

# TOW LAW COMMUNITY ASSOCIATION

England & Wales · Charity number 1122539

## Details

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Other names	TOW LAW COMMUNITY ASSOCIATION
Status	Registered
Legal form	Charitable company
Company number	<a href="#">06244260</a>
Registered	2008-01-31
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** Community Centre  
Ironworks Road  
Tow Law  
Bishop Auckland  
DL13 4AW

**Phone** 0138873144

**Email** [towlawca@hotmail.co.uk](mailto:towlawca@hotmail.co.uk)

**Website** [www.towlaw.org.uk](http://www.towlaw.org.uk)

## Activities

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**Objects:** A) PROMOTE THE BENEFIT OF THE INHABITANTS OF TOW LAW AND THE NEIGHBOURHOOD (THEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; B) ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY (HEREINAFTER CALLED "THE CENTRE") AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THESE OBJECTS, AND C) PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.

**Activities:** We provide social and recreational activities for residents of Tow Law and surrounding areas. We hold children and youth activities such as Youth Cafe, toddler group, Beavers, Cubs and Scouts, physical

activities such as taekwondo, boxing and keep fit . We host the Town Council, Food Bank, arts and craft and CAB and provide training courses and other activities including wellbeing activities.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment, Recreation
- **Who:** Children/young People, The General Public/mankind

## Geography

- **Area of benefit:** NOT DEFINED. IN PRATICE, WEAR VALLEY AND COUNTY DURHAM
- Durham

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£129,860	£112,146	-	-
2024-03-31	£79,572	£76,569	-	-
2023-03-31	£54,892	£77,674	-	-
2022-03-31	£60,189	£83,859	-	-
2021-03-31	£71,420	£66,917	-	-

## Trustees

Name	Role	Appointed
Barry Merchant		2024-09-26
DENISE THORNTON		
Erica Henderson		2017-09-28
FIONA SHEILA NICOL		2017-09-28
JENNIFER FLYNN MBE LLB DL		
Marion Craggs		2021-09-23
PAUL ROBERT GEORGE STOKES		2013-02-28
Richard James Manchester		2022-09-29

**TOW LAW COMMUNITY ASSOCIATION**

England & Wales - Charity number 1122539

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# Accounts

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Company Registration Number: 06244260  
Charity Registration Number: 1122539

**Tow Law Community Association**  
**Financial Statements**  
**For the Year Ending**  
**31 March 2025**

**JANE ASCROFT ACCOUNTANCY LIMITED**

Chartered Accountants  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# Tow Law Community Association

## Financial Statements

Year Ended 31 March 2025

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# **Tow Law Community Association**

## **Trustees' Annual Report (Incorporating the Director's Report)**

**Year Ended 31 March 2025**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

### **Chairman's report**

This year has been a bit of a curate's egg with us being awarded over £70,000 under the UK Shared Prosperity Fund but 4 trustees resigning has meant there has been a lot of pressure on those remaining.

The UKSPF funding bids seems to have dominated this year with us having to obtain 3 quotes for each of the more expensive items we have been funded for. This became impossible for the storage batteries for the electricity produced by our solar panels. We eventually managed to get 2 and the panel finally accepted the lowest quote. Other items weren't quite so problematical and the help of Katie Aitken-McDermott of the Rural Design Centre was invaluable. We were informed we had been awarded the funding in December and received the funding by February and then had to have it spent by 31st March. It was very rushed at the end but we now have a resurfaced car park that badly needed repair, batteries to store the electricity we generate, brand new computers and functioning WiFi, a new surface on the hall floor various pieces of kitchen equipment and new water heaters.

The funding also included a new website [www.towlawcommunitycentre.org](http://www.towlawcommunitycentre.org) that is very welcome.

The additional digital equipment has meant that we are now an official Digital Hub and therefore need to encourage the community to engage with us to use the equipment to enable them to become comfortable with using computers in this increasingly digitally organised society. To this end we have secured funding for a manager for 1 year with the possibility of extending it to 2 years to enable us to take this forward and to look at how we maximise the use of the centre and to support the increasingly stretched trustees.

We have secured a further years funding for our youth group but this has not been going too well because of lack of suitable staff to support Henry our youth worker. We will be giving this more attention going forward.

With a manager in place we hope the board can complete the Hallmark qualification with Durham Community Action. We also hope we can recruit some new trustees and some younger ones, especially as our Secretary of 40 years is planning to retire.

The Board continues to work well and continues to meet the challenges of ever changing times and again I thank them all for their support.

Paul Stokes  
Chair

# Tow Law Community Association

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2025

## Objectives and Activities

### Objectives

The objects of the Association are to:

(a) promote the benefit of the inhabitants of Tow Law and the surrounding area (hereinafter called "the area of benefit") without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

(b) establish, or secure the establishment of, a Community Centre (hereinafter called "the Centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.

(c) promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion.

### Centre Activities

Monday 10am till 12 noon	Computer group drop in
Tuesday 1pm until 3pm alternate Tuesdays 5pm till 7pm	Home education roller disco/sport Youth night
Wednesday 12 until 3pm 1.30pm to 4.30pm 7pm till 9pm	Bread and Butter Thing Art Group Dog group
Thursday 10am till 3pm 1pm to 2pm 5pm till 9pm	Foodbank, Drop in café, story time and little ones group Chance to Dance Age UK 1st Tow Law Scouts, squirrels, beavers, cubs, scouts/explorer scouts
Friday 11am till 4pm PACT meetings monthly	Glass group
Saturday Available for private bookings. 10am to 11.15am	Street Dance

# **Tow Law Community Association**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year Ended 31 March 2025**

## **Public Benefit**

Our main activities are described in other parts of the trustees' report. We provide all are activities for the residents of Tow Law and surrounding areas. They are open to all and we are looking at the accessibility of the Centre to ensure we provide for all whatever their abilities. All our charitable activities are undertaken to further our charitable purposes for the public benefit. The trustees have had regard to the Charity Commission's guidance on public benefit throughout the year when deciding on the activities of the charity. We start new activities when we have funding available and are hoping to do further work with Well Being for Life.

## **Financial Review**

The aim of the Trustees is to retain unrestricted reserves equivalent to 6 months centre running costs (excluding depreciation). At current activity levels this is equal to approximately £12,000.

Unrestricted reserves at 31st March 2025 were £18,381.

# Tow Law Community Association

## Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2025

### **Structure, Governance and Management**

#### **Governing Document**

The Tow Law Community Association is a charitable company limited by guarantee. It was incorporated as a company on 11th May 2007 with company number 06244260 and registered as a charity on 31st January 2008 with charity number 1122539. It is governed by its Memorandum and Articles of Association dated 11 May 2007 as amended by ordinary resolution on 16 April 2009.

#### **Recruitment, Induction and Training of new Trustees**

We appointed two new Trustees this year, Barry Merchant and Philipa Smith. They were provided with the appropriate documents relating to governance and have been supported when necessary.

We continue to look for new trustees. In year Frank and Carolyn Cliff and Philipa Smith and Elvena Gwynette resigned as trustees leaving a board of 8 so it is important for us to recruit. We continue to need to appoint some trustees between 16 to 18 as we still have no young representatives at the moment.

An induction and training process for trustees to ensure they are aware of their role and responsibilities is in place and an induction pack is now available for new trustees.

#### **The Management Committee**

The charity currently has 8 trustees. All live in the Tow Law area apart from our Secretary who lives in Broompark 9 miles away. Our Chairman was formerly a mentor at Durham University but is now retired, our Secretary is a retired solicitor and of our remaining members some are local business people, one is a retired social worker and the remainder are retired from full time work. The committee meets monthly apart from August and December and are responsible for overall management of the Centre. The centre caretaker deals with day to day problems and refers them to the management committee as necessary. All members of the Management Committee give their time voluntarily and receive no benefit from the charity.

#### **Risk Management**

our biggest risk remains maintaining income to meet overheads. We still have a healthy balance on reserves but it is reducing. We continue to fund as much ongoing maintenance and repair through grants but we still need to be able to fund some with our own funds. Even though we have secured some long needed repairs. There are still things we need to do. Our aim as a committee is to try and retain as much of this reserve as we can to maintain our solvency into the future. The secretary and treasurer meet regularly with the Chairman to look at and monitor our finances. We also need to increase our activities at the centre to ensure an income stream. We need to ensure that the activities we provide are relevant to the local community and our users and to continue to look at opportunities to increase those activities. The new manager will be responsible for ensuring that we can source new income streams.

We also need to recruit more Trustees to ensure continuity and sustainability of the organisation.

We continue to review our Health and Safety and other policies to ensure we comply with current legislation and the premises are as safe as they can be.

We have entered into new energy contracts and the installation of the batteries to store the energy produced by our solar panels should ensure some sustainability but the gas heating will need to be monitored regularly.

# Tow Law Community Association

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2025

## Reference and Administrative Details

**Registered charity name** Tow Law Community Association

**Charity registration number** 1122539

**Company registration number** 06244260

**Principal office and registered office** Tow Law Community Centre  
Ironworks Road  
Tow Law  
Bishop Auckland  
County Durham  
DL13 4AW

## The Trustees

Mrs J Flynn (Secretary)  
Mrs D Thornton (Treasurer)  
Mr P Stokes (Chair)  
Mrs F Nicol (Vice Chair)  
Ms E Thorpe Henderson  
Ms M Craggs  
Ms E Gwynnette  
Mr R Manchester  
Mrs C Cliff (Retired 26 March 2025)  
Mr F Cliff (Retired 25 February 2025)  
Mr B Merchant (Appointed 30 September 2024)  
Ms P Smith (Retired 20 March 2025)

**Company Secretary** Mrs J Flynn

**Independent Examiner** Jane Ascroft FCA MA (Cantab)  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

## Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on.....and signed on behalf of the board of trustees by:

Mrs J Flynn  
Charity Secretary

# **Tow Law Community Association**

## **Independent Examiner's Report to the Trustees of Tow Law Community Association**

**Year Ended 31 March 2025**

I report to the trustees on my examination of the financial statements of Tow Law Community Association ('the charity') for the year ended 31 March 2025.

### **Responsibilities and Basis of Report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Ascroft FCA MA (Cantab)  
Independent Examiner

Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# Tow Law Community Association

## Statement of Financial Activities (including income and expenditure account)

Year Ended 31 March 2025

		Unrestricted funds	2025 Restricted funds	Total funds	2024 Total funds
	Note	£	£	£	£
<b>Income and endowments</b>					
Donations and legacies	5	–	109,617	<b>109,617</b>	50,655
Charitable activities	6	19,463	–	<b>19,463</b>	27,773
Investment income	7	780	–	<b>780</b>	1,144
<b>Total income</b>		<u>20,243</u>	<u>109,617</u>	<u><b>129,860</b></u>	<u>79,572</u>
<b>Expenditure</b>					
Expenditure on charitable activities	8,9	<u>46,176</u>	<u>65,970</u>	<u><b>112,146</b></u>	<u>76,569</u>
<b>Total expenditure</b>		<u>46,176</u>	<u>65,970</u>	<u><b>112,146</b></u>	<u>76,569</u>
<b>Net income</b>		<u>(25,933)</u>	<u>43,647</u>	<u><b>17,714</b></u>	<u>3,003</u>
Transfers between funds		25,816	(25,816)	–	–
<b>Net movement in funds</b>		<u>(117)</u>	<u>17,831</u>	<u><b>17,714</b></u>	<u>3,003</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>475,157</u>	<u>12,033</u>	<u><b>487,190</b></u>	<u>484,187</u>
<b>Total funds carried forward</b>		<u>475,040</u>	<u>29,864</u>	<u><b>504,904</b></u>	<u>487,190</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 18 form part of these financial statements.

# Tow Law Community Association

## Statement of Financial Position

31 March 2025

	Note	2025 £	£	2024 £
<b>Fixed Assets</b>				
Tangible fixed assets	14		<b>456,659</b>	452,628
<b>Current Assets</b>				
Debtors	15	<b>4,934</b>		4,389
Cash at bank and in hand		<b>43,981</b>		30,793
		<b>48,915</b>		35,182
<b>Creditors: amounts falling due within one year</b>	16	<b>670</b>		620
<b>Net Current Assets</b>			<b>48,245</b>	34,562
<b>Total Assets Less Current Liabilities</b>			<b>504,904</b>	487,190
<b>Net Assets</b>			<b>504,904</b>	487,190
<b>Funds of the Charity</b>				
Restricted funds			<b>29,864</b>	12,033
Unrestricted funds			<b>475,040</b>	475,157
<b>Total charity funds</b>	17		<b>504,904</b>	487,190

For the year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:

Mrs D Thornton (Treasurer)  
Trustee

The notes on pages 9 to 18 form part of these financial statements.

# Tow Law Community Association

## Notes to the Financial Statements

Year Ended 31 March 2025

### 1. General Information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Tow Law Community Centre, Ironworks Road, Tow Law, Bishop Auckland, County Durham, DL13 4AW.

### 2. Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

### 3. Accounting Policies

#### Basis of Preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investments measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The entity is a Public Benefit Entity.

#### Going Concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees consider that there are no significant estimates or judgements affecting the financial statements.

#### Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2025

### 3. Accounting Policies *(continued)*

#### Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable. Where legacies have been notified to the charity but the criteria for income recognition have not been met, the legacy is treated as a contingent asset and disclosed if material. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market.

Investment income is included when receivable.

Income from charitable trading activity is accounted for when earned.

Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of raising funds comprise the costs associated with attracting donations, grants and legacies and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

#### Tangible Assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £100 are not capitalised.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2025

### 3. Accounting Policies *(continued)*

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & Buildings	-	2% straight line
Playground Equipment	-	10% straight line
Furniture & Equipment	-	10% reducing balance

#### Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

#### Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

#### Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2025

### 3. Accounting Policies *(continued)*

#### Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### 4. Limited by Guarantee

The company is limited by guarantee. At 31st March 2025 there were 9 members each of whom had undertaken to contribute an amount not exceeding £10 in the event of a winding up.

### 5. Donations and Legacies

	Unrestricted Funds	Restricted Funds	Total Funds 2025
	£	£	£
<b>Grants</b>			
Durham County Council	–	13,520	<b>13,520</b>
Tow Law Town Council	–	650	<b>650</b>
Co-op Community Fund	–	1,547	<b>1,547</b>
The National Lottery Community Fund	–	19,956	<b>19,956</b>
UKSPF	–	69,730	<b>69,730</b>
Rural Design Centre	–	4,214	<b>4,214</b>
	<u>–</u>	<u>109,617</u>	<u><b>109,617</b></u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2025

### 5. Donations and Legacies *(continued)*

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
<b>Grants</b>			
County Durham Community Foundation	–	10,000	10,000
Durham County Council	–	24,783	24,783
Tow Law Town Council	4,400	500	4,900
Co-op Community Fund	–	1,041	1,041
The Ballinger Charity	–	9,931	9,931
	<u>4,400</u>	<u>46,255</u>	<u>50,655</u>

### 6. Charitable Activities

	Unrestricted Funds	Restricted Funds	Total Funds 2025
	£	£	£
Lettings, activities and other centre income	16,175	–	<b>16,175</b>
Solar PV income	3,288	–	<b>3,288</b>
	<u>19,463</u>	<u>–</u>	<u><b>19,463</b></u>

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Lettings, activities and other centre income	17,482	–	17,482
Solar PV income	10,166	–	10,166
Foodbank	–	125	125
	<u>27,648</u>	<u>125</u>	<u>27,773</u>

### 7. Investment Income

	Unrestricted Funds	Total Funds 2025	Unrestricted Funds	Total Funds 2024
	£	£	£	£
Bank interest receivable	<u>780</u>	<u><b>780</b></u>	<u>1,144</u>	<u>1,144</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2025

### 8. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Costs of charitable activities	46,176	65,970	<u>112,146</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Costs of charitable activities	56,073	20,496	<u>76,569</u>

### 9. Expenditure on Charitable Activities by Activity Type

	Activities undertaken directly £	Total funds 2025 £	Total fund 2024 £
Costs of charitable activities	112,146	<u>112,146</u>	<u>76,569</u>

### 10. Net Income

Net income is stated after charging/(crediting):		
	<b>2025</b>	2024
	£	£
Depreciation of tangible fixed assets	<u>21,785</u>	<u>20,391</u>

### 11. Independent Examination Fees

	<b>2025</b>	2024
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	540	520
Other financial services	<u>178</u>	<u>148</u>
	<u>718</u>	<u>668</u>

### 12. Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	<b>2025</b>	2024
	£	£
Wages and salaries	<u>9,518</u>	<u>8,669</u>

The average head count of employees during the year was 1 (2024: 1). The average number of full-time equivalent employees during the year is analysed as follows:

	<b>2025</b>	2024
	No.	No.
Number of centre staff	<u>1</u>	<u>1</u>

No employee received employee benefits of more than £60,000 during the year (2024: Nil).

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2025

### 13. Trustee Remuneration and Expenses

Trustees received no remuneration or expenses during the year.

### 14. Tangible Fixed Assets

	Land and buildings £	Playground Equipment £	Furniture & Equipment £	Total £
<b>Cost</b>				
At 1 April 2024	691,603	65,695	111,941	<b>869,239</b>
Additions	15,168	1,987	8,661	<b>25,816</b>
<b>At 31 March 2025</b>	<u>706,771</u>	<u>67,682</u>	<u>120,602</u>	<u><b>895,055</b></u>
<b>Depreciation</b>				
At 1 April 2024	283,841	36,726	96,044	<b>416,611</b>
Charge for the year	15,361	3,968	2,456	<b>21,785</b>
<b>At 31 March 2025</b>	<u>299,202</u>	<u>40,694</u>	<u>98,500</u>	<u><b>438,396</b></u>
<b>Carrying amount</b>				
<b>At 31 March 2025</b>	<u>407,569</u>	<u>26,988</u>	<u>22,102</u>	<u><b>456,659</b></u>
At 31 March 2024	<u>407,762</u>	<u>28,969</u>	<u>15,897</u>	<u>452,628</u>

### 15. Debtors

	2025 £	2024 £
Trade debtors	<b>2,271</b>	1,136
Prepayments and accrued income	<b>2,663</b>	3,253
	<u><b>4,934</b></u>	<u>4,389</u>

### 16. Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	–	620
Accruals and deferred income	<b>670</b>	–
	<u><b>670</b></u>	<u>620</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2025

### 17. Analysis of Charitable Funds

#### Unrestricted funds

	At 1 April 2024	Income	Expenditure	Transfers	At 31 March 2025
	£	£	£	£	£
General Funds	22,529	20,243	(24,391)	–	<b>18,381</b>
Capital Fund	452,628	–	(21,785)	25,816	<b>456,659</b>
	<u>475,157</u>	<u>20,243</u>	<u>(46,176)</u>	<u>25,816</u>	<u><b>475,040</b></u>

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General Funds	25,019	33,192	(35,682)	–	22,529
Capital Fund	447,717	–	(20,391)	25,302	452,628
	<u>472,736</u>	<u>33,192</u>	<u>(56,073)</u>	<u>25,302</u>	<u>475,157</u>

#### Restricted funds

	At 1 April 2024	Income	Expenditure	Transfers	At 31 March 2025
	£	£	£	£	£
Co-op Community Fund	1,863	1,547	(3,410)	–	–
Durham County Council - Lunch Club	936	–	(256)	–	<b>680</b>
TLTC Art grant	–	400	(250)	–	<b>150</b>
Food Bank grants	1,324	–	(799)	–	<b>525</b>
The Ballinger Charity	5,131	–	(5,131)	–	–
CDCF Outdoor play area	1,738	–	–	(1,738)	–
Co-op Community grant 2024	1,041	–	(1,041)	–	–
TLTC Glass Group	–	250	(250)	–	–
DCC - Warm Space	–	13,520	(4,967)	–	<b>8,553</b>
UKSPF - Digital grant	–	21,901	(21,901)	–	–
UKSPF - Photocopier grant	–	1,747	–	(1,747)	–
UKSPF - Centre improvements	–	41,821	(19,490)	(22,331)	–
National Lottery Community Fund	–	19,956	–	–	<b>19,956</b>
Rural Design Centre	–	4,214	(4,214)	–	–
UKSPF - Volunteer grant	–	4,261	(4,261)	–	–
	<u>12,033</u>	<u>109,617</u>	<u>(65,970)</u>	<u>(25,816)</u>	<u><b>29,864</b></u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2025

### 17. Analysis of Charitable Funds *(continued)*

	At 1 April 2023	Income £	Expenditure £	Transfers £	At 31 March 2024 £
Co-op Community Fund	1,863	–	–	–	1,863
Durham County Council - Lunch Club	1,071	–	(135)	–	936
DCC Summer activity grant	43	–	(43)	–	–
DCC Youth grant	5,471	–	(5,471)	–	–
TLTC Art grant	112	250	(362)	–	–
Food Bank grants	2,891	125	(1,692)	–	1,324
DCC Fun & Food	–	5,259	(5,259)	–	–
The Ballinger Charity	–	9,931	(4,800)	–	5,131
DCC Playground	–	18,999	–	(18,999)	–
CDCF Outdoor play area	–	10,000	(1,959)	(6,303)	1,738
Co-op Community grant 2024	–	1,041	–	–	1,041
TLTC Lantern bus	–	250	(250)	–	–
DCC Theatre grant	–	525	(525)	–	–
	<u>11,451</u>	<u>46,380</u>	<u>(20,496)</u>	<u>(25,302)</u>	<u>12,033</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2025

### 18. Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £
Tangible fixed assets	456,659	–	<b>456,659</b>
Current assets	19,051	29,864	<b>48,915</b>
Creditors less than 1 year	(670)	–	<b>(670)</b>
<b>Net assets</b>	<u>475,040</u>	<u>29,864</u>	<u><b>504,904</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	452,628	–	452,628
Current assets	23,149	12,033	35,182
Creditors less than 1 year	(620)	–	(620)
<b>Net assets</b>	<u>475,157</u>	<u>12,033</u>	<u>487,190</u>

# **Tow Law Community Association**

**Management Information**

**Year Ended 31 March 2025**

**The Following Pages Do Not Form Part of the Financial Statements.**

# Tow Law Community Association

## Detailed Statement of Financial Activities

Year Ended 31 March 2025

	2025 £	2024 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
County Durham Community Foundation	–	10,000
Durham County Council	13,520	24,783
Tow Law Town Council	650	4,900
Co-op Community Fund	1,547	1,041
The National Lottery Community Fund	19,956	–
The Ballinger Charity	–	9,931
UKSPF	69,730	–
Rural Design Centre	4,214	–
	<u>109,617</u>	<u>50,655</u>
<b>Charitable activities</b>		
Lettings, activities and other centre income	16,175	17,482
Solar PV income	3,288	10,166
Foodbank	–	125
	<u>19,463</u>	<u>27,773</u>
<b>Investment income</b>		
Bank interest receivable	780	1,144
	<u>780</u>	<u>1,144</u>
<b>Total income</b>	<u>129,860</u>	<u>79,572</u>
<b>Expenditure</b>		
Wages	9,518	8,669
Water rates	491	646
Light & heat	5,475	6,262
Repairs & maintenance	7,586	12,778
Insurance	3,550	3,550
Centre Improvements	19,490	–
Professional fees	978	933
Telephone	2,186	2,004
Other office costs	195	195
Depreciation	21,785	20,391
Youth project costs	–	15,573
Digital project costs	26,115	–
Other project costs	14,777	5,568
	<u>112,146</u>	<u>76,569</u>
<b>Total expenditure</b>	<u>112,146</u>	<u>76,569</u>
<b>Net income</b>	<u>17,714</u>	<u>3,003</u>

**TOW LAW COMMUNITY ASSOCIATION**

England & Wales - Charity number 1122539

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# Accounts

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**Company Registration Number: 06244260**  
**Charity Registration Number: 1122539**

**Tow Law Community Association**  
**Financial Statements**  
**For the Year Ending**  
**31 March 2024**

**JANE ASCROFT ACCOUNTANCY LIMITED**

Chartered Accountants  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# **Tow Law Community Association**

## **Financial Statements**

**Year Ended 31 March 2024**

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# Tow Law Community Association

## Trustees' Annual Report (Incorporating the Director's Report)

Year Ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

### Chairman's report

It has been another successful year for us with 2 new trustees in Frank and Carolyn Cliff who have been an excellent addition to the Board, especially as Frank has now agreed to become our digital champion.

Unfortunately, the Taekwondo club decided to leave in January this year to concentrate on their base in Spennymoor. It has left us with a gap in our timetable and we are looking for activities to fill the spaces on Monday and Friday and Saturday morning. We have been able to continue the youth group on Tuesdays with the aid of a grant from the Ballinger Trust. We are currently looking for continuation funding to carry on for at least a further year. Local CIC Building Self Belief also run a warm space for young people and their families from November to March that also includes assistance with job search for those seeking work. The Scouts, Cubs and Beavers still use the centre on Thursday evenings and the dog training group continue to meet on Wednesdays. We hosted Fun and Food activities until Christmas but are no longer able to so because the funding from the Department for Education is now limited to those children on free school meals. Needless to say no one misses the form filling.

The Food Bank and a drop in coffee morning fills the centre on Thursdays plus the Mother and Tots story sessions. Unfortunately the CAB no longer attends due to funding cuts and those needing advice in person have to travel to Crook though we could host a zoom meeting if needed other agencies do provide drop in advice sessions during these times as well. The monthly lunch club is going well and the Bread and Butter Thing sessions continue to be busy. As always we need more volunteers so Marion and Fiona don't always have to work so hard.

The outside creche play area is now complete and much appreciated. We have also tidied up the front and sides and moved the rear seat to a safer place.

We continue to update our policies and that is ongoing.

The Board continues to work well and continues to meet the challenges of ever changing times and I thank them all for their support.

Paul Stokes  
Chair



# Tow Law Community Association

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2024

## Objectives

The objects of the Association are to:

(a) promote the benefit of the inhabitants of Tow Law and the surrounding area (hereinafter called "the area of benefit") without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

(b) establish, or secure the establishment of, a Community Centre (hereinafter called "the Centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.

(c) promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion.

## Centre Activities

Monday

10am till 12 noon

Computer group drop in

Tuesday

1pm until 3pm alternate Tuesdays

1.30pm till 4pm

5pm till 7pm

Home education roller disco/sport

Art group

Youth night

Wednesday

12 until 3pm

7pm till 9pm

Bread and Butter Thing

Dog group

Thursday

10am till 3pm

5pm till 9pm

Foodbank, Drop in café, story time and little ones group

1st Tow Law Scouts, squirrels, beavers, cubs,

scouts/explorer scouts

Friday

11am till 4pm

PACT meetings monthly

Glass group

Saturday available for private bookings.

## Achievements and Performance

### **Public Benefit**

Our main activities are described in other parts of the trustees' report. We provide all are activities for the residents of Tow Law and surrounding areas. They are open to all and we are looking at the accessibility of the Centre to ensure we provide for all whatever their abilities. All our charitable activities are undertaken to further our charitable purposes for the public benefit. The trustees have had regard to the Charity Commission's guidance on public benefit throughout the year when deciding on the activities of the charity. We start new activities when we have funding available and are hoping to do further work with Well Being for Life.

# **Tow Law Community Association**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year Ended 31 March 2024**

## **Financial Review**

The aim of the Trustees is to retain unrestricted reserves equivalent to 6 months centre running costs (excluding depreciation). At current activity levels this is equal to approximately £18,000.

Unrestricted reserves at 31st March 2024 were £22,529.

## **Structure, Governance and Management**

### **Governing Document**

The Tow Law Community Association is a charitable company limited by guarantee. It was incorporated as a company on 11th May 2007 with company number 06244260 and registered as a charity on 31st January 2008 with charity number 1122539. It is governed by its Memorandum and Articles of Association dated 11 May 2007 as amended by ordinary resolution on 16 April 2009.

### **Recruitment, Induction and Training of new Trustees**

We appointed two new Trustees this year, Frank and Carolyn Cliff. They were provided with the appropriate documents relating to governance and have been supported when necessary. We continue to look for new trustees. No trustees will be standing down this year but it is still important for us to recruit. We continue to need to appoint some trustees between 16 to 18 as we still have no young representatives at the moment. An induction and training process for trustees to ensure they are aware of their role and responsibilities is in place and an induction pack is now available for new trustees.

### **The Management Committee**

The charity currently has 10 trustees. All live in the Tow Law area apart from our Secretary who lives in Broompark 9 miles away. Our Chairman is a Mentor at Durham University, our Secretary is a retired solicitor and of our remaining members some are local business people, one is a retired social worker and the remainder are retired from full time work. The committee meets monthly apart from August and December and are responsible for overall management of the Centre. The centre caretaker deals with day to day problems and refers them to the management committee as necessary. All members of the Management Committee give their time voluntarily and receive no benefit from the charity.

### **Risk Management**

Our biggest risk remains maintaining income to meet overheads. We still have a healthy balance on reserves but it is reducing. We continue to fund as much ongoing maintenance and repair through grants but we still need to be able to fund some with our own funds. Our aim as a committee is to try and retain as much of this reserve as we can to maintain our solvency into the future. The secretary and treasurer meet regularly with the Chairman to look at and monitor our finances. We also need to increase our activities at the centre to ensure an income stream. We need to ensure that the activities we provide are relevant to the local community and our users and to continue to look at opportunities to increase those activities.

We also need to recruit more Trustees to ensure continuity and sustainability of the organisation.

We continue to review our Health and Safety and other policies to ensure we comply with current legislation and the premises are as safe as they can be.

In the coming year we will need to explore alternative energy contracts as our current ones will come to an end in September 2025. We have been protected from the worst of the energy price increases so far but will have to look at ways of saving energy in the future.

# Tow Law Community Association

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2024

## Reference and Administrative Details

**Registered charity name** Tow Law Community Association  
**Charity registration number** 1122539  
**Company registration number** 06244260  
**Principal office and registered office** Tow Law Community Centre  
Ironworks Road  
Tow Law  
Bishop Auckland  
County Durham  
DL13 4AW

## The Trustees

Mrs J Flynn (Secretary)  
Mrs D Thornton (Treasurer)  
Mr P Stokes (Chair)  
Mrs F Nicol (Vice Chair)  
Ms E Thorpe Henderson  
Ms M Craggs  
Ms E Gwynnette  
Mr R Manchester  
Mrs C Cliff  
Mr F Cliff

**Company Secretary** Mrs J Flynn

**Independent Examiner** Jane Ascroft FCA MA (Cantab)  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

## Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 26/09/2024 and signed on behalf of the board of trustees by:

  
Mrs J Flynn  
Charity Secretary

# **Tow Law Community Association**

## **Independent Examiner's Report to the Trustees of Tow Law Community Association**

**Year Ended 31 March 2024**

I report to the trustees on my examination of the financial statements of Tow Law Community Association ('the charity') for the year ended 31 March 2024.

### **Responsibilities and Basis of Report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Ascroft FCA MA (Cantab)  
Independent Examiner

Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# Tow Law Community Association

## Statement of Financial Activities (including income and expenditure account)

Year Ended 31 March 2024

			2024		2023
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	4,400	46,255	50,655	31,594
Charitable activities	6	27,648	125	27,773	22,996
Investment income	7	1,144	–	1,144	302
<b>Total income</b>		<u>33,192</u>	<u>46,380</u>	<u>79,572</u>	<u>54,892</u>
<b>Expenditure</b>					
Expenditure on charitable activities	8,9	56,073	20,496	76,569	77,674
<b>Total expenditure</b>		<u>56,073</u>	<u>20,496</u>	<u>76,569</u>	<u>77,674</u>
<b>Net income/(expenditure)</b>		<u>(22,881)</u>	<u>25,884</u>	<u>3,003</u>	<u>(22,782)</u>
Transfers between funds		25,302	(25,302)	–	–
<b>Net movement in funds</b>		<u>2,421</u>	<u>582</u>	<u>3,003</u>	<u>(22,782)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		472,736	11,451	484,187	506,969
<b>Total funds carried forward</b>		<u>475,157</u>	<u>12,033</u>	<u>487,190</u>	<u>484,187</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 17 form part of these financial statements.

# Tow Law Community Association

## Statement of Financial Position

31 March 2024

	Note	2024 £	£	2023 £
<b>Fixed Assets</b>				
Tangible fixed assets	14		452,628	447,717
<b>Current Assets</b>				
Debtors	15	4,389		5,846
Cash at bank and in hand		<u>30,793</u>		<u>31,244</u>
		35,182		37,090
<b>Creditors: amounts falling due within one year</b>	16	<u>620</u>		<u>620</u>
<b>Net Current Assets</b>			<u>34,562</u>	<u>36,470</u>
<b>Total Assets Less Current Liabilities</b>			<u>487,190</u>	<u>484,187</u>
<b>Funds of the Charity</b>				
Restricted funds			12,033	11,451
Unrestricted funds			<u>475,157</u>	<u>472,736</u>
<b>Total charity funds</b>	17		<u>487,190</u>	<u>484,187</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on ....., and are signed on behalf of the board by:



Mrs D Thornton (Treasurer)  
Trustee

The notes on pages 8 to 17 form part of these financial statements.

# Tow Law Community Association

## Notes to the Financial Statements

Year Ended 31 March 2024

### 1. General Information

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Tow Law Community Centre, Ironworks Road, Tow Law, Bishop Auckland, County Durham, DL13 4AW.

### 2. Statement of Compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

### 3. Accounting Policies

#### Basis of Preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investments measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The entity is a Public Benefit Entity.

#### Going Concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and Key Sources of Estimation Uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees consider that there are no significant estimates or judgements affecting the financial statements.

#### Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

### 3. Accounting Policies *(continued)*

#### Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable. Where legacies have been notified to the charity but the criteria for income recognition have not been met, the legacy is treated as a contingent asset and disclosed if material. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market.

Investment income is included when receivable.

Income from charitable trading activity is accounted for when earned.

Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of raising funds comprise the costs associated with attracting donations, grants and legacies and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

#### Tangible Assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £100 are not capitalised.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

### 3. Accounting Policies *(continued)*

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & Buildings	-	2% straight line
Playground Equipment	-	10% straight line
Furniture & Equipment	-	10% reducing balance

#### Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

#### Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

#### Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

### 3. Accounting Policies *(continued)*

#### Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### 4. Limited by Guarantee

The company is limited by guarantee. At 31st March 2024 there were 10 members each of whom had undertaken to contribute an amount not exceeding £10 in the event of a winding up.

### 5. Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<b>Grants</b>			
County Durham Community Foundation	–	10,000	<b>10,000</b>
Durham County Council	–	24,783	<b>24,783</b>
Tow Law Town Council	4,400	500	<b>4,900</b>
Co-op Community Fund	–	1,041	<b>1,041</b>
The Ballinger Charity	–	9,931	<b>9,931</b>
	<u>4,400</u>	<u>46,255</u>	<u><b>50,655</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Grants</b>			
County Durham Community Foundation	–	7,000	7,000
Durham County Council	–	19,944	19,944
Tow Law Town Council	4,400	250	4,650
	<u>4,400</u>	<u>27,194</u>	<u><b>31,594</b></u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

### 6. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Lettings, activities and other centre income	17,482	–	17,482
Solar PV income	10,166	–	10,166
Foodbank	–	125	125
	<u>27,648</u>	<u>125</u>	<u>27,773</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Lettings, activities and other centre income	18,642	–	18,642
Foodbank	–	4,354	4,354
	<u>18,642</u>	<u>4,354</u>	<u>22,996</u>

### 7. Investment Income

	Unrestricted Funds £	Total Funds 2024 £	Unrestricted Funds £	Total Funds 2023 £
Bank interest receivable	1,144	<u>1,144</u>	302	<u>302</u>

### 8. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Costs of charitable activities (see page 19 for more details)	56,073	20,496	<u>76,569</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Costs of charitable activities (see page 19 for more details)	46,957	30,717	<u>77,674</u>

### 9. Expenditure on Charitable Activities by Activity Type

	Activities undertaken directly £	Total funds 2024 £	Total fund 2023 £
Costs of charitable activities (see page 19 for more details)	76,569	<u>76,569</u>	<u>77,674</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

### 10. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	<u>20,391</u>	<u>20,853</u>

### 11. Independent Examination Fees

	2024	2023
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	520	500
Other financial services	<u>148</u>	<u>120</u>
	<u>668</u>	<u>620</u>

### 12. Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	<u>8,669</u>	<u>8,480</u>

The average head count of employees during the year was 1 (2023: 1). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Number of centre staff	<u>1</u>	<u>1</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

### 13. Trustee Remuneration and Expenses

Trustees received no remuneration or expenses during the year.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

### 14. Tangible Fixed Assets

	Land and buildings £	Playground Equipment £	Furniture & Equipment £	Total £
<b>Cost</b>				
At 1 April 2023	691,603	40,393	111,941	<b>843,937</b>
Additions	—	25,302	—	<b>25,302</b>
<b>At 31 March 2024</b>	<u>691,603</u>	<u>65,695</u>	<u>111,941</u>	<u><b>869,239</b></u>
<b>Depreciation</b>				
At 1 April 2023	269,087	32,956	94,177	<b>396,220</b>
Charge for the year	14,754	3,770	1,867	<b>20,391</b>
<b>At 31 March 2024</b>	<u>283,841</u>	<u>36,726</u>	<u>96,044</u>	<u><b>416,611</b></u>
<b>Carrying amount</b>				
<b>At 31 March 2024</b>	<u>407,762</u>	<u>28,969</u>	<u>15,897</u>	<u><b>452,628</b></u>
At 31 March 2023	<u>422,516</u>	<u>7,437</u>	<u>17,764</u>	<u><b>447,717</b></u>

### 15. Debtors

	2024 £	2023 £
Trade debtors	1,136	2,271
Prepayments and accrued income	3,253	3,575
	<u><b>4,389</b></u>	<u><b>5,846</b></u>

### 16. Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	<u>620</u>	<u>620</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

### 17. Analysis of Charitable Funds

#### Unrestricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
General Funds	25,019	33,192	(35,682)	–	22,529
Capital Fund	447,717	–	(20,391)	25,302	452,628
	<u>472,736</u>	<u>33,192</u>	<u>(56,073)</u>	<u>25,302</u>	<u>475,157</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
General Funds	27,898	23,344	(26,104)	(119)	25,019
Capital Fund	468,570	–	(20,853)	–	447,717
	<u>496,468</u>	<u>23,344</u>	<u>(46,957)</u>	<u>(119)</u>	<u>472,736</u>

#### Restricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
Co-op Community Fund	1,863	–	–	–	1,863
Durham County Council - Lunch Club	1,071	–	(135)	–	936
DCC Summer activity grant	43	–	(43)	–	–
DCC Youth grant	5,471	–	(5,471)	–	–
TLTC Art grant	112	250	(362)	–	–
Food Bank grants	2,891	125	(1,692)	–	1,324
DCC Fun & Food	–	5,259	(5,259)	–	–
The Ballinger Charity	–	9,931	(4,800)	–	5,131
DCC Playground	–	18,999	–	(18,999)	–
CDCF Outdoor play area	–	10,000	(1,959)	(6,303)	1,738
Co-op Community grant 2024	–	1,041	–	–	1,041
TLTC Lantern bus	–	250	(250)	–	–
DCC Theatre grant	–	525	(525)	–	–
	<u>11,451</u>	<u>46,380</u>	<u>(20,496)</u>	<u>(25,302)</u>	<u>12,033</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

### 17. Analysis of Charitable Funds *(continued)*

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
Co-op Community Fund Rural Communities	1,744	–	–	119	1,863
Energy Fund	4,024	–	(4,024)	–	–
Durham County Council - Lunch Club	1,071	–	–	–	1,071
Stones project	100	–	(100)	–	–
National Lottery Digital Help & DCC Computer grant	1,999	–	(1,999)	–	–
DCC Summer activity grant	296	–	(253)	–	43
DCC Youth grant	–	9,471	(4,000)	–	5,471
TLTC Art grant	250	250	(388)	–	112
Food Bank grants	–	4,354	(2,480)	–	1,874
DCC Fun & Food	1,017	10,473	(10,473)	–	1,017
CDCF Door Refurbishment	–	7,000	(7,000)	–	–
	<u>10,501</u>	<u>31,548</u>	<u>(30,717)</u>	<u>119</u>	<u>11,451</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2024

### 18. Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	452,628	–	<b>452,628</b>
Current assets	23,149	12,033	<b>35,182</b>
Creditors less than 1 year	<u>(620)</u>	<u>–</u>	<u><b>(620)</b></u>
<b>Net assets</b>	<u><b>475,157</b></u>	<u><b>12,033</b></u>	<u><b>487,190</b></u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	447,717	–	447,717
Current assets	25,639	11,451	37,090
Creditors less than 1 year	<u>(620)</u>	<u>–</u>	<u>(620)</u>
<b>Net assets</b>	<u><b>472,736</b></u>	<u><b>11,451</b></u>	<u><b>484,187</b></u>

# **Tow Law Community Association**

**Management Information**

**Year Ended 31 March 2024**

**The Following Pages Do Not Form Part of the Financial Statements.**

# Tow Law Community Association

## Detailed Statement of Financial Activities

Year Ended 31 March 2024

	2024 £	2023 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
County Durham Community Foundation	10,000	7,000
Durham County Council	24,783	19,944
Tow Law Town Council	4,900	4,650
Co-op Community Fund	1,041	–
The Ballinger Charity	9,931	–
	<u>50,655</u>	<u>31,594</u>
<b>Charitable activities</b>		
Lettings, activities and other centre income	17,482	18,642
Solar PV income	10,166	–
Foodbank	125	4,354
	<u>27,773</u>	<u>22,996</u>
<b>Investment income</b>		
Bank interest receivable	1,144	302
	<u>1,144</u>	<u>302</u>
<b>Total income</b>	<u>79,572</u>	<u>54,892</u>
<b>Expenditure</b>		
Wages	8,669	8,480
Water rates	646	496
Light & heat	6,262	5,554
Repairs & maintenance	12,778	8,710
Insurance	3,550	3,034
Refurbishment costs	–	7,000
Professional fees	933	973
Telephone	2,004	1,743
Other office costs	195	640
Depreciation	20,391	20,853
Youth project costs	15,573	14,726
Sustainable heat & power project costs	–	4,024
Other project costs	5,568	1,441
	<u>76,569</u>	<u>77,674</u>
<b>Total expenditure</b>	<u>76,569</u>	<u>77,674</u>
<b>Net income/(expenditure)</b>	<u>3,003</u>	<u>(22,782)</u>

**TOW LAW COMMUNITY ASSOCIATION**

England & Wales - Charity number 1122539

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# Accounts

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Company Registration Number: 06244260  
Charity Registration Number: 1122539

**Tow Law Community Association**  
**Financial Statements**  
**For the Year Ending**  
**31 March 2023**

**JANE ASCROFT ACCOUNTANCY LIMITED**

Chartered Accountants  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# **Tow Law Community Association**

## **Financial Statements**

**Year Ended 31 March 2023**

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# Tow Law Community Association

## Trustees' Annual Report (Incorporating the Director's Report)

Year Ended 31 March 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

### Chairman's report

This year has seen us continue to recover from the effects of covid and to improve what we can offer our community.

We continue to run our youth group with the help of local CIC Stoke the Flam and funding from Awards for All. The Scouts, Cubs and Beavers still use the centre on Thursday evenings and Taekwondo carries on 3 nights a week. We have hosted Fun and Food activities with funding from the Department for Education that have been well attended. These will continue into the near future though the administration around them continues to be time consuming.

The Food Bank and a drop in coffee morning fills the centre on Thursdays plus the library story sessions. CAB and other agencies provide drop in advice sessions during these times as well. PACT meetings take place at the Centre and volunteers have restarted a monthly lunch club on Mondays. We have been asked to become a distribution point for the Bread and Butter Thing. We run sessions for local Home Schoolers including cookery and art. Birthday parties and outside bookings have been providing a welcome income stream but we continue to rely on our core activities and long term rentals to the Town Council and Wearjammin CIC.

We repaired our front doors this year and they are now fully compliant with Disability Discrimination Legislation. We are looking forward to improving our outside play area specifically around the creche but also to the side area and the front that we have managed to fund through the 3 Towns AAP and Durham Community Foundation.

We have been concentrating on Health and Safety and updating our policies this year and are about half way through that process. We will continue with this to ensure it is truly embedded in our procedures.

I would like to thank my fellow trustees for the help and support and they have given this year the Fun and Food and Foodbank would not run without them. As usual we do need to recruit some more and again that is something we must try and address in the coming year.

Paul Stokes  
Chair



# **Tow Law Community Association**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year Ended 31 March 2023**

## **Objectives and Activities**

### **Objectives**

The objects of the Association are to:

(a) promote the benefit of the inhabitants of Tow Law and the surrounding area (hereinafter called "the area of benefit") without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

(b) establish, or secure the establishment of, a Community Centre (hereinafter called "the Centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.

(c) promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion.

### **Centre Activities**

#### **Monday**

10am till 12 noon - Play Group  
10am till 12 noon - Computer Group drop in  
6pm till 8pm - Taekwondo  
8.15pm till 9pm - Kickboxing

#### **Tuesday**

11am till 1pm - Home Education Roller disco/Sport  
1.30pm till 4pm - Art Group  
5pm till 7pm - Youth night

#### **Wednesday**

Dog Group - 7pm till 9pm

#### **Thursday**

10am till 2pm - Foodbank  
Drop in cafe  
CAB alternate weeks  
Durham Works  
Story time and little ones group  
5pm till 9pm - 1st Tow Law Scouts  
Squirrels, beavers, cubs, scouts/explorer scouts

#### **Friday**

11am till 4pm - Glass Group  
6pm till 8pm - Taekwondo

#### **Saturday**

9am till 10am - Taekwondo

# **Tow Law Community Association**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year Ended 31 March 2023**

## **Public Benefit**

Our main activities are described in other parts of the trustees' report. We provide all are activities for the residents of Tow Law and surrounding areas. They are open to all and we are looking at the accessibility of the Centre to ensure we provide for all whatever their abilities. All our charitable activities are undertaken to further our charitable purposes for the public benefit. The trustees have had regard to the Charity Commission's guidance on public benefit throughout the year when deciding on the activities of the charity. We start new activities when we have funding available and are hoping to do further work with Well Being for Life.

## **Financial Review**

The aim of the Trustees is to retain unrestricted reserves equivalent to 6 months centre running costs (excluding depreciation). At current activity levels this is equal to approximately £18,000.

Unrestricted reserves at 31st March 2023 were £25,019.

# **Tow Law Community Association**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year Ended 31 March 2023**

## **Structure, Governance and Management**

### **Governing Document**

The Tow Law Community Association is a charitable company limited by guarantee. It was incorporated as a company on 11th May 2007 with company number 06244260 and registered as a charity on 31st January 2008 with charity number 1122539. It is governed by its Memorandum and Articles of Association dated 11 May 2007 as amended by ordinary resolution on 16 April 2009.

### **Recruitment, Induction and Training of new Trustees**

We appointed three new Trustees this year, Richard Manchester, Philipa Smith and Elvena Gwynette. Unfortunately Philipa Smith resigned after 3 months. We continue to look for new trustees. No trustees will be standing down this year but it is still important for us to recruit. We continue to need to appoint some trustees between 16 to 18 as we have no young representatives at the moment.

An induction and training process for trustees to ensure they are aware of their role and responsibilities is in place and an induction pack is now available for new trustees.

### **The Management Committee**

The charity currently has 7 trustees. All live in the Tow Law area apart from our Secretary who lives in Broompark 9 miles away. Our Chairman is a Tutor at Durham University, our Secretary is a retired solicitor and of our remaining members some are local business people, one is a student and the remainder are retired from full time work. The committee meets monthly apart from August and December and are responsible for overall management of the Centre. The centre caretaker deals with day to day problems and refers them to the management committee as necessary. All members of the Management Committee give their time voluntarily and receive no benefit from the charity.

### **Risk Management**

our biggest risk remains maintaining income to meet overheads. We still have a healthy balance on reserves but we will need to use some in the coming year to cover our 5 year electrical certificate and other necessary maintenance and repairs. Our aim as a committee is to try and retain as much of this reserve as we can to maintain our solvency into the future. The secretary and treasurer meet regularly with the Chairman to look at and monitor our finances. We also need to increase our activities at the centre to ensure an income stream. We need to ensure that the activities we provide are relevant to the local community and our users and to continue to look at opportunities to increase those activities.

We also need to recruit more Trustees to ensure continuity and sustainability of the organisation.

It is also important we continue to review our Health and Safety and other policies to ensure we comply with current legislation and the premises are as safe as they can be.

In the coming year we will need to explore alternative energy contracts as our current ones will come to an end early in the new year 2024 to ensure they are affordable.



# **Tow Law Community Association**

## **Independent Examiner's Report to the Trustees of Tow Law Community Association**

**Year Ended 31 March 2023**

I report to the trustees on my examination of the financial statements of Tow Law Community Association ('the charity') for the year ended 31 March 2023.

### **Responsibilities and Basis of Report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jane Ascroft FCA MA (Cantab)  
Independent Examiner

Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# Tow Law Community Association

## Statement of Financial Activities (including income and expenditure account)

Year Ended 31 March 2023

			<b>2023</b>		<b>2022</b>
	Note	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	4,400	27,194	<b>31,594</b>	27,405
Charitable activities	6	18,642	4,354	<b>22,996</b>	19,097
Investment income	7	302	–	<b>302</b>	21
Other income	8	–	–	–	13,666
<b>Total income</b>		<u>23,344</u>	<u>31,548</u>	<u><b>54,892</b></u>	<u>60,189</u>
<b>Expenditure</b>					
Expenditure on charitable activities	9,10	46,957	30,717	<b>77,674</b>	83,859
<b>Total expenditure</b>		<u>46,957</u>	<u>30,717</u>	<u><b>77,674</b></u>	<u>83,859</u>
<b>Net expenditure</b>		<u>(23,613)</u>	<u>831</u>	<u><b>(22,782)</b></u>	<u>(23,670)</u>
Transfers between funds		(119)	119	–	–
<b>Net movement in funds</b>		<u>(23,732)</u>	<u>950</u>	<u><b>(22,782)</b></u>	<u>(23,670)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		496,468	10,501	<b>506,969</b>	530,639
<b>Total funds carried forward</b>		<u>472,736</u>	<u>11,451</u>	<u><b>484,187</b></u>	<u>506,969</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 17 form part of these financial statements.

# Tow Law Community Association

## Statement of Financial Position

31 March 2023

	Note	2023 £	£	2022 £
<b>Fixed Assets</b>				
Tangible fixed assets	15		447,717	468,570
<b>Current Assets</b>				
Debtors	16	5,846		2,147
Cash at bank and in hand		<u>31,244</u>		<u>36,872</u>
		37,090		39,019
<b>Creditors: amounts falling due within one year</b>	17	<u>620</u>		<u>620</u>
<b>Net Current Assets</b>			<u>36,470</u>	<u>38,399</u>
<b>Total Assets Less Current Liabilities</b>			<u>484,187</u>	<u>506,969</u>
<b>Funds of the Charity</b>				
Restricted funds			11,451	10,501
Unrestricted funds			<u>472,736</u>	<u>496,468</u>
<b>Total charity funds</b>	18		<u>484,187</u>	<u>506,969</u>

For the year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 21/01/2023, and are signed on behalf of the board by:

*Dennis Thorton*

Mrs D Thornton (Treasurer)  
Trustee

The notes on pages 9 to 17 form part of these financial statements.

# **Tow Law Community Association**

## **Notes to the Financial Statements**

**Year Ended 31 March 2023**

### **1. General Information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Tow Law Community Centre, Ironworks Road, Tow Law, Bishop Auckland, County Durham, DL13 4AW.

### **2. Statement of Compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

### **3. Accounting Policies**

#### **Basis of Preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investments measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The entity is a Public Benefit Entity.

#### **Going Concern**

There are no material uncertainties about the charity's ability to continue.

#### **Judgements and Key Sources of Estimation Uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees consider that there are no significant estimates or judgements affecting the financial statements.

#### **Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

# **Tow Law Community Association**

## **Notes to the Financial Statements *(continued)***

**Year Ended 31 March 2023**

### **3. Accounting Policies *(continued)***

#### **Income**

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable. Where legacies have been notified to the charity but the criteria for income recognition have not been met, the legacy is treated as a contingent asset and disclosed if material. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market.

Investment income is included when receivable.

Income from charitable trading activity is accounted for when earned.

Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### **Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of raising funds comprise the costs associated with attracting donations, grants and legacies and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

#### **Tangible Assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £100 are not capitalised.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

### 3. Accounting Policies *(continued)*

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & Buildings	-	2% straight line
Playground Equipment	-	10% straight line
Furniture & Equipment	-	10% reducing balance

#### Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

#### Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

#### Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

### 3. Accounting Policies *(continued)*

#### Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### 4. Limited by Guarantee

The company is limited by guarantee. At 31st March 2023 there were 8 members each of whom had undertaken to contribute an amount not exceeding £10 in the event of a winding up.

### 5. Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<b>Grants</b>			
County Durham Community Foundation	–	7,000	<b>7,000</b>
Durham County Council	–	19,944	<b>19,944</b>
Tow Law Town Council	4,400	250	<b>4,650</b>
	<u>4,400</u>	<u>27,194</u>	<u><b>31,594</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Grants</b>			
Durham County Council	–	19,655	19,655
Tow Law Town Council	6,000	1,750	7,750
	<u>6,000</u>	<u>21,405</u>	<u>27,405</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

### 6. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Lettings, activities and other centre income	18,642	–	18,642
Foodbank	–	4,354	4,354
	<u>18,642</u>	<u>4,354</u>	<u>22,996</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Lettings, activities and other centre income	15,130	–	15,130
Solar PV income	3,967	–	3,967
	<u>19,097</u>	<u>–</u>	<u>19,097</u>

### 7. Investment Income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
Bank interest receivable	302	302	21	21

### 8. Other Income

	Unrestricted Funds £	Total Funds 2023 £	Unrestricted Funds £	Total Funds 2022 £
DCC Covid support grants	–	–	13,666	13,666

### 9. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Costs of charitable activities (see page 19 for more details)	46,957	30,717	77,674

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Costs of charitable activities (see page 19 for more details)	53,192	30,667	83,859

# Tow Law Community Association

## Notes to the Financial Statements (continued)

Year Ended 31 March 2023

### 10. Expenditure on Charitable Activities by Activity Type

	Activities undertaken directly £	Total funds 2023 £	Total fund 2022 £
Costs of charitable activities (see page 19 for more details)	<u>77,674</u>	<u>77,674</u>	<u>83,859</u>

### 11. Net Expenditure

Net expenditure is stated after charging/(crediting):

	2023 £	2022 £
Depreciation of tangible fixed assets	<u>20,853</u>	<u>21,068</u>

### 12. Independent Examination Fees

	2023 £	2022 £
Fees payable to the independent examiner for: Independent examination of the financial statements	500	500
Other financial services	<u>120</u>	<u>120</u>
	<u>620</u>	<u>620</u>

### 13. Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2023 £	2022 £
Wages and salaries	<u>8,480</u>	<u>12,667</u>

The average head count of employees during the year was 1 (2022: 3). The average number of full-time equivalent employees during the year is analysed as follows:

	2023 No.	2022 No.
Number of centre staff	<u>1</u>	<u>1</u>

No employee received employee benefits of more than £60,000 during the year (2022: Nil).

### 14. Trustee Remuneration and Expenses

Trustees received no remuneration or expenses during the year.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

### 15. Tangible Fixed Assets

	Land and buildings £	Playground Equipment £	Furniture & Equipment £	Total £
<b>Cost</b>				
At 1 April 2022 and 31 March 2023	<u>691,603</u>	<u>40,393</u>	<u>111,941</u>	<u>843,937</u>
<b>Depreciation</b>				
At 1 April 2022	254,333	28,917	92,117	375,367
Charge for the year	<u>14,754</u>	<u>4,039</u>	<u>2,060</u>	<u>20,853</u>
At 31 March 2023	<u>269,087</u>	<u>32,956</u>	<u>94,177</u>	<u>396,220</u>
<b>Carrying amount</b>				
At 31 March 2023	<u>422,516</u>	<u>7,437</u>	<u>17,764</u>	<u>447,717</u>
At 31 March 2022	<u>437,270</u>	<u>11,476</u>	<u>19,824</u>	<u>468,570</u>

### 16. Debtors

	2023 £	2022 £
Trade debtors	2,271	–
Prepayments and accrued income	<u>3,575</u>	<u>2,147</u>
	<u>5,846</u>	<u>2,147</u>

### 17. Creditors: amounts falling due within one year

	2023 £	2022 £
Trade creditors	<u>620</u>	<u>620</u>

### 18. Analysis of Charitable Funds

#### Unrestricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
General Funds	27,898	23,344	(26,104)	(119)	25,019
Capital Fund	<u>468,570</u>	–	<u>(20,853)</u>	–	<u>447,717</u>
	<u>496,468</u>	<u>23,344</u>	<u>(46,957)</u>	<u>(119)</u>	<u>472,736</u>
	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
General Funds	21,238	38,784	(32,124)	–	27,898
Capital Fund	<u>489,638</u>	–	<u>(21,068)</u>	–	<u>468,570</u>
	<u>510,876</u>	<u>38,784</u>	<u>(53,192)</u>	–	<u>496,468</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

### 18. Analysis of Charitable Funds *(continued)*

#### Restricted funds

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
Co-op Community Fund Rural Communities	1,744	–	–	119	1,863
Energy Fund	4,024	–	(4,024)	–	–
Durham County Council - Lunch Club	1,071	–	–	–	1,071
Stones project	100	–	(100)	–	–
National Lottery Digital Help & DCC Computer grant	1,999	–	(1,999)	–	–
DCC Summer activity grant	296	–	(253)	–	43
DCC Youth grant	–	9,471	(4,000)	–	5,471
DCC Boiler grant	–	–	–	–	–
TLTC Art grant	250	250	(388)	–	112
Food Bank grants	–	4,354	(2,480)	–	1,874
DCC Fun & Food CDCF Door Refurbishment	1,017	10,473	(10,473)	–	1,017
	–	7,000	(7,000)	–	–
	<u>10,501</u>	<u>31,548</u>	<u>(30,717)</u>	<u>119</u>	<u>11,451</u>

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
Co-op Community Fund Rural Communities	1,744	–	–	–	1,744
Energy Fund	4,024	–	–	–	4,024
Durham County Council - Lunch Club	1,170	–	(99)	–	1,071
Stones project	363	–	(263)	–	100
DCC Easter Holidays	1,130	–	(1,130)	–	–
DCC Youth Cafe	4,392	–	(4,392)	–	–
National Lottery Digital Help & DCC Computer grant	6,940	–	(4,941)	–	1,999
DCC Summer activity grant	–	1,929	(1,633)	–	296
DCC Youth grant	–	8,711	(8,711)	–	–
DCC Boiler grant	–	9,015	(9,015)	–	–
TLTC Art grant	–	250	–	–	250
Food Bank grants	–	1,500	(483)	–	1,017
	<u>19,763</u>	<u>21,405</u>	<u>(30,667)</u>	<u>–</u>	<u>10,501</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2023

### 19. Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	447,717	–	447,717
Current assets	25,639	11,451	37,090
Creditors less than 1 year	(620)	–	(620)
<b>Net assets</b>	<b>472,736</b>	<b>11,451</b>	<b>484,187</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	468,570	–	468,570
Current assets	28,518	10,501	39,019
Creditors less than 1 year	(620)	–	(620)
<b>Net assets</b>	<b>496,468</b>	<b>10,501</b>	<b>506,969</b>

# **Tow Law Community Association**

**Management Information**

**Year Ended 31 March 2023**

**The Following Pages Do Not Form Part of the Financial Statements.**

# Tow Law Community Association

## Detailed Statement of Financial Activities

Year Ended 31 March 2023

	2023 £	2022 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
County Durham Community Foundation	7,000	–
Durham County Council	19,944	19,655
Tow Law Town Council	4,650	7,750
	<u>31,594</u>	<u>27,405</u>
<b>Charitable activities</b>		
Lettings, activities and other centre income	18,642	15,130
Solar PV income	–	3,967
Foodbank	4,354	–
	<u>22,996</u>	<u>19,097</u>
<b>Investment income</b>		
Bank interest receivable	302	21
	<u>302</u>	<u>21</u>
<b>Other income</b>		
DCC Covid support grants	–	13,666
	<u>–</u>	<u>13,666</u>
<b>Total income</b>	<u>54,892</u>	<u>60,189</u>
<b>Expenditure</b>		
Wages	8,480	12,667
Water rates	496	103
Light & heat	5,554	5,610
Repairs & maintenance	8,710	7,173
Insurance	3,034	3,007
Refurbishment costs	7,000	9,015
Professional fees	973	661
Telephone	1,743	1,491
Other office costs	640	4,400
Depreciation	20,853	21,068
Other centre costs	–	2,590
Youth project costs	14,726	13,021
Sustainable heat & power project costs	4,024	–
Other project costs	1,441	3,053
	<u>77,674</u>	<u>83,859</u>
<b>Total expenditure</b>	<u>77,674</u>	<u>83,859</u>
<b>Net expenditure</b>	<u>(22,782)</u>	<u>(23,670)</u>

**TOW LAW COMMUNITY ASSOCIATION**

England & Wales - Charity number 1122539

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# Accounts

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Company Registration Number: 06244260  
Charity Registration Number: 1122539

**Tow Law Community Association**  
**Financial Statements**  
**For the Year Ending**  
**31 March 2022**

**JANE ASCROFT ACCOUNTANCY LIMITED**

Chartered Accountants  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# **Tow Law Community Association**

## **Trustees' Annual Report (Incorporating the Director's Report)**

**Year Ended 31 March 2022**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

### **Chairman's report**

This year has still been marked by Covid with the Centre closed for the beginning of 2021 but finally reopened when restrictions were lifted and we restarted activities in accordance with Covid regulations.

We had secured funding for and I.T. course for beginners from Awards for All and 3 Towns AAP that allowed us to employ a tutor to for those needing help with the new digital world we had all been pitched into with Covid restrictions. That carried on until June of 2022 with 18 participants over the year who learned to become more comfortable with using computers. All our previous activities restarted with the exception of the Lunch Club. Thursday activities increased with not just the Food bank but story reading for pre schools, drop in cafe and advice sessions from the CAB and Durham Works. We are hoping to restart Pilates classes in the coming year plus any courses that Well Being for Life wish to put on. During Storm Arwen we were open for nearly 10 days to help those without power and our Trustees Marion and Fiona did sterling work providing hot meals and drinks. We have been designated an emergency centre whenever a state of emergency is declared in the future.

We managed to keep the Youth café going. This is much used with over 40 children who have attended over the year. We are again applying for grants to extend this that has now become a youth games night. A Youth Hub funded by AAP at the request of the Police has been disappointing with a lack of consistency and variable youth workers. We are considering not continuing this activity in favour of the Games Night that is well run and organised through Jack Drum Arts. The Scouts, Cubs and Beavers still use the centre and Taekwondo. We have hosted Fun and Food activities with funding from the Department for Education that have been well attended. These will continue into the near future though the administration around them can be tie consuming.

We have survived and are looking to our strategy for the future. Luckily we are on a fixed rate contract for gas and electricity until at least April 2024 which gives us some comfort for the time being and our solar panels still produce about £4000 per annum and electricity for us during the day. We will continue to look at the sustainability of the centre given that energy prices will not settle down in the near future. The replacement heating boiler should help and an upgraded heating timer.

The Government covid grants have enabled us to build up a reasonable reserve that should help us for the next few years but this needs to be kept under constant review.

I would like to thank my fellow trustees for the help and support and they have given this year. We do need to recruit some more and again that is something we must try and address in the coming year.

Paul Stokes  
Chairman

# Tow Law Community Association

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2022

## Objectives and Activities

### Objectives

The objects of the Association are to:

(a) promote the benefit of the inhabitants of Tow Law and the surrounding area (hereinafter called "the area of benefit") without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

(b) establish, or secure the establishment of, a Community Centre (hereinafter called "the Centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.

(c) promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion.

### Centre Activities

#### Monday

10am till 12 noon - Play Group  
10am till 12 noon - Computer Group drop in  
6pm till 8pm - Taekwondo  
8.15pm till 9pm - Kickboxing

#### Tuesday

11am till 1pm - Home Education Roller disco/Sport  
1.30pm till 4pm - Art Group  
5pm till 7pm - Youth games night  
7pm till 8pm - Pilates with Russell Turner

#### Wednesday

Dog Group - 7pm till 9pm

#### Thursday

10am till 2pm - Foodbank  
Drop in cafe  
CAB alternate weeks  
Durham Works  
Story time with Hazel  
5pm till 9pm - 1st Tow Law Scouts  
Squirrels, beavers, cubs, scouts/explorer scouts

#### Friday

11am till 4pm - Glass Group  
6pm till 8pm - Taekwondo

#### Saturday

9am till 10am - Taekwondo

# **Tow Law Community Association**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year Ended 31 March 2022**

## **Public Benefit**

Our main activities are described in other parts of the trustees' report. We provide all are activities for the residents of Tow Law and surrounding areas. They are open to all and we are looking at the accessibility of the Centre to ensure we provide for all whatever their abilities. All our charitable activities are undertaken to further our charitable purposes for the public benefit. The trustees have had regard to the Charity Commission's guidance on public benefit throughout the year when deciding on the activities of the charity. We start new activities when we have funding available and are hoping to do further work with Well Being for Life.

## **Financial Review**

The aim of the Trustees is to retain unrestricted reserves equivalent to 6 months centre running costs (excluding depreciation). At current activity levels this is equal to approximately £18,000.

Unrestricted reserves at 31st March 2022 were £27,898.

## **Structure, Governance and Management**

### **Governing Document**

The Tow Law Community Association is a charitable company limited by guarantee. It was incorporated as a company on 11th May 2007 with company number 06244260 and registered as a charity on 31st January 2008 with charity number 1122539. It is governed by its Memorandum and Articles of Association dated 11 May 2007 as amended by ordinary resolution on 16 April 2009.

### **Recruitment, Induction and Training of new Trustees**

We appointed one new Trustee this year, Marion Craggs and we continue to look for new trustees. 2 trustees will be standing down this year that makes it important for us to recruit. We continue to need to appoint some trustees between 16 to 18 as we have no young representatives at the moment.

An induction and training process for trustees to ensure they are aware of their role and responsibilities is in place and an induction pack is now available for new trustees.

### **The Management Committee**

The charity currently has 9 trustees. All live in the Tow Law area apart from our Secretary who lives in Broompark 9 miles away. Our Chairman is a Tutor at Durham University, our Secretary is a retired solicitor and of our remaining members some are local business people, one is a student and the remainder are retired from full time work. The committee meets monthly apart from August and December and are responsible for overall management of the Centre. The centre caretaker deals with day to day problems and refers them to the management committee as necessary. All members of the Management Committee give their time voluntarily and receive no benefit from the charity.

### **Risk Management**

Our biggest risk remains maintaining income to meet overheads but the financial package put in place by the Chancellor of the Exchequer for Covid has meant we have been able to build up a reserve of just under £28,000. This will not last long if the cost of living increases further. Our aim as a committee is to try and retain this reserve to maintain our solvency into the future. The secretary and treasurer meet regularly with the Chairman to look at and monitor our finances. We also need to increase our activities at the centre to ensure an income stream. We need to ensure that the activities we provide are relevant to the local community and our users and to continue to look at opportunities to increase those activities. We also need to recruit more Trustees to ensure continuity and help for the activities we put on such as Fun and Food.

# Tow Law Community Association

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2022

## Reference and Administrative Details

**Registered charity name** Tow Law Community Association  
**Charity registration number** 1122539  
**Company registration number** 06244260  
**Principal office and registered office** Tow Law Community Centre  
Ironworks Road  
Tow Law  
Bishop Auckland  
County Durham  
DL13 4AW

## The Trustees

Mr Paul Stokes (chairman)  
Mrs J Flynn (Secretary)  
Mrs D Thornton (Treasurer)

Mr R Coatsworth  
Mrs F Nicol  
Ms L Parkin  
Ms E Thorpe Henderson  
Miss A Thornton  
Ms M Craggs

**Company Secretary** Mrs J Flynn

**Independent Examiner** Jane Ascroft FCA MA (Cantab)  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

## Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 24<sup>th</sup> September 2022 and signed on behalf of the board of trustees by:



Mrs J Flynn  
Charity Secretary

# Tow Law Community Association

## Independent Examiner's Report to the Trustees of Tow Law Community Association

Year Ended 31 March 2022

I report to the trustees on my examination of the financial statements of Tow Law Community Association ('the charity') for the year ended 31 March 2022.

### Responsibilities and Basis of Report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

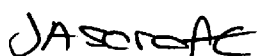
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Ascroft FCA MA (Cantab)  
Independent Examiner

Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# Tow Law Community Association

## Statement of Financial Activities (including income and expenditure account)

Year Ended 31 March 2022

		Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	6,000	21,405	<b>27,405</b>	34,398
Charitable activities	6	19,097	–	<b>19,097</b>	11,440
Investment income	7	21	–	<b>21</b>	21
Other income	8	13,666	–	<b>13,666</b>	25,561
<b>Total income</b>		<u>38,784</u>	<u>21,405</u>	<u><b>60,189</b></u>	<u>71,420</u>
<b>Expenditure</b>					
Expenditure on charitable activities	9,10	53,192	30,667	<b>83,859</b>	66,917
<b>Total expenditure</b>		<u>53,192</u>	<u>30,667</u>	<u><b>83,859</b></u>	<u>66,917</u>
<b>Net (expenditure)/income and net movement in funds</b>		<u>(14,408)</u>	<u>(9,262)</u>	<u><b>(23,670)</b></u>	<u>4,503</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		510,876	19,763	<b>530,639</b>	526,136
<b>Total funds carried forward</b>		<u>496,468</u>	<u>10,501</u>	<u><b>506,969</b></u>	<u>530,639</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 8 to 16 form part of these financial statements.

# Tow Law Community Association

## Statement of Financial Position

31 March 2022

	Note	2022 £	£	2021 £
<b>Fixed Assets</b>				
Tangible fixed assets	15		468,570	489,638
<b>Current Assets</b>				
Debtors	16	2,147		5,228
Cash at bank and in hand		<u>36,872</u>		<u>36,393</u>
		39,019		41,621
<b>Creditors: amounts falling due within one year</b>	17	<u>620</u>		<u>620</u>
<b>Net Current Assets</b>			<u>38,399</u>	<u>41,001</u>
<b>Total Assets Less Current Liabilities</b>			<u>506,969</u>	<u>530,639</u>
<b>Funds of the Charity</b>				
Restricted funds			10,501	19,763
Unrestricted funds			<u>496,468</u>	<u>510,876</u>
<b>Total charity funds</b>	18		<u>506,969</u>	<u>530,639</u>

For the year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on

29th September, 2022

*Dervic Thornton*

Mrs D Thornton (Treasurer)  
Trustee

The notes on pages 8 to 16 form part of these financial statements.

# **Tow Law Community Association**

## **Notes to the Financial Statements**

**Year Ended 31 March 2022**

### **1. General Information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Tow Law Community Centre, Ironworks Road, Tow Law, Bishop Auckland, County Durham, DL13 4AW.

### **2. Statement of Compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

### **3. Accounting Policies**

#### **Basis of Preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investments measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The entity is a Public Benefit Entity.

#### **Going Concern**

There are no material uncertainties about the charity's ability to continue.

#### **Judgements and Key Sources of Estimation Uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees consider that there are no significant estimates or judgements affecting the financial statements.

#### **Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

### 3. Accounting Policies *(continued)*

#### Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable. Where legacies have been notified to the charity but the criteria for income recognition have not been met, the legacy is treated as a contingent asset and disclosed if material. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market.

Investment income is included when receivable.

Income from charitable trading activity is accounted for when earned.

Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of raising funds comprise the costs associated with attracting donations, grants and legacies and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

#### Tangible Assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £100 are not capitalised.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

### 3. Accounting Policies *(continued)*

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & Buildings	-	2% straight line
Playground Equipment	-	10% straight line
Furniture & Equipment	-	10% reducing balance

#### Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

#### Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

#### Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

### 3. Accounting Policies *(continued)*

#### Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### 4. Limited by Guarantee

The company is limited by guarantee. At 31st March 2022 there were 8 members each of whom had undertaken to contribute an amount not exceeding £10 in the event of a winding up.

### 5. Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
<b>Grants</b>			
Durham County Council	–	19,655	<b>19,655</b>
Tow Law Town Council	6,000	1,750	<b>7,750</b>
	<u>6,000</u>	<u>21,405</u>	<u><b>27,405</b></u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<b>Grants</b>			
County Durham Community Foundation	–	4,588	4,588
Durham County Council	–	12,376	12,376
Co-op Community Fund	–	1,744	1,744
Rural Communities Energy Fund	–	9,800	9,800
National Lottery	–	5,890	5,890
	<u>–</u>	<u>34,398</u>	<u>34,398</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

### 6. Charitable Activities

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Lettings, activities and other centre income	15,130	15,130	7,322	7,322
Solar PV income	3,967	3,967	4,118	4,118
	<u>19,097</u>	<u>19,097</u>	<u>11,440</u>	<u>11,440</u>

### 7. Investment Income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
Bank interest receivable	21	21	21	21

### 8. Other Income

	Unrestricted Funds £	Total Funds 2022 £	Unrestricted Funds £	Total Funds 2021 £
HMRC Job Retention Scheme	–	–	3,323	3,323
DCC Covid support grants	13,666	13,666	22,238	22,238
	<u>13,666</u>	<u>13,666</u>	<u>25,561</u>	<u>25,561</u>

### 9. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Costs of charitable activities (see page 18 for more details)	53,192	30,667	83,859

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Costs of charitable activities (see page 18 for more details)	39,696	27,221	66,917

### 10. Expenditure on Charitable Activities by Activity Type

	Activities undertaken directly £	Total funds 2022 £	Total fund 2021 £
Costs of charitable activities (see page 18 for more details)	83,859	83,859	66,917

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

### 11. Net (Expenditure)/Income

Net (expenditure)/income is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	<u>21,068</u>	<u>21,306</u>

### 12. Independent Examination Fees

	2022	2021
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	500	500
Other financial services	<u>120</u>	<u>120</u>
	<u>620</u>	<u>620</u>

### 13. Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2022	2021
	£	£
Wages and salaries	<u>12,667</u>	<u>6,315</u>

The average head count of employees during the year was 3 (2021: 1). The average number of full-time equivalent employees during the year is analysed as follows:

	2022	2021
	No.	No.
Number of centre staff	<u>1</u>	<u>1</u>

No employee received employee benefits of more than £60,000 during the year (2021: Nil).

### 14. Trustee Remuneration and Expenses

Trustees received no remuneration or expenses during the year.

### 15. Tangible Fixed Assets

	Land and buildings	Playground Equipment	Furniture & Equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2021 and 31 March 2022	<u>691,603</u>	<u>40,393</u>	<u>111,941</u>	<u>843,937</u>
<b>Depreciation</b>				
At 1 April 2021	239,579	24,878	89,842	354,299
Charge for the year	<u>14,754</u>	<u>4,039</u>	<u>2,275</u>	<u>21,068</u>
<b>At 31 March 2022</b>	<u>254,333</u>	<u>28,917</u>	<u>92,117</u>	<u>375,367</u>
<b>Carrying amount</b>				
At 31 March 2022	<u>437,270</u>	<u>11,476</u>	<u>19,824</u>	<u>468,570</u>
At 31 March 2021	<u>452,024</u>	<u>15,515</u>	<u>22,099</u>	<u>489,638</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

### 16. Debtors

	2022	2021
	£	£
Trade debtors	–	2,936
Prepayments and accrued income	<u>2,147</u>	<u>2,292</u>
	<u>2,147</u>	<u>5,228</u>

### 17. Creditors: amounts falling due within one year

	2022	2021
	£	£
Trade creditors	<u>620</u>	<u>620</u>

### 18. Analysis of Charitable Funds

#### Unrestricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
General Funds	21,238	38,784	(32,124)	–	27,898
Capital Fund	489,638	–	(21,068)	–	468,570
	<u>510,876</u>	<u>38,784</u>	<u>(53,192)</u>	<u>–</u>	<u>496,468</u>

	At 1 April 2020	Income	Expenditure	Transfers	At 31 March 2021
	£	£	£	£	£
General Funds	3,998	37,022	(18,390)	(1,392)	21,238
Capital Fund	510,944	–	(21,306)	–	489,638
	<u>514,942</u>	<u>37,022</u>	<u>(39,696)</u>	<u>(1,392)</u>	<u>510,876</u>

#### Restricted funds

	At 1 April 2021	Income	Expenditure	Transfers	At 31 March 2022
	£	£	£	£	£
Co-op Community Fund	1,744	–	–	–	1,744
Rural Communities					
Energy Fund	4,024	–	–	–	4,024
Durham County Council					
- Lunch Club	1,170	–	(99)	–	1,071
Stones project	363	–	(263)	–	100
DCC Easter Holidays	1,130	–	(1,130)	–	–

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

### 18. Analysis of Charitable Funds *(continued)*

DCC Youth Cafe	4,392	–	(4,392)	–	–
National Lottery Digital Help & DCC Computer grant	6,940	–	(4,941)	–	1,999
DCC Summer activity grant	–	1,929	(1,633)	–	296
DCC Youth grant	–	8,711	(8,711)	–	–
DCC Boiler grant	–	9,015	(9,015)	–	–
TLTC Art grant	–	250	–	–	250
TLTC Food bank grant	–	1,500	(483)	–	1,017
	<u>19,763</u>	<u>21,405</u>	<u>(30,667)</u>	<u>–</u>	<u>10,501</u>

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Tow Law Town Council	6,000	–	(6,000)	–	–
Co-op Community Fund	–	1,744	–	–	1,744
Rural Communities Energy Fund	4,024	9,800	(9,800)	–	4,024
Durham County Council - Lunch Club	1,170	–	–	–	1,170
CDCF Covid Sustainability Fund	–	4,588	(4,588)	–	–
Stones project	–	1,588	(1,225)	–	363
DCC Easter Holidays	–	1,680	(550)	–	1,130
DCC Youth Cafe	–	3,000	–	1,392	4,392
National Lottery Digital Help & DCC Computer grant	–	11,998	(5,058)	–	6,940
	<u>11,194</u>	<u>34,398</u>	<u>(27,221)</u>	<u>1,392</u>	<u>19,763</u>

Tow Law Town Council have given grants towards the general upkeep of the centre.

The grant from the Co-op Community Fund is towards a new fence.

The grant from the CDCF West Durham Windfarm Fund is towards toilet refurbishments.

The Rural Communities Energy fund includes match funding from Berwick Community Trust and County Durham Community Foundation and is towards a sustainable heat and power project.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2022

### 19. Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £
Tangible fixed assets	468,570	–	468,570
Current assets	28,518	10,501	39,019
Creditors less than 1 year	(620)	–	(620)
<b>Net assets</b>	<b>496,468</b>	<b>10,501</b>	<b>506,969</b>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	489,638	–	489,638
Current assets	21,858	19,763	41,621
Creditors less than 1 year	(620)	–	(620)
<b>Net assets</b>	<b>510,876</b>	<b>19,763</b>	<b>530,639</b>

# **Tow Law Community Association**

**Management Information**

**Year Ended 31 March 2022**

**The Following Pages Do Not Form Part of the Financial Statements.**

# Tow Law Community Association

## Detailed Statement of Financial Activities

Year Ended 31 March 2022

	2022 £	2021 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
County Durham Community Foundation	–	4,588
Durham County Council	19,655	12,376
Tow Law Town Council	7,750	–
Co-op Community Fund	–	1,744
Rural Communities Energy Fund	–	9,800
National Lottery	–	5,890
	<u>27,405</u>	<u>34,398</u>
 <b>Charitable activities</b>		
Lettings, activities and other centre income	15,130	7,322
Solar PV income	3,967	4,118
	<u>19,097</u>	<u>11,440</u>
 <b>Investment income</b>		
Bank interest receivable	<u>21</u>	<u>21</u>
 <b>Other income</b>		
HMRC Job Retention Scheme	–	3,323
DCC Covid support grants	13,666	22,238
	<u>13,666</u>	<u>25,561</u>
 <b>Total income</b>	<u>60,189</u>	<u>71,420</u>
 <b>Expenditure</b>		
Wages	12,667	6,315
Water rates	103	519
Light & heat	5,610	4,610
Repairs & maintenance	7,173	7,339
Insurance	3,007	3,000
Refurbishment costs	9,015	–
Accountancy and payroll fees	661	661
Telephone	1,491	1,656
Other office costs	4,400	576
Depreciation	21,068	21,306
Other centre costs	2,590	458
Youth project costs	13,021	–
Sustainable heat & power project costs	–	9,800
Other project costs	3,053	10,677
	<u>83,859</u>	<u>66,917</u>
 <b>Total expenditure</b>	<u>83,859</u>	<u>66,917</u>
 <b>Net (expenditure)/income</b>	<u>(23,670)</u>	<u>4,503</u>

**TOW LAW COMMUNITY ASSOCIATION**

England & Wales - Charity number 1122539

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# Accounts

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Company Registration Number: 06244260  
Charity Registration Number: 1122539

**Tow Law Community Association**  
**Financial Statements**  
**For the Year Ending**  
**31 March 2021**

**JANE ASCROFT ACCOUNTANCY LIMITED**

Chartered Accountants  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# Tow Law Community Association

## Financial Statements

Year Ended 31 March 2021

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# **Tow Law Community Association**

## **Trustees' Annual Report (Incorporating the Director's Report)**

**Year Ended 31 March 2021**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

### **Chair's report**

2020/2021 will be forever remembered as the year of Covid and the year we learned to use Zoom, Teams and all the other virtual platforms available to hold meetings and make decisions. The first Lockdown started just before the beginning of this financial year so the building was closed until June and then from September until April 2021 with the local lockdown and the subsequent national lockdowns.

We were not idle though. Meetings continued through Zoom. When we could meet in the building the committee came in and sorted through the many years of accumulated equipment, toys and materials used by groups and cleared out all that was no longer usable and sold things that were no longer used but still had some life left. That meant that Kevin the caretaker could give the building a good clean when we could start some activities and we could create a one way system in the lobby for Covid safety. We were also able to look at how the building was used and organise its use better, moving groups out of certain rooms and returning rooms to their original purpose such as the meeting room that will enable us to market those rooms for general hire.

Not everything was plain sailing as the lead was stolen from the roof in August. This led to 2 months of cleaning up after downpours flooded the lobby, whilst we were waiting for the roof to be repaired. Unfortunately there seemed to be lots of them in September and October last year. The insurance claim repaired the roof and the internal damage caused so we have not lost from the theft apart from a suffering a lot of inconvenience.

We applied for grants through the many Covid grants available, securing over £4,500 from the Community Foundation to buy some barriers to use to direct traffic and to pay for some new furniture and equipment for the lobby and kitchen that were desperately needed. We also secured nearly £12,000 in grants from the National Lottery Awards For All and the local AAP to employ an I.T. tutor to hold drop in sessions for residents who were unsure of the new digital world and needed to get used to the new normal. The grant also paid for some new laptops and up to date Office programmes so that we could offer the sessions anywhere in the building that met Covid safety requirements. The sessions have started in the current financial year and we should be able to report on them in the next Annual Report.

Activities carried on when they could, mainly Taekwondo sessions, as they were attended by children under 18 and the Dog training club that moved here because the Church Hall was closed. We held some holiday activities in the Summer with the Stones Project that made a set of steps at the rear of the building from the painted rocks that children had painted and left around the Town or completed during the project. It is a colourful addition to the car park. At Easter we held an Easter Egg hunt and a Bunting Project to create colourful bunting for the Centre. These had to be outdoor activities but even though the weather wasn't kind they were both well attended. With the lifting of lockdowns in the new

# **Tow Law Community Association**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year Ended 31 March 2021**

financial year we are seeing the return of the majority of activities and some new ones starting. Watch this space for the next report.

The furlough scheme was utilised to pay the caretaker during this time and the buildings grants through Durham County Council we received during this time has enabled us to continue to run and maintain the building and most importantly to build up a reasonable reserve to ensure we can carry on into the future.

All in all we have used our time closed wisely to look at what we do and how we do it and to plan for the future. My thanks go to the committee for sticking with it and to Denise and Jenny for organising the practical things we needed to do whilst we were closed.

*Paul Stokes*  
*Chairman*

## **Objectives**

The objects of the Association are to:

(a) promote the benefit of the inhabitants of Tow Law and the surrounding area (hereinafter called "the area of benefit") without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;

(b) establish, or secure the establishment of, a Community Centre (hereinafter called "the Centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects.

(c) promote such other charitable purposes as may from time to time be determined. The Association shall be non-party in politics and non-sectarian in religion.

# **Tow Law Community Association**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year Ended 31 March 2021**

## **Centre Activities**

### **Monday**

IT Group Drop In 10am - 12pm

Playgroup 1pm - 2.30pm

Taekwondo 6pm - 8pm

### **Tuesday**

French for children with Bambini Babble 10am - 11:30pm

Town Clerk Office Hours 1pm - 4pm

Art Group 1pm-4pm

Town Council Meeting (Every 3rd Tuesday of the month) 6:00pm - 8:30pm

WW (Formerly Weight Watchers) 5:30pm - 7pm

### **Wednesday**

Town Clerk Office Hours 1pm - 4pm

Lunch Club Drop in (Every 2nd Wednesday) 10am - 12pm

Lunch Club Activity (Every last Wednesday) 12pm - 2pm

Boxercise with Wellbeing Unlimited 5.45pm - 6.30pm

### **Thursday**

Craft & a Chat 10am - 12pm

Circuits with Wellbeing Unlimited 9:15am - 10:15am

Pilates with Russell Turner 10:30am - 11.15am

Food bank drop in with weekly advice sessions from Home Group and CAB

1st and 3rd Thursday each month 12.00pm - 3.30pm

Town Clerk Office Hours 1pm - 4pm

Beavers 5:15pm - 6:15pm

Cubs 6pm - 7:30pm

Scouts 7:30pm - 8:30pm

### **Friday**

Town Clerk Office Hours 1pm - 4pm

Playgroup 10am - 11.30am

Stained Glass 1:30pm - 4:30pm

Taekwondo 6pm - 8:15pm

### **Saturday**

Taekwondo 9am - 10pm

These were the activities in 2019/2020 but with the lockdown everything stopped but as soon as we could let activities restart we did. Taekwondo restarted in June, Mondays, Fridays and Saturday mornings and the Dog training group moved to us from the Church Hall. These 2 restarted every time lockdown was lifted.

We held stone painting workshops organised by Jenny Mountain for 3 days in the summer to paint stones to put into a set of steps at the rear of the centre. This was to utilise stones that had been painted by local children and others and left around the town during lockdown and to allow children and families to paint new ones to provide a permanent memorial for Covid 19. Erica continued to organise activities outside the centre such as a Halloween trail, Christmas windows and at Easter an easter egg hunt. Fiona kept the food bank going online and with emergency parcels for local people provided through donations from local supermarkets.

Most of our activities are now restarting and next year we hope to be able to report that they have restarted with other new activities.

Our thanks go to all those Trustees and volunteers who kept some activity going for the Centre.

# **Tow Law Community Association**

**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year Ended 31 March 2021**

## **Public Benefit**

Our main activities and who we help are described in other parts of the trustees' report. All our charitable activities are undertaken to further our charitable purposes for the public benefit. The trustees have had regard to the Charity Commission's guidance on public benefit throughout the year when deciding on the activities of the charity.

## **Financial Review**

The aim of the Trustees is to retain unrestricted reserves equivalent to 6 months centre running costs (excluding depreciation). At current activity levels this is equal to approximately £15,000.

Unrestricted reserves at 31st March 2021 were £21,238.

## **Structure, Governance and Management**

### **Governing Document**

The Tow Law Community Association is a charitable company limited by guarantee. It was incorporated as a company on 11th May 2007 with company number 06244260 and registered as a charity on 31st January 2008 with charity number 1122539. It is governed by its Memorandum and Articles of Association dated 11 May 2007 as amended by ordinary resolution on 16 April 2009.

### **Recruitment, Induction and Training of new Trustees**

We have retained most of our Trustees this year and we continue to look for new trustees. We continue to need to appoint some trustees between 16 to 18 as we have no young representatives at the moment. An induction and training process for trustees to ensure they are aware of their role and responsibilities is in place and an induction pack is now available for new trustees.

### **The Management Committee**

The charity now has 8 trustees. All live in the Tow Law area apart from our Secretary who lives in Broompark 9 miles away. Our Chairman is a Tutor at Durham University, our Secretary is a retired solicitor and of our remaining members some are local business people, one is a student and the remainder are retired from full time work. The committee meets monthly apart from August and December and are responsible for overall management of the Centre. The centre caretaker deals with day to day problems and refers them to the management committee as necessary. All members of the Management Committee give their time voluntarily and receive no benefit from the charity.

### **Risk Management**

our biggest risk remains maintaining income to meet overheads but the financial package put in place by the Chancellor of the Exchequer meant that we could furlough our caretaker and that we received something in the region of £25,000 in grants to remain in business. This means that this year we have built up a reserve of £21,000, something we could not have done otherwise. Our aim as a committee is to try and retain this reserve to maintain our solvency into the future. The secretary and treasurer meet regularly with the Chairman to look at and monitor our finances. We also need to increase our activities at the centre to ensure an income stream. We need to ensure that the activities we provide are relevant to the local community and our users and to continue to look at opportunities to increase those activities.

# Tow Law Community Association

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year Ended 31 March 2021

## Reference and Administrative Details

Registered charity name Tow Law Community Association

Charity registration number 1122539

Company registration number 06244260

Principal office and registered office Tow Law Community Centre  
Ironworks Road  
Tow Law  
Bishop Auckland  
County Durham  
DL13 4AW

## The Trustees

Mr P Stokes (Chair)  
Mrs J Flynn (Secretary)  
Mrs D Thornton (Treasurer)

Mr R Coatsworth  
Mrs F Nicol  
Ms L Parkin  
Ms E Thorpe  
Miss A Thornton

Company Secretary Mrs J Flynn

Independent Examiner Jane Ascroft FCA MA (Cantab)  
Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

## Small Company Provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on ....23<sup>rd</sup> September 2021.. and signed on behalf of the board of trustees by:



Mrs J Flynn  
Charity Secretary

# **Tow Law Community Association**

## **Independent Examiner's Report to the Trustees of Tow Law Community Association**

**Year Ended 31 March 2021**

I report to the trustees on my examination of the financial statements of Tow Law Community Association ('the charity') for the year ended 31 March 2021.

### **Responsibilities and Basis of Report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

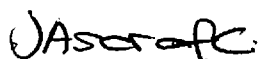
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jane Ascroft FCA MA (Cantab)  
Independent Examiner

Enterprise House  
Harmire Enterprise Park  
Barnard Castle  
County Durham  
DL12 8XT

# Tow Law Community Association

## Statement of Financial Activities (including income and expenditure account)

Year Ended 31 March 2021

		Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 Total funds £
<b>Income and endowments</b>					
Donations and legacies	5	–	34,398	<b>34,398</b>	51,808
Charitable activities	6	11,440	–	<b>11,440</b>	19,723
Investment income	7	21	–	<b>21</b>	41
Other income	8	25,561	–	<b>25,561</b>	–
<b>Total income</b>		<u>37,022</u>	<u>34,398</u>	<u><b>71,420</b></u>	<u>71,572</u>
<b>Expenditure</b>					
Expenditure on charitable activities	9,10	39,696	27,221	<b>66,917</b>	91,071
<b>Total expenditure</b>		<u>39,696</u>	<u>27,221</u>	<u><b>66,917</b></u>	<u>91,071</u>
<b>Net income/(expenditure)</b>		<u>(2,674)</u>	<u>7,177</u>	<u><b>4,503</b></u>	<u>(19,499)</u>
Transfers between funds		(1,392)	1,392	–	–
<b>Net movement in funds</b>		<u>(4,066)</u>	<u>8,569</u>	<u><b>4,503</b></u>	<u>(19,499)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		514,942	11,194	<b>526,136</b>	545,635
<b>Total funds carried forward</b>		<u>510,876</u>	<u>19,763</u>	<u><b>530,639</b></u>	<u>526,136</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 17 form part of these financial statements.

# Tow Law Community Association

## Statement of Financial Position

31 March 2021

	Note	2021 £	2020 £
<b>Fixed Assets</b>			
Tangible fixed assets	15	489,638	510,944
<b>Current Assets</b>			
Debtors	16	5,228	3,592
Cash at bank and in hand		36,393	12,933
		<u>41,621</u>	<u>16,525</u>
<b>Creditors: amounts falling due within one year</b>	17	<u>620</u>	<u>1,333</u>
<b>Net Current Assets</b>		<u>41,001</u>	<u>15,192</u>
<b>Total Assets Less Current Liabilities</b>		<u>530,639</u>	<u>526,136</u>
<b>Funds of the Charity</b>			
Restricted funds		19,763	11,194
Unrestricted funds		510,876	514,942
<b>Total charity funds</b>	18	<u>530,639</u>	<u>526,136</u>

For the year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 23/9/21....., and are signed on behalf of the board by:

*Dennis Thornton*

Mrs D Thornton (Treasurer)  
Trustee

The notes on pages 9 to 17 form part of these financial statements.

# **Tow Law Community Association**

## **Notes to the Financial Statements**

**Year Ended 31 March 2021**

### **1. General Information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Tow Law Community Centre, Ironworks Road, Tow Law, Bishop Auckland, County Durham, DL13 4AW.

### **2. Statement of Compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

### **3. Accounting Policies**

#### **Basis of Preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investments measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

The entity is a Public Benefit Entity.

#### **Going Concern**

There are no material uncertainties about the charity's ability to continue.

#### **Judgements and Key Sources of Estimation Uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees consider that there are no significant estimates or judgements affecting the financial statements.

#### **Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2021

### 3. Accounting Policies *(continued)*

#### Income

All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable. Where legacies have been notified to the charity but the criteria for income recognition have not been met, the legacy is treated as a contingent asset and disclosed if material. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market.

Investment income is included when receivable.

Income from charitable trading activity is accounted for when earned.

Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of raising funds comprise the costs associated with attracting donations, grants and legacies and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

#### Tangible Assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £100 are not capitalised.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2021

### 3. Accounting Policies *(continued)*

#### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land & Buildings	-	2% straight line
Playground Equipment	-	10% straight line
Furniture & Equipment	-	10% reducing balance

#### Impairment of Fixed Assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

#### Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

#### Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Accrued income and tax recoverable is included at the best estimate of the amounts receivable at the balance sheet date.

#### Cash at Bank and in Hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2021

### 3. Accounting Policies *(continued)*

#### Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

#### Taxation

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### 4. Limited by Guarantee

The company is limited by guarantee. At 31st March 2021 there were 8 members each of whom had undertaken to contribute an amount not exceeding £10 in the event of a winding up.

### 5. Donations and Legacies

	Restricted Funds £	Total Funds 2021 £	Restricted Funds £	Total Funds 2020 £
<b>Grants</b>				
County Durham Community Foundation	4,588	<b>4,588</b>	1,524	1,524
Durham County Council	12,376	<b>12,376</b>	15,484	15,484
Tow Law Town Council	–	–	12,000	12,000
Co-op Community Fund	1,744	<b>1,744</b>	–	–
Berwick Community Trust	–	–	2,500	2,500
Rural Communities Energy Fund	9,800	<b>9,800</b>	20,300	20,300
National Lottery	5,890	<b>5,890</b>	–	–
	<u>34,398</u>	<u><b>34,398</b></u>	<u>51,808</u>	<u>51,808</u>

### 6. Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Lettings, activities and other centre income	7,322	–	<b>7,322</b>
Solar PV income	4,118	–	<b>4,118</b>
	<u>11,440</u>	<u>–</u>	<u><b>11,440</b></u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2021

### 6. Charitable Activities *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Lettings, activities and other centre income	16,368	–	16,368
Solar PV income	2,185	–	2,185
Durham County Council (Lunch Club)	–	1,170	1,170
	<u>18,553</u>	<u>1,170</u>	<u>19,723</u>

### 7. Investment Income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Bank interest receivable	21	21	41	41

### 8. Other Income

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
HMRC Job Retention Scheme	3,323	3,323	–	–
DCC Covid support grants	22,238	22,238	–	–
	<u>25,561</u>	<u>25,561</u>	<u>–</u>	<u>–</u>

### 9. Expenditure on Charitable Activities by Fund Type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Costs of charitable activities (see page 20 for more details)	39,696	27,221	66,917

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Costs of charitable activities (see page 20 for more details)	44,006	47,065	91,071

### 10. Expenditure on Charitable Activities by Activity Type

	Activities undertaken directly £	Total funds 2021 £	Total fund 2020 £
Costs of charitable activities (see page 20 for more details)	66,917	66,917	91,071

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2021

### 11. Net Income/(Expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation of tangible fixed assets	<u>21,306</u>	<u>21,571</u>

### 12. Independent Examination Fees

	2021	2020
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	500	500
Other financial services	<u>120</u>	<u>120</u>
	<u>620</u>	<u>620</u>

### 13. Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2021	2020
	£	£
Wages and salaries	<u>6,315</u>	<u>7,204</u>

The average head count of employees during the year was 1 (2020: 1). The average number of full-time equivalent employees during the year is analysed as follows:

	2021	2020
	No.	No.
Number of centre staff	<u>1</u>	<u>1</u>

No employee received employee benefits of more than £60,000 during the year (2020: Nil).

### 14. Trustee Remuneration and Expenses

Trustees received no remuneration or expenses during the year.

### 15. Tangible Fixed Assets

	Land and buildings	Playground Equipment	Furniture & Equipment	Total
	£	£	£	£
<b>Cost</b>				
<b>At 1 April 2020 and 31 March 2021</b>	<u>691,603</u>	<u>40,393</u>	<u>111,941</u>	<u>843,937</u>
<b>Depreciation</b>				
At 1 April 2020	224,825	20,839	87,329	332,993
Charge for the year	14,754	4,039	2,513	21,306
<b>At 31 March 2021</b>	<u>239,579</u>	<u>24,878</u>	<u>89,842</u>	<u>354,299</u>
<b>Carrying amount</b>				
<b>At 31 March 2021</b>	<u>452,024</u>	<u>15,515</u>	<u>22,099</u>	<u>489,638</u>
At 31 March 2020	<u>466,778</u>	<u>19,554</u>	<u>24,612</u>	<u>510,944</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2021

### 16. Debtors

	2021	2020
	£	£
Trade debtors	2,936	1,136
Prepayments and accrued income	2,292	2,456
	<u>5,228</u>	<u>3,592</u>

### 17. Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	620	620
Other creditors	–	713
	<u>620</u>	<u>1,333</u>

### 18. Analysis of Charitable Funds

#### Unrestricted funds

	At				At 31 March
	1 April 2020	Income	Expenditure	Transfers	2021
	£	£	£	£	£
General Funds	3,998	37,022	(18,390)	(1,392)	21,238
Capital Fund	510,944	–	(21,306)	–	489,638
	<u>514,942</u>	<u>37,022</u>	<u>(39,696)</u>	<u>(1,392)</u>	<u>510,876</u>

	At				At 31 March
	1 April 2019	Income	Expenditure	Transfers	2020
	£	£	£	£	£
General Funds	7,839	18,594	(22,435)	–	3,998
Capital Fund	520,122	–	(21,571)	12,393	510,944
	<u>527,961</u>	<u>18,594</u>	<u>(44,006)</u>	<u>12,393</u>	<u>514,942</u>

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2021

### 18. Analysis of Charitable Funds *(continued)*

#### Restricted funds

	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
Tow Law Town Council	6,000	-	(6,000)	-	-
CDCF - Heartlands	-	-	-	-	-
Co-op Community Fund Rural Communities Energy Fund	-	1,744	-	-	1,744
Durham County Council - Lunch Club	4,024	9,800	(9,800)	-	4,024
CDCF Covid	1,170	-	-	-	1,170
Sustainability Fund	-	4,588	(4,588)	-	-
Stones project	-	1,588	(1,225)	-	363
DCC Easter Holidays	-	1,680	(550)	-	1,130
DCC Youth Cafe	-	3,000	-	1,392	4,392
National Lottery Digital Help & DCC Computer grant	-	11,998	(5,058)	-	6,940
	<u>11,194</u>	<u>34,398</u>	<u>(27,221)</u>	<u>1,392</u>	<u>19,763</u>

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
Tow Law Town Council	-	12,000	(6,000)	-	6,000
CDCF - Heartlands	6,586	-	(6,586)	-	-
Durham County Council - AAP holiday activities	2,293	-	(2,293)	-	-
Durham County Council - Youth worker	750	-	(750)	-	-
Greggs Foundation	955	-	(955)	-	-

# Tow Law Community Association

## Notes to the Financial Statements *(continued)*

Year Ended 31 March 2021

### 18. Analysis of Charitable Funds *(continued)*

Co-op Community Fund	1,278	–	(1,278)	–	–
CDCF - West Durham					
Windfarm Fund	5,812	–	(5,812)	–	–
Durham County Council - Playground	–	15,484	(3,091)	(12,393)	–
Rural Communities Energy Fund	–	24,324	(20,300)	–	4,024
Durham County Council - Lunch Club	–	1,170	–	–	1,170
	<u>17,674</u>	<u>52,978</u>	<u>(47,065)</u>	<u>(12,393)</u>	<u>11,194</u>

Tow Law Town Council have given grants towards the general upkeep of the centre.

The grant from the Co-op Community Fund is towards a new fence.

The grant from the CDCF West Durham Windfarm Fund is towards toilet refurbishments.

The Rural Communities Energy fund includes match funding from Berwick Community Trust and County Durham Community Foundation and is towards a sustainable heat and power project.

### 19. Analysis of Net Assets Between Funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Tangible fixed assets	489,638	–	489,638
Current assets	21,858	19,763	41,621
Creditors less than 1 year	(620)	–	(620)
<b>Net assets</b>	<u>510,876</u>	<u>19,763</u>	<u>530,639</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	510,944	–	510,944
Current assets	5,331	11,194	16,525
Creditors less than 1 year	(1,333)	–	(1,333)
<b>Net assets</b>	<u>514,942</u>	<u>11,194</u>	<u>526,136</u>

# **Tow Law Community Association**

**Management Information**

**Year Ended 31 March 2021**

**The Following Pages Do Not Form Part of the Financial Statements.**

# Tow Law Community Association

## Detailed Statement of Financial Activities

Year Ended 31 March 2021

	2021 £	2020 £
<b>Income and endowments</b>		
<b>Donations and legacies</b>		
County Durham Community Foundation	4,588	1,524
Durham County Council	12,376	15,484
Tow Law Town Council	–	12,000
Co-op Community Fund	1,744	–
Berwick Community Trust	–	2,500
Rural Communities Energy Fund	9,800	20,300
National Lottery	5,890	–
	<u>34,398</u>	<u>51,808</u>
<b>Charitable activities</b>		
Lettings, activities and other centre income	7,322	16,368
Solar PV income	4,118	2,185
Durham County Council (Lunch Club)	–	1,170
	<u>11,440</u>	<u>19,723</u>
<b>Investment income</b>		
Bank interest receivable	<u>21</u>	<u>41</u>
<b>Other income</b>		
HMRC Job Retention Scheme	3,323	–
DCC Covid support grants	22,238	–
	<u>25,561</u>	<u>–</u>
<b>Total income</b>	<u>71,420</u>	<u>71,572</u>

# Tow Law Community Association

## Detailed Statement of Financial Activities *(continued)*

Year Ended 31 March 2021

	2021 £	2020 £
<b>Expenditure</b>		
Wages	6,315	7,204
Water rates	519	794
Light & heat	4,610	7,063
Repairs & maintenance	7,339	6,523
Insurance	3,000	2,980
Refurbishment costs	–	7,090
Accountancy and payroll fees	661	661
Telephone	1,656	1,619
Other office costs	576	430
Depreciation	21,306	21,571
Other centre costs	458	222
IT project costs	5,058	–
Sustainable heat & power project costs	9,800	20,300
Other project costs	5,619	14,614
<b>Total expenditure</b>	<b>66,917</b>	<b>91,071</b>
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	<b>4,503</b>	<b>(19,499)</b>