

Trustees' Annual Report for the period

| Period start date | | | | Period end date | | | |
|-------------------|-----|--------|------|-----------------|-----|-------|------|
| From | Day | Month# | Year | To | Day | Month | Year |
| | 01 | 10 | 21 | | 30 | 09 | 22 |

Section A Reference and administration details

Charity name Romney House Cat Rescue

Other names charity is known by

Registered charity number (if any) 1122119

Charity's principal address Romney House, Luxted Road

Downe, Orpington

Kent

Postcode

BR6 7JX

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1 | Silvana Locke | | | |
| 2 | Anthony Locke | | | |
| 3 | Daniel Locke | | | |
| 4 | Sharon Stranger | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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| |
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Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|------------------------------|
| Type of governing document (eg. trust deed, constitution) | Trust Deed |
| How the charity is constituted (eg. trust, association, company) | Trust |
| Trustee selection methods (eg. appointed by, elected by) | Appointed at special meeting |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Romney House Cat Rescue has an established relationship with Battersea Dogs and Cats Home, and Cats Protection. In addition, it is well known and respected within the community, and often liaises with several smaller local rescue groups.

The trustees do not receive any remuneration or other benefits from the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's mission is to care for any unwanted cats, vaccinating, micro-chipping and neutering cats so they can have a second chance of a better life in a loving forever home. The core of its work can be grouped together under three main areas:

- To offer shelter and sanctuary for cats (including feral cats) in need of medical attention.
- To actively seek new homes for cats
- To promote humane behaviour towards cats by educating members of the public in all matters pertaining to animal welfare and the prevention of cruelty to animals.

The charity is fully cognisant with, and adheres to the Charity Commission's public benefit guidance. The trustees are aware of and abide by this guidance at all times in their decision-making.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Romney House Cat Rescue attracts a number of highly committed volunteers from the local community. Many of these volunteers assist with the day to day operational aspects of running a cat rescue centre: feeding the cats, replenishing litter trays, interacting with and grooming cats. Volunteering enables these individuals to learn how to properly care for cats, and with regard to young people, provides an insight into a possible career in cat or animal welfare and protection.

Romney House provides work experience for Animal Management students from Hadlow College and Capel Manor College.

Our charity actively promotes the importance of neutering.

Around 150 cats are resident at any one time.

Summary of the main achievements of the charity during the year

During the year, support from the general public in the form of individual donations ensured that the charity was able to maintain its charitable activities.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity does not have any reserves.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds have been revenue from its single charity shop (located at 93 Queensway, Petts Wood, Kent BR5 1DQ), and donations from supporters of the charity.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

| | |
|---|--|
|  | |
| Anthony Alfred Locke | |
| Chair | |
| 27 July 2023 | |

Romney House Cat Rescue
 Income & Exp. Statement
 for the year ended 30 September 2022

| | | |
|---------------|---------|---------|
| | 2021 | 2022 |
| | £ | £ |
| Sales | 14,747 | 17,500 |
| Cost of sales | 116,301 | 109,647 |
| Gross profit | 51,835 | 65,272 |

Romney House Cat Rescue

Receipts & Payments for the Year Ended

30 September 2022

| | | |
|---|--------|--------|
| Wages, salaries & other staff costs | 10,277 | 11,472 |
| Rent, rates, power & insurance | 22,005 | 20,111 |
| Repairs & replacement of property and equipment | 9,096 | 12,498 |
| Transport, fuel, maintenance & other office costs | 1,874 | 4,438 |
| Bank, credit card & other fees & charges | 221 | 316 |
| Other sundry expenses | 17,000 | 18,421 |
| | 70,473 | 67,356 |
| Effect of income and expenses | 14,838 | 3,407 |

Romney House Cat Rescue
Income & Expenditure Account
For the year ended 30 September 2022

| | 2022 £ | 2021 £ |
|---|-----------|-----------|
| Sales | 197,746 | 175,224 |
| Cost of sales | 116,581 | 105,647 |
| Gross profit | 81,165 | 69,577 |
| Expenses | | |
| Wages, salaries & other staff costs | 16,227 | 12,922 |
| Rent, rates, power & insurance costs | 22,065 | 22,133 |
| Repairs & renewals of property and equipment | 10,986 | 11,664 |
| Telephone, fax, stationary & other office costs | 3,824 | 2,458 |
| Bank, credit card & other finance charges | 221 | 355 |
| Other business expenses | 17,009 | 16,422 |
| | 70,332 | 65,974 |
| Excess of income over expenses | 10,833 | 3,603 |
| Wages, salaries and other staff costs | 16,227 | 12,922 |
| Wages & salaries | 16,227 | 12,922 |
| Rent, rates, power and insurance costs | 22,065 | 22,133 |
| Rent | 1,336 | 1,510 |
| Rates | 1,336 | 1,510 |
| Light, heat & water | 2,428 | 2,290 |
| Insurance | 0 | 0 |
| Repairs and renewals of property and equipment | 10,986 | 11,664 |
| Cat house repairs | 10,986 | 11,664 |
| Telephone, fax, stationary and other office costs | 3,824 | 2,458 |
| Stationary & printing | 1,492 | 274 |
| Telephone | 0 | 0 |
| Cleaning | 2,332 | 2,184 |
| Bank, credit card & other finance charges | 221 | 355 |
| Bank charges | 221 | 355 |
| Other business expenses | 17,009 | 16,422 |
| Sundry expenses | 17,009 | 16,422 |

Romney House Cat Rescue
Income & Expenditure Account
For the year ended 30 September 2022

1 **Accounting basis**

The accounts have been compiled on a basis that enables income over expenses to be calculated and provides sufficient and relevant information to enable the completion of a charity return.

2 **Profit and loss account analysis**

| | 2021 | 2020 |
|--|---------|---------|
| Sales | | |
| Donations, shop takings & gift aid | 197,746 | 175,224 |
| Cost of sales | | |
| Cat food | 42,122 | 39,635 |
| Veterinary fees | 67,885 | 61,726 |
| Protective clothing | 1,052 | 182 |
| Pet care | 251 | 144 |
| Cat Litter | 5,271 | 3,960 |
| | 116,581 | 105,647 |
| | <hr/> | <hr/> |
| Wages, salaries and other staff costs | | |
| Wages & salaries | 16,227 | 12,922 |
| | <hr/> | <hr/> |
| Rent, rates, power and insurance costs | | |
| Rent | 18,333 | 18,333 |
| Rates | 1,304 | 1,550 |
| Light, heat & water | 2,428 | 2,250 |
| Insurance | 0 | 0 |
| | 22,065 | 22,133 |
| | <hr/> | <hr/> |
| Repairs and renewals of property and equipment | | |
| Cat house repairs | 10,986 | 11,664 |
| | <hr/> | <hr/> |
| Telephone, fax, stationary and other office costs | | |
| Stationary & printing | 1,492 | 274 |
| Telephone | 0 | 0 |
| Cleaning | 2,332 | 2,184 |
| | 3,824 | 2,458 |
| | <hr/> | <hr/> |
| Bank, credit card & other finance charges | | |
| Bank charges | 221 | 355 |
| | <hr/> | <hr/> |
| Other business expenses | | |
| Sundry expenses | 17,009 | 16,442 |
| | <hr/> | <hr/> |

Profit and Loss

Romney House Cat Rescue

For the year ended 30 September 2022

Turnover

| | |
|--------------------------|-------------------|
| HMRC Charity Checkout | 9,710.69 |
| HMRC Gift Aid | 22,253.98 |
| Just Giving | 86.89 |
| Other Revenue | 109,452.87 |
| RAGS | 567.42 |
| Sales | 549.54 |
| Shop Takings | 45,776.10 |
| Standing Order Donations | 9,349.00 |
| Total Turnover | 197,746.49 |

Gross Profit

197,746.49 ✓

2022

| | |
|-----------------------------------|-------------------|
| Bank Fees | 220.82 X |
| Cat Litter | 5,271.01 X |
| Chestnut Lodge | 418.00 X |
| Cleaning | 2,332.45 X |
| General Expenses | 14,579.50 X |
| Light, Power, Heating | 2,428.31 X |
| Motor Vehicle Expenses | 1,747.16 X |
| Pet Food | 42,121.86 X |
| PET REMEDY | 251.00 X |
| Printing & Stationery | 1,491.58 X |
| Rates | 1,304.00 X |
| Rent | 18,333.33 X |
| Repairs & Maintenance | 10,985.63 X |
| Salaries | 16,226.84 X |
| Subscriptions | 263.91 X |
| Vet Bills | 67,884.70 X |
| VOLUNTEERS UNIFORMS | 1,051.94 X |
| Total Administrative Costs | 186,912.04 |

Operating Profit

10,834.45

Profit on Ordinary Activities Before Taxation

10,834.45

Profit after Taxation

10,834.45



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Romney House Cat Rescue

On accounts for the year
ended

30 September 2022

Charity no
(if any)

1122119

Set out on pages

1 & 2

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J. J. Browning

Date:

11/07/2023

Name:

Jill Browning

Relevant professional
qualification(s) or body
(if any):

Address:

85 Pinks Hill, Swanley, Kent BR8 8NN