

BRADFORD PEOPLE FIRST

England & Wales · Charity number 1122294

Details

Status Registered

Legal form Other

Registered 2008-01-14

Register [View on the Charity Commission register](#)

Contact

Address F13
Mayfield Centre
Broadway Avenue
Bradford
BD5 9NP

Phone 01274953370

Email office@bradfordpeoplefirst.org.uk

Website www.bradfordpeoplefirst.org.uk

Activities

Objects: 1) TO PROMOTE THE RELIEF OF PEOPLE WITH LEARNING DISABILITIES THROUGH SELF ADVOCACY.2) TO PROMOTE THE ADVANCEMENT OF EDUCATION OF THE PUBLIC, PROFESSIONALS AND PEOPLE WITH LEARNING DISABILITIES IN ISSUES RELATING TO LEARNING DISABILITIES.

Activities: Bradford People First is a self-advocacy organisation run by people with learning disabilities, for people with learning disabilities. Bradford People First aims to speak out on behalf of people with learning disabilities and to train and educate people, to improve the lives of people with learning disabilities.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** People With Disabilities

Geography

- **Area of benefit:** BRADFORD
- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£76,876	£96,792	-	-
2024-09-30	£94,520	£122,512	-	-
2023-09-30	£117,321	£115,044	-	-
2022-09-30	£120,795	£89,879	-	-
2021-09-30	£120,257	£79,488	-	-

Trustees

Name	Role	Appointed
SUREKHA THIND	Chair	2012-06-05
Alyssa Mae McLaren		2025-08-27
Gary Owen Allsopp		2020-03-05
Ian Stuart Margerison		2024-08-14
Jane Barrett		2022-05-26
Maaryeah Samina Khan		2020-03-05
Mehtab Ahmed		2020-03-05
Obaid Malik		2015-05-05
ROBERT WARDLE		2011-07-05

BRADFORD PEOPLE FIRST

England & Wales - Charity number 1122294

Accounts

Bradford People First

Charity number 1122294

Annual Report and Financial Statements
for the year ended 30 September 2025



Bradford People First

**Annual Report and Financial Statements
for the year ended 30 September 2025**

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Prepared by West Yorkshire Community Accountancy Service CIO

Bradford People First

Trustees' report for the year ended 30 September 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Surekha Thind	Chair	
Maaryaah Khan	Co-Chair	
Obaid Malik		
Katie Wrigglesworth	Secretary	Resigned 13 February 2025
Mehtab Ahmed		
Robert Wardle		
Gary Allsopp		
Jane Barrett		
Jack Allinson		Resigned 27 August 2025
Alyssa McLaren	Secretary	Appointed 27 August 2025
Ian Margerison		Appointed 14 August 2024
Charity number	1122294	Registered in England and Wales

Registered and principal address

Office F13
Mayfield Centre
Broadway Avenue
Bradford
BD5 9NP

Bankers

Virgin Money plc
14 Broadway
Bradford
BD1 1EZ

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a constitution adopted on 25 January 2005, as amended 18 December 2007, 30 March 2011 and 17 August 2016.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Bradford People First

Trustees' report (continued) for the year ended 30 September 2025

Objectives and activities

The charity's objects

To promote the relief of people with learning disabilities through self advocacy.

To promote the advancement of education of the public, professionals and people with learning disabilities in issues relating to learning disabilities.

The charity's main activities

Bradford People First is an established self-advocacy and group advocacy organisation run by and for adults with a learning disability, learning difficulty and/ or neurodiversity and is part of a national self-advocacy movement, that gives people with a learning disability knowledge, skills, and support to have their say and be heard. We aim to promote awareness through educating the public, professionals, and people with learning disabilities, difficulties and neurodiversity about issues that matter.

We believe that people with a learning disability, learning difficulty and neurodiversity are experts in issues that affect them and should be supported to have their say and be peer supporters. We support people to be included and have a real say in making decisions that affect their lives by speaking up for themselves and other people with a learning disability, learning difficulty and or neurodiversity. Our organisation works over the whole of the Bradford district. We have been led by people with lived experience organisation for over 32 years. We raise awareness, deliver training, and continue to campaign for change.

By working together, we help not just our members and volunteers but others in the community with a learning disability, difficulty and or neurodiversity.

We work to ensure people with learning disabilities, learning difficulties and or neurodiversity have equal treatment in all aspects of their lives. Our Focus topics this year continues to be on health and wellbeing as well as safeguarding issues Hate Crime and Mate Crime, , ethnically diverse issues and Transport concerns, voting and campaigning to be able to continue to do our work. A large emphasis this year has been training others and sharing our lived experience.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of self-advocacy for people with learning disabilities, the promotion of equality and diversity and the advancement of education.

Achievements and performance

This year we received ten thousand pounds from Wharfedale foundation. We have continued with funding from the council and have embarked on a new project as part of the consortium we are involved with (BTM and Equality together), this is called Voice Advocates and trains people with disabilities to advocate about the things they are passionate about. We also received funding, working within the consortium and the Cellar Trust to support people who are Neurodiverse or have learning disabilities to reengage with work after being off sick. We also received separate funding from the Council to continue the essential work we do regarding Self and group advocacy and awareness.

We have continued to train professionals and people with a learning disability, learning difficulty and neurodiversity as well as professionals and have received lots of positive feedback for this work. The healthy living group have been consulted as experts by experience to university professionals and we received payment for some of this work. We have also delivered a specially designed Scam awareness training package which has been in demand this year. Throughout the year we have continued to receive numerous referrals for support and advice from people within the community and requests for training. We have also continued to attend numerous meetings and be part of panels of experts by experience. promote the red bag scheme – enabling anyone with a learning disability an opportunity to have a red bag which flags up their requirements when going to hospital. We have also attended some promotional events throughout the year and a large Health and Wellbeing event with the NHs Integrated Care Board.

Bradford People First

Trustees' report (continued) for the year ended 30 September 2025

Financial review

The net payments for the year was £19,916, including net payments of £24,250 on unrestricted funds and net income of £4,334 on restricted funds.

Reserves policy

The reserves policy states that the organisation should have no more than 6 months and no less than 3 months running costs as reserve in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

The charity's free reserves, excluding fixed assets, at the year end were £55,039.

We are continuing to apply for funding however Bradford Council have confirmed we are being funded for a further year. We have explained we require more financial input to sustain our present activity and this has been acknowledged however we are unsure whether we will receive an uplift at this point. It may mean we have to reduce amount of activity during the year, if we are unable to gain more funding. We are also now receiving donations for our expert by experience work and our training and we hope this will grow- going forward.

Approved by the board of trustees on 16/03/2026

Gary Allsopp (Trustee)

Bradford People First

Independent examiner's report to the trustees of Bradford People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2025, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

30/03/2026

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford People First
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Income from:					
Grants and donations	(2)	975	75,111	76,086	94,228
Training fees		750	-	750	270
Fundraising events		-	-	-	22
Other income		40	-	40	-
Total income		1,765	75,111	76,876	94,520
Expenditure on:					
Salaries, NIC's and pensions	(3)	24,406	43,963	68,369	86,443
Payroll charges		1,133	-	1,133	1,190
Project costs and activities		25	-	25	2,552
Training and conferences		-	-	-	375
Travel and subsistence		167	61	228	512
Refreshments		652	90	742	1,283
Rent and rates		3,758	11,102	14,860	17,110
Phone and internet		-	941	941	1,025
Postage, printing and office supplies		99	949	1,048	1,223
Insurance		-	1,476	1,476	1,405
Independent examination		882	-	882	882
HR support		126	-	126	-
Memberships and subscriptions		-	352	352	625
Repairs and maintenance		-	-	-	148
Computers and software		810	2,739	3,549	4,076
Room hire		50	-	50	240
DBS checks		-	-	-	123
Volunteer expenses and training		50	-	50	19
Advertising and publicity		-	-	-	134
Grants repaid		-	-	-	763
Events expenses		252	645	897	620
Depreciation		2,014	-	2,014	1,764
Donations		50	-	50	-
Total expenditure		34,474	62,318	96,792	122,512
Net income / (expenditure)		(32,709)	12,793	(19,916)	(27,992)
Transfers between funds	(4)	8,459	(8,459)	-	-
Net movement in funds		(24,250)	4,334	(19,916)	(27,992)
Fund balances brought forward		81,553	20,611	102,164	130,156
Fund balances carried forward	(4)	57,303	24,945	82,248	102,164

All incoming resources and resources expended derive from continuing activities.

Bradford People First
Balance sheet
as at 30 September 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 2,264	-	2,264	3,528
Total fixed assets	<u>2,264</u>	<u>-</u>	<u>2,264</u>	<u>3,528</u>
Current assets				
Debtors and prepayments	(6) 20,520	2,623	23,143	33,831
Cash at bank and in hand	(7) 35,401	22,322	57,723	65,687
Total current assets	<u>55,921</u>	<u>24,945</u>	<u>80,866</u>	<u>99,518</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(8) 882	-	882	882
Total current liabilities	<u>882</u>	<u>-</u>	<u>882</u>	<u>882</u>
Net current assets / (liabilities)	<u>55,039</u>	<u>24,945</u>	<u>79,984</u>	<u>98,636</u>
Net assets	<u>57,303</u>	<u>24,945</u>	<u>82,248</u>	<u>102,164</u>
Funds				
Unrestricted funds	57,303	-	57,303	81,553
Restricted funds	-	24,945	24,945	20,611
Total funds	<u>57,303</u>	<u>24,945</u>	<u>82,248</u>	<u>102,164</u>

The financial statements were approved by the board of trustees on 16/03/2026

Gary Allsopp (Trustee)

Bradford People First

Notes to the accounts

for the year ended 30 September 2025

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computer equipment: over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Bradford People First

Notes to the accounts

for the year ended 30 September 2025

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Bradford People First
Notes to the accounts continued
for the year ended 30 September 2025

2 Grants and donations	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford MDC	-	36,395	36,395	-
Equality Together (Accelerator)	-	12,979	12,979	-
Equality Together (Lot 2)	-	-	-	57,720
Equality Together (Voices)	-	15,737	15,737	-
The Wharefdale Foundation	-	10,000	10,000	-
CNET Mental Wellbeing	-	-	-	5,000
Equality Together (Innovations)	-	-	-	15,755
GSK	-	-	-	9,000
Lloyds Bank Foundation	-	-	-	2,500
Together For Health	-	-	-	2,400
Top to Toe	-	-	-	1,300
Other donations	975	-	975	553
	<u>975</u>	<u>75,111</u>	<u>76,086</u>	<u>94,228</u>

3 Staff costs and numbers	2025	2024
	£	£
Gross salaries	67,408	85,332
Social security costs	4,296	4,233
Employment allowance	(4,296)	(4,233)
Pensions	961	1,111
	<u>68,369</u>	<u>86,443</u>

The average number of employees during the year was 6, being an average of 3 full time equivalent (2024: 5.8, 2.8 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2025	2024
	£	£
Costs of the scheme to the charity for the year	961	1,111
Amount of any contributions outstanding at the year end	59	-
Amount of any contributions prepaid at the year end	-	-

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Equality Together (Accelerator)	-	12,979	4,453	(750)	7,776
Bradford MDC	-	36,395	24,863	-	11,532
Equality Together (Innovations)	1,576	-	1,576	-	-
Lloyds Bank Foundation	1,819	-	1,819	-	-
Equality Together (Lot 2)	8,569	-	8,569	-	-
CNET Mental Wellbeing	8,647	-	938	(7,709)	-
Equality Together (Voices)	-	15,737	13,310	-	2,427
The Wharefdale Foundation	-	10,000	6,790	-	3,210
	<u>20,611</u>	<u>75,111</u>	<u>62,318</u>	<u>(8,459)</u>	<u>24,945</u>

Bradford People First
Notes to the accounts continued
for the year ended 30 September 2025

4 Restricted funds continued

Fund name	Purpose of restriction
Equality Together (Accelerator)	Towards the costs of employing a development worker to support neurodiverse adults or those with learning disabilities who were struggling at work and off sick. It also contributed towards 24 hours of development work, 2 hours of management time, and project resources
Bradford MDC	Towards the costs of delivering an awareness-raising and training programme focused on issues faced by disabled people, including people with learning disabilities. The funding also contributed to work with people who have lived experience to develop campaigns and provide information and support to help ensure their voices are heard.
Equality Together (Innovations)	Bradford Innovations fund grant. The funder has agreed that this can be used for unrestricted purposes.
Lloyds Bank Foundation	Towards core costs.
Equality Together (Lot 2)	Towards salaries, rent and other running costs.
CNET Mental Wellbeing	Towards pop up events within the community to increase our reach to people with learning disabilities to better manage their mental wellbeing. The transfer to unrestricted funds was approved by the funder.
Equality Together (Voices)	Towards the costs of a project to empower people with lived experience to influence decision-making by creatively engaging them, amplifying their voices, and addressing wider issues impacting their lives beyond Adult Social Care.
The Wharfedale Foundation	Towards the costs of the Healthy Working Lives Project.

5 Tangible assets

	Office equipment	Total
<u>Cost</u>	£	£
At 1 October 2024	5,292	5,292
Additions	750	750
At 30 September 2025	<u>6,042</u>	<u>6,042</u>
<u>Depreciation</u>		
At 1 October 2024	1,764	1,764
Charge for year	2,014	2,014
At 30 September 2025	<u>3,778</u>	<u>3,778</u>
<u>Net book value</u>		
At 30 September 2025	<u>2,264</u>	<u>2,264</u>
At 30 September 2024	<u>3,528</u>	<u>3,528</u>

Bradford People First
Notes to the accounts continued
for the year ended 30 September 2025

6 Debtors and prepayments	2025	2024
	£	£
Accrued income	2,623	15,471
Other debtors	20,520	18,360
	<u>23,143</u>	<u>33,831</u>

7 Cash at bank and in hand	2025	2024
	£	£
Cash at bank	57,441	65,467
Cash in hand	282	220
	<u>57,723</u>	<u>65,687</u>

8 Creditors and accruals	2025	2024
	£	£
Accruals	882	882
Other creditors	-	-
	<u>882</u>	<u>882</u>

9 Related party transactions

Trustee expenses

During the year 3 trustees were paid a total of £43 in respect of travel (previous year: 5 trustees and £115 in respect of travel.).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £21,351 (previous year: £31,364).

Bradford People First

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2025

	2025 Unrestricted funds £	2024 Unrestricted funds £	2025 Restricted funds £	2024 Restricted funds £	2025 Total funds £	2024 Total funds £
Income						
Grants and donations	975	12,053	75,111	82,175	76,086	94,228
Training fees	750	270	-	-	750	270
Fundraising events	-	22	-	-	-	22
Other income	40	-	-	-	40	-
Total income	1,765	12,345	75,111	82,175	76,876	94,520
Expenditure						
Salaries, NIC's and pensions	24,406	20,887	43,963	65,556	68,369	86,443
Payroll charges	1,133	-	-	1,190	1,133	1,190
Project costs and activities	25	-	-	2,552	25	2,552
Training and conferences	-	-	-	375	-	375
Travel and subsistence	167	224	61	288	228	512
Refreshments	652	493	90	790	742	1,283
Rent and rates	3,758	909	11,102	16,201	14,860	17,110
Phone and internet	-	-	941	1,025	941	1,025
Postage, printing and office supplies	99	134	949	1,089	1,048	1,223
Insurance	-	-	1,476	1,405	1,476	1,405
Independent examination	882	-	-	882	882	882
HR support	126	-	-	-	126	-
Memberships and subscriptions	-	45	352	580	352	625
Repairs and maintenance	-	-	-	148	-	148
Computers and software	810	-	2,739	4,076	3,549	4,076
Room hire	50	60	-	180	50	240
DBS checks	-	62	-	61	-	123
Volunteer expenses and training	50	19	-	-	50	19
Advertising and publicity	-	-	-	134	-	134
Grants repaid	-	-	-	763	-	763
Events expenses	252	192	645	428	897	620
Depreciation	2,014	1,764	-	-	2,014	1,764
Donations	50	-	-	-	50	-
Total expenditure	34,474	24,789	62,318	97,723	96,792	122,512
Net income / (expenditure)	(32,709)	(12,444)	12,793	(15,548)	(19,916)	(27,992)
Transfers between funds	8,459	19,970	(8,459)	(19,970)	-	-
Net movement in funds	(24,250)	7,526	4,334	(35,518)	(19,916)	(27,992)
Fund balances brought forward	81,553	74,027	20,611	56,129	102,164	130,156
Fund balances carried forward	57,303	81,553	24,945	20,611	82,248	102,164

BRADFORD PEOPLE FIRST

England & Wales - Charity number 1122294

Accounts

Bradford People First

Independent examiner's report to the trustees of Bradford People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2024, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Simon Bostrom FCIE

19/03/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

BRADFORD PEOPLE FIRST

England & Wales - Charity number 1122294

Accounts

Bradford People First

Charity number 1122294

Annual Report and Financial Statements
for the year ended 30 September 2023



Bradford People First

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Prepared by West Yorkshire Community Accountancy Service CIO

Bradford People First

Trustees' report for the year ended 30 September 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Surekha Thind	Chair	
Obaid Malik	Co-Chair	
Katie Wrigglesworth	Secretary	
Martin McCann	Treasurer	Resigned 9 January 2023
Anne Marie Osborne-Fitzgerald		Resigned 24 May 2023
Mehtab Ahmed		
Maariyaah Khan		
Robert Wardle		
Gary Allsopp		
Jane Barratt		
Jack Allinson		Appointed 24 May 2023
Charity number	1122294	Registered in England and Wales

Registered and principal address

Office F13
Mayfield Centre
Broadway Avenue
Bradford
BD5 9NP

Bankers

Virgin Money plc
14 Broadway
Bradford
BD1 1EZ

Independent examiner

Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
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LS10 2QW

Structure, governance and management

The charity is governed by a constitution adopted on 25 January 2005, as amended 18 December 2007, 30 March 2011 and 17 August 2016.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Bradford People First

Trustees' report (continued) for the year ended 30 September 2023

Objectives and activities

The charity's objects

To promote the relief of people with learning disabilities through self advocacy.

To promote the advancement of education of the public, professionals and people with learning disabilities in issues relating to learning disabilities.

The charity's main activities

Bradford People First is an established self-advocacy group run by and for adults with a learning disability, learning difficulty or neurodiversity and is part of a national self-advocacy movement, that gives people with a learning disability knowledge, skills, and support to have their say and be heard. We aim to promote awareness through educating the public, professionals, and people with learning disabilities, difficulties and neurodiversity about issues that matter.

We believe that people with a learning disability, learning difficulty are experts in issues that affect them and should be supported to have their say and be peer supporters. We support people to be included and have a real say in making decisions that affect their lives by speaking up for themselves and other people with a learning disability. Our organisation works over the whole of Bradford district. We have been a user led organisation for over thirty years. We raise awareness, deliver training, and continue to campaign for change. We also support individuals and groups of people with learning disabilities, difficulties and neurodiversity to overcome issues that affect their lives.

By working together, we help not just our members and volunteers but others in the community with a learning disability.

We work to ensure people with learning disabilities have equal treatment in all aspects of their lives. Our Focus topics this year continues to be on health and well being as well as safeguarding issues Hate Crime, ethnically diverse issues and Transport concerns.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of self-advocacy for people with learning disabilities, the promotion of equality and diversity and the advancement of education.

Achievements and performance

This year has seen us go into our second year of funding with Lloyds which has enabled us to continue with Hate crime awareness work, produce our Newsletter and carry on with our vital Wellbeing work- as part of this, the team created a wellbeing training package. And we were granted funding to do some 'Positive Pop up events in the Community, working in partnership with people first Keighley and Craven.

We have also been out and about in the community delivering training to the local job centre, midwives, perinatal team, local internship programme and a local college. We also delivered training to groups of people with learning disabilities at a local day opportunity. During the year we have received numerous referrals for support from people within the community, ranging from people wishing to join our organisation to requests for advocacy advice and support.

We joined forces with our local health centre for people with learning disabilities by helping them campaign for the red bag scheme – enabling anyone with a learning disability an opportunity to have a red bag which flags up their requirements when going to hospital.

We have created a new business plan this year which has helped us to keep focus and concentrate on the work that really matters to us going forward. We have found this has helped when applying for new funding .

The volunteers have taken part in first aid awareness training and Mental health first Aid awareness training. We have continued to raise funds ourselves by running tombola's and attending an event at Bradford ice rink last December who raised money for us.

In March we had an event where we spoke with the financial Conduct authority . We had a big celebration for our 30th year in September. Our expertise is sought on a regular basis and we attend a number of different focus groups on different subjects such as safeguarding, mobility and health

Bradford People First

Trustees' report (continued) for the year ended 30 September 2023

Financial review

The net income for the year was £2,277, including net expenditure of £17,326 on unrestricted funds and net income of £19,603 on restricted funds after transfers.

Reserves policy

The reserves policy states that the organisation should have no more than 6 months and no less than 3 months running costs as reserve in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

The charity's free reserves, excluding fixed assets, at the year end were £74,027.

Going concern

At the time of approving these accounts we have learnt that our local authority funding will not be renewed. Whilst this is a significant part of our annual income we have sufficient reserves to continue in the short term and will be looking at alternative funding sources during the year. At the time of approval the trustees consider the charity to be a going concern.

Approved by the board of trustees on 17/06/2024

Surekha Thind (Trustee)

Bradford People First

Independent examiner's report to the trustees of Bradford People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2023, which are set out on pages 6 to 11.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

26/06/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford People First
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2023

	Notes	2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	1,625	114,932	116,557	120,093
Training fees		400	-	400	400
Fundraising events		133	-	133	302
Other income		231	-	231	-
Total income		<u>2,389</u>	<u>114,932</u>	<u>117,321</u>	<u>120,795</u>
Expenditure on:					
Salaries, NIC's and pensions	(3)	11,927	72,504	84,431	56,918
Payroll charges		509	-	509	625
Project costs and activities		-	-	-	830
Training and conferences		-	932	932	600
Travel and subsistence		96	729	825	604
Refreshments		216	449	665	611
Rent and rates		1,838	16,818	18,656	15,644
Phone and internet		70	972	1,042	1,031
Postage, printing and office supplies		773	51	824	1,359
Insurance		430	768	1,198	1,112
Independent examination		792	90	882	840
HR support		-	-	-	23
Memberships and subscriptions		39	444	483	147
Repairs and maintenance		-	-	-	113
Computers and software		2,796	1,224	4,020	2,922
Room hire		30	225	255	953
DBS checks		184	123	307	63
Volunteer expenses and training		-	-	-	480
Advertising and publicity		15	-	15	5,004
Total expenditure		<u>19,715</u>	<u>95,329</u>	<u>115,044</u>	<u>89,879</u>
Net income / (expenditure)		<u>(17,326)</u>	<u>19,603</u>	<u>2,277</u>	<u>30,916</u>
Fund balances brought forward		<u>91,353</u>	<u>36,526</u>	<u>127,879</u>	<u>96,963</u>
Fund balances carried forward	(4)	<u>74,027</u>	<u>56,129</u>	<u>130,156</u>	<u>127,879</u>

All incoming resources and resources expended derive from continuing activities.

Bradford People First
Balance sheet
as at 30 September 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(5) 1,723	13,819	15,542	6,037
Cash at bank and in hand	(6) 73,452	42,310	115,762	122,682
Total current assets	<u>75,175</u>	<u>56,129</u>	<u>131,304</u>	<u>128,719</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 1,148	-	1,148	840
Total current liabilities	<u>1,148</u>	<u>-</u>	<u>1,148</u>	<u>840</u>
Net current assets / (liabilities)	<u>74,027</u>	<u>56,129</u>	<u>130,156</u>	<u>127,879</u>
Net assets	<u>74,027</u>	<u>56,129</u>	<u>130,156</u>	<u>127,879</u>
Funds				
Unrestricted funds	74,027	-	74,027	91,353
Restricted funds	-	56,129	56,129	36,526
Total funds	<u>74,027</u>	<u>56,129</u>	<u>130,156</u>	<u>127,879</u>

The financial statements were approved by the board of trustees on 17/06/2024

Surekha Thind (Trustee)

Bradford People First

Notes to the accounts

for the year ended 30 September 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

At the time of approving these accounts we have learnt that our local authority funding will not be renewed. Whilst this is a significant part of our annual income we have sufficient reserves to continue in the short term and will be looking at alternative funding sources during the year. At the time of approval the trustees consider the charity to be a going concern.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Bradford People First
Notes to the accounts continued
for the year ended 30 September 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
City of Bradford Met. District Council	-	-	-	4,900
Equality Together (Innovations)	-	22,770	22,770	22,500
Equality Together (Lot 2)	-	59,912	59,912	60,104
Lloyds Bank Foundation	-	27,250	27,250	25,000
Mencap	-	-	-	7,000
CNET Mental Wellbeing	-	5,000	5,000	-
Other donations	1,625	-	1,625	589
	<u>1,625</u>	<u>114,932</u>	<u>116,557</u>	<u>120,093</u>

3 Staff costs and numbers	2023	2022
	£	£
Gross salaries	83,135	56,188
Social security costs	4,921	2,704
Employment allowance	(4,921)	(2,704)
Pensions	1,296	730
	<u>84,431</u>	<u>56,918</u>

The average number of employees during the year was 5.7, being an average of 3 full time equivalent (2022: 4.8, 2.3 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2023	2022
	£	£
Costs of the scheme to the charity for the year	1,296	730
Amount of any contributions outstanding at the year end	266	-
Amount of any contributions prepaid at the year end	-	-

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Bradford Council (Covid-19)	3,305	-	3,305	-	-
Equality Together (Innovations)	16,715	22,770	19,545	-	19,940
Learning Disability England	1,064	-	1,064	-	-
Lloyds Bank Foundation	-	27,250	21,558	-	5,692
Equality Together (Lot 2)	15,442	59,912	49,857	-	25,497
CNET Mental Wellbeing	-	5,000	-	-	5,000
	<u>36,526</u>	<u>114,932</u>	<u>95,329</u>	<u>-</u>	<u>56,129</u>

Fund name	Purpose of restriction
Bradford Council (Covid-19)	For Covid 'Community Champions' work.
Equality Together (Innovations)	Bradford Innovations fund grant.
Learning Disability England	To assist with communications during Covid.
Lloyds Bank Foundation	Towards core costs.
Equality Together (Lot 2)	Towards salaries, rent and other running costs.
CNET Mental Wellbeing	Towards pop up events within the community to increase our reach to people with learning disabilities to better manage their mental wellbeing.

Bradford People First
Notes to the accounts continued
for the year ended 30 September 2023

5 Debtors and prepayments	2023	2022
	£	£
Debtors	-	400
Accrued income	13,819	4,692
Other debtors	1,723	945
	<u>15,542</u>	<u>6,037</u>
6 Cash at bank and in hand	2023	2022
	£	£
Cash at bank	114,898	122,479
Cash in hand	864	203
	<u>115,762</u>	<u>122,682</u>
7 Creditors and accruals	2023	2022
	£	£
Accruals	882	840
	<u>1,148</u>	<u>840</u>

8 Related party transactions

Trustee expenses

During the year trustees were paid a total of £96 in respect of transport and refreshments in respect of their volunteering time (previous year £332).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £38,827 (previous year: £25,452).

Bradford People First

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2023

	2023	2022	2023	2022	2023	2022
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	1,625	25,589	114,932	94,504	116,557	120,093
Training fees	400	400	-	-	400	400
Fundraising events	133	302	-	-	133	302
Other income	231	-	-	-	231	-
Total income	2,389	26,291	114,932	94,504	117,321	120,795
Expenditure						
Salaries, NIC's and pensions	11,927	1,926	72,504	54,992	84,431	56,918
Payroll charges	509	-	-	625	509	625
Project costs and activities	-	681	-	149	-	830
Training and conferences	-	550	932	50	932	600
Travel and subsistence	96	302	729	302	825	604
Refreshments	216	451	449	160	665	611
Rent and rates	1,838	5,270	16,818	10,374	18,656	15,644
Phone and internet	70	166	972	865	1,042	1,031
Postage, printing and office supplies	773	474	51	885	824	1,359
Insurance	430	-	768	1,112	1,198	1,112
Independent examination	792	-	90	840	882	840
HR support	-	-	-	23	-	23
Memberships and subscriptions	39	38	444	109	483	147
Repairs and maintenance	-	-	-	113	-	113
Computers and software	2,796	666	1,224	2,256	4,020	2,922
Room hire	30	45	225	908	255	953
DBS checks	184	-	123	63	307	63
Volunteer expenses and training	-	40	-	440	-	480
Advertising and publicity	15	-	-	5,004	15	5,004
Total expenditure	19,715	10,609	95,329	79,270	115,044	89,879
Net income / (expenditure)	(17,326)	15,682	19,603	15,234	2,277	30,916
Fund balances brought forward	91,353	66,597	36,526	30,366	127,879	96,963
Fund balances carried forward	74,027	91,353	56,129	36,526	130,156	127,879

BRADFORD PEOPLE FIRST

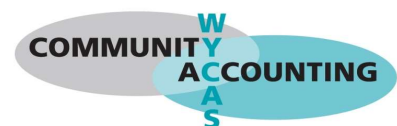
England & Wales - Charity number 1122294

Accounts

Bradford People First

Charity number 1122294

Annual Report and Financial Statements
for the year ended 30 September 2022



West Yorkshire Community Accounting Service

Bradford People First

**Annual Report and Financial Statements
for the year ended 30 September 2022**

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Prepared by West Yorkshire Community Accountancy Service CIO

Bradford People First

Trustees' report for the year ended 30 September 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Surekha Thind	Chair	
Obaid Malik	Co-Chair	
Katie Wrigglesworth	Secretary	
Martin McCann	Treasurer	
Anne Marie Osborne-Fitzgerald		
Mehtab Ahmed		
Maariyaah Khan		
Robert Wardle		
Gary Allsopp		
Jane Barratt		Appointed 26 May 2022

Charity number 1122294 Registered in England and Wales

Registered and principal address

Office F13
Mayfield Centre
Broadway Avenue
Bradford
BD5 9NP

Bankers

Virgin Money plc
14 Broadway
Bradford
BD1 1EZ

Independent examiner

Simon Bostrom

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a constitution adopted on 25 January 2005, as amended 18 December 2007, 30 March 2011 and 17 August 2016.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Bradford People First

Trustees' report (continued) for the year ended 30 September 2022

Objectives and activities

The charity's objects

To promote the relief of people with learning disabilities through self advocacy.

To promote the advancement of education of the public, professionals and people with learning disabilities in issues relating to learning disabilities.

The charity's main activities

Bradford People First is an established self-advocacy group run by and for adults with a learning disability and is part of a national self-advocacy movement that gives people with a learning disability knowledge, skills, and support to have their say and be heard. We aim to promote awareness through educating the public, professionals, and people with learning disabilities about issues that matter.

We believe that people with a learning disability are experts in issues that affect them and should be supported to have their say and be peer supporters. We support people to be included and have a real say in making decisions that affect their lives by speaking up for themselves and other people with a learning disability.

Our organisation works over the whole of Bradford district. We have been a user led organisation for over twenty-nine years. We raise awareness, deliver training, and continue to campaign for change. We also support individuals and groups of people with learning disabilities to overcome issues that affect their lives. By working together, we help not just our members and volunteers but others in the community with a learning disability.

We work to ensure people with learning disabilities have equal treatment in all aspects of their lives. Our Focus topics this year continue to be on health and well being as well as safeguarding issues Hate Crime, BAME issues and Transport concerns.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of self-advocacy for people with learning disabilities, the promotion of equality and diversity and the advancement of education.

Achievements and performance

This year has seen us form new working relationships and continue with existing ones. We have been working hard on the co- production project with Btm and Equality together, as well as continuing our partnership with Equality together, People First Keighley and Craven and Btm in regards to the innovation project. Thanks to extra funding from Lloyds we have been able to re-establish our publicity group, We are starting work on our newsletter and with Lloyds money have been able to purchase items for our publicity events. We also commissioned 'Totally Inclusive people' to design an advocacy/craft package that we can use to set up craft sessions and generate income from this.

We have also travelled to London this year and met MPs for Learning disability week. When we returned we wrote an easy read report which we sent to Mencap – this, highlighted difficulties we encountered when we were in London. We have met with our local MP and told him about the issues that matter to us and discussed difficulties we faced when we were at Port Cullis House (houses of parliament). We have attended events with Tracy Brabin and the Police commissioning team. The healthy living group were fundamental in a recent death and dying event where they presented a piece of work on memory boxes, as a result of this we were informed that one group of people with learning disabilities created their own to help them with the loss of a member of their group.

Bradford People First

Trustees' report (continued) for the year ended 30 September 2022

Achievements and performance continued

We have also appeared on channel 4 news to discuss disability hate Crime in West Yorkshire and worked jointly with Mencap on a project this year to work with members of the BAME community who have learning disabilities. This was to create more awareness about the learning disability register and annual health checks. As a result of this work we did, BPF have been asked by Mencap if they can use the film we created on their website. We have been busy working with NHS England carrying out surveys and engaging the local learning disability community in telling us about their experiences with annual health checks, their engagement in health training and their experiences of Diabetes.

We have also been able to establish our tackling disability hate crime group working with other groups of people with learning disabilities and are working with Bradford hate crime alliance and restorative justice. We have worked with the patient involvement team at our local hospital as well as engaging with Waddiloves - our local NHS team who support people with learning disabilities. The Wellbeing team have been planning wellbeing training to deliver to people with learning disabilities that we feel is really needed right now.

Throughout the last year we have supported individuals with learning disabilities with numerous issues, these issues have covered the following – financial issues, safeguarding, hate crime issues, bereavement Covid issues, mental health issues. We have had individuals coming to us through different referral processes, some people have referred their selves, others have come through the job centre, counselling services and social workers.

Through receiving referrals, a number of gaps have been identified as other services criteria limited the support they could give to individuals. This has generated another piece of work for Bradford People first to highlight the issues some people with learning disabilities face who don't fit into certain boxes. The demand for our support and advice has increased enormously, we have delivered training and advice to families and Carers, students on placements and staff at the jobcentre.

We have started work with Shipley college regarding delivering training on healthy relationships. To do this we have joined forces with Step 2 to educate young people with learning disabilities and difficulties about this topic. Another piece of work the team have done is to support individuals to work on their personal stories. We have also supported a number of new and existing volunteers to learn new skills and increase in confidence, which dipped during the periods of lockdown. We have been able to start our forums again after Covid restrictions were lifted.

Financial review

The net income for the year was £30,916, including net income of £24,756 on unrestricted funds and net income of £6,160 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £91,353.

The reserves policy states that the organisation should have no more than 6 months and no less than 3 months running costs as reserve in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

Our reserves have considerably grown within this last year however, as previous management committee minutes' state a number of development worker posts are needed to expand the work we are doing (these have been advertised). Once these posts have been filled the additional amount of reserves will significantly reduce. This amount is also paying for some of the management hours along with one of the development workers hours.

We therefore anticipate that once these positions are filled, our reserves will then return to being more in line with our guidance in our constitution.

Approved by the board of trustees on 19/04/2023

Surekha Thind (Trustee)

Bradford People First

Independent examiner's report to the trustees of Bradford People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2022, which are set out on pages 6 to 11.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom

20/04/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford People First
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2022

	Notes	2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Income from:					
Grants and donations	(2)	25,589	94,504	120,093	119,037
Training fees		-	-	-	220
Fees and charges		400	-	400	1,000
Fundraising events		302	-	302	-
Total income		26,291	94,504	120,795	120,257
Expenditure on:					
Salaries, NIC's and pensions	(3)	1,926	54,992	56,918	53,119
Payroll charges		-	625	625	829
Project costs and activities		681	149	830	47
Training and conferences		550	50	600	65
Travel and subsistence		302	302	604	247
Refreshments		451	160	611	21
Rent and rates		5,270	10,374	15,644	9,989
Phone and internet		166	865	1,031	1,019
Postage, printing and office supplies		474	885	1,359	1,823
Insurance		-	1,112	1,112	1,124
Independent examination		-	840	840	840
HR support		-	23	23	90
Memberships and subscriptions		38	109	147	450
Repairs and maintenance		-	113	113	110
Computers and software		666	2,256	2,922	3,165
Room hire		45	908	953	110
DBS checks		-	63	63	254
Volunteer expenses and training		40	440	480	162
Advertising and publicity		-	5,004	5,004	5,864
Cards and gifts		-	-	-	160
Total expenditure		10,609	79,270	89,879	79,488
Net income / (expenditure)		15,682	15,234	30,916	40,769
Transfers between funds	(4)	9,074	(9,074)	-	-
Net movement in funds		24,756	6,160	30,916	40,769
Fund balances brought forward		66,597	30,366	96,963	56,194
Fund balances carried forward	(4)	91,353	36,526	127,879	96,963

All incoming resources and resources expended derive from continuing activities.

Bradford People First
Balance sheet
as at 30 September 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(5) 1,345	4,692	6,037	6,690
Cash at bank and in hand	(6) 90,848	31,834	122,682	92,453
Total current assets	<u>92,193</u>	<u>36,526</u>	<u>128,719</u>	<u>99,143</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 840	-	840	2,180
Total current liabilities	<u>840</u>	<u>-</u>	<u>840</u>	<u>2,180</u>
Net current assets / (liabilities)	<u>91,353</u>	<u>36,526</u>	<u>127,879</u>	<u>96,963</u>
Net assets	<u>91,353</u>	<u>36,526</u>	<u>127,879</u>	<u>96,963</u>
Funds				
Unrestricted funds	91,353	-	91,353	66,597
Restricted funds	-	36,526	36,526	30,366
Total funds	<u>91,353</u>	<u>36,526</u>	<u>127,879</u>	<u>96,963</u>

The financial statements were approved by the board of trustees on 19/04/2023

Surekha Thind (Trustee)

Bradford People First

Notes to the accounts

for the year ended 30 September 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Bradford People First
Notes to the accounts continued
for the year ended 30 September 2022

2 Grants and donations	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
City of Bradford Met. District Council	-	4,900	4,900	7,500
Equality Together (Innovations)	-	22,500	22,500	22,500
Equality Together (Lot 2)	-	60,104	60,104	50,857
Lloyds Bank Foundation	25,000	-	25,000	-
Mencap	-	7,000	7,000	26,800
CABAD Test and Trace	-	-	-	6,000
Learning Disability England	-	-	-	5,000
Other donations	589	-	589	380
	<u>25,589</u>	<u>94,504</u>	<u>120,093</u>	<u>119,037</u>

3 Staff costs and numbers	2022	2021
	£	£
Gross salaries	56,188	52,710
Social security costs	2,704	2,221
Employment allowance	(2,704)	(2,221)
Pensions	730	409
	<u>56,918</u>	<u>53,119</u>

The average number of employees during the year was 4.8, being an average of 2.3 full time equivalent (2021: 4.2, 1.9 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2022	2021
	£	£
Costs of the scheme to the charity for the year	730	409
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Bradford Council (Covid-19)	5,650	4,900	7,245	-	3,305
Equality Together (Innovations)	12,186	22,500	17,971	-	16,715
Learning Disability England	1,970	-	906	-	1,064
Equality Together (Lot 2)	1,486	60,104	46,148	-	15,442
Mencap RATS	3,074	-	-	(3,074)	-
Mencap BAME	-	7,000	7,000	-	-
CABAD Test and Trace	6,000	-	-	(6,000)	-
	<u>30,366</u>	<u>94,504</u>	<u>79,270</u>	<u>(9,074)</u>	<u>36,526</u>

Bradford People First
Notes to the accounts continued
for the year ended 30 September 2022

4 Restricted funds continued

Fund name	Purpose of restriction
Bradford Council (Covid-19)	For Covid 'Community Champions' work.
Equality Together (Innovations)	Bradford Innovations fund grant.
Learning Disability England	To assist with communications during Covid.
Equality Together (Lot 2)	Towards salaries, rent and other running costs.
Mencap RATS	For the 'Reasonable Adjustments Project' (RATS).
Mencap BAME	Towards the costs to create GP LD register resources aimed at people from B.A.M.E communities locally.
CABAD Test and Trace	For 'Test and Trace' Anchor treatment. The transfer was to unrestricted funds upon approval from CABAD.

5 Debtors and prepayments

	2022	2021
	£	£
Debtors	5,092	4,521
Other debtors	945	2,169
	<u>6,037</u>	<u>6,690</u>

6 Cash at bank and in hand

	2022	2021
	£	£
Cash at bank	122,479	92,359
Cash in hand	203	94
	<u>122,682</u>	<u>92,453</u>

7 Creditors and accruals

	2022	2021
	£	£
Creditors	-	1,340
Accruals	840	840
	<u>840</u>	<u>2,180</u>

8 Related party transactions

Trustee expenses

During the year trustees received £332 in respect of transport and refreshments in respect of their volunteering time.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £25,452 (previous year: £15,614).

Bradford People First

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2022

	2022	2021	2022	2021	2022	2021
	Unrestricted	Unrestricted	Restricted	Restricted	Total	Total
	funds	funds	funds	funds	funds	funds
	£	£	£	£	£	£
Income						
Grants and donations	25,589	27,180	94,504	91,857	120,093	119,037
Training fees	-	220	-	-	-	220
Fees and charges	400	600	-	400	400	1,000
Fundraising events	302	-	-	-	302	-
Total income	26,291	28,000	94,504	92,257	120,795	120,257
Expenditure						
Salaries, NIC's and pensions	1,926	-	54,992	53,119	56,918	53,119
Payroll charges	-	-	625	829	625	829
Project costs and activities	681	-	149	47	830	47
Training and conferences	550	-	50	65	600	65
Travel and subsistence	302	7	302	240	604	247
Refreshments	451	6	160	15	611	21
Rent and rates	5,270	-	10,374	9,989	15,644	9,989
Phone and internet	166	-	865	1,019	1,031	1,019
Postage, printing and office supplies	474	-	885	1,823	1,359	1,823
Insurance	-	-	1,112	1,124	1,112	1,124
Independent examination	-	-	840	840	840	840
HR support	-	-	23	90	23	90
Memberships and subscriptions	38	-	109	450	147	450
Repairs and maintenance	-	-	113	110	113	110
Computers and software	666	-	2,256	3,165	2,922	3,165
Room hire	45	-	908	110	953	110
DBS checks	-	-	63	254	63	254
Volunteer expenses and training	40	162	440	-	480	162
Advertising and publicity	-	-	5,004	5,864	5,004	5,864
Cards and gifts	-	160	-	-	-	160
Total expenditure	10,609	335	79,270	79,153	89,879	79,488
Net income / (expenditure)	15,682	27,665	15,234	13,104	30,916	40,769
Transfers between funds	9,074	-	(9,074)	-	-	-
Net movement in funds	24,756	27,665	6,160	13,104	30,916	40,769
Fund balances brought forward	66,597	38,932	30,366	17,262	96,963	56,194
Fund balances carried forward	91,353	66,597	36,526	30,366	127,879	96,963

BRADFORD PEOPLE FIRST

England & Wales - Charity number 1122294

Accounts

Bradford People First

Charity number 1122294

Annual Report and Financial Statements
for the year ended 30 September 2021



West Yorkshire Community Accounting Service

Bradford People First

Annual Report and Financial Statements for the year ended 30 September 2021

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Prepared by West Yorkshire Community Accounting Service

Bradford People First

Trustees' report for the year ended 30 September 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Surekha Thind	Chair
Obaid Malik	Co-Chair
Katie Wrigglesworth	Secretary
Martin McCann	Co-Treasurer
Anne Marie Osborne-Fitzgerald	Co-Treasurer
Mehtab Ahmed	
Maariyaah Khan	
Robert Wardle	
Gary Allsopp	

Charity number 1122294 Registered in England and Wales

Registered and principal address

Office F13
Mayfield Centre
Broadway Avenue
Bradford
BD5 9NP

Bankers

Yorkshire Bank plc
14 Broadway
Bradford
BD1 1EZ

Independent examiner

Stephen Procter

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is governed by a constitution adopted on 25 January 2005, as amended 18 December 2007, 30 March 2011 and 17 August 2016.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Bradford People First

Trustees' report (continued) for the year ended 30 September 2021

Objectives and activities

The charity's objects

Our objectives are to improve the lives of people with learning disabilities and to make a difference both locally and nationally,

The charity's main activities

Bradford People First is an established self-advocacy group run by and for adults with a learning disability and is part of a national self-advocacy movement that gives people with a learning disability knowledge, skills, and support to have their say and be heard. We aim to promote awareness through educating the public, professionals, and people with learning disabilities about issues that matter.

We believe that people with a learning disability are experts in issues that affect them and should be supported to have their say and be peer supporters. We support people to be included and have a real say in making decisions that affect their lives by speaking up for them selves and other people with a learning disability.

Our organisation works over the whole of Bradford district. We have been a user led organisation for over twenty-seven years; we have a track record of raising awareness, delivering training, campaigning for change, and helping individuals and groups of people with learning disabilities to overcome issues that affect their lives. By working together, we help not just our members and volunteers but others in the community with a learning disability.

We work to ensure people with learning disabilities have equal treatment in all aspects of their lives. Our focus at the beginning of the year has been on wellbeing, whilst still concentrating on those topics close to our heart such as health, safeguarding, BAME issues, hate crime and mate crime and battling inequalities that people with learning disabilities face on a day to day basis.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the promotion of self-advocacy for people with learning disabilities, the promotion of equality and diversity and the advancement of education.

Achievements and performance

At the beginning of this financial year BPF like the rest of the country were continuing to be in the full throws of the pandemic and were operating in a remote way with volunteers. We were supported by one of our partner organisations to distribute free tablets and Wi-Fi boxes to volunteers who did not have this technology and access to the internet.

The staff team continued to help individuals to use WhatsApp, Zoom and other social media platforms as a means of communicating, keeping in touch, and doing work. The team attended different meetings such as treat me well and the 'stay home stay well' group with other partner organisations, Volunteers also continued to attend 'safeguarding voice' meetings online.

Development workers provided advice and guidance to self-advocate on the downloading and use of Strava App to encourage and monitor exercise.

Self-advocates attended a Zoom meeting with Restorative Justice. This was an opportunity for the two organisations to reconnect and share and develop practice and raise awareness of the benefits of community based restorative justice.

Some of the team were involved with training social worker students on line on a number of occasions during the lockdown period.

All volunteers were supported to access book/ vaccination appointments and work continues to support people to book booster vaccines and actively provide support to attend if requested.

Bradford People First

Trustees' report (continued) for the year ended 30 September 2021

Achievements and performance (continued)

One self-advocate and chair of our management committee was supported to produce an easy read vaccine story to encourage others to come forward for vaccine. Regular discussions took place online to ensure everyone understood the regular updates provided by the government.

Staff were also flexible in their way of working to support volunteers with their general wellbeing during this difficult period. The team worked on collecting Covid experiences from people with learning disabilities as part of a piece of work for the healthier lives sub-group.

We worked in collaboration with organisations such as with Mind The Gap and Vicky Ackroyd from Totally Inclusive People to be part of four Creative Doodle Book Zoom online sessions throughout February and March. These creative art-based sessions came at a really good time, allowing us to focus on mental health and wellbeing in a creative and fun way after months of lockdown and restrictions. Work has also continued with Social Prescribers, contributing to a training booklet for them.

One group worked with Mencap on a film to create awareness of the differences between children's services and adult services in a hospital environment for young people with a learning disability of transition age, this is now used on the Mencap website and accessed by health professionals to help young people, it educates both the young person and their parent/ carer about their rights in this situation. One member of the volunteer team was then involved with presenting the work to health professionals working for Manchester NHS trust for Learning Disability week, they were impressed and invited him back next year.

Work was also done in relation to scams. Particularly online fraud to help our volunteers and volunteers in one of our partnership organisations stay safe.

Another piece of work carried out this year has been work on ReSPECT, which replaces the Do Not Resuscitate legislation in hospitals. BPF have been looking through this and providing feedback.

As part of the Covid Community Champions project, a group has been producing accessible training for other people with learning disabilities to roll out.

Once back in the office volunteers have been supported to understand the lateral flow testing, this has been worked on throughout the months and has now meant that the majority of volunteers are now able to carry this process out before coming into the office.

Joint BAME meeting with partners have continued and we have been part of producing a leaflet to create more awareness of the work everyone does in order to increase our reach to the BAME community. Small films focusing on the work done by volunteers from the BAME community at BPF have also been created.

In depth work has been carried out regarding health action plans and quality checking work in relation to what makes a good annual health check to ensure these are working as they should be.

BPF volunteers have also been preparing a training package that they are delivering to the Mencap supported Internship programme in Bradford. Younger members of Bradford People First have written up their own personal journeys to share at this event. Support was provided to Mencap campaigns on a photo shoot in the centre of Bradford.

Work has also commenced re an employability course with HFT- Supported employment to support individuals to develop skills for work.

Lloyds Funding work was also done with the chair and volunteers which culminated in us being granted £25,000 for the next two years for Core funding, starting in year 2021/22.

Bradford People First

Trustees' report (continued) for the year ended 30 September 2021

Achievements and performance (continued)

We continue to work in partnership with BTM, Equality Together and Keighley and Craven People First on the innovation project and have been thinking outside the box supporting individuals to lead on what they want to do as alternatives to day opportunities. They have established several groups, one that focusses on the planning of a trip/ activity that the group then participate in. Other groups have been a job club and wellbeing group and a gaming group taking place at the local gaming shop. The group has also embarked on raising funds themselves and is currently running a raffle. BPF trustees also meets regularly and continue to guide the coordinator and staff team.

Financial review

The net income for the year was £40,769, including net income of £27,665 on unrestricted funds and net income of £13,104 on restricted funds.

Reserves policy

The charity's free reserves at the year end were £66,597.

The reserves policy states that the organisation should have no more than 6 months and no less than 3 months running costs as reserve in order to enable the smooth running of the charity and to allow for an orderly winding up should the charity need to close.

We acknowledge that this year, due to receiving additional unrestricted grant income in respect of Covid, our actual reserves have exceeded our upper policy threshold.

We are currently reviewing how to utilise these additional funds.

Signed on behalf of the board of trustees on 12/05/2022

Surekha Thind (Trustee)

Bradford People First

Independent examiner's report to the trustees of Bradford People First

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2021, which are set out on pages 7 to 12.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen Procter

13/05/2022

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Bradford People First
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 30 September 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Income from:					
Grants and donations	(2)	27,180	91,857	119,037	83,234
Training fees		220	-	220	1,471
Fees and charges		600	400	1,000	548
Total income		28,000	92,257	120,257	85,253
Expenditure on:					
Salaries, NIC's and pensions	(3)	-	53,119	53,119	39,108
Payroll charges		-	829	829	774
Project costs and activities		-	47	47	-
Training and conferences		-	65	65	10
Travel and subsistence		7	240	247	133
Refreshments		6	15	21	70
Rent and rates		-	9,989	9,989	16,036
Phone and internet		-	1,019	1,019	908
Postage, printing and office supplies		-	1,823	1,823	1,618
Insurance		-	1,124	1,124	1,062
Independent examination		-	840	840	840
Professional services		-	90	90	1,434
Memberships and subscriptions		-	450	450	425
Repairs and maintenance		-	110	110	177
Computers and software		-	3,165	3,165	1,634
Room hire		-	110	110	60
DBS checks		-	254	254	254
Volunteer expenses and training		162	-	162	-
Advertising and publicity		-	5,864	5,864	550
Other expenses		160	-	160	53
Total expenditure		335	79,153	79,488	65,146
Net income		27,665	13,104	40,769	20,107
Fund balances brought forward		38,932	17,262	56,194	36,087
Fund balances carried forward	(4)	66,597	30,366	96,963	56,194

All incoming resources and resources expended derive from continuing activities.

Bradford People First
Balance sheet
as at 30 September 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors and prepayments	(5) 2,169	4,521	6,690	14,765
Cash at bank and in hand	(6) 65,268	27,185	92,453	42,269
Total current assets	<u>67,437</u>	<u>31,706</u>	<u>99,143</u>	<u>57,034</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 840	1,340	2,180	840
Total current liabilities	<u>840</u>	<u>1,340</u>	<u>2,180</u>	<u>840</u>
Net current assets / (liabilities)	<u>66,597</u>	<u>30,366</u>	<u>96,963</u>	<u>56,194</u>
Net assets	<u>66,597</u>	<u>30,366</u>	<u>96,963</u>	<u>56,194</u>
Funds				
Unrestricted funds	66,597	-	66,597	38,932
Restricted funds	-	30,366	30,366	17,262
Total funds	<u>66,597</u>	<u>30,366</u>	<u>96,963</u>	<u>56,194</u>

The financial statements were approved by the board of trustees on 12/05/2022

Surekha Thind (Trustee)

Bradford People First

Notes to the accounts

for the year ended 30 September 2021

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102. There has been no change to the accounting policies since last year. No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Bradford People First
Notes to the accounts continued
for the year ended 30 September 2021

2 Grants and donations	2021	2021	2021	2020
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
City of Bradford Met. District Council (Covid-19)	-	7,500	7,500	10,000
CABAD Test and Trace	-	6,000	6,000	-
Equality Together (Lot 2)	-	50,857	50,857	52,000
Equality Together (Innovations)	-	22,500	22,500	3,750
Learning Disability England	-	5,000	5,000	-
Mencap	26,800	-	26,800	16,824
Donations	380	-	380	660
	<u>27,180</u>	<u>91,857</u>	<u>119,037</u>	<u>83,234</u>

3 Staff costs and numbers	2021	2020
	£	£
Gross salaries	52,710	38,900
Social security costs	2,221	1,287
Employment allowance	(2,221)	(1,287)
Pensions	409	208
	<u>53,119</u>	<u>39,108</u>

The average number employees during the year was 4.2, being an average of 1.9 full time equivalent (2020: 4.2, 1.3 FTE).

4 Restricted funds	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
Bradford Council (Covid-19)	-	7,900	2,250	5,650
CABAD Test and Trace	-	6,000	-	6,000
Equality Together (Lot 2)	-	50,857	49,371	1,486
Equality Together (Innovations)	3,750	22,500	14,064	12,186
Learning Disability England	-	5,000	3,030	1,970
Mencap	13,512	-	10,438	3,074
	<u>17,262</u>	<u>92,257</u>	<u>79,153</u>	<u>30,366</u>

Fund name

Purpose of restriction

Bradford Council (Covid-19)	For Covid 'Community Champions' work.
CABAD Test and Trace	For 'Test and Trace' Anchor treatment.
Equality Together (Lot 2)	Towards salaries, rent and other running costs.
Equality Together (Innovations)	Bradford Innovations fund grant.
Learning Disability England	To assist with communications during Covid.
Mencap	For the 'Reasonable Adjustments Project' (RATS).

Bradford People First
Notes to the accounts continued
for the year ended 30 September 2021

5 Debtors and prepayments	2021	2020
	£	£
Debtors	4,521	4,333
Balance on payroll account (BCPA)	2,169	10,432
	<u>6,690</u>	<u>14,765</u>

6 Cash at bank and in hand	2021	2020
	£	£
Virgin Money current account	92,359	42,163
Cash in hand	94	106
	<u>92,453</u>	<u>42,269</u>

7 Creditors and accruals	2021	2020
	£	£
Creditors	1,340	-
Accruals	840	840
	<u>2,180</u>	<u>840</u>

8 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The key management personnel of the charity include the trustees and Co-ordinator. The total employee benefits received by the Co-ordinator were £15,614 (previous year: £14,103).

Bradford People First

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 30 September 2021

	2021 Unrestricted funds £	2020 Unrestricted funds £	2021 Restricted funds £	2020 Restricted funds £	2021 Total funds £	2020 Total funds £
Income						
Grants and donations	27,180	10,660	91,857	72,574	119,037	83,234
Training fees	220	1,471	-	-	220	1,471
Fees and charges	600	548	400	-	1,000	548
Total income	28,000	12,679	92,257	72,574	120,257	85,253
Expenditure						
Salaries, NIC's and pensions	-	5,344	53,119	33,764	53,119	39,108
Payroll charges	-	-	829	774	829	774
Project costs and activities	-	-	47	-	47	-
Training and conferences	-	-	65	10	65	10
Travel and subsistence	7	-	240	133	247	133
Refreshments	6	-	15	70	21	70
Rent and rates	-	-	9,989	16,036	9,989	16,036
Phone and internet	-	-	1,019	908	1,019	908
Postage, printing and office supplies	-	-	1,823	1,618	1,823	1,618
Insurance	-	-	1,124	1,062	1,124	1,062
Independent examination	-	-	840	840	840	840
Professional services	-	763	90	671	90	1,434
Memberships and subscriptions	-	-	450	425	450	425
Repairs and maintenance	-	-	110	177	110	177
Computers and software	-	-	3,165	1,634	3,165	1,634
Room hire	-	-	110	60	110	60
DBS checks	-	-	254	254	254	254
Volunteer expenses and training	162	-	-	-	162	-
Advertising and publicity	-	-	5,864	550	5,864	550
Other expenses	160	48	-	5	160	53
Total expenditure	335	6,155	79,153	58,991	79,488	65,146
Net income	27,665	6,524	13,104	13,583	40,769	20,107
Fund balances brought forward	38,932	32,408	17,262	3,679	56,194	36,087
Fund balances carried forward	66,597	38,932	30,366	17,262	96,963	56,194