trustees. Bursaries are awarded from the Hardship Fund, created several years ago for this purpose. No bursaries were disbursed during the year ended 31 August 2025 (2024: £827).

**Reserves Policy**

We believe it is prudent to hold a level of unrestricted reserves that will support the Charity during periods of uncertainty and any exceptional circumstances where additional financial support is needed. The Trustees aim to hold free reserves equivalent to approximately 3 months' charitable expenditure, equating to between £70,000 and £90,000. Free reserves at the year-end (total funds less restricted funds, designated funds and fixed assets) amounted to £86,199 (2024: £60,765). Therefore, free reserves are within the desired target range.

## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 AUGUST 2025

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is registered as a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 15 February 2005, amended by a special resolution dated 25 March 2007. Charitable status was obtained on 7 February 2008. The assets and activities of the charity known as The Millington Road Nursery School Trust (charity registration number 300373) were transferred to the new incorporated charity on 31 August 2008. The Trustees (and their areas of expertise) who served during the year were:

Amalia Petruzzeli
Roderick Cantrill
Jonathan Pattinson
Julia Proctor
Eleanor Riley (resigned 2 January 2025)
Isobel Elspeth Dowell
Elizabeth Frances Wheater (resigned 2 January 2025)
Katherine Footer (resigned 3 October 2024)
Katrina Roberts (appointed 10 June 2025)

The board of Trustees endeavour to appoint Trustees who will provide valuable and practical skills for the Charity. Many Trustees are current or former parents/grandparents of children at the school.

### TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Millington Road Nursery School Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).
Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

.....
**Roderick Cantrill**
**Trustee**

Date: 26 February 2026

# INDEPENDENT EXAMINER'S REPORT
# FOR THE YEAR ENDED 31 AUGUST 2025

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MILLINGTON ROAD NURSERY SCHOOL TRUST ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2025.

## RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## INDEPENDENT EXAMINER'S STATEMENT

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: Kelly Bretherick  Dated: 15 May 2026

Mrs K Bretherick FCA
Peters Elworthy & Moore, Chartered Accountants, Cambridge

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2025

| | Note | Unrestricted funds 2025 £ | Restricted funds 2025 £ | Total funds 2025 £ | Total funds 2024 £ |
|---|---|---|---|---|---|
| **INCOME FROM:** | | | | | |
| Donations and legacies | 3 | **6,106** | **50** | **6,156** | 727 |
| Charitable activities | 6 | **300,655** | **-** | **300,655** | 303,074 |
| Other trading activities | 4 | **549** | **-** | **549** | 195 |
| Investments | 5 | **4,312** | **-** | **4,312** | 5,417 |
| **TOTAL INCOME** | | **311,622** | **50** | **311,672** | 309,413 |
| **EXPENDITURE ON:** | | | | | |
| Charitable activities | 7 | **289,682** | **50** | **289,732** | 302,440 |
| **TOTAL EXPENDITURE** | | **289,682** | **50** | **289,732** | 302,440 |
| **NET MOVEMENT IN FUNDS** | | **21,940** | **-** | **21,940** | 6,973 |
| **RECONCILIATION OF FUNDS:** | | | | | |
| Total funds brought forward | | **212,756** | **-** | **212,756** | 205,783 |
| Net movement in funds | | **21,940** | **-** | **21,940** | 6,973 |
| **TOTAL FUNDS CARRIED FORWARD** | | **234,696** | **-** | **234,696** | 212,756 |

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 9 to 22 form part of these financial statements.

**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**
**(A Company Limited by Guarantee)**
**REGISTERED NUMBER: 05364793**

## BALANCE SHEET
## AS AT 31 AUGUST 2025

| | Note | | 2025 £ | | 2024 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible assets | 11 | | **17,076** | | 19,955 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 12 | **21,779** | | 5,277 | |
| Cash at bank and in hand | | **259,910** | | 258,005 | |
| | | **281,689** | | 263,282 | |
| **CURRENT LIABILITIES** | | | | | |
| Creditors: amounts falling due within one year | 13 | **(64,069)** | | (70,481) | |
| **NET CURRENT ASSETS** | | | **217,620** | | 192,801 |
| **TOTAL NET ASSETS** | | | **234,696** | | 212,756 |
| **CHARITY FUNDS** | | | | | |
| Unrestricted funds | 14 | | **234,696** | | 212,756 |
| **TOTAL FUNDS** | | | **234,696** | | 212,756 |

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Rod Cantrill

.....

**Roderick Cantrill**
**Treasurer**

Date: 26 February 2026

The notes on pages 9 to 22 form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2025

### 1. GENERAL INFORMATION

The Millington Road Nursery School Trust is a charitable company limited by guarantee and registered in England and Wales. The registered office and members of the Charity can be found on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

The Charity's functional and presentational currency is GBP. The financial statements have been rounded to the nearest pound.

### 2. ACCOUNTING POLICIES

#### 2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Millington Road Nursery School Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

There are no significant judgements and estimates made in applying the Charity's accounting policies. There are no key assumptions or sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

#### 2.2 GOING CONCERN

The Trustees have reviewed the financial position of the Charity and have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future.

There are no material uncertainties in relation to going concern.

Accordingly, the financial statements continue to be prepared on the going concern basis.

## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.3 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

### 2.4 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Parent and third-party fees are recognised in the period to which they relate, with any fees received in advance being deferred.

Donations are recognised in the period in which they are received.

Grants are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a grant is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

### 2.5 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Support costs including governance costs are those costs incurred directly in support of expenditure on the objects of the Charity and include overheads incurred in the running of the Nursery. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.5 EXPENDITURE (CONTINUED)

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

### 2.6 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

### 2.7 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

### 2.8 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition are included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

| | | | |
|---|---|---|---|
| Fixtures and fittings | - | 20% | reducing balance |
| Leasehold property | - | 13% | straight line |

### 2.9 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### 2.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.11 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

### 2.12 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

## 3. INCOME FROM DONATIONS AND GRANTS

| | **Unrestricted funds 2025 £** | **Restricted funds 2025 £** | **Total funds 2025 £** | Total funds 2024 £ |
|---|---|---|---|---|
| Donations | 6,106 | 50 | **6,156** | 727 |
| TOTAL 2024 | 292 | 435 | 727 | |

## 4. FUNDRAISING INCOME

**Income from fundraising events**

| | Unrestricted funds 2025 £ | Total funds 2025 £ | Total funds 2024 £ |
|---|---|---|---|
| Fundraising | 549 | **549** | 195 |
| TOTAL 2024 | 195 | 195 | |

## 5. INVESTMENT INCOME

| | Unrestricted funds 2025 £ | Total funds 2025 £ | Total funds 2024 £ |
|---|---|---|---|
| Interest received | 4,312 | **4,312** | 5,417 |
| TOTAL 2024 | 5,417 | 5,417 | |

## 6. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted funds 2025 £ | Total funds 2025 £ | Total funds 2024 £ |
|---|---|---|---|
| Fees received (from parents) | 185,435 | **185,435** | 211,258 |
| Funding towards fees | 115,220 | **115,220** | 91,816 |
| | 300,655 | **300,655** | 303,074 |
| TOTAL 2024 | 303,074 | 303,074 | |

## 7. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

**Summary by fund type**

| | Unrestricted funds 2025 £ | Restricted funds 2025 £ | **Total 2025 £** | Total 2024 £ |
|---|---|---|---|---|
| Charitable activities | 289,682 | 50 | **289,732** | 302,440 |
| TOTAL 2024 | 302,005 | 435 | 302,440 | |

## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES

| | Activities undertaken directly 2025 £ | Grant funding of activities 2025 £ | Support costs 2025 £ | **Total funds 2025 £** | Total funds 2024 £ |
|---|---|---|---|---|---|
| Charitable Activities | 146,314 | - | 143,418 | **289,732** | 302,440 |
| TOTAL 2024 | 164,130 | 828 | 137,482 | 302,440 | |

## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

### ANALYSIS OF DIRECT COSTS

| | **Total funds 2025 £** | Total funds 2024 £ |
|---|---|---|
| Staff costs | **137,907** | 154,850 |
| Supplies and consumables | **738** | 1,214 |
| General suppliers and play equipment | **2,952** | 3,187 |
| Computer software and support | **-** | 36 |
| Child development costs | **4,717** | 4,843 |
| | **146,314** | 164,130 |

### ANALYSIS OF SUPPORT COSTS

| | **Total funds 2025 £** | Total funds 2024 £ |
|---|---|---|
| Staff costs | **66,802** | 62,766 |
| Accountancy fee (governance) | **3,008** | 2,841 |
| Independent examiners fees (governance) | **772** | 735 |
| Legal and professional fees | **14,857** | 11,540 |
| Rent | **18,000** | 17,799 |
| Rates, water and insurance | **5,963** | 3,450 |
| Light and heat | **3,684** | 6,645 |
| Repairs and maintenance | **7,174** | 10,905 |
| Depreciation | **3,183** | 2,475 |
| Cleaning (contractors, materials) | **6,916** | 7,045 |
| Waste collection and landfill | **2,710** | 2,274 |
| Payroll fees | **963** | 617 |
| Telephone, postage, stationery and advertising | **3,525** | 3,982 |
| Computer software and support | **4,563** | 2,939 |
| Travel and subsistence | **1,298** | 1,469 |
| | **143,418** | 137,482 |

## 9. ANALYSIS OF GRANTS

| | Grants to Individuals 2025 £ | Total funds 2025 £ | Total funds 2024 £ |
|---|---|---|---|
| Bursaries | - | **-** | 828 |
| TOTAL 2024 | 828 | 828 | |

## 10. STAFF COSTS

| | 2025 £ | 2024 £ |
|---|---|---|
| Wages and salaries | **187,397** | 202,244 |
| Social security costs | **8,399** | 6,216 |
| Contribution to defined contribution pension schemes | **8,913** | 9,156 |
| | **204,709** | 217,616 |

The average number of persons employed by the Charity during the year was as follows:

| | 2025 No. | 2024 No. |
|---|---|---|
| Nursery staff | **9** | 11 |
| Administrative staff | **2** | 2 |
| | **11** | 13 |

The average headcount expressed as full-time equivalents was:

| | 2025 No. | 2024 No. |
|---|---|---|
| Nursery staff | **6** | 6 |
| Administrative staff | **1** | 1 |
| | **7** | 7 |

## 10. STAFF COSTS (CONTINUED)

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the Charity comprise the Trustees, Principal and Deputy Principal. The Trustees all give their time and expertise without any kind of remuneration or other benefit in kind (2024: £NIL).

During the year, no Trustees received any reimbursement of expenses or had expenses paid directly to a third party on their behalf (2024: £NIL).

The total employment benefits of key management personnel including pension contributions and employer's national insurance was £74,614 (2024: £71,597).

## 11. TANGIBLE FIXED ASSETS

| | Leasehold property £ | Fixtures and fittings £ | Total £ |
|---|---|---|---|
| **COST** | | | |
| At 1 September 2024 | **36,542** | **14,372** | **50,914** |
| Additions | **-** | **304** | **304** |
| At 31 August 2025 | **36,542** | **14,676** | **51,218** |
| **DEPRECIATION** | | | |
| At 1 September 2024 | **19,346** | **11,613** | **30,959** |
| Charge for the year | **2,680** | **503** | **3,183** |
| At 31 August 2025 | **22,026** | **12,116** | **34,142** |
| **NET BOOK VALUE** | | | |
| At 31 August 2025 | **14,516** | **2,560** | **17,076** |
| At 31 August 2024 | 17,196 | 2,759 | 19,955 |

## 12. DEBTORS

| | 2025 £ | 2024 £ |
|---|---|---|
| Trade debtors | **16,414** | 365 |
| Prepayments and accrued income | **5,365** | 4,912 |
| | **21,779** | 5,277 |

## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2025 £ | 2024 £ |
|---|---|---|
| Trade creditors | **1,772** | 2,121 |
| Other taxation and social security | **2,789** | 1,620 |
| Other creditors (including deposits) | **16,852** | 33,031 |
| Accruals and deferred income | **42,656** | 33,709 |
| | **64,069** | 70,481 |

| | 2025 £ | 2024 £ |
|---|---|---|
| Deferred income at 1 September 2024 | **30,109** | 68,794 |
| Resources deferred during the year | **38,876** | 30,109 |
| Amounts released from previous periods | **(30,109)** | (68,794) |
| | **38,876** | 30,109 |

Deferred income relates to nursery school fees received in advance for the Autumn term.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2025

### 14. STATEMENT OF FUNDS

#### STATEMENT OF FUNDS - CURRENT YEAR

| | Balance at 1 September 2024 £ | Income £ | Expenditure £ | Balance at 31 August 2025 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | **1,722** | **-** | **-** | **1,722** |
| Maintenance fund | **321** | **-** | **-** | **321** |
| Building Improvement fund | **75,346** | **-** | **-** | **75,346** |
| Contractual commitments | **50,000** | **-** | **-** | **50,000** |
| Hardship fund | **4,032** | **-** | **-** | **4,032** |
| | **131,421** | **-** | **-** | **131,421** |
| **GENERAL FUNDS** | | | | |
| General Funds | **81,335** | **311,622** | **(289,682)** | **103,275** |
| **TOTAL UNRESTRICTED FUNDS** | **212,756** | **311,622** | **(289,682)** | **234,696** |
| **RESTRICTED FUNDS** | | | | |
| Fruit fund | **-** | **50** | **(50)** | **-** |
| **TOTAL OF FUNDS** | **212,756** | **311,672** | **(289,732)** | **234,696** |

## 14. STATEMENT OF FUNDS (CONTINUED)

### STATEMENT OF FUNDS - PRIOR YEAR

| | Balance at 1 September 2023 £ | Income £ | Expenditure £ | Balance at 31 August 2024 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | 1,722 | - | - | 1,722 |
| Maintenance fund | 321 | - | - | 321 |
| Building Improvement fund | 75,346 | - | - | 75,346 |
| Contractual commitments | 50,000 | - | - | 50,000 |
| Hardship fund | 4,860 | - | (828) | 4,032 |
| | 132,249 | - | (828) | 131,421 |
| **GENERAL FUNDS** | | | | |
| General Funds - all funds | 73,534 | 308,978 | (301,177) | 81,335 |
| **TOTAL UNRESTRICTED FUNDS** | 205,783 | 308,978 | (302,005) | 212,756 |
| **RESTRICTED FUNDS** | | | | |
| Fruit fund | - | 435 | (435) | - |
| **TOTAL OF FUNDS** | 205,783 | 309,413 | (302,440) | 212,756 |

## 14. STATEMENT OF FUNDS (CONTINUED)

**Purpose of funds:**

The designated funds represent sums set aside by the Trustees for the following purposes:

- Children's fund. To purchase goods and services that will directly benefit the Nursery children
- Maintenance of the Nursery School premises
- To provide for future building improvements
- To cover for notice on contractual commitments including lease, employment and supplies
- To provide one-off support to parents in financial difficulty

The Fruit fund is a restricted fund for the purchase of fruit and snacks.

Where expenditure from a designated or restricted fund exceeds the sum of the balance brought forward and the income recognised, transfers are made from the General Fund (unrestricted) to cover the excess.

## 15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

| | **Unrestricted funds 2025 £** | **Total funds 2025 £** |
|---|---|---|
| Tangible fixed assets | 17,076 | **17,076** |
| Current assets | 281,689 | **281,689** |
| Creditors due within one year | (64,069) | **(64,069)** |
| **TOTAL** | 234,696 | **234,696** |

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

| | Unrestricted funds 2024 £ | Total funds 2024 £ |
|---|---|---|
| Tangible fixed assets | 19,955 | 19,955 |
| Current assets | 263,282 | 263,282 |
| Creditors due within one year | (70,481) | (70,481) |
| **TOTAL** | 212,756 | 212,756 |

## 16. PENSION COMMITMENTS

The Charity operates a defined contribution pension scheme for certain employees. The Pension cost charged to the Statement of Financial Activities during the year was £8,913 (2024: £9,156). At the balance sheet date there were outstanding contributions totalling £928 (2024: £1,107).

## 17. OPERATING LEASE COMMITMENTS

At 31 August 2025 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

| | **2025** | 2024 |
|---|---|---|
| | **£** | £ |
| Not later than 1 year | **18,000** | 18,000 |
| Later than 1 year and not later than 5 years | **15,830** | 33,830 |
| | **33,830** | 51,830 |

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

| | **2025** | 2024 |
|---|---|---|
| | **£** | £ |
| Operating lease rentals | **18,000** | 18,000 |

## 18. RELATED PARTY TRANSACTIONS

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 August 2025 (2024: no related party transactions and balances).

**MILLINGTON ROAD NURSERY SCHOOL TRUST**

England & Wales - Charity number 1122682

# Accounts

Registered number: 05364793
Charity number: 1122682

# THE MILLINGTON ROAD NURSERY SCHOOL TRUST

(A Company Limited by Guarantee)

UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

THE MILLINGTON ROAD NURSERY SCHOOL TRUST

(A Company Limited by Guarantee)

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**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**
**(A Company Limited by Guarantee)**

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2024

| | |
|---|---|
| **Trustees** | Amalia Petruzzeli<br>Roderick Cantrill, Treasurer (from 13 June 2024)<br>Rachel Edwards (Resigned, 12 March 2024)<br>Toreanna Friday, Treasurer (Resigned, 12 June 2024)<br>Sidra Jabeen (Resigned 1 October 2023)<br>Jonathan Pattinson<br>Jane Plows (Resigned 6 May 2024)<br>Cecilia Prichard Jones (Resigned 12 March 2024)<br>Julia Proctor<br>Rajani Rao (Resigned 30 January 2024)<br>Eleanor Riley<br>Isobel Elspeth Dowell (Appointed 9 May 2024)<br>Elizabeth Wheater (Appointed 17 June 2024)<br>Katherine Footer (Appointed 5 June 2024, resigned 3 October 2024)<br>Ellen Nugent (Appointed 15 January 2024, resigned 21 February 2024) |
| **Company registered number** | 05364793 |
| **Charity registered number** | 1122682 |
| **Registered office** | 4A Millington Road<br>CAMBRIDGE<br>CB3 9HB |
| **Accountants** | Mrs K Bretherick FCA<br>Peters Elworthy & Moore<br>Salisbury House<br>Station Road<br>Cambridge<br>CB1 2LA |
| **Bankers** | HSBC<br>PO Box 85<br>City Office<br>Cambridge<br>CB2 3HZ |

## TRUSTEES' REPORT
## FOR THE YEAR ENDED 31 AUGUST 2024

The Charity was formed to carry on the Millington Road Nursery School and to promote the advancement of education.

The average number of children on the Nursery's register in 2023-24 was 41 in the Autumn term, 46 in the Spring term and 53 in the Summer term.

The Trustees are aware of the Charity Commission guidance on public benefit and their operation of the Nursery School reflects this in the following ways:

a) As an Ofsted-registered early years provider we follow and deliver the Early Years Foundation Stage as set out in the Statutory Framework. Cambridgeshire County Council is responsible for developing childcare places throughout the county and for supporting us as a provider to meet the statutory requirements and deliver quality education and care.

b) As part of our local provider agreement with the council we offer 15 universal hours to all 3 and 4 year olds, funded by the council. From April 2024, we began accepting 2 year old children with 15 hours funding from families with two working parents that meet the required income eligibility. This was alongside our existing 15 hour provision for 'funded 2 year olds' for eligible lower-income families or through professional third-party referral by, for example, a social worker or health practitioner. We do not, however, choose to accept the 30 hours offer for 3 and 4 year olds.

c) The Nursery supports the education and training of future childcare providers by the provision of work experience placements for students, school leavers and on occasion Duke of Edinburgh Award participants. The Nursery takes an active approach to the training and development of its staff, supporting and enabling participation in a range of training opportunities.

d) Given its charitable status, the Nursery maintains its fees at as low a level as possible to cover its running costs. Income from fees is used to compensate for the fact that the reimbursement the nursery receives from the County Council for funded children is significantly less than the cost to the Nursery of providing their nursery education. The Nursery is keeping a close eye on the potential impact of the Government's announcements about future changes to funding requirements and free nursery provision for early years.

e) A hardship fund exists to help any parents who have unexpected financial difficulties, and this can be used to provide extra free days for children who derive particular benefit from nursery education. One child was funded for 16 hours per week in the year up to August 2024.

f) The Trustees provide their professional skills and services as unpaid volunteers in order to keep costs to a minimum. They visit the nursery on a regular basis and are available for consultation.

g) The Nursery has always received children from many different nationalities whose parents are currently working or studying in Cambridge. It makes every effort to communicate with these children in their own language and to acknowledge and celebrate various festivals from around the world as part of the curriculum.

h) The Nursery has a strong commitment to following environmentally friendly policies in the school and promoting their wider use in the community.

i) The Nursery is delighted to play an active part in its neighbouring community, inviting residents to visit the nursery to read to the children and attend special events, and maintaining links with local establishments including the church and local schools.

## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 AUGUST 2024

### ACHIEVEMENTS AND PERFORMANCE

#### Review of activities

The Nursery continues its policy of free choice between indoor and outdoor play, making full use of the secluded natural garden with its imaginative planting, raised walkway and treehouse and many other features, all making use of natural materials and giving a woodland feel. Forest School activities are undertaken by a member of staff who has completed the Forest School training. Staff, trustees and parents give their time to help maintain and further develop the garden.

We continue to encourage active engagement between our children, parents and our local community. Activities have included stories, songs and a puppet show by neighbours and parents, and visits to the local church. At Christmas the children performed a nativity Christmas show and we held a Teddy Bears' Picnic in the summer term for all our children, their parents and extended families.

The children have continued to enjoy and benefit from their music and dance class with an inspirational professional music teacher and weekly yoga sessions with a teacher from Kings College School. We also offer weekly RugbyTots classes with a professional sports coach.

All staff continue to be proactive in participating in annual CPD both on council led courses and through inset training days, ensuring meeting of essential mandatory training (such as safeguarding and first aid) and following of particular interests regarding children's learning and development.

#### Organisation

During the year Ms Lena Pimm indicated to the Trusts her intention to step done as Principal in December 2024. Richard Smith, an existing member of the nursery staff, was appointed as the Principal after the end of the financial year end and commenced in the role from December 2024. The Principal works with and reports to the Trustees of the Nursery. The Trustees meet regularly throughout the year, and individual Trustees also visit and support the nursery and the staff on an ongoing basis.

The market for recruitment of skilled Nursery workers continues to remain challenging and the Nursery has sometimes found it difficult to recruit but is pleased to have hired some excellent replacement staff when some of the longer serving members have moved on.

#### Inspections

The Nursery School received an inspection by Ofsted in September 2021 and was awarded "Outstanding" status in all areas. The report praised the highly skilled staff, who know their key children extremely well and use this information superbly to build on children's learning and help them make links in their world. It said that the staff are excellent role models for the children, are considerate and respectful, and make the most of opportunities to expertly extend children's learning.

#### Premises

The Charity occupies premises known as Millington Road Nursery School, which are owned by the Provost and Scholars of King's College, Cambridge. Until 28 September 2002, the premises were occupied at a peppercorn rent. Since then, the rent has been raised gradually to a competitive rate which is now set at £18,000 per annum until July 2027.

## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 AUGUST 2024

During the year the Trustees and Principal of the nursery continued to carry out a programme of maintenance and improvement to the building and outdoor provision in the nursery, building on the work undertaken in the previous year.

### Going Concern

The nursery operated at a surplus of slightly below £7,000 in the year to 31 August 2024. This is in line with the prior year's surplus. The surplus will go towards repairing funds that were negatively impacted during the pandemic (-£21,851 between 2018-19 and 2021-22). Trustees will continue to monitor changes to funding and provision announced by Government, the number of children on the roll, staffing ratios, working hours and costs, and look forward to working with the Principal and staff of the nursery over the year ahead.

### FINANCIAL REVIEW

The Trustees and management team closely monitored the budget throughout the year with the level of activity sustained in comparison to the previous year, resulting in incoming resources outgrowing expenditure. The numbers of children enrolled at the nursery continued to improve, but the impact of this increase in the Nursery's finances has to some degree been offset by increased staff costs, increased professional fees (due to the Finance Manager role being undertaken on a consultancy basis, rather than by a member of staff), the continued high level of energy bills, and the continued need to maintain the nursery building and the outside play area.

Normal operations in the year ended 31 August 2024 resulted in a surplus of £6,973 (2023: surplus of £6,894) with income for the year of £309,413 (2023: £312,484) and expenditure of £302,440 (2023: £305,590). As indicated above, the surplus will assist in repairing the Nursery's funds that were negatively impacted by the pandemic. Total funds at the year-end were £211,756 (2023: £205,783). Of these funds, £131,421 (2023: £132,249) were designated for specific purposes, as described in note 14 of these accounts.

The trustees remain keen to ensure that children of low-income families can be accommodated at the nursery and can benefit fully from the excellent care and education provided. The trustees welcome applications from parents and these are considered on a case-by-case basis by the Principal and trustees.

Bursaries are awarded from the Hardship Fund, created several years ago for this purpose. One grant for one child was disbursed in this year at a cost of £828 (2022: £5,368).

### Reserves Policy

We believe it is prudent to hold a level of unrestricted reserves that will support the charity during periods of uncertainty and any exceptional circumstances where additional financial support is needed. The Trustees aim to hold free reserves equivalent to approximately 3 months' charitable expenditure, equating to between £60,000 and £80,000. Free reserves at the year-end (total funds less restricted funds, designated funds and fixed assets) amounted to £61,380 (2023: £69,457). Therefore, free reserves are within the desired target range.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is registered as a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 15 February 2005, amended by a special resolution dated 25 March 2007. Charitable status was obtained on 7 February 2008. The assets and activities of the charity known as The Millington Road Nursery School Trust (charity registration number 300373) were transferred to the new incorporated charity on 31 August2008. The Trustees (and their areas of expertise) who served during the year were:

## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 AUGUST 2024

Amalia Petruzzeli
Roderick Cantrill, Treasurer (from 13 June 2024)
Rachel Edwards (Resigned, 12 March 2024)
Toreanna Friday, Treasurer (Resigned, 12 June 2024)
Sidra Jabeen (Resigned 1 October 2023)
Jonathan Pattinson
Jane Plows (Resigned 6 May 2024)
Cecilia Prichard Jones (Resigned 12 March 2024)
Julia Proctor
Rajani Rao (Resigned 30 January 2024)
Eleanor Riley
Isobel Elspeth Dowell (Appointed 9 May 2024)
Elizabeth Wheater (Appointed 17 June 2024)
Katherine Footer (Appointed 5 June 2024, resigned 3 October 2024)
Ellen Nugent (Appointed 15 January 2024, resigned 21 February 2024)

The board of Trustees endeavour to appoint Trustees who will provide valuable and practical skills for the Charity. Many Trustees are current or former parents/grandparents of children at the school.

### TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Millington Road Nursery School Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. Approved by order of the members of the board of Trustees and signed on their behalf by:

Rod Cantrill

.....
**Rod Cantrill**
**Trustee**

J. Proctor

.....
**Julia Proctor**
**Trustee**

Date: 07 May 2025

# INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2024

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MILLINGTON ROAD NURSERY SCHOOL TRUST ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2024.

## RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## INDEPENDENT EXAMINER'S STATEMENT

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: Dated:

Mrs K Bretherick FCA
Peters Elworthy & Moore, Chartered Accountants, Cambridge

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2024

| | Note | Restricted funds 2024 £ | Unrestricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
|---|---|---|---|---|---|
| **INCOME FROM:** | | | | | |
| Donations and legacies | 3 | **435** | **292** | **727** | 4,200 |
| Charitable activities | 6 | **-** | **303,074** | **303,074** | 306,102 |
| Other trading activities | 4 | **-** | **195** | **195** | 218 |
| Investments | 5 | **-** | **5,417** | **5,417** | 1,964 |
| **TOTAL INCOME** | | **435** | **308,978** | **309,413** | 312,484 |
| **EXPENDITURE ON:** | | | | | |
| Charitable activities | 7 | **435** | **302,005** | **302,440** | 305,590 |
| **TOTAL EXPENDITURE** | | **435** | **302,005** | **302,440** | 305,590 |
| **NET MOVEMENT IN FUNDS** | | **-** | **6,973** | **6,973** | 6,894 |
| **RECONCILIATION OF FUNDS:** | | | | | |
| Total funds brought forward | | **-** | **205,783** | **205,783** | 198,889 |
| Net movement in funds | | **-** | **6,973** | **6,973** | 6,894 |
| **TOTAL FUNDS CARRIED FORWARD** | | **-** | **212,756** | **212,756** | 205,783 |

The Statement of Financial Activities includes all gains and losses recognised in the year. The notes on pages 9 to 23 form part of these financial statements.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 05364793

## BALANCE SHEET
## AS AT 31 AUGUST 2024

| | Note | | 2024 £ | | 2023 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible assets | 11 | | **19,955** | | 4,077 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 12 | **5,277** | | 27,600 | |
| Cash at bank and in hand | | **258,005** | | 272,153 | |
| | | **263,282** | | 299,753 | |
| Creditors: amounts falling due within one year | 13 | **(70,481)** | | (98,047) | |
| **NET CURRENT ASSETS** | | | **192,801** | | 201,706 |
| **TOTAL NET ASSETS** | | | **212,756** | | 205,783 |
| **CHARITY FUNDS** | | | | | |
| Unrestricted funds | 14 | | **212,756** | | 205,783 |
| **TOTAL FUNDS** | | | **212,756** | | 205,783 |

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Rod Cantrill

.....

**Rod Cantrill**

**Treasurer**

Date:

The notes on pages 9 to 23 form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

### 1. GENERAL INFORMATION

The Millington Road Nursery School Trust is a charitable company limited by guarantee and registered in England and Wales. The registered office and members of the Charity can be found on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

The Charity's functional and presentational currency is GBP.

### 2. ACCOUNTING POLICIES

#### 2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Millington Road Nursery School Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

There are no significant judgements and estimates made in applying the Charity's accounting policies. There are no key assumptions or sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

#### 2.2 GOING CONCERN

The Trustees have reviewed the financial position of the Charity and have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future.

There are no material uncertainties in relation to going concern.

Accordingly, the financial statements continue to be prepared on the going concern basis.

## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.3 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

### 2.4 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Parent and third-party fees are recognised in the period to which they relate, with any fees received in advance being deferred.

Donations are recognised in the period in which they are received.

Grants are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a grant is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

### 2.5 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Support costs including governance costs are those costs incurred directly in support of expenditure on the objects of the Charity and include overheads incurred in the running of the Nursery. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.5 EXPENDITURE (CONTINUED)

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

### 2.6 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

### 2.7 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

### 2.8 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

| | | |
|---|---|---|
| Fixtures and fittings | - | 20% reducing balance |
| Leasehold property | - | 13% straight line |

### 2.9 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### 2.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.11 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

### 2.12 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

## 3. INCOME FROM DONATIONS AND GRANTS

| | Restricted funds 2024 £ | Unrestricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
|---|---|---|---|---|
| Donations | 435 | 292 | **727** | 4,200 |
| TOTAL 2023 | 20 | 4,180 | 4,200 | |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

### 4. FUNDRAISING INCOME

**Income from fundraising events**

| | Unrestricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
|---|---|---|---|
| Fundraising | 195 | **195** | 218 |
| TOTAL 2023 | 218 | 218 | |

### 5. INVESTMENT INCOME

| | Unrestricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
|---|---|---|---|
| Interest received | 5,417 | **5,417** | 1,964 |
| TOTAL 2023 | 1,964 | 1,964 | |

### 6. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted funds 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
|---|---|---|---|
| Fees received (from parents) | 211,258 | **211,258** | 219,085 |
| Funding towards fees | 91,816 | **91,816** | 87,017 |
| | 303,074 | **303,074** | 306,102 |
| TOTAL 2023 | 306,102 | 306,102 | |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

### 7. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

**Summary by fund type**

| | Restricted funds 2024 £ | Unrestricted funds 2024 £ | Total 2024 £ | Total 2023 £ |
|---|---|---|---|---|
| Charitable activities | 435 | 302,005 | **302,440** | 305,590 |
| TOTAL 2023 | 20 | 305,570 | 305,590 | |

### 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES

| | Activities undertaken directly 2024 £ | Grant funding of activities 2024 £ | Support costs 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
|---|---|---|---|---|---|
| Charitable Activities | 164,130 | 828 | 137,482 | **302,440** | 305,590 |
| TOTAL 2023 | 154,309 | 5,368 | 145,913 | 305,590 | |

## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

### ANALYSIS OF DIRECT COSTS

| | **Total funds 2024** £ | Total funds 2023 £ |
|---|---|---|
| Staff costs | **154,850** | 142,981 |
| Supplies and consumables | **1,214** | 818 |
| General suppliers and play equipment | **3,187** | 6,010 |
| Computer software and support | **36** | - |
| Training costs | **-** | 1,652 |
| Child development costs | **4,843** | 2,848 |
| | **164,130** | 154,309 |

## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

### ANALYSIS OF SUPPORT COSTS

| | Total funds 2024 £ | Total funds 2023 £ |
|---|---|---|
| Staff costs | **62,766** | 65,392 |
| Accountancy fee (governance) | **2,841** | 2,600 |
| Independent examiners fees (governance) | **735** | 700 |
| Legal and professional fees | **11,540** | 438 |
| Rent | **17,799** | 18,386 |
| Rates, water and insurance | **3,450** | 4,696 |
| Light and heat | **6,645** | 7,325 |
| Repairs and maintenance | **10,905** | 24,427 |
| Depreciation | **2,475** | 1,076 |
| Cleaning (contractors, materials) | **7,045** | 7,659 |
| Waste collection and landfill | **2,274** | 1,938 |
| Payroll fees | **617** | 457 |
| Telephone, postage, stationery and advertising | **3,982** | 3,965 |
| Computer software and support | **2,939** | 4,344 |
| Travel and subsistence | **1,469** | 2,198 |
| Child development costs | **-** | 259 |
| Bookkeeping | **-** | 53 |
| | **137,482** | 145,913 |

## 9. ANALYSIS OF GRANTS

| | Grants to Individuals 2024 £ | Total funds 2024 £ | Total funds 2023 £ |
|---|---|---|---|
| Bursaries | 828 | **828** | 5,368 |
| TOTAL 2023 | 5,368 | 5,368 | |

During the year, bursaries were granted to one individual (one individual).

## 10. STAFF COSTS

| | 2024 £ | 2023 £ |
|---|---|---|
| Wages and salaries | **202,244** | 194,608 |
| Social security costs | **6,216** | 5,461 |
| Contribution to defined contribution pension schemes | **9,156** | 8,304 |
| | **217,616** | 208,373 |

The average number of persons employed by the Charity during the year was as follows:

| | 2024 No. | 2023 No. |
|---|---|---|
| Nursery staff | **11** | 11 |
| Administrative staff | **2** | 2 |
| | **13** | 13 |

The average headcount expressed as full-time equivalents was:

| | 2024 No. | 2023 No. |
|---|---|---|
| Nursery staff | **6** | 6 |
| Administrative staff | **1** | 1 |
| | **7** | 7 |

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the Trustees, Principal and Deputy Principal. The Trustees all give their time and expertise without any kind of remuneration or other benefit in kind (2023: £NIL).

During the year, no Trustees received any reimbursement of expenses or had expenses paid directly to a third party on their behalf (2023: £NIL).

The total employment benefits of key management personnel including pension contributions and employer's national insurance was £71,597 (2023: £67,617).

## 11. TANGIBLE FIXED ASSETS

| | Leasehold property £ | Fixtures and fittings £ | Total £ |
|---|---|---|---|
| **COST OR VALUATION** | | | |
| At 1 September 2023 | **19,342** | **13,219** | **32,561** |
| Additions | **17,200** | **1,153** | **18,353** |
| At 31 August 2024 | **36,542** | **14,372** | **50,914** |
| **DEPRECIATION** | | | |
| At 1 September 2023 | **17,369** | **11,115** | **28,484** |
| Charge for the year | **1,977** | **498** | **2,475** |
| At 31 August 2024 | **19,346** | **11,613** | **30,959** |
| **NET BOOK VALUE** | | | |
| At 31 August 2024 | **17,196** | **2,759** | **19,955** |
| At 31 August 2023 | 1,973 | 2,104 | 4,077 |

## 12. DEBTORS

| | 2024 £ | 2023 £ |
|---|---|---|
| Trade debtors | **365** | 19,885 |
| Prepayments and accrued income | **4,912** | 7,715 |
| | **5,277** | 27,600 |

## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2024 £ | 2023 £ |
|---|---|---|
| Trade creditors | **2,121** | 7,049 |
| Other taxation and social security | **1,620** | 1,742 |
| Other creditors (including deposits) | **33,031** | 16,838 |
| Accruals and deferred income | **33,709** | 72,418 |
| | **70,481** | 98,047 |

| | 2024 £ | 2023 £ |
|---|---|---|
| Deferred income at 1 September 2023 | **68,794** | 84,488 |
| Resources deferred during the year | **30,109** | 68,794 |
| Amounts released from previous periods | **(68,794)** | (84,488) |
| | **30,109** | 68,794 |

Deferred income relates to nursery school fees received in advance for the Autumn term.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

### 14. STATEMENT OF FUNDS

#### STATEMENT OF FUNDS - CURRENT YEAR

| | Balance at 1 September 2023 £ | Income £ | Expenditure £ | Balance at 31 August 2024 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | 1,722 | - | - | 1,722 |
| Maintenance fund | 321 | - | - | 321 |
| Building Improvement fund | 75,346 | - | - | 75,346 |
| Contractual commitments | 50,000 | - | - | 50,000 |
| Hardship fund | 4,860 | - | (828) | 4,032 |
| | 132,249 | - | (828) | 131,421 |
| **GENERAL FUNDS** | | | | |
| General Funds - all funds | 73,534 | 308,978 | (301,177) | 81,335 |
| **TOTAL UNRESTRICTED FUNDS** | 205,783 | 308,978 | (302,005) | 212,756 |
| **RESTRICTED FUNDS** | | | | |
| Fruit fund | - | 435 | (435) | - |
| **TOTAL OF FUNDS** | 205,783 | 309,413 | (302,440) | 212,756 |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024

### 14. STATEMENT OF FUNDS (CONTINUED)

**STATEMENT OF FUNDS - PRIOR YEAR**

| | Balance at 1 September 2022 £ | Income £ | Expenditure £ | Balance at 31 August 2023 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | 1,722 | - | - | 1,722 |
| Maintenance fund | 321 | - | - | 321 |
| Building Improvement fund | 75,346 | - | - | 75,346 |
| Contractual commitments | 50,000 | - | - | 50,000 |
| Hardship fund | 10,228 | - | (5,368) | 4,860 |
| | 137,617 | - | (5,368) | 132,249 |
| **GENERAL FUNDS** | | | | |
| General Funds | 61,272 | 312,464 | (300,202) | 73,534 |
| **TOTAL UNRESTRICTED FUNDS** | 198,889 | 312,464 | (305,570) | 205,783 |
| **RESTRICTED FUNDS** | | | | |
| Fruit fund | - | 20 | (20) | - |
| **TOTAL OF FUNDS** | 198,889 | 312,484 | (305,590) | 205,783 |

## 14. STATEMENT OF FUNDS (CONTINUED)

Purpose of funds:

The designated funds represent sums set aside by the Trustees for the following purposes:

- Children's fund. To purchase goods and services that will directly benefit the Nursery children
- Maintenance of the Nursery School premises
- To provide for future building improvements
- To cover for notice on contractual commitments including lease, employment and supplies
- To provide one-off support to parents in financial difficulty

The Fruit fund is a restricted fund for the purchase of fruit and snacks.

Where expenditure from a designated or restricted fund exceeds the sum of the balance brought forward and the income recognised, transfers are made from the General Fund (unrestricted) to cover the excess.

## 15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT PERIOD

| | Unrestricted funds 2024 £ | Total funds 2024 £ |
|---|---|---|
| Tangible fixed assets | 19,955 | **19,955** |
| Current assets | 263,282 | **263,282** |
| Creditors due within one year | (70,481) | **(70,481)** |
| **TOTAL** | 212,756 | **212,756** |

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR PERIOD

| | Unrestricted funds 2023 £ | Total funds 2023 £ |
|---|---|---|
| Tangible fixed assets | 4,077 | 4,077 |
| Current assets | 299,753 | 299,753 |
| Creditors due within one year | (98,047) | (98,047) |
| **TOTAL** | 205,783 | 205,783 |

## 16. PENSION COMMITMENTS

The Charity operates a defined contribution pension scheme for certain employees. The Pension cost charged to the Statement of Financial Activities during the year was £9,156 (2023: £8,304). At the balance sheet date there were outstanding contributions totalling £1,107 (2023: £1,088).

## 17. OPERATING LEASE COMMITMENTS

At 31 August 2024 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

| | **2024** | 2023 |
|---|---|---|
| | **£** | £ |
| Not later than 1 year | **18,000** | 18,000 |
| Later than 1 year and not later than 5 years | **33,830** | 51,830 |
| | **51,830** | 69,830 |

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

| | **2024** | 2023 |
|---|---|---|
| | **£** | £ |
| Operating lease rentals | **18,000** | 18,000 |

## 18. RELATED PARTY TRANSACTIONS

The Charity has not entered into any related party transactions during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 August 2024 (2023: no transactions or balances).

**MILLINGTON ROAD NURSERY SCHOOL TRUST**

England & Wales - Charity number 1122682

# Accounts

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**Registered number: 05364793**
**Charity number: 1122682**

# THE MILLINGTON ROAD NURSERY SCHOOL TRUST

**(A Company Limited by Guarantee)**

**UNAUDITED**

## TRUSTEES' REPORT AND FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 AUGUST 2023

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# THE MILLINGTON ROAD NURSERY SCHOOL TRUST
## (A Company Limited by Guarantee)

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# THE MILLINGTON ROAD NURSERY SCHOOL TRUST

**(A Company Limited by Guarantee)**

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2023

| | |
|---|---|
| **Trustees** | Amalia Petruzzeli (appointed 23 March 2023)<br>Roderick Cantrill<br>Rachel Edwards<br>Toreanna Friday, Treasurer<br>Sidra Jabeen (appointed 20 February 2023, resigned 1 October 2023)<br>Maria Mosher (resigned 22 March 2023)<br>Jonathan Pattinson<br>Jane Plows<br>Cecilia Prichard Jones<br>Julia Proctor<br>Rajani Rao<br>Eleanor Riley<br>Clare Sage (resigned 4 October 2022) |
| **Company registered number** | 05364793 |
| **Charity registered number** | 1122682 |
| **Registered office** | 4A Millington Road<br>CAMBRIDGE<br>CB3 9HB |
| **Accountants** | Mrs K Bretherick FCA<br>Peters Elworthy & Moore<br>Salisbury House<br>Station Road<br>Cambridge<br>CB1 2LA |
| **Bankers** | HSBC<br>PO Box 85<br>City Office<br>Cambridge<br>CB2 3HZ |

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**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**

**(A Company Limited by Guarantee)**

# TRUSTEES' REPORT
# FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees present their annual report together with the financial statements of the Charity for the year 1 September 2022 to 31 August 2023. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of large and medium companies under the Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

## OBJECTIVES AND ACTIVITIES

The Charity was formed to carry on the Millington Road Nursery School and to promote the advancement of education.

The average number of children on the Nursery's register in 2022-23 was 45 in the Autumn term, 50 in the Spring and 55 in the Summer (compared to 48 in 2021-22).

The Trustees are aware of the Charity Commission guidance on public benefit and their operation of the Nursery School reflects this in the following ways:

a) As an Ofsted-registered early years provider we follow and deliver the Early Years Foundation Stage as set out in the Statutory Framework. Cambridgeshire County Council is responsible for developing childcare places throughout the county and for supporting us as a provider to meet the statutory requirements and deliver quality education and care. As part of our local provider agreement with the council we offer 15 hours to all 3 and 4 year olds funded by the council. We also accept funded (vulnerable) 2 year olds for 15 hours often referred to us by the council. We do not, however, choose to accept the 30 hours offered to 3 and 4 year olds with two working parents.

b) The Nursery supports the education and training of future childcare providers by the provision of work experience placements for students, school leavers and on occasion Duke of Edinburgh Award participants. The Nursery takes an active approach to the training and development of its staff, supporting and enabling participation in a range of training opportunities.

c) Given its charitable status, the Nursery maintains its fees at as low a level as possible to cover its running costs. Income from fees is used to compensate for the fact that the reimbursement the nursery receives from the County Council for funded children is significantly less than the cost to the Nursery of providing their nursery education. The Nursery is keeping a close eye on the potential impact of the Government's announcements about future changes to funding requirements and free nursery provision for early years.

A hardship fund exists to help any parents who have unexpected financial difficulties and this can be used to provide extra free days for children who derive particular benefit from nursery education. One child was funded for 16 hours per week in the year up to August 2023.

d) The Trustees provide their professional skills and services as unpaid volunteers in order to keep costs to a minimum. They visit the nursery on a regular basis and are available for consultation.

e) The Nursery has always received children from many different nationalities whose parents are currently working or studying in Cambridge. It makes every effort to communicate with these children in their own language and to acknowledge and celebrate various festivals from around the world as part of the curriculum.

f) The Nursery has a strong commitment to following environmentally friendly policies in the school and

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promoting their wider use in the community.

g) The Nursery is delighted to play an active part in its neighbouring community, inviting residents to visit the nursery to read to the children and attend special events, and maintaining links with local establishments including the church and local schools.

## ACHIEVEMENTS AND PERFORMANCE

### Review of activities

The Nursery continues its policy of free choice between indoor and outdoor play, making full use of the secluded natural garden with its imaginative planting, raised walkway and treehouse and many other features, all making use of natural materials and giving a woodland feel. Forest School activities are undertaken by a member of staff who has completed the Forest School training. Staff, trustees and parents give their time to help maintain and further develop the garden.

We continue to encourage active engagement between our children, parents and our local community. Activities have included stories, songs and a puppet show by neighbours and parents, and visits to the local church. At Christmas the children performed Christmas shows in smaller groups in our outside classroom, and we held a Teddy Bears' Picnic in the summer term for all our children and their parents.

The children have continued to enjoy and benefit from their music and dance class with an inspirational professional music teacher, weekly yoga sessions with a teacher from Kings College School, and weekly Rugby tots sessions (the rugby has been in place from Easter 2023 onwards).

All staff continue to be proactive in participating in annual CPD both on council led courses and through inset training days. Both keeping up with essential training such as first aid and following interests regarding children's learning and development. We continue to support professional training both Forest school and Level 3 qualifications in 2023.

### Organisation

Ms Lena Pimm has continued as Principal after a number of years as Deputy Principle. She works with and reports to the Trustees of the Nursery. The Trustees meet regularly throughout the year, and many individual Trustees also visit and support the nursery and the staff on an ongoing basis.

The market for recruitment of skilled Nursery workers remains tough and the Nursery has sometimes found it difficult to recruit, but is pleased to have hired some excellent replacement staff when some of the longer serving members have moved on.

### Inspections

The Nursery School received an inspection by Ofsted in September 2021 and was awarded "Outstanding" status in all areas. The report praised the highly skilled staff, who know their key children extremely well and use this information superbly to build on children's learning and help them make links in their world. It said that the staff are excellent role models for the children, are considerate and respectful, and make the most of opportunities to expertly extend children's learning.

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**Premises**

The Charity occupies premises known as Millington Road Nursery School, which are owned by the Provost and Scholars of King's College, Cambridge. Until 28 September 2002, the premises were occupied at a peppercorn rent. Since then, the rent has been raised gradually to a competitive rate which is now set at £18,000 per annum until July 2027.

The Trustees and Principal of the nursery have carried out a programme of maintenance and improvement to the building and outdoor provision in the nursery, including repainting inside the nursery, installing a new surround for the wobbly bridge play area and new planting in the garden.

**Going Concern**

The nursery operated at a surplus of slightly under £7,000 in the year to August 2023. This is a significant uplift in comparison to the prior year's loss of £4,265. The surplus will go towards repairing funds that were negatively impacted during the pandemic (-£21,851 between 2018-19 and 2021-22). Trustees will continue to monitor changes to funding and provision announced by Government, the number of children on the roll, staffing ratios and working hours, and look forward to working with the Principal and staff of the nursery over the year ahead.

**FINANCIAL REVIEW**

The Trustees and management team closely monitored the budget throughout in what was an improved year when comparing to 2022 levels, with incoming resources outgrowing expenditure. The numbers of children enrolled at the nursery has increased since Covid restrictions were lifted, but the impact of this increase in the Nursery's finances has to some degree been offset by increased maintenance costs due to the age of the building, significant rises in energy bills, and the need to maintain the garden and play equipment.

Normal operations in the year ending 31 August 2023 resulted in a surplus of £6,894 (2022: deficit of £4,265) with income for the year of £312,484 (2022: £256,366). As indicated above, the surplus will assist in repairing the Nursery's funds that were negatively impacted by the pandemic. Total funds at the year end were £205,783 (2022: £198,889). Of these funds, £132,249 (2022: £137,617) were designated for specific purposes, as described in note 14 of these accounts.

The trustees remain keen to ensure that children of low-income families can be accommodated at the nursery and can benefit fully from the excellent care and education provided. The trustees welcome applications from parents and these are considered on a case by case basis by the Principal and trustees.

Bursaries are awarded from the Hardship Fund, created several years ago for this purpose. One grant for 16 hours per week for one child was disbursed in this year at a cost of £5,368 (2022: £NIL).

**Reserves Policy**

We believe it is prudent to hold a level of unrestricted reserves that will support the charity during periods of uncertainty and any exceptional circumstances where additional financial support is needed. The Trustees aim to hold free reserves equivalent to approximately 3 months' charitable expenditure, equating to between £60,000 and £80,000. Free reserves at the year-end (total funds less restricted funds, designated funds and fixed assets) amounted to £69,457 (2022: £56,066). Therefore, free reserves are within the desired target range.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is registered as a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 15 February 2005, amended by a special resolution dated 25 March 2007. Charitable status was obtained on 7 February 2008. The assets and activities of the charity known as The Millington Road Nursery School Trust (charity registration number 300373) were transferred to the new incorporated charity on 31 August

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## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 AUGUST 2023

2008. The Trustees (and their areas of expertise) who served during the year were:

Amalia Petruzzelli (appointed 23 March 2023)
Cecilia Prichard Jones
Eleanor Riley
Elizabeth Julia Proctor
Jane Plows
Jonathan Pattinson
Maria Mosher (appointment ended on 22 March 2023)
Rachel Edwards
Rajani Rao
Rod Cantrill
Sidra Jabeen (20 February 2023 – 1 October 2023)
Toreanna Friday
Clare Sage (appointment ended on 4 October 2023)

The board of Trustees endeavour to appoint Trustees who will provide valuable and practical skills for the Charity. Many Trustees are current or former parents/grandparents of children at the school.

### TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Millington Road Nursery School Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).
Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

T. Friday

.....
**Toreanna Friday**
**Trustee**

Date: 07 March 2024

C J Prichard Jones

.....
**Cecilia Prichard Jones**
**Trustee**

07 March 2024

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# INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2023

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MILLINGTON ROAD NURSERY SCHOOL TRUST ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2023.

## RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## INDEPENDENT EXAMINER'S STATEMENT

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of (enter body here), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: Kelly Bretherick Dated: 07 March 2024

Mrs K Bretherick FCA
Peters Elworthy & Moore, Chartered Accountants, Cambridge

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**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**
**(A Company Limited by Guarantee)**

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2023

| | Note | Restricted funds 2023 £ | Unrestricted funds 2023 £ | Total funds 2023 £ | Total funds 2022 £ |
|---|---|---|---|---|---|
| **INCOME FROM:** | | | | | |
| Donations and legacies | 3 | **20** | **4,180** | **4,200** | 7,140 |
| Charitable activities | 6 | **-** | **306,102** | **306,102** | 248,368 |
| Other trading activities | 4 | **-** | **218** | **218** | 489 |
| Investments | 5 | **-** | **1,964** | **1,964** | 369 |
| **TOTAL INCOME** | | **20** | **312,464** | **312,484** | 256,366 |
| **EXPENDITURE ON:** | | | | | |
| Charitable activities | 7,8 | **20** | **305,570** | **305,590** | 260,631 |
| **TOTAL EXPENDITURE** | | **20** | **305,570** | **305,590** | 260,631 |
| **NET MOVEMENT IN FUNDS** | | **-** | **6,894** | **6,894** | (4,265) |
| **RECONCILIATION OF FUNDS:** | | | | | |
| Total funds brought forward | | **-** | **198,889** | **198,889** | 203,154 |
| Net movement in funds | | **-** | **6,894** | **6,894** | (4,265) |
| **TOTAL FUNDS CARRIED FORWARD** | | **-** | **205,783** | **205,783** | 198,889 |

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 9 to 24 form part of these financial statements.

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**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**

**(A Company Limited by Guarantee)**
**REGISTERED NUMBER: 05364793**

## BALANCE SHEET
## AS AT 31 AUGUST 2023

| | Note | | 2023 £ | | 2022 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible assets | 11 | | **4,077** | | 5,206 |
| | | | **4,077** | | 5,206 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 12 | **27,600** | | 40,690 | |
| Cash at bank and in hand | | **272,153** | | 270,739 | |
| | | **299,753** | | 311,429 | |
| Creditors: amounts falling due within one year | 13 | **(98,047)** | | (117,746) | |
| **NET CURRENT ASSETS** | | | **201,706** | | 193,683 |
| **TOTAL NET ASSETS** | | | **205,783** | | 198,889 |
| **CHARITY FUNDS** | | | | | |
| Unrestricted funds | 14 | | **205,783** | | 198,889 |
| **TOTAL FUNDS** | | | **205,783** | | 198,889 |

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....
**Toreanna Friday**
**Treasurer**

Date: 07 March 2024

The notes on pages 9 to 24 form part of these financial statements.

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

### 1. GENERAL INFORMATION

The Millington Road Nursery School Trust is a charitable company limited by guarantee and registered in England and Wales. The registered office and members of the Charity can be found on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

The Charity's functional and presentational currency is GBP.

### 2. ACCOUNTING POLICIES

#### 2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Millington Road Nursery School Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

There are no significant judgements and estimates made in applying the Charity's accounting policies. There are no key assumptions or sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

#### 2.2 GOING CONCERN

The Trustees have reviewed the financial position of the Charity and have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future.

There are no material uncertainties in relation to going concern.

Accordingly, the financial statements continue to be prepared on the going concern basis.

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## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.3 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

### 2.4 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Parent and third-party fees are recognised in the period to which they relate, with any fees received in advance being deferred.

Donations are recognised in the period in which they are received.

Grants are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a grant is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

### 2.5 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Support costs including governance costs are those costs incurred directly in support of expenditure on the objects of the Charity and include overheads incurred in the running of the Nursery. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

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## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.5 EXPENDITURE (CONTINUED)

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

### 2.6 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

### 2.7 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

### 2.8 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

| | | | |
|---|---|---|---|
| Fixtures and fittings | - | 20% | reducing balance |
| Leasehold property | - | 13% | straight line |

### 2.9 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### 2.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.11 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

### 2.12 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

## 3. INCOME FROM DONATIONS AND GRANTS

| | **Restricted funds 2023 £** | **Unrestricted funds 2023 £** | **Total funds 2023 £** | Total funds 2022 £ |
|---|---|---|---|---|
| Donations | 20 | 4,180 | **4,200** | 5,490 |
| Grants | - | - | **-** | 1,650 |
| | 20 | 4,180 | **4,200** | 7,140 |
| TOTAL 2022 | 2,913 | 4,227 | 7,140 | |

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

### 4. FUNDRAISING INCOME

**Income from fundraising events**

| | Unrestricted funds 2023 £ | Total funds 2023 £ | Total funds 2022 £ |
|---|---|---|---|
| Fundraising | 218 | **218** | 489 |
| TOTAL 2022 | 489 | 489 | |

### 5. INVESTMENT INCOME

| | Unrestricted funds 2023 £ | Total funds 2023 £ | Total funds 2022 £ |
|---|---|---|---|
| Interest received | 1,964 | **1,964** | 369 |
| TOTAL 2022 | 369 | 369 | |

### 6. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted funds 2023 £ | Total funds 2023 £ | Total funds 2022 £ |
|---|---|---|---|
| Fees received (from parents) | 219,085 | **219,085** | 165,742 |
| Funding towards fees | 87,017 | **87,017** | 82,626 |
| | 306,102 | **306,102** | 248,368 |
| TOTAL 2022 | 248,368 | 248,368 | |

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## 7. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

**Summary by fund type**

| | Restricted funds 2023 £ | Unrestricted funds 2023 £ | **Total 2023 £** | Total 2022 £ |
|---|---|---|---|---|
| Charitable activities | 20 | 305,570 | **305,590** | 260,631 |
| TOTAL 2022 | 6,167 | 254,464 | 260,631 | |

## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES

| | Activities undertaken directly 2023 £ | Grant funding of activities 2023 £ | Support costs 2023 £ | **Total funds 2023 £** | Total funds 2022 £ |
|---|---|---|---|---|---|
| Charitable Activities | 154,309 | 5,368 | 145,913 | **305,590** | 260,631 |
| TOTAL 2022 | 132,468 | - | 128,163 | 260,631 | |

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## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

### ANALYSIS OF DIRECT COSTS

| | **Total funds 2023 £** | Total funds 2022 £ |
|---|---|---|
| Staff costs | **142,981** | 125,167 |
| Supplies and consumables | **818** | 556 |
| General suppliers and play equipment | **6,010** | 5,081 |
| Training costs | **1,652** | 464 |
| Child development costs | **2,848** | 1,200 |
| | **154,309** | 132,468 |

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## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

### ANALYSIS OF SUPPORT COSTS

| | **Total funds 2023 £** | Total funds 2022 £ |
|---|---|---|
| Staff costs | **65,392** | 57,372 |
| Accountancy fee (governance) | **2,600** | 2,624 |
| Independent examiners fees (governance) | **700** | 700 |
| Legal and professional fees (governance) | **438** | 1,020 |
| Rent | **18,386** | 18,000 |
| Rates, water and insurance | **4,696** | 4,301 |
| Light and heat | **7,325** | 3,420 |
| Repairs and maintenance | **24,427** | 14,777 |
| Depreciation | **1,076** | 1,195 |
| Cleaning (contractors, materials) | **7,659** | 5,828 |
| Waste collection and landfill | **1,938** | 1,577 |
| Payroll fees (governance) | **457** | 645 |
| Telephone, postage, stationery and advertising | **3,965** | 3,967 |
| Computer software and support | **4,344** | 3,548 |
| Travel and subsistence | **2,198** | 5,586 |
| Child development costs | **259** | - |
| Bookkeeping | **53** | 3,603 |
| | **145,913** | 128,163 |

## 9. ANALYSIS OF GRANTS

| | **Grants to Individuals 2023 £** | **Total funds 2023 £** | Total funds 2022 £ |
|---|---|---|---|
| Bursaries | 5,368 | **5,368** | - |

During the year, bursaries were granted to one individual.

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## 10. STAFF COSTS

| | 2023 £ | 2022 £ |
|---|---|---|
| Wages and salaries | **194,608** | 168,055 |
| Social security costs | **5,461** | 5,849 |
| Contribution to defined contribution pension schemes | **8,304** | 8,635 |
| | **208,373** | 182,539 |

The average number of persons employed by the Charity during the year was as follows:

| | 2023 No. | 2022 No. |
|---|---|---|
| Nursery staff | **11** | 8 |
| Administrative staff | **2** | 2 |
| | **13** | 10 |

The average headcount expressed as full-time equivalents was:

| | 2023 No. | 2022 No. |
|---|---|---|
| Nursery staff | **6** | 6 |
| Administrative staff | **1** | 1 |
| | **7** | 7 |

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the Trustees, Principal and Deputy Principal. The Trustees all give their time and expertise without any kind of remuneration or other benefit in kind (2022: £NIL).

During the year, no Trustees received any reimbursement of expenses or had expenses paid directly to a third party on their behalf (2022: £NIL).

The total employment benefits of key management personnel including pension contributions and employer's national insurance was £67,617 (2022: £69,219).

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## 11. TANGIBLE FIXED ASSETS

| | Leasehold property £ | Fixtures and fittings £ | Total £ |
|---|---|---|---|
| **COST OR VALUATION** | | | |
| At 1 September 2022 | **19,342** | **13,693** | **33,035** |
| Disposals | **-** | **(474)** | **(474)** |
| At 31 August 2023 | **19,342** | **13,219** | **32,561** |
| **DEPRECIATION** | | | |
| At 1 September 2022 | **16,698** | **11,131** | **27,829** |
| Charge for the year | **671** | **405** | **1,076** |
| On disposals | **-** | **(421)** | **(421)** |
| At 31 August 2023 | **17,369** | **11,115** | **28,484** |
| **NET BOOK VALUE** | | | |
| At 31 August 2023 | **1,973** | **2,104** | **4,077** |
| At 31 August 2022 | 2,644 | 2,562 | 5,206 |

## 12. DEBTORS

| | 2023 £ | 2022 £ |
|---|---|---|
| Trade debtors | **19,885** | 36,718 |
| Prepayments and accrued income | **7,715** | 3,972 |
| | **27,600** | 40,690 |

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## 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2023 £ | 2022 £ |
|---|---|---|
| Trade creditors | **7,049** | 5,920 |
| Other taxation and social security | **1,742** | 702 |
| Other creditors (including deposits) | **16,838** | 18,922 |
| Accruals and deferred income | **72,418** | 92,202 |
| | **98,047** | 117,746 |

| | 2023 £ | 2022 £ |
|---|---|---|
| Deferred income at 1 September 2022 | **84,488** | 51,777 |
| Resources deferred during the year | **68,794** | 84,488 |
| Amounts released from previous periods | **(84,488)** | (51,777) |
| | **68,794** | 84,488 |

Deferred income relates to nursery school fees received in advance for the Autumn term.

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## 14. STATEMENT OF FUNDS

### STATEMENT OF FUNDS - CURRENT YEAR

| | Balance at 1 September 2022 £ | Income £ | Expenditure £ | Balance at 31 August 2023 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | **1,722** | **-** | **-** | **1,722** |
| Maintenance fund | **321** | **-** | **-** | **321** |
| Building Improvement fund | **75,346** | **-** | **-** | **75,346** |
| Contractual commitments | **50,000** | **-** | **-** | **50,000** |
| Hardship fund | **10,228** | **-** | **(5,368)** | **4,860** |
| | **137,617** | **-** | **(5,368)** | **132,249** |
| **GENERAL FUNDS** | | | | |
| General Funds | **61,272** | **312,464** | **(300,202)** | **73,534** |
| **TOTAL UNRESTRICTED FUNDS** | **198,889** | **312,464** | **(305,570)** | **205,783** |
| **RESTRICTED FUNDS** | | | | |
| Fruit fund | **-** | **20** | **(20)** | **-** |
| **TOTAL OF FUNDS** | **198,889** | **312,484** | **(305,590)** | **205,783** |

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## 14. STATEMENT OF FUNDS (CONTINUED)

### STATEMENT OF FUNDS - PRIOR YEAR

| | Balance at 1 September 2021 £ | Income £ | Expenditure £ | Balance at 31 August 2022 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | 1,722 | - | - | 1,722 |
| Maintenance fund | 321 | - | - | 321 |
| Building improvement fund | 75,346 | - | - | 75,346 |
| Contractual commitments | 50,000 | - | - | 50,000 |
| Hardship fund | 10,228 | - | - | 10,228 |
| | 137,617 | - | - | 137,617 |
| **GENERAL FUNDS** | | | | |
| General Funds | 62,283 | 253,453 | (254,464) | 61,272 |
| **TOTAL UNRESTRICTED FUNDS** | 199,900 | 253,453 | (254,464) | 198,889 |
| **RESTRICTED FUNDS** | | | | |
| Training fund | 3,254 | 1,650 | (4,904) | - |
| Fruit fund | - | 63 | (63) | - |
| Decoration | - | 1,200 | (1,200) | - |
| | 3,254 | 2,913 | (6,167) | - |
| **TOTAL OF FUNDS** | 203,154 | 256,366 | (260,631) | 198,889 |

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## 14. STATEMENT OF FUNDS (CONTINUED)

Purpose of funds:

The designated funds represent sums set aside by the Trustees for the following purposes:

- Children's fund. To purchase goods and services that will directly benefit the Nursery children
- Maintenance of the Nursery School premises
- To provide for future building improvements
- To cover for notice on contractual commitments including lease, employment and supplies
- To provide one-off support to parents in financial difficulty

The Training fund is a restricted fund to be spent on staff training costs.

The Fruit fund is a restricted fund for the purchase of fruit and snacks.

The Decoration fund is a restricted fund for decoration of the nursery.

Where expenditure from a designated or restricted fund exceeds the sum of the balance brought forward and the income recognised, transfers are made from the General Fund (unrestricted) to cover the excess.

## 15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

| | Unrestricted funds 2023 £ | Total funds 2023 £ |
|---|---|---|
| Tangible fixed assets | 4,077 | **4,077** |
| Current assets | 299,753 | **299,753** |
| Creditors due within one year | (98,047) | **(98,047)** |
| **TOTAL** | 205,783 | **205,783** |

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## 15. ANALYSIS OF NET ASSETS BETWEEN FUNDS (CONTINUED)

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

| | Unrestricted funds 2022 £ | Total funds 2022 £ |
|---|---|---|
| Tangible fixed assets | 5,206 | 5,206 |
| Current assets | 311,429 | 311,429 |
| Creditors due within one year | (117,746) | (117,746) |
| **TOTAL** | 198,889 | 198,889 |

## 16. PENSION COMMITMENTS

The Charity operates a defined contribution pension scheme for certain employees. The Pension cost charged to the Statement of Financial Activities during the year was £8,304 (2022: £8,635). At the balance sheet date there were outstanding contributions totalling £1,088 (2022: £666)

## 17. OPERATING LEASE COMMITMENTS

At 31 August 2023 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

| | **2023 £** | 2022 £ |
|---|---|---|
| Not later than 1 year | **18,000** | 18,000 |
| Later than 1 year and not later than 5 years | **51,830** | 69,830 |
| | **69,830** | 87,830 |

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

| | **2023 £** | 2022 £ |
|---|---|---|
| Operating lease rentals | **18,000** | 18,000 |

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## 18. RELATED PARTY TRANSACTIONS

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 August 2023.

**MILLINGTON ROAD NURSERY SCHOOL TRUST**

England & Wales - Charity number 1122682

# Accounts

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**Registered number: 05364793**
**Charity number: 1122682**

# THE MILLINGTON ROAD NURSERY SCHOOL TRUST

**(A Company Limited by Guarantee)**

**UNAUDITED**

## TRUSTEES' REPORT AND FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 AUGUST 2022

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# THE MILLINGTON ROAD NURSERY SCHOOL TRUST
## (A Company Limited by Guarantee)

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# THE MILLINGTON ROAD NURSERY SCHOOL TRUST

**(A Company Limited by Guarantee)**

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2022

| | |
|---|---|
| **Trustees** | Roderick Cantrill (appointed 18 October 2021)<br>Rachel Edwards<br>Toreanna Friday (appointed 23 July 2022, Treasurer from 4 October 2022)<br>Sidra Jabeen (appointed 20 February 2023)<br>Maria Mosher<br>Jonathan Pattinson<br>Jane Plows<br>Cecilia Prichard Jones<br>Julia Proctor<br>Rajani Rao (appointed 23 July 2022)<br>Eleanor Riley (appointed 23 July 2022)<br>Clare Sage (Treasurer, resigned 4 October 2022) |
| **Company registered number** | 05364793 |
| **Charity registered number** | 1122682 |
| **Registered office** | 4A Millington Road<br>CAMBRIDGE<br>CB3 9HB |
| **Accountants** | Mrs K Bretherick FCA<br>Peters Elworthy & Moore<br>Salisbury House<br>Station Road<br>Cambridge<br>CB1 2LA |
| **Bankers** | HSBC<br>PO Box 85<br>City Office<br>Cambridge<br>CB2 3HZ |

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# TRUSTEES' REPORT
# FOR THE YEAR ENDED 31 AUGUST 2022

The Trustees present their annual report together with the financial statements of the Charity for the year 1 September 2021 to 31 August 2022. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of large and medium companies under the Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

## OBJECTIVES AND ACTIVITIES

The Charity was formed to carry on the Millington Road Nursery School and to promote the advancement of education.

The average number of children on the Nursery's register in 2021-22 was 48 (compared to 40 in 2020-21).

The Trustees are aware of the Charity Commission guidance on public benefit and their operation of the Nursery School reflects this in the following ways:

a) The Nursery is a partner in the government's Early Years Foundation Stage Programme and parents of children in their pre-school year can obtain a grant to cover all of the cost of up to fifteen hours a week. This also includes funded two-year olds from referred families, and the school works closely with the Council and with parents to help these children.

b) The Nursery supports the education and training of future childcare providers by the provision of work experience placements for students, school leavers and on occasion Duke of Edinburgh Award participants. The Nursery takes an active approach to the training and development of its staff, supporting and enabling participation in a range of training opportunities.

c) Given its charitable status, the Nursery maintains its fees at as low a level as possible to cover its running costs. Income from fees is used to compensate for the fact that the reimbursement the nursery receives from the County Council for funded children does not by any means cover the costs of their nursery education. With this in mind, the trustees decided not to embark on the Government's scheme for providing 30 hours of free care. A hardship fund exists to help any parents who have unexpected financial difficulties and this can be used to provide extra free days for children who derive particular benefit from nursery education. No disbursements were made from this fund in the year to August 2022.

d) The Trustees provide their professional skills and services as unpaid volunteers in order to keep costs at a minimum. They all visit the nursery on a regular basis and are available for consultation.

e) The Nursery has always received children from many different nationalities whose parents are currently working or studying in Cambridge. It makes every effort to communicate with these children in their own language and to acknowledge various festivals from around the world as part of the curriculum.

f) The Nursery has a strong commitment to following environmentally friendly policies in the school and promoting their wider use in the community. An Eco Committee of staff, trustees and parents continues to ensure that green policies are continued.

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g) The Nursery is delighted that as covid restrictions have been lifted it has been able to involve itself once again in the neighbouring community, by inviting residents to visit the nursery to read to the children and to attend special events, and by maintaining links with local establishments by visiting the church and linking in with local schools.

## ACHIEVEMENTS AND PERFORMANCE

### Review of activities

The Nursery continues its policy of free choice between indoor and outdoor play, making full use of the secluded natural garden with its imaginative planting, raised walkway and treehouse and many other features, all making use of natural materials and giving a woodland feel. Forest School activities are undertaken by a member of staff who has completed the Forest School training. Staff, trustees and parents give their time to help maintain and further develop the garden.

We were delighted this year to be able to resume our normal patterns of engagement with our local community and parents. These have included stories, songs and a puppet show by neighbours and parents, and visits to the local church. At Christmas the children performed Christmas shows in smaller groups in our outside classroom, and we held a Teddy Bears' Picnic in the summer term for all our children and their parents.

The children have been thrilled with the addition of a weekly music and dance class with an inspirational professional music teacher, and they are very much looking forward to weekly yoga sessions with a teacher from Kings College School from September 2022.

A high proportion of the staff are engaged in further professional training. The Principal has BA honours degrees and Early Years Professional Status, and is part way through a part-time MA course with the University of East London. We encourage a broad range of relevant training, with one member of staff enjoying a horticulture course which has been of huge benefit already to our garden and children. We hope that another member of staff will soon participate in Forest School training, to support the staff member who is already qualified and leads the children in immensely popular and rewarding Forest School sessions.

The nursery has invested heavily in its IT systems this year, moving to a nursery-specific software solution. It provides significantly improved communication between parents and the nursery, as well as the ability to better plan staff ratios, easier and quicker invoicing and requests for additional hours.

### Organisation

On 1 January 2022 the Trustees were delighted to appoint Ms Lena Pimm as the new Principal following the departure of our longstanding Principal, Mrs Mary Field. Ms Pimm had been Deputy Principle for a number of years, and has combined continuity with enthusiasm and energy for her new role to great effect, implementing a number of really effective changes to the way the nursery operates and engages with parents. The Principal works with and reports to the Trustees of the Nursery. The Trustees meet regularly throughout the year, and many individual Trustees also visit and support the nursery and the staff on an ongoing basis.

### Inspections

The Nursery School received an inspection by Ofsted in September 2021 and was awarded "Outstanding" status in all areas. The report praised the highly skilled staff, who know their key children extremely well and use this information superbly to build on children's learning and help them make links in their world. It said that the staff are excellent role models for the children, are considerate and respectful, and make the most of opportunities to expertly extend children's learning.

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## Premises

The Charity occupies premises known as Millington Road Nursery School, which are owned by the Provost and Scholars of King's College, Cambridge. Until 28 September 2002, the premises were occupied at a peppercorn rent. Since then, the rent has been raised gradually to a competitive rate which is now set at £18,000 per annum until July 2027.

The Trustees and Principal of the nursery have carried out a programme of maintenance and improvement to the building and outdoor provision in the nursery, including repainting inside the nursery, renovation of the wooden walkway and new planting in the garden. The Trustees and management team worked closely with King's College and their agents during the planning and building stages of the development work which took place on adjoining land owned by the College, concluding in summer 2022.

## Going Concern

The nursery operated at a loss of slightly under £5,000 in the year to August 2022. The income from fees was significantly lower than forecast in the Autumn term with fewer children than anticipated enrolling at the nursery, but by the Summer term numbers and therefore fees were significantly higher than anticipated. The Trustees are confident that the new leadership of the nursery will continue to increase the number of children on the roll by building on the existing strengths of our outstanding nursery, while also developing our relationship with local schools and looking at other ways to increase and improve our attractiveness to potential parents. Trustees will continue to monitor the number of children on the roll, staffing ratios and working hours, and look forward to working with the Principal and staff of the nursery over the year ahead.

## FINANCIAL REVIEW

The Trustees and management team closely monitored the budget throughout what was another difficult year, and minimised unnecessary expenditure. Normal operations resulted in a deficit of £4,265 (2021: surplus of £14,998) with income for the year of £256,366 (2021: £258,688). Fees in the Autumn term were significantly lower than forecast, but higher by the Summer term. Total funds at the year end were £198,889 (2021 £203,154).

The trustees remain keen to ensure that children of low-income families can be accommodated at the nursery and can benefit fully from the excellent care and education provided. The board welcomes applications from parents and these are considered on a case by case basis by a sub-committee of three trustees including the Chair and Treasurer. Bursaries are awarded from the Hardship Fund, created several years ago for this purpose. No grants were requested or awarded in this financial year.

## Reserves Policy

Our reserves are made up of both restricted and unrestricted funds. Our restricted funds must be spent in accordance with funders' criteria and within agreed timescales. This is carefully monitored and reported on regularly to funders.

We believe it is prudent to hold a level of unrestricted reserves that will support the charity during periods of uncertainty and any exceptional circumstances where additional financial support is needed. Any surplus achieved in the year will be added to these reserves. Included are designated reserves created specifically for redundancy and other contractual commitments in the event of closing down; a hardship fund (previously known as the bursary fund) to help parents with unexpected financial difficulties; and a maintenance fund to enable any large scale repairs or replacement equipment. We also have a designated fund for the cost of possible relocation. A general reserve allows for any unexpected drop in income or cash flow problems such as have occurred this year.

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## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 AUGUST 2022

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is registered as a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 15 February 2005, amended by a special resolution dated 25 March 2007. Charitable status was obtained on 7 February 2008. The assets and activities of the charity known as The Millington Road Nursery School Trust (charity registration number 300373) were transferred to the new incorporated charity on 31 August 2008. The Trustees (and their areas of expertise) who served during the year were:

Cecilia Prichard Jones
Clare Sage (Treasurer, resigned 4 October 2022)
Elizabeth Julia Proctor (King's College nominee)
Eleanor Riley
Jane Plows (Education)
Jonathan Pattinson
Maria Mosher
Rachel Edwards (Human Resources and from May 2020 Company Secretary)
Rajani Rao (from July 2022)
Rod Cantrill (from October 2021)
Toreanna Friday (appointed 23 July 2022, Treasurer from 4 October 2022)

The board of Trustees endeavour to appoint Trustees who will provide valuable and practical skills for the Charity. Many Trustees are current or former parents/grandparents of children at the school.

### TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees (who are also directors of Millington Road Nursery School Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).
Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

CJP Jones
.....
**Cecilia Prichard Jones**
**Trustee**
Date: 04 April 2023

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**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**

**(A Company Limited by Guarantee)**

**INDEPENDENT EXAMINER'S REPORT**
**FOR THE YEAR ENDED 31 AUGUST 2022**

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MILLINGTON ROAD NURSERY SCHOOL TRUST ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2022.

## RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## INDEPENDENT EXAMINER'S STATEMENT

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of (enter body here), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: Kelly Bretherick Dated: 11 April 2023

Mrs K Bretherick FCA
Peters Elworthy & Moore, Chartered Accountants, Cambridge

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**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**
**(A Company Limited by Guarantee)**

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2022

| | Note | Restricted funds 2022 £ | Unrestricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ |
|---|---|---|---|---|---|
| **INCOME FROM:** | | | | | |
| Donations and legacies | 3 | **2,913** | **4,227** | **7,140** | 5,725 |
| Charitable activities | 6 | **-** | **248,368** | **248,368** | 236,255 |
| Other trading activities | 4 | **-** | **489** | **489** | 7,118 |
| Investments | 5 | **-** | **369** | **369** | 5 |
| Other income | 7 | **-** | **-** | **-** | 9,585 |
| **TOTAL INCOME** | | **2,913** | **253,453** | **256,366** | 258,688 |
| **EXPENDITURE ON:** | | | | | |
| Charitable activities | 8 | **6,167** | **254,464** | **260,631** | 243,690 |
| **TOTAL EXPENDITURE** | | **6,167** | **254,464** | **260,631** | 243,690 |
| **NET MOVEMENT IN FUNDS** | | **(3,254)** | **(1,011)** | **(4,265)** | 14,998 |
| **RECONCILIATION OF FUNDS:** | | | | | |
| Total funds brought forward | | **3,254** | **199,900** | **203,154** | 188,156 |
| Net movement in funds | | **(3,254)** | **(1,011)** | **(4,265)** | 14,998 |
| **TOTAL FUNDS CARRIED FORWARD** | | **-** | **198,889** | **198,889** | 203,154 |

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 9 to 24 form part of these financial statements.

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**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**

**(A Company Limited by Guarantee)**
**REGISTERED NUMBER: 05364793**

## BALANCE SHEET
## AS AT 31 AUGUST 2022

| | Note | | 2022 £ | | 2021 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible assets | 10 | | **5,206** | | 6,401 |
| | | | **5,206** | | 6,401 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 11 | **40,690** | | 39,151 | |
| Cash at bank and in hand | | **270,739** | | 232,970 | |
| | | **311,429** | | 272,121 | |
| Creditors: amounts falling due within one year | 12 | **(117,746)** | | (75,368) | |
| **NET CURRENT ASSETS** | | | **193,683** | | 196,753 |
| **TOTAL NET ASSETS** | | | **198,889** | | 203,154 |
| **CHARITY FUNDS** | | | | | |
| Restricted funds | 13 | | **-** | | 3,254 |
| Unrestricted funds | 13 | | **198,889** | | 199,900 |
| **TOTAL FUNDS** | | | **198,889** | | 203,154 |

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....
**Toreanna Friday**
**Treasurer**
Date: 03 April 2023

The notes on pages 9 to 24 form part of these financial statements.

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

### 1. GENERAL INFORMATION

The Millington Road Nursery School Trust is a charitable company limited by guarantee and registered in England and Wales. The registered office and members of the Charity can be found on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

The Charity's functional and presentational currency is GBP.

### 2. ACCOUNTING POLICIES

#### 2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Millington Road Nursery School Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

There are no significant judgements and estimates made in applying the Charity's accounting policies. There are no key assumptions or sources of estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

#### 2.2 GOING CONCERN

The Trustees have reviewed the financial position of the Charity and have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future.

There are no material uncertainties in relation to going concern.

Accordingly, the financial statements continue to be prepared on the going concern basis.

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## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.3 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

### 2.4 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Parent and third party fees are recognised in the period to which they relate, with any fees received in advance being deferred.

Donations are recognised in the period in which they are received.

Grants are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a grant is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

Income received under the Coronavirus Job Retention Scheme is matched to the salary costs that have been incurred in the period. Income and expenditure are shown separately and are not netted off.

### 2.5 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Support costs including governance costs are those costs incurred directly in support of expenditure on the objects of the Charity and include overheads incurred in the running of the Nursery. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

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## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.5 EXPENDITURE (CONTINUED)

All expenditure is inclusive of irrecoverable VAT.

### 2.6 INTEREST RECEIVABLE

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

### 2.7 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

### 2.8 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

| | | | |
|---|---|---|---|
| Fixtures and fittings | - | 20% | reducing balance |
| Leasehold property | - | 13% | straight line |

### 2.9 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### 2.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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## 2. ACCOUNTING POLICIES (CONTINUED)

### 2.11 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

### 2.12 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

## 3. INCOME FROM DONATIONS AND GRANTS

| | **Restricted funds 2022 £** | **Unrestricted funds 2022 £** | **Total funds 2022 £** | Total funds 2021 £ |
|---|---|---|---|---|
| Donations | 1,263 | 4,227 | **5,490** | 4,075 |
| Grants | 1,650 | - | **1,650** | 1,650 |
| | 2,913 | 4,227 | **7,140** | 5,725 |
| TOTAL 2021 | 1,650 | 4,075 | 5,725 | |

Included within donations is an in-kind donation of £3,000 from King's College, who waived the rent step-up until the end of the lease in 2022 and a waiver of rates by Cambridge City council of £763.

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## 4. FUNDRAISING INCOME

**Income from fundraising events**

| | Unrestricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ |
|---|---|---|---|
| Fundraising | 489 | **489** | 7,118 |
| TOTAL 2021 | 7,118 | 7,118 | |

## 5. INVESTMENT INCOME

| | Unrestricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ |
|---|---|---|---|
| Interest received | 369 | **369** | 5 |
| TOTAL 2021 | 5 | 5 | |

## 6. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ |
|---|---|---|---|
| Fees Received (from Parents) | 165,742 | **165,742** | 166,517 |
| Funding towards fees | 82,626 | **82,626** | 69,738 |
| | 248,368 | **248,368** | 236,255 |
| TOTAL 2021 | 236,255 | 236,255 | |

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## 7. OTHER INCOMING RESOURCES

| | Unrestricted funds 2022 £ | Total funds 2022 £ | Total funds 2021 £ |
|---|---|---|---|
| Coronavirus Job Retention Scheme | - | - | 9,585 |
| TOTAL 2021 | 9,585 | 9,585 | |

## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES

| | Activities undertaken directly 2022 £ | Support costs 2022 £ | Total funds 2022 £ | Total funds 2021 £ |
|---|---|---|---|---|
| Charitable Activities | 132,468 | 128,163 | **260,631** | 243,690 |
| TOTAL 2021 | 136,650 | 107,040 | 243,690 | |

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## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

### ANALYSIS OF DIRECT COSTS

| | **Total funds 2022 £** | Total funds 2021 £ |
|---|---|---|
| Staff costs | **125,167** | 129,458 |
| Supplies and consumables | **556** | 389 |
| General suppliers and play equipment | **5,081** | 3,873 |
| Training costs | **464** | 1,836 |
| Child development costs | **1,200** | 140 |
| Bursaries granted | **-** | 954 |
| | **132,468** | 136,650 |

In 2022 direct costs of £6,167 (2021: £1,650) were met from restricted funds.

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## 8. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

### ANALYSIS OF SUPPORT COSTS

| | **Total funds 2022 £** | Total funds 2021 £ |
|---|---|---|
| Staff costs | **57,372** | 49,017 |
| Accountancy fee (governance) | **2,624** | 2,289 |
| Independent examiners fees (governance) | **700** | 615 |
| Legal and professional fees (governance) | **1,020** | 900 |
| Rent | **18,000** | 17,732 |
| Rates, water and insurance | **4,301** | 4,059 |
| Light and heat | **3,420** | 3,399 |
| Repairs and maintenance | **14,777** | 6,258 |
| Depreciation | **1,195** | 1,179 |
| Cleaning (contractors, materials) | **5,828** | 5,630 |
| Waste collection and landfill | **1,577** | 826 |
| Payroll fees (governance) | **645** | 591 |
| Telephone, postage, stationery and advertising | **3,967** | 3,815 |
| Computer software and support | **3,548** | 979 |
| Travel and subsistence | **5,586** | 2,226 |
| Bookkeeping | **3,603** | 7,525 |
| | **128,163** | 107,040 |

In 2022 and 2021, all of the support and governance costs were met from unrestricted funds.

## 9. STAFF COSTS

| | **2022 £** | 2021 £ |
|---|---|---|
| Wages and salaries | **168,055** | 162,403 |
| Social security costs | **5,849** | 5,359 |
| Contribution to defined contribution pension schemes | **8,635** | 10,713 |
| | **182,539** | 178,475 |

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## 9. STAFF COSTS (CONTINUED)

The average number of persons employed by the Charity during the year was as follows:

| | **2022 No.** | 2021 No. |
|---|---|---|
| Nursery staff | **8** | 9 |
| Administrative staff | **2** | 2 |
| | **10** | 11 |

The average headcount expressed as full-time equivalents was:

| | **2022 No.** | 2021 No. |
|---|---|---|
| Nursery staff | **6** | 4 |
| Administrative staff | **1** | 1 |
| | **7** | 5 |

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the Trustees and the Principal and Deputy Principal. The Trustees all give their time and expertise without any kind of remuneration or other benefit in kind (2021: £Nil).

During the year, no Trustees received any reimbursement of expenses or had expenses paid directly to a third party on their behalf (2021 - £NIL).

The total employment benefits of key management personnel including pension contributions and employers' national insurance was £69,219 (2021: £72,081).

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## 10. TANGIBLE FIXED ASSETS

| | Leasehold property £ | Fixtures and fittings £ | Total £ |
|---|---|---|---|
| **COST OR VALUATION** | | | |
| At 1 September 2021 | **19,342** | **13,693** | **33,035** |
| At 31 August 2022 | **19,342** | **13,693** | **33,035** |
| **DEPRECIATION** | | | |
| At 1 September 2021 | **16,024** | **10,610** | **26,634** |
| Charge for the year | **674** | **521** | **1,195** |
| At 31 August 2022 | **16,698** | **11,131** | **27,829** |
| **NET BOOK VALUE** | | | |
| At 31 August 2022 | **2,644** | **2,562** | **5,206** |
| At 31 August 2021 | 3,318 | 3,083 | 6,401 |

## 11. DEBTORS

| | 2022 £ | 2021 £ |
|---|---|---|
| Trade debtors | **36,718** | 36,966 |
| Other debtors | **-** | 37 |
| Prepayments and accrued income | **3,972** | 2,148 |
| | **40,690** | 39,151 |

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## 12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2022 £ | 2021 £ |
|---|---|---|
| Trade creditors | **5,920** | 1,727 |
| Other taxation and social security | **702** | - |
| Other creditors (including deposits) | **18,922** | 17,402 |
| Accruals and deferred income | **92,202** | 56,239 |
| | **117,746** | 75,368 |

| | 2022 £ | 2021 £ |
|---|---|---|
| Deferred income at 1 September 2021 | **51,777** | 38,471 |
| Resources deferred during the year | **84,488** | 51,777 |
| Amounts released from previous periods | **(51,777)** | (38,471) |
| | **84,488** | 51,777 |

Deferred income 2021 and 2022 relates to nursery school fees received in advance for the Autumn term.

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## 13. STATEMENT OF FUNDS

### STATEMENT OF FUNDS - CURRENT YEAR

| | Balance at 1 September 2021 £ | Income £ | Expenditure £ | Balance at 31 August 2022 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | **1,722** | **-** | **-** | **1,722** |
| Maintenance fund | **321** | **-** | **-** | **321** |
| Building improvement fund | **75,346** | **-** | **-** | **75,346** |
| Contractual commitments | **50,000** | **-** | **-** | **50,000** |
| Hardship fund | **10,228** | **-** | **-** | **10,228** |
| | **137,617** | **-** | **-** | **137,617** |
| **GENERAL FUNDS** | | | | |
| General Funds | **62,283** | **253,453** | **(254,464)** | **61,272** |
| **TOTAL UNRESTRICTED FUNDS** | **199,900** | **253,453** | **(254,464)** | **198,889** |
| **RESTRICTED FUNDS** | | | | |
| Training fund | **3,254** | **1,650** | **(4,904)** | **-** |
| Fruit fund | **-** | **63** | **(63)** | **-** |
| Decoration | **-** | **1,200** | **(1,200)** | **-** |
| | **3,254** | **2,913** | **(6,167)** | **-** |
| **TOTAL OF FUNDS** | **203,154** | **256,366** | **(260,631)** | **198,889** |

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## 13. STATEMENT OF FUNDS (CONTINUED)

### STATEMENT OF FUNDS - PRIOR YEAR

| | Balance at 1 September 2020 £ | Income £ | Expenditure £ | Balance at 31 August 2021 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | 2,973 | - | (1,251) | 1,722 |
| Maintenance fund | 321 | - | - | 321 |
| Building improvement fund | 77,000 | - | (1,654) | 75,346 |
| Contractual commitments | 50,000 | - | - | 50,000 |
| Hardship fund | 11,182 | - | (954) | 10,228 |
| | 141,476 | - | (3,859) | 137,617 |
| **GENERAL FUNDS** | | | | |
| General Funds | 43,426 | 257,038 | (238,181) | 62,283 |
| **TOTAL UNRESTRICTED FUNDS** | 184,902 | 257,038 | (242,040) | 199,900 |
| **RESTRICTED FUNDS** | | | | |
| Training fund | 3,254 | 1,650 | (1,650) | 3,254 |
| **TOTAL OF FUNDS** | 188,156 | 258,688 | (243,690) | 203,154 |

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## 13. STATEMENT OF FUNDS (CONTINUED)

Purpose of funds:

The designated funds represent sums set aside by the Trustees for the following purposes:

- Children's fund. To purchase goods and services that will directly benefit the Nursery children
- Maintenance of the Nursery School premises
- To provide for future building improvements
- To cover for notice on contractual commitments including lease, employment and supplies
- To provide one-off support to parents in financial difficulty

The Training fund is a restricted fund to be spent on staff training costs.

The Fruit fund is a restricted fund for the purchase of fruit and snacks.

The Decoration fund is a restricted fund for decoration of the nursery.

Where expenditure from a designated or restricted fund exceeds the sum of the balance brought forward and the income recognised, transfers are made from the General Fund (unrestricted) to cover the excess.

## 14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

| | Unrestricted funds 2022 £ | Total funds 2022 £ |
|---|---|---|
| Tangible fixed assets | 5,206 | **5,206** |
| Current assets | 311,429 | **311,429** |
| Creditors due within one year | (117,746) | **(117,746)** |
| **TOTAL** | 198,889 | **198,889** |

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## 14. ANALYSIS OF NET ASSETS BETWEEN FUNDS (CONTINUED)

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

| | Restricted funds 2021 £ | Unrestricted funds 2021 £ | Total funds 2021 £ |
|---|---|---|---|
| Tangible fixed assets | - | 6,401 | 6,401 |
| Current assets | 3,254 | 268,867 | 272,121 |
| Creditors due within one year | - | (75,368) | (75,368) |
| **TOTAL** | 3,254 | 199,900 | 203,154 |

## 15. PENSION COMMITMENTS

The Charity operates a defined contribution pension scheme for certain employees. The Pension cost charged to the Statement of Financial Activities during the year was £8,635 (2021: £10,713). At the balance sheet date there were outstanding contributions totalling £666 (2021: £3,172)

## 16. OPERATING LEASE COMMITMENTS

At 31 August 2022 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

| | **2022 £** | 2021 £ |
|---|---|---|
| Not later than 1 year | **18,000** | 18,000 |
| Later than 1 year and not later than 5 years | **69,830** | 72,000 |
| Later than 5 years | **-** | 33,830 |
| | **87,830** | 123,830 |

The following lease payments have been recognised as an expense in the Statement of Financial Activities:

| | **2022 £** | 2021 £ |
|---|---|---|
| Operating lease rentals | **18,000** | 18,000 |

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## 17. RELATED PARTY TRANSACTIONS

There were no related party transactions during the current or prior year.

**MILLINGTON ROAD NURSERY SCHOOL TRUST**

England & Wales - Charity number 1122682

# Accounts

**Registered number: 05364793**
**Charity number: 1122682**

# THE MILLINGTON ROAD NURSERY SCHOOL TRUST

**(A Company Limited by Guarantee)**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 AUGUST 2021**

**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**
**(A Company Limited by Guarantee)**

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**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**

**(A Company Limited by Guarantee)**

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2021

| | |
|---|---|
| **Trustees** | Ms Clare Sage, Treasurer<br>Ms Rachel Edwards<br>Ms Jane Plows<br>Ms Cecilia Prichard Jones<br>Dr Julia Proctor<br>Mr Jonathan Pattinson<br>Ms Eleanor Riley<br>Ms Maria Mosher |
| **Company registered number** | 05364793 |
| **Charity registered number** | 1122682 |
| **Registered office** | 4A Millington Road<br>CAMBRIDGE<br>CB3 9HB |
| **Independent Examiner** | Mrs K Bretherick FCA<br>Peters Elworthy & Moore<br>Salisbury House<br>Station Road<br>Cambridge<br>CB1 2LA |
| **Bankers** | HSBC<br>PO Box 85<br>City Office<br>Cambridge<br>CB2 3HZ |

# TRUSTEES' REPORT
# FOR THE YEAR ENDED 31 AUGUST 2021

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of The Millington Road Nursery School Trust (the Charity) for the year ended 31 August 2021. The Trustees confirm that the Annual Report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition of the Charities SORP (FRS102) October 2019, effective 1 January 2019).

Since the company qualifies as small under section 383, the strategic report required of large and medium companies under the Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

## OBJECTIVES AND ACTIVITIES

The Charity was formed to carry on the Millington Road Nursery School and to promote the advancement of education.

The average number of children attending the Nursery in 2021 was 40 (2020:64; 2019: 64).

The Trustees are aware of the Charity Commission guidance on public benefit and their operation of the Nursery School reflects this in the following ways:

a) The Nursery is a partner in the government's Early Years Foundation Stage Programme and parents of children in their pre-school year can obtain a grant to cover all of the cost of up to fifteen hours a week. This also includes funded two-year olds from referred families and the school works closely with the Council and with parents to help these children. The Trustees have tightened up the arrangements for the 15 free hours, which must now be taken on two full days from 8.30am to 4pm.

b) The Nursery supports the education and training of future childcare providers by the provision of work experience placements for students, school leavers and on occasion Duke of Edinburgh Award participants. It takes part in the government apprentice scheme administered by Cambridgeshire County Council and is still employing the apprentice they trained. When the number of children increase to sufficient levels, the Nursery will look to employ a new apprentice.

c) Being mindful of its charitable status, the Nursery maintains its fees at as low a level as possible to cover its running costs. It does, however, have to compensate for the fact that the reimbursement it receives from the County Council for funded children does not by any means cover the costs of their nursery education. With this in mind the Trustees decided not to embark on the Government’s new scheme of providing 30 hours of free care. However, the Principal is able to use her discretion to admit a few children on 30 free hours in consultation with the Trustees. A hardship fund exists to help any parents who have unexpected financial difficulties and this can be used to provide extra free days for children who derive particular benefit from nursery education.

d) The Trustees provide their professional skills and services as unpaid volunteers in order to retain fees at a minimum. They all visit the nursery on a regular basis and are available for consultation.

e) The Nursery has always received children from many different nationalities whose parents are currently working or studying in Cambridge. It makes every effort to communicate with these children in their own language and to acknowledge various festivals from around the world as part of the curriculum.

f) The Nursery has achieved an Eco School Silver Certificate for following environmentally friendly policies in the school and promoting their wider use in the community. It was also awarded the higher Green Flag status, the first nursery school in the area to achieve this. An Eco Committee of staff, Trustees and parents continues to ensure that green policies are continued.

g) The Nursery hopes to be able to again involve itself in the neighbouring community by attending meetings of the Residents' Association, inviting residents to attend special events and maintaining links with local establishments such as church, shops, schools, playgroups, the toddler group, children's centre and nature reserve. Some neighbours hope to be able to come in regularly to read to the children and to conduct other educational activities as Covid restrictions ease.

h) The Nursery has formed a link with Nakawa Pre-School in Livingstone, Zambia through the previous Chair of Trustees, whose son, Oliver Brendon, runs a charity (ATD Foundation) providing water and sanitation for Zambian schools. Oliver's team has taken out toys, books and clothes donated by parents and the nursery and we remain in communication with the pre-school.

i) The Nursery continues to look at new ways of encouraging children to join the nursery or increase their hours. The Trustees have invested in forest school training for a couple of the Early Years Practitioners and are looking at other ways such as Yoga or Dance sessions which would encourage uptake of less well-attended sessions.

## ACHIEVEMENTS AND PERFORMANCE

### Review of activities

The Covid-19 pandemic has made for a difficult time for the nursery sector. While nurseries were not required to close during the most recent lockdown, some families decided to keep their children out of childcare settings, reducing the number of children on the roll.

In normal times, the Nursery's policy of free choice between indoor and outdoor play makes full use of the secluded natural garden and covered area which is used for a wide range of activities. Since the Covid outbreak the children have spent nearly all of their time in the garden, only going inside when the noise from the building work on the King's College site next door to the nursery became too loud. We expect to return to normal use of the building and garden in the coming academic year.

Staff and children continued to make full use of the Anniversary Garden with its imaginative planting, a raised walkway and treehouse and many other new features – all making use of natural materials and giving a woodland feel. Forest School activities are being developed by a member of staff who has completed the Forest School training. Several Trustees and parents gave their time during the year to help maintain the garden which is much loved by the children and one has planted trees along our border to compensate for the felling of all the trees on the neighbouring King's development site.

We hope in the coming academic year to be able to resume our normal patterns of engagement with our local community and parents. These usually include stories, songs and even a puppet show by neighbours and parents, visits to local playgrounds, local schools, the nature reserve and the church. We also hope to be able to re-start our annual fund raising at events such as the Nativity play at Christmas and the Teddy Bears' Picnic in the summer term.

A high proportion of the staff are engaged in further professional training. The Principal and the Deputy Principal have BA honours degrees and Early Years Professional Status. The Deputy Principal is participating in a part-time MA course with the University of East London from 2020 to 2022 which the Nursery has funded. We hope that another member of staff will soon participate in Forest School training, to support the staff member who is already qualified and leads the children in immensely popular and rewarding Forest School sessions.

## Organisation

Throughout the period of the Financial Statements the day to day affairs of the nursery school were run by Mrs Mary Field who has been the School Principal from 1 September 2004.

The Management team consisted of the Principal and Deputy Principal.

The Management team work with and report to the Trustees of the Nursery. After many years of service to the Nursery, Vyvyen Brendon, the Chair of Trustees retired. Her knowledge and her expertise will be enormously missed. The Trustees are working together to divide the roles and responsibilities between them, and hope to appoint a new Chair of Trustees shortly.

## Inspections

The Nursery School received an inspection by Ofsted in December 2014. The outcome was extremely favourable and the report awarded "Outstanding" status in all areas of the school's work. The school was re-inspected in February 2020. All the educational aspects of the school (quality of education, behaviour and attitudes, personal development) were again put in the 'Outstanding' category and the Principal's management was described as exceptional. However, the process of notifying Ofsted of new Trustees (which is the responsibility of the Chair of Trustees) was found to be faulty and the overall grading was therefore reduced to 'Requires Improvement'. The Chair of Trustees quickly remedied the notification procedures but Ofsted refused to make any change to the nursery's status until there had been another full inspection. Sadly for the Nursery, this was delayed due to Covid pandemic.

However, the Trustees are pleased to report that the Nursery School received an inspection by Ofsted in September 2021, immediately after the period covered by this report and the outcome was extremely favourable. The report awarded was for "Outstanding" status in all areas of the school's work.

## Premises

The Charity occupies premises known as Millington Road Nursery School owned by the Provost and Scholars of King's College, Cambridge. Until 28 September 2002, the premises were occupied at a peppercorn rent. A new 10-year lease was negotiated, which involved the raising of the rent in stages to reach £18,000 by 2020. The College has, however, agreed to defer the last rent rise to 2022 to help the school weather the present crisis.

The Trustees and management team have worked closely with King's College and their agents regarding plans to develop land adjoining the nursery, in the desire to ensure that the needs of the nursery are taken into consideration. This building work began in summer 2020 and we have liaised frequently with the Clerk of Works to ensure that the children's health, safety and well-being are not endangered by noise and dust. We expect the work to conclude in summer 2022.

## Going Concern

The Trustees are working together to consider how to avoid the loss predicted for this coming year. We have lengthened the school terms to bring them closer into line with the local schools, we are building our relationship with local schools and looking at other ways to increase and improve our publicity. Trustees will continue to monitor the number of children on the roll, staffing ratios and working hours.

The current Principal, Ms Mary Field, decided to resign and left her position effective December 2021 and has been replaced by Ms Lena Pimm.

## FINANCIAL REVIEW

The nursery achieved a profit of £14,998 in the financial year. This is a tentatively positive indication of the direction of travel following a number of challenging years for the nursery.

The Trustees maintained childcare fees for the year to minimise the impact of childcare on already hard-pressed families during the pandemic.

The impact of the COVID pandemic can be seen in our overall revenue levels for the year. During the national lockdown from January 2021 to March 2021 nurseries were able to continue operating for all children and we were very happy to do this with the necessary safety precautions. A significant number of families decided to defer or withdraw their child from the nursery during the lockdown period which resulted in revenue in the Spring term falling to £64,045. The Trustees and management team worked hard to increase attendance and revenue recovered well in the Summer Term.

The nursery increased expenditure in cleaning and invested in outdoor areas in order to make the nursery comfortable and support outdoor learning in the context of the COVID pandemic.

The nursery received £9,585 from the Job Retention Scheme and benefited from rates relief due to the pandemic.

The Trustees remain keen to ensure that children of low-income families can be accommodated at the nursery and can benefit from the excellent care and education provided. The board welcomes applications from parents and these are considered on a case by case basis by a sub-committee of three Trustees including the Chair and Treasurer. Bursaries are awarded from the Hardship Fund, created several years ago for this purpose. One grant was awarded in this financial year.

The Trustees have a strong commitment to staff skills development in order to provide the highest levels of childcare and child development provision. The nursery invested £4,057 in staff learning and development within the year.

Overall, despite the challenge of the ongoing Covid pandemic the nursery was able to remain open and provide a COVID secure environment. Through the support of the Job Retention Schemes, a strong Summer Term and the movement of aged registration deposits of £7,123 to income, the nursery was able to return to profit.

Total funds at the year end were £203,154 (2020 £188,156).

**Reserves Policy**

Our reserves are made up of both restricted and unrestricted funds. Our restricted funds must be spent in accordance with funders' criteria and within agreed timescales. This is carefully monitored and reported on regularly to funders. We believe it is prudent to hold a level of unrestricted reserves that will support the charity during periods of uncertainty and any exceptional circumstances where additional financial support is needed. Included are designated reserves created specifically for redundancy and other contractual commitments in the event of closing down; a hardship fund (previously known as the bursary fund) to help parents with unexpected financial difficulties and a maintenance fund to enable any large scale repairs or replacement equipment. A general reserve allows for any unexpected drop in income or cash flow problems such as have occurred this year.

Free reserves allow for any unexpected drop in income or cash flow problems such as have occurred over the past couple of years. As at 31 August 2021 the Charity had free reserves (unrestricted funds excluding fixed assets and designations) of £55,882. The Trustees consider that an absolute minimum figure for free reserves, (taking into account the amounts already designated for specific purposes) would be £40,000. Although the actual reserves are higher than this figure, the budgeted result had predicted a loss and therefore the Trustees are keen to retain free reserves over and above their target level given the ongoing uncertainty of the current situation and lower than usual child numbers.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is registered as a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 15 February 2005, amended by a special resolution dated 25 March 2007. Charitable status was obtained on 7 February 2008. The assets and activities of the charity known as The Millington Road Nursery School Trust (charity registration number 300373) were transferred to the new incorporated charity on 31 August 2008.

The Trustees (and their areas of expertise) who served during the year were:-

Mrs Vyvyen Brendon (Chairperson) (resigned 16 July 2021)
Ms Rachel Edwards (Human Resources and from May 2020 Company Secretary)
Mrs Jane Plows (Education)
Ms Clare Sage (Treasurer)
Ms Eleanor Riley
Ms Cecilia Prichard Jones
Dr Julia Proctor (King's College nominee appointed 12 November 2020)
Ms Maria Mosher (appointed 17 December 2020)
Mr Jonathan Pattinson (appointed 28 January 2021)

The board of Trustees endeavour to appoint Trustees who will provide valuable and practical skills for the Charity. All current Trustees are parents or former parents/grandparents of children at the school.

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102)
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

..... .....

**Ms Clare Sage**

Ms Maria Mosher

Date: 27 January 2022

# INDEPENDENT EXAMINER'S REPORT
# FOR THE YEAR ENDED 31 AUGUST 2021

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MILLINGTON ROAD NURSERY SCHOOL TRUST ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2021.

## RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## INDEPENDENT EXAMINER'S STATEMENT

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

## INDEPENDENT EXAMINER'S REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 AUGUST 2021

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: Dated: 21 February 2022

Mrs K Bretherick FCA

For and on behalf of
Peters Elworthy & Moore
Chartered Accountants Cambridge

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2021

| | Note | Restricted funds 2021 £ | Unrestricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|---|---|---|---|---|---|
| **INCOME FROM:** | | | | | |
| Donations and grants | 2 | **1,650** | **4,075** | **5,725** | 5,750 |
| Charitable activities | 5 | **-** | **236,255** | **236,255** | 168,129 |
| Other trading activities | 3 | **-** | **7,118** | **7,118** | 468 |
| Investments | 4 | **-** | **5** | **5** | 322 |
| Other income | 6 | **-** | **9,585** | **9,585** | 29,446 |
| **TOTAL INCOME** | | **1,650** | **257,038** | **258,688** | 204,115 |
| **EXPENDITURE ON:** | | | | | |
| Charitable activities | 7 | **1,650** | **242,040** | **243,690** | 236,699 |
| **TOTAL EXPENDITURE** | | **1,650** | **242,040** | **243,690** | 236,699 |
| **NET INCOME/(EXPENDITURE) AND NET MOVEMENT IN FUNDS** | | **-** | **14,998** | **14,998** | (32,584) |
| **RECONCILIATION OF FUNDS:** | | | | | |
| Total funds brought forward | | **3,254** | **184,902** | **188,156** | 220,740 |
| Net movement in funds | | **-** | **14,998** | **14,998** | (32,584) |
| **TOTAL FUNDS CARRIED FORWARD** | | **3,254** | **199,900** | **203,154** | 188,156 |

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 12 to 25 form part of these financial statements.

**THE MILLINGTON ROAD NURSERY SCHOOL TRUST**

**(A Company Limited by Guarantee)**
**REGISTERED NUMBER: 05364793**

## BALANCE SHEET
## AS AT 31 AUGUST 2021

| | Note | | 2021 £ | | 2020 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible assets | 9 | | **6,401** | | 7,580 |
| | | | **6,401** | | 7,580 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 10 | **39,151** | | 32,177 | |
| Cash at bank and in hand | | **232,970** | | 210,015 | |
| | | **272,121** | | 242,192 | |
| Creditors: amounts falling due within one year | 11 | **(75,368)** | | (61,616) | |
| **NET CURRENT ASSETS** | | | **196,753** | | 180,576 |
| **TOTAL NET ASSETS** | | | **203,154** | | 188,156 |
| **CHARITY FUNDS** | | | | | |
| Restricted funds | 12 | | **3,254** | | 3,254 |
| Unrestricted funds | 12 | | **199,900** | | 184,902 |
| **TOTAL FUNDS** | | | **203,154** | | 188,156 |

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

.....
**Ms Clare Sage**
Treasurer
Date: 27 January 2022

The notes on pages 12 to 25 form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

### 1. ACCOUNTING POLICIES

#### 1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition of the Charities SORP (FRS102) October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Millington Road Nursery School Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

There were no significant estimates or judgements made by management in preparing these financial statements.

#### 1.2 GOING CONCERN

The Trustees have reviewed the financial position of the Charity, including the impact of Covid-19 and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Accordingly, the financial statements continue to be prepared on the going concern basis.

#### 1.3 COMPANY STATUS

The Charity is a company limited by guarantee. The members of the Charity are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

#### 1.4 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

## 1. ACCOUNTING POLICIES (CONTINUED)

### 1.5 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Parent and third party fees are recognised in the period to which they relate, with any fees received in advance being deferred.

Donations are recognised in the period in which they are received.

Grants are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a grant is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

Income received under the Coronavirus Job Retention Scheme is matched to the salary costs that have been incurred in the period. Income and expenditure are shown separately and are not netted off.

### 1.6 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Support costs including governance costs are those costs incurred directly in support of expenditure on the objects of the Charity and include overheads incurred in the running of the Nursery. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

All expenditure is inclusive of irrecoverable VAT.

### 1.7 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

### 1.8 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

## 1. ACCOUNTING POLICIES (CONTINUED)

### 1.8 TANGIBLE FIXED ASSETS AND DEPRECIATION (CONTINUED)

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

| | | | |
|---|---|---|---|
| Fixtures and fittings | - | 20.0% | reducing balance |
| Leasehold property | - | 12.5% | straight line |

### 1.9 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### 1.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### 1.11 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

### 1.12 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

## 2. INCOME FROM DONATIONS AND GRANTS

| | Restricted funds 2021 £ | Unrestricted funds 2021 £ | **Total funds 2021 £** | Total funds 2020 £ |
|---|---|---|---|---|
| Donations | - | 4,075 | **4,075** | 3,850 |
| Grants | 1,650 | - | **1,650** | 1,900 |
| | 1,650 | 4,075 | **5,725** | 5,750 |
| TOTAL 2020 | 1,900 | 3,850 | 5,750 | |

Included within donations is an in-kind donation of £3,000 from King's College, who waived the rent step-up until the end of the lease in 2022 and a waiver of rates by Cambridge City council of £763.

## 3. FUNDRAISING INCOME

**Income from fundraising events**

| | Unrestricted funds 2021 £ | **Total funds 2021 £** | Total funds 2020 £ |
|---|---|---|---|
| Fundraising | 7,118 | **7,118** | 468 |
| TOTAL 2020 | 468 | 468 | |

## 4. INVESTMENT INCOME

| | Unrestricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|---|---|---|---|
| Interest Received | 5 | **5** | 322 |
| TOTAL 2020 | 322 | 322 | |

## 5. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|---|---|---|---|
| Fees Received (from Parents) | 166,517 | **166,517** | 88,296 |
| Funding towards fees | 69,738 | **69,738** | 79,833 |
| **TOTAL 2021** | 236,255 | **236,255** | 168,129 |
| TOTAL 2020 | 168,129 | 168,129 | |

## 6. OTHER INCOMING RESOURCES

| | Unrestricted funds 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|---|---|---|---|
| Coronavirus Job Retention Scheme | 9,585 | **9,585** | 29,446 |
| TOTAL 2020 | 29,446 | 29,446 | |

This income relates to the Government's Coronavirus Job Retention Scheme for furloughed employees. This was spent on staff wages and salaries.

## 7. ANALYSIS OF EXPENDITURE BY ACTIVITIES

| | Activities undertaken directly 2021 £ | Support costs 2021 £ | Total funds 2021 £ | Total funds 2020 £ |
|---|---|---|---|---|
| Charitable Activities | 136,650 | 107,040 | **243,690** | 236,699 |
| TOTAL 2020 | 136,822 | 99,877 | 236,699 | |

### ANALYSIS OF DIRECT COSTS

| | Total funds 2021 £ | Total funds 2020 £ |
|---|---|---|
| Staff costs | **129,458** | 130,337 |
| Supplies and consumables | **389** | 1,351 |
| General suppliers and play equipment | **3,873** | 3,788 |
| Bursaries granted | **954** | 818 |
| Training costs | **1,836** | 210 |
| Child development costs | **140** | 318 |
| | **136,650** | 136,822 |

In 2021 direct costs of £1,650 (2020: £2,034) were met from restricted funds.

## 7. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

### ANALYSIS OF SUPPORT COSTS

| | **Total funds 2021 £** | Total funds 2020 £ |
|---|---|---|
| Staff costs | **49,017** | 48,702 |
| Accountancy fee (governance) | **2,289** | 2,645 |
| Independent examiners fees (governance) | **615** | 595 |
| Legal and professional fees (governance) | **900** | 968 |
| Rent | **17,732** | 15,567 |
| Rates, water and insurance | **4,059** | 3,465 |
| Light and heat | **3,399** | 2,238 |
| Repairs and maintenance | **6,258** | 5,679 |
| Depreciation | **1,179** | 1,061 |
| Cleaning (contractors, materials) | **5,630** | 5,074 |
| Waste collection and landfill | **826** | 789 |
| Payroll fees (governance) | **591** | 512 |
| Telephone, postage, stationery and advertising | **3,815** | 4,465 |
| Computer software and support | **979** | 1,178 |
| Travel and subsistence | **2,226** | 639 |
| Bookkeeping | **7,525** | 6,300 |
| | **107,040** | 99,877 |

In 2021 and 2020, all of the support and governance costs were met from unrestricted funds.

## 8. STAFF COSTS

| | **2021 £** | 2020 £ |
|---|---|---|
| Wages and salaries | **162,403** | 162,330 |
| Social security costs (net of employer allowance) | **5,359** | 6,053 |
| Contribution to defined contribution pension schemes | **10,713** | 10,656 |
| | **178,475** | 179,039 |

## 8. STAFF COSTS (CONTINUED)

The average number of persons employed by the Charity during the year was as follows:

| | **2021 No.** | 2020 No. |
|---|---|---|
| Nursery staff | **9** | 8 |
| Administrative staff | **2** | 2 |
| | **11** | 10 |

The average headcount expressed as full-time equivalents was:

| | **2021 No.** | 2020 No. |
|---|---|---|
| Nursery staff | **4** | 4 |
| Administrative staff | **1** | 1 |
| | **5** | 5 |

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the Trustees and the Principal and Deputy Principal. The Trustees all give their time and expertise without any kind of remuneration or other benefit in kind (2020: £Nil).

During the year, no Trustees received any reimbursement of expenses or had expenses paid directly to a third party on their behalf (2020 - £NIL).

The total employment benefits of key management personnel including pension contributions and employers' national insurance was £72,081 (2020: £72,181).

## 9. TANGIBLE FIXED ASSETS

| | Leasehold property £ | Fixtures and fittings £ | Total £ |
|---|---|---|---|
| **COST OR VALUATION** | | | |
| At 1 September 2020 | **19,342** | **13,693** | **33,035** |
| At 31 August 2021 | **19,342** | **13,693** | **33,035** |
| **DEPRECIATION** | | | |
| At 1 September 2020 | **15,374** | **10,081** | **25,455** |
| Charge for the year | **650** | **529** | **1,179** |
| At 31 August 2021 | **16,024** | **10,610** | **26,634** |
| **NET BOOK VALUE** | | | |
| At 31 August 2021 | **3,318** | **3,083** | **6,401** |
| At 31 August 2020 | 3,968 | 3,612 | 7,580 |

## 10. DEBTORS

| | 2021 £ | 2020 £ |
|---|---|---|
| **DUE WITHIN ONE YEAR** | | |
| Trade debtors | **36,966** | 24,884 |
| PAYE Debtor | **37** | - |
| Prepayments and accrued income | **2,148** | 7,293 |
| | **39,151** | 32,177 |

## 11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2021 £ | 2020 £ |
|---|---|---|
| Trade creditors | **1,727** | 1,639 |
| Other taxation and social security | **-** | 484 |
| Other creditors (including deposits) | **17,402** | 18,202 |
| Accruals and deferred income | **56,239** | 41,291 |
| | **75,368** | 61,616 |

| | 2021 £ | 2020 £ |
|---|---|---|
| Deferred income at 1 September 2020 | **38,471** | 34,601 |
| Resources deferred during the year | **51,777** | 38,471 |
| Amounts released from previous periods | **(38,471)** | (34,601) |
| | **51,777** | 38,471 |

Deferred income in 2020 and 2021 relates to nursery school fees received in advance for the Autumn term.

## 12. STATEMENT OF FUNDS

### STATEMENT OF FUNDS - CURRENT YEAR

| | Balance at 1 September 2020 £ | Income £ | Expenditure £ | Balance at 31 August 2021 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | **2,973** | **-** | **(1,251)** | **1,722** |
| Maintenance fund | **321** | **-** | **-** | **321** |
| Building improvement fund | **77,000** | **-** | **(1,654)** | **75,346** |
| Contractual commitments fund | **50,000** | **-** | **-** | **50,000** |
| Hardship fund | **11,182** | **-** | **(954)** | **10,228** |
| | **141,476** | **-** | **(3,859)** | **137,617** |
| **GENERAL FUNDS** | | | | |
| General Funds - all funds | **43,426** | **257,038** | **(238,181)** | **62,283** |
| **TOTAL UNRESTRICTED FUNDS** | **184,902** | **257,038** | **(242,040)** | **199,900** |
| **RESTRICTED FUNDS** | | | | |
| Training fund | **3,254** | **1,650** | **(1,650)** | **3,254** |
| **TOTAL OF FUNDS** | **188,156** | **258,688** | **(243,690)** | **203,154** |

## 12. STATEMENT OF FUNDS (CONTINUED)

### STATEMENT OF FUNDS - PRIOR YEAR

| | Balance at 1 September 2019 £ | Income £ | Expenditure £ | Balance at 31 August 2020 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | 6,000 | - | (3,027) | 2,973 |
| Maintenance fund | 6,000 | - | (5,679) | 321 |
| Building improvement fund | 77,000 | - | - | 77,000 |
| Contractual commitments fund | 50,000 | - | - | 50,000 |
| Hardship fund | 12,000 | - | (818) | 11,182 |
| | 151,000 | - | (9,524) | 141,476 |
| **GENERAL FUNDS** | | | | |
| General Funds - all funds | 66,486 | 202,081 | (225,141) | 43,426 |
| **TOTAL UNRESTRICTED FUNDS** | 217,486 | 202,081 | (234,665) | 184,902 |
| **RESTRICTED FUNDS** | | | | |
| Training fund | 3,254 | 1,900 | (1,900) | 3,254 |
| Milk Fund | - | 134 | (134) | - |
| | 3,254 | 2,034 | (2,034) | 3,254 |
| **TOTAL OF FUNDS** | 220,740 | 204,115 | (236,699) | 188,156 |

## . STATEMENT OF FUNDS - PRIOR YEAR (CONTINUED)

Purpose of funds:

The designated funds represent sums set aside by the Trustees for the following purposes:

- Children's fund. To purchase goods and services that will directly benefit the Nursery children
- Maintenance of the Nursery School premises
- To provide for future building improvements
- To cover for notice on contractual commitments including lease, employment and supplies
- To provide one-off support to parents in financial difficulty

The Training fund is a restricted fund to be spent on staff training costs.

Where expenditure from a designated or restricted fund exceeds the sum of the balance brought forward and the income recognised, transfers are made from the General Fund (unrestricted) to cover the excess.

## 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

| | Restricted funds 2021 £ | Unrestricted funds 2021 £ | Total funds 2021 £ |
|---|---|---|---|
| Tangible fixed assets | - | 6,401 | **6,401** |
| Current assets | 3,254 | 268,867 | **272,121** |
| Creditors due within one year | - | (75,368) | **(75,368)** |
| **TOTAL** | 3,254 | 199,900 | **203,154** |

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

| | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ |
|---|---|---|---|
| Tangible fixed assets | - | 7,580 | 7,580 |
| Current assets | 3,254 | 238,938 | 242,192 |
| Creditors due within one year | - | (61,616) | (61,616) |
| **TOTAL** | 3,254 | 184,902 | 188,156 |

## 14. PENSION COMMITMENTS

The Charity operates a defined contribution pension scheme for certain employees. The Pension cost charged to the Statement of Financial Activities during the year was £10,713 (2020: £10,656). At the balance sheet date there were outstanding contributions totalling £3,172 (2020: £2,484)

## 15. OPERATING LEASE COMMITMENTS

At 31 August 2021 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

| | **2021** | 2020 |
|---|---|---|
| | **£** | £ |
| Not later than 1 year | **18,000** | 18,000 |
| Later than 1 year and not later than 5 years | **72,000** | 72,000 |
| Later than 5 years | **33,830** | 51,830 |
| | **123,830** | 141,830 |

## 16. RELATED PARTY TRANSACTIONS

There were no related party transactions during the current or prior year.

**MILLINGTON ROAD NURSERY SCHOOL TRUST**

England & Wales - Charity number 1122682

# Accounts

Registered number: 05364793
Charity number: 1122682

# THE MILLINGTON ROAD NURSERY SCHOOL TRUST

(A Company Limited by Guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2020

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

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THE MILLINGTON ROAD NURSERY SCHOOL TRUST

(A Company Limited by Guarantee)

## REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 AUGUST 2020

| | |
|---|---|
| **Trustees** | Mrs Vyvyen Brendon, Chair<br>Ms Clare Sage, Treasurer<br>Ms Rachel Edwards<br>Ms Jane Plows<br>Ms Cecilia Prichard Jones<br>Dr Julia Proctor (appointed 12 November 2020)<br>Ms Eleanor Riley |
| **Company registered number** | 05364793 |
| **Charity registered number** | 1122682 |
| **Registered office** | 4A Millington Road<br>CAMBRIDGE<br>CB3 9HB |
| **Independent Examiner** | Mrs J Coplowe FCA<br>Peters Elworthy & Moore<br>Salisbury House<br>Station Road<br>Cambridge<br>CB1 2LA |
| **Bankers** | HSBC<br>PO Box 85<br>City Office<br>Cambridge<br>CB2 3HZ |

# TRUSTEES' REPORT
# FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of The Millington Road Nursery School Trust (the Charity) for the year ended 31 August 2020. The Trustees confirm that the Annual Report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition of the Charities SORP (FRS102) October 2019 effective 1 Janaury 2019).

Since the company qualifies as small under section 383, the strategic report required of large and medium companies under the Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

## OBJECTIVES AND ACTIVITIES

The Charity was formed to carry on the Millington Road Nursery School and to promote the advancement of education.

The average number of children attending the Nursery in 2020 was 41 (2019: 64).

The Trustees are aware of the Charity Commission guidance on public benefit and their operation of the Nursery School reflects this in the following ways:

a) The Nursery is a partner in the government's Early Years Foundation Stage Programme and parents of children in their pre-school year can obtain a grant to cover all of the cost of up to fifteen hours a week. This also includes funded two-year olds from referred families and the school works closely with the Council and with parents to help these children. The trustees have tightened up the arrangements for the 15 free hours, which must now be taken on two full days from 8.30am to 4pm.

b) The Nursery supports the education and training of future childcare providers by the provision of work experience placements for students, school leavers and on occasion Duke of Edinburgh Award participants. It takes part in the government apprentice scheme administered by Cambridgeshire County Council and is still employing the apprentice they trained.

c) Being mindful of its charitable status, the Nursery maintains its fees at as low a level as possible to cover its running costs. It does, however, have to compensate for the fact that the reimbursement it receives from the County Council for funded children does not by any means cover the costs of their nursery education. With this in mind the trustees decided not to embark on the Government's new scheme of providing 30 hours of free care. This year, however, the Principal has used her discretion to admit a few children on 30 free hours in consultation with the trustees. A hardship fund exists to help any parents who have unexpected financial difficulties and this can be used to provide extra free days for children who derive particular benefit from nursery education.

d) The Trustees provide their professional skills and services as unpaid volunteers in order to retain fees at a minimum. They all visit the nursery on a regular basis and are available for consultation.

e) The Nursery has always received children from many different nationalities whose parents are currently working or studying in Cambridge. It makes every effort to communicate with these children in their own language and to acknowledge various festivals from around the world as part of the curriculum.

f) The Nursery has achieved an Eco School Silver Certificate for following environmentally friendly policies in the school and promoting their wider use in the community. It was also awarded the higher Green Flag status, the first nursery school in the area to achieve this. An Eco Committee of staff, trustees and parents continues to ensure that green policies are continued.

g) The Nursery involves itself in the neighbouring community by attending meetings of the Residents' Association, inviting residents to attend special events and maintaining links with local establishments such as church, shops, schools, playgroups, the toddler group, children's centre and nature reserve. Some neighbours come in regularly to read to the children and to conduct other educational activities. These outside links have necessarily been restricted during the Covid crisis.

h) The Nursery has formed a link with Nakawa Pre-School in Livingstone, Zambia through the Chair of Trustees, whose son, Oliver Brendon, runs a charity (ATD Foundation) providing water and sanitation for Zambian schools. Oliver's team has taken out toys, books and clothes donated by parents and the nursery and we remain in communication with the pre-school.

## ACHIEVEMENTS AND PERFORMANCE

### Review of activities

The Nursery has had a difficult year because of the lockdown and continuing restrictions caused by the Covid-19 pandemic. This is reflected in the reduced numbers of children attending. At the beginning of the summer term six children of key workers were admitted and after half term, when restrictions were eased, more pupils were allowed to return under strict health and safety rules. The trustees were confident that the same high standard of care and education was offered to children during the whole of this term. We initially used the furlough system for six members of staff, while the Principal, Deputy, Administrator and one early-years educator were kept on the normal pay-roll. The Principal was shielding and working from home, where she maintained regular contact with all the staff and parents, as well as developing means of communication with children in their homes. After half-term one more member of staff came back to work.

Its policy of free choice between indoor and outdoor play makes full use of the secluded natural garden and covered area which is used for a wide range of activities. Since the Covid outbreak the children have spent nearly all of their time in the garden, only going inside when the noise from the building work on the King's College site next door to the nursery became too loud. The Chair of Trustees (who lives next door to the nursery) also allowed the staff and children to use her garden on occasion during the summer term.

Staff and children continued to make full use of the Anniversary Garden with its imaginative planting, a raised walkway and treehouse and many other new features – all making use of natural materials and giving a woodland feel. Forest School activities are being developed by a member of staff who has completed the Forest School training. The Chair of Trustees has provided space in her garden for Forest School activities. Several trustees and parents gave their time during the year to help maintain the garden which is much loved by the children and one has offered to plant trees along our border to compensate for the felling of all the trees on the neighbouring King's development site.

A neighbour and former parent conducts a weekly story-telling session at the nursery. He and the chair of trustees with her husband also perform puppet plays to the children on a regular basis. Current parents also come in on a voluntary basis to talk about their work or hobbies. They also help with fund raising at events such as the Carol Concert and the Teddy Bears' Picnic. Since March 2020, however, these activities have had to be suspended.

The Summer Club is usually run for a two-week period after the close of the summer term, subject to demand. We ensure that it is financially viable and generates a small surplus towards general running costs. This was not offered in 2020 because of problems associated with the pandemic.

A high proportion of the staff are engaged in further professional training. The Principal and the Deputy Principal have BA honours degrees and Early Years Professional Status. The trustees have agreed to finance the Deputy Principal on a part-time MA course with the University of East London from 2020 to 2022.

## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 AUGUST 2020

### Organisation

Throughout the period of the Financial Statements the day to day affairs of the nursery school were run by Mrs Mary Field who has been the School Principal from 1 September 2004.

The Management team consisted of the Principal and Deputy Principal.

### Inspections

The Nursery School received an inspection by Ofsted in December 2014. The outcome was extremely favourable and the report awarded "Outstanding" status in all areas of the school's work. The school was re-inspected in February 2020. All the educational aspects of the school (quality of education, behaviour and attitudes, personal development) were again put in the 'Outstanding' category and the Principal's management was described as exceptional. However, the process of notifying Ofsted of new trustees (which is the responsibility of the Chair of Trustees) was found to be faulty and the overall grading was therefore reduced to 'Requires Improvement'. The Chair of Trustees quickly remedied the notification procedures but Ofsted refuses to make any change to the nursery's status until there has been another full inspection (promised before February 2021). The Local Authority has interviewed the Principal and Chair of Trustees and is satisfied that the school is following the correct procedures.

### Premises

The Charity occupies premises known as Millington Road Nursery School owned by the Provost and Scholars of King's College, Cambridge. Until 28 September 2002, the premises were occupied at a peppercorn rent. A new 10-year lease was negotiated, which involved the raising of the rent in stages to reach £18,000 by 2020. WE are very grateful to the College for agreeing to defer the last rent rise to 2022, thus making an in-kind donation to help the school weather the present crisis.

The Trustees and management team have worked closely with King's College and their agents regarding plans to develop land adjoining the nursery, ensuring that the needs of the nursery are taken into consideration. This building work began in the summer and we have liaised frequently with the Clerk of Works to ensure that the children's health, safety and well-being are not endangered by noise and dust. The College has promised to erect a protective fence along the boundary (but this has not yet been done) and to reserve the noisiest work for the school holidays.

### Going Concern

The trustees are urgently considering how to avoid the loss predicted for this coming year. They are looking at attracting more pupils to the school eg longer terms and/or days, more publicity, contacts with primary schools and colleges and changes in the website. The school has already developed a virtual tour to replace the visits normally made by prospective parents and this has proved very effective so that several families have joined the nursery since the beginning of the current term. Trustees will also look carefully at staffing numbers and working hours. Three more staff have come out of furlough since the beginning of the autumn term but not all are working their normal hours.

## FINANCIAL REVIEW

As stated above this has been a problematic year for the nursery. The Trustees maintained a level of fees for the year which they hoped would cover the estimated expenditure but did not foresee the closure and subsequent restricted numbers imposed by the pandemic. Because the Trustees decided that it would be morally wrong (and possibly illegal) to charge parents for services we could not provide for such young children in the circumstances of lockdown no fees were charged to parents whose children did not attend in the summer term. The Trustees and management team closely monitored the budget throughout the year and put on hold the building work planned for the summer holidays. They also made use of the government's furlough scheme, as explained above. The trustees remain keen to ensure that children of low-income families can be accommodated at the nursery and can benefit fully from the excellent care and education provided. The board welcomes applications from parents and these are considered on a case by case basis by a sub-committee of three trustees including the Chair and Treasurer. Bursaries are awarded from the Hardship Fund, created several years ago for this purpose. One grant was awarded in this financial year. Normal operations resulted in a deficit of £32,584 (2019 deficit of £17,941) with income for the year of £204,115 (2019 £242,282). The loss was due to slightly lower numbers in the earlier part of the year, to the high proportion of funded children, whose costs are not fully covered by the County Council, and to the closure and reduced numbers during the summer term. Total funds at the year end were £188,156 (2019 £220,740).

### Reserves Policy

Our reserves are made up of both restricted and unrestricted funds. Our restricted funds must be spent in accordance with funders' criteria and within agreed timescales. This is carefully monitored and reported on regularly to funders.

We believe it is prudent to hold a level of unrestricted reserves that will support the charity during periods of uncertainty and any exceptional circumstances where additional financial support is needed. This year has proved the wisdom of this policy as we have had to dip into our reserves to cope with closure and reduced numbers.

Any surplus achieved in the year will be added to these reserves. Included are designated reserves created specifically for redundancy and other contractual commitments in the event of closing down; a hardship fund (previously known as the bursary fund) to help parents with unexpected financial difficulties and a maintenance fund to enable any large scale repairs or replacement equipment.

Free reserves allow for any unexpected drop in income or cash flow problems such as have occurred this year. As at 31 August 2020 the Charity had free reserves (unrestricted funds excluding fixed assets and designations) of £35,846. The Trustees consider that an ideal figure for free reserves, (taking into account the amounts already designated for specific purposes) would be £40,000 and will be seeking to increase their reserves to this level through fundraising in the current and future years.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is registered as a company limited by guarantee and is governed by its Memorandum and Articles of Association dated 15 February 2005, amended by a special resolution dated 25 March 2007. Charitable status was obtained on 7 February 2008. The assets and activities of the charity known as The Millington Road Nursery School Trust (charity registration number 300373) were transferred to the new incorporated charity on 31 August 2008.

## TRUSTEES' REPORT (CONTINUED)
## FOR THE YEAR ENDED 31 AUGUST 2020

The Trustees (and their areas of expertise) who served during the year were:-

Mrs Vyvyen Brendon (Chairperson)
Ms Sarah Wells (Treasurer) (resigned 5 May 2020)
Mr James Spriggs (Property Development) (resigned 16 June 2020)
Ms Rachel Edwards (Human Resources and from April 2020 Company Secretary) (resigned 13 February 2020, re-appointed 2 March 2020)
Mrs Jane Plows (Education) (resigned 13 February, re-appointed 2 March 2020)
Dr Ronojoy Adhikari (King's College nominee appointed 2 March 2020, resigned 17 April 2020)
Ms Clare Sage (Treasurer from May 2020) (appointed 23 March 2020)
Ms Eleanor Riley (from May 2020)
Ms Cecilia Prichard Jones (appointed 9 July 2020)
Dr Mathieu Candea (resigned 30 September 2019)

The board of Trustees endeavour to appoint Trustees who will provide valuable and practical skills for the Charity. All current Trustees are parents or former parents/grandparents of children at the school.

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102)
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:

Clare Sage
Treasurer

Vyvyen Brendon
Chair

Date:
11/02/21

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2020

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MILLINGTON ROAD NURSERY SCHOOL TRUST ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 August 2020.

### RESPONSIBILITIES AND BASIS OF REPORT

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: Judith Coplowe Dated: 13 April 2021

Mrs J Coplowe FCA

For and on behalf of
Peters Elworthy & Moore
Chartered Accountants Cambridge

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 AUGUST 2020

| | Note | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ | Total funds 2019 £ |
|---|---|---|---|---|---|
| **INCOME FROM:** | | | | | |
| Donations and grants | 2 | 1,900 | 3,850 | 5,750 | 2,470 |
| Charitable activities | 5 | - | 168,129 | 168,129 | 238,820 |
| Other trading activities | 3 | 134 | 334 | 468 | 782 |
| Investments | 4 | - | 322 | 322 | 210 |
| Other income | 6 | - | 29,446 | 29,446 | - |
| **TOTAL INCOME** | | 2,034 | 202,081 | 204,115 | 242,282 |
| **EXPENDITURE ON:** | | | | | |
| Charitable activities | 7 | 2,034 | 234,665 | 236,699 | 260,223 |
| **TOTAL EXPENDITURE** | | 2,034 | 234,665 | 236,699 | 260,223 |
| **NET (EXPENDITURE) AND NET MOVEMENT IN FUNDS** | | - | (32,584) | (32,584) | (17,941) |
| **RECONCILIATION OF FUNDS:** | | | | | |
| Total funds brought forward | | 3,254 | 217,486 | 220,740 | 238,681 |
| Net movement in funds | | - | (32,584) | (32,584) | (17,941) |
| **TOTAL FUNDS CARRIED FORWARD** | | 3,254 | 184,902 | 188,156 | 220,740 |

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 10 to 23 form part of these financial statements.

THE MILLINGTON ROAD NURSERY SCHOOL TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 05364793

## BALANCE SHEET
## AS AT 31 AUGUST 2020

| | Note | | 2020 £ | | 2019 £ |
|---|---|---|---|---|---|
| **FIXED ASSETS** | | | | | |
| Tangible assets | 9 | | **7,580** | | 4,215 |
| | | | **7,580** | | 4,215 |
| **CURRENT ASSETS** | | | | | |
| Debtors | 10 | **32,177** | | 22,350 | |
| Cash at bank and in hand | | **210,015** | | 256,832 | |
| | | **242,192** | | 279,182 | |
| Creditors: amounts falling due within one year | 11 | **(61,616)** | | (62,657) | |
| **NET CURRENT ASSETS** | | | **180,576** | | 216,525 |
| **TOTAL NET ASSETS** | | | **188,156** | | 220,740 |
| **CHARITY FUNDS** | | | | | |
| Restricted funds | 12 | | **3,254** | | 3,254 |
| Unrestricted funds | 12 | | **184,902** | | 217,486 |
| **TOTAL FUNDS** | | | **188,156** | | 220,740 |

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Vyvyen Brendon
**Mrs Vyvyen Brendon**
Chair
Date: 11/02/2021

CSage
**Ms Clare Sage**
Treasurer

The notes on pages 10 to 23 form part of these financial statements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 1. ACCOUNTING POLICIES

#### 1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (second edition of the Charities SORP (FRS102) October 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Millington Road Nursery School Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

There were no significant estimates or judgements made by management in preparing these financial statements.

#### 1.2 GOING CONCERN

The Trustees have reviewed the financial position of the Charity, including the impact of Covid-19 and have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Accordingly, the financial statements continue to be prepared on the going concern basis.

#### 1.3 COMPANY STATUS

The Charity is a company limited by guarantee. The members of the Charity are the Trustees named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

#### 1.4 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

## 1. ACCOUNTING POLICIES (CONTINUED)

### 1.5 INCOME

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Parent and third party fees are recognised in the period to which they relate, with any fees received in advance being deferred.

Donations are recognised in the period in which they are received.

Grants are recognised when the Charity has been notified in writing of both the amount and settlement date. In the event that a grant is subject to conditions that require a level of performance before the Charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the Charity and it is probable that those conditions will be fulfilled in the reporting period.

Income received under the Coronavirus Job Retention Scheme is matched to the salary costs that have been incurred in the period. Income and expenditure are shown separately and are not netted off.

### 1.6 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity.

Support costs including governance costs are those costs incurred directly in support of expenditure on the objects of the Charity and include overheads incurred in the running of the Nursery. Governance costs are those incurred in connection with administration of the Charity and compliance with constitutional and statutory requirements.

All expenditure is inclusive of irrecoverable VAT.

### 1.7 PENSIONS

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

### 1.8 TANGIBLE FIXED ASSETS AND DEPRECIATION

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

## 1. ACCOUNTING POLICIES (CONTINUED)

### 1.8 TANGIBLE FIXED ASSETS AND DEPRECIATION (CONTINUED)

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

| | | |
|---|---|---|
| Fixtures and fittings | - | 20.0% reducing balance |
| Leasehold property | - | 12.5% straight line |

### 1.9 DEBTORS

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### 1.10 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### 1.11 LIABILITIES AND PROVISIONS

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

### 1.12 FINANCIAL INSTRUMENTS

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

## 2. INCOME FROM DONATIONS AND GRANTS

| | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ | Total funds 2019 £ |
|---|---|---|---|---|
| Donations | - | 3,850 | **3,850** | 570 |
| Grants | 1,900 | - | **1,900** | 1,900 |
| | 1,900 | 3,850 | **5,750** | 2,470 |
| TOTAL 2019 | 1,900 | 570 | 2,470 | |

Included within donations is an in-kind donation of £3,750 from King's College, who waived the rent for one quarter of 2020.

## 3. FUNDRAISING INCOME

**Income from fundraising events**

| | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ | Total funds 2019 £ |
|---|---|---|---|---|
| Fundraising | 134 | 334 | **468** | 782 |
| TOTAL 2019 | 73 | 709 | 782 | |

## 4. INVESTMENT INCOME

| | Unrestricted funds 2020 £ | Total funds 2020 £ | Total funds 2019 £ |
|---|---|---|---|
| Interest Received | 322 | 322 | 210 |
| TOTAL 2019 | 210 | 210 | |

## 5. INCOME FROM CHARITABLE ACTIVITIES

| | Unrestricted funds 2020 £ | Total funds 2020 £ | Total funds 2019 £ |
|---|---|---|---|
| Fees Received (from Parents) | 88,296 | 88,296 | 146,951 |
| Funding towards fees | 79,833 | 79,833 | 91,869 |
| **TOTAL 2020** | 168,129 | 168,129 | 238,820 |
| TOTAL 2019 | 238,820 | 238,820 | |

## 6. OTHER INCOME

| | 2020 £ | 2019 £ |
|---|---|---|
| Coronavirus Job Retention scheme | 29,446 | - |
| | 29,446 | - |

This income relates to the Job Retention Scheme for furloughed employees. This was spent on staff wages and salaries.

## 7. ANALYSIS OF EXPENDITURE BY ACTIVITIES

| | Activities undertaken directly 2020 £ | Support costs 2020 £ | Total funds 2020 £ | Total funds 2019 £ |
|---|---|---|---|---|
| Charitable Activities | 136,822 | 99,877 | **236,699** | 260,223 |
| TOTAL 2019 | 163,146 | 97,077 | 260,223 | |

**Analysis of direct costs**

| | Total funds 2020 £ | Total funds 2019 £ |
|---|---|---|
| Staff costs | **130,337** | 149,483 |
| Supplies and consumables | **1,351** | 1,063 |
| General suppliers and play equipment | **3,788** | 2,945 |
| Bursaries granted | **818** | - |
| Marketing and website | **-** | 6,300 |
| Training costs | **210** | 2,435 |
| Child development costs | **318** | 920 |
| | **136,822** | 163,146 |

In 2019, direct costs of £3,492 were met from restricted funds.

Included above is £2,034 of expenditure, which has been met from restricted funds.

## 7. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

**Analysis of support costs**

| | Total funds 2020 £ | Total funds 2019 £ |
|---|---|---|
| Staff costs | **48,702** | 48,003 |
| Accountancy fee (governance) | **2,645** | 2,219 |
| Independent examiners fees (governance) | **595** | 575 |
| Legal and professional fees (governance) | **968** | 2,838 |
| Rent | **15,567** | 10,311 |
| Rates, water and insurance | **3,465** | 3,924 |
| Light and heat | **2,238** | 2,179 |
| Repairs and maintenance | **5,679** | 4,408 |
| Depreciation | **1,061** | 962 |
| Cleaning (contractors, materials) | **5,074** | 5,726 |
| Waste collection and landfill | **789** | 1,462 |
| Payroll fees (governance) | **512** | 637 |
| Telephone, postage, stationery and advertising | **4,465** | 3,527 |
| Computer software and support | **1,178** | 1,159 |
| Travel and subsistence | **639** | 1,275 |
| Recruitment and temporary staff | **-** | 680 |
| Bookkeeping | **6,300** | 7,192 |
| | **99,877** | 97,077 |

In 2019, all of the support and governance costs were met from unrestricted funds.

## 8. STAFF COSTS

| | 2020 £ | 2019 £ |
|---|---|---|
| Wages and salaries | **162,330** | 180,321 |
| Social security costs | **6,053** | 8,192 |
| Contribution to defined contribution pension schemes | **10,656** | 8,973 |
| | **179,039** | 197,486 |

## 8. STAFF COSTS (CONTINUED)

The average number of persons employed (including those on furlough) by the Charity during the year was as follows:

| | 2020 No. | 2019 No. |
|---|---|---|
| Nursery staff | 8 | 9 |
| Administrative staff | 2 | 2 |
| | 10 | 11 |

The average headcount expressed as full-time equivalents was:

| | 2020 No. | 2019 No. |
|---|---|---|
| Nursery staff | 4 | 4 |
| Administrative staff | 1 | 1 |
| | 5 | 5 |

No employee received remuneration amounting to more than £60,000 in either year.

The key management personnel of the charity comprise the Trustees and the Principal and Deputy Principal. The Trustees all give their time and expertise without any kind of remuneration or other benefit in kind (2019: £Nil).

During the year, no Trustees received any reimbursement of expenses or had expenses paid directly to a third party on their behalf (2019 - £NIL).

The total employment benefits of key management personnel including pension contributions and employers' national insurance was £72,181 (2019: £68,321).

## 9. TANGIBLE FIXED ASSETS

| | Leasehold property £ | Fixtures and fittings £ | Total £ |
|---|---|---|---|
| **COST OR VALUATION** | | | |
| At 1 September 2019 | **15,109** | **13,500** | **28,609** |
| Additions | **4,233** | **193** | **4,426** |
| At 31 August 2020 | **19,342** | **13,693** | **33,035** |
| **DEPRECIATION** | | | |
| At 1 September 2019 | **15,109** | **9,285** | **24,394** |
| Charge for the year | **265** | **796** | **1,061** |
| At 31 August 2020 | **15,374** | **10,081** | **25,455** |
| **NET BOOK VALUE** | | | |
| At 31 August 2020 | **3,968** | **3,612** | **7,580** |
| At 31 August 2019 | - | 4,215 | 4,215 |

## 10. DEBTORS

| | 2020 £ | 2019 £ |
|---|---|---|
| **DUE WITHIN ONE YEAR** | | |
| Trade debtors | **24,884** | 19,167 |
| Other loans | **-** | 200 |
| Prepayments and accrued income | **7,293** | 2,983 |
| | **32,177** | 22,350 |

## 11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2020 £ | 2019 £ |
|---|---|---|
| Trade creditors | **1,639** | 2,021 |
| Other taxation and social security | **484** | 2,584 |
| Other creditors | **18,202** | 14,203 |
| Accruals and deferred income | **41,291** | 43,849 |
| | **61,616** | 62,657 |

| | 2020 £ | 2019 £ |
|---|---|---|
| Deferred income at 1 September 2019 | **34,601** | 22,157 |
| Resources deferred during the year | **38,471** | 34,601 |
| Amounts released from previous periods | **(34,601)** | (22,157) |
| | **38,471** | 34,601 |

Deferred income in 2019 and 2020 relates to nursery school fees received in advance.

## 12. STATEMENT OF FUNDS

### STATEMENT OF FUNDS - CURRENT YEAR

| | Balance at 1 September 2019 £ | Income £ | Expenditure £ | Balance at 31 August 2020 £ |
|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | |
| **DESIGNATED FUNDS** | | | | |
| Children's fund | 6,000 | - | (3,027) | 2,973 |
| Maintenance fund | 6,000 | - | (5,679) | 321 |
| Building improvement fund | 77,000 | - | - | 77,000 |
| Contractual commitments fund | 50,000 | - | - | 50,000 |
| Hardship fund | 12,000 | - | (818) | 11,182 |
| | 151,000 | - | (9,524) | 141,476 |
| **GENERAL FUNDS** | | | | |
| General Funds - all funds | 66,486 | 202,081 | (225,141) | 43,426 |
| **TOTAL UNRESTRICTED FUNDS** | 217,486 | 202,081 | (234,665) | 184,902 |
| **RESTRICTED FUNDS** | | | | |
| Training fund | 3,254 | 1,900 | (1,900) | 3,254 |
| Milk Fund | - | 134 | (134) | - |
| | 3,254 | 2,034 | (2,034) | 3,254 |
| **TOTAL OF FUNDS** | 220,740 | 204,115 | (236,699) | 188,156 |

## 12. STATEMENT OF FUNDS (CONTINUED)

### STATEMENT OF FUNDS - PRIOR YEAR

| | Balance at 1 September 2018 £ | Income £ | Expenditure £ | Transfers in/out £ | Balance at 31 August 2019 £ |
|---|---|---|---|---|---|
| **UNRESTRICTED FUNDS** | | | | | |
| **DESIGNATED FUNDS** | | | | | |
| Children's fund | 6,000 | - | (2,822) | 2,822 | 6,000 |
| Maintenance fund | 10,000 | - | (4,408) | 408 | 6,000 |
| Building improvement fund | 60,000 | - | (1,338) | 18,338 | 77,000 |
| Contractual commitments fund | 50,000 | - | - | - | 50,000 |
| Hardship fund | 12,000 | - | - | - | 12,000 |
| | 138,000 | - | (8,568) | 21,568 | 151,000 |
| **GENERAL FUNDS** | | | | | |
| General Funds - all funds | 95,908 | 240,309 | (248,163) | (21,568) | 66,486 |
| **TOTAL UNRESTRICTED FUNDS** | 233,908 | 240,309 | (256,731) | - | 217,486 |
| **RESTRICTED FUNDS** | | | | | |
| Training fund | 4,773 | 1,900 | (3,419) | - | 3,254 |
| Milk Fund | - | 73 | (73) | - | - |
| | 4,773 | 1,973 | (3,492) | - | 3,254 |
| **TOTAL OF FUNDS** | 238,681 | 242,282 | (260,223) | - | 220,740 |

## . STATEMENT OF FUNDS - PRIOR YEAR (CONTINUED)

Purpose of funds:

The designated funds represent sums set aside by the Trustees for the following purposes:

- Children's fund. To purchase goods and services that will directly benefit the Nursery children
- Maintenance of the Nursery School premises
- To provide for future building improvements
- To cover for notice on contractual commitments including lease, employment and supplies
- To provide one-off support to parents in financial difficulty

The Training fund is a restricted fund to be spent on staff training costs and the Milk fund represents money to be spent on providing milk at the Nursery.

Where expenditure from a designated or restricted fund exceeds the sum of the balance brought forward and the income recognised, transfers are made from the General Fund (unrestricted) to cover the excess

## 13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT PERIOD

| | Restricted funds 2020 £ | Unrestricted funds 2020 £ | Total funds 2020 £ |
|---|---|---|---|
| Tangible fixed assets | - | 7,580 | **7,580** |
| Current assets | 3,254 | 238,938 | **242,192** |
| Creditors due within one year | - | (61,616) | **(61,616)** |
| **TOTAL** | 3,254 | 184,902 | **188,156** |

### ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR PERIOD

| | Restricted funds 2019 £ | Unrestricted funds 2019 £ | Total funds 2019 £ |
|---|---|---|---|
| Tangible fixed assets | - | 4,215 | 4,215 |
| Current assets | 3,254 | 275,928 | 279,182 |
| Creditors due within one year | - | (62,657) | (62,657) |
| **TOTAL** | 3,254 | 217,486 | 220,740 |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

### 14. PENSION COMMITMENTS

The Charity operates a defined contribution pension scheme for certain employees. The Pension cost charged to the Statement of Financial Activities during the year was £10,656 (2019: £8,973). At the balance sheet date there were outstanding contributions totalling £2,484 (2019: £2,085)

### 15. OPERATING LEASE COMMITMENTS

At 31 August 2020 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

| | 2020 £ | 2019 £ |
|---|---|---|
| Not later than 1 year | **18,000** | 15,000 |
| Later than 1 year and not later than 5 years | **72,000** | 69,362 |
| Later than 5 years | **51,830** | 69,830 |
| | **141,830** | 154,192 |

### 16. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year ended 31 August 2020.