

REGISTERED COMPANY NUMBER: 06354930 (England and Wales)

REGISTERED CHARITY NUMBER: 1122405

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022
FOR
ST ALBANS COMMUNITY ASSOCIATION**

**J W Hinks LLP
Chartered Accountants
and Statutory Auditors
19 Highfield Road
Edgbaston
Birmingham
West Midlands
B15 3BH**

ST ALBANS COMMUNITY ASSOCIATION

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FOR THE YEAR ENDED 31 MARCH 2022**

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ST ALBANS COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Purposes and aims

St Albans Community Associations objectives and principal activities are to improve the conditions of life for the residents of the St Paul's Ward and the surrounding areas of Sandwell through the provision of services to meet local need and to make available facilities for groups and local people.

St Albans Community Association's vision can be summarised as follows.

1. To work for a community in which all are valued and respected.
2. To work for a community in which every resident has access to the information, support and quality services they need.
3. To work for a community in which everyone, irrespective of their history, culture, race, gender or disability, can feel a sense of belonging.

St Albans Community Association's mission is to be an asset to the local community by providing access to inclusive and supportive services which enable residents to thrive and achieve their potential.

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us to ensure that our aim, objectives and activities remained focused on our stated purposes.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The focus of our work

The Association continues to provide various activities to benefit a wide range of age groups.

At present, the Association provides a pre-school provision, a day opportunities service, an outmeal service, an advice and support service, community support, carers support, an older people support service and opportunities for volunteers.

In addition to the various services provided by the Association, the Association also hires rooms to various community/voluntary groups from the local area. Their activities include arts and crafts, painting and many other activities which suit a wide range of people and age groups. Furthermore, the Association also supports several autonomous groups by providing not only rooms but also support, advice and guidance on funding.

Grantmaking

The Association reviews various organisations and individuals who support and deliver the Association's objects. Potential recipient of grants paid by the Association are reviewed by the Association on a case by case basis depending upon the available resources of the Association.

STRATEGIC REPORT

Achievement and performance

Charitable activities

How our activities deliver public benefit

In setting our objectives and planning our activities the trustees have given careful consideration to the Charity Commission's general guidance on public benefit, including the guidance on public benefit and fee charging.

Our main activities and who we try to help are described below.

All of our charitable activities focus on our ability to improve the conditions of life for the residents of the St Paul's Ward and the surrounding areas of Sandwell through the use of the facilities available to the Association.

This year St Albans staff, volunteers and Board have continued to work hard and be forward thinking in our work and development.

o Junipers (Pre-School)

This year has been a challenging year concerning our pre-school service due to recruitment difficulties.

The children adapted to good Covid-19 practices and, as always, were a pleasure to work with.

We have noticed a difference in how children interact with each other and feel that this may be due to restrictions with interaction during the pandemic.

o Elderberries (Day Care/Lunch Club)

The Elderberries Club has been and remains a lifeline to our clients and their carers, providing some much needed respite for both parties.

We have worked hard to ensure that we are working in a safe way and that our clients are receiving the much needed care and stimulation they need.

We have qualified staff to provide the care element of the work and support staff to deliver activities covering a range of groups and also one-to-one work.

o Outmeals

We continue to deliver outmeals to those clients who are unable to cater for themselves.

Our service is not only to provide a freshly prepared meal each day but also to provide a pair of eyes and ears to ensure that people are living as best they can.

o Welfare rights

This has again been a crucial year for this service which we see getting busier with the increase in the cost of utility bills, food bills and fuel bills.

Our adviser continues to be in great demand.

o Digicomm – in partnership with Sandwell Community Information and Participation Service (SCIPS)

This project is for adults aged 55+ who live in Sandwell offering to lend to them an internet ready tablet and to provide them with one-to-one lessons in their own home or in a community setting.

ST ALBANS COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

o Community Offer in Partnership with The Dorothy Parkes Centre

The service is funded by Sandwell Metropolitan Borough Council and is a partnership with four other organisations.

Working in Smethwick, the service provides more support than originally anticipated.

The programme, which was originally designed to provide a twelve week light-touch support and signposting service, is inundated with complex referrals and needs great patience and tenacity to resolve some of the issues staff are having to deal with.

o Dementia support services

This new programme is a partnership between seven organisations across the borough of Sandwell.

The Association provides support for those living with or caring for someone with memory loss or a diagnosis dementia.

Although in its infancy, this programme is in great demand and provides a wide range of support.

Financial review

Financial position

The Statement of Financial Activities for the year ended 31 March 2022 shows incoming resources of £705,113 (2021 - £1,230,852) and resources expended of £691,546 (2021 - £679,215), generating a surplus of income over expenditure totalling £13,567 (2021 - £551,637).

As a result, the Association's net assets have increased from £1,103,555 as at 31 March 2021 to £1,117,122 as at 31 March 2022.

The reserves are primarily to cover the development and future operational expenses of St Albans Community Association.

Principal funding sources

St Albans Community Association is reliant upon the income derived from grants it receives from organisations such as Sandwell Metropolitan Borough Council and other grant making organisations as well as income derived from room hire and catering and other sources of income.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STRATEGIC REPORT

Financial review

Reserves policy

St Albans Community Association recognises the importance of having reserves.

These funds are freely available to spend on any of the Association's purposes and hence exclude restricted funds.

They will be used to mitigate significant falls in income or to take advantage of new opportunities.

The Association faces a number of risks that may result in the need to use the Association's reserves.

Some of these include the following.

- o A reduction in funding from external funding providers.
- o Unexpected refurbishment costs in relation to the Association's premises.
- o External factors impacting the Association such as National Living Wage increases or increasing utility bills.

Reserves are represented by the fund balances as disclosed in the balance sheet on page 16 of the financial statements.

The balance sheet shows unrestricted reserves (reserves that do not carry any restrictions on how they can be used) of £807,373 as at 31 March 2022 (2021 - £740,281). In assessing our level of free reserves as at 31 March 2022 we also exclude fixed assets totalling £90,327 (2021 - £110,164) and designated fund balances totalling £479,035 (2021 - £611,324). This leaves free reserves totalling £238,011 as at 31 March 2022 (2021 - free reserves totalling £18,793).

The trustees have reviewed the reserves of the Association. It is the policy of the Association to maintain unrestricted funds, which are the free reserves of the Association, at a level sufficient to ensure the continued operation of the Association's activities.

The trustees acknowledge the Association's free reserves position as at 31 March 2022 and as at 31 March 2021 has been affected by significant designated funds balances being carried forward as at 31 March 2022 and as at 31 March 2021.

The level of reserves will be monitored and reviewed by the trustees annually.

STRATEGIC REPORT

Principal risks and uncertainties

The Board of Trustees has responsibility for ensuring that there are effective risk management and systems of internal control in place to manage the charity's major risks and to support the achievement of our strategic objectives.

The principal risks to the charity and how these are managed are set out below.

Risk - financial performance and sustainability

Risk concerning financial performance and sustainability includes any significant reduction in fundraising due to economic conditions. This risks undermining our ability to meet the needs of our users and to meet our strategic aims.

Risk concerning financial performance and sustainability is managed by the holding of reserves and a regular review of charity reserves. Senior management and the Board of Trustees also regularly review and scrutinise the charity's short and medium-term financial position.

Risk - safeguarding of vulnerable and young people

Risk concerning the safeguarding of vulnerable and young people includes negligence in relation to safeguarding policies or when practice results in or contributes to serious harm or injury to a young person or vulnerable adult and damages the Association's reputation.

Risk concerning the safeguarding of vulnerable and young people is managed by safeguarding training for all employees working directly with vulnerable and young people.

Risk - information security

Risk concerning information security includes serious data protection or security failure which may result in legal and contractual issues, reputational damage and potential fines and loss of income.

Risk concerning information security is managed by having a structure in place for information monitoring and compliance and by the routine testing of IT systems to identify any security weaknesses.

ST ALBANS COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRATEGIC REPORT

Future plans

During the coming year the Association intends to continue to meet its aims and objectives providing a wide range of services to benefit local people and to alleviate poverty.

In general our plans for the year ended 31 March 2023 include the following.

Extension to Association's premises

St Albans Community Association will be working extremely hard during the year ended 31 March 2023 to raise funds for a much needed extension to the Association's premises which were purchased in April 2020.

Following consultation with staff, current clientèle and a Board of Trustees awayday it has been decided that a reconfiguration of the offices at the rear of the Association's premises and the need for more bookable space would be advantageous and support the sustainability of the Association in the longer term.

The Association will work on a funding plan specifically for the premises extension and it will be our focus for the next few years.

We want to improve the Association's offices for our staff which will also include improvements to office lighting and heating. This will be in line with the current green agenda and will lead to much better working conditions.

Providing additional bookable space will enable local community groups to access affordable, good quality premises to provide services and support for local people.

Welfare rights and advice worker

During the coming year we are planning on obtaining funding for a period of three years to enable us to continue to provide a welfare rights and advice service.

For the last two years the Association has funded this service out of the Association's own free reserves and we seek a longer term and more sustainable source of funding for this service.

Day Opportunities service

During the coming year we will continue to grow and develop our Day Opportunities service.

The Association will also be making an application to Sandwell Metropolitan Borough Council to become an "approved provider".

If successful, approved provider status will be valuable to us when identifying adults for our Day Opportunities service as the referral and payment from Adult Social Care would be a much easier option for us if we held approved provider status.

Staff development

We will continue our journey with staff development, providing training with a particular focus on people living with and caring for those who live with dementia.

We are excited about HM Government's plans for a ten year dementia strategy as this client group will be a priority in the foreseeable future.

Consequently, this strategy is very important to us.

ST ALBANS COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRATEGIC REPORT

Digital Programme

We will be working with Sandwell Community Information and Participation Service (SCIPS) with a view to exploring opportunities for future funding concerning the Digital Programme with whom we are currently working in partnership.

Ideally we should like a further three years of funding concerning the Digital Programme to support local people's ability to become digitally connected.

Digital inclusion is high on the local and national government agenda and the work we carry out is to support local people, ensuring that we assist the most disadvantaged people to enable them to become digitally connected and not to further their disadvantage.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

St Albans Community Association is a company limited by guarantee (registered number 06354930) which was incorporated on 29 August 2007 and achieved charitable status on 22 January 2008 (registered number 1122405).

The Association was established under a Memorandum of Association which established the objects and powers of the Association and is governed under its Articles of Association. In the event of the Association being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of new trustees

As set out in the Association's Articles of Association new trustees are appointed by the Board of Trustees after applying to the Association in the form required by the trustees and after being approved by the Board of Trustees.

All trustees give their time voluntarily and receive no benefits from the Association. Any expenses reclaimed from the Association are set out in the notes to the financial statements.

Organisational structure

St Albans Community Association is organised so that its management committee of trustees meet regularly to manage its affairs and formulate policy.

A scheme of delegation is in place and day to day responsibility for the provision of the Association's services rests with the CEO. The CEO is responsible for ensuring that the Association delivers the services specified and that key performance indicators are met. The CEO also has responsibility for the day-to-day operational management of the Association, individual supervision of the staff team and ensuring that the team continue to develop their skills and working practices in line with good practice.

Induction and training of new trustees

New trustees undergo an orientation day to brief them on legal obligations under charity law, the content of the Association's Memorandum and Articles of Association, the committee and decision-making processes and the recent financial performance of the Association.

During the induction day they meet key employees and other trustees.

Trustees are encouraged to attend appropriate external training events where these will facilitate the understanding of their role.

ST ALBANS COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Key management remuneration

In the trustees' opinion, the key management personnel of the Association responsible for the direction, control, running and operation of the Association on a day to day basis consists of the Board of Trustees and the Centre Manager.

Key management personnel - trustees

All trustees give of their time freely and no trustee received remuneration during the year.

Details of trustees' expenses and related party transactions are disclosed in notes 11 and 20 to the financial statements.

Key management personnel - CEO

The pay of the Association's senior staff is reviewed annually and normally increased based upon the position of the Association's finances and the cost of living in general. In view of the nature of the Association, the trustees benchmark pay levels in other similar organisations of a similar size. The Board decided to ensure all employees are paid above the minimum wage and aspire to pay the living wage to all employees by March 2022.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Association has a risk register that is viewed on a regular basis.

Fundraising

The Association's fundraising during the year ended 31 March 2022 was undertaken by staff and volunteers and not by any professional fundraisers or commercial companies.

Only a small proportion of our income comes from voluntary donations from our supporters. However, through the fundraising efforts of our staff and supporters, we are generating financial resources to enable us to provide our services.

Our Board of Trustees is deeply committed to building relationships and trust with our supporters and is committed to the strengthening of oversight and assurance concerning our fundraising programmes and in ensuring compliance and best practice in these areas.

We continue to be committed to addressing any expression of dissatisfaction on the part of our supporters and to examining ways to improve the levels of our service to them.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06354930 (England and Wales)

Registered Charity number

1122405

Registered office

St Albans Community Centre
St Albans Road
Smethwick
West Midlands
B67 7NL

ST ALBANS COMMUNITY ASSOCIATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

Trustees

R Bruce
B D Bright
G Darby
R D Darlington
R Evetts
Reverend D R Gould
M D Hawkes (appointed 23.6.21)

Co-opted Trustees

G Sohal

Chief Executive Officer

T M Flannagan

Senior statutory auditor

P E Smith FCCA, ACA

Company Secretary

T M Flannagan

Auditors

J W Hinks LLP
Chartered Accountants
and Statutory Auditors
19 Highfield Road
Edgbaston
Birmingham
West Midlands
B15 3BH

Solicitors

Silks
Barclays Bank Chambers
Birmingham Street
Oldbury
West Midlands
B69 4EZ

ST ALBANS COMMUNITY ASSOCIATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Co-operative Bank
1 Balloon Street
Manchester
M60 4EP

Leek United Building Society
50 St Edward Street
Leek
Staffordshire
ST13 5DL

Santander Bank
2 Triton Square
Regent's Place
London
NW1 3AN

Shawbrook Bank
Lutea House
Warley Hill Business Park
The Drive,
Great Warley
Brentwood
Essex
CM13 3BE

United Trust Bank Limited
1 Ropemaker Street
London
EC2 9AW

West Bromwich Building Society
2 Providence Place
West Bromwich
West Midlands
B70 8AF

FUNDS HELD AS CUSTODIAN FOR OTHERS

Sandwell Dementia Action Alliance

The Sandwell Dementia Action Alliance is made up of organisations that operate across the borough of Sandwell and are working towards creating dementia friendly communities to improve the lives of people living with dementia and their carers.

During the year ended 31 March 2022 St Albans Community Association received £5,000 from the Sandwell Dementia Action Alliance to be held by the Association on behalf of the Sandwell Dementia Action Alliance.

During the year ended 31 March 2022 a total of £nil has been expended by Sandwell Dementia Action Alliance from this sum of money, leaving an unexpended balance totalling £5,000 which has been included by the Association within other creditors falling due within one year as at 31 March 2022 (2021 - £nil).

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of St Albans Community Association for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ST ALBANS COMMUNITY ASSOCIATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022**

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

In so far as the trustees are aware:

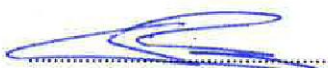
- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, J W Hinks LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on 14 June 2022 and signed on the board's behalf by:



G Darby - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ST ALBANS COMMUNITY ASSOCIATION

Opinion

We have audited the financial statements of St Albans Community Association (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- Enquiring with management and others to gain an understanding of the organisation itself including operations, financial reporting and known fraud or error.
- Evaluating and understanding the internal control system.
- Performing analytical procedures as expected or unexpected variances in account balances or classes of transactions appear.
- Testing documentation supporting account balances or classes of transactions.
- Confirming accounts receivable and other accounts with a third party.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
ST ALBANS COMMUNITY ASSOCIATION**

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Peter Smith ACA (Senior Statutory Auditor)
for and on behalf of J W Hinks LLP
Chartered Accountants
and Statutory Auditors
19 Highfield Road
Edgbaston
Birmingham
West Midlands
B15 3BH

Date: 14 June 2022

ST ALBANS COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	2,769	-	2,769	2,216
Charitable activities	6				
Grants receivable		395,005	84,791	479,796	1,126,234
Other trading activities	4	217,753	-	217,753	101,241
Investment income	5	4,795	-	4,795	1,161
Total		620,322	84,791	705,113	1,230,852
EXPENDITURE ON					
Charitable activities	7				
Charitable activities		453,095	49,105	502,200	374,395
Support costs		155,258	34,088	189,346	304,820
Total		608,353	83,193	691,546	679,215
NET INCOME		11,969	1,598	13,567	551,637
Transfers between funds	19	55,123	(55,123)	-	-
Net movement in funds		67,092	(53,525)	13,567	551,637
RECONCILIATION OF FUNDS					
Total funds brought forward		740,281	363,274	1,103,555	551,918
TOTAL FUNDS CARRIED FORWARD		807,373	309,749	1,117,122	1,103,555

The notes form part of these financial statements

ST ALBANS COMMUNITY ASSOCIATION

BALANCE SHEET
31 MARCH 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	15	90,327	307,249	397,576	442,129
CURRENT ASSETS					
Stocks	16	1,535	-	1,535	829
Debtors	17	42,489	-	42,489	62,069
Cash at bank and in hand		698,255	2,500	700,755	669,710
		742,279	2,500	744,779	732,608
CREDITORS					
Amounts falling due within one year	18	(25,233)	-	(25,233)	(71,182)
NET CURRENT ASSETS		717,046	2,500	719,546	661,426
TOTAL ASSETS LESS CURRENT LIABILITIES		807,373	309,749	1,117,122	1,103,555
NET ASSETS		807,373	309,749	1,117,122	1,103,555
FUNDS	19				
Unrestricted funds					
General funds				328,338	128,957
Capital Reserve fund				50,000	30,800
Property Maintenance fund				30,000	90,000
Roof Replacement fund				150,000	140,000
Covid-19 Recovery fund				-	120,000
Building Extension fund				30,000	130,000
Building Refurbishment fund				70,000	-
Minibus fund				115,000	62,000
Redundancy fund				34,035	38,524
Restricted funds				309,749	363,274
TOTAL FUNDS				1,117,122	1,103,555

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 14 June 2022 and were signed on its behalf by:



G Darby - Trustee

The notes form part of these financial statements

ST ALBANS COMMUNITY ASSOCIATION

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>43,500</u>	<u>316,618</u>
Net cash provided by operating activities		<u>43,500</u>	<u>316,618</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(17,250)</u>	<u>(331,836)</u>
Interest received		<u>4,795</u>	<u>1,161</u>
Net cash used in investing activities		<u>(12,455)</u>	<u>(330,675)</u>
Change in cash and cash equivalents in the reporting period		31,045	(14,057)
Cash and cash equivalents at the beginning of the reporting period		<u>669,710</u>	<u>683,767</u>
Cash and cash equivalents at the end of the reporting period		<u>700,755</u>	<u>669,710</u>

The notes form part of these financial statements

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2022

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net income for the reporting period (as per the Statement of Financial Activities)	13,567	551,637
Adjustments for:		
Depreciation charges	61,803	54,596
Interest received	(4,795)	(1,161)
(Increase)/decrease in stocks	(706)	493
Decrease/(increase) in debtors	19,580	(7,096)
Decrease in creditors	(45,949)	(281,851)
Net cash provided by operations	<u>43,500</u>	<u>316,618</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	<u>669,710</u>	<u>31,045</u>	<u>700,755</u>
	<u>669,710</u>	<u>31,045</u>	<u>700,755</u>
Total	<u>669,710</u>	<u>31,045</u>	<u>700,755</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

GENERAL INFORMATION AND BASIS OF PREPARING THE FINANCIAL STATEMENTS

General information

St Albans Community Association is a charity incorporated in England and Wales. The address of the Association's registered office is St Albans Community Centre, St Albans Road, Smethwick, West Midlands, B67 7NL.

Accounting convention

The financial statements of the Association, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2019)", Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", the Companies Act 2006 and the Charities Act 2011.

The financial statements have been prepared using the historic cost convention and are presented in sterling which is the functional currency of the Association, rounded to the nearest £1.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

COMPANY STATUS

The Association is a company limited by guarantee. The members of the Association are the trustees named on the company information page. In the event of the Association being wound up the liability in respect of the guarantee is limited to £1 per member of the Association.

GOING CONCERN

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The expected level of income and expenditure is sufficient with the level of reserves for the Association to be able to continue as a going concern.

INCOME

All income is recognised in the Statement of Financial Activities once the Association has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the Association will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Association and it is probable that they will be fulfilled.

For legacies, entitlement is the earlier of the Association being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the Association. However, it is not always possible to measure the amount expected to be distributed. On these occasions the legacy is treated as a contingent asset and disclosed.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the Association. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

1. ACCOUNTING POLICIES - continued

INCOME

The Association receives local authority grants and grants from other third parties in respect of its activities. Income from local authority grants and grants from other third parties is recognised at fair value when the Association has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Investment income is earned through holding assets such as cash on deposit. It includes interest receivable. Interest income is recognised using the effective interest rate method and is recognised as the Association's right to receive payment is established.

EXPENDITURE

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

It is categorised under the following headings.

- o Costs of raising funds.
- o Expenditure on charitable activities.
- o Other expenditure representing those items not falling into the above categories.

Support costs are those that assist with the work of the Association but do not directly represent charitable activities and include office costs, governance costs and other administrative costs.

Grants payable to third parties are within the Association's charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant as this gives rise to a reasonable expectation that the recipient will receive the grant. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the Association.

ALLOCATION AND APPORTIONMENT OF COSTS

All costs are allocated between the expenditure categories of the Statement of Financial Activities on the basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage.

TANGIBLE FIXED ASSETS

Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life as follows.

Land	Not depreciated
Freehold property	1% straight line basis
Freehold property improvements	10% straight line basis
Lift and soft play area	10% straight line basis
Furniture, fixtures and fittings	10% straight line basis
Motor vehicles	25% straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

1. ACCOUNTING POLICIES - continued

STOCKS

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow moving items.

TAXATION

The Association is exempt from corporation tax on its charitable activities.

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash in hand and deposits held at call with banks. Bank overdrafts are shown within borrowings in current liabilities.

OPERATING LEASES

Rentals payable under operating leases are charged to the Statement of Financial Activities as incurred over the term of the lease.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Association. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

Contributions to the personal pension schemes of certain employees are charged to the Statement of Financial Activities in the period in which they relate. The assets of these personal pension schemes are held separately from those of the charitable company in independently administered funds.

EMPLOYEE BENEFITS

When employees have rendered service to the Association, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Association is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

FINANCIAL INSTRUMENTS

The Association has elected to apply the provisions of Section 11 "Basic Financial Instruments" and Section 12 "Other Financial Instruments Issues" of FRS 102 to all of its financial statements.

Financial instruments are recognised in the Association's balance sheet when the Association becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1. ACCOUNTING POLICIES - continued

FINANCIAL INSTRUMENTS

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Other financial assets

Other financial assets are initially measured at fair value which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in the income and expenditure account, except that investments in equity instruments that are not publicly traded and whose fair values cannot be measured reliably are measured at cost less impairment.

Trade debtors, loans and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as "loans and receivables". Loans and receivables are measured at amortised cost using the effective interest method less any impairment.

Interest is recognised by applying the effective interest rate, except for short-term receivables when the recognition of interest would be immaterial. The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating the interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the debt instrument to the net carrying amount on initial recognition.

Impairment of financial assets

Financial assets, other than those held at fair value through income and expenditure, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected.

If an asset is impaired, the impairment loss is the difference between the carrying amount and the present value of the estimated cash flows discounted at the asset's original effective interest rate. The impairment loss is recognised in the income and expenditure account.

If there is a decrease in the impairment loss arising from an event occurring after the impairment was recognised, the impairment is reversed. The reversal is such that the current carrying amount does not exceed what the carrying amount would have been had the impairment not previously been recognised. The impairment reversal is recognised in the income and expenditure account.

Derecognition of financial assets

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the Association transfers the financial asset and substantially all of the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the Association after deducting all of its liabilities.

1. ACCOUNTING POLICIES - continued

FINANCIAL INSTRUMENTS

Basic financial liabilities

Basic financial liabilities, including trade and other payables and bank loans, are initially recognised at transaction price unless the arrangement constitutes a financing transaction where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest.

Debt instruments are subsequently carried at amortised cost using the effective interest rate method.

Trade payables are obligations to pay for goods and services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest rate method.

Other financial liabilities

Derivatives, including interest rate swaps and forward foreign exchange contracts, are not basic financial instruments. Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at their fair value. Changes in the fair value of derivatives are recognised in the income and expenditure account in finance costs or finance income as appropriate unless hedge accounting is applied and the hedge is a cash flow hedge.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Association's contractual obligations expire or are discharged or cancelled.

2. CRITICAL ACCOUNTING JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the Association's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period or in the period of the revision and future periods where the revision affects both current and future periods.

ST ALBANS COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

3. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	<u>2,769</u>	<u>2,216</u>

4. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Room hire charges	18,421	2,900
Catering	72,326	47,118
Clubs income	9,021	7,107
Coach and minibus hire	12,907	519
Care income	38,077	2,287
Other income	<u>67,001</u>	<u>41,310</u>
	<u>217,753</u>	<u>101,241</u>

5. INVESTMENT INCOME

	2022	2021
	£	£
Bank interest received	<u>4,795</u>	<u>1,161</u>

6. INCOME FROM CHARITABLE ACTIVITIES

	2022	2021
	Grants receivable	Total activities
	£	£
Grants	<u>479,796</u>	<u>1,126,234</u>

Grants received, included in the above, are as follows.

	Unrestricted funds	Restricted funds	2022	2021
	£	£	£	£
Bernard Sunley Charitable Trust - Buy the Building fund	-	-	-	10,000
Big Lottery Fund - All Together fund	-	9,996	9,996	-
Big Lottery Fund: Reaching Communities - Advocacy and Advice fund (Caring In A Crisis)	-	-	-	42,741
Balance carried forward	-	9,996	9,996	52,741

ST ALBANS COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

6. INCOME FROM CHARITABLE ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	2022 £	2021 £
Balance brought forward	-	9,996	9,996	52,741
Eveson Charitable Trust - Buy the Building fund	-	-	-	26,250
Eveson Charitable Trust - Carers and Dementia Support fund	-	12,500	12,500	2,500
Garfield Weston Foundation - Buy the Building fund	-	-	-	25,000
Harborne Parish Lands Charity - Day Care Salary fund	-	-	-	5,568
Heart of England - Alleviating Isolation fund	-	-	-	1,500
HMRC Coronavirus Job Retention Scheme - General fund	1,074	-	1,074	43,090
Homes England - Community Led Housing fund	-	23,190	23,190	-
Julia and Hans Rausing Trust - Covid-19 Staff Costs fund	-	-	-	53,967
National Lottery - Outmeal Delivery Service fund	-	-	-	24,975
National Lottery - Staff Support Outreach Service fund	-	-	-	58,710
National Lottery Awards for All England - Outreach Worker fund	-	10,000	10,000	-
Power to Change - Buy the Building fund	-	-	-	192,250
Power to Change - Covid-19 fund	-	-	-	30,000
Balance carried forward	1,074	55,686	56,760	516,551

ST ALBANS COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

6. INCOME FROM CHARITABLE ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	2022 £	2021 £
Balance brought forward	1,074	55,686	56,760	516,551
Power to Change - Covid-19 Outmeals fund	-	6,605	6,605	56,661
Power to Change - Minibus fund	-	-	-	57,105
Power to Change - Training Support with Dementia fund	-	20,000	20,000	7,160
Richardson Brothers Foundation - Older People Day Trips fund	-	2,500	2,500	-
Sandwell Community Information and Participation Service (SCIPS): Reaching Communities Digicomm Project - General fund	41,564	-	41,564	35,054
Sandwell Council of Voluntary Organisation (SCVO) - Deliver and Support Older People fund	-	-	-	5,000
Sandwell Metropolitan Borough Council: Management and administration - General fund	100,025	-	100,025	198,200
Sandwell Metropolitan Borough Council: Community Offer - General fund	140,000	-	140,000	140,000
Sandwell Metropolitan Borough Council: Covid-19 Restart Grants - General fund	<u>16,000</u>	<u>-</u>	<u>16,000</u>	<u>-</u>
Balance carried forward	298,663	84,791	383,454	1,015,731

ST ALBANS COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

6. INCOME FROM CHARITABLE ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	2022 £	2021 £
Balance brought forward	298,663	84,791	383,454	1,015,731
Sandwell Metropolitan Borough Council: Nursery - General fund	96,342		96,342	108,503
Vinci UK - Outmeal Delivery Service fund	-	-	-	2,000
	<u>395,005</u>	<u>84,791</u>	<u>479,796</u>	<u>1,126,234</u>

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 8) £	Support costs (see note 9) £	Totals £
Charitable activities	505,200	-	494,085
Support costs	-	189,346	197,461
	<u>505,200</u>	<u>189,346</u>	<u>691,546</u>

8. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2022 £	2021 £
Staff costs	404,295	340,057
Minibus expenses	11,534	5,403
Volunteers and staff expenses	3,455	1,390
Toys and equipment	5,610	3,748
Catering expenses	24,698	15,938
Project delivery costs	31,676	36,537
Grants receivable repaid to grant funder	20,932	-
	<u>502,200</u>	<u>403,073</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

9. SUPPORT COSTS

Support costs are those costs that have been incurred by the charity in order to further the continued development of the charity's charitable activities.

	2022	2021
	£	£
Staff costs	5,854	5,475
Rent, rates and insurance	8,996	(12,760)
Maintenance costs	36,410	171,465
Light and heat	7,163	7,075
Telephone	691	1,794
Postage and stationery	713	820
Staff training expenses	6,241	5,658
Depreciation of tangible and heritage assets	61,803	54,596
Bank charges	109	73
Operating leases	4,701	2,891
Legal and professional charges	25,618	19,863
Auditors' remuneration	5,700	5,149
Sundry expenditure	25,347	13,744
	<u>189,346</u>	<u>275,843</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**10. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Auditors' remuneration	5,700	5,149
Depreciation - owned assets	61,803	54,596
Other operating leases	<u>4,701</u>	<u>2,891</u>

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

TRUSTEES' EXPENSES

During the year ended 31 March 2022 trustees' expenses totalling £nil (2021 - £nil) were paid by the Association.

12. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	390,453	323,412
Social security costs	12,704	16,592
Other pension costs	<u>6,992</u>	<u>5,827</u>
	<u>410,149</u>	<u>345,831</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Management and administrative staff	4	4
Support staff	<u>22</u>	<u>18</u>
	<u>26</u>	<u>22</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

12. STAFF COSTS - continued

No individual employee received emoluments in excess of £60,000 during the year ended 31 March 2022 nor during the year ended 31 March 2021.

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,216		2,216
Charitable activities			
Grants receivable	524,847	601,387	1,126,234
Other trading activities	101,241		101,241
Investment income	1,161		1,161
Total	629,465	601,387	1,230,852
EXPENDITURE ON			
Charitable activities			
Charitable activities	90,120	284,275	374,395
Support costs	266,490	38,330	304,820
Total	356,610	322,605	679,215
NET INCOME	272,855	278,782	551,637
RECONCILIATION OF FUNDS			
Total funds brought forward	467,426	84,492	551,918
TOTAL FUNDS CARRIED FORWARD	740,281	363,274	1,103,555

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

14. PENSION COMMITMENTS

The Association contributes to the individual pension plans of certain employees. The assets of these schemes are held separately from those of the Association in independently administered funds.

The total contributions for the year amounted to £6,992 (2021 - £5,827) and outstanding contributions as at 31 March 2022 amounted to £1,225 (2021 - £154).

15. TANGIBLE FIXED ASSETS

	Freehold property £	Freehold property improvements £	Lift and soft play area £
COST			
At 1 April 2021	249,250	206,136	52,599
Additions	-	3,700	-
At 31 March 2022	249,250	209,836	52,599
DEPRECIATION			
At 1 April 2021	831	110,367	52,592
Charge for year	831	22,491	-
At 31 March 2022	1,662	132,858	52,592
NET BOOK VALUE			
At 31 March 2022	247,588	76,978	7
At 31 March 2021	248,419	95,769	7
	Furniture, fixtures and fittings £	Motor vehicles £	Totals £
COST			
At 1 April 2021	225,631	117,277	850,893
Additions	13,550	-	17,250
At 31 March 2022	239,181	117,277	868,143
DEPRECIATION			
At 1 April 2021	186,319	58,655	408,764
Charge for year	9,163	29,318	61,803
At 31 March 2022	195,482	87,973	470,567
NET BOOK VALUE			
At 31 March 2022	43,699	29,304	397,576
At 31 March 2021	39,312	58,622	442,129

ST ALBANS COMMUNITY ASSOCIATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022**

15. TANGIBLE FIXED ASSETS - continued

Freehold property

Included in freehold property at cost as at 31 March 2022 is freehold land of £81,667 (2021 - £81,667) which is not depreciated

16. STOCKS

	2022	2021
	£	£
Stocks	<u>1,535</u>	<u>829</u>

17. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Other debtors	20,816	58,858
Prepayments and accrued income	<u>21,673</u>	<u>3,211</u>
	<u>42,489</u>	<u>62,069</u>

18. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	8,708	6,379
Social security and other taxes	-	785
Other creditors	6,429	893
Accruals and deferred income	<u>10,096</u>	<u>63,125</u>
	<u>25,233</u>	<u>71,182</u>

Other creditors

Funds held as custodian for others - Sandwell Dementia Action Alliance

The Sandwell Dementia Action Alliance is made up of organisations that operate across the borough of Sandwell and are working towards creating dementia friendly communities to improve the lives of people living with dementia and their carers.

During the year ended 31 March 2022 St Albans Community Association received £5,000 from the Sandwell Dementia Action Alliance to be held by the Association on behalf of the Sandwell Dementia Action Alliance.

During the year ended 31 March 2022 a total of £nil has been expended by Sandwell Dementia Action Alliance from this sum of money, leaving an unexpended balance totalling £5,000 which has been included by the Association within other creditors falling due within one year as at 31 March 2022 (2021 - £nil).

Accruals and deferred income

Deferred income

Included within accruals and deferred income falling due within one year as at 31 March 2022 is grant income received in advance by the Association totalling £3,778 (2021 - £57,291).

ST ALBANS COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

19. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	128,957	11,969	187,412	328,338
Designated - Capital Reserve fund	30,800	-	19,200	50,000
Designated - Property Maintenance fund	90,000	-	(60,000)	30,000
Designated - Redundancy fund	38,524	-	(4,489)	34,035
Designated - Roof Replacement fund	140,000	-	10,000	150,000
Designated - Covid-19 Recovery fund	120,000	-	(120,000)	-
Designated - Building Extension fund	130,000	-	(100,000)	30,000
Designated - Building Refurbishment fund	-	-	70,000	70,000
Designated - Minibus fund	62,000	-	53,000	115,000
	740,281	11,969	55,123	807,373
Restricted funds				
Buy the Building fund	267,445	(831)	(19,026)	247,588
Capital Programme Grant fund	33	-	(33)	-
New Training Opportunities for Disadvantaged Community Members fund	15	(10)	(5)	-
Futurebuilders fund	8,198	(7)	(8,191)	-
Sensory Room and Maintenance fund	2,162	(982)	(1,180)	-
IT Equipment fund	1,000	(998)	(2)	-
All About Food fund	2,035	(815)	(1,081)	139
Capital Grant Programme for 2 Year Olds fund	31,500	(5,400)	-	26,100
Minibus fund	49,079	(20,526)	-	28,553
Community Led Housing fund	-	23,190	(23,190)	-
All Together fund	-	5,477	(608)	4,869
Covid-19 Outmeals fund	1,807	-	(1,807)	-
Older People Day Trips fund	-	2,500	-	2,500
	363,274	1,598	(55,123)	309,749
TOTAL FUNDS	1,103,555	13,567	-	1,117,122

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	620,322	(608,353)	11,969
Restricted funds			
Buy the Building fund	-	(831)	(831)
New Training Opportunities for Disadvantaged Community Members fund	-	(10)	(10)
Futurebuilders fund	-	(7)	(7)
Sensory Room and Maintenance fund	-	(982)	(982)
IT Equipment fund	-	(998)	(998)
All About Food fund	-	(815)	(815)
Capital Grant Programme for 2 Year Olds fund	-	(5,400)	(5,400)
Minibus fund	-	(20,526)	(20,526)
Community Led Housing fund	23,190	-	23,190
All Together fund	9,996	(4,519)	5,477
Covid-19 Outmeals fund	6,605	(6,605)	-
Training Support Working with Dementia fund	20,000	(20,000)	-
Carers and Dementia Support fund	12,500	(12,500)	-
Outreach Worker fund	10,000	(10,000)	-
Older People Day Trips fund	2,500	-	2,500
	84,791	(83,193)	1,598
TOTAL FUNDS	705,113	(691,546)	13,567

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

19. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	197,893	272,855	(341,791)	128,957
Designated - Capital Reserve fund	30,800	-	-	30,800
Designated - Property Maintenance fund	190,000	-	(100,000)	90,000
Designated - Redundancy fund	48,733	-	(10,209)	38,524
Designated - Roof Replacement fund	-	-	140,000	140,000
Designated - Covid-19 Recovery fund	-	-	120,000	120,000
Designated - Building Extension fund	-	-	130,000	130,000
Designated - Minibus fund	-	-	62,000	62,000
	<u>467,426</u>	<u>272,855</u>	<u>-</u>	<u>740,281</u>
Restricted funds				
Buy the Building fund	14,775	252,670	-	267,445
Capital Programme Grant fund	310	(277)	-	33
New Training Opportunities for Disadvantaged Community Members fund	1,009	(994)	-	15
Telephone Equipment fund	400	(400)	-	-
Futurebuilders fund	10,601	(2,403)	-	8,198
Sensory Room and Maintenance fund	3,144	(982)	-	2,162
IT Equipment fund	2,000	(1,000)	-	1,000
All About Food fund	2,853	(818)	-	2,035
Capital Grant Programme for 2 Year Olds fund	36,900	(5,400)	-	31,500
Minibus fund	12,500	36,579	-	49,079
Covid-19 Outmeals fund	-	1,807	-	1,807
	<u>84,492</u>	<u>278,782</u>	<u>-</u>	<u>363,274</u>
TOTAL FUNDS	<u>551,918</u>	<u>551,637</u>	<u>-</u>	<u>1,103,555</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	629,465	(356,610)	272,855
Restricted funds			
Buy the Building fund	253,500	(830)	252,670
Capital Programme Grant fund	-	(277)	(277)
Advice and Advocacy fund	42,741	(42,741)	-
New Training Opportunities for Disadvantaged Community Members fund	-	(994)	(994)
Telephone Equipment fund	-	(400)	(400)
Futurebuilders fund	-	(2,403)	(2,403)
Sensory Room and Maintenance fund	-	(982)	(982)
IT Equipment fund	-	(1,000)	(1,000)
All About Food fund	-	(818)	(818)
Capital Grant Programme for 2 Year Olds fund	-	(5,400)	(5,400)
Minibus fund	57,105	(20,526)	36,579
Heart of England	1,500	(1,500)	-
Outmeals Continuation Service fund	2,000	(2,000)	-
Covid-19 fund	30,000	(30,000)	-
Covid-19 Outmeals fund	56,661	(54,854)	1,807
Training Support Working with Dementia fund	7,160	(7,160)	-
Deliver and Support Older People during Covid-19 fund	5,000	(5,000)	-
Covid-19 Staff Costs fund	53,967	(53,967)	-
Carers and Dementia Support fund	2,500	(2,500)	-
Outmeal Delivery Service fund	24,975	(24,975)	-
Staff Support Outreach Service fund	58,710	(58,710)	-
Day Care Salary fund	5,568	(5,568)	-
	<u>601,387</u>	<u>(322,605)</u>	<u>278,782</u>
TOTAL FUNDS	<u><u>1,230,852</u></u>	<u><u>(679,215)</u></u>	<u><u>551,637</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

19. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	197,893	284,824	(154,379)	328,338
Designated - Capital Reserve fund	30,800	-	19,200	50,000
Designated - Property Maintenance fund	190,000	-	(160,000)	30,000
Designated - Redundancy fund	48,733	-	(14,698)	34,035
Designated - Roof Replacement fund	-	-	150,000	150,000
Designated - Building Extension fund	-	-	30,000	30,000
Designated - Building Refurbishment fund	-	-	70,000	70,000
Designated - Minibus fund	-	-	115,000	115,000
	<u>467,426</u>	<u>284,824</u>	<u>55,123</u>	<u>807,373</u>
Restricted funds				
Buy the Building fund	14,775	251,839	(19,026)	247,588
Capital Programme Grant fund	310	(277)	(33)	-
New Training Opportunities for Disadvantaged Community Members fund	1,009	(1,004)	(5)	-
Telephone Equipment fund	400	(400)	-	-
Futurebuilders fund	10,601	(2,410)	(8,191)	-
Sensory Room and Maintenance fund	3,144	(1,964)	(1,180)	-
IT Equipment fund	2,000	(1,998)	(2)	-
All About Food fund	2,853	(1,633)	(1,081)	139
Capital Grant Programme for 2 Year Olds fund	36,900	(10,800)	-	26,100
Minibus fund	12,500	16,053	-	28,553
Community Led Housing fund	-	23,190	(23,190)	-
All Together fund	-	5,477	(608)	4,869
Covid-19 Outmeals fund	-	1,807	(1,807)	-
Older People Day Trips fund	-	2,500	-	2,500
	<u>84,492</u>	<u>280,380</u>	<u>(55,123)</u>	<u>309,749</u>
TOTAL FUNDS	<u>551,918</u>	<u>565,204</u>	<u>-</u>	<u>1,117,122</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

19. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,249,787	(964,963)	284,824
Restricted funds			
Buy the Building fund	253,500	(1,661)	251,839
Capital Programme Grant fund	-	(277)	(277)
Advice and Advocacy fund	42,741	(42,741)	-
New Training Opportunities for Disadvantaged Community Members fund	-	(1,004)	(1,004)
Telephone Equipment fund	-	(400)	(400)
Futurebuilders fund	-	(2,410)	(2,410)
Sensory Room and Maintenance fund	-	(1,964)	(1,964)
IT Equipment fund	-	(1,998)	(1,998)
All About Food fund	-	(1,633)	(1,633)
Capital Grant Programme for 2 Year Olds fund	-	(10,800)	(10,800)
Minibus fund	57,105	(41,052)	16,053
Community Led Housing fund	23,190	-	23,190
All Together fund	9,996	(4,519)	5,477
Heart of England	1,500	(1,500)	-
Outmeals Continuation Service fund	2,000	(2,000)	-
Covid-19 fund	30,000	(30,000)	-
Covid-19 Outmeals fund	63,266	(61,459)	1,807
Training Support Working with Dementia fund	27,160	(27,160)	-
Deliver and Support Older People during Covid-19 fund	5,000	(5,000)	-
Covid-19 Staff Costs fund	53,967	(53,967)	-
Carers and Dementia Support fund	15,000	(15,000)	-
Outmeal Delivery Service fund	24,975	(24,975)	-
Staff Support Outreach Service fund	58,710	(58,710)	-
Day Care Salary fund	5,568	(5,568)	-
Outreach Worker fund	10,000	(10,000)	-
Older People Day Trips fund	2,500	-	2,500
	<u>686,178</u>	<u>(405,798)</u>	<u>280,380</u>
TOTAL FUNDS	<u>1,935,965</u>	<u>(1,370,761)</u>	<u>565,204</u>

Purpose of Unrestricted FundsGeneral fund

This fund represents the free funds of the charity that are not designated for particular purposes.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

19. MOVEMENT IN FUNDS - continued

Purpose of Designated Funds

Capital Reserve fund

This fund represents an amount set aside as a contingency to cover the costs of any large/unexpected capital expenditure

Property Maintenance fund

This fund represent an amount set aside as a contingency to cover the costs of any major repairs or improvements required at the Association's premises.

Redundancy fund

This designated fund represents the approximate costs of redundancy if the Association, for whatever reason, is unable to continue operating.

Roof replacement fund

This fund represents an amount set aside to cover the potential costs of replacing the roof of the Association's premises.

Building Extension fund

This fund represents an amount set aside as a contribution towards the planned extension of the Association's premises in order to enhance the Association's service provision.

Building Refurbishment fund

This fund represents an amount set aside to upgrade and update capital items at the Association's premises such as computers, desks, telephone and photocopiers which are planned to be located in rooms in the Association's planned building extension.

Minibus fund

This fund represents an amount set aside as to cover the cost of any potential purchase of minibuses which the Association might undertake.

Purpose of Restricted Funds

Buy the Building fund

Funding obtained by the Association to enable the Association to establish a fund to buy the Association's premises.

Capital Programme Grant fund

Funding obtained by the Association from Sandwell Metropolitan Borough Council to enable the Association to finance the conversion of a disabled toilet at the Association's premises into a baby changing room and also to enable the Association to purchase toys and equipment.

This fund was fully expended as at 31 March 2022.

Advice and Advocacy fund

Funding received by the Association to enable the Association to provide an advice and advocacy service called "Caring In A Crisis".

This fund was fully expended as at 31 March 2021.

19. MOVEMENT IN FUNDS - continued

New Training Opportunities for Disadvantaged Community Members fund

Funding received by the Association from the Big Lottery Fund (Awards for All) to enable the Association to purchase catering equipment for the training of young and unemployed people to obtain experience of the catering industry.

This fund was fully expended as at 31 March 2022.

Telephone Equipment fund

Funding received by the Association from the Rowlands Trust to enable the Association to purchase a VOIP telephone system.

This fund was fully expended as at 31 March 2022.

Futurebuilders fund

Funding received by the Association from the Department of Health's Social Enterprise Investment Fund to enable the Association to fund the purchase of a new minibus vehicle, to refurbish particular areas of the Association's premises and to replace a water heater.

This fund was fully expended as at 31 March 2022.

Sensory Room and Maintenance fund

Funding received by the Association from the BBC Children in Need Appeal to enable the Association to fund the provision and maintenance of a sensory room.

This fund was fully expended as at 31 March 2022.

IT Equipment fund

Funding received by the Association from the Clothworkers' Foundation to enable the Association to fund the purchase of a new server and PCs for use at the Association's premises.

This fund was fully expended as at 31 March 2022.

All About Food fund

Funding received by the Association from the Big Lottery Fund's Awards for All programme to enable the Association to upgrade kitchen equipment.

Capital Grant Programme for 2 Years Olds fund

Funding obtained by the Association to enable the Association to refurbish and improve the Association's pre-school setting to enable it to expand its provision for 2 year old children.

Minibus fund

Funding obtained by the Association to enable the Association to purchase a minibus.

Community Led Housing fund

Funding obtained by the Association to enable the Association to explore the possibility of becoming involved in the area of community led housing.

This fund was fully expended as at 31 March 2022.

19. MOVEMENT IN FUNDS - continued

All Together fund

Funding obtained by the Association to enable the Association to purchase easy chairs for day care clients and to help finance training for staff who are supporting people living with dementia.

Alleviating Isolation fund

Funding obtained by the Association to enable the Association to provide activity packs and a library for older people unable to leave their homes due to the Covid-19 pandemic.

This fund was fully expended as at 31 March 2021.

Outmeals Continuation Service fund

Funding obtained by the Association to enable the Association to support the continuation and extension of the Association's outmeals service during the Covid-19 pandemic.

Covid-19 fund

Funding obtained by the Association to enable the Association to continue to provide services during the Covid-19 pandemic.

This fund was fully expended as at 31 March 2021.

Covid-19 Outmeals fund

Funding obtained by the Association to enable the Association to continue provide borough wide outmeals during the Covid-19 pandemic to older people who had to isolate due to the pandemic.

This fund was fully expended as at 31 March 2022.

Training Support Working With Dementia fund

Funding obtained by the Association to enable the Association to look at the impact of dementia and how it is demonstrated, to look at the Association's cashflow finance system and to provide training for staff who are supporting people living with dementia.

Deliver and Support Older People during Covid-19 fund

Funding obtained by the Association to enable the Association to provide support to older people during the Covid-19 pandemic.

This fund was fully expended as at 31 March 2021.

Covid-19 Staff Costs fund

Funding obtained by the Association to enable the Association to finance staff costs during the Covid-19 pandemic.

This fund was fully expended as at 31 March 2021.

Carers and Dementia Support fund

Funding obtained by the Association to enable the Association to provide carers and dementia support to local people.

This fund was fully expended as at 31 March 2022.

19. MOVEMENT IN FUNDS - continued

Outmeal Delivery Service fund

Funding obtained by the Association to enable the Association to extend its outmeal delivery service during the Covid-19 pandemic.

This fund was fully expended as at 31 March 2021.

Staff Support Outreach Service fund

Funding obtained by the Association to enable the Association to provide outreach services to elderly people during the Covid-19 pandemic.

This fund was fully expended as at 31 March 2021.

Day Care Salary fund

Funding obtained by the Association as a contribution towards financing the management of the Association's day care centre and also to enable the Association to carry out welfare calls to older and vulnerable adults.

This fund was fully expended as at 31 March 2021.

Outreach Worker fund

Funding obtained by the Association to enable the Association to provide an activity based support service for older people.

This fund was fully expended as at 31 March 2022.

Older People Day Trips fund

Funding obtained by the Association to enable the Association to provide day trips for older people.

TRANSFERS BETWEEN FUNDS

Transfers between funds as at 31 March 2022 represent movements between the Association's General fund and the Association's designated funds and movements between the Association's General fund and certain individual restricted funds.

20. RELATED PARTY DISCLOSURES

Care Compliance Consultancy Limited

R D Darlington, a trustee of the Association, also serves as a director of Care Compliance Consultancy Limited, a company registered in England and Wales (company number 07347207).

During the year ended 31 March 2022 St Albans Community Association purchased goods and services totalling £3,400 (2021 - £735) from Care Compliance Consultancy Limited.

As at 31 March 2022 St Albans Community Association owed £nil (2021 - £nil) to Care Compliance Consultancy Limited.

The Dorothy Parkes Centre

R Bruce, a trustee of the Association, also serves as a member of senior management at The Dorothy Parkes Centre, a charity incorporated in England and Wales (company number 04088772, charity number 1093189).

During the year ended 31 March 2022 St Albans Community Association purchased services totalling £31,783 (2021 - £38,946) from The Dorothy Parkes Centre.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2022

20. RELATED PARTY DISCLOSURES - continued

As at 31 March 2022 St Albans Community Association owed £284 (2021 - £259) to The Dorothy Parkes Centre.

Sandwell Community Hubs

R Bruce, a trustee of the Association, and T Flannagan, the Association's chief executive officer, also serve as trustees of Sandwell Community Hubs, a charitable incorporated organisation registered in England and Wales (charity number 1169527).

During the year ended 31 March 2022 the Association provided services totalling £5,488 (2021 - £5,100) to Sandwell Community Hubs.

As at 31 March 2022 Sandwell Community Hubs owed £nil (2021 - £3,984) to St Albans Community Association.

21. OPERATING LEASE COMMITMENTS

At 31 March 2022 the Association had outstanding commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows.

	2022	2021
	£	£
Within one year	3,709	461
Between two and five years	4,328	-
In more than five years	-	-
	<u>8,037</u>	<u>461</u>

22. ULTIMATE CONTROLLING PARTY

The charity is controlled by the trustees as listed in the Report of the Trustees