

# Trustees' Annual Report for the period

Period start date			Period end date		
From	01	April	To	31	March
		2020			2021

## Section A Reference and administration details

Charity name

Pinchbeck Kids Club

Other names charity is known by

N/A

Registered charity number (if any)

1122495

Charity's principal address

Fennel Rd,

Pinchbeck

Spalding

Postcode

PE11 3RP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Schofield	Chair		
2	Deirdre Slater	Treasurer		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Elected by Trustees

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees meet as a committee and appoint staff to manage and run the club.  
DBS checks are carried out at the start of employment or trusteeship and are renewed annually  
The club runs in premises of Pinchbeck East C of E Primary School and are rented through the school academy.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

Pinchbeck Kids Club provides a safe environment for children between the ages of 4 and 11 as a breakfast and after school club and as a holiday club in the school holiday periods.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Pinchbeck Kids Club supports families in the local area of the school and in the holidays, this extends to other schools in neighbouring areas if there are spaces within the Club available.

The Club also supports child development and independence through child orientated play in a supervised environment.

The Club also supports the EYS framework along with Pinchbeck East Primary School with which it co-ordinates the targets for children in this age range.

Activities are planned with the children and follow the EYS framework for the physical and mental development of children in a safe environment independent of faith, gender or background

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Club supports on average 30 children per day with an average of 25 families supported.

The Club achieved an overall Good in its OFSTED inspection.

The Club increased in size taking in more children and supporting more families in the surrounding area.

During the Covid pandemic, the Club was forced into lockdown and had to close during this period. When it re-opened in September, the Public Health England guidance was followed and staffing levels meant that bubbles of children reduced the spread of infection. The Club had to close again in the spring due to government guidelines but opened at the start of the second term to support families.



**Brief statement of the charity's policy on reserves**

The Club has reserves to cover 6 months of costs and redundancy. The main threat to the Club is closure due to the Covid pandemic and loss of income. The income for the Club is from parent fees.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal income of the Club is through childcare fees paid by parents. This supports staff wages and lease of the building from the local school. It also pays for materials used in play. This year the Club has also received CCJ grant payments from the Government and a business support payment from the Local Authority to cover staffing costs when forced to close during the pandemic

**Section F Other optional information**

The current year will see growth of the Club as parents return to office working and developing closer links with the school.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Deirdre Slater

Position (eg Secretary, Chair, etc)

Treasurer

Date

31.01.2022

# Pinchbeck Kids Club

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

for the year ended 31 March 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
<b>INCOMING RESOURCES</b>				
<i>Income from charitable activities:</i>				
Kids Club fees and sales	12,078	-	12,078	75,945
<i>Other income resources:</i>				
Government grants	<u>31,461</u>	<u>-</u>	<u>31,461</u>	<u>-</u>
	43,539	-	43,539	75,945
<b>TOTAL INCOMING RESOURCES</b>	<u>43,539</u>	-	<u>43,539</u>	<u>75,945</u>
<b>RESOURCES EXPENDED</b>				
<i>Charitable activities:</i>				
Purchases	3,590	-	3,590	8,964
Rent	250	-	250	3,048
Gross wages	63,876	-	63,876	60,884
Pension contributions	642	-	642	532
Subscriptions	622	-	622	-
Clothing costs	205	-	205	638
Insurance	471	-	471	429
Telephone	904	-	904	1,038
Advertising	-	-	-	187
Professional fees	500	-	500	1,423
Sundry Expenses	404	-	404	-
Computers & Software	145	-	145	-
Training Costs	608	-	608	-
Refreshments	722	-	722	-
Internet charges	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	72,939	-	72,939	77,143
<i>Governance costs:</i>				
Accountancy	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTAL RESOURCES EXPENDED</b>	(72,939)	-	(72,939)	(77,143)
<b>NET INCOMING/(OUTGOING) RESOURCES</b>	<u>(29,400)</u>	<u>-</u>	<u>(29,400)</u>	<u>(1,198)</u>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	55,567	-	55,567	56,765
<b>CLOSING CASH AT BANK AND IN HAND</b>	26,167	-	26,167	55,567

Registered Charity Number 1122495

## Pinchbeck Kids Club

Receipts and Payments Account

for the year ended

31 March 2021

## **Independent Examiner's Report to the Trustees of Pinchbeck Kids Club**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 2 to 3.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alistair Main FCA  
Duncan & Toplis Limited  
Chartered Accountants  
Enterprise Way  
Pinchbeck  
Spalding  
Lincolnshire  
PE11 3YR

Date: 26 January 2022



# Pinchbeck Kids Club

## ACCOUNTING POLICIES

Year ended 31 March 2021

---

### 1. ACCOUNTING POLICIES

#### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity receives the income

Charitable income - being payment for club activities is included in full in the Statement of Financial Activities in the year in which they are receivable.

Investment income - investment income, being bank account interest, is included when receivable by the charity.

#### Resources expended

Expenditure is accounted for on a payments basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

#### Taxation

The charity is exempt from tax on its charitable activities.

#### Restricted funds

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### 2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 or for the year ended 31 March 2020.

#### Trustees' expenses

Trustees received £nil (2020 £NIL) during the year as reimbursed expenses.

# Pinchbeck Kids Club

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

for the year ended 31 March 2021

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total 2020 £
INCOMING RESOURCES				
<i>Income from charitable activities:</i>				
Kids Club fees and sales	12,078	-	12,078	75,945
<i>Other income resources:</i>				
Government grants	<u>31,461</u>	<u>-</u>	<u>31,461</u>	<u>-</u>
	43,539	-	43,539	75,945
	<u>43,539</u>	-	<u>43,539</u>	<u>75,945</u>
TOTAL INCOMING RESOURCES				
RESOURCES EXPENDED				
<i>Charitable activities:</i>				
Purchases	3,590	-	3,590	8,964
Rent	250	-	250	3,048
Gross wages	63,876	-	63,876	60,884
Pension contributions	642	-	642	532
Subscriptions	622	-	622	-
Clothing costs	205	-	205	638
Insurance	471	-	471	429
Telephone	904	-	904	1,038
Advertising	-	-	-	187
Professional fees	500	-	500	1,423
Sundry Expenses	404	-	404	-
Computers & Software	145	-	145	-
Training Costs	608	-	608	-
Refreshments	722	-	722	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Internet charges	72,939	-	72,939	77,143
<i>Governance costs:</i>				
Accountancy	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL RESOURCES EXPENDED	(72,939)	-	(72,939)	(77,143)
NET INCOMING/(OUTGOING) RESOURCES	<u>(29,400)</u>	<u>-</u>	<u>(29,400)</u>	<u>(1,198)</u>
TOTAL FUNDS BROUGHT FORWARD	55,567	-	55,567	56,765
CLOSING CASH AT BANK AND IN HAND	26,167	-	26,167	55,567

These accounts were approved by the Committee of Management on 26 January 2022.

C. M. H. H. H. Chairman

D. Slater Treasurer