



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	April	2021		31st	March	2022

Section A Reference and administration details

Charity name

Hanley Swan Pre-School Playgroup

Other names charity is known by

Registered charity number (if any)

1122154

Charity's principal address

Hanley Swan Village Hall

Welland Road

Hanley Swan, Worcestershire

Postcode

WR8 0EQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Bundy			
2	Valerie Holmes	Chairperson		
3	Stephen Wardle	Treasurer		
4	Stephanie Myers		01/09/21 - 31/03/22	
5	Katherine Webb	Secretary	01/09/21 – 31/03/22	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Committee
Trustee selection methods (eg. appointed by, elected by)	Appointed by

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

(b) encouraging the study of the needs of such children and their families

<p>and promoting public interest in and recognition of such needs in the local areas; (c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.</p>	
<p>Village Pre-School Playgroup</p> <p>Educate and train children and young people</p>	

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Provided regular nursery and pre-school education, play and care facilities to a number of children over three terms, including one child who required one-to-one during all of his sessions

Section E

Financial review

Brief statement of the charity's policy on reserves

Our level of reserves as at 31st March 2022 provides financial stability as well as a means for the development of our principal activities. We intend to maintain our reserves at a similar level over the next 12 months.

The Committee on a quarterly basis reviews the amount of reserves, how they are intended to be used going forward and whether they are adequate to fulfil our continuing obligations.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	V Holmes	S J Wardle
Full name(s)	Valerie Holmes	Stephen Wardle
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date

16th November 2022

Hanley Swan Pre-School Playgroup

Financial Activities
April 2021 - March 2022

	TOTAL
Income	
4000 LEA Funding	57,230.12
4001 Breakfast Club	1,085.10
4003 Fund Raising	279.50
4004 Unfunded Hours	10,328.02
4005 Sundry Income	105.01
Unapplied Cash Payment Income	-228.00
Total Income	£68,799.75
TOTAL	£68,799.75
Expenditures	
6201 Advertising	62.50
6204 Pre-School Equipment & Toys	655.54
6205 Pre-School Play Materials	297.01
6206 Childrens Uniforms	-10.00
6900 Miscellaneous Expenses	23.44
7000 Gross Wages & Employers NI	59,691.79
7007 Employers Pensions (Staff)	802.89
7100 Hall Hire	2,996.00
7101 Hire of School Grounds	540.00
7405 Trips/Activities	595.00
7501 Postage and Carriage	9.95
7502 Office Stationery	290.94
7503 Books etc.	92.10
7504 First Aid	11.86
7550 Telephone and Fax	162.28
7553 Mobile Charges	30.00
7554 Miscellaneous & Committee Expenses	103.00
7602 Accountancy Fees	3,385.00
7604 Professional Fees	76.00
7606 Software Subscriptions	270.78
7800 Repairs and Renewals	123.99
7801 Cleaning	426.72
7901 Bank Charges	95.12
8201 Subscriptions	150.00
8202 Staff Uniform, Sweatshirts & T-shirts	66.48
8203 Training Costs	505.20
8204 Insurance	401.36
8205 Refreshments	723.30
8250 General Expenses	161.85
Unapplied Cash Bill Payment Expenditure	0.00
Total Expenditures	£72,740.10
NET OPERATING INCOME	£ -3,940.35
NET INCOME/(EXPENDITURE)	£ -3,940.35

Hanley Swan Pre School accounts ending 31st March 2022

In accordance to the instructions given to me and any explanations given, I have examined the accounting records for the year ending 31st March 2022 and certify that the accounts represent a true and fair view of the Hanley Swan Pre School accounts state of affairs at that time

Signed

A handwritten signature in blue ink, appearing to read 'Ashley Price', with a small dot at the end.

Ashley Price MACCA

6th December 2022