

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2020		Day 31	Month 12	Year 2020

Section A Reference and administration details

Charity name

The Hykeham Sailing Club

Other names charity is known by

Registered charity number (if any) 1122127

Charity's principal address

Apex Lake

Newark Road, North Hykeham

Lincoln

Postcode

LN6 9SP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Z. Ashley	Commodore 2020		Club AGM Jan 2020
2				
3	Mr J. Adair	Vice-Com 2020		"
4	Mr J. Peters	Hon Treasurer		"
5	Ms A. Hoddinott	Hon Secretary		"
6	Mr A. Harding	Member Secretary		"
7	Mr S. Sallis	Sailing Secretary		"
8	Mr G. Woodthorpe			"
9	Mr S. Davy			"
10	Mr R. Johnson			"
11	Mr I. Randall			"
12	Mr A Bayliss			"
13	Mr J. Upton			"
14	Mr N. Welbourn		17/06/2020 (18 th Birthday)	"
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Mr J Upton	Property lease trustee
Mr A Bayliss	"
Mr S Sallis	"

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Voluntary Officers: Z.Ashley, Commodore. M.Seal, Rear Commodore. J. Adair, Vice Commodore

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Written Constitution
How the charity is constituted (eg. trust, association, company)	As a voluntary club open to all with an interest in sailing
Trustee selection methods (eg. appointed by, elected by)	By Vote of the members at the Annual General Meeting. The General Committee constitute the trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are provided with a copy of the Charity Commission guidance on being a trustee.

Affiliated to the Royal Yachting Association

Safeguarding procedures in line with RYA guidance are followed for all volunteers working with children or vulnerable adults.

Insurance is in place for premises, equipment, accident cover and third party liability.

Independent inspection is undertaken for the Club's fire safety equipment and food hygiene.

Hykeham Sailing Club work closely with affiliate members who are also registered charities – Hykeham Sailability, Lincoln & District Sailing Association.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Sailing for all

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

<p>In planning and implementing the activities of the Club, the Trustees have had regard to the Charity Commission's guidance on public benefit and believe that the registration as a charity, its objectives and activities undertaken during the year fulfil the Commission's requirements.</p> <p>Promotion of sailing to the local community through the running of 'Taster Days' so that the public can try sailing for the first time. Followed by the option to train further through the Clubs RYA Recognised Training Centre.</p> <p>The provision of dinghy race training for young people.</p> <p>Provision of sailing facilities to Lincolnshire schools and Lincoln University through affiliation with Lincoln & District Sailing Association.</p> <p>Provision of sailing facilities to local forces personnel through association with RAF Waddington.</p> <p>Provision of sailing facilities to Hykeham Sailability.</p>
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Additional details of objectives and activities (Optional information)

<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • policy programme related investment; • contribution made by volunteers. 	<p>The charity makes small grants to members to contribute towards the cost of their training to enable them to volunteer at the Club.</p> <p>Cash reserves are held in bank accounts.</p> <p>All tasks in the organisation are performed by volunteers, except for Clubhouse cleaning and statutory requirements (e.g. fire protection)</p>
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Summary of the main achievements of the charity during the year

The Club, like many other charities has had a different year in 2020, coping with the challenges faced by the Covid-19 pandemic.

After the initial national lockdown, we were able to provide socially distanced casual sailing with limited clubhouse facilities and later in the season were able to introduce some organised racing, but this was cut short by the second national lockdown at the end of October.

We were able to benefit from the Business Rates Covid Grant, which meant that we were able to reduce membership fees to reflect the reduction in available sailing time. This resulted in the Club generally maintaining its membership level. We are grateful to our membership for their continued support.

We were unable to run our usual 'Taster days' to enable adults and accompanied children to experience dinghy sailing. The RYA had to cancel their rebranded 'Push the Boat out' / 'Discover Sailing' marketing and consequently we were unable to offer an open day.

Similarly the previously flourishing Junior Section was unable to meet and try out the newly acquired RS Tera's. We were able to relax some club rules temporarily to enable families to use inflatable kayaks, so that they were able to get some time on the water.

As part of our RYA Sail training accreditation, we did manage to run some powerboat and safety boat training courses, mainly for our affiliate member "RAF Waddington". These were managed under Covid-Secure guidelines and risk assessment.

We were unable to run the RYA Level 1&2 courses as our instructors are all volunteers and many were in a shielding category, which meant we were unable to provide sufficient instructors.

The Club continued to run the angling section under Licence from CEMEX. Angling members were subject to the same limitation on facilities, but managed to maintain their membership level.

Looking to future years, the Committee recognise that it is important for the Club to invest in the Clubhouse, including changing room / shower facilities, in order to be able to maintain pre-Covid standard of access.

Section E Financial review

Brief statement of the charity's policy on reserves

The Clubs planned financial expenditure and associated Reserves have been detailed in the financial statements.

The Club also maintains a reserve to cover the annual Lease commitment, which is detailed in the Club constitution.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funding is from membership subscriptions.

Other funds have been by grant from other organisations which has allowed for the development of the waterfront and funded the purchase of dinghies to provide access to sailing for members without their own boat and also when running open day and training events.

For 2020 we received Covid Business Rates Grants from NKDC.

Section F Other optional information

The Trustees believe that the organisation is 'fit for purpose'.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Zoe Ashley	John Peters
Position (eg Secretary, Chair, etc)	Commodore	Honorary Treasurer
Date	26.01.2021	

Hykeham Sailing Club

Statement of Income and Expenses for Year ended 31st December 2020

	Income	Expenditure
Membership Income	22136	
Affiliations	980	655
Fees and Training	710	578
Covid Business Support Grant	11334	
Clubhouse/Site		
Rent/Rates		5605
Electricity/Water		699
Insurance/Licencing		1951
Cleaning/Waste		1536
Maintenance		1077
Telecoms		386
Sailing Activity:		
Equipment rent/repair		389
Fuel/Rescue		1755
Racing Events		
Other:		
Apex Angling	23710	9855
Admin Costs		
Printing/Stationary/Postage		609
Keys [Sail and Angling]	890	295
Interest	802	
Kitchen/Bar/Social		10
Sundries		111

Operating Totals	<hr/> 60562	25511
		4826
Capital & Asset		
Totals	<hr/> 60562	<hr/> 30337
Surplus/Loss 2020		30225
Surplus B/fwd		91188
Total Assets		<hr/> 121413
Represented by:		
HSBC		47269
Camb & Counties		74144
		<hr/> 121413
Club Allocation of Assets:		
Operational Requirements		13535
Term Infrastructure Renewal Reserve		75000
Angling Capital Expenditure planned for 2021		9000
Sailing Capital Expenditure planned for 2021		12000
Key Deposits		3500
Membership prepayments		8378
		<hr/> 121413

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John Jones
Treasurer
26 Jan 2021

