



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **September 2023**  
Period end date

Period start date To

**August 2024**

**Charity name: Friends of St Katharine's School (FSK)**

**Charity registration number: 1122599**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To organise events for the enjoyment of pupils, staff, parents/carers and the wider community of St Katharine's Church of England Primary School.</p> <p>To raise funds to put towards improving the pupils' learning and environment.</p> <p>To support the school by providing programmes, refreshments, etc. at various events throughout the year, i.e. Sports Day, theatre productions, parents meetings, etc.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>o Family Fireworks Event</li><li>o Disco</li><li>o Christmas Cards</li><li>o Christmas Raffle</li><li>o WONKAT bars</li><li>o Challenge 24</li><li>o Summer Fair</li><li>o Summer Raffle</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees are aware and have regard to the guidance issued by the Charity Commissions. The guidance is considered when making decisions.</p>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have organised a number of very successful events, which have provided opportunities for the children to build on their social skills, make new friends and relax and have fun with their classmates.</p> <p>The events bring together staff, parents/carers and pupils, increasing the social connectedness of the school community as a whole.</p> <p>We have funded for the school to resurface the play area and get additional play equipment. This will improve the overall safety and enjoyment of the play equipment in the school playground.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We have raised £40,550 in fundraising activities, spent £17,115 on expenses, resulting cash funds raised £23,435.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	This is held to allow the school to decide where best the money is spent i.e. quotes for new iPads etc. Also need to hold some money to pay for expenses e.g. deposit for fireworks etc.
Amount of reserves held	Para 1.22	As of 31 <sup>st</sup> August 2024 total balance in our accounts total £28,160 in unrestricted funds.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	As a member of ParentKind, we have adopted the March 2021 Parentkind Model Constitution for Parent Teacher Associations in England and Wales.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<ul style="list-style-type: none"> <li>Trustee positions are advertised in writing providing a minimum of 21 clear days' notice of Annual General Meeting. Advertising is via school communications and our Charity's social media platforms</li> <li>Applications are to be made to the Chair in writing</li> <li>New Trustees are elected during an Annual General Meeting, as long as the quorum is met</li> <li>New Trustees can be co-opted during an Annual General Meeting, however co-opted Trustees must not be more than 50% of the total number of Trustees</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Friends of St Katharine's School
Other name the charity uses	FSK
Registered charity number	1122599
Charity's principal address	St Katharine's CoE (VA) Primary School Rolls Drive Bournemouth Dorset BH6 4NA

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hannah McConnell	Chair		
2	Steph Joynes	Treasurer		
3	Anita Quinney	Secretary		
4	Parisa Jones	Vice Chair		
5				
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17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

## Other optional information


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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Stephanie Joynes	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	16.06.25	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of St Katharines

1122599

## Receipts and payments accounts

CC16a

For the period  
from

01/09/2023


To

31/08/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Monthly Donations	4 682	-	-	4 682	-
Events income	30 628	-	-	30 628	-
Raffle	5 240	-	-	5 240	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>40 550</b>	<b>-</b>	<b>-</b>	<b>40 550</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>40 550</b>	<b>-</b>	<b>-</b>	<b>40 550</b>	<b>-</b>
<b>A3 Payments</b>					
Bank charges	84	-	-	84	-
Event expenses	10 890	-	-	10 890	-
Parentkind Annual Subscription	153	-	-	153	-
Playground equipment	21 261	-	-	21 261	-
Monthly donation contribution to play equip	4 000	-	-	4 000	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>36 387</b>	<b>-</b>	<b>-</b>	<b>36 387</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>36 387</b>	<b>-</b>	<b>-</b>	<b>36 387</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>4 163</b>	<b>-</b>	<b>-</b>	<b>4 163</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>4 163</b>	<b>-</b>	<b>-</b>	<b>4 163</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Main bank balance as of 31.08.24	19 889	-	-
	Monthly donations bank balance as of 31.08.24	4 109	-	-
		-	-	-
	<b>Total cash funds</b>	<b>23 998</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Stephanie Joynes - Treasurer	19.06.24



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
: Friends of St Katharine's School (FSK)

On accounts for the year  
ended

31/08/2024

Charity no  
(if any)

1122599

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*J Gardiner*

Date:

26/06/2025

Name:

Joanne Gardiner ACA

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

56 Baring Road, Bournemouth BH6 4DT

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

none