

# 2021-22 Trustees' Annual Report and Accounts



The Blue School, Eastgate, Great Cambourne, CB23 6DZ  
Ofsted EY456077

## Charity No. 1122459



Cambourne Pre-School



# operating activities

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We want to give each child the best start to their school years, so we have created a nurturing and inspiring environment where children can develop their talents and build their confidence.

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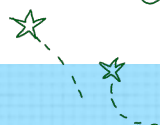
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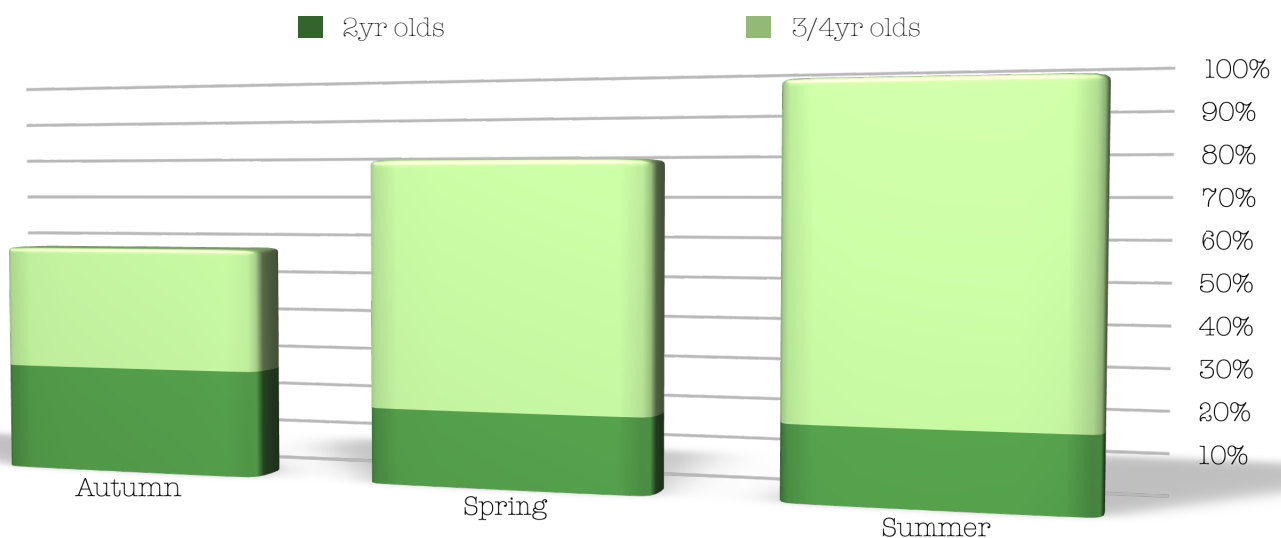
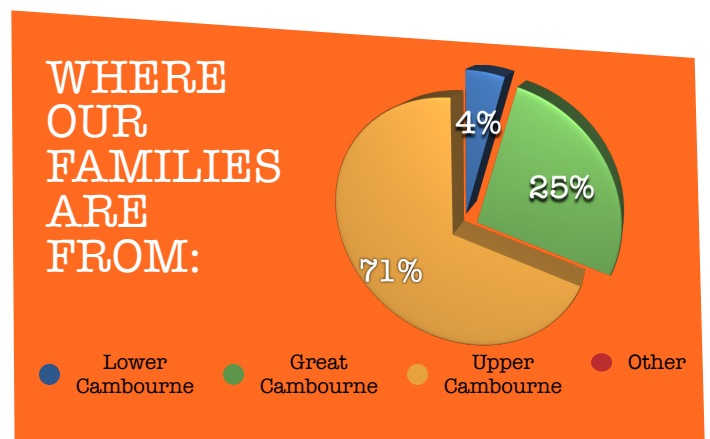
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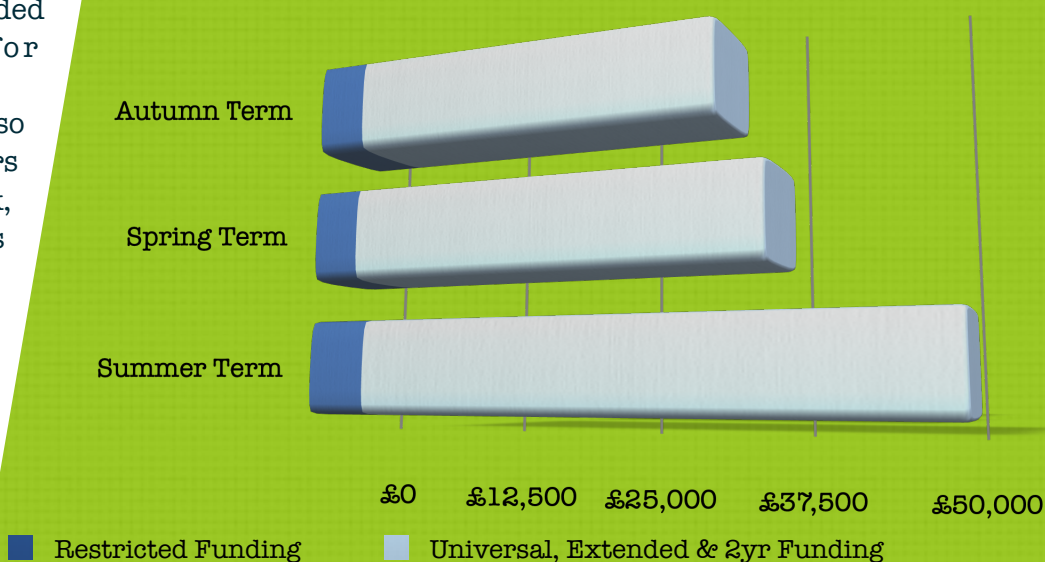
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An additional eighteen children received deprivation funding at an increased rate of £13.32 per session. This funding should be used to maximise the quality of teaching, improve the quality of the setting, help with language development, provide parenting support and help with school transitional arrangements, all proven areas that help the more disadvantaged children progress.

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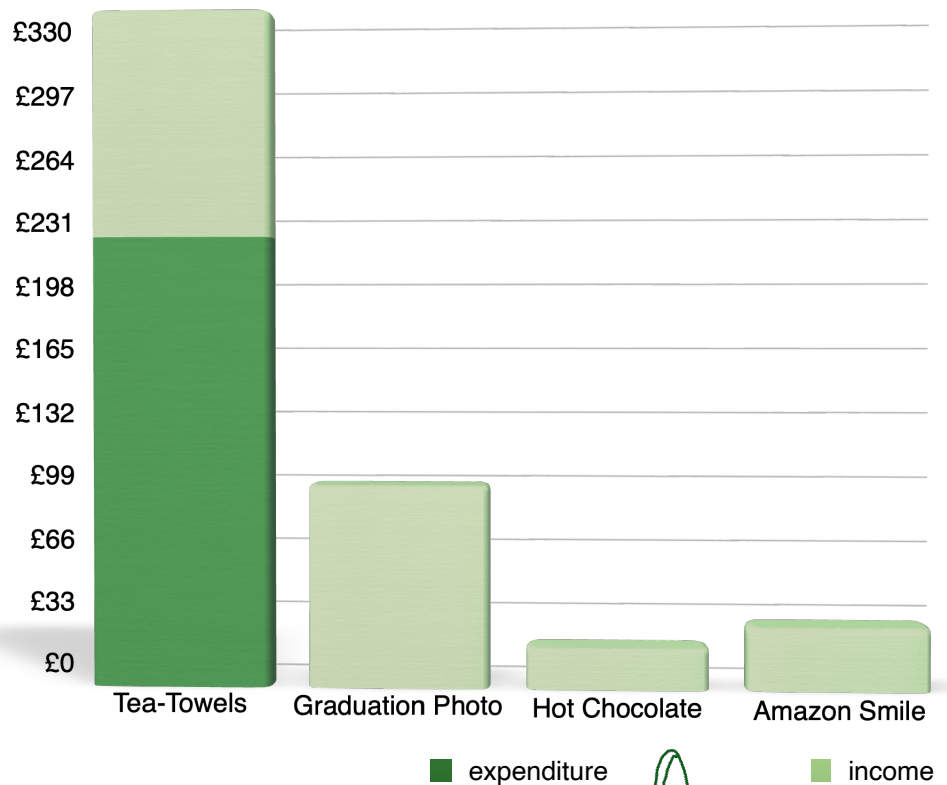
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Each year the majority of our fundraising is achieved at our summer fete where we usually make around £600, we also historically have fundraised a further £200 at our summer party and graduation, where we sell yearbook posters, graduation photographs and cakes.

We have managed to raise £261 this year by selling tea-towels the children have designed and selling graduation photos of the children leaving for primary school.

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# trustees and governance

We are members of the Pre-School Learning Alliance (membership 58181) and our standard governing document is the Pre-School Learning Alliance Constitution (2011), which is adopted each year at the General Meeting.

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Chairperson - Elizabeth Smith  
Treasurer - Sam Corban  
Secretary - Andreia Da Silva  
Committee members - Jonathan Buwert, Donna O'Shea, Lorraine Burdett

Trustees are elected or re-elected each year by the parents at the General Meeting. All trustees have Enhanced Disclosure and Barring (DBS) checks carried out when they commence their trusteeship. The committee meet on the first Friday of each month where the Treasurers' Report and Managers report are presented, any issues are raised and addressed and planning for events is discussed.



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We have still not paid rent since we moved into our new building as we wait for the town council to take ownership, but we have been advised to accrue £11,832 for past rent owed. This amount will be carried forward in our cashflow forecast and increased each month to reflect expected costs. We are also accruing £698 for tax and national insurance costs for July. This will be paid to HMRC in October along with upcoming August and September amounts. Both of these amounts are listed in the Statement of Assets and Liabilities.

We hold reserves to cover notice periods and unforeseen expenses.

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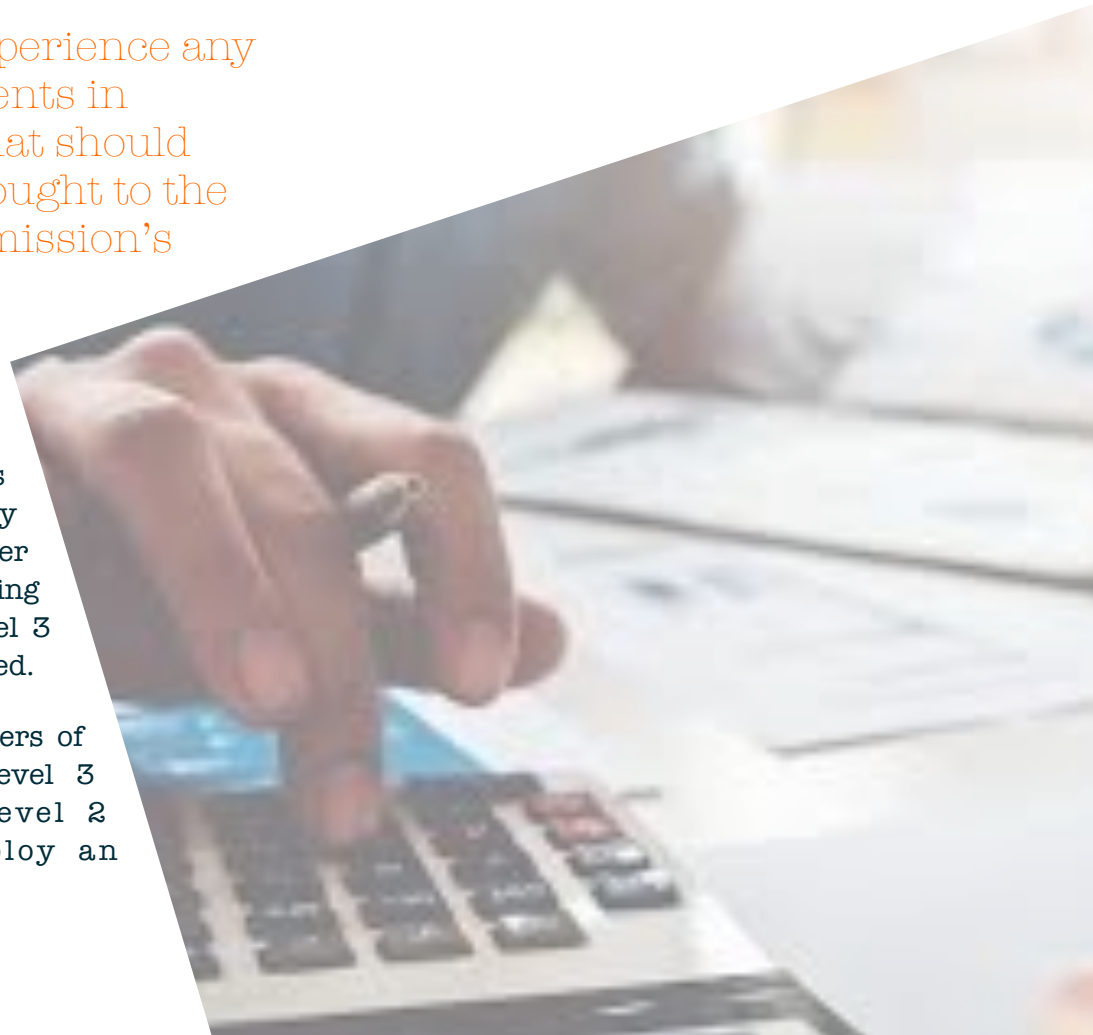
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Our expenditure on staff including wages, pensions, tax, national insurance, training and uniform costs represents more than 88% of our total expenditure this year. We have spent over £6,000 on equipment this year from restricted income, equipment specifically designed to benefit the children who receive Early Years Pupil Premium.

We manage our budget effectively to ensure that we can meet all of our liabilities and continue to offer quality care and education to the families in our community.

We keep our fees at a rate in line with current government funding, so we are affordable and accessible to as many families as is possible.



# receipts & payments

for the period 1 August 2021 to 31 July 2022	Unrestricted Funds (£)	Restricted Funds (£)	YE 2022 Total Funds (£)	YE 2021 Total Funds (£)
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Other Income			0	815
	<b>127,367</b>	<b>10,032</b>	<b>137,399</b>	<b>141,233</b>
<b>PAYMENTS</b>				
<b>Staff costs:</b>				
Wages	112,167	5,404	117,571	114,137
Pension (NEST)	3,005		3,005	3,226
Tax & National Insurance	12,745		12,745	10,064
Training	719	90	809	-
Uniform	540		540	163
<b>Indirect Expenses:</b>				
Cost of Fundraising			0	220
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Equipment/Toys - Consumable	527	929	1,456	1,334
Insurance			0	623
Additional Tutors			-	-
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Summer Outing			-	-
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Uniform			0	334
	<b>134,857</b>	<b>6,733</b>	<b>141,590</b>	<b>137,999</b>
<b>Asset Purchases</b> Furniture		16	16	51
<b>Asset Purchases</b> Equipment	52	5,140	5,191	6,152
Sub Total	52	5,156	5,207	6,203
Total Payments	<b>134,909</b>	<b>11,888</b>	<b>146,797</b>	<b>144,202</b>
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Cash Funds Last Year End	22,567	4,878	27,445	
Cash Funds This Year End	<b>15,025</b>	<b>3,022</b>	<b>18,047</b>	



# statement of assets & liabilities

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Cash at Bank	17,997		17,997
Petty Cash	50		50
<b>TOTAL CASH FUNDS</b>	<b>18,047</b>	<b>0</b>	<b>18,047</b>

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Stock - children's uniform	200		200
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TTS Limited - Credit Balance (Equipment FA Restricted)	58		58
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Pre-School Learning Alliance (Estimated from last year)	623		623
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Tax & NI	1,057		1,057
United Technologies UK Ltd			0
	<b>15,256</b>	<b>0</b>	<b>15,256</b>

# trustees signature and declaration

I DECLARE IN MY CAPACITY OF CHARITY TRUSTEE  
THAT:

- ★ THE TRUSTEES HAVE APPROVED THE  
TRUSTEES' ANNUAL REPORT AND  
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- ★ HAVE AUTHORISED ME TO SIGN ON THEIR  
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Mrs Elizabeth Smith  
Chairperson



Mrs Lorraine Burdett  
Administrator



The Blue School  
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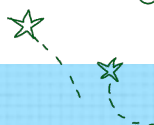
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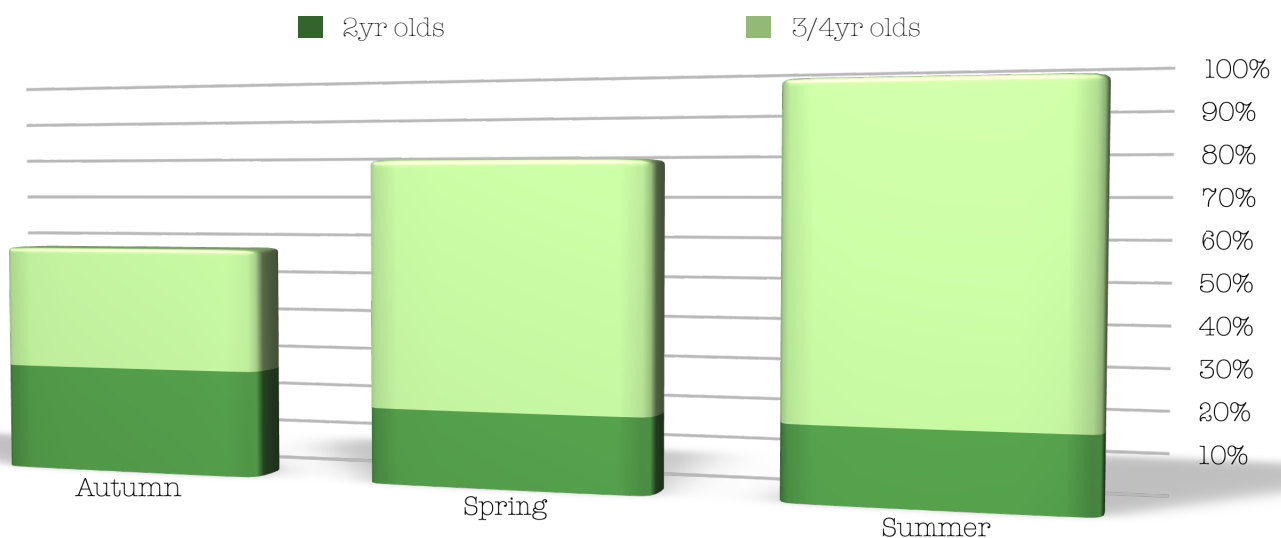
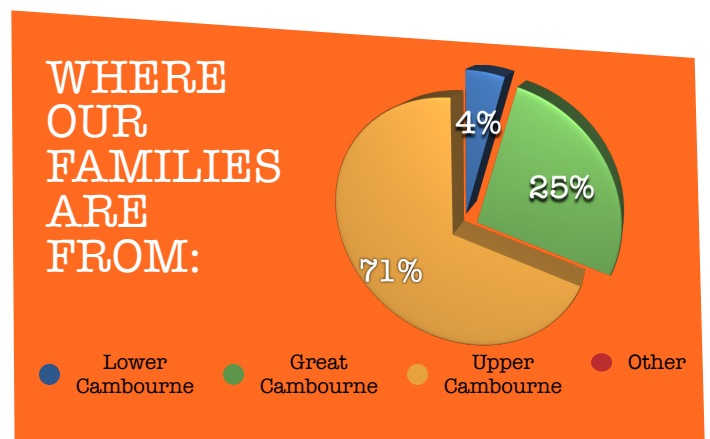
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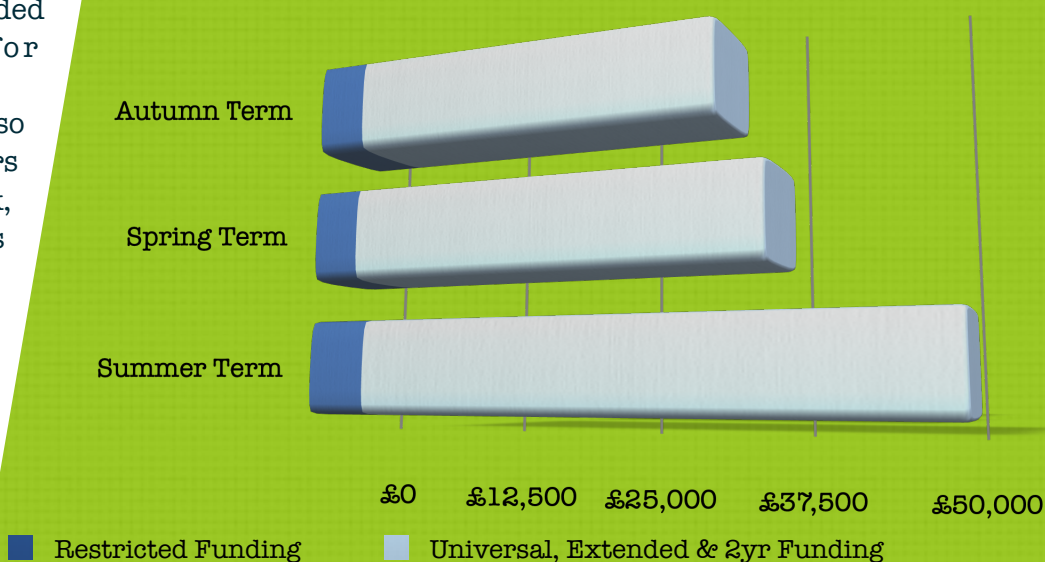
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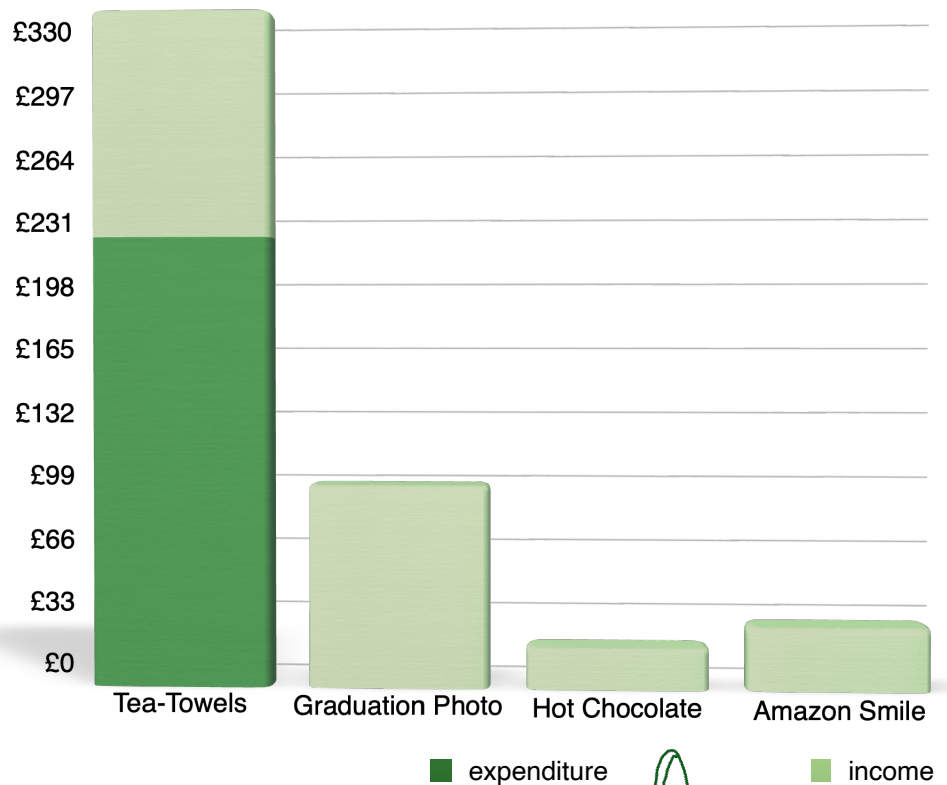
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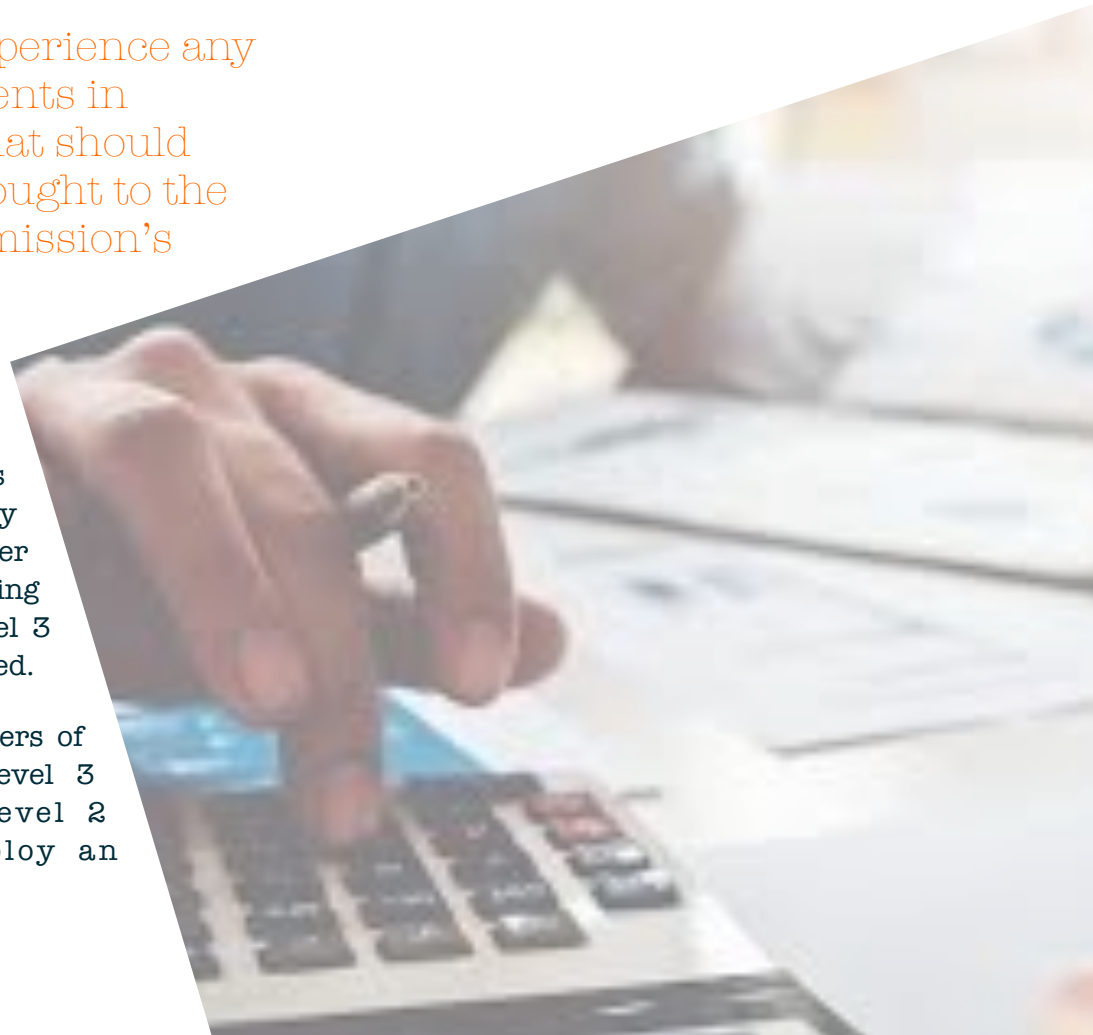
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TRUSTEES' ANNUAL REPORT AND  
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Mrs Elizabeth Smith  
Chairperson



Mrs Lorraine Burdett  
Administrator



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Tel: 01954 715150  
email: [office@cambournepreschool.org.uk](mailto:office@cambournepreschool.org.uk)

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

<b>Report to the trustees</b>	CAMBOURNE PRE-SCHOOL		
<b>On accounts for the year ended</b>	31 <sup>ST</sup> JULY 2022	<b>Charity no (if any)</b>	1122459
<b>Set out on pages</b>	1 - 171		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Rebecca McKenzie*

**Date:**

15.06.23

**Name:**

REBECCA MCKENZIE

**Relevant professional qualification(s) or body (if any):**

AAT

**Address:**

21 GRANTA VALE

LINTON

CAMBRIDGE CB21 4LB



**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**