

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP  
(BRISTOL)**

***Charity Registration : 1122469***

**STATEMENT OF ACCOUNTS**

**FOR THE YEAR ENDED 31ST MARCH 2024**

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# **THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BRISTOL**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

**CORRESPONDENCE ADDRESS:** The Potters House, Bristol  
20 Wilson Street  
St Pauls  
Bristol  
BS2 9HH

**PRIMARY BANKERS:** Barclays Bank  
**Other Bank Accounts:** Lloyds Bank

**INDEPENDENT EXAMINER:** John Galt Accounting Services  
93 Harrison's Drive  
Norwich  
Norfolk  
NR7 9HU

# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BRISTOL

Charity Registration Number: 1122469

## **STATEMENT OF RECEIPTS AND PAYMENTS**

**FOR THE YEAR ENDED 31ST MARCH 2024**

<b><u>RECEIPTS:</u></b>	<b><u>Notes</u></b>	Unrestricted	Restricted	Total	Total
		<b><u>Funds</u></b>	<b><u>Funds</u></b>	<b><u>2024</u></b>	<b><u>2023</u></b>
		£	£	£	£
Offerings		65,469	8,341	73,810	88,060
Tax recovered on covenants		6,915		6,915	0
<b><u>TOTAL RECEIPTS</u></b>		<b><u>72,384</u></b>	<b><u>8,341</u></b>	<b><u>80,725</u></b>	<b><u>88,060</u></b>
<b><u>PAYMENTS:</u></b>					
Costs of activities in furtherance of the objects of the charity	2(a)	68,872	5,757	74,629	83,599
Fundraising and Publicity	2(b)	1,079		1,079	1,866
Resources Expended on Managing and Administering the Charity	2(c)	2,521		2,521	1,922
<b>Total resources expended</b>		<b><u>72,472</u></b>	<b><u>5,757</u></b>	<b><u>78,229</u></b>	<b><u>87,387</u></b>
<b>Net Incoming resources for the year before transfers</b>		-88	2,584	2,496	673
<b><u>Transfer between funds</u></b>		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b><u>Net Incoming resources and movement in funds</u></b>		-88	2,584	2,496	673
<b><u>Total Funds Brought Forward</u></b>		<u>975</u>	<u>14,440</u>	<u>15,415</u>	<u>14,742</u>
<b><u>Total Funds Carried Forward</u></b>		<b><u>887</u></b>	<b><u>17,024</u></b>	<b><u>17,911</u></b>	<b><u>15,415</u></b>

# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BRISTOL

Charity Registration Number: 1122469

## **STATEMENT OF ASSETS AND LIABILITIES**

**FOR THE YEAR ENDED 31ST MARCH 2024**

	2024 £	2023 £
<b><u>ASSETS</u></b>		
<b>Cash Funds:</b>		
Bank Account	17,911	15,415
	<hr/>	<hr/>
	17,911	15,415
	<hr/>	<hr/>
<b>Represented By:</b>		
General Fund	887	975
Restricted Funds	17,024	14,440
	<hr/>	<hr/>
	17,911	15,415
	<hr/>	<hr/>
<b>Assets Retained for the Charitie's Own Use:</b>		
Equipment	6,851	6,544
<b>LIABILITIES</b>		
Examiners Fees	500	500

Approved by the trustees on 28 January, 2026



Signed on their behalf by Pastor Purazeni Chigarire, Trustee

# THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BRISTOL

*Charity Registration Number:1122469*

Notes to the Accounts

**FOR THE YEAR ENDED 31ST MARCH 2024**

## **NOTE 1 - ACCOUNTING POLICIES**

### **Basis of Accounting**

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by Financial Reporting Standards for Smaller Enterprises and the Accounting and Reporting by Charities Statement of Recommended Practice (SORP 2000) and the Charities Act 2011.

### **Change of Basis**

There has been no change to the valuation rules and methods of accounting since last year.

There has been no change to last year's accounts.

## **NOTE 2 - PAYMENTS**

### **a) Cost of activities in the furtherance of the charity's objects**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total <u>2024</u></b>	<b>Total <u>2023</u></b>
	£	£	£	£
Fellowship Tithe	0		0	7,222
Building Rent & Rates	20,553		20,553	12,568
Housing Allowance	14,725		14,725	13,940
Salaries	3,288		3,288	7,874
Conference, Seminars, Rallies	1,556		1,556	2,130
New Church Support	1,550		1,550	1,800
Bank Charges	374		374	394
Utilities	7,156		7,156	9,858
Building Repairs	40		40	890
Insurance	493		493	997
Legal , Professional & Accounts	2,969		2,969	4,485
Equipment Purchases	2,591		2,591	3,161
Equipment Rent & Repairs	234	31	265	309
Hospitality	3,146		3,146	2,849
Visiting Speakers	0	5,726	5,726	3,630
Books, Periodicals,Films,DVD's	615		615	435
Travel / Impact Teams	5,107		5,107	1,137
Accommodation	864		864	1,655
Offerings/World Evangelism	150		150	1,680
MV Repairs	0		0	30
Vehicle Hire	136		136	800
Media, Website and Software	612		612	949
Revival Expenses	1,574		1,574	2,875
Nursery & Cleaning	383		383	411
Sunday School	39		39	45
Youth Ministry	252		252	0
Benevolence	100		100	236
Miscellaneous	366		366	1,072
	68,872	5,757	74,629	83,431

<b>b) Fundraising and Publicity</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total <u>2024</u></b>	<b>Total <u>2023</u></b>
	£	£	£	£
Printing & Advertising	1,079		1,079	1,866
	1,079	0	1,079	1,866

<b>c) Resources expended on managing and administering the charity</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total <u>2024</u></b>	<b>Total <u>2023</u></b>
	£	£	£	£
Telephone and Internet	2,476		2,476	1,843
Stationery / Postage	45		45	79
	2,521	0	2,521	1,922

### **NOTE 3 - RESTRICTED FUNDS**

Restricted funds received and spent during the year are detailed below.

<u>Name/Purpose</u>	<u>Balance At 1.4.23</u>	<u>Incoming</u>	<u>Outgoing</u>	<u>Balance At 31.3.24</u>
	£	£	£	£
Visiting Speakers	0	5,726	5,726	0
Building Fund	14,440	2,615	31	17,024
<b>Total Restricted Funds</b>	14,440	8,341	5,757	17,024

There was no movement between restricted and unrestricted funds during the year.

### **NOTE 4 - TRUSTEES**

No trustees received remuneration during the year except for the church Pastor

	<b>Total <u>2024</u></b>	<b>Total <u>2023</u></b>
	£	£
Pastor Telephone	619	461
Utilities	3,578	4,929
Wages & Housing Allowances	18,013	21,814
	22,210	27,204

No transactions were undertaken by (or on behalf of) the charity in which a trustee or connected person has a material interest.

### **NOTE 5 - OTHER DISCLOSURE ISSUES**

The charity has no other commitments, guarantees, loans, contingent liabilities other than those disclosed in the accounts. There are no other disclosure issues.

**NOTE 6    RISK ASSESSMENT**

The Trustees actively review the major risks which the Charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirmed that they have established systems to mitigate the significant risks.

**NOTE 7    RESERVES POLICY**

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure that the charity will be able to continue to fulfill its charitable objectives even if there is a temporary shortfall in income or unforeseen increase in expenditure. The trustees will endeavour not to set aside funds unnecessarily.

**NOTE 8    PUBLIC BENEFIT**

The Charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or "aims" that are for the public benefit. The Trustees confirm that they have paid due regards to the Charity Commission guidance on public benefit before deciding what activities the charity are to undertake.

**NOTE 9    OTHER DISCLOSURE ISSUES**

The charity has no other commitments, guarantees, loans, contingent liabilities other than those disclosed in the accounts. There are no other disclosure issues.



**Independent Examiner's Report to the Trustees of The Potters House Christian Fellowship Bristol**  
**Charity Registration Number:1122469**

I report on the accounts of the Trust for the year ended 31 March,2024 which are set out on pages 1 to 5.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

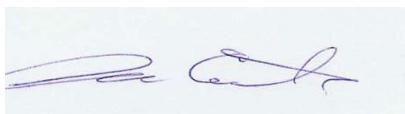
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. John Galt MAAT  
93 Harrisons Drive  
Norwich  
NR7 9HU

28/01/2026

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP BRISTOL**  
**TRUSTEES REPORT FOR THE YEAR TO 31 MARCH, 2024**

The Trustees present their report along with the financial statements of the charity for the year to 31 March, 2024. The financial statements have been prepared in accordance with the accounting policies set out and comply with the Charity's trust deed and applicable law.

**Trustees**

The trustees named in the Notes to the Accounts have served throughout the year. Appointment of trustees is governed by the Constitution of the Charity. The Board of Trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee.

**Investment Powers**

The Constitution authorises the trustees to make and hold investments using general funds of the charity. No such investments are presently held.

**Constitution, Objects and Policies**

The Charitable Trust is constituted by Constitution, and its objects are to promote the Christian faith through worship. In order to do this regular activities are carried out and invitations given out to the public.

Finance is raised purely from members contributions. The day to day running of the church is delegated by the Trustees to the Pastor.

**Development, Activities and Achievements**

The trustees consider that the growth of the church and the finances received have been satisfactory. Church activities have seen a small but steady growth in church membership.

**Future Developments**

The trustees are looking to invest funds in planting further churches.

**Reserves Policy**

The Charity's policy is to maintain sufficient unrestricted funds to cover the next month's expenditure. This has been achieved throughout the year. Restricted funds are normally used up when raised. Exceptions to this are when the funds have been raised but the cause raised for is not yet completed. There are correct accounting policies in place to identify each restricted fund and the available balance at any point in time.

**Statement of Trustees Responsibilities**

Law applicable to Charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the year end. In preparing those financial statements, the Trustees are required to:

- a. Select suitable accounting policies and apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d. prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Approval**

This report was approved by the Trustees on 28 January 2026 and signed on their behalf by the Pastor of the church who chaired the meeting.

A handwritten signature in black ink, appearing to read 'P. Chigarire', written in a cursive style.

P. Chigarire  
Pastor