

THE FRIENDS OF LIVERPOOL CATHEDRAL

**ANNUAL REPORT AND FINANCIAL
STATEMENTS
FOR THE YEAR ENDED
30TH SEPTEMBER 2021**

Charity Registration No. 1122672

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THE FRIENDS OF LIVERPOOL CATHEDRAL

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2021

The trustees are pleased to present their annual report for the year ended 30th September 2021.

The financial statements have been prepared in accordance with the charity's constitution, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019).

OBJECTIVES AND ACTIVITIES

The Objectives are:

- To assist the Chapter to fulfil its duty of worship and contribute to the repair, maintenance, improvement of and additions to the fabric, furnishings and vestments.
- To promote and support any charitable activities calculated to preserve and beautify the cathedral, its history and its music.

Public Benefit

In considering the objectives and activities, the Trustees have considered the Charity Commission's guidance on Public Benefit to ensure that the organisation is meeting its Public Benefit requirements.

Membership

Membership of the charity is open to all those who are interested in furthering the aims of the charity. The charity is managed by a committee, which reports to the members at the Annual General Meeting each year. The committee is responsible for maintaining accounting records and preparing financial statements for each financial period. They are also responsible for presenting the accounts to the Annual General Meeting together with an Independent Examiners' Report on the accounts.

ACHIEVEMENTS AND PERFORMANCE

Due to the Covid pandemic and the regulations in force we have been unable to organise only some of the social or fund raising events. Our income has therefore only been mainly from subscriptions, donations and legacies.

Because of the closures followed by the partial closure of the Cathedral there have not been as many requests for financial assistance. We have managed to continue paying for the flowers; the maintenance of the west end garden as well as sponsoring the organ scholarship for another year.

FINANCIAL REVIEW

Total income for the year was £237,943 (2020: £44,787) of which £5,000 (2020: £5,000), related to funding for projects upon which restrictions are placed.

Total expenditure for the year was £22,496 (2020: £40,189), leaving a surplus for the year of £215,447 (2020: surplus £4,598).

At 30th September 2021 the charity's reserves stood at £609,888 (2020: £394,441) of which £248,961 (2020: £253,961) represented restricted funds.

THE FRIENDS OF LIVERPOOL CATHEDRAL

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2021

Risk Management

The main risks to which the charity is exposed as identified by the Trustees have been considered and systems have been established to mitigate those risks.

In accordance with the Constitution the Committee hold within their finances a sum of twenty thousand pounds to cover any debts or liabilities should the Charity be dissolved. No members of the committee receive any payment for their services and outgoing costs are kept to a minimum.

Income was down and had to rely solely on subscriptions, donations and legacies. However, we have been able to continue supporting the Cathedral during these difficult times. We have not received any financial support from any other sources.

Reserves Policy

It is the policy of the charity to maintain unrestricted funds, which are free reserves that allows the charity to continue its activities for three years should no further funding be received.

As at the end of the financial year the unrestricted funds totalled £360,927. The charitable company requires £37,488 for three years' running costs.

PLANS FOR THE FUTURE

With the resumption of services and the return of visitors it is expected that there will be more requests for the aid in the next financial year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Friends of Liverpool Cathedral is a registered charity, number 1122672, registered on 7th February 2008. It is governed by its constitution dated 13th July 2003, subsequently amended on 13th January 2008.

The Charity is managed by a committee consisting of eleven members; five appointed by the Chapter of Liverpool Cathedral (Chapter), four elected by the Friends at the Annual General Meeting, a Chair personally appointed by the Chapter and a Chapter representative.

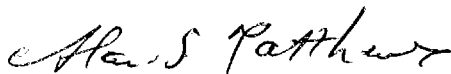
REFERENCE AND ADMINISTRATIVE DETAILS

Name	The Friends of Liverpool Cathedral		
Charity Number	1122672		
Address & Office	Liverpool Cathedral St James Mount Liverpool L1 7AZ		
Trustees	During the year members of the Committee were as follows: Mr David Hudson Alan S Matthews (Chair) Alice M Palmer Valerie Rooke Mr Gratten Williams		
		(Resigned as treasurer 18 th July 2021)	

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Treasurer	Clive Harris	(Appointed 18 th July 2021)
Other Committee Members	Elsie Ander Alethea Fielding Phillip Holmes Edward Hughes Canon Robert G Lewis Roy Redman Helen Roberts Dianne Rothwell Victoria Williams	(Appointed 18 th July 2021) (Chapter representative)
Independent Examiner	Paula Sanchez ACCA c/o LCVS 151 Dale Street, Liverpool, L2 2AH	
Bankers	Barclays Bank PLC Lord Street Liverpool L2 1TD	

Signed on behalf of the Trustees



.....
Alan Matthews,
Trustee - Chair

Date: 23rd March 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE FRIENDS OF LIVERPOOL CATHEDRAL

I report on the accounts of the charity for the year ended 30th September 2021 which are set out on pages 5 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

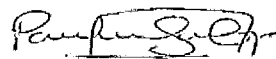
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act.
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mrs Paula Sanchez**



Relevant professional qualification or body: **ACCA**

Address: **c/o LCVS 151 Dale Street, L2 2AH**

Dated: **24th March 2022**

THE FRIENDS OF LIVERPOOL CATHEDRAL
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 30TH SEPTEMBER 2021

	Notes	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Income and endowments from:					
Donations and legacies	2a	231,862	5,000	236,862	41,764
Other trading Activities	2b	690	-	690	912
Investments	2c	391	-	391	2,111
		-----	-----	-----	-----
Total income		232,943	5,000	237,943	44,787
		-----	-----	-----	-----
Expenditure on:					
Raising Funds		-	-	-	754
Charitable Activities	3	12,496	10,000	22,496	39,435
		-----	-----	-----	-----
Total expenditure		12,496	10,000	22,496	40,189
		-----	-----	-----	-----
Net income/(expenditure), net movement in funds		220,447	(5,000)	215,447	4,598
		-----	-----	-----	-----
Total funds brought forward	8, 9	140,480	253,961	394,441	389,843
		-----	-----	-----	-----
Total funds carried forward	7-9	360,927	248,961	609,888	394,441
		=====	=====	=====	=====

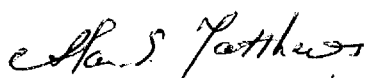
The notes on pages 7 to 12 form part of these accounts.

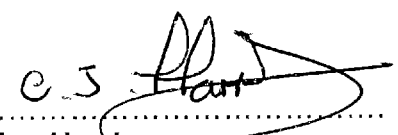
All the above amounts relate to continuing activities of the charity.

THE FRIENDS OF LIVERPOOL CATHEDRAL
BALANCE SHEET AS AT 30TH SEPTEMBER 2021

	Notes	30 th September 2021	30 th September 2020
		£	£
Fixed assets	4	-	-
Current assets			
Debtors	5	-	-
Cash at bank and in hand		610,363	394,916
		<u>610,363</u>	<u>394,916</u>
Current liabilities			
Creditors: amounts falling due within one year	6	(475)	(475)
		<u>609,888</u>	<u>394,441</u>
Net current assets			
		<u>609,888</u>	<u>394,441</u>
Total assets less current liabilities		<u>609,888</u>	<u>394,441</u>
		<u>=====</u>	<u>=====</u>
Funds:		£	£
Unrestricted funds	7, 8	360,927	140,480
Restricted funds	7, 9	248,961	253,961
		<u>609,888</u>	<u>394,441</u>
		<u>=====</u>	<u>=====</u>

Approved and authorised for issue by the trustees on 23-2-22 and signed on their behalf by:


 Alan Matthews
 Trustee, Chair
 23/2/22


 Clive Harris
 Treasurer
 23/2/22

THE FRIENDS OF LIVERPOOL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2021

1. Accounting Policies

Basis of accounting

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2019) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) (effective 1st January 2019) and Charities Act 2011.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Charity has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Going concern

The Charity has not been significantly impacted financially by Covid-19, due to the continuation of receiving regular donations. At the time of approving the accounts, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. The Trustees have therefore adopted the going concern basis of accounting in preparing the accounts.

Fund accounting

Unrestricted funds are the charity's free reserves available for the trustees to apply in accordance with the charitable company's charitable objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

Income recognition

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from other trading activities relates to outing and events and is recognised when the amount is certain.

Income from investment relates to bank interest received and is recognised when the amount is certain.

Expenditure recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

THE FRIENDS OF LIVERPOOL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2021

All expenditure is accounted for on an accrual's basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charity comprising of direct charitable expenditure to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

THE FRIENDS OF LIVERPOOL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2021

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

Taxation

Income and gains are exempt from taxation as they are applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2. Income and endowments from

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
a. Donations and legacies				
Donations	7,386	5,000	12,386	7,476
Gift Aid	1,219	-	1,219	611
Legacies	213,323	-	213,323	22,748
Membership subscriptions	9,934	-	9,934	10,929
	=====	=====	=====	=====
	231,862	5,000	236,862	41,764
	=====	=====	=====	=====

Income from donations and legacies for 2020 related wholly to unrestricted funds

	£	£	£	£
b. Other trading activities				
Outings and Events	690	-	690	912
	=====	=====	=====	=====

Income from other trading activities for 2020 related wholly to unrestricted funds

	£	£	£	£
c. Investments				
Bank Interest	391	-	391	2,111
	=====	=====	=====	=====

Income from investments for 2020 related wholly to unrestricted funds

THE FRIENDS OF LIVERPOOL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2021

3. Expenditure on charitable activities

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2021 £	Total 2020 £
To promote and support any charitable activities calculated to preserve and beautify the cathedral, its history, and its music.	20,845	1,651	22,496	39,435
	=====	=====	=====	=====

a. Analysed as follows:

	2021 £	2020 £
<i>Direct charitable expenditure:</i>		
Chapter gifts	10,845	37,863
Organ scholarship	10,000	-
	-----	-----
	20,845	37,863
	-----	-----
<i>Support & Governance costs:</i>		
Office costs	1,000	1,000
Sundry expenses	-	25
Lawn master	176	72
Accountancy	475	475
	-----	-----
	1,651	1,572
	-----	-----
Total expenditure on charitable activities	22,496	39,435
	=====	=====

£10,000 (2020: £8,800) of the above expenditure is restricted expenditure

b. Particulars of employees:

There were no employees during the year ended 30th September 2021 (2020: none).

The Trustees are not remunerated for their services.

No out-of-pocket expenses were reimbursed to trustees in the year (2020: £nil).

4. Tangible fixed assets

There were no tangible fixed assets as at 30th September 2021 (2020: nil).

5. Debtors

There were no debtors as at 30th September 2021 (2020: nil).

THE FRIENDS OF LIVERPOOL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2021

6. Creditors

	2021	2020
	£	£
Accruals	475	475
	=====	=====

7. Analysis of net assets between funds

	Tangible Fixed Assets	Net Current Assets	Total
	£	£	£
Unrestricted Funds			
General Fund	-	73,635	73,635
Legacies	-	287,292	287,292
	-----	-----	-----
	-	360,927	360,927
	-----	-----	-----
Restricted Funds			
E Golby Legacy	-	248,961	248,961
	-----	-----	-----
Totals	-	609,888	609,888
	=====	=====	=====

8. Unrestricted Funds

	Funds at Beginning of year	Movements in the Year		Funds at End of Year
	£	Income	Expenditure	£
		£	£	
General Fund	55,666	19,620	(1,651)	73,635
Legacies	84,814	213,323	(10,845)	287,292
	-----	-----	-----	-----
	140,480	232,943	(12,496)	360,927
	=====	=====	=====	=====

General Fund is used to finance the charity's general activities and core costs as outlined in the Trustees' Report.

Legacies received to be used for the charity general activities and core costs.

THE FRIENDS OF LIVERPOOL CATHEDRAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30TH SEPTEMBER 2021

9. Restricted Funds

		<u>Movements in the Year</u>		
	Funds at Beginning of year	Income	Expenditure	Funds at End of Year
	£	£	£	£
E Golby Legacy	248,961	-	(-)	248,961
Organ Scholarship Donation	5,000	5,000	(10,000)	-
	<u>253,961</u>	<u>5,000</u>	<u>(10,000)</u>	<u>248,961</u>

These are monies given to the Charity to be spent at the discretion of the Board of Trustees for specific charitable purposes, as follows:

E Golby Legacy – Contribution towards providing music in the Cathedral and build of the last section of the organ in the Cathedral and choral scholarship

Organ Scholarship Donation – Contribution towards organ scholarship

10. Guarantees and Other Financial Commitments

At the year-end there are no financial commitments under non-cancellable operating leases (2020: £Nil).

11. Related Parties

There were no material related party transactions during this or the previous year which require disclosure.