

**Bradford People First**

Charity number 1122294

**Annual Report and Financial Statements**  
**for the year ended 30 September 2025**



**Annual Report and Financial Statements**  
**for the year ended 30 September 2025**

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# Bradford People First

## Trustees' report for the year ended 30 September 2025

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Surekha Thind	Chair	
Maaryaah Khan	Co-Chair	
Obaid Malik		
Katie Wrigglesworth	Secretary	Resigned 13 February 2025
Mehtab Ahmed		
Robert Wardle		
Gary Allsopp		
Jane Barrett		
Jack Allinson		Resigned 27 August 2025
Alyssa McLaren	Secretary	Appointed 27 August 2025
Ian Margerison		Appointed 14 August 2024

<b>Charity number</b>	1122294	Registered in England and Wales
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Registered and principal address	Bankers
Office F13	Virgin Money plc
Mayfield Centre	14 Broadway
Broadway Avenue	Bradford
Bradford	BD1 1EZ
BD5 9NP	

### Independent examiner

Simon Bostrom FCIE

**West Yorkshire Community Accountancy Service CIO**

Stringer House  
 34 Lupton Street  
 Leeds  
 LS10 2QW

### Structure, governance and management

The charity is governed by a constitution adopted on 25 January 2005, as amended 18 December 2007, 30 March 2011 and 17 August 2016.

### Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

# **Bradford People First**

## **Trustees' report (continued) for the year ended 30 September 2025**

### **Objectives and activities**

#### **The charity's objects**

To promote the relief of people with learning disabilities through self advocacy.

To promote the advancement of education of the public, professionals and people with learning disabilities in issues relating to learning disabilities.

#### **The charity's main activities**

Bradford People First is an established self-advocacy and group advocacy organisation run by and for adults with a learning disability, learning difficulty and/ or neurodiversity and is part of a national self-advocacy movement, that gives people with a learning disability knowledge, skills, and support to have their say and be heard. We aim to promote awareness through educating the public, professionals, and people with learning disabilities, difficulties and neurodiversity about issues that matter.

We believe that people with a learning disability, learning difficulty and neurodiversity are experts in issues that affect them and should be supported to have their say and be peer supporters. We support people to be included and have a real say in making decisions that affect their lives by speaking up for themselves and other people with a learning disability, learning difficulty and or neurodiversity. Our organisation works over the whole of the Bradford district. We have been led by people with lived experience organisation for over 32 years. We raise awareness, deliver training, and continue to campaign for change.

By working together, we help not just our members and volunteers but others in the community with a learning disability, difficulty and or neurodiversity.

We work to ensure people with learning disabilities, learning difficulties and or neurodiversity have equal treatment in all aspects of their lives. Our Focus topics this year continues to be on health and wellbeing as well as safeguarding issues Hate Crime and Mate Crime, , ethnically diverse issues and Transport concerns, voting and campaigning to be able to continue to do our work. A large emphasis this year has been training others and sharing our lived experience.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of self-advocacy for people with learning disabilities, the promotion of equality and diversity and the advancement of education.

#### **Achievements and performance**

This year we received ten thousand pounds from Wharfedale foundation. We have continued with funding from the council and have embarked on a new project as part of the consortium we are involved with (BTM and Equality together), this is called Voice Advocates and trains people with disabilities to advocate about the things they are passionate about. We also received funding, working within the consortium and the Cellar Trust to support people who are Neurodiverse or have learning disabilities to reengage with work after being off sick. We also received separate funding from the Council to continue the essential work we do regarding Self and group advocacy and awareness.

We have continued to train professionals and people with a learning disability, learning difficulty and neurodiversity as well as professionals and have received lots of positive feedback for this work. The healthy living group have been consulted as experts by experience to university professionals and we received payment for some of this work. We have also delivered a specially designed Scam awareness training package which has been in demand this year. Throughout the year we have continued to receive numerous referrals for support and advice from people within the community and requests for training. We have also continued to attend numerous meetings and be part of panels of experts by experience. promote the red bag scheme – enabling anyone with a learning disability an opportunity to have a red bag which flags up their requirements when going to hospital. We have also attended some promotional events throughout the year and a large Health and Wellbeing event with the NHs Integrated Care Board.

# **Bradford People First**

## **Trustees' report (continued) for the year ended 30 September 2025**

### **Financial review**

The net payments for the year was £19,916, including net payments of £24,250 on unrestricted funds and net income of £4,334 on restricted funds.

### **Reserves policy**

The reserves policy states that the organisation should have no more than 6 months and no less than 3 months running costs as reserve in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

The charity's free reserves, excluding fixed assets, at the year end were £55,039.

We are continuing to apply for funding however Bradford Council have confirmed we are being funded for a further year. We have explained we require more financial input to sustain our present activity and this has been acknowledged however we are unsure whether we will receive an uplift at this point. It may mean we have to reduce amount of activity during the year, if we are unable to gain more funding. We are also now receiving donations for our expert by experience work and our training and we hope this will grow- going forward.

Approved by the board of trustees on 16/03/2026

Gary Allsopp (Trustee)

# **Bradford People First**

## **Independent examiner's report to the trustees of Bradford People First**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2025, which are set out on pages 6 to 13.

### **Responsibilities and basis of report**

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

30/03/2026

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Bradford People First**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 30 September 2025**

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
<b>Income from:</b>					
Grants and donations	(2)	975	75,111	76,086	94,228
Training fees		750	-	750	270
Fundraising events		-	-	-	22
Other income		40	-	40	-
<b>Total income</b>		<b>1,765</b>	<b>75,111</b>	<b>76,876</b>	<b>94,520</b>
<b>Expenditure on:</b>					
Salaries, NIC's and pensions	(3)	24,406	43,963	68,369	86,443
Payroll charges		1,133	-	1,133	1,190
Project costs and activities		25	-	25	2,552
Training and conferences		-	-	-	375
Travel and subsistence		167	61	228	512
Refreshments		652	90	742	1,283
Rent and rates		3,758	11,102	14,860	17,110
Phone and internet		-	941	941	1,025
Postage, printing and office supplies		99	949	1,048	1,223
Insurance		-	1,476	1,476	1,405
Independent examination		882	-	882	882
HR support		126	-	126	-
Memberships and subscriptions		-	352	352	625
Repairs and maintenance		-	-	-	148
Computers and software		810	2,739	3,549	4,076
Room hire		50	-	50	240
DBS checks		-	-	-	123
Volunteer expenses and training		50	-	50	19
Advertising and publicity		-	-	-	134
Grants repaid		-	-	-	763
Events expenses		252	645	897	620
Depreciation		2,014	-	2,014	1,764
Donations		50	-	50	-
<b>Total expenditure</b>		<b>34,474</b>	<b>62,318</b>	<b>96,792</b>	<b>122,512</b>
<b>Net income / (expenditure)</b>		<b>(32,709)</b>	<b>12,793</b>	<b>(19,916)</b>	<b>(27,992)</b>
<b>Transfers between funds</b>	(4)	<b>8,459</b>	<b>(8,459)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>		<b>(24,250)</b>	<b>4,334</b>	<b>(19,916)</b>	<b>(27,992)</b>
<b>Fund balances brought forward</b>		<b>81,553</b>	<b>20,611</b>	<b>102,164</b>	<b>130,156</b>
<b>Fund balances carried forward</b>	(4)	<b>57,303</b>	<b>24,945</b>	<b>82,248</b>	<b>102,164</b>

All incoming resources and resources expended derive from continuing activities.

**Bradford People First**  
**Balance sheet**  
**as at 30 September 2025**

		2025	2025	2025	2024
		Unrestricted	Restricted	Total	Total
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	(5)	2,264	-	2,264	3,528
<b>Total fixed assets</b>		<u>2,264</u>	<u>-</u>	<u>2,264</u>	<u>3,528</u>
<b>Current assets</b>					
Debtors and prepayments	(6)	20,520	2,623	23,143	33,831
Cash at bank and in hand	(7)	35,401	22,322	57,723	65,687
<b>Total current assets</b>		<u>55,921</u>	<u>24,945</u>	<u>80,866</u>	<u>99,518</u>
<b>Current liabilities:</b>					
<b>amounts falling due within one year</b>					
Creditors and accruals	(8)	882	-	882	882
<b>Total current liabilities</b>		<u>882</u>	<u>-</u>	<u>882</u>	<u>882</u>
<b>Net current assets / (liabilities)</b>		<u>55,039</u>	<u>24,945</u>	<u>79,984</u>	<u>98,636</u>
<b>Net assets</b>		<u>57,303</u>	<u>24,945</u>	<u>82,248</u>	<u>102,164</u>
<b>Funds</b>					
Unrestricted funds		57,303	-	57,303	81,553
Restricted funds		-	24,945	24,945	20,611
<b>Total funds</b>		<u>57,303</u>	<u>24,945</u>	<u>82,248</u>	<u>102,164</u>

The financial statements were approved by the board of trustees on 16/03/2026

Gary Allsopp (Trustee)



# **Bradford People First**

## **Notes to the accounts**

### **for the year ended 30 September 2025**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computer equipment: over 3 years

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

# **Bradford People First**

## **Notes to the accounts**

### **for the year ended 30 September 2025**

#### **1 Accounting policies continued**

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

##### **Leases**

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

**Bradford People First**  
**Notes to the accounts continued**  
**for the year ended 30 September 2025**

<b>2 Grants and donations</b>	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford MDC	-	36,395	36,395	-
Equality Together (Accellerator)	-	12,979	12,979	-
Equality Together (Lot 2)	-	-	-	57,720
Equality Together (Voices)	-	15,737	15,737	-
The Wharefdale Foundation	-	10,000	10,000	-
CNET Mental Wellbeing	-	-	-	5,000
Equality Together (Innovations)	-	-	-	15,755
GSK	-	-	-	9,000
Lloyds Bank Foundation	-	-	-	2,500
Together For Health	-	-	-	2,400
Top to Toe	-	-	-	1,300
Other donations	975	-	975	553
	<u>975</u>	<u>75,111</u>	<u>76,086</u>	<u>94,228</u>

<b>3 Staff costs and numbers</b>	2025	2024
	£	£
Gross salaries	67,408	85,332
Social security costs	4,296	4,233
Employment allowance	(4,296)	(4,233)
Pensions	961	1,111
	<u>68,369</u>	<u>86,443</u>

The average number of employees during the year was 6, being an average of 3 full time equivalent (2024: 5.8, 2.8 FTE). There were no employees with emoluments above £60,000.

<b>Defined contribution pension scheme</b>	2025	2024
	£	£
Costs of the scheme to the charity for the year	961	1,111
Amount of any contributions outstanding at the year end	59	-
Amount of any contributions prepaid at the year end	-	-

<b>4 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Equality Together (Accellerator)	-	12,979	4,453	(750)	7,776
Bradford MDC	-	36,395	24,863	-	11,532
Equality Together (Innovations)	1,576	-	1,576	-	-
Lloyds Bank Foundation	1,819	-	1,819	-	-
Equality Together (Lot 2)	8,569	-	8,569	-	-
CNET Mental Wellbeing	8,647	-	938	(7,709)	-
Equality Together (Voices)	-	15,737	13,310	-	2,427
The Wharefdale Foundation	-	10,000	6,790	-	3,210
	<u>20,611</u>	<u>75,111</u>	<u>62,318</u>	<u>(8,459)</u>	<u>24,945</u>

# Bradford People First

## Notes to the accounts continued

### for the year ended 30 September 2025

#### 4 Restricted funds continued

<b>Fund name</b>	<b>Purpose of restriction</b>
Equality Together (Accellerator)	Towards the costs of employing a development worker to support neurodiverse adults or those with learning disabilities who were struggling at work and off sick. It also contributed towards 24 hours of development work, 2 hours of management time, and project resources
Bradford MDC	Towards the costs of delivering an awareness-raising and training programme focused on issues faced by disabled people, including people with learning disabilities. The funding also contributed to work with people who have lived experience to develop campaigns and provide information and support to help ensure their voices are heard.
Equality Together (Innovations)	Bradford Innovations fund grant. The funder has agreed that this can be used for unrestricted purposes.
Lloyds Bank Foundation	Towards core costs.
Equality Together (Lot 2)	Towards salaries, rent and other running costs.
CNET Mental Wellbeing	Towards pop up events within the community to increase our reach to people with learning disabilities to better manage their mental wellbeing. The transfer to unrestricted funds was approved by the funder.
Equality Together (Voices)	Towards the costs of a project to empower people with lived experience to influence decision-making by creatively engaging them, amplifying their voices, and addressing wider issues impacting their lives beyond Adult Social Care.
The Wharfedale Foundation	Towards the costs of the Healthy Working Lives Project.

#### 5 Tangible assets

	Office equipment	Total
<u>Cost</u>	£	£
At 1 October 2024	5,292	5,292
Additions	750	750
At 30 September 2025	<u>6,042</u>	<u>6,042</u>
 <u>Depreciation</u>		
At 1 October 2024	1,764	1,764
Charge for year	2,014	2,014
At 30 September 2025	<u>3,778</u>	<u>3,778</u>
 <u>Net book value</u>		
At 30 September 2025	<u>2,264</u>	<u>2,264</u>
 At 30 September 2024	<u>3,528</u>	<u>3,528</u>

**Bradford People First**  
**Notes to the accounts continued**  
**for the year ended 30 September 2025**

<b>6 Debtors and prepayments</b>	2025	2024
	£	£
Accrued income	2,623	15,471
Other debtors	20,520	18,360
	<u>23,143</u>	<u>33,831</u>
<b>7 Cash at bank and in hand</b>	2025	2024
	£	£
Cash at bank	57,441	65,467
Cash in hand	282	220
	<u>57,723</u>	<u>65,687</u>
<b>8 Creditors and accruals</b>	2025	2024
	£	£
Accruals	882	882
Other creditors	-	-
	<u>882</u>	<u>882</u>

**9 Related party transactions**

**Trustee expenses**

During the year 3 trustees were paid a total of £43 in respect of travel (previous year: 5 trustees and £115 in respect of travel.).

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Remuneration and benefits received by key management personnel**

The total employee benefits received by key management personnel were £21,351 (previous year: £31,364).

# Bradford People First

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
<b>Income</b>						
Grants and donations	975	12,053	75,111	82,175	76,086	94,228
Training fees	750	270	-	-	750	270
Fundraising events	-	22	-	-	-	22
Other income	40	-	-	-	40	-
<b>Total income</b>	<b>1,765</b>	<b>12,345</b>	<b>75,111</b>	<b>82,175</b>	<b>76,876</b>	<b>94,520</b>
<b>Expenditure</b>						
Salaries, NIC's and pensions	24,406	20,887	43,963	65,556	68,369	86,443
Payroll charges	1,133	-	-	1,190	1,133	1,190
Project costs and activities	25	-	-	2,552	25	2,552
Training and conferences	-	-	-	375	-	375
Travel and subsistence	167	224	61	288	228	512
Refreshments	652	493	90	790	742	1,283
Rent and rates	3,758	909	11,102	16,201	14,860	17,110
Phone and internet	-	-	941	1,025	941	1,025
Postage, printing and office supplies	99	134	949	1,089	1,048	1,223
Insurance	-	-	1,476	1,405	1,476	1,405
Independent examination	882	-	-	882	882	882
HR support	126	-	-	-	126	-
Memberships and subscriptions	-	45	352	580	352	625
Repairs and maintenance	-	-	-	148	-	148
Computers and software	810	-	2,739	4,076	3,549	4,076
Room hire	50	60	-	180	50	240
DBS checks	-	62	-	61	-	123
Volunteer expenses and training	50	19	-	-	50	19
Advertising and publicity	-	-	-	134	-	134
Grants repaid	-	-	-	763	-	763
Events expenses	252	192	645	428	897	620
Depreciation	2,014	1,764	-	-	2,014	1,764
Donations	50	-	-	-	50	-
<b>Total expenditure</b>	<b>34,474</b>	<b>24,789</b>	<b>62,318</b>	<b>97,723</b>	<b>96,792</b>	<b>122,512</b>
<b>Net income / (expenditure)</b>	<b>(32,709)</b>	<b>(12,444)</b>	<b>12,793</b>	<b>(15,548)</b>	<b>(19,916)</b>	<b>(27,992)</b>
<b>Transfers between funds</b>	<b>8,459</b>	<b>19,970</b>	<b>(8,459)</b>	<b>(19,970)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>(24,250)</b>	<b>7,526</b>	<b>4,334</b>	<b>(35,518)</b>	<b>(19,916)</b>	<b>(27,992)</b>
<b>Fund balances brought forward</b>	<b>81,553</b>	<b>74,027</b>	<b>20,611</b>	<b>56,129</b>	<b>102,164</b>	<b>130,156</b>
<b>Fund balances carried forward</b>	<b>57,303</b>	<b>81,553</b>	<b>24,945</b>	<b>20,611</b>	<b>82,248</b>	<b>102,164</b>