SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

England & Wales · Charity number 1122082

Details

Other names	ACTIVE SUSSEX
Status	Registered
Legal form	Charitable company
Company number	06166961
Registered	2007-12-20
Register	View on the Charity Commission register

Contact

Address	Active Sussex Sussex Innovation Centre Science Park Square Falmer Brighton BN1 9SB
Phone	01273643869
Email	info@activesussex.org
Website	www.activesussex.org

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Activities

Objects: TO PROMOTE INCREASED COMMUNITY PARTICIPATION IN SPORT AND ACTIVE RECREATION FOR THE BENEFIT OF THE INHABITANTS OF SUSSEX IN PARTICULAR BY (A) STRATEGIC PLANNING AND COORDINATION WITHIN AND BETWEEN LOCAL ORGANISATIONS OR COMMUNITY SPORTS NETWORKS, INCLUDING THE KNOWLEDGE AND SKILLS IN THE MANAGEMENT AND PROJECT PLANNING OF SPORT AND ACTIVE RECREATION;(B) THE MARKETING AND COMMUNICATION OF SPORT AND ACTIVE RECREATION INFORMATION AND OPPORTUNITIES;(C) THE BENEFITS AND OUTCOMES OF INVESTMENT IN SPORTS AND ACTIVE RECREATION THROUGH ROBUST PERFORMANCE MEASUREMENT SYSTEMS;(D) THE SUPPORT OF ORGANISATIONS AND LOCAL COMMUNITIES IN HELPING PEOPLE START STAY AND SUCCEED IN SPORT AND ACTIVE RECREATION TO WHATEVER LEVEL THEY CHOOSE;(E) THE AWARENESS OF COMMUNITY SPORTS ORGANISATIONS OF FINANCIAL AND OTHER RESOURCES WHICH ARE OPEN TO THEM;(F) THE EDUCATION AND DEVELOPMENT OF ALL PEOPLE, BOTH VOLUNTARY OR PROFESSIONAL, INVOLVED IN THE COMMUNITY SPORT INFRASTRUCTURE;(G) THE IMPROVEMENT AND PRESERVATION OF GOOD HEALTH AND WELL-BEING THROUGH PARTICIPATION IN SPORT AND ACTIVE RECREATION;(H) THE ADVANCEMENT OF SUCH OTHER CHARITABLE PURPOSES BENEFICIAL TO THE COMMUNITY CONSISTENT WITH THE OBJECTS SET OUT IN 3 (A) TO (G) ABOVE AS THE TRUSTEES OF THE CHARITY SHALL IN THEIR ABSOLUTE DISCRETION DETERMINE.

Activities: To promote increased community participation in sport and active recreation for the benefit of the inhabitants of Sussex

Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** SUSSEX
- Brighton And Hove
- East Sussex
- West Sussex

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Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£870,145	£929,331	£574,182	13
2024-03-31	£856,384	£849,598	£633,368	13
2023-03-31	£991,352	£1,105,596	£626,582	12
2022-03-31	£958,258	£1,113,259	£625,826	12
2021-03-31	£1,009,080	£836,127	£562,827	12

Trustees

Name	Role	Appointed
Christine Gibbons	Chair	2022-09-20
Alex White		2020-09-24
Beverley Banton		2024-09-24
Diana Whitney		2021-09-23
Dr Angela Jane Glynn		2025-09-23
John Graddon		2024-09-24
Liam-Scott Davies		2025-06-02
Sarah Curgenven		2024-09-24
Thomas James Howell		2018-07-12
Yvonne Louise Rees		2025-04-15

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SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

England & Wales - Charity number 1122082

Accounts

Charity Registration No. 1122082

Company Registration No. 06166961 (England and Wales)

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

(ACTIVE SUSSEX)

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr T J Howell	
	Ms A Pendlington	
	Mr A White	
	Mrs D Whitney	
	Mr I Da Cunha	
	Mrs C Gibbons	
	Ms Y Rees	(Appointed 15 April 2025)
	Mr L Davies	(Appointed 2 June 2025)
	Mr J Graddon	(Appointed 24 September 2024)
	Mrs B Banton	(Appointed 24 September 2024)
	Miss S Curgenven	(Appointed 24 September 2024)
Secretary	Ms M Pollakova	
Charity number	1122082	
Company number	06166961	
Principal address and registered office	Unit 33, Sussex Innovation Centre, Science Park Square University of Sussex Falmer Brighton BN1 9SB	
Auditor	Sumer Audit Amelia House Crescent Road Worthing West Sussex BN11 1RL	
Bankers	Barclays Bank PLC Floor 27 1 Churchill Place London E14 5HP	
Payroll	Plummer Parsons Accountants 18 Hyde Gardens Eastbourne East Sussex BN21 4PT	
Solicitors	Rix & Kay Solicitors LLP The Courtyard River Way Uckfield East Sussex TN22 1SL	

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Human Resources	Rix & Kay Gatekeeper Services The Courtyard River Way Uckfield East Sussex TN22 1SL

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
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SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The **Accounts** have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Trust's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

For accounting periods commencing on or after 1 April 2008, there is also a requirement for the Trust to report on how it satisfies the **Public Benefit** test introduced by the Charities Act 2006. The Trust can report as follows:

a) The report of those activities undertaken by the Trust to further its charitable purposes for the public benefit can be found in this report under the headings **'Objectives and Activities'** and **'Achievements and Performance'**.

b) Accordingly, the trustees hereby state that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Taken together with the accounts, the **Report** seeks to offer a fair and balanced picture of what the Trust has achieved (outcomes) through its strategy and the difference it has made (its impact) across the County during 2024-25. Finally, it provides an overview of its structure, governance and management, any professional services procured by the Trust, as well as its plans for the future.

Objectives and activities

The purpose of the Trust (hereinafter referred to as 'Active Sussex'), as set out in its governing document, is to promote increased community participation in sport and active recreation for the benefit of the inhabitants of Sussex.

Active Sussex is part of the national Active Partnership Network, and works with stakeholders across the County to build strong relationships. Together, our goal is to address inequality and empower everyone to be active in a way that works for them.

Our Vision

Movement and physical activity is enhancing the health and wellbeing of everyone across Sussex.

Our Aim

We aim to address inequality and empower everyone to be active in a way that works for them.

Our Mission

- We will listen to communities and lived experiences to get people moving.
- We will unite and empower partners to focus resources that enable people to get moving.
- We will do this through responsive and representative leadership

We look to encourage everyone to be active and stay active in a way that suits them, but we understand certain groups of people face barriers to exercise. Therefore to make the most impact we focus on the following groups of people to tackle inactivity across Sussex:

- children and young people
- older people
- disabled people and people living with long-term health conditions
- people from different cultural backgrounds and communities

We do this through the lens of equality, diversity and inclusion, which is front and centre of our **Active Sussex Strategy 2023-28**, and this continues to inform all our work.

The Active Sussex Strategy 2023-28 has three main objectives, through which it seeks to achieve its aims:

1. **Building Relationships.** We will work with partners to collectively address barriers to physical activity.
2. **Projects and Resources**. We will invest resources into projects which target inactive audiences.
3. **Responsive and Representative Leadership** We will be committed to being a representative organisation which listens to diverse lived experiences to inform decision-making.

Within the context above, we are pleased to report on some of the achievements in the following section.

Achievements and performance

Physical Activity Participation in Sussex – Active Lives Survey Insights

The Active Lives Survey, conducted by Sport England, serves as the national benchmark for sport and physical activity participation, aligning with priorities set out in their 'Uniting the Movement' strategy. Headline findings for Sussex from the survey results shared in 2024 include:

- Sussex reached its lowest recorded rate of physical inactivity, with just 20% of adults doing less than 30 minutes of exercise per week—below the national average of 26%.
- This places Sussex among the lowest inactive populations in England, ranking joint second after Surrey and the West of England (including Bristol).
- Historically, Sussex has shown lower inactivity than the national average, and its post-Covid trends mirror national improvements.
- Brighton & Hove recorded a new record lowest level (11.1%) for all places since the survey began.

Children and Young People

Facilitating innovative ways that enable children and young people to be active.

Sussex School Games

The Sussex School Games delivered bespoke, targeted interventions that tackle inequalities and encourage less active children to become more physically active. By working in collaboration with a network of local School Games Organisers and a wider range of partner organisations, bespoke projects are delivered in the form of roadshows or festivals.

The Sussex School Games programme has supported a range of key underrepresented and less active groups, such as girls, children eligible for free school meals, young carers, young people from ethnically diverse communities and children with special educational needs and disabilities (SEND). Funding was allocated to 16 targeted projects, ensuring resources were channelled into areas and groups with the greatest need.

In addition, the Parallel Youth Games were delivered as part of the Sussex School Games programme. This inclusive event provided a high-quality sporting experience for children predominantly attending special schools.

Children and Young People Investment Fund

The Children and Young People Investment (CYP) Fund aimed to tackle inactivity by prioritising support for less active young people from identified target groups. In 2024/25, the CYP Fund invested a total of £44,000, across 26 projects: 10 in West Sussex, 7 in East Sussex, and 9 in Brighton & Hove. In summary:

- 37% of projects focused on children living in deprived areas and/or those receiving free school meals.
- 28% of the projects targeted children with learning disabilities.
- Girls only initiatives accounted for 26% of funded activities.
- 9% specifically supported young people with physical disabilities.

To ensure the sustainability of this work, four 'How To Guides' were developed, capturing insights and learning from partner organisations.

Opening School Facilities Fund – Impact in Sussex
The Opening School Facilities (OSF) Fund is a Department for Education initiative, delivered nationally by the Active Partnership National Team and locally coordinated by Active Sussex. The programme enabled schools to open up their facilities and create a vibrant hub for both students and the local community. This year, the fund brought over £270,000 into schools across Sussex, benefitting 35 schools and reaching over 4,000 children and community members. The positive outcomes of the fund have been captured through five in-depth case studies, illustrating its impact on schools and communities.

Supporting Schools through PE, Sport and Physical Activity
Active Sussex continues to support primary, secondary, and special schools across the county by placing physical education (PE), school sport, and physical activity at the core of school life. This is achieved through direct engagement with School Leaders and PE Subject Leaders, as well as through collaborative work with a wide network of partners.

In 2024/25, this included 14 schools in priority areas receiving tailored support through the Creating Active Schools Programme, 60 delegates attending the Active Sussex School CPD Day, and three workshops being delivered for school governors highlighting the importance of daily physical activity for all pupils.

Play Their Way Pilot
The Sussex Play Their Way Pilot supported 25 coaches to evolve their 'child first approach' that enables children and young people a choice, a voice and to take ownership of their development journey. There were six opportunities for the coaches to connect, in addition to training opportunities, sharing sessions, virtual and in person meetings.

Coach Core Sussex: Empowering Young People Through Apprenticeships in Sport
Active Sussex continued its partnership with Coach Core to deliver an inclusive, sports coaching apprenticeship programme across Sussex. The programme targets young people aged 16–24 who may face barriers to employment or limited access to opportunities. The initiative develops not only coaching expertise, but also employability skills. In 2024, six apprentices completed the programme with 50% achieving a distinction, four apprentices were offered employment following completion and one apprentice progressed to university as a result of their apprenticeship experience. A new cohort of 7 apprentices from diverse backgrounds began the programme at the end of 2024.

Strengthening Collaboration Through CYP Forums
In 2024/25, Active Sussex continued to facilitate regular forums with Children and Young People (CYP) partner organisations. These forums have fostered stronger relationships between partners, supported more coordinated working, and contributed to a shared understanding of priorities and approaches for CYP across Sussex.

Disabled People and those living with Long Term Health Conditions
Increasing the opportunity for people living with long term health conditions and/or disabilities to take part in physical activity to meet their needs.

Stroke Reconditioning Project
The Stroke Reconditioning Project was a successful pilot between Active Sussex, NHS Sussex, Public Health, and Rother District Council. The initiative aimed to tackle physical deconditioning among patients recovering in intermediate care settings in East Sussex, specifically those recovering from stroke at the Bexhill Irvine Unit.

Health instructors led 26 weeks of structured activity within the hospital, helping patients build strength, confidence, and mobility. Upon discharge, patients were referred into local exercise groups, ensuring continuity of care and promoting long term healthy habits. Key achievements from the project are highlighted below:

- 75 patients were supported over a 26-week period
- On average, nine additional hours of activity provided per patient
- 25% reduction in reported rehab complexity (NHS data)
- 50% improvement in patient balance
- 60% increase in patient health confidence

Strong partnerships have been developed with providers across Wealden, Rother, Hastings, Eastbourne, and Lewes, thus enabling a smooth transition from clinical rehabilitation to sustained community support.

Strengthening Strategic Relationships in Brighton & Hove
Active Sussex continued to play a leading role in enhancing health and wellbeing across Brighton & Hove, through strengthened partnerships and support for system-wide efforts to promote physical activity and reduce health inequalities. This included involvement in developing the Brighton & Hove 'Let's Get Moving' Physical Activity and Sport Strategy 2024–2034.

As recognition of its strategic influence and expertise, Active Sussex has been invited to co-chair the Brighton & Hove 'Let's Get Moving' Physical Activity and Sport Strategy Group and the Active Ageing Alliance, a sub-group focused on improving activity levels among older adults. In terms of partnership development, Active Sussex has introduced new local partners into the Active Ageing Alliance, increasing collaboration and cross-sector engagement in delivering against the strategy's goals.

Helping People Become More Active Workshop
The 'Helping People Become More Active' workshop is an interactive, accessible training programme designed to upskill professionals across health care and community settings. The workshop supports both clinical and non-clinical staff to build confidence in having meaningful conversations about physical activity with the individuals they support. In 2024/25, over 60 NHS Sussex carers attended the training from care homes across the county. The training was supported by local authority partners, ensuring relevance to regional needs and alignment with wider health and care priorities.

Sussex Health Instructor Network
Active Sussex continued to facilitate the Sussex Health Instructor Network, providing valuable opportunities for professional development, collaboration, and targeted upskilling of the health and physical activity workforce. In 2024/25, this included a Women & Girls Wellness Community of Learning session in partnership with the This Girl Can Sussex Network and a 'Connect and Share' event held in Crawley.

Diversity and Inclusion
Address barriers to physical activity for marginalised people to make sure everyone has equal opportunities, regardless of background, and can find ways to make physical activity more affordable and accessible.

This Mum Moves Ambassador Training
In May 2024, Active Sussex coordinated the delivery of the 'This Mum Moves' ambassador training in East Sussex, funded by a Public Health Workforce Development bid. The training targeted professionals supporting pregnant and postnatal women, with content tailored to local needs. By equipping professionals with practical tools and knowledge, the programme embeds physical activity promotion into routine care pathways. The programme reached the target audience (19 attendees) and participants reported increased knowledge of physical activity guidelines for pregnancy and postpartum.

Sussex Disability Sports Network Conference 2024
The Sussex Disability Sports Network supported by Active Sussex hosted an in-person event at the University of Sussex on Tuesday, July 9, 2024. The conference aimed to provide a space to openly and honestly discuss supporting more disabled people to participate in sport and physical activity. In total, 60 people attended the event, ranging from organisations such as county councils and educational establishments to local sport organisations and leisure providers.

Strengthening Safeguarding and Welfare in Sport and Physical Activity
Active Sussex is committed to supporting clubs and organisations delivering sport and physical activity by improving welfare and safeguarding practices. This work is driven by two Sport Welfare Officers at Active Sussex, who work in partnership with National Governing Bodies and key national agencies to ensure alignment with sector-wide safeguarding priorities.

In 2024/25, the officers collaborated with over 35 National Governing Bodies, engaging at national, regional, and county levels in addition to connecting with over 80 clubs and activity groups, providing 100 individual engagements. A range of training and engagement activities, including in person workshops and online webinars were also delivered.

Older People
Increasing the potential for older people to live a healthier and active life.

Strengthening Health and Wellbeing Across East Sussex
Active Sussex continued to play a pivotal role in improving health and wellbeing across East Sussex through strategic partnerships and a coordinated system-wide approach to promoting physical activity. A highlight this year has been Active Sussex's contribution to the first Adult Social Care & Health (ASCH) Prevention Strategy, which emphasises physical wellbeing as a central component of preventative care. Active Sussex now sits on the Healthy Ageing Partnership Group and contributed to the People Scrutiny Review of Healthy Ageing.

Stronger for Life Project
The Stronger for Life Project, supported by funding from East Sussex Public Health, focuses on improving strength and balance among older adults, reducing the risk of falls and promoting independence. In 2024/25, the project was expanded into targeted areas of East Sussex where gaps in provision had been identified. In total, over £50K was invested into 23 local projects, with coverage spanning all five districts and boroughs in East Sussex.

Events
Raising the profile of sport, physical activity and movement through events and networks.

Active Sussex Conference 2024
The Active Sussex Conference 2024 took place on 24 September 2024, bringing together a wide range of organisations involved in the strategic planning and delivery of sport and physical activity across the county. The event welcomed 103 attendees, including representatives from local authorities, leisure trusts, national governing bodies of sport, health agencies, educational institutions, community groups, and coaching organisations.

Sussex Sport & Physical Activity Awards 2024
The Sussex Sport & Physical Activity Awards, hosted by Active Sussex on 23 November 2024, provided a valuable opportunity to showcase, recognise, and celebrate the outstanding work taking place across the sport and physical activity sectors.

The awards spanned nine categories, celebrating a wide range of achievements; from sporting excellence and community impact to environmental sustainability. The event was sponsored by Rix & Kay Solicitors LLP, with BBC Radio Sussex and Surrey serving as the media partner, helping to elevate the profile and prestige of the occasion.

Active Sussex Coffee Morning
The Active Sussex Coffee Morning, held on 25 March 2025, provided an informal yet valuable opportunity for 50 partners and staff to come together, reconnect with familiar faces, and forge new relationships. Designed as simple, relaxed networking, the event provided attendees the space to engage in conversation without a formal agenda.

Governance
To be recognised and respected as a thought-leading, and well-run organisation in which investors have confidence.

Equality
Champion an inclusive culture and advocate equal access to physical activity opportunities.

Active Sussex is recognised for championing an inclusive culture and advocating equal access to physical activity opportunities. The Diversity & Inclusion Action Plan (DIAP) is reviewed on a quarterly basis by the Board via an 'Ambitions and Commitments' dashboard. The dashboard provides an overview of progress against commitments and examples of progress.

Key highlights:

- 8 'Time to Talk' sessions delivered internally to staff. All sessions saw an increase in awareness level of the topics discussed.
- 12 'Community of Learning' sessions were delivered to partner organisations. Examples including This Girl Can Sussex Be Inspired Event, sessions on male allyship which focused on inclusive environments and sessions on specific female topics, such as menstrual cycles.
- Record nominations (31) for the Diversity & Inclusion award at the Sussex Sport & Physical Activity Awards 2024 highlighted engagement with a broader range of partners showcasing physical activity stories with diverse audiences.

Now in its tenth year, the Sussex Disability Sport Network continues to play a key role in facilitating strong partner collaboration. Projects such as Mencap's Our Active Community Worthing and UK Deaf Sport's systems approach have helped deepen understanding of key inactive groups.

Safeguarding & Welfare
Advocate the right for everyone to enjoy sport and physical activity in a safe and welcoming environment.

Active Sussex continued to review and deliver its Safeguarding Implementation Plan and Adult Safeguarding Action Plan to ensure it fulfilled its safeguarding responsibilities and obligations. The Safeguarding Children Policy and Adult Safeguarding Policy were updated in January 2025. This included a Board training session and annual staff training.

Active Sussex completed the annual CPSU Safeguarding review and continues to meet the expected framework requirements for children. The review included recognition of the breadth and quality of case studies highlighting youth voice. As a result, Active Sussex was invited to share its approach in wider training settings, contributing to sector-wide learning.

The 18-month Ann Craft Trust Adult Framework Review confirmed that Active Sussex continues to demonstrate high level commitment in its approach to safeguarding adults at risk and meets the frameworks essential criteria.

Environmental Social Governance (ESG)
Ensure the impact on stakeholders, wider society and the environment is factored into the decision making process.

Following the release of Sport England's 'Every Move' strategy, Active Sussex has created an environmental sustainability action plan dedicated to this area of work. The action plan, known as Healthy Environments, highlights four priorities:

- Tackling greenhouse gas emissions
- Promoting a circular economy
- Increasing biodiversity
- Ensuring a just transition

As an emerging area of work, the internal environmental sustainability working group has supported staff to undertake 'Carbon Literacy in Sport' and 'Calculating Carbon Emissions' training. Regular environmental sustainability guidance, signposting and best practice has been shared with partners through forums, meetings and events.

Financial review
The Statement of Financial Activities shows funds brought forward of £633,368 (2024: £626,582) and income received for the 2024/25 financial year of £870,145 (2024: £856,384).The amount of total funds the charity holds at the end of the reporting period to 31 March 2025 was £574,182 (2024: £633,368). The total expenditure was £929,331 (2024: £849,598), and following the subsumption of a pension fund to the University of Brighton there was no movement on pension funds of £Nil (2024: Nil) (see note 16 in the accounts). The net outgoing funds movement for the year ended 31 March 2025 was £59,186 (2024: incoming funds movement of £6,786). Designated funds as at the 31 March 2025 are £59,657 (2024: £72,240), refer to note 18 in the accounts for further detail.

Reserves Policy
Active Sussex's reserves protocols ensure that sufficient unrestricted funds are held to cover a minimum of 4 months of expenditure on employment and running costs and 100% end of contract costs (in the event of any significant delays or cessation of external core funding). The fund required to cover these costs is £239,200 (2024: £200,000), at 31 March 2025 the fund stood at £252,908 (2024: £266,224). This is consistent with the reserves policy.

Principal Funding Sources
Active Sussex's principal funding stream continues to come from Sport England. Of the £870,145 income received, 88.1% of this (£766,327) came from Sport England (2024: 87.5%, £856,384). The remaining income has been generated from:

1. East Sussex Public Health
2. UK Coaching (Play their Way Pilot)
3. Coach Core
4. Event ticket sales
5. Sponsorship
6. Primary PE courses fees
7. Bank interest

98.1% (2024: 97.6%) of income is restricted and is therefore spent on the specific sport and physical activity outcomes detailed as per conditions of the funding award. More importantly, the expenditure has directly supported the key objectives of the charity.

Staff Remuneration
All staff pay is reviewed annually by the Human Resources & Nominations Committee, and pay increments are subject to completion of an annual staff appraisal. Cost of living rises are awarded after consideration of RPI and affordability. For 2025/26, a 2.5% pay increase was awarded and during the year staff remuneration totalled £600,300 (2024: £519,260) (see note 11 to the accounts).

Related Parties
No trustee received any remuneration during the year. No trustee had an interest in companies that Active Sussex works with or is funded by.

Risk Management
Active Sussex maintains a comprehensive risk register which identifies the principal risks, together with the steps taken to manage them. The risk register is overseen by the Governance & Audit Committee and reviewed by the Board every quarter. The Chief Executive and Senior Leadership Team are responsible for reviewing the significant operational and organisational risks on a regular basis, and ensuring the appropriate internal controls and action are in place and aimed at mitigating risk. The trustees consider the principal risks and uncertainties of Active Sussex in the following areas.

Business Continuity
During past year, the Chief Executive retired after 19 years at Active Sussex. In accordance with good practice, the business continuity plan was implemented to keep critical operations functioning and continue to conduct regular activities during the transitional period, with the Head of Operations appointed as the new Chief Executive in February 2025 following an internal recruitment process. The business continuity plan is reviewed on a regular basis to mitigate operational risks.

Economic Risks
Active Sussex's principal funding stream continues to come from Sport England, with the current award ending in March 2027. Whilst the onward award for this principal funding stream indicates the continuation of funds post 2026/27, the Board deem it sensible to maintain a sufficient level of reserves to mitigate the risk of a reduction of investment from its main funding body.

Reputational Risks
To ensure that Active Sussex is recognised as a well-run organisation in which partners have confidence, policies and agreements are in place such as whistleblowing, social media and external contracts of service. This helps to mitigate against damage to reputation with policies and agreements reviewed on a regular basis.

Safeguarding
Active Sussex has a responsibility to ensure safeguarding compliance processes are reviewed regularly. In the past year, policies have been updated to ensure suitable safeguarding controls are in place and undertaken reviews with external oversight bodies. Safeguarding compliance is monitored by the Chief Executive and reported to the Board on a quarterly basis.

Plans for future periods

2025/26 will see the work of the Trust continue to focus on tackling the most inactive groups in the county, and working with delivery partners to reduce the barriers (and inequalities) to participation.

Strategic Priorities 2025/26

1. Place - Creating the conditions for change in Sussex that enables people to be physically active and move more.

- The Active Sussex place offer is activated through the Sport England 'Place Expansion' and 'Place Universal Offer.'

2. System - Ensuring sport, physical activity and movement is playing a role in achieving greater health outcomes.

- Increased collaboration and stakeholder engagement, leading to enhanced policy influence, strategic alignment, and greater understanding of the role that sport, physical activity and movement can play in addressing health inequalities.

3. Delivery - Putting sport, physical activity and movement at the heart of a child's whole day.

- Children and young people are given opportunities to be active in safe accessible places; including active travel, active school days, extra curricular activities and community clubs, supported by a diverse and representative workforce.

4. Insight and Communication - Raising the profile of movement and physical activity through training, events, networks and campaigns.

- Raising awareness of the barriers and opportunities that will enable people to be physically active and move more.

These priorities are supported by the implementation of the following plans and frameworks:



Structure, governance and management

Active Sussex is a charitable company limited by guarantee (limited company number 06166961 and Charity registration number 1122082). The Memorandum of Association outlines the objects and powers of the charitable company and is governed under these articles.

The charitable objects are to promote increased community participation in sport and active recreation for the benefit of the inhabitants of Sussex and in particular to provide, or to assist in providing, and to promote:

- strategic planning and coordination within and between local organisations or community sport networks, including the knowledge and skills in the management and project planning of sport and active recreation;
- the marketing and communication of sport and active recreation information and opportunities;
- the benefits and outcomes of investment in sports and active recreation through robust performance measurement systems;
- the support of organisations and local communities in helping people start, stay and succeed in sport and active recreation to whatever level they choose;
- the awareness of community sports organisations of financial and other resources which are open to them;
- the education and development of all people, both voluntary or professional, involved in the community sport infrastructure;
- the improvement and preservation of good health and well-being through participation in sport and active recreation; and
- the advancement of such other charitable purposes beneficial to the community consistent and with the objects set out in articles 5(1) to (7) to above as the directors of the charity shall in their absolute discretion determine.

The local authorities are members of the company limited by guarantee and their liability is limited to £1.

Active Sussex supports the Charity Governance Code recognising its importance in promoting good governance. The trustees commenced a comprehensive governance review in 2024/25 and the Board has approved a number of updates to its document and processes. This review will be completed by December 2025.

The Board is accountable for the work of the charity. The matters reserved for the Board include the approval of the strategy, the budget and annual report and accounts. The Board holds the Senior Leadership Team to account for the delivery of the strategy. The Board also retains oversight of the management controls and corporate governance along with the recruitment of trustees and the appointment of the Chief Executive. Active Sussex Board has delegated authority to the Chief Executive who leads the Senior Leadership Team for delivery of the strategy and the operation of the charity. The senior leadership team consists of Mr A Statham (Chief Executive), Mrs G Finlay-Gray, Mr R Joannides and Mr A Wright.

Trustee Recruitment, Appointment and Training

Trustees are appointed in accordance with Sport England's Code of Sport Governance and the Charity Commission's Governance Code. The HR & Nominations committee leads the annual skill mix review and the Board agrees the skills required for future appointments. The committee leads the recruitment process and the new trustees are appointed by the members by an ordinary resolution. The minimum number of trustees is 6 and the maximum is 12. The new trustees have an extensive induction programme including:

- The organisation structure, activities and stakeholders
- The responsibilities of being a trustee
- Online safeguarding training
- Provided with a copy of the Charity Commission: CC3 "The essential trustee" document, and Sport England Code for Sports Governance
- Code of conduct for trustees
- Conflict of interests policy

The Board undertakes the following each year:

- Skill mix review
- Board evaluation exercise
- Trustee appraisals with the Chair
- Review of register of interests
- In 2024/25 the trustees undertook refresher training in safeguarding, EDI and role of the trustee.

The Trustees, who are also the Directors for the purpose of company law, who served during the year, were:

Mr P Traynor	(Resigned 1 June 2025)
Mr B Clark (Chair until 1 July 2024)	(Resigned 1 July 2024)
Mr T J Howell	
Ms A Pendlington	
Mr A White	
Mrs D Whitney (Senior Independent Director. Acting Chair from 1 July 2024 to 6 August 2024)	
Mrs S Briggs	(Resigned 30 November 2024)
Mr I Da Cunha	
Mrs C Gibbons (Chair from 6 August 2024)	
Ms Yvonne L Rees (Vice Chair from 22 July 2025)	(Appointed 15 April 2025)
Mr L Davies	(Appointed 2 June 2025)
Mr J R Graddon	(Appointed 24 September 2024)
Mrs B Banton	(Appointed 24 September 2024)
Miss S Curgenven	(Appointed 24 September 2024)
Mrs S Rosso	(Resigned 23 September 2025)

Attendees at Board meetings: The Chief Executive until 31 August 2024 was Mrs S F Mason MBE (retired). The Chief Executive from 1 September 2024 was Mr A Statham. Mr D Gale attended as East Sussex Director of Public Health.

Succession planning by the Charity enabled the Chair and Chief Executive positions to be filled by internal appointments.

Three sub-committees are convened by deploying appropriately skilled members from the Board to discuss Human Resources, Governance (Finance and Legal) and Business Development (Marketing and Strategy Progress).

- **Governance & Audit Committee**: Mrs D Whitney (chair), Mr I Da Cunha, Mr J Graddon and Mr A White
- **Human Resources & Nominations Committee**: Mr T Howell (chair), Mrs S Briggs (resigned November 2024), Mrs B Banton and Mrs C Gibbons
- **Strategy Progress & Growth Committee**: Ms A Pendlington (chair), Miss S Curgenven, Mrs S Rosso and Mr P Traynor (resigned June 2025)

The **EDI Steering Group** supports the Board with its approach to implementing the Diversity & Inclusion Action Plan (DIAP). In 2024/25, representation included trustees and staff: Mr A White (Chair and Lead Board Member for EDI), Mrs D Whitney, Mr N Chellel, Mrs G Finlay-Gray and Ms A Nilmadhub-Watson.

The Board appoints a Lead Board Member for Welfare and Safety to ensure these matters receive appropriate consideration in decision making and policy. For the 2024/25, the role of Lead Board Member for Welfare and Safety was held by Mrs C Gibbons.

Financial Management
Budgets are devolved to the Senior Leadership Team and other individual staff as appropriate, with monthly management accounts provided to all budget holders to enable ongoing financial monitoring and control. The Board of Directors and Governance & Audit Committee receive financial monitoring figures on a quarterly basis. All payments are authorised in accordance with Active Sussex's published financial regulations, procedures, and bank mandate.

Representation
At county level, Active Sussex had membership of, and/or provided support to, the following strategic groups and meetings:

1. Active Hastings Partnership Group
2. Active Rother Partnership Group
3. Brighton & Hove Active Aging Alliance
4. Brighton & Hove Active Children & Young People Alliance
5. Brighton & Hove Sport & Physical Activity Strategic Group
6. Active Sussex Children & Young People Forum
7. East Sussex Climate and Health Stakeholder Group
8. East Sussex Healthy Weight Partnership
9. East Sussex Holiday Activity & Food Fund Steering Group
10. Hastings Youth Partnership
11. Lewes & Eastbourne Partnership Group
12. Mid Sussex Better Young Lives Partner Forum
13. Newhaven Youth Services Infrastructure Forum
14. NHS Sussex Prevention Steering Group
15. Sussex Disability Sports Network
16. Sussex School Games Steering Group
17. West Sussex Holiday Activity & Food Fund Steering Group

Reference and administrative details
Professional Services
The following organisations provided services to the Trust during the reporting period:

- **Accountancy**
  Carpenter Box, Amelia House, Crescent Road, Worthing, West Sussex, BN11 1RL
- **Audit**
  Sumer Audit, Amelia House, Crescent Road, Worthing, West Sussex, BN11 1RL
- **Banking**
  Barclays Bank PLC, Floor 27, Churchill Place, London, E14 5HP
- **Human Resources & Legal Services**
  Rix & Kay Gatekeeper Services, The Courtyard, River Way, Uckfield, E. Sussex, TN22 1SL
- **Payroll**
  Plummer Parsons Accountants, 18 Hyde Gardens, Eastbourne, East Sussex, BN21 4PT

Auditor
In accordance with the company's articles, a resolution proposing that Sumer Audit be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor
Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

.....C S Gibbons.....
Mrs C Gibbons (Chair)
Trustee
Dated: .....23/9/2025.....

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The trustees, who are also the directors of Sussex County Sports Partnership Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards(United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the trust and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

Opinion
We have audited the financial statements of Sussex County Sports Partnership Trust (Active Sussex) (the 'trust') for the year ended 31 March 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:
- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern
In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information
The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006
In our opinion, based on the work undertaken in the course of our audit:
- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the trust and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the trust for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- Obtaining an understanding of the legal and regulatory framework that the trust operates in, focusing on those laws and regulations that had a direct effect on the financial statements and operations;
- Obtaining an understanding of the trust's policies and procedures on fraud risks, including knowledge of any actual, suspected or alleged fraud; and
- Discussing among the engagement team how and where fraud might occur in the financial statements and any potential indicators of fraud through our knowledge and understanding of the company and our sector-specific experience.

As a result of these procedures, we considered the opportunities and incentives that may exist within the trust for fraud. We are also required to perform specific procedures to respond to the risk of management override. As a result of performing the above, we identified the following areas as those most likely to have an impact on the financial statements: health & safety, employment law and compliance with the UK Companies Act and the Charities Act.

In addition to the above, our procedures to respond to risks identified included the following:

- Making enquiries of management and those charged with governance about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing minutes of meetings of the board and senior management;
- Challenging assumptions and judgements made by management in their significant accounting estimates; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Due to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Robin Evans

Robin Evans BA FCA CTA DChA (Senior Statutory Auditor)
for and on behalf of Sumer Audit
Chartered Accountants
Statutory Auditor
Worthing

23/9/2025

Sumer Audit is a trading name of Sumer Auditco Limited

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds General 2025 £	Unrestricted funds Designated 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
Income from:						
Donations and legacies	3	-	2,000	668,221	670,221	691,105
Charitable activities	5	-	1,307	185,635	186,942	146,996
Activities for generating funds	4	2,421	4,065	-	6,486	12,972
Investments	6	6,496	-	-	6,496	5,311
Total income		8,917	7,372	853,856	870,145	856,384
Expenditure on:						
Charitable activities						
The development of sport in Sussex	7	21,721	24,419	883,191	929,331	849,598
Total charitable expenditure		21,721	24,419	883,191	929,331	849,598
Net (outgoing)/incoming resources before transfers		(12,804)	(17,047)	(29,335)	(59,186)	6,786
Gross transfers between funds		(512)	4,464	(3,952)	-	-
Net movement in funds		(13,316)	(12,583)	(33,287)	(59,186)	6,786
Fund balances at 1 April 2024		266,224	72,240	294,904	633,368	626,582
Fund balances at 31 March 2025		252,908	59,657	261,617	574,182	633,368

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
BALANCE SHEET
AS AT 31 MARCH 2025

	Notes	2025		2024	
		£	£	£	£
Fixed assets					
Tangible assets	**13**		4,316		10,193
			4,316		10,193
Current assets					
Debtors	**14**	90,912		82,489	
Cash at bank and in hand		597,372		655,296	
		688,284		737,785	
Creditors: amounts falling due within one year	**15**	(118,418)		(114,610)	
Net current assets			569,866		623,175
Total assets less current liabilities			574,182		633,368
Income funds					
Restricted funds	**17**		261,617		294,904
Unrestricted funds					
Designated funds	**18**	59,657		72,240	
General unrestricted funds		252,908		266,224	
			312,565		338,464
			574,182		633,368

The financial statements were approved by the Trustees on ...23rd September 2025

E S Gibbons
.....
Mrs C Gibbons (Chair)
Trustee

Company Registration No. 06166961

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025 £	2025 £	2024 £	2024 £
Cash flows from operating activities					
Cash absorbed by operations	**24**		(61,204)		(17,478)
Investing activities					
Purchase of tangible fixed assets		(3,216)		(6,512)	
Investment income received		6,496		5,311	
Net cash generated from/(used in) investing activities			3,280		(1,201)
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(57,924)		(18,679)
Cash and cash equivalents at beginning of year			655,296		673,975
Cash and cash equivalents at end of year			597,372		655,296

1 Accounting policies

Charity information

Sussex County Sports Partnership Trust (Active Sussex) is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Unit 33, Sussex Innovation Centre, Science Park Square, University of Sussex, Falmer, Brighton, BN1 9SB.

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £1.

1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's governance handbook, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The trust is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment.

Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty in relation to the appropriateness of continuing to adopt the going concern basis in preparing the annual report and accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the objectives of the charity.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements. A pension reserve is shown separately within unrestricted funds.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1 Accounting policies **(Continued)**

1.4 Income

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies are recognised as incoming resources when there is evidence of entitlement, receipt is probable and its amount can be measured reliably.

Income from government and other grants is recognised when the trust has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Investment income relates to interest receivable on bank deposits and is recognised in the financial statements when receivable.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Governance costs include those costs associated with meeting the statutory requirements of the trust and include its audit fees and costs linked to strategic management of the trust.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	3 years straight line
Computer equipment	3 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks. The Trustees seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

1 Accounting policies **(Continued)**

1.9 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

The trust enters into basic financial instruments transactions that result in recognition of financial assets and liabilities like trade and other accounts receivable and payable.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

The Local Government Pension Scheme (LGPS), administered by East Sussex County Council, had one active member and ten deferred members, being former employees, at the prior year end.

During the year the LGPS was subsumed by the University of Brighton as of the retirement of the final active member. The following policy applied to the prior year end but is no longer applicable.

Under the definition of the LGPS is a defined benefit pension scheme and is able to identify the charity's share of assets and liabilities and the requirements of FRS 102, section 28 Employee Benefits, have been followed.

The trust's share of the LGPS assets are measured at fair value at each balance sheet date. Liabilities are measured on an actuarial basis using the projected unit method. The net of these two figures is recognised as an asset or liability on the balance sheet. The recognition of a surplus as an asset is recognised only to the extent that it is recoverable by the charity. Any movements in the asset or liability between balance sheet dates is reflected in the statement of financial activities.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Critical accounting estimates and judgements **(Continued)**

Key sources of estimation uncertainty

Local Government Pension Scheme

The present value of the Local Government Pension Scheme defined benefit liability depends upon a number of factors that are determined on an actuarial basis using a variety of assumptions, including the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2022 was used by the actuary in valuing the pensions liability to the point at which it was subsumed by the University of Brighton. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

3 Donations and legacies

	Unrestricted funds General 2025 £	Unrestricted funds Designated 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
Grants receivable for core activities	-	2,000	668,221	670,221	691,105

Grants receivable of £567,439 (2024: £691,105) were restricted and £2,000 (2024: £nil) were designated. There was no unrestricted donations and gifts in the current or comparative period. Grants received from Sport England that were unspent at the reporting date have not been deferred as Sport England have not requested repayment of these funds.

Grants receivable for core activities

	Unrestricted funds General 2025 £	Unrestricted funds Designated 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
Sport England	-	-	580,692	580,692	604,470
Coach Core	-	-	1,250	1,250	23,735
East Sussex County Council	-	-	60,000	60,000	15,000
NHS England	-	-	-	-	47,900
East Sussex Healthcare NHS Trust	-	2,000	-	2,000	-
Opening Schools	-	-	23,779	23,779	-
Play Their Way	-	-	2,500	2,500	-
	-	2,000	668,221	670,221	691,105

4 Activities for generating funds

	Unrestricted funds General 2025 £	Unrestricted funds Designated 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
Event tickets	2,190	575	-	2,765	2,149
Workshop Fees	-	3,490	-	3,490	10,040
Other fundraising activities	231	-	-	231	783
	2,421	4,065	-	6,486	12,972

Income from events tickets of £2,190 (2024: £1,384) was unrestricted and £575 (2024: £765) was designated. There was no restricted income from the sale of event tickets in the current or comparative period.

Income from workshop fees of £3,490 (2024: £10,040) was designated. There was no restricted or unrestricted income from workshop fees in the current or comparative period.

Income from other fundraising activities of £232 (2024: £433) was unrestricted and £nil (2024: £350) was designated. There was no restricted income from other fundraising activities in the current or comparative period.

5 Charitable activities

	2025 £	2024 £
The development of sport in Sussex	186,942	146,996
Analysis by fund		
Unrestricted funds - General	-	1,340
Unrestricted funds - Designated	1,307	641
Restricted funds	185,635	145,015
	186,942	146,996

6 Investments

	Unrestricted funds General 2025 £	Unrestricted funds Designated 2025 £	Restricted funds 2025 £	Total 2025 £	Total 2024 £
Interest receivable	6,496	-	-	6,496	5,311

Interest receivable of £6,496 (2024: £5,311) was unrestricted. There was no designated or restricted interest receivable in the current or comparative period.

7 Charitable activities

	2025 £	2024 £
Staff costs	545,664	466,440
Depreciation and impairment	9,093	8,021
Other costs	149,908	130,591
	704,665	605,052
Grant funding of activities (see note 8)	124,220	149,381
Share of support costs (see note 9)	64,986	55,048
Share of governance costs (see note 9)	35,460	40,117
	929,331	849,598
Analysis by fund		
Unrestricted funds - General	21,721	29,328
Unrestricted funds - Designated	24,419	30,198
Restricted funds	883,191	790,072
	929,331	849,598

8 Grants payable

	2025 £	2024 £
Grants to institutions:		
The development of sport in Sussex	124,220	149,381

The institutions that grants have been provided to consist of registered charities, community and amateur sports clubs, leisure centres and other sporting institutions. There were no grants made to individuals in the current or comparative period.

9 Support costs allocated to activities

	Total 2025 £	Total 2024 £
Staff costs	36,619	35,380
Rent: Universities of Sussex and Brighton	24,908	17,048
Insurance	3,459	2,620
Governance	35,460	40,118
	100,446	95,166

Governance costs comprise:	2025 £	2024 £
Staff costs	18,017	17,440
Accountancy services	12,810	11,340
Legal fees	3,813	9,427
Advertising	820	1,911
	35,460	40,118

Included within accountancy services is £8,525 (2024: £7,750) of fees payable to the charity's auditor for the audit of the financial statements.

The expenditure for support and governance costs basis of allocation are all direct, except staff costs which are based on time spent.

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year.

During the year, expenses of £108 (2024: £nil) were reimbursed to a trustee relating to travel costs.

11 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
Sports development	12	12
Administration	1	1
Total	13	13

11 Employees (Continued)

Employment costs	2025	2024
	£	£
Wages and salaries	508,252	438,355
Social security costs	45,178	38,233
Other pension costs	46,870	42,672
	600,300	519,260

There were no employees whose annual remuneration was £60,000 or more in the current or comparative period.

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Fixtures and fittings	Computer equipment	Total
	£	£	£
Cost			
At 1 April 2024	3,496	24,364	27,860
Additions	-	3,216	3,216
Disposals	-	(13,421)	(13,421)
At 31 March 2025	3,496	14,159	17,655
Depreciation and impairment			
At 1 April 2024	2,330	15,337	17,667
Depreciation charged in the year	1,165	7,928	9,093
Eliminated in respect of disposals	-	(13,421)	(13,421)
At 31 March 2025	3,495	9,844	13,339
Carrying amount			
At 31 March 2025	1	4,315	4,316
At 31 March 2024	1,166	9,027	10,193

14 Debtors

Amounts falling due within one year:	2025	2024
	£	£
Trade debtors	548	42
Prepayments and accrued income	90,364	82,447
	90,912	82,489

15 Creditors: amounts falling due within one year

	2025	2024
	£	£
Other taxation and social security	12,303	18,691
Government grants	67,629	45,000
Trade creditors	7,976	20,400
Other creditors	1,870	706
Accruals	28,640	29,813
	118,418	114,610

Government grants are made up of £45,000 (2024: £45,000) deferred income from East Sussex County Council and £22,629 (2024: £nil) from Sport England.

16 Retirement benefit schemes

Defined contribution schemes

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £46,870 (2024 - £42,672). These costs have been allocated to restricted funds.

Defined benefit schemes

The Local Government Pension Scheme (LGPS) is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. One employee is an active member of the LGPS and nine former employees are deferred members of the LGPS administered by East Sussex County Council.

The agreed contribution rates for future years are 17.2% for employers and between 5.5% and 12.5% for employees.

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 31 March 2022. This has been used by the actuary in valuing the pensions liability at 31 August 2024, the date it was subsumed by the University of Brighton. The present value of the defined benefit obligation, the related current service cost and past service cost were measured using the projected unit credit method.

As disclosed in the trustees report, the University of Brighton provided a guarantee for the liabilities that existed prior to the transfer of business to the trust as at 1 January 2008. The Subsumption Agreement was executed in January 2021. Following the subsumption of the scheme in August 2024 no assets or liabilities remain with the trust.

Key assumptions

	2025	2024
	%	%
Discount rate	5.1	4.95
Expected rate of increase of pensions in payment	2.8	2.90
Expected rate of salary increases	2.8	2.90
RPI inflation	3.05	3.20

16 Retirement benefit schemes **(Continued)**

Mortality assumptions
The assumed life expectations on retirement at age 65 are:

	2025 Years	2024 Years
Retiring today		
- Males	20.8	20.9
- Females	23.8	23.8
Retiring in 20 years		
- Males	21.8	21.9
- Females	25.4	25.4

Amounts recognised in the profit and loss account:

	2025 £	2024 £
Current service cost	-	10,000
Net interest on defined benefit liability/(asset)	-	(20,000)
Total costs/(income)	-	(10,000)

Amounts taken to other comprehensive income:

	2025 £	2024 £
Actual return on scheme assets	-	(124,000)
Less: calculated interest element	-	74,000
Return on scheme assets excluding interest income	-	(50,000)
Actuarial changes related to obligations	-	(46,000)
Effect of changes in the amount of surplus that is not recoverable	-	535,000
Total costs	-	439,000

The amounts included in the balance sheet arising from the trust's obligations in respect of defined benefit plans are as follows:

	2025 £	2024 £
Present value of defined benefit obligations	-	1,134,000
Fair value of plan assets	-	(1,669,000)
Deficit/(surplus) in scheme	-	(535,000)
Restriction on scheme assets	-	535,000
Total liability recognised	-	-

16 Retirement benefit schemes **(Continued)**

Movements in the present value of defined benefit obligations:

	2025 £
Liabilities at 1 April 2024	-

The defined benefit obligations arise from plans which are wholly or partly funded.

Movements in the fair value of plan assets:

	2025 £
Fair value of assets at 1 April 2024	-

The fair value of plan assets at the reporting period end was as follows:

	2025 £	2024 £
Equity instruments	-	1,146,000
Debt instruments	-	248,000
Property	-	251,000
Cash	-	24,000
	-	1,669,000

In the comparative period, the criteria for the recognition of the surplus as an asset as described in note 1.11 was not met. The actuarial gains on the plan liabilities were therefore restricted by £535,000 so as not to recognise the surplus.

As detailed above, following the subsumption of the scheme in August 2024, no assets or liabilities remain with the trust as at 31 March 2025.

17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds				Movement in funds				
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 1 April 2024	Incoming resources	Resources expended	Transfers	Balance at 31 March 2025
	£	£	£	£	£	£	£	£	£
Sport England:									
Active Lives	-	-	(7,200)	30,000	22,800	15,000	(31,420)	-	6,380
Primary Role	138,630	580,691	(452,946)	(92,326)	174,049	565,692	(573,911)	4,550	170,380
SWO Capacity and Delivery	-	54,217	(16,984)	-	37,233	106,461	(98,675)	-	45,019
Satellite Club Local Delivery	1,589	-	-	-	1,589	-	(1,580)	-	9
Workforce Investment	2,311	-	(1,344)	-	967	-	-	-	967
Coach Core	12,224	23,735	(34,780)	84	1,263	1,250	(2,109)	-	404
CYP Investment Fund	-	7,698	(32,534)	41,971	17,135	-	(48,111)	32,004	1,028
Moving Communities	-	-	-	-	-	3,771	(3,771)	-	-
Opening Schools Facility	14,179	23,779	(37,958)	-	-	23,779	(14,000)	(9,779)	-
Project 500	3,326	-	(2,372)	(84)	870	-	(750)	-	120
Workforce Capacity	-	3,500	(3,500)	-	-	-	-	-	-
Multi Sports Facility	13,240	20,400	(17,307)	-	16,333	20,400	(19,218)	-	17,515
System Partners Delivery Award	87,455	62,700	(106,681)	(30,273)	13,201	55,003	(17,059)	(32,273)	18,872
Other grants									
East Sussex Embedding PAASC	-	15,000	(5,536)	-	9,464	60,000	(71,510)	2,046	-
NHS Tackling Inequalities	27,902	44,400	(70,930)	(1,372)	-	-	-	-	-
Play Their Way Project	-	-	-	-	-	2,500	(1,077)	(500)	923
	300,856	836,120	(790,072)	(52,000)	294,904	853,856	(883,191)	(3,952)	261,617

17 Restricted funds

(Continued)

Sport England funds are split in the table above is for Sport England reporting purposes. All restricted funds are for the development of sports, to promote sport and active recreation across Sussex. Transfers represent internal transfers where a grant-funded programme has ceased, and the funds are transferred to a budget code to use for a similar purpose for which funds were originally granted. All transfers are within the terms and conditions of each grant.

18 Designated funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

		Movement in funds				Movement in funds			
	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 1 April 2024	Incoming resources	Resources expended	Transfers	Balance at 31 March 2025
	£	£	£	£	£	£	£	£	£
Active Schools	28,268	10,531	(14,133)	-	24,666	4,297	(15,559)	-	13,404
ESHT Stroke Deconditioning Pilot	-	-	-	-	-	2,000	(8,000)	6,000	-
End of Contract Provision	35,290	-	-	8,434	43,724	-	-	(4,524)	39,200
Sussex Sports & Physical Activity Awards	1,052	1,265	(1,022)	-	1,295	1,075	(1,299)	-	1,071
Parallel Youth Games	3,598	-	(7,355)	6,000	2,243	-	739	3,000	5,982
ESWY	8,000	-	(7,688)	-	312	-	(300)	(12)	-
	76,208	11,796	(30,198)	14,434	72,240	7,372	(24,419)	4,464	59,657

18 Designated funds **(Continued)**

The designated funds held above are all held in furtherance of the trust's objects to promote sport and active recreation, as well as statutory provisions for liabilities in the event of future staff redundancies.

End of Contract Provision is funding set aside from the Trust's reserves as a provision for payment of statutory redundancy payments that may arise because of fixed term contracts ending.

Parallel Youth Games is funding generated by the Trust to conduct the annual Youth Games for children with disabilities.

Sussex Sport & Physical Activity Awards is income which is generated to support the delivery of the annual Sussex Sports Awards event. This will now be known as Sussex Sports and Physical Activity Awards.

Active Schools is a designated fund formed from the Trusts' Primary PE Business Income budgets. The fund will be used to promote and improve the delivery of physical activity in Primary schools, as well as training and education in the same setting.

ESWY Fund (East Sussex Woman of the Year Fund): This funding from the East Sussex Women's Lunch Committee was distributed to organisations in East Sussex, including Brighton & Hove to benefit women by supporting their mental and physical wellbeing through physical activity.

ESHT Stroke Deconditioning Pilot: The Stroke Reconditioning Pilot is a project funded by the Trust with a financial contribution from Rother District Council and East Sussex County Council Public Health. Its aim is to test a novel delivery model to reduce hospital deconditioning among patients recovering from a stroke at the Bexhill Irvine Unit in Rother.

19 Analysis of net assets between funds

	Unrestricted funds 2025	Designated funds 2025	Restricted funds 2025	Total 2025	Unrestricted funds 2024	Designated funds 2024	Restricted funds 2024	Total 2024
	£	£	£	£	£	£	£	£
Fund balances at 31 March 2025 are represented by:								
Tangible assets	4,316	-	-	4,316	10,193	-	-	10,193
Current assets	250,637	59,657	259,572	569,866	256,031	72,240	294,904	623,175
	254,953	59,657	259,572	574,182	266,224	72,240	294,904	633,368

20 Operating lease commitments

Lessee
At the reporting end date the trust had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025	2024
	£	£
Within one year	14,969	14,256

During the year, the Trust made payments under operating leases totalling £19,008 (2024: £17,642).

21 Related party transactions

There were no disclosable related party transactions during the current or comparative period, other than those included within trustees note 10.

Remuneration of key management personnel
The key management personnel of the charity compromise the Chief Executive, Head of Operations and three Strategic Relationship Managers. The total employee benefits of the key management personnel of the charity were:

	2025	2024
	£	£
Aggregate compensation	260,761	269,800

22 Share capital and control

Sussex Country Sports Partnership Trust is a company limited by guarantee and has no share capital. No one member has overall control of the charity.

23 Analysis of changes in net funds

The trust had no debt during the current or comparative period.

24	**Cash generated from operations**	**2025**	**2024**
		£	**£**
	Deficit for the year	(59,186)	6,786
	Adjustments for:		
	Investment income recognised in statement of financial activities	(6,496)	(5,311)
	Depreciation and impairment of tangible fixed assets	9,093	8,021
	Movements in working capital:		
	(Increase) in debtors	(8,423)	(19,487)
	(Decrease) in creditors	(18,821)	(8,087)
	Increase in deferred income	22,629	600
	Cash absorbed by operations	(61,204)	(17,478)

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

England & Wales - Charity number 1122082

Accounts

Charity Registration No. 1122082

Company Registration No. 06166961 (England and Wales)

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

(ACTIVE SUSSEX)

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr P Traynor Mr T J Howell Ms A Pendlington Mr A White Mrs D Whitney Ms S Briggs Mr I Da Cunha Ms C Gibbons Ms S Rosso
Secretary	Ms M Pollakova
Charity number	1122082
Company number	06166961
Principal address and registered office	Unit 33, Sussex Innovation Centre Science Park Square University of Sussex Falmer Brighton BN1 9SB
Auditor	Sumer Audit Amelia House Crescent Road Worthing West Sussex BN11 1RL
Bankers	Barclays Bank PLC Floor 27 1 Churchill Place London E14 5HP
Payroll	Plummer Parsons Accountants 18 Hyde Gardens Eastbourne East Sussex BN21 4PT
Solicitors	Rix & Kay Solicitors LLP The Courtyard River Way Uckfield East Sussex TN22 1SL

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Human Resources	Rix & Kay Gatekeeper Services The Courtyard River Way Uckfield East Sussex TN22 1SL

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
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SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The **Accounts** have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

For accounting periods commencing on or after 1 April 2008, there is also a requirement for the Trust to report on how it satisfies the **Public Benefit** test introduced by the Charities Act 2006. The Trust can report as follows:

a) The report of those activities undertaken by the Trust to further its charitable purposes for the public benefit can be found in this report under the headings **'Objectives and Activities'** and **'Achievements and Performance'**.

b) Accordingly, the trustees hereby state that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Taken together with the accounts, the **Report** seeks to offer a fair and balanced picture of what the Trust has achieved (outcomes) through its strategy and the difference it has made (its impact) across the County during 2023-24. Finally, it provides an overview of its structure, governance and management, any professional services procured by the Trust, as well as its plans for the future period.

Objectives and activities

The purpose of the Trust (hereinafter referred to as 'Active Sussex'), as set out in its governing document, is to promote increased community participation in sport and active recreation for the benefit of the inhabitants of Sussex.

Active Sussex is part of the national Active Partnership Network, and works with stakeholders across the County to build strong relationships. Together, our goal is to address inequality and empower everyone to be active in a way that works for them.

Our Vision

Movement and physical activity is enhancing the health and wellbeing of everyone across Sussex.

Our Aim

We aim to address inequality and empower everyone to be active in a way that works for them.

Our Mission

- We will listen to communities and lived experiences to get people moving.
- We will unite and empower partners to focus resources that enable people to get moving.
- We will do this through responsive and representative leadership

We look to encourage everyone to be active and stay active in a way that suits them, but we understand certain groups of people face barriers to exercise. Therefore to make the most impact we focus on the following groups of people to tackle inactivity across Sussex:

- children and young people
- older people
- disabled people and people living with long-term health conditions
- people from different cultural backgrounds and communities

We do this through the lens of equality, diversity and inclusion, which is front and centre of our refreshed **Active Sussex Strategy 2023-28**, and this continues to inform all our work.

The Active Sussex Strategy 2023-28 has three main objectives, through which it seeks to achieve its aims:

1. **Building Relationships (System Goals).** We will work with partners to collectively address barriers to physical activity.

2. **Projects and Resources (Delivery).** We will invest resources into projects which target inactive audiences.

3. **Responsive and Representative Leadership (Governance)** We will be committed to being a representative organisation which listens to diverse lived experiences to inform decision-making.

Within the context above, we developed a high-level Action Plan 2023/24 setting out objectives and desired outcomes, and we are pleased to report on some of the achievements in the following section.

Achievements and performance

Building Relationships (System Goals)

Active Sussex continues to connect with strategic stakeholders (Local Authorities, Public Health and NHS) who provide place-based coverage with a priority people focus across the county. Examples of progress during the reporting period are below.

East Sussex Public Health

Headline progress is reflected in the award of a **£120,000** two year contract from East Sussex Public Health which began in January 2024 to embed physical activity within Adult Social Care, along with project funding to support the provision of strength and balance exercise sessions for older people in areas of deprivation.

NHS Sussex Physical Activity and Digital Weight Management Programme

The NHS Sussex Physical Activity and Digital Weight Management Programme has now been successfully delivered with **£44,440** allocated from NHS Sussex Prevention and Personalised Care. The learning from this project has been shared with wider health networks including presentations for NHS colleagues, the ICB Prevention Delivery Group and the NHS Sussex Population Health Academy who have shared case study videos on their Community of Practice & Learning.

The early stages of the evaluation from the programme has shown that Active Sussex has funded activity being delivered in Hailsham, Eastbourne, Seaford, Hastings, Rother, Brighton & Hove, Lancing, Crawley, Angmering, Littlehampton and Bognor Regis reaching 235 participants so far.

Stroke Rehabilitation Project

Active Sussex in partnership with East Sussex Healthcare NHS Trust and Rother District Council allocated **£8,000** - including £2,000 from Rother District Council (Active Rother) - to deliver a pilot to address deconditioning amongst patients recovering from a stroke. Health Instructors were funded to deliver 26 weeks of activity within the hospital setting (Bexhill Irvine Unit) to groups of patients recovering from stroke and at risk of deconditioning. It is hoped the pilot will change the way the system addresses deconditioning in older people with long-term health conditions in hospital settings across Sussex.

Today's Africa

Our progress against the diversity and inclusion priorities, can be highlighted through our journey with Today's Africa, who aim to benefit the African community in Crawley. From helping the organisation to secure funding from Crawley Community Action, organising a community football tournament, getting a service level agreement in place with Three Bridges Football Club, a CYP funding expression, to connecting them to School Games Organisers, Opening Schools Facilities introductions and connection with Chagossian community projects.

Project and Resources (Delivery)

Children & Young People Forum

Our continued work with the Children & Young People Forum is something Active Sussex is proud of. They are a diverse group of partners with a real desire to increase activity levels of children in the areas of greatest need, and who are learning from each other in an open and progressive way. The associated CYP Investment Fund has allowed Active Sussex to target the children that need the most support to be active, and we invested **£39,800** on 29 projects focused on targeted areas across the whole of East Sussex, West Sussex and Brighton & Hove.

East Sussex Women's Wellbeing Fund
The East Sussex Women's Wellbeing grant **(£8,000)** funded project to engage women from ethnically diverse and marginalised communities in East Sussex has started to see some positive engagement and impact. The walk project is coming to an end and evaluation/case study is to be produced to help support recommendations working with this community.

Schools
The Sport England-funded programmes of the **School Games** and **Opening School Facilities (OSF) Fund** have been instrumental in pushing towards our strategy objective of facilitating innovative ways that enable children and young people to be active. We have worked with local people to give us the best chance of connecting with and understanding communities, including the School Games Organisers and local OSF Coordinators. The School Games has seen an investment of over **£20,000** in 26 targeted and sustainable projects, and over **£200,000** has been drawn down to support 29 Sussex Schools in the areas of highest child deprivation across the county through the Opening School Facilities Fund.

Supporting National Campaigns
Listening to young people and their families and acting on their needs has been a clear outcome, and the national campaigns of **Play Their Way** and the **Physical Literacy Consensus Statement** have been important tools in explaining the importance of understanding the needs of every child; appreciating that they all have a unique relationship with movement and physical activity; that this will change and adapt across their lifetime and that we as adults have an important role to play in supporting their journeys.

This Mum Moves Ambassador Training
South East Public Health Workforce funding was secured to commission "*This Mum Moves Ambassador Training*" for healthcare professionals and those working with women and birthing people (i.e HV, family hubs, social prescribers, instructors) in East Sussex, with the training scheduled for May 2024.

Workforce
The continued development of a workforce that meets the needs of diverse communities, particularly in schools, the **Creating Active School Programme** continues to be a key driver in the development of a whole school approach to PE, School Sport and Physical Activity in Sussex schools, and we have been able to expand our support to a third target area whilst sustaining the support needed from the initial two cohorts.

Finally, the **Coach Core apprenticeship programme** has gone from strength to strength and as it moves into its third year is a vital programme in our ambition to support young people from lower socio-economic backgrounds to deliver activities in and for their communities.

Responsive & Representative Leadership (Governance)
Guided by the UK Code of Sports Governance, our 2023/24 action plan sought to deliver its leadership and governance outcomes in four areas:

1. Governance
2. Equality
3. Safeguarding and Welfare
4. Environmental Social Governance (ESG)

Governance
Active Sussex seeks to be recognised and respected as a thought-leading, and well-run organisation in which investors have confidence, and as such aims to achieve full compliance with the UK Code of Sports Governance.

Following an internal review and sharing of our governance policies and frameworks, we can report significant progress towards achieving full compliance with the UK Code of Sports Governance:

- Updated Business Continuity and Succession Plans were approved by Sport England and a new Diversity Inclusion Action Plan (DIAP) developed.
- Governing documents (M&AAs) are now fully compliant and our People Plan was submitted for approval by the Board of Trustees (due Q1 2024/25).
- All other policies have been reviewed and updated within the year in line with our Board annual governance schedule.

Overall, Active Sussex met ALL but one area of its Governance Action Plan, which is the recruitment of a NED to the Board with appropriate accounting qualifications. This skills gap is to be addressed as part of our Trustees Recruitment round in 2024/25.

Equality
Active Sussex is recognised for championing an inclusive culture and advocating equal access to physical activity opportunities. As robust consultation an action plan has been agreed with Sport England and published on the Active Sussex website, with ongoing review provided by an external advisory panel.

In addition, there has been the delivery of several outstanding network conferences, workshops and thought pieces relating to Sport England's 'Uniting the Movement's' overarching strategic aim of tackling inequalities in the sector. Through these events, there has been strong advocacy of the benefits of keeping people active and healthy, particularly in some of the most multi-challenged communities.

Our work with trusted delivery partners has given rise to an increase in external investment (notably from Public Health) into Active Sussex for the benefit of some of the most disadvantaged people in Sussex, and through leadership, appropriate education and recruitment, we continue to represent the communities we serve. Education has been particularly successful in terms of ensuring openness (EDI Time to Talk sessions for staff) and diversity of thought in order to better understand and serve the communities we are part of in Sussex, and helping them to be more active.

Safeguarding and Welfare
Active Sussex continued to review and deliver its Safeguarding Implementation Plan and Adult Safeguarding Action Plan to ensure it fulfilled its safeguarding responsibilities and obligations, and that policies and procedures are up to date. This includes the completion of actions such as having a clear Codes of Conduct referred to in both the Adults Safeguarding Policy and the trusts Employees Handbook. The new **Minimum Safeguarding Standards Checklist,** which was implemented for the 2023-2024 CYP Investment Fund, was well received and along with increased site visits enabled Active Sussex to gather better insight and information on partner Safeguarding and welfare practices.

Active Sussex completed the annual CPSU Safeguarding review in Q3 and received the highest rating of MET, with specific reference made by CPSU to the quality of the reporting documents provided, that safeguarding practices are well embedded within the organisation and the significant work taking place around youth voice.

In October 2023, we secured **£382,000** from Sport England for the recruitment of two new Sport Welfare Officers until March 2027. A pro-rata amount this award is recognised in the accounts from October 2023 to March 2024. The officers began work in January 2024 and were successfully integrated into the team, and by the end of the financial year were already reaching out to key NGB clubs to provide safeguarding support in their provision of physical activity.

Environmental Social Governance (ESG)
Our work in this area aims to ensure the impact on stakeholders, wider society and the environment is factored into the decision making process. The outcomes we hoped would be achieved for 2023/24 were:

- for a robust Environmental Social Governance (ESG) impact assessment tool to be in place (to contribute to the Trust's decision-making process)
- for a published ESG policy or statement to be in place.

Starting from a relatively low knowledge base of ESG, (and no dedicated officer), a highlight has undoubtedly been the rapid progress seen in the work of our ESG task group. We now have a draft ESG policy statement and action plan in place, and we expect this to be approved by the Board in Q2 of 2024/25.

The ESG task group led a Climate Change workshop at the March 2024 Active Sussex Network event, linking this to national strategy and engaging local partners to showcase the importance of this agenda to physical activity and inequalities.

Finally, we feel that Active Sussex is leading our partners by example having:

- gained membership of the British Association for Sustainability in Sport (BASIS) and attended their annual conference
- created ESG pages and guidance on the Active Sussex website
- had four Active Sussex personnel attend Carbon Literacy training, with one person working towards becoming an accredited tutor to lead future training.

Communication and Measuring Impact
Throughout the year, our main communication aim has been:

- to raise the profile of movement and physical activity through events, networks and campaigns
- to share key messages on physical activity to support our partners to engage with priority audiences
- to highlight the work of Active Sussex and that of its partners.

In terms of measurement, evaluation and learning (MEL), our insight and business improvement work has focused on people at greatest risk of physical inactivity. Projects have been successful and delivered for priority communities using insight, local knowledge and lived experience of participants. Case studies are now in place to evidence impact.

This has undoubtedly been facilitated by the recruitment of a new Insight Officer, who brought a fresh approach to use of insight, combined with case studies highlighting the lived experiences of a variety of community groups and individuals. This has enabled Active Sussex to invest in areas of significant need and to 'tell the story' of how participants experience the physical activity offer (as well as barriers they face).

Using insight from these sources has driven our ongoing decision making and has ensured that Active Sussex has deployed its resources to reduce the inequalities or to remove barriers to participation, enabling people to safely increase their physical activity levels.

Financial review
The Statement of Financial Activities shows funds brought forward of £626,582 (2023: £625,826) and income received for the 2023-24 financial year of £856,384 (2023: £991,352). The amount of total funds the charity holds at the end of the reporting period to 31 March 2024 was £633,368 (2023: £626,582). The total expenditure was £849,598 (£1,105,596) and there has been no movement on pension funds (2023: £115,000 net surplus) (see note 16 in the accounts) giving net a incoming funds movement of £6,786 (2023: £756) for the year ending 31 March 2024.

Designated funds as at the 31 March 2024 are £72,240 (2023: £76,208), refer to note 18 in the accounts for further detail.

The principal financial management policies and procedures deployed during the year are stated earlier in this report.

Reserves Policy
Active Sussex's reserves protocols ensure that sufficient unrestricted funds are held to cover a minimum of six months' employment and running costs and 100% end of contract costs (in the event of any significant delays or cessation of external core funding). The fund required to cover these costs is £200,000 (2023: £154,000), however at 31 March 2024 the fund stood at £266,224 (2023: £249,518). This figure is currently higher than the level expected due to an under-spend on designated funds allocated to drive charitable fundraising activities and project development.

Principal Funding Sources
Active Sussex's principal funding stream continues to come from Sport England. Of the £856,384 (2023: £991,352) income received, 87.5% of this (£749,845) came from Sport England (2023: 97.8%, £969,914). The remaining income has been generated from:

1. Active Sussex members (mainly local government)
2. Primary PE courses fees
3. Bank interest
4. Commissioned work

97.6% (2023: 98.0%) of income is restricted and is therefore spent on the specific sport and physical activity outcomes detailed as per conditions of the funding award. More importantly, the expenditure has directly supported the key objectives of the charity.

Senior Management Remuneration
All staff pay is reviewed annually by the Human Resources & Nominations Committee, and pay increments are subject to completion of an annual staff appraisal. Cost of living rises are awarded in line with RPI (Q4/Feb annually) and subject to affordability by Active Sussex. For 2023-24, a 5% pay increase was awarded and during the year key management personnel team remuneration totalled £269,800 (2023: £270,882) (see note 21 to the accounts).

Related Parties
No trustee received any remuneration during the current and comparative year. No trustee had an interest in companies that Active Sussex works with or is funded by.

Risk Management
Active Sussex maintains a comprehensive risk register which identifies the principal risks, together with the steps to be taken to manage them. The risk register is overseen by the Governance & Audit Committee and reviewed by the Board every quarter. Each risk is stated as either 'strategic' or 'operational'.

The risk register was reviewed at every Governance & Audit Committee and Board meeting held during the year. The reducing impact of the Covid-19 pandemic was reflected in the lower risk register scores, as face-to-face events and meetings began to be reinstated. The key strategic risk remains non-compliance or breach of legal/statutory responsibilities leading to loss of stakeholder confidence and risk to investment.

Through its Governance & Audit Committee, Active Sussex discharged these statutory responsibilities and maintained a high level of assurance. It has continued to review and develop its corporate business policies, with any changes endorsed at Board level. The necessary business protection, human resources and financial policies continued to be in place, as did the Trust's Equality and Safeguarding in Sport policies.

Plans for future periods
2024/25 will see the work of the Trust continue to focus on tackling the most inactive groups in the County, and working with delivery partners to reduce the barriers (and inequalities) to participation.

Events 2024/25

May - June 2024 - Sussex Parallel Youth Games & Sussex School Games
The Sussex Parallel Youth Games and Sussex School Games 2024 will be delivered as a combination of single day events, as well as roadshows in areas where Active Sussex seeks to encourage greater participation levels amongst children and young people. The main events will take place at the flagship leisure facility, K2 Crawley.

September 2024 - Active Sussex Network Conference
The Active Sussex Conference will take place as an in-person event on **24 September 2024** and will incorporate the Trust's Annual General Meeting. The event will include keynote speakers, facilitated discussions and workshops that will focus on active ageing, and a local reducing physical inactivity within priority audiences. The Trust aims to deliver a high calibre virtual Conference in September and the Active Sussex Network in spring 2025. We will look to continue to grow the attendance and range of partners attending.

November 2024 - The Sussex Sports & Physical Activity Awards
Renamed to reflect the wider breadth of our partners work, the Sussex Sport & Physical Activity Awards remain a high-profile event of the annual calendar of community awards. Offering a showcase of business and community sport, it is envisaged that an in-person event will be provisionally scheduled for **21 or 28 November 2024.**

February 2025 - Active Sussex Network
This popular professional networking and workforce development event will be planned for delivery in the final quarter of the year. As it was in 2024, this will be a face-to-face networking opportunity for stakeholders across Sussex with an interest in sport and physical activity, with topical news and best practice workshops.

Structure, governance and management
The Sussex County Sports Partnership Trust (t/a Active Sussex) is a company limited by guarantee registered in England and Wales, number 06166961. It is also a registered Charity number 1122082. It was incorporated on 19 March 2007 and was registered as a Charity on 19 December 2007. It became fully operational on 2 January 2008. Active Sussex is governed by its Memorandum and Articles of Association as reviewed in September 2023.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr P Traynor
Mr B Clark (Chair until 1 July 2024) (Resigned 1 July 2024)
Mr T J Howell
Ms A Pendlington
Mr A White
Mrs D Whitney (Acting Chair from 1 July 2024 to 6 August 2024)
Ms S Briggs
Mr I Da Cunha
Mr M Francis (Resigned 30 August 2023)
Ms C Gibbons (Chair from 6 August 2024)
Ms S Rosso

The Chief Executive during the year was Mrs S F Mason MBE.

Mr D Gale served in the Board in an ex-officio capacity.

Active Sussex's senior employees support the Board of Directors strategically. Three sub-committees are convened by deploying appropriately skilled members from the Board to deal with Human Resources, Business Development (and Marketing), and Governance (Finance and Legal) matters that arise.

- **Governance & Audit Committee**: Mr. A White, Mr. I. Da Cunha and Mrs D Whitney (chair)
- **Human Resources & Nominations Committee**: Mrs S Briggs, Mrs C Gibbons and Mr T Howell (chair)
- **Business Development & Marketing Sub-Committee**: Mr M Francis, Ms A Pendlington (chair), Ms. S Rosso and Mr P Traynor

The current Board of Trustees consists of individuals from the public, private and voluntary sectors. They bring the necessary skills and experience to the Trust to ensure sound governance, probity and excellent advocacy of the charity's aims and objectives.

Active Sussex operates an open recruitment process including shortlisting and interview by the Chair, Chief Executive and representatives of the HR and Governance Committees and is in line with the provisions of Article 12 of the Articles of Association. None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Active Sussex requires all officers and staff to undertake induction and continuing professional development to familiarise themselves with the political, funding and delivery environment in which the organisation operates; to set out their respective roles and responsibilities; and to ensure accountability and compliance with statutory Charity and Company law. All Trustees can access governance, equity and safeguarding training opportunities on an ongoing basis via Active Sussex's professional advisers and through other recognised training providers.

Organisational Structure
Under the current governance arrangements, the day-to-day executive functions of Active Sussex are handled by its senior strategic and operational staff (or Strategic Management Group). This is made up of the Chief Executive and the four Strategic Relationship Managers. The Board oversees the work of the Strategic Management Group (via quarterly reporting process) and is responsible for setting and deciding strategic policy direction in pursuance of the charitable aims and business needs. It approves the recommendations of the Strategic Management Group.

Financial Management
Budgets are devolved to the Strategic Management Group and other individual officers as appropriate, with monthly management accounts provided to all budget holders to enable ongoing financial monitoring and control. The Board of Directors and Governance & Audit Committee receive financial monitoring figures on a quarterly basis. All payments are authorised in accordance with Active Sussex's published financial regulations, procedures, and bank mandate.

Representation
At county level, Active Sussex had membership of, and/or provided support to, the following strategic groups and meetings:

1. Active Hastings Partnership Group
2. Active Partnerships National Network
3. Active Rother Communities Partnership Group
4. Brighton & Hove Active & Inclusive Travel Forum
5. Brighton & Hove Sport & Physical Activity Strategic Group
6. Children & Young People's Investment Forum
7. Crawley Physical Activity Forum
8. East Sussex Healthy Weight Partnership
9. Live Longer Better Community of Learning & Practice
10. London & Southeast Active Partnership Directors Forum
11. NHS Sussex Prevention Steering Group
12. Sussex Disability Sports Network
13. Sussex School Games Organisers Network

Reference and administrative details
Professional Services
The following organisations provided services to the Trust during the reporting period:

- **Accountancy**
  Carpenter Box, Amelia House, Crescent Road, Worthing, West Sussex, BN11 1RL
- **Audit**
  Sumer Audit, Amelia House, Crescent Road, Worthing, West Sussex, BN11 1RL
- **Banking**
  Barclays Bank PLC, Floor 27, Churchill Place, London, E14 5HP
- **Human Resources & Legal Services**
  Rix & Kay Gatekeeper Services, The Courtyard, River Way, Uckfield, E. Sussex, TN22 1SL
- **Payroll**
  Plummer Parsons Accountants, 18 Hyde Gardens, Eastbourne, East Sussex, BN21 4PT

Auditor
In accordance with the company's articles, a resolution proposing that Sumer Audit be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor
Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

C S Gibbons

Ms C Gibbons (Chair)
Trustee
Dated: 24 September 2024

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are also the directors of Sussex County Sports Partnership Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards(United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the trust and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
INDEPENDENT AUDITOR'S REPORT
TO THE TRUSTEES OF SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

Opinion
We have audited the financial statements of Sussex County Sports Partnership Trust (Active Sussex) (the 'trust') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:
- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern
In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information
The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006
In our opinion, based on the work undertaken in the course of our audit:
- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the trust and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 r requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the trust for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- Obtaining an understanding of the legal and regulatory framework that the trust operates in, focusing on those laws and regulations that had a direct effect on the financial statements and operations;
- Obtaining an understanding of the trust's policies and procedures on fraud risks, including knowledge of any actual, suspected or alleged fraud; and
- Discussing among the engagement team how and where fraud might occur in the financial statements and any potential indicators of fraud through our knowledge and understanding of the company and our sector-specific experience.

As a result of these procedures, we considered the opportunities and incentives that may exist within the trust for fraud. We are also required to perform specific procedures to respond to the risk of management override. As a result of performing the above, we identified the following areas as those most likely to have an impact on the financial statements: health & safety, employment law and compliance with the UK Companies Act and the Charities SORP (FRS 102).

In addition to the above, our procedures to respond to risks identified included the following:

- Making enquiries of management and those charged with governance about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing minutes of meetings of the board and senior management.
- Challenging assumptions and judgements made by management in their significant accounting estimates.
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Due to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Robin Evans (Senior Statutory Auditor)
for and on behalf of Sumer Audit
Chartered Accountants
Statutory Auditor
Worthing

14/9/24

Sumer Audit is a trading name of Sumer Auditco Limited

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds General 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Income from:						
Donations and legacies	3	-	-	691,105	691,105	499,617
Charitable activities	5	1,340	641	145,015	146,996	478,297
Activities for generating funds	4	1,817	11,155	-	12,972	12,774
Investments	6	5,311	-	-	5,311	664
Total income		8,468	11,796	836,120	856,384	991,352
Expenditure on:						
Charitable activities						
The development of sport in Sussex	7	29,328	30,198	790,072	849,598	1,105,596
Total charitable expenditure		29,328	30,198	790,072	849,598	1,105,596
Net (outgoing)/incoming resources before transfers		(20,860)	(18,402)	46,048	6,786	(114,244)
Gross transfers between funds		37,566	14,434	(52,000)	-	-
Net incoming/(outgoing) resources		16,706	(3,968)	(5,952)	6,786	(114,244)
Other recognised gains and losses						
Actuarial (loss)/gain on defined benefit pension schemes		-	-	-	-	115,000
Net movement in funds		16,706	(3,968)	(5,952)	6,786	756
Fund balances at 1 April 2023		249,518	76,208	300,856	626,582	625,826
Fund balances at 31 March 2024		266,224	72,240	294,904	633,368	626,582

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
BALANCE SHEET
AS AT 31 MARCH 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Fixed assets					
Tangible assets	13		10,193		11,702
			10,193		11,702
Current assets					
Debtors	14	82,489		63,002	
Cash at bank and in hand		655,296		673,975	
		737,785		736,977	
Creditors: amounts falling due within one year	15	(114,610)		(122,097)	
Net current assets			623,175		614,880
Total assets less current liabilities			633,368		626,582
Income funds					
Restricted funds	17		294,904		300,856
Unrestricted funds					
Designated funds	18	72,240		76,208	
General unrestricted funds		266,224		249,518	
			338,464		325,726
			633,368		626,582

The financial statements were approved by the Trustees on 24 September 2024

C S Gibbons

Ms C Gibbons (Chair)
Trustee

Company Registration No. 06166961

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Cash flows from operating activities					
Cash absorbed by operations	24		(17,478)		(102,142)
Investing activities					
Purchase of tangible fixed assets		(6,512)		(17,552)	
Investment income received		5,311		664	
Net cash used in investing activities			(1,201)		(16,888)
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(18,679)		(119,030)
Cash and cash equivalents at beginning of year			673,975		793,005
Cash and cash equivalents at end of year			655,296		673,975

1 Accounting policies

Charity information

Sussex County Sports Partnership Trust (Active Sussex) is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Unit 33, Sussex Innovation Centre Science Park Square, University of Sussex, Falmer, Brighton, BN1 9SB.

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £1.

1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's governance handbook, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The trust is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment.

Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty in relation to the appropriateness of continuing to adopt the going concern basis in preparing the annual report and accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the objectives of the charity.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements. A pension reserve is shown separately within unrestricted funds.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1 Accounting policies **(Continued)**

1.4 Income

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies are recognised as incoming resources when there is evidence of entitlement, receipt is probable and its amount can be measured reliably.

Income from government and other grants is recognised when the trust has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Investment income relates to interest receivable on bank deposits and is recognised in the financial statements when receivable.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Governance costs include those costs associated with meeting the statutory requirements of the trust and include its audit fees and costs linked to strategic management of the trust.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	3 years straight line
Computer equipment	3 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks. The Trustees seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

1 Accounting policies **(Continued)**

1.9 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

The trust enters into basic financial instruments transactions that result in recognition of financial assets and liabilities like trade and other accounts receivable and payable.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

One employee is an active member, and nine former employees are deferred members, of the Local Government Pension Scheme (LGPS) administered by East Sussex County Council. Under the definition of the LGPS is a defined benefit pension scheme and is able to identify the charity's share of assets and liabilities and the requirements of FRS 102, section 28 Employee Benefits, have been followed.

The trust's share of the LGPS assets are measured at fair value at each balance sheet date. Liabilities are measured on an actuarial basis using the projected unit method. The net of these two figures is recognised as an asset or liability on the balance sheet. The recognition of a surplus as an asset is recognised only to the extent that it is recoverable by the trust. Any movements in the asset or liability between balance sheet dates is reflected in the statement of financial activities.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Critical accounting estimates and judgements **(Continued)**

Key sources of estimation uncertainty

Local Government Pension Scheme

The present value of the Local Government Pension Scheme defined benefit liability depends upon a number of factors that are determined on an actuarial basis using a variety of assumptions, including the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2022 has been used by the actuary in valuing the pensions liability at 31 March 2024. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

3 Donations and legacies

	Unrestricted funds General 2024	Unrestricted funds Designated 2024	Restricted funds 2024	Total 2024	Total 2023
	£	£	£	£	£
Grants receivable for core activities	-	-	691,105	691,105	499,617

Grants receivable of £691,105 (2023: £491,617) were restricted and £nil (2023: £8,000) were designated. There was no unrestricted donations and gifts in the current or comparative period. Grants received from Sport England that were unspent at the reporting date have not been deferred as Sport England have not requested repayment of these funds.

Grants receivable for core activities

	Unrestricted funds General 2024	Unrestricted funds Designated 2024	Restricted funds 2024	Total 2024	Total 2023
	£	£	£	£	£
Sport England	-	-	604,470	604,470	491,617
East Sussex Women of the Year Fund (ESWY)	-	-	-	-	8,000
Coach Core	-	-	23,735	23,735	-
East Sussex County Council	-	-	15,000	15,000	-
NHS England	-	-	47,900	47,900	-
	-	-	691,105	691,105	499,617

4 Activities for generating funds

	Unrestricted funds General 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Sponsorships	-	-	-	-	2,500
Event tickets	1,384	765	-	2,149	3,143
Shop income	-	-	-	-	77
Workshop Fees	-	10,040	-	10,040	13
Other fundraising activities	433	350	-	783	7,041
	1,817	11,155	-	12,972	12,774

Income from sponsorships of £nil (2023: £500) was designated and £nil (2023: £2,000) was restricted. There was no unrestricted income in the current or comparative period.

Income from events tickets of £1,384 (2023: £2,391) was unrestricted and £765 (2023: £752) was designated. There was no restricted income from the sale of event tickets in the current or comparative period.

Income from shop of £nil (2023: £77) was designated. There was no restricted or unrestricted shop income in the current or comparative period.

Income from workshop fees of £10,040 (2023: £13) was designated. There was no restricted or unrestricted income from workshop fees in the current or comparative period.

Income from other fundraising activities of £433 (2023: £2,193) was unrestricted and £350 (2023: £4,848) was designated. There was no restricted income from other fundraising activities in the current or comparative period.

5 Charitable activities

	2024 £	2023 £
The development of sport in Sussex	146,996	478,297
Analysis by fund		
Unrestricted funds - General	1,340	-
Unrestricted funds - Designated	641	-
Restricted funds	145,015	478,297
	146,996	478,297

Included within income relating to the development of sport in Sussex are restricted grants of £145,015 (2023: £478,297) from Sport England.

6 Investments

	Unrestricted funds General 2024 £	Unrestricted funds Designated 2024 £	Restricted funds 2024 £	Total 2024 £	Total 2023 £
Interest receivable	5,311	-	-	5,311	664

Interest receivable of £5,311 (2023: £664) was unrestricted. There was no designated or restricted interest receivable in the current or comparative period.

7 Charitable activities

	2024 £	2023 £
Staff costs	466,440	415,577
Depreciation and impairment	8,021	6,357
Other costs	130,591	126,846
	605,052	548,780
Grant funding of activities (see note 8)	149,381	475,565
Share of support costs (see note 9)	55,048	51,576
Share of governance costs (see note 9)	40,117	29,675
	849,598	1,105,596
Analysis by fund		
Unrestricted funds - General	29,328	4,805
Unrestricted funds - Designated	30,198	65,884
Restricted funds	790,072	1,034,907
	849,598	1,105,596

8 Grants payable

	The development of sport in Sussex 2024 £	The development of sport in Sussex 2023 £
Grants to institutions:		
The development of sport in Sussex	149,381	475,565

8 Grants payable **(Continued)**

The institutions that grants have been provided to consist of registered charities, community and amateur sports clubs, leisure centres and other sporting institutions. There were no grants made to individuals in the current or comparative period.

9 Support costs allocated to activities

	Total 2024 £	Total 2023 £
Staff costs	35,380	35,256
Rent: Universities of Sussex and Brighton	17,048	13,794
Insurance	2,620	2,526
Governance	40,118	29,675
	95,166	81,251

Governance costs comprise:	2024 £	2023 £
Staff costs	17,440	17,342
Accountancy services	11,340	8,495
Legal fees	9,427	2,931
Advertising	1,911	907
	40,118	29,675

The expenditure for support and governance costs basis of allocation are all direct, except staff costs which are based on time spent.

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year. No trustee expense were reimbursed by the charity during the year (2023: £29 relating to travel expenses to two trustees).

11 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Sports development	12	11
Administration	1	1
Total	13	12

Employment costs	2024 £	2023 £
Wages and salaries	438,355	398,637
Social security costs	38,233	35,939
Other pension costs	42,672	33,599
	519,260	468,175

There were no employees whose annual remuneration was £60,000 or more.

12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

13 Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 April 2023	3,496	17,852	21,348
Additions	-	6,512	6,512
At 31 March 2024	3,496	24,364	27,860
Depreciation and impairment			
At 1 April 2023	1,165	8,481	9,646
Depreciation charged in the year	1,165	6,856	8,021
At 31 March 2024	2,330	15,337	17,667
Carrying amount			
At 31 March 2024	1,166	9,027	10,193
At 31 March 2023	2,331	9,371	11,702

14 Debtors

Amounts falling due within one year:	2024 £	2023 £
Trade debtors	42	58,471
Prepayments and accrued income	82,447	4,531
	82,489	63,002

15 Creditors: amounts falling due within one year

	2024 £	2023 £
Other taxation and social security	18,691	18,737
Government grants	45,000	44,400
Trade creditors	20,400	39,669
Other creditors	706	2,190
Accruals and deferred income	29,813	17,101
	114,610	122,097

Government grants are made up of £45,000 deferred income from East Sussex County Council (2023: £44,400 deferred income from NHS England).

16 Retirement benefit schemes

Defined contribution schemes

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £42,672 (2023 - £33,599). These costs have been allocated to restricted funds.

Defined benefit schemes

The Local Government Pension Scheme (LGPS) is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. One employee is an active member of the LGPS and nine former employees are deferred members of the LGPS administered by East Sussex County Council.

The agreed contribution rates for future years are 17.2% for employers and between 5.5% and 12.5% for employees.

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 31 March 2022. This has been used by the actuary in valuing the pensions liability at 31 March 2024. The present value of the defined benefit obligation, the related current service cost and past service cost were measured using the projected unit credit method.

As disclosed in the trustees report, the University of Brighton has provided a guarantee for the liabilities that existed prior to the transfer of business to the trust as at 1 January 2008. The Subsumption Agreement was executed in January 2021.

16 Retirement benefit schemes **(Continued)**

Key assumptions

	2024	2023
	%	%
Discount rate	4.95	4.80
Expected rate of increase of pensions in payment	2.90	2.90
Expected rate of salary increases	2.90	2.90
RPI inflation	3.15	3.20

Mortality assumptions

The assumed life expectations on retirement at age 65 are:

	2024	2023
	Years	Years
Retiring today		
- Males	20.9	21.1
- Females	23.8	24.1
Retiring in 20 years		
- Males	21.9	22.2
- Females	25.4	25.6

Amounts recognised in the profit and loss account:

	2024	2023
	£	£
Current service cost	10,000	15,000
Net interest on defined benefit liability/(asset)	(20,000)	3,000
Total costs/(income)	(10,000)	18,000

Amounts taken to other comprehensive income:

	2024	2023
	£	£
Actual return on scheme assets	(124,000)	45,000
Less: calculated interest element	74,000	42,000
Return on scheme assets excluding interest income	(50,000)	87,000
Actuarial changes related to obligations	(46,000)	(682,000)
Effect of changes in the amount of surplus that is not recoverable	535,000	423,000
Total costs/(income)	439,000	(172,000)

16 Retirement benefit schemes **(Continued)**

The amounts included in the balance sheet arising from the trust's obligations in respect of defined benefit plans are as follows:

	2024	2023
	£	£
Present value of defined benefit obligations	1,134,000	1,128,000
Fair value of plan assets	(1,669,000)	(1,551,000)
Surplus in scheme	(535,000)	(423,000)
Restriction on scheme assets	535,000	423,000
Total liability recognised	-	-

Movements in the present value of defined benefit obligations:

	2024
	£
Liabilities at 1 April 2023	1,128,000
Current service cost	10,000
Benefits paid	(12,000)
Actuarial gains and losses	(46,000)
Interest cost	54,000
At 31 March 2024	1,134,000

The defined benefit obligations arise from plans which are wholly or partly funded.

Movements in the fair value of plan assets:

	2024
	£
Fair value of assets at 1 April 2023	1,551,000
Interest income	74,000
Return on plan assets (excluding amounts included in net interest)	50,000
Benefits paid	(12,000)
Contributions by the employer	7,000
Other	(1,000)
At 31 March 2024	1,669,000

16 Retirement benefit schemes **(Continued)**

The fair value of plan assets at the reporting period end was as follows:

	2024	2023
	£	£
Equity instruments	1,146,000	1,095,000
Debt instruments	248,000	188,000
Property	251,000	249,000
Cash	24,000	19,000
	1,669,000	1,551,000

The criteria for the recognition of the surplus as an asset as described in note 1.11 was not met. The actuarial gains on the plan liabilities have been restricted by £535,000 (2023: £423,000) so as to not recognise the surplus.

17 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	Movement in funds				Movement in funds				
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 31 March 2024
	£	£	£	£	£	£	£	£	£
Sport England:									
Disability & Inclusion	1,376	2,000	(2,000)	(1,376)	-	-	-	-	-
Active Lives	4,456	-	(4,531)	75	-	-	(7,200)	30,000	22,800
Primary Role	109,050	462,838	(429,440)	(3,818)	138,630	580,691	(452,946)	(92,326)	174,049
CSP General Administration	20	-	-	(20)	-	-	-	-	-
SWO Capacity and Delivery	-	-	-	-	-	54,217	(16,984)	-	37,233
Primary School Support	7,829	-	(7,929)	100	-	-	-	-	-
Satellite Club Local Delivery	48,600	-	(49,585)	2,574	1,589	-	-	-	1,589
School Games	30,328	-	(30,484)	156	-	-	-	-	-
Workforce Investment	3,999	-	(4,208)	2,520	2,311	-	(1,344)	-	967
Coach Core	19,856	-	(7,632)	-	12,224	23,735	(34,780)	84	1,263
Commonwealth Games League/ Comms SLA Capacity	17,700	-	(16,790)	(910)	-	-	-	-	-
CYP Investment Fund	101,608	-	(117,036)	15,428	-	7,698	(32,534)	41,971	17,135
Opening Schools Facility	-	23,779	(9,600)	-	14,179	23,779	(37,958)	-	-
Project 500	1,200	5,000	(2,874)	-	3,326	-	(2,372)	(84)	870
Workforce Capacity	1,292	-	(1,292)	-	-	3,500	(3,500)	-	-
Multi Sports Facility	-	20,400	(7,160)	-	13,240	20,400	(17,307)	-	16,333
System Partners Delivery Award	-	180,553	(77,670)	(15,428)	87,455	62,700	(106,681)	(30,273)	13,201
Other grants									
East Sussex Embedding PAASC	-	-	-	-	-	15,000	(5,536)	-	9,464
NHS Tackling Inequalities	17,234	277,344	(266,676)	-	27,902	44,400	(70,930)	(1,372)	-
	364,548	971,914	(1,034,907)	(699)	300,856	836,120	(790,072)	(52,000)	294,904

17 Restricted funds

(Continued)

Sport England funds are split in the table above is for Sport England reporting purposes. All restricted funds are for the development of sports, to promote sport and active recreation across Sussex. Transfers represent internal transfers where a grant-funded programme has ceased, and the funds are transferred to a budget code to use for a similar purpose for which funds were originally granted. All transfers are within the terms and conditions of each grant.

18 Designated funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

		Movement in funds				Movement in funds			
	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 1 April 2023	Incoming resources	Resources expended	Transfers	Balance at 31 March 2024
	£	£	£	£	£	£	£	£	£
Active Schools	35,239	4,938	(11,909)	-	28,268	10,531	(14,133)	-	24,666
Stronger For Life	44,469	-	(44,318)	(151)	-	-	-	-	-
End of Contract Provision	35,076	-	-	214	35,290	-	-	8,434	43,724
Sussex Sports & Physical Activity Awards	3,015	1,252	(3,215)	-	1,052	1,265	(1,022)	-	1,295
Club Coach Volunteer Workshops	2,520	-	-	(2,520)	-	-	-	-	-
Parallel Youth Games	8,042	-	(6,442)	1,998	3,598	-	(7,355)	6,000	2,243
ESWY	-	8,000	-	-	8,000	-	(7,688)	-	312
	128,361	14,190	(65,884)	(459)	76,208	11,796	(30,198)	14,434	72,240

18 Designated funds **(Continued)**

The designated funds held above are all held in furtherance of the trust's objects to promote sport and active recreation, as well as statutory provisions for liabilities in the event of future staff redundancies.

Active Schools is a designated fund formed from the Trusts' Primary PE Business Income budgets. The fund will be used to promote and improve the delivery of physical activity in Primary schools, as well as training and education in the same setting.

Stronger for Life is a designated fund to pilot the delivery of physical activity opportunities specifically targeted at older adults tailored in older community members, strength and balance support the delivery of activity for older people in the district of Arun, and this programme was funded from the Charity's Operational reserves.

End of Contract Provision is funding set aside from the Trust's reserves as a provision for payment of statutory redundancy payments that may arise because of fixed term contracts ending.

Sussex Sport & Physical Activity Awards is income which is generated to support the delivery of the annual Sussex Sports Awards event. This will now be known as Sussex Sports and Physical Activity Awards.

Club Coach Volunteer (CCV) Workshops was a designated budget which provides for the income and expenditure related to the club development workshop program. Income was mainly from workshop delegate fees and expenditure relates to hire of facilities, training materials and tutor costs. The balance of this budget was transferred to Workforce Development and is no longer being used for 2023 – 2024.

Parallel Youth Games is funding generated by the Trust to conduct the annual Youth Games for children with disabilities.

ESWY Fund (East Sussex Woman of the Year Fund): This funding from the East Sussex Women's Lunch Committee will be distributed to organisations in East Sussex, including Brighton & Hove to benefit women by supporting their mental and physical wellbeing through physical activity.

19 Analysis of net assets between funds

	Unrestricted funds 2024	Designated funds 2024	Restricted funds 2024	Total 2024	Unrestricted funds 2023	Designated funds 2023	Restricted funds 2023	Total 2023
	£	£	£	£	£	£	£	£
Fund balances at 31 March 2024 are represented by:								
Tangible assets	10,193	-	-	10,193	11,702	-	-	11,702
Current assets	256,031	72,240	294,904	623,175	237,816	76,208	300,856	614,880
	266,224	72,240	294,904	633,368	249,518	76,208	300,856	626,582

20 Operating lease commitments

Lessee
At the reporting end date the trust had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024	2023
	£	£
Within one year	14,256	12,960

During the year, the Trust made payments under operating leases totalling £17,712 (2023: £17,963).

21 Related party transactions

There were no disclosable related party transactions during the current or comparative period, other than those included within trustees note 10.

Remuneration of key management personnel
The key management personnel of the charity compromise the Chief Executive, Head of Operations and three Strategic Relationship Managers. The total employee benefits of the key management personnel of the charity were:

	2024	2023
	£	£
Aggregate compensation	269,800	255,203

22 Share capital and control

Sussex Country Sports Partnership Trust is a company limited by guarantee and has no share capital. No one member has overall control of the charity.

23 Analysis of changes in net funds

The trust had no debt during the current or comparative period.

24	**Cash generated from operations**	**2024**	**2023**
		£	**£**
	Deficit for the year	6,786	(114,244)
	Adjustments for:		
	Investment income recognised in statement of financial activities	(5,311)	(664)
	Depreciation and impairment of tangible fixed assets	8,021	6,357
	Movements in working capital:		
	(Increase) in debtors	(19,487)	(52,558)
	(Decrease)/increase in creditors	(8,087)	14,567
	Increase in deferred income	600	44,400
	Cash absorbed by operations	(17,478)	(102,142)

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

England & Wales - Charity number 1122082

Accounts

Charity Registration No. 1122082

Company Registration No. 06166961 (England and Wales)

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

(ACTIVE SUSSEX)

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr P Traynor	(Appointed 23 September 2021)
	Mr B E Clark	
	Mr T J Howell	
	Mrs M F Kinnear	
	Mrs S J M Maurel	
	Ms A Pendlington	
	Ms C M Ryan	
	Mr A White	
	Mrs T Woodward	
	Ms D Whitney	(Appointed 23 September 2021)
Secretary	Mrs S F Mason MBE	
Charity number	1122082	
Company number	06166961	
Principal address and registered office	University of Brighton Sports Centre Falmer Campus Brighton East Sussex BN1 9PH	
Auditor	Carpenter Box Amelia House Crescent Road Worthing West Sussex BN11 1RL	
Bankers	Barclays Bank PLC Floor 27 1 Churchill Place London E14 5HP	
Payroll	Plummer Parsons Accountants 18 Hyde Gardens Eastbourne East Sussex BN21 4PT	
Solicitors	Rix & Kay Solicitors LLP The Courtyard River Way Uckfield East Sussex TN22 1SL	

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Human Resources	Rix & Kay Gatekeeper Services The Courtyard River Way Uckfield East Sussex TN22 1SL

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
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SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)
FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and financial statements for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". There is also a requirement for the Trust to report on how it satisfies the Public Benefit test introduced by the Charities Act 2006.

The trust can report as follows:

- The report of those activities undertaken by the trust to further its charitable purposes for the public benefit can be found in this report under the headings 'Objectives and Activities' and 'Achievements and Performance'.

- Accordingly, the trustees hereby state that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Taken together with the accounts, the report seeks to offer a fair and balanced picture of what the Trust has achieved (outcomes) through its strategy and the difference it has made (its impact) across the County during 2021-22. Finally, it provides an overview of its structure, governance and management, any professional services procured by the Trust, as well as its plans for the future.

Objectives and activities

The purpose of the Trust (hereinafter referred to as 'Active Sussex') as set out in its governing document, is to promote increased community participation in sport and active recreation for the benefit of the inhabitants of Sussex, as one of the 43 Active Partnerships across England. We help people who are most at risk of inactivity in Sussex by working collaboratively to help people take part in enjoyable activities that improve their health and happiness in a way that suits them. Predominantly, we focus on those with mental health challenges, long-term health conditions and/or disabilities, young and older people, and those living in areas of deprivation.

We do this through our Active Sussex Strategy 2018-23, which continues to inform all our work. It enables a better understanding of the inactive population in Sussex, and focuses on how, with partners, we can help the people most at risk of inactivity to become more physically active, particularly in the areas of Sussex where physical activity levels are at their lowest.

The Active Sussex strategy has four main objectives, through which it seeks to achieve its aims:

1. Build lifelong activity habits in our children and young people
2. Motivate inactive people to become more active
3. Work in the community to influence and engage new and existing stakeholders
4. Bring in new investments and partnerships

This is underpinned by effective stakeholder communications and strong, diverse leadership at Board level. We are not about elite sport - we are about activity for all. We are passionate about what we do, and we support the delivery of a wide range of events and programmes with partners across Sussex. By keeping abreast of policy and practice relating to physical activity, we also provide guidance and showcase best practice through our local partners.

In line with the terms and conditions of Sport England awards, Active Sussex distributes grants locally to agencies, whose activities serve to increase the number of people taking part in sport and physical activity in Sussex, particularly among the priority groups highlighted in its strategy. The grant making policy is soundly based on the use of local insight, to inform which areas of Sussex have the highest level of inactivity. Grants are made to projects that can demonstrate demand, have a robust delivery model and can increase participation levels, thereby contributing to the trust’s aims and objectives in these areas.

Achievements and performance

This past year has enabled Active Sussex to increase its reach into communities, helping organisations and residents recover from the effects of the Covid-19 pandemic by providing access to physical activity opportunities through the Tackling Inequalities Fund, Children and Young People Investment Fund and Opening Schools Facilities Funding.

A key theme that has emerged during 2021-22 is the appetite for engaging older or people with long-term health conditions, with the Live Longer Better Community of Practice and Stronger for Life network in Arun providing a call to action for key strategic stakeholders and delivery partners.

Active Sussex has continued to ensure connectivity of sector professionals in addressing physical activity inequalities at a community level through virtual forums, such as the Active Sussex Conference and Sussex Disability Sports Network. These forums have enabled Active Sussex to communicate national messages and address local needs.

The recruitment of a 'person like me workforce' to engage residents in physical activity has been central to Active Sussex connecting with inactive audiences. A particular highlight includes the emergence of the This Girl Can Sussex Network. This is a great example of using a national campaign to amplify messages locally through the recruitment of community champions.

Active Sussex has focused its children and young people resources to audiences and areas where inequalities exist within Sussex and to get children and young people active post Covid. This is reflected in the collaborative project approach with partners in the localities of Sidley, Newhaven and East Brighton. Similarly, the focus of the Sussex School Games has been to engage schools in communities that have a high number of children in receipt of free school meals through virtual whole-school opportunities and roadshow events.

Over the past year Active Sussex has reflected on its own work and practices in terms of equality, diversity and inclusion. This has resulted in the formation of an Equality, Diversity and Inclusion Steering Group with the purpose of evaluating what mechanisms are in place to tackle inequalities across the county and to implement the emerging action plan.

As ever, planning and expenditure decisions for these programmes were undertaken by Active Sussex's Strategic Management Group and, where appropriate, in conjunction with community sport and physical activity providers. All activities were delivered within budget. Decisions on any new business and larger funding applications (as prepared by the Trust's Strategic Management Group) were taken by the Board of Trustees.

Active Sussex now moves into 2022-23 having secured a 5-year funding award from Sport England and looks forward to building on the successes of 2021-22 and uniting the movement in Sussex.

Active Sussex is pleased to share some key achievements for 2021-22 below. A more comprehensive public facing Executive Annual Report will be published in September 2022.

Build Lifelong Activity Habits in our Children and Young People

Children and Young People Forums

Regular county and district level forums have been facilitated with children and young people partner organisations, allowing Active Sussex to share national and county updates, and providing a platform for partners to share and discuss challenges and successes. These forums enabled Active Sussex to focus resources into areas of deprivation and resulted in targeted projects for children at risk of crime and violence in Sidley, Newhaven and East Brighton.

Children and Young People Investment Fund
During 2021-22, Active Sussex has targeted funding to audiences and areas where inequalities exist within Sussex and to get children and young people active post Covid. Over £110,000 of funding has been approved in new Children and Young People Investment Fund projects, with a further £68,000 of rollover Satellite clubs funding awarded. As a result, 53% of projects supported girls, 26% supported Black & South Asian communities, 79% supported areas of deprivation and children in receipt of free school meals and 59% supported children with disabilities. 41% of projects supported children at risk of crime along with 56% of projects supporting children with mental health conditions.

Creating Active Schools
Active Sussex delivered a pilot of the Creating Active Schools programme to primary schools in the district of Rother. The seven primary schools that took part in the programme were in areas of deprivation and all schools in the programme made plans to make long standing and sustainable changes. An example of which is all teachers having to deliver a minimum of one active maths or English lesson each week.

Sussex School Games & Parallel Youth Games
The Sussex School Games has undergone significant change during 2021-22. In Spring and Summer of 2021, the programme, and subsequently delivery plans, were still largely determined by national guidelines in relation to Covid-19. As a result, a consultation took place with a revitalised Sussex School Games programme now delivering 'have-a-go' style festivals, virtual whole-school opportunities, and roadshow events. The focus of the programme is to engage schools in communities that have a high number of children in receipt of free school meals. Live events restarted in March 2022, with 978 taking part during the month. This included a bespoke Crawley Roadshow opportunity for 80 children, primarily from South Asian communities to take part in physical activity. A further 32 leadership opportunities were created for older children from the same communities through this event. 6,050 children have also taken part in virtual events throughout 2021-22. Due to Covid-19 restrictions in 2021, the Parallel Youth Games was cancelled with the event scheduled to make a return in May 2022.

Opening School Facilities Funding
Active Sussex successfully distributed £204,098 of Opening School Facilities Funding. This Department for Education funding helped 50 schools in Sussex to open their facilities after school hours for pupils and nearby communities. The funding was used for equipment, short term staffing, improved accessibility, storage, and increased Covid-19 measures. Recipients of the funding included 23 schools who were in the top 50 schools for Free School Meals in Sussex, 18 Special Schools or with other SEN provision and support for 15 schools to reopen swimming pools.

Coach Core Apprenticeship Programme
Active Sussex has been supporting 16–24-year-olds not in education or employment through the Coach Core Apprenticeship Programme. The programme delivers an inclusive and impactful sports and activity coaching apprenticeship that develops the talents of young people and provides them with a range of vital skills for employment and life. This has resulted in 7 apprentices being offered contracts with six employers in Sussex.

Children and Young People Workforce Development Programme
Active Sussex has invested £3,133 into a hybrid training programme of core course delivery and targeted small grants funding for the children and young people workforce that has enabled coaches to undertake qualifications in an Introduction to Football Coaching, Level 3 Certificate in Assessing Vocational Achievement (RQF), Level 4 Mental Health and Clubber-cise Instructor Course, in addition to supporting the delivery of a Netball Coach and Apprenticeship Coach Development Programme. As part of the programme, Active Sussex funded the delivery of the Centre for Youth Violence Solutions 'Introduction to youth violence, gangs, and county lines' training to 23 participants.

Volunteers, Leaders and Coaches (VLC) Training Programme
Active Sussex, in partnership with the Active Partnerships for Buckinghamshire and Kent, developed an innovative online training programme for young leaders, coaches and volunteers. As a result, an online smartphone video editing workshop was delivered to 32 young people in June 2021.

Children and Young People Active Lives Survey
During the 2021-22 financial year, 31 schools completed the Children and Young People Active Lives Survey.

Whilst recruiting schools has not been especially challenging this year, a high number of schools have agreed to conduct the survey but then been unable to complete it due to Covid-19. This was particularly problematic in Summer Term 2020 in which 17 schools had been recruited but there were only 7 completions mostly due to the 'ping-demic' as teachers and pupils had to isolate at home. Covid-19 continues to impact data collection in Spring term 2021-22 with half of the 24 schools recruited not completing, with several of these due to Covid-19 related staff absences.

In line with requests from Sport England, Active Sussex have placed more emphasis on parent completions for pupils in Years 1 and 2, and this has resulted in an increase in parent survey completions over the last 2 years.

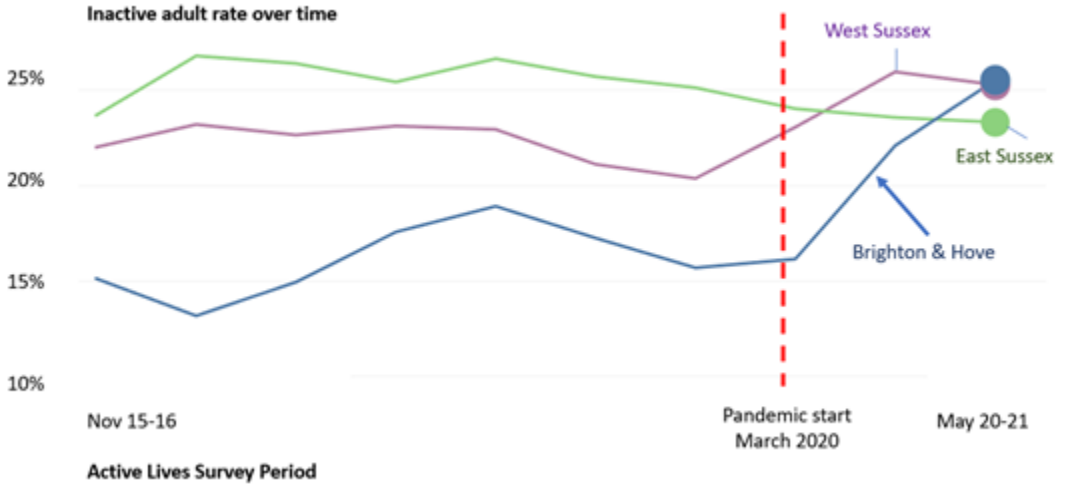
Academies continue to be the most challenging state-funded school type to recruit, and this is a slowly increasing challenge as more schools academize. Independent schools rarely reply to contact, but the first two independent schools in Sussex have completed the Active Lives Survey during the last year. There is some sign of survey-fatigue as some schools have now been asked to complete the survey for five consecutive years. Active Sussex are therefore getting more requests for deferrals which Sport England's Active Lives team have accommodated. There is no pattern to school completions by local authority other than the continuing disinterest of schools in Mid Sussex. Adur is a very small district so has fewer schools and therefore struggles to reach the 300-response threshold most years.

Motivate Inactive People to Become More Active

Trends in Physical Inactivity in Sussex

Prior to the Covid-19 Pandemic, the proportion of adults in England doing less than 30 minutes per week of exercise had been steadily falling. The impact of the pandemic and lockdowns has been to reverse these gains. The most recent Active Lives Survey results covering the period May 2020 - May 2021 show an increase in inactivity of 2.5% since the pandemic began. These results include the end of the first lockdown in May 2020 up to the loosening of restrictions in Spring 2021. Women, people in deprived and urban areas, people aged 75 and over, disabled people and those with long-term health conditions, and people of Black and Asian ethnicities were most negatively impacted.

Sussex has broadly mirrored the national trend, with the impact of Covid-19 causing a worsening in inactivity rates to the highest levels recorded over the ten periods of the Active Lives Survey to date. The total inactive population in the county now stands at 337,000 compared to 294,000 when the Active Lives Survey first started.



Source: Active Lives Survey Nov 15-16 to May 20-21
https://www.sportengland.org/know-your-audience/data/active-lives

West Sussex has recorded a significant rise in inactivity on the survey baseline of November 2015-16. There are now 179,000 inactive adults in West Sussex. Crawley recorded the highest inactivity rate in Sussex at 31%. The town has been one of the worst affected places economically by the pandemic due to closures at Gatwick Airport. Brighton & Hove has seen a significant increase in inactivity, albeit from a low base prior to the pandemic. If this change was due to restrictions and closures, it should recover. Hopefully residents' behaviour has not changed permanently.

Conversely, East Sussex has continued to record reduced adult inactivity. This is the fifth consecutive period in which the inactive rate in the county has fallen. This survey included a period when East Sussex was under tighter restrictions than the rest of Sussex so is somewhat surprising. The trends in Sussex correlate with a national pattern in which residents in small towns and villages have maintained their activity levels through the pandemic whereas residents in cities have not been able to maintain their activity levels.

Active Sussex is focusing on areas with the highest levels of inactivity to support delivery partners to increase activity levels in those areas.

Local Authority Engagement
Throughout the year, Active Sussex has maintained close links with local government in order to advocate for the inclusion of physical activity in community strategies, and to support local projects that contributed to reducing the risk of inactivity in their communities. Contact with key local authority and leisure trust partners was continued in 2021-22, with regular meetings taking place with the Directors of Public Health for East Sussex, West Sussex and Brighton & Hove. Active Sussex also convened a pan-Sussex physical activity forum in May 2021 and March 2022. The forums ensure connectivity of sector professionals in addressing physical activity inequalities at a community level.

Brighton & Hove
Active Sussex has continued engagement with the city council's Healthy Lifestyles Team and their Sport and Leisure Strategic Group. Brighton & Hove City Council have been developing their physical activity strategy for the city during 2021-22, with Active Sussex providing insight and consultation on an ongoing basis. This consultation has included presentations on the Sport England Uniting the Movement Strategy, context on national campaigns, the local Active Lives data, and an update on the relevant work carried out by Active Sussex over the previous 18 months, to influence planning on the strategy. In East Brighton, Active Sussex has been collaborating with partners in relation to children & young people, gang prevention and anti-social behaviour.

East Sussex
In East Sussex, Active Sussex continues to be represented on the East Sussex Healthy Weight Partnership, supporting the implementation of the new healthy weight strategy for East Sussex. Rother District Council and Hastings Borough Council have continued to demonstrate community impact through the Workforce Investment Fund in collaboration with Active Sussex. Children & young people's physical activity provision, in the localities of Lewes (Newhaven) and Rother (Sidley), has also been a focus to support the prevention of gangs and anti-social behaviour, with Active Sussex acting as the catalyst for this engagement. Meanwhile, Active Sussex has also produced an insight report on physical activity inequalities on behalf of Wealden District Council to support the development of their new physical activity strategy.

West Sussex
In West Sussex, Horsham District Council have started targeted engagement of older people in the Chanctonbury/Storrington area with the leisure provider acting as the delivery provider following conversations with Active Sussex. Arun District Council have been a key stakeholder in the development of the Stronger for Life network which Active Sussex facilitates in their respective locality. A place-based Children and Young People Forum in Arun District has resulted in the development of a multi-sport 'Inspired by B2022' School Games Roadshow that will target less active children on Free School Meals in the Littlehampton area.

Crawley continues to have a more community focused approach to physical activity inequalities, with Active Sussex acting as the conduit for the Crawley Physical Activity Forum and Crawley Active Steering Group in close collaboration with the Crawley Wellbeing. Following a return from furlough due to the pandemic, Active Sussex has supported the leisure provider in Chichester to focus their community development plan on physically inactive audiences.

Policy & Strategy Engagement
Active Sussex has continued to engage with local authorities on strategy development and to advocate a focus on supporting inactive people to become active. The performance indicator highlighted below demonstrates the increase in the focus towards inactive people within local authority strategies since 2019:

"How many local authorities now include physical activity as a priority within their community plans?"



In 2021-22, Active Sussex has had significant involvement in the development of Brighton & Hove City Council Physical Activity Strategy and the East Sussex Healthy Weight Plan, ensuring national messaging and priorities are reflected, but clearly using local insight - some of which has been provided by Active Sussex.

Work in the Community to Influence and Engage New and Existing Stakeholders

Together Fund (previously Tackling Inequalities Fund)
In 2021-22, Active Sussex has continued to support communities and partners who previously received Tackling Inequalities funding, ensuring that funded activity has been sustainable. This funding has enabled Active Sussex to help organisations and residents recover from the effects of the Covid-19 pandemic by providing access to physical activity opportunities through the distribution of £137,575 in 2021-22. Examples include Community Activators in Crawley leading the recruitment of adults in the South Asian community into activity and residents in deprived areas of Brighton & Hove being successfully recruited by several projects. Recruitment of disabled people and those with long-term health conditions has also been successful due to an established network of providers within which Active Sussex is embedded and helps to coordinate.

This Girl Can Sussex Network
In 2021-22, Active Sussex maintained the development of the This Girl Can Sussex Network. Forum events were delivered to 241 attendees who learned from the latest research, lived experiences and good practice, with the aim of reaching those women and girls across Sussex who are most at risk of inactivity and ensuring they have access to physical activity opportunities. This included the development of the Ladies Living Well in Later Life - Learning Cohort programme, set up to understand the barriers to activity of women 65+, especially those on low incomes.

The This Girl Can Sussex Network is a great example of using a national campaign to amplify messages locally. To support this two Ambassadors were recruited, along with 22 Champions, to actively engage women and girls within their respective communities.

Live Longer Better
Alongside 20 Active Partnerships, Active Sussex has continued to engage with the ‘Live Longer Better Community of Practice and Learning’ led by Sir Muir Gray from Optimal Ageing, which also involved the Centre for Ageing Better, Age UK and Sport England. The aim is to develop a new culture: from ‘care to enablement’, using physical activity as the driver to increase health span for older adults. To progress this work, during 2021-22, Active Sussex committed £50,000 from its reserves towards activity aimed at older people aged 65 to 85 in West Sussex, which can be seen within the Stronger for Life fund per note 18 of the accounts.

To date, Active Sussex has allocated £10,581 to fund six activities across nine locations in the district of Arun. Sessions have been funded for 26 weeks in line with strength and balance activity guidelines. All activities were proven to improve strength and balance for the target demographic in priority areas where there was previously no offer for this group. Active Sussex worked in partnership with a consultant in West Sussex Public Health and National Falls lead, to identify strength and balance testing that will help to evidence the impact of the activities on participants. Active Sussex continues to communicate with other strategic partners in West Sussex to expand the offer into other districts and boroughs.

Workforce Investment Fund

Active Sussex has continued to deliver the Workforce Investment Fund as it moved into its fourth year in partnership with Hastings Borough Council, Rother District Council and 3VA. This partnership approach continued to demonstrate impact through the recruitment and development of a 'person like me' workforce relative to the communities they represent.

During this reporting period, Hastings and Rother continued with their small grants scheme for local activity providers and coaches. Examples of the training accessed included Run Leader qualifications, Level 3 Exercise Referral & Seated Exercise qualifications, Level 4 Cancer Rehabilitation qualification and Exercise for Older People Qualifications.

As part of upscaling delivery of the Workforce Investment Fund, the Crawley Workforce Project delivered a targeted small grants scheme. To date, £2,126 has been distributed to six community activators in Crawley to access additional training and qualifications. Qualifications have included Level 2 Dance Fitness, Move it or Lose It, Level 2 Group Exercise, Boxercise Instructor Course for Adults and Children and Young People, Introduction to Coaching Football and Walking Netball Host training.

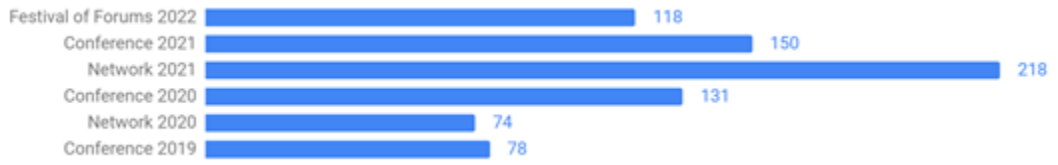
Project 500

Active Sussex was successful in receiving £5,000, in a joint application from Southeast Active Partnerships to Sport England, to deliver the Project 500 Coaching Communities initiative. The aim of this project is to improve the support available to female coaches across Sussex and the Southeast of England. This has resulted in the recruitment of three Sussex Project 500 Champions with 49 female coaches and activity signing up to be part of the Sussex Project 500 Coaching Community. The first online forum took place in March 2022 with a focus on coach wellbeing and the importance of looking after yourself.

Active Sussex Network and Conference

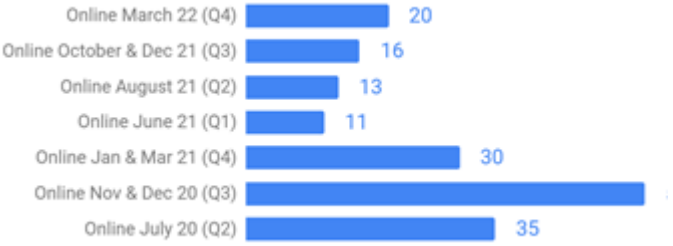
On 23 September 2021, the Active Sussex Conference was hosted virtually and proved to be a big success, seeing 145 delegates registered to the online keynotes and workshops. The day was launched with an inspiring opening keynote from Sir Muir Gray who leads on the Live Longer Better Community of Practice. Following this, Ed Sandham, Strategic Lead – Active Partnerships, Sport England discussed the new Sport England Uniting the Movement Strategy and Implementation Plan.

Between 28 February - 4 March 2022, the Active Sussex Network 'Festival of Forums' took place virtually. Delegates engaged in a range of forums including the Sussex Physical Activity Forum, Project 500 Coaching Community, This Girl Can Sussex Network, Equality, Diversity & Inclusion Steering Group, Tackling Inequalities in Sussex Forum and Children & Young People Forum. This resulted in 118 unique attendees across 10 forums/ networks, with a total of 267 attendances over the week.



Sussex Disability Sports Network

Active Sussex continued to connect with the Sussex Disability Sports Network (SDSN) via a series of virtual forums during 2021-22. These forums focused on topics such as supporting low-income households with someone living with a disability or long-term illness and the new Activity Alliance Strategy. The Sussex Disability Sports Network saw an increase in new partners from different sectors attending the virtual events over the course of the year.



The Sussex Disability Sports Network has also provided the opportunity for organisations to benefit from the Tackling Inequalities Fund such as Cycall, who deliver adapted cycling sessions in Worthing. As a result, Cycall is now delivering sessions to 30 people daily to participants with a wide range of disabilities including epilepsy, muscular dystrophy, autism, cancer, dementia, and severe learning disabilities. The Sussex Disability Sports Network has also supported the development of the Mencap Round The World Challenge by providing Mencap a platform to promote the programme, create connections with partners and share knowledge and insight.

Bring in New Investments and Partnerships

Although it is not a requirement to provide financial information in this report, Active Sussex continues (through robust financial management and prudent, insight-based investment) to retain the confidence of external financial stakeholders to hold and distribute national funds on their behalf locally. Active Sussex have secured additional funding from Sport England (over and above core funding) to help more people from disadvantaged communities access activity in a way that meets their needs.

Stakeholder Communications

Active Sussex uses stakeholder communications to support and maintain the key aims of the organisation, in line with the Active Sussex Strategy 2018-2023 and to increase the engagement of partners. Over the past 12 months, the organisation's external and internal communications have had to adapt to the impact of the Covid-19 pandemic, and partners have relied on more digital communications during lockdown restrictions.

As guidance and restrictions rapidly changed throughout the progression of the pandemic, Active Sussex remained agile and kept partners and stakeholders up to date and supported via direct emails, monthly e-Newsletters, social media and the organisation's website.

Website

During 2021-22 Active Sussex developed a new organisational website in order to better align with Active Sussex's goals and target audiences. Sussex based web developers Moomar were engaged, and in January 2022 the new Active Sussex website was launched, to positive feedback from partners, Executive team and Board of Trustees.

Press & PR

The organisation's online reach is supported by strong relationships with traditional media and regular coverage in local and regional newspapers, online and print. The Sussex Sports Awards, in its nineteenth year, is a key event in the Active Sussex calendar, raising our profile locally, driving traffic to our website and consolidating our links with local and regional businesses.

With the restrictions surrounding the Covid-19 pandemic, the 2021 Awards could not go ahead to its usual 350-person capacity but was instead held as an intimate ceremony with drinks and canapés and a week-long celebration campaign on social media. The awards generated a total AVE (advertising value equivalency), from online and print clips of £14,000.

Press was also very well utilised for the This Girl Can Sussex Network, seeing a total AVE of £30,852.89.

E-News
The Active Sussex monthly eNews was sent out to 1,915 subscribers representing an increase of 65% from the previous year. This was due to clear signposting on the website, a continued social media campaign and commitment from all staff members to encourage partners to sign up.

The Education, Disability and Inclusion, and Workforce eNewsletters have 1,265 (increase of 7%), 1,047 (increase of 10%) and 208 recipients (increase of 30%) respectively.

Social Media
Digital communications remained an important way of connecting with partners and stakeholders more whilst the nation worked through various restriction changes during the Covid-19 pandemic.

Following and engagement on all platforms saw a significant increase. Consistent posting of engaging content, teamed with an increase in users being online with Covid-19 restrictions contributed to this increase.

Video content continued to provide the strongest engagement and was utilised as often as possible within campaigns and promotions.

- **Social media**
- 7,708 follows on Twitter - up 2% on 2020/21
- 3,483 follows on Facebook - up 4% on 2020/21
- 1,581 followers on Instagram - up 9% on 2020/21
- 598 followers on LinkedIn - up 12% on 2020/21
- 1,645 subscribers on YouTube - up 9% on 2020/21

- **This Girl Can Sussex Network**
- Onboarded a second Ambassador
- Mobilised 22 Champions
- Gained 100 sign ups to the network mailing list
- 151 followers to the new Instagram profile
- Press AVE of £30,852.89
- 3,584 views of the This Girl Can Sussex web pages and stories
- 884 views of This Girl Can Sussex videos and event recordings

- **Demonstrating impact through video case studies**
- Tackling Inequalities in Sussex: Crawley Eagles Cricket Club
- Tackling Inequalities in Sussex: Active Worthing Wellbeing Centre
- Improving physical and mental wellbeing with Mencap’s Round the World Challenge
- A Workforce for an Active Nation: Zara’s Story

This remains a strong communication and engagement tool for the respective communities that use these platforms.

Strong Diverse Leadership

Governance
Active Sussex could not operate without rigorous financial policies, sound operational management and comprehensive governance procedures. The organisation deploys open and innovative recruitment practices to reach and recruit from the communities it seeks to serve and influence. During 2021/22, we recruited two new trustees through open recruitment, Diana Whitney and Patrick Traynor, who respectively bring skills and experience in legal governance and PR/Media relations.

Active Sussex also co-opted one further trustee, Nilma Dole, from the South Asian community who brings insight from primary education and also lived experience as an Asian woman of colour participating in sport. Nilma has already added value in supporting the Equality, Diversity and Inclusion Steering Group and will help inform policy and practice going forward.

The Board has led Active Sussex well by:

1. providing robust guidance from within their respective spheres of expertise and influence
5. maintaining strategic oversight of the work of the Strategic Management Group
6. ensuring that the organisation has operated in a manner that complies with the statutory regulations by which it is governed.

The Board of Trustees met four times during the reporting period, plus attendance at the AGM 2021. All sub-committees also met four times each during 2021-22 to oversee, guide and provide scrutiny to the Strategic Management Group in their implementation of the annual delivery plan and associated operations.

Active Sussex's human resource function is overseen by its experienced HR & Nominations Committee and guided by professional advisors (Rix & Kay Gatekeeper Services) ensuring staff employment rights are observed, and that annual appraisal and continual professional development is undertaken.

Finances are managed in accordance with Active Sussex's financial regulations. An industry-recognised accounting package is used to allocate restricted, designated and unrestricted budgets; to record all transactions, to provide financial management reports to the Board of Trustees and to reconcile.

Messrs Carpenter Box LLP Accountants & Auditors were successfully appointed after a competitive tender process to provide external and independent audit of Trust's accounts. The 2020/21 audit report was clean providing continued assurance to our stakeholders.

Equality
Over the past year Active Sussex has reflected on its own work and practices in terms of equity and evaluated what mechanisms are in place to tackle inequalities across the county.

Along with internal discussions and training, staff feedback has been gathered quarterly, providing an anonymous opportunity to raise any thoughts, concerns or actions that the trust should consider with regards to equality, diversity and inclusion. The Annual Equality Audit for staff and trustees was updated to include opinions on the Trust's inclusive culture.

An internal Equality, Diversity and Inclusion Steering Group has been formed with clear Terms of Reference. Membership includes three executive team members and three trustees, including the staff Equality Lead and Board Equality Champion. The group focused on how to improve the Trust's approach to equality, diversity and inclusion, and ensuring the Trust is meeting the requirements of the Code of Sports Governance to address equality and diversity challenges.

In line with Active Sussex's commitment and steering group focus to promote a working and learning environment that values diversity, promotes inclusion and is committed to ensuring equality, opportunities to discuss and learn about equality, diversity and inclusion topics has been facilitated at both the Active Sussex Conference and Festival of Forums. Other networks, such as the Sussex Disability Sports Network and This Girls Can Sussex Network, have provided a platform to share specific localised examples and lived experiences.

Active Sussex remains an accredited Equality Standard (Foundation Level) organisation.

Safeguarding
Active Sussex continued to operate in line with standards required by the Code of Sports Governance Tier-3 funded organisations. Active Sussex achieved the rating of 'MET' as part of the annual Child Protection & Sport Unit Review, the highest rating an organisation can achieve in the new ranking system. This reflects the significant work that took place over the course of the year to influence and advocate messages to partners through safeguarding forums, positive relationships with statutory safeguarding organisations and supporting the mental wellbeing of children & young people.

Active Sussex maintained its work towards delivering against its Safeguarding Adults Framework Action Plan and is committed to promoting best practice when working with adults to its stakeholders. Over the past year Active Sussex has continued to support organisations to put adult safeguarding policies and procedures in place, especially those delivering unaffiliated activity.

Due to Covid-19 no face-to-face safeguarding workshops were delivered, however Active Sussex has continued to signpost partners to the UK Coaching Safeguarding and Protecting Children virtual course and the Time to Listen virtual classroom.

Financial review
The Statement of Financial Activities shows net funds brought forward of £562,827 (2021: £625,874) and income received for the 2021-22 financial year of £958,258 (2021: £1,009,080). The total expenditure was £1,113,259 (2021: £836,127) and the net gain on pension funds was £218,000 (2021: £236,000 net loss) giving net movement in funds of a £62,999 increase for the year ending 31 March 2022 (2021: £63,047 decrease). The total funds are the end of the reporting amounted to £625,826 (2021: £562,827).

The principal financial management policies and procedures deployed during the year are stated earlier in this report.

Reserves Policy
Active Sussex's reserves protocols ensure that sufficient unrestricted funds (excluding the pension reserve) are held to cover a minimum of six months' employment and running costs and 100% end of contract costs (in the event of any significant delays or cessation of external core funding). The fund required to cover these costs is £150,000, however at 31 March 2022 the level of unrestricted funds was £247,917 (excluding designated funds and the pension reserve). This figure is currently higher than the level expected due to an under-spend on designated funds allocated to drive charitable fundraising activities and project development - principally due to the Covid-19 pandemic The priority will be to deliver the delayed activity covered by the designated funds before turning our attention to utilising the additional unrestricted funds.

Principal Funding Sources
Active Sussex's principal funding stream continues to come from Sport England. Of the £958,258 (2021: £1,009,080) income received, 98.2% (2021: 98.6%) of this £940,810 (2021: £994,541) came from Sport England. The remaining income has been generated from:

1. Active Sussex members (mainly local government)
7. Primary PE courses fees
8. Bank interest
9. English Schools Football Association

98.8% of income is restricted and is therefore spent on the specific sport and physical activity outcomes detailed as per conditions of the funding award. More importantly, the expenditure has directly supported the key objectives of the charity.

Senior Management Remuneration
All staff pay is reviewed annually by the Human Resources & Nominations Committee, and pay increments are subject to completion of an annual staff appraisal. Cost of living rises are awarded in line with RPI (Q4/Feb annually) and subject to affordability by Active Sussex. For 2021-22, a 3% pay increase was awarded and during the year key management personnel team remuneration totalled £249,580 (2021: £247,886) (see note 21 to the accounts).

Related Parties
No trustee received any remuneration during the year. No trustee had an interest in companies that Active Sussex works with or is funded by.

Risk Management
Active Sussex maintains a comprehensive risk register which identifies the principal risks, together with the steps to be taken to manage them. The risk register is overseen by the Governance & Audit Committee and reviewed by the Board every quarter. Each risk is stated as either 'strategic' or 'operational'.

The risk register continued to reflect the risks of the Covid-19 pandemic, and mitigating actions remained in place to ensure that stakeholder communication was maintained via online strategic forums, and that the business administration could continue safely and effectively. Where possible, limited face-to-face events and activities took place (e.g. Sussex Sports Awards and School Games) when eased lockdown restrictions permitted. The key strategic risk remains non-compliance or breach of legal/statutory responsibilities leading to loss of stakeholder confidence and risk to investment.

Through its Governance & Audit Committee, Active Sussex discharged these statutory responsibilities and maintained a high level of assurance. It has continued to review and develop its corporate business policies, with any changes endorsed at Board level. The necessary business protection, human resources and financial policies continued to be in place, as did the Trust's Equality and Safeguarding in Sport policies.

Plans for future periods

Trustees are pleased to confirm a five-year Sport England funding award of £3.1m from April 2022 to March 2027. Considering the direction of **Sport England's** 10-year strategy (2021-31), this funding will enable Active Sussex to support the delivery of national strategic priorities and outcomes, but at a local level and as appropriate to its communities.

Active Sussex has also been successful in being awarded £202,344 by Sport England to deliver the Together Fund in 2022-23. This funding award will target people from lower socioeconomic groups, people with long-term health conditions, disabled people and people from ethnically diverse communities in Sussex.

As the Active Sussex 2018-23 Strategy enters its final period, 2022/23 will see the development of a new organisational plan firmly rooted in addressing the inequalities that exist in our sector, which we know reduce the opportunities for some groups of people in our Sussex communities to be active.

Active Sussex will aim to address inequality and empower everyone to be active in a way that works for them, and our goal is that everyone across Sussex can access the health and wellbeing benefits of being active. We expect to be in a position to launch our new strategy in Q4 2022/23, having engaged our staff, Board members and wider stakeholders in the process to agree a united vision, mission and outcomes.

As Active Sussex moves into the post-pandemic period, we anticipate that face-to-face events and meetings will gradually be reintroduced to our work with partners, but where it is mutually efficient to do so, virtual engagement can be expected. External business income is unlikely to return to pre-pandemic levels, particularly where events have been delivered through different mechanisms. That is not to say that we will not seek out new partners/investors whose marketing needs can be met in conjunction with Active Sussex, and we will continue to capture the local need and impact of the Covid-19 pandemic on the sector and contribute to the recovery phase through strategic support and funding.

Events **2022/23**

May - June 2022 - Sussex Parallel Games & Sussex School Games

We are delighted to see the return of the Sussex Parallel Youth Games and Sussex School Games as face-to-face events for 2022. These events will be delivered as a combination of single day events, as well as roadshows in areas where Active Sussex seeks to encourage greater participation levels amongst children and young people. The main events will take place at the flagship leisure facility, K2 Crawley.

September 2022 - Active Sussex Network Conference

The Active Sussex Conference will take place as a virtual event on 20 September 2022 and will incorporate the Trust's Annual General Meeting. The event will include keynote speakers, facilitated discussions and workshops that will focus on active ageing, and a local reducing physical inactivity within priority audiences. The Trust aims to deliver a high calibre virtual Conference in September and the Active Sussex Network in spring 2023. We will look to continue to grow the attendance and range of partners attending.

November 2022 - The Sussex Sports Awards

The Sussex Sports Awards is the high-profile event of the annual community awards calendar. Offering a showcase of business and community sport, it is envisaged that a smaller face-to-face event will be scheduled provisionally for 24 November 2022.

February 2023 - Active Sussex Network

This popular professional networking and workforce development event will be planned for delivery in Q4 of 2022/23. Again, it is not possible to predict the course of the current pandemic, however, we have the option of a blended online workshop format or, as with the Sussex Sports Awards 2022, a smaller scale face-to-face event. Either way the programme will be tailored to meet the needs of our network partners and stakeholders, with topical news and best practice workshops.

Structure, governance and management

The Sussex County Sports Partnership Trust (t/a Active Sussex) is a company limited by guarantee registered in England and Wales, number 06166961. It is also a registered Charity number 1122082. It was incorporated on 19 March 2007 and was registered as a Charity on 19 December 2007. Active Sussex is governed by its Memorandum and Articles of Association as reviewed on 16 March 2016. It became fully operational on 2 January 2008.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr P Traynor	(Appointed 23 September 2021)
Mr B E Clark	
Mr D Gale	(Resigned 25 January 2022)
Mr T J Howell	
Mrs M F Kinnear	
Mrs S J M Maurel	
Ms A Pendlington	
Ms C M Ryan	
Mr A White	
Ms V J Woodcock-Downey	(Resigned 23 September 2021)
Mrs T Woodward	
Ms D Whitney	(Appointed 23 September 2021)

The Chief Executive is Mrs S F Mason MBE.

Active Sussex's senior employees support the Board of Directors strategically. Three sub-committees are convened by deploying appropriately skilled members from the Board to deal with Human Resources, Business Development (and Marketing), and Governance (Finance and Legal) matters that arise.

- Governance & Audit Committee: Mr B Clark, Mr. A White, and Mrs D Whitney
- Human Resources & Nominations Committee: Mr D Gale, Mr T Howell, Mrs C Ryan
- Business Development & Marketing Sub-Committee: Mrs M Kinnear, Ms A Pendlington, Mr P Traynor and Mrs T Woodward

The current Board of Trustees consists of individuals from the public, private and voluntary sectors. They bring the necessary skills and experience to the Trust to ensure sound governance, probity and excellent advocacy of the charity's aims and objectives.

Active Sussex operates an open recruitment process including shortlisting and interview by the Chair, Chief Executive and representatives of the HR and Governance Committees and is in line with the provisions of Article 12 of the Articles of Association. None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Active Sussex requires all officers and staff to undertake induction and continuing professional development to familiarise themselves with the political, funding and delivery environment in which the organisation operates; to set out their respective roles and responsibilities; and to ensure accountability and compliance with statutory Charity and Company law. All Trustees are able to access governance, equality and safeguarding training opportunities on an ongoing basis via Active Sussex's professional advisers and through other recognised training providers.

Organisational Structure
Under the current governance arrangements, the day-to-day executive functions of Active Sussex are handled by its senior strategic and operational staff (or Strategic Management Group). This is made up of the Chief Executive and the four Strategic Relationship Managers. The Board oversees the work of the Strategic Management Group (via quarterly reporting process) and is responsible for setting and deciding strategic policy direction in pursuance of the charitable aims and business needs. It approves the recommendations of the Strategic Management Group.

Financial Management
Budgets are devolved to the Strategic Management Group and other individual officers as appropriate, with monthly management accounts provided to all budget holders to enable ongoing financial monitoring and control. The Board of Directors and Governance & Audit Committee receive financial monitoring figures on a quarterly basis. All payments are authorised in accordance with Active Sussex's published financial regulations, procedures and bank mandate.

Representation
At county level, Active Sussex had membership of, and/or provided support to, the following strategic groups and meetings:

1. Active Hastings Partnership Group
2. Active Partnerships National Network
3. Active Rother Communities Partnership Group
4. Brighton & Hove Active & Inclusive Travel Forum
5. Brighton & Hove Sport & Physical Activity Strategic Group
6. Crawley Physical Activity Forum
7. East Sussex Healthy Weight Partnership
8. East Sussex Physical Activity Forum
9. East Sussex Youth Infrastructure Group
10. Live Longer Better Community of Learning & Practice
11. Local Organising Committee for the Sussex School Games
12. London & South East Active Partnership Directors Forum
13. Sussex Disability Sports Network
14. Sussex School Games Organisers Network
15. West Sussex Physical Activity Forum

Auditor

Carpenter Box were appointed as auditor to the company and for the year to 31 March 2022.

Disclosure of information to auditor
Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

.....
Mrs S J M Maurel
Trustee
Dated: .....

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors of Sussex County Sports Partnership Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards(United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the trust and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

Opinion
We have audited the financial statements of Sussex County Sports Partnership Trust (the 'trust') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:
- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern
In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information
The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception
We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:
- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the trust for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- Obtaining an understanding of the legal and regulatory framework that the trust operates in, focusing on those laws and regulations that had a direct effect on the financial statements and operations;
- Obtaining an understanding of the trust's policies and procedures on fraud risks, including knowledge of any actual, suspected or alleged fraud
- Discussing among the engagement team how and where fraud might occur in the financial statements and any potential indicators of fraud through our knowledge and understanding of the company and our sector-specific experience.

As a result of these procedures, we considered the opportunities and incentives that may exist within the trust for fraud. We are also required to perform specific procedures to respond to the risk of management override. As a result of performing the above, we identified the following areas as those most likely to have an impact on the financial statements: health & safety, employment law and compliance with the UK Companies Act and the Charities SORP (FRS 102).

In addition to the above, our procedures to respond to risks identified included the following:

- Making enquiries of management, about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing minutes of meetings of the board and senior management.
- Reading correspondence with regulators
- Challenging assumptions and judgements made by management in their significant accounting estimates; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Due to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Robin Evans BA FCA CTA (Senior Statutory Auditor)
for and on behalf of Carpenter Box .....
Chartered Accountants
Statutory Auditor
Worthing

Carpenter Box is a trading name of Carpenter Box Limited

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds General 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Income from:						
Donations and legacies	**3**	-	-	372,772	372,772	340,449
Charitable activities	**5**	-	-	574,038	574,038	654,092
Activities for generating funds	**4**	4,642	6,759	-	11,401	13,979
Investments	**6**	47	-	-	47	560
Total income		4,689	6,759	946,810	958,258	1,009,080
Expenditure on:						
Charitable activities						
The development of sport in Sussex	**7**	-	9,183	1,104,076	1,113,259	836,127
Total charitable expenditure		-	9,183	1,104,076	1,113,259	836,127
Net incoming/(outgoing) resources before transfers		4,689	(2,424)	(157,266)	(155,001)	172,953
Gross transfers between funds		(57,645)	42,470	15,175	-	-
Net (outgoing)/incoming resources		(52,956)	40,046	(142,091)	(155,001)	172,953
Other recognised gains and losses						
Actuarial gain/(loss) on defined benefit pension schemes		218,000	-	-	218,000	(236,000)
Net movement in funds		165,044	40,046	(142,091)	62,999	(63,047)
Fund balances at 1 April 2021		(32,126)	88,314	506,639	562,827	625,874
Fund balances at 31 March 2022		132,918	128,360	364,548	625,826	562,827

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
BALANCE SHEET
AS AT 31 MARCH 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Fixed assets					
Tangible assets	**12**		507		-
			507		-
Current assets					
Debtors	**13**	10,444		8,614	
Cash at bank and in hand		793,005		1,009,369	
		803,449		1,017,983	
Creditors: amounts falling due within one year	**14**	(63,130)		(122,156)	
Net current assets			740,319		895,827
Total assets less current liabilities			740,826		895,827
Provisions for liabilities	**15**		(115,000)		(333,000)
Net assets			625,826		562,827
Income funds					
Restricted funds	**17**		364,548		506,639
Unrestricted funds					
Designated funds	**18**	128,361		88,314	
General unrestricted funds		247,917		300,874	
Pension reserve	**16**	(115,000)		(333,000)	
			261,278		56,188
			625,826		562,827

The financial statements were approved by the Trustees on .....

.....
Mrs S J M Maurel
Trustee

Company Registration No. 06166961

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	**23**		(213,832)		199,862
Investing activities					
Purchase of tangible fixed assets		(2,579)		-	
Investment income received		47		560	
Net cash (used in)/generated from investing activities			(2,532)		560
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(216,364)		200,422
Cash and cash equivalents at beginning of year			1,009,369		808,947
Cash and cash equivalents at end of year			793,005		1,009,369

1 Accounting policies

Charity information

Sussex County Sports Partnership Trust is a charitable company limited by guarantee incorporated in England and Wales. The registered office is University of Brighton Sports Centre, Falmer Campus, Brighton, East Sussex, BN1 9PH.

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £1.

1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's governance handbook, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The trust is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment. The Covid-19 pandemic, whilst still significant, has been less of a constraint on the Trust's operations than in the previous financial accounting period. This is primarily due to adaptations to the working environment and increasingly, the hybrid delivery of events in both face-to-face and virtual settings.

Active Sussex is largely funded by an agreement with Sport England (dated 22 March 2022), which confirms funding until 31 March 2027.

In the light of this confirmed funding from Sport England, the trustees have been able to approve a robust five-year capacity and operational forecast to March 2027, considering inflationary pressures for which a modest reserve will be set aside to mitigate cost of living rises.

Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty in relation to the appropriateness of continuing to adopt the going concern basis in preparing the annual report and accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the objectives of the charity.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements. A pension reserve is shown separately within unrestricted funds.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1 Accounting policies **(Continued)**

1.4 Income

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies are recognised as incoming resources when there is evidence of entitlement, receipt is probable and its amount can be measured reliably.

Income from government and other grants is recognised when the trust has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain the services or facilities on the open market. In accordance with the Charities SORP (FRS 102), the services provided by volunteers are not recognised in the financial statements.

Investment income relates to interest receivable on bank deposits and is recognised in the financial statements when receivable.

1.5 Expenditure

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is included within the item of expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the trust in pursuit of its charitable objectives. It includes both direct costs and support costs relating to such activities. Support costs, including salaries, are apportioned on the basis of the time involved on the activity.

Governance costs include those costs associated with meeting the statutory requirements of the trust and include its audit fees and costs linked to strategic management of the trust.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computer equipment	3 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks. The Trustees seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

1 Accounting policies **(Continued)**

1.9 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

The Trust enters into basic financial instruments transactions that result in recognition of financial assets and liabilities like trade and other accounts receivable and payable.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

One employee is an active member of LGPS and nine former employees are deferred member of the Local Government Pension Scheme (LGPS) administered by East Sussex County Council. Under the definition of the LGPS is a defined benefit pension scheme and is able to identify the charity's share of assets and liabilities and the requirements of FRS 102, section 28 Employee Benefits, have been followed. The charity's share of the LGPS assets are measured at fair value at each balance sheet date. Liabilities are measured on an actuarial basis using the projected unit method. The net of these two figures is recognised as an asset or liability on the balance sheet. Any movements in the asset or liability between balance sheet dates is reflected in the statement of financial activities.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Key sources of estimation uncertainty

Local Government Pension Scheme

The present value of the Local Government Pension Scheme defined benefit liability depends upon a number of factors that are determined on an actuarial basis using a variety of assumptions, including the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 March 2022. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

3 Donations and legacies

	Unrestricted funds General 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Grants receivable for core activities - Sport England	-	-	372,772	372,772	340,449

Grants receivable of £372,772 (2021: £340,449) were restricted. There were no designated or unrestricted donations and gifts in the current or comparative period.

Grants received from Sport England that were unspent at the reporting date have not been deferred as Sport England have not requested repayment of these funds.

4 Activities for generating funds

	Unrestricted funds General 2022 £	Unrestricted funds Designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
Sponsorships	-	500	-	500	-
Event tickets	-	269	-	269	750
Shop income	-	340	-	340	1,200
Letting and licensing arrangements	-	-	-	-	3,024
Other fundraising activites	4,642	5,650	-	10,292	9,005
	4,642	6,759	-	11,401	13,979

Income from sponsorships of £500 (2021: £nil) were designated. There was no unrestricted or restricted income in the current or comparative period.

Income from events tickets of £nil (2021: £750) were unrestricted and £269 (2021: £nil) were designated. There was no restricted income from the sale of event tickets in the current or comparative period.

Income from shop of £340 (2021: £1,200) were designated. There was no restricted or unrestricted shop income in the current or comparative period.

Income from letting and licensing arrangements of £nil (2021: £3,024) were designated. There was no restricted or unrestricted income from letting and licensing arrangements in the current or comparative period.

Income from other fundraising activities of £4,642 (2021: £170) were unrestricted, £5,650 (2021: £8,835) were designated and there was no restricted income in the current or comparative period.

5 Charitable activities

	2022	2021
	£	£
The development of sport in Sussex	574,038	654,092

Included within income relating to the development of sport in Sussex are restricted grants of £568,038 (2021: £652,092) from Sport England and £6,000 (2021: £2,000) from English Schools Football Association.

6 Investments

	Unrestricted funds General 2022	Unrestricted funds Designated 2022	Restricted funds 2022	Total 2022	Total 2021
	£	£	£	£	£
Interest receivable	47	-	-	47	560

Interest receivable of £47 (2021: £560) was unrestricted. There was no designated or restricted interest receivable in the current or comparative period.

7 Charitable activities

	2022	2021
	£	£
Staff costs	410,104	383,461
Depreciation and impairment	2,072	-
Other costs	43,223	119,180
	455,399	502,641
Grant funding of activities (see note 8)	588,551	272,407
Share of support costs (see note 9)	61,440	52,169
Share of governance costs (see note 9)	7,869	8,910
	1,113,259	836,127
Analysis by fund		
Unrestricted funds - Designated	9,183	241
Restricted funds	1,104,076	835,886
	1,113,259	836,127

8 Grants payable

	2022	2021
	£	£
Grants to institutions:		
The development of sport in Sussex	588,551	272,407

The institutions that grants have been provided to consist of registered charities, community and amateur sports clubs, leisure centres and other sporting institutions. There were no grants made to individuals in the current or comparative period.

9 Support costs

	Support costs	**Governance costs**	**2022**	Support costs	Governance costs	2021
	£	**£**	**£**	£	£	£
Staff costs	46,988	-	46,988	45,102	-	45,102
Rent: University of Brighton	11,973	-	11,973	2,975	-	2,975
Insurance	2,479	-	2,479	4,092	-	4,092
Accountancy services	-	7,728	7,728	-	8,910	8,910
Legal fees	-	13	13	-	-	-
Advertising	-	128	128	-	-	-
	61,440	7,869	69,309	52,169	8,910	61,079
Analysed between						
Charitable activities	61,440	7,869	69,309	52,169	8,910	61,079

The expenditure for support and governance costs basis of allocation are all direct, except staff costs which are based on time spent.

Governance costs includes amounts payable to the auditors of £6,975 (2021: £6,640) for audit and preparation of the financial statements.

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year. No trustee expenses have been incurred.

11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Sports development	11	11
Administration	1	1
Total	12	12

Employment costs	2022 £	2021 £
Wages and salaries	388,196	361,784
Social security costs	33,578	31,170
Other pension costs	35,318	35,609
	457,092	428,563

There were no employees whose annual remuneration was £60,000 or more.

12 Tangible fixed assets

	Computer equipment £
Cost	
At 1 April 2021	12,728
Additions	2,579
At 31 March 2022	15,307
Depreciation and impairment	
At 1 April 2021	12,728
Depreciation charged in the year	2,072
At 31 March 2022	14,800
Carrying amount	
At 31 March 2022	507
At 31 March 2021	-

13 Debtors

	2022	2021
Amounts falling due within one year:	**£**	**£**
Trade debtors	5,958	2,228
Prepayments and accrued income	4,486	6,386
	10,444	8,614

14 Creditors: amounts falling due within one year

	2022	2021
	£	**£**
Other taxation and social security	14,895	14,777
Trade creditors	15,284	15,393
Other creditors	447	387
Accruals and deferred income	32,504	91,599
	63,130	122,156

There was no deferred income for the current and comparative year.

15 Provisions for liabilities

	Notes	2022	2021
		£	**£**
Retirement benefit obligations	**16**	115,000	333,000
		115,000	333,000

16 Retirement benefit schemes

Defined contribution schemes

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £35,318 (2021 - £35,609). These costs have been allocated to restricted funds.

16 Retirement benefit schemes **(Continued)**

Defined benefit schemes

The Local Government Pension Scheme (LGPS) is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. One employee is an active member of the LGPS and nine former employees are deferred members of the LGPS administered by East Sussex County Council.

The agreed contribution rates for future years are 17.7% for employers and 9.9% for employees.

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 31 March 2019. This has been used by the actuary in valuing the pensions liability at 31 March 2022. The present value of the defined benefit obligation, the related current service cost and past service cost were measured using the projected unit credit method.

As disclosed in the trustees report, the University of Brighton has provided a guarantee for the liabilities that existed prior to the transfer of business to the trust as at 1 January 2008. The Subsumption Agreement was executed in January 2021

Key assumptions

	2022	2021
	%	%
Discount rate	2.55	2.05
Expected rate of increase of pensions in payment	3.15	2.85
Expected rate of salary increases	3.15	2.85

Mortality assumptions

The assumed life expectations on retirement at age 65 are:

	2022	2021
	Years	Years
Retiring today		
- Males	21.2	21.1
- Females	23.8	23.7
Retiring in 20 years		
- Males	22.0	21.9
- Females	25.1	25.0

Amounts recognised in the profit and loss account:

	2022	2021
	£	£
Current service cost	19,000	16,000
Net interest on defined benefit liability/(asset)	7,000	2,000
Total costs	26,000	18,000

16 Retirement benefit schemes **(Continued)**

Amounts taken to other comprehensive income:

	2022	2021
	£	£
Actual return on scheme assets	(171,000)	(257,000)
Less: calculated interest element	30,000	28,000
Return on scheme assets excluding interest income	(141,000)	(229,000)
Actuarial changes related to obligations	(96,000)	456,000

The amounts included in the balance sheet arising from the trust's obligations in respect of defined benefit plans are as follows:

	2022	2021
	£	£
Present value of defined benefit obligations	1,771,000	1,807,000
Fair value of plan assets	(1,656,000)	(1,474,000)
Deficit in scheme	115,000	333,000

Movements in the present value of defined benefit obligations:

	2022
	£
Liabilities at 1 April 2021	1,807,000
Current service cost	19,000
Benefits paid	(1,000)
Contributions from scheme members	5,000
Actuarial gains and losses	(96,000)
Interest cost	37,000
At 31 March 2022	1,771,000

The defined benefit obligations arise from plans which are wholly or partly funded.

16 Retirement benefit schemes **(Continued)**

Movements in the fair value of plan assets:

	2022 £
Fair value of assets at 1 April 2021	1,474,000
Interest income	30,000
Return on plan assets (excluding amounts included in net interest)	141,000
Benefits paid	(1,000)
Contributions by the employer	8,000
Contributions by scheme members	5,000
Other	(1,000)
At 31 March 2022	1,656,000

Sensitivity analysis:

	Approximate monetary amount	
	2022 £	2021 £
0.5% increase in Real Discount Rate	95,000	105,000
0.5% increase in the Salary Increase Rate	95,000	100,000
0.5% increase in the Pension Increase Rate	95,000	105,000

The fair value of plan assets at the reporting period end was as follows:

	2022 £	2021 £
Equity instruments	1,220,000	1,117,000
Debt instruments	266,000	221,000
Property	138,000	111,000
Cash	32,000	25,000
	1,656,000	1,474,000

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£	£	£	£
Disability & Inclusion	-	-	(24)	400	376	-	-	1,000	1,376
Active Lives	3,505	10,325	(29,734)	17,700	1,796	17,700	(32,040)	17,000	4,456
Primary Role	116,143	340,449	(283,203)	(46,780)	126,609	326,472	(293,912)	(50,119)	109,050
CSP General Administration	21,776	-	(32,156)	22,545	12,165	-	(33,957)	21,812	20
DfE Volunteering	10,959	8,000	(9,699)	-	9,260	-	(7,355)	(1,905)	-
Primary School Support	43,254	33,185	(68,729)	(7,248)	462	56,888	(52,141)	2,620	7,829
Satelite Club Local Delivery	131,158	193,332	(172,512)	(6,545)	145,433	67,743	(42,087)	(122,489)	48,600
School Games	21,189	28,250	(44,657)	21,928	26,710	51,000	(62,287)	14,905	30,328
Workforce Investment	-	40,000	(35,471)	(2,000)	2,529	1,470	-	-	3,999
Tackling Inequalities fund	-	341,000	(159,701)	-	181,299	-	(164,065)	-	17,234
Coach Core	-	-	-	-	-	41,300	(21,444)	-	19,856
Commonwealth Games League/ Comms SLA Capacity	-	-	-	-	-	38,500	(27,300)	6,500	17,700
CYP Investment Fund	-	-	-	-	-	89,589	(114,244)	126,263	101,608
Moving Communities	-	-	-	-	-	8,108	(8,108)	-	-
Opening Schools Facility	-	-	-	-	-	204,510	(204,098)	(412)	-
Project 500	-	-	-	-	-	5,000	(3,800)	-	1,200
Workforce Capacity	-	-	-	-	-	40,000	(38,708)	-	1,292
	347,984	994,541	(835,886)	-	506,639	948,280	(1,105,545)	15,175	364,548

17 Restricted funds **(Continued)**

Restricted funds are all from Sport England (subject to £6,000 from the English Schools Football Association) and the split in the table above is for Sport England reporting purposes. All funds are for the development of sports, to promote sport and active recreation across Sussex. Transfers represent internal transfers where a grant-funded programme has ceased, and the funds are transferred to a budget code to use for a similar purpose for which funds were originally granted. All transfers are within the terms and conditions of each grant.

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£	£	£	£
Active Schools	-	-	-	-	-	-	-	35,239	35,239
Stronger For Life	-	-	-	-	-	-	(5,531)	50,000	44,469
End of Contract Provision	30,450	-	-	7,786	38,236	-	-	(3,160)	35,076
Primary Business Income	26,624	10,245	-	-	36,869	5,990	-	(42,859)	-
Sussex Sports Awards	1,979	-	(236)	-	1,743	769	(2,747)	3,250	3,015
Club Coach Volunteer Workshops	(125)	2,814	1	-	2,690	-	(170)	-	2,520
Fundraising service	32,686	-	(12)	(32,674)	-	-	-	-	-
Parallel Youth Games	8,776	-	-	-	8,776	-	(734)	-	8,042
Future Proof Performance Framework	2,700	-	6	(2,706)	-	-	-	-	-
	103,090	13,059	(241)	(27,594)	88,314	6,759	(9,182)	42,470	128,361

18 Designated funds **(Continued)**

The designated funds held above are all held in furtherance of the trust's objects to promote sport and active recreation.

Active Schools is a designated fund formed from the amalgamation of residual Sport England PE Delivery funds and the Trusts' Primary PE Business Income budgets. The fund will be used to promote and improve the delivery of physical activity in Primary schools, as well as training and education in the same setting.

Stronger for Life is a designated fund to pilot the delivery of physical activity opportunities specifically targeted at older adults tailored in older community members, strength and balance support the delivery of activity for older people in the district of Arun, and this programme was funded from the Charity's Operational reserves.

End of Contract Provision is funding set aside as a provision for payment of statutory redundancy payments due as a result of fixed term contracts.

Primary Business Income is income that has been generated by the provision of quality PE conferences and continuing professional development opportunities by members of Active Sussex's Children & Young People's team. Funds are reinvested in capacity and delivery of programmes supporting children and young people.

Sussex Sports Awards is income which is generated in order to support the delivery of the annual Sussex Sports Awards event.

Club Coach Volunteer (CCV) Workshops is a designated budget which provides for the income and expenditure related to the club development workshop programme. Income is mainly from workshop delegate fees and expenditure relates to hire of facilities, training materials and tutor costs. No face-to-face workshops were delivered during 2021-22.

Parallel Youth Games is funding generated by the trust in order to conduct the Youth Games for children with disabilities.

Future Proof Performance Framework was a designated budget set aside to engage an external consultancy (Future Proof CIC) to support the development of a robust organisational performance measurement and reporting framework relating to the Primary Role work.

19 Analysis of net assets between funds

	Unrestricted funds 2022 £	**Designated funds 2022 £**	**Restricted funds 2022 £**	**Total 2022 £**	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:								
Tangible assets	507	-	-	507	-	-	-	-
Current assets/(liabilities)	247,411	128,360	364,548	740,319	300,875	88,313	506,639	895,827
Provisions and pensions	(115,000)	-	-	(115,000)	(333,000)	-	-	(333,000)
	132,918	128,360	364,548	625,826	(32,125)	88,313	506,639	562,827

20 Operating lease commitments

At the reporting end date the trust had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022	2021
	£	£
Within one year	13,643	18,757

21 Related party transactions

There were no disclosable related party transactions during the current or comparative period.

Remuneration of key management personnel

The key management personnel of the charity compromise the Chief Executive, Head of Operations, Head of Finance and three Strategic Relationship Managers. The total employee benefits of the key management personnel of the charity were:

	2022	2021
	£	£
Aggregate compensation	249,580	247,886

22 Share capital and control

Sussex Country Sports Partnership Trust is a company limited by guarantee and has no share capital. No one member has overall control of the charity.

23 Cash generated from operations	2022	2021
	£	£
(Deficit)/surplus for the year	(155,001)	172,953
Adjustments for:		
Investment income recognised in statement of financial activities	(47)	(560)
Depreciation and impairment of tangible fixed assets	2,072	-
Movements in working capital:		
(Increase) in debtors	(1,830)	(54)
(Decrease)/increase in creditors	(59,026)	27,523
Cash (absorbed by)/generated from operations	(213,832)	199,862

24 **Analysis of changes in net funds**

The trust had no debt during the current or comparative period.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

England & Wales - Charity number 1122082

Accounts

Charity Registration No. 1122082

Company Registration No. 06166961 (England and Wales)

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

(ACTIVE SUSSEX)

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr P Traynor	
	Mr B E Clark	
	Mr T J Howell	
	Ms A Pendlington	
	Mr A White	
	Mrs D Whitney	
	Ms S Briggs	(Appointed 20 September 2022)
	Mr I Da Cunha	(Appointed 20 September 2022)
	Ms C S Gibbons	(Appointed 20 September 2022)
	Ms S Rosso	(Appointed 20 September 2022)
Secretary	Mrs S F Mason MBE	
Charity number	1122082	
Company number	06166961	
Principal address and registered office	Unit 33, Sussex Innovation Centre Science Park Square University of Sussex Falmer Brighton BN1 9SB	
Auditor	Carpenter Box Amelia House Crescent Road Worthing West Sussex BN11 1RL	
Bankers	Barclays Bank PLC Floor 27 1 Churchill Place London E14 5HP	
Payroll	Plummer Parsons Accountants 18 Hyde Gardens Eastbourne East Sussex BN21 4PT	
Solicitors	Rix & Kay Solicitors LLP The Courtyard River Way Uckfield East Sussex TN22 1SL	

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Human Resources	Rix & Kay Gatekeeper Services The Courtyard River Way Uckfield East Sussex TN22 1SL

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
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SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees present their report and financial statements for the year ended 31 March 2023.

The **Accounts** have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Trust's Memorandum and Articles of Association, the Companies Act 2006 and the Charities Commission "Accounting and Reporting by Charities: Statement of Recommended Practice (FRS102)", issued in March 2005 and revised January 2016.

For accounting periods commencing on or after 1 April 2008, there is also a requirement for the Trust to report on how it satisfies the **Public Benefit** test introduced by the Charities Act 2006. The Trust can report as follows:

a) The report of those activities undertaken by the Trust to further its charitable purposes for the public benefit can be found in this report under the headings **'Objectives and Activities'** and **'Achievements and Performance'**.

b) Accordingly, the trustees hereby state that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Taken together with the accounts, the **Report** seeks to offer a fair and balanced picture of what the Trust has achieved (outcomes) through its strategy and the difference it has made (its impact) across the County during 2022-23. Finally, it provides an overview of its structure, governance and management, any professional services procured by the Trust, as well as its plans for the future.

Objectives and activities

The purpose of the Trust (hereinafter referred to as 'Active Sussex'), as set out in its governing document, is to promote increased community participation in sport and active recreation for the benefit of the inhabitants of Sussex.

We are part of the national Active Partnership Network, and work with stakeholders across the county to build strong relationships. Together, our goal is to address inequality and empower everyone to be active in a way that works for them.

We look to encourage everyone to be active and stay active in a way that suits them, but we understand certain groups of people face barriers to exercise. Therefore to make the most impact we focus on the following groups of people to tackle inactivity across Sussex:

- children and young people
- older people
- disabled people and people living with a long term health condition
- people from different cultural backgrounds and communities

We do this through the lens of equality, diversity and inclusion, which is front and centre of our refreshed **Active Sussex Strategy 2023-28,** which was launched in February 2023, and continues to inform all our work.

The Active Sussex Strategy 2023-28 has three key objectives, through which it seeks to achieve its aims:

1. **Building Relationships (System Goals).** We will work with partners to collectively address barriers to physical activity.

2. **Projects and Resources (Delivery)**. We will invest resources into projects which target inactive audiences.

3. **Responsive and Representative Leadership (Governance)** We will be committed to being a representative organisation which listens to diverse lived experiences to inform decision-making.

2022-23 was the first year of delivery against a five year external funding package with Sport England, and a year in which Active Sussex was able to resume its full operations following the cessation of the Covid-19 pandemic. We have undertaken to use Sport England funds to achieve the following outcomes:

1. Active Sussex having increased reach and influence across multiple, but relevant sectors; regularly **using insight to identify, challenge and break down systemic barriers that perpetuate inequality of access and provision of physical activity**. Success will see resources in Sussex maximised to reach communities most at risk of physical inactivity, and that there is an obvious culture of improvement that is driven by collaborative learning relationships and environments.

2. Creation of **a refreshed organisational strategy from 2023 - 2028**, through which Active Sussex can influence its networks to ensure fair and welcoming access to physical activity opportunities that is relevant to all. Active Sussex will be **an organisation where equality, diversity and inclusion is embedded internally (in its leadership and staff)**, and in turn drives cultural change externally with any new, emerging and existing stakeholders.

3. There is **a clear understanding of the needs of children and young people and the provision of activity that is accessible, relevant and inclusive for them, particularly those at most risk of physical activity.** Success will also be evident when delivery partners are regularly using lived experience to complement desk based insight to inform their provision; acknowledging that 'one size does not fit' and there is genuine collaboration in areas where inequalities are most evident

4. Finally, in Sussex, there will be a **skilled, motivated and diverse workforce, representative of the communities that they serve**, and equipped to engage and empower diverse audiences to be active.

Achievements and performance

Active Sussex has continued its reach into communities, helping organisations and through its partners, provided access to physical activity opportunities through the Tackling Inequalities Fund, Children and Young People Investment Fund and Opening Schools Facilities Funding.

As ever, planning and expenditure decisions for these programmes were undertaken by Active Sussex's Strategic Management Group and, where appropriate, in conjunction with community sport and physical activity providers. All activities were delivered within budget. Decisions on any new business and larger funding applications (as prepared by the Trust's Strategic Management Group) were taken by the Board of Trustees.

Active Sussex now moves into 2023-24 and looks forward to building on the successes of the previous year and uniting the movement in Sussex. We have shared some key outcomes from 2022-23 below.

Project and Resources (Delivery)

The past year has been a resource-intensive period through the coordination and delivery of the Children and Young People Investment Fund, School Games, Opening Schools Facilities, Children and Young People Active Lives Survey and Creating Active Schools Framework. To support delivery implementation, the Active Sussex Children and Young People Forum has continued to develop and attract new partners from a diverse spectrum of organisations.

The **Children and Young People Investment** fund in 2022-23 targeted efforts to support and encourage applicants in areas of greatest need based on insight. This has continued to be driven through localised forums in Crawley, Rother and Arun. 36 projects were launched to support children and young people getting active, with £115,000 invested, and over 650 participant surveys collected to aid learning.

In respect of **Opening Schools Facilities Funding,** Active Sussex enabled 24 schools to claim a collective total of £210,000 to purchase equipment, training and improve access to facilities to enable children from schools and their surrounding communities to get active after school, in evenings, weekends and school holidays. A focus of 2022-23 has been connecting with delivery providers to ensure youth voice is part of the decision making process and that safeguarding practices are embedded. Partner organisations applying for funding have been challenged to first consult with young people before developing a project, to ensure that it meets their needs and motivations to get more active, and ensuring that they are speaking directly to their target audiences, not just the easy to speak to. This has been a positive step forward over this period and a mindset change for partners that Active Sussex has engaged with.

Working closely with School Games Organisers, Active Sussex shifted the focus of the **Sussex School Games** to target priority audiences and places. This supported children from areas of deprivation to be more active, primarily via Festival and Roadshow style events.

In Crawley, eight new schools received whole school training and are now using the **Creating Active Schools Framework** to support a cross curricular approach to PE and School Sport, building on from last year's pilot in Rother. Each school has completed the profiling of their current provision and has highlighted three high impact actions to take.

Through a bank of learning that has been collated and shared with partners, the range of organisations with an interest in getting young people active increased during the year. An example of this was the work with new partners Naturebites and Project Rewild in Hastings, both of whom are encouraging children to get outdoors to explore their surroundings while getting more active.

Active Sussex has also supported East Sussex County Council with targeted exercise referrals in schools in relation to mental health and wellbeing in the Wealden District.

Focused attention on recruiting, **developing and retaining a diverse workforce** has continued through the Coach Core Programme which has seen apprentices complete the programme and are now employed within their respective localities. The second year of Coach Core has enabled a new cohort of apprentices to be recruited and supported by employers.

Responsive & Representative Leadership (Governance)
Reflecting on the goals set for 2022/23, Active Sussex has made progress in the following areas:

Tackling Inequalities - Recruitment of a more diverse group of trustees in 2022, bringing in knowledge, understanding and lived experience of disability and ethnically diverse groups. The Board's Equality Diversity & Inclusions (EDI) Lead Director and the Trust's HR Lead have driven this agenda successfully, with consultation of relevant external partners and formation of an Equalities Steering Group to help scope and inform our draft Diversity Inclusion Action Plan (DIAP). Our new strategy launched in February 2023 with a clear focus on tackling inequalities ensured the Board had the correct context in which to seek assurance of impact. Our Business Development Sub-committee has evolved to become the Strategy Progress & Growth committee, with new terms of reference that can challenge us to demonstrate how our work is contributing to key local and national strategy outcomes, particularly the tackling inequalities agenda. This gives an added level of assurance to the Board.

Governance - Active Sussex has continued to operate in accordance with standards set out in the Code of Sports Governance Tier-3 funded organisations, with only minor updates required to its M&AA to ensure full compliance with existing standards. In terms of the seven new Code standards, we are confident that the main areas of work to progress during 2023/24 are policy statements in relation to Environmental Social Governance (ESG) and our People Plan

- In respect of ESG, our Board has committed to undertaking training in order to develop an ESG policy statement which will help improve our knowledge in this area and in turn support our partners. Staff members attended the BASIS conference to start to better understand how Active Sussex can contribute to this agenda, and we are developing a dedicated environmental sustainability webpage (covering 4 key areas: Active Travel, Building & Facilities, Consumables and Information), and will share case studies linking to good practice currently happening in Sussex, such as Freedom Leisure and Green Transition Crowborough, who are trying to work with their local sports clubs to make them more sustainable.
- The Board has in place a Welfare & Safeguarding Champion to support the implementation of the People Plan alongside our HR Lead and senior management group.

Building Relationships (System Outcomes)
During the reporting period of 2022-23, Active Sussex has built on the insight and learning from 2018-22 and is now starting to demonstrate progress with system partners in Sussex. Active Sussex has continued to connect with key stakeholders through the facilitation of forums, networks and conferences. As a result, key stakeholders understand the barriers to physical activity and have committed to collectively addressing these in some instances.

Active Sussex has continued to engage and support the Live Longer Better Community of Practice and Learning, contributing to the learning and evaluation process and exploring where there may be opportunities for better local engagement in the future. The sessions have also looked at various ways of approaching different areas of key stakeholders including the voluntary sector and the NHS.

The Stronger for Life project has now been completed, with Active Sussex investing £50,000 of funding towards activity focusing on strength and balance aimed at people aged 65 - 85 in West Sussex. The monitoring and evaluation which took place showed that participants recruited into the funded activities were the intended target group and saw an improvement on their strength and balance, while also obtaining greater knowledge of the importance of strength and balance activities.

Active Sussex has presented this work through sharing a learning session nationally and locally, including the Live Longer Better National Learning Event and local networks and forums and in one-to-one meetings with other Active Partnerships and local partners. As a result, opportunities have been advanced and Active Sussex has been funded £44,440 by NHS Sussex to target people on low income and support the NHS Digital Weight Management Programme. This funding has helped Active Sussex to deliver the project involving a range of stakeholders between April 2022 and March 2023.

In East Sussex, Active Sussex has worked in a slightly different way using the strength of partners and their relationships with the community. There has been a focus on areas such as Hastings and Rother where there are high levels of deprivation and people on low income. Active Sussex has worked collaboratively with the local district and borough councils whose physical activity team already have a large presence in the area.

In 2022-23, Active Sussex allocated over £277,000 through the Together Fund, having demonstrated additional need and a collaborative approach to the way priority groups are identified and funds are allocated. All funding has been used to address inequalities and has allowed Active Sussex to offer further resources beyond funding such as support with governance, safeguarding, insight, communication and equality, diversity, and inclusion. All additional support has helped to make projects sustainable.

Having listened to and understanding the needs of stakeholders in the health and wellbeing sector, Active Sussex has responded by creating the Sussex Health Instructor Network which is due to launch in June 2023. This will equip specialist health instructors with the tools and resources to improve the wellbeing and outcomes of people living with long term health conditions, and to connect with like-minded professionals to share good practice and challenges. This will also address some of the barriers to local health referral pathways.

Financial review

The Statement of Financial Activities shows funds brought forward of £625,826 (2022: £562,827) and income received for the 2022-23 financial year of £991,352 (2022: £958,258). The total expenditure was £1,105,596 (2022: £1,113,259) and the net surplus on pension funds was £115,000 (2022: £218,000) giving net movement in funds of £756 (2022: £62,999) for the year ending 31 March 2023. The total funds at the end of the reporting period amounted to £626,582 (2022: £625,826). The principal financial management policies and procedures deployed during the year are stated earlier in this report.

Reserves Policy

Active Sussex's reserves protocols ensure that sufficient unrestricted funds are held to cover a minimum of six months' employment and running costs and 100% end of contract costs (in the event of any significant delays or cessation of external core funding). The fund required to cover these costs is £154,000 (2022: £150,000), however at 31 March 2023 the fund stood at £249,518 (2022: £247,917), excluding designated funds and the pensions reserve. This figure is currently higher than the level expected due to an under-spend on designated funds allocated to drive charitable fundraising activities and project development - principally due to the Covid-19 pandemic.

Principal Funding Sources

Active Sussex's principal funding stream continues to come from Sport England. Of the £991,352 (2022: £958,258) income received, 49.6% of this (£491,617) came from Sport England (2022: 38.9%, £372,772). The remaining income has been generated from:

1. Active Sussex members (mainly local government)
2. Primary PE courses fees
3. Bank interest
4. Commissioned work

98.0% (2022: 98.8%) of income is restricted and is therefore spent on the specific sport and physical activity outcomes detailed as per conditions of the funding award. More importantly, the expenditure has directly supported the key objectives of the charity.

Senior Management Remuneration
All staff pay is reviewed annually by the Human Resources & Nominations Committee, and pay increments are subject to completion of an annual staff appraisal. Cost of living rises are awarded in line with RPI (Q4/Feb annually) and subject to affordability by Active Sussex. For 2022-23, a 3% pay increase was awarded and during the year key management personnel team remuneration totalled £270,882 (2022: £249,580) (see note 21 to the accounts). It should be noted that to support staff with the rising cost of living, a non-consolidated £1,000 lump sum was paid to all staff members in February 2023, pro-rated for part-time staff. The total amount paid was £9,700.

Related Parties
No trustee received any remuneration during the year. No trustee had an interest in companies that Active Sussex works with or is funded by.

Risk Management
Active Sussex maintains a comprehensive risk register which identifies the principal risks, together with the steps to be taken to manage them. The risk register is overseen by the Governance & Audit Committee and reviewed by the Board every quarter. Each risk is stated as either 'strategic' or 'operational'.

The risk register was reviewed at every Governance & Audit Committee and Board meeting held during the year. The reducing impact of the Covid-19 pandemic was reflected in the lower risk register scores, as face-to-face events and meetings began to be reinstated. The key strategic risk remains non-compliance or breach of legal/statutory responsibilities leading to loss of stakeholder confidence and risk to investment.

Through its Governance & Audit Committee, Active Sussex discharged these statutory responsibilities and maintained a high level of assurance. It has continued to review and develop its corporate business policies, with any changes endorsed at Board level. The necessary business protection, human resources and financial policies continued to be in place, as did the Trust's Equality and Safeguarding in Sport policies.

Plans for future periods
2023/24 will see the work of the Trust continue to focus on tackling the most inactive groups in the County, and working with delivery partners to reduce the barriers (and inequalities) to participation. We have published our Action Plan 2023/24, and the headline objectives, events and outcomes sought are provided in the table below.

Fig. 1 - Action Plan 2023/24

People		
Priority	**Objective**	**Outcome**
Children and Young People	Facilitate innovative ways that enable children and young people to be active.	Children and their families have played a part in decision making and key learning has been shared with partners, helping children to be physically active.
Older People	Increase the potential for older people to live a healthier and active life.	More shared learning that shifts mindsets towards health prevention through increased movement and activity for older people.
Disabled People and those living with Long Term Conditions	Increase the opportunity for people living with long term health conditions and/or disabilities to take part in physical activity to meet their needs.	Increased opportunities for disabled people and those with long term health conditions through physical activity, with more emphasis on prevention within the health system.
Diversity and Inclusion	Address barriers to physical activity for marginalised people to make sure everyone has equal opportunities regardless of background and can find ways to make moving more affordable and accessible.	A culture of learning with influential networks, partners and community groups, who understand and have lived experience of marginalised people, has enabled resources to be targeted to support people most at risk of physical inactivity.

Fig. 1 - Action Plan 2023/24 (continued)

Priority	Objective	Outcome
Governance	To be recognised and respected as a thought-leading, and well-run organisation in which investors have confidence.	Full compliance with the Code of Sports Governance, maintaining stakeholder confidence.
Equality	Championing an inclusive culture and advocating equal access to physical activity opportunities.	Through robust consultation an action plan has been agreed with Sport England and published on the Active Sussex website, with ongoing review provided by an external advisory panel.
Safeguarding	Advocate the right for everyone to enjoy sport and physical activity in a safe and welcoming environment.	Completion of the CPSU and ACT Safeguarding frameworks and successful delivery of the Safeguarding Implementation Plan.
Environmental Social Governance	Ensure the impact on stakeholders, wider society and the environment is factored into the decision making process.	A robust Environmental Social Governance (ESG) impact assessment tool is in place, and referred to, in order to contribute to the Trust's decision making processes, and a published ESG policy or statement is in place.

Communication and Measuring Impact		
Priority	**Objective**	**Outcome**
Communication	Raise the profile of movement and physical activity through events, networks and campaigns.	Communications have shared key messages on physical activity to support partners engaging with priority audiences and highlighted the great work of Active Sussex and that of its partners.
Measurement, Evaluation and Learning	Insight and business improvement focuses on people at greatest risk of physical inactivity.	Projects have been successful and delivered for priority communities using insight, local knowledge and lived experience of participants. Case studies are in place to evidence impact.

Workforce		
Priority	**Objective**	**Outcome**
Diverse Workforce	Support the development of a diverse and representative workforce (paid and voluntary) that empower inactive people to be active.	A more skilled, motivated, and diverse workforce, equipped to engage and empower diverse audiences to be active.

Events 2023/24

May - June 2023 - Sussex Parallel Games & Sussex School Games
The Sussex Parallel Youth Games and Sussex School Games 2023 will be delivered as a combination of single day events, as well as roadshows in areas where Active Sussex seeks to encourage greater participation levels amongst children and young people. The main events will take place at the flagship leisure facility, K2 Crawley.

September 2023 - Active Sussex Network Conference
The Active Sussex Conference will take place as a virtual event on **19 September 2023** and will incorporate the Trust's Annual General Meeting. The event will include keynote speakers, facilitated discussions and workshops that will focus on active ageing, and a local reducing physical inactivity within priority audiences. The Trust aims to deliver a high calibre virtual Conference in September and the Active Sussex Network in spring 2024. We will look to continue to grow the attendance and range of partners attending.

November 2023 - The Sussex Sports & Physical Activity Awards
Renamed to reflect the wider breadth of our partners work, the Sussex Sport & Physical Activity Awards remain a high-profile event of the annual calendar of community awards. Offering a showcase of business and community sport, it is envisaged that a smaller face-to-face event will be scheduled provisionally for 23 November 2023.

February 2024 - Active Sussex Network
This popular professional networking and workforce development event will be planned for delivery in Q4 of 2023/24. As with 2023, this will be a face-to-face networking opportunity for stakeholders across Sussex with an interest in sport and physical activity, with topical news and best practice workshops.

Structure, governance and management
The Sussex County Sports Partnership Trust (t/a Active Sussex) is a company limited by guarantee registered in England and Wales, number 06166961. It is also a registered Charity number 1122082. It was incorporated on 19 March 2007 and was registered as a Charity on 19 December 2007. Active Sussex is governed by its Memorandum and Articles of Association as reviewed on 16 March 2016. It became fully operational on 2 January 2008.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Mr P Traynor	
Mr B E Clark	
Mr T J Howell	
Mrs M F Kinnear	(Resigned 20 September 2022)
Mrs S J M Maurel	(Resigned 20 September 2022)
Ms A Pendlington	
Ms C M Ryan	(Resigned 5 September 2022)
Mr A White	
Mrs T Woodward	(Resigned 5 September 2022)
Mrs D Whitney	
Ms S Briggs	(Appointed 20 September 2022)
Mr I Da Cunha	(Appointed 20 September 2022)
Mr M Francis	(Appointed 20 September 2022 and resigned 30 August 2023)
Ms C S Gibbons	(Appointed 20 September 2022)
Ms S Rosso	(Appointed 20 September 2022)

The Chief Executive is Mrs S F Mason MBE.

Mr Darrell Gale served in the Board in an ex-officio capacity.

Active Sussex's senior employees support the Board of Directors strategically. Three sub-committees are convened by deploying appropriately skilled members from the Board to deal with Human Resources, Business Development (and Marketing), and Governance (Finance and Legal) matters that arise.

- **Governance & Audit Committee**: Mr A White, Mr I Da Cunha and Mrs D Whitney (chair)
- **Human Resources & Nominations Committee**: Mrs S Briggs, Mrs C Gibbons and Mr T Howell (chair)
- **Business Development & Marketing Sub-Committee**: Mr M Francis, Ms A Pendlington (chair), Ms S Rosso and Mr P Traynor

The current Board of Trustees consists of individuals from the public, private and voluntary sectors. They bring the necessary skills and experience to the Trust to ensure sound governance, probity and excellent advocacy of the charity's aims and objectives.

Active Sussex operates an open recruitment process including shortlisting and interview by the Chair, Chief Executive and representatives of the HR and Governance Committees and is in line with the provisions of Article 12 of the Articles of Association. None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Active Sussex requires all officers and staff to undertake induction and continuing professional development to familiarise themselves with the political, funding and delivery environment in which the organisation operates; to set out their respective roles and responsibilities; and to ensure accountability and compliance with statutory Charity and Company law. All Trustees can access governance, equity and safeguarding training opportunities on an ongoing basis via Active Sussex's professional advisers and through other recognised training providers.

Organisational Structure
Under the current governance arrangements, the day-to-day executive functions of Active Sussex are handled by its senior strategic and operational staff (or Strategic Management Group). This is made up of the Chief Executive and the four Strategic Relationship Managers. The Board oversees the work of the Strategic Management Group (via quarterly reporting process) and is responsible for setting and deciding strategic policy direction in pursuance of the charitable aims and business needs. It approves the recommendations of the Strategic Management Group.

Financial Management
Budgets are devolved to the Strategic Management Group and other individual officers as appropriate, with monthly management accounts provided to all budget holders to enable ongoing financial monitoring and control. The Board of Directors and Governance & Audit Committee receive financial monitoring figures on a quarterly basis. All payments are authorised in accordance with Active Sussex's published financial regulations, procedures, and bank mandate.

Representation
At county level, Active Sussex had membership of, and/or provided support to, the following strategic groups and meetings:

1. Active Hastings Partnership Group
2. Active Partnerships National Network
3. Active Rother Communities Partnership Group
4. Brighton & Hove Active & Inclusive Travel Forum
5. Brighton & Hove Sport & Physical Activity Strategic Group
6. Children & Young People's Investment Forum
7. Crawley Physical Activity Forum
8. East Sussex Healthy Weight Partnership
9. Live Longer Better Community of Learning & Practice
10. London & Southeast Active Partnership Directors Forum
11. NHS Sussex Prevention Steering Group
12. Sussex Disability Sports Network
13. Sussex School Games Organisers Network

Professional services
The following organisations provided services to the Trust during the reporting period:

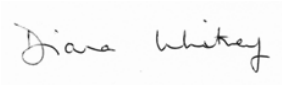
- **Accountancy & Audit**
  Carpenter Box, Amelia House, Crescent Road, Worthing, West Sussex, BN11 1RL
- **Banking**
  Barclays Bank plc, Floor 27, Churchill Place, London, E14 5HP
- **Human Resources & Legal Services**
  Rix & Kay Gatekeeper Services,The Courtyard, River Way, Uckfield, East Sussex, TN22 1SL
- **Payroll**
  Plummer Parsons Accountants, 18 Hyde Gardens, Eastbourne, East Sussex, BN21 4PT

Auditor
In accordance with the company's articles, a resolution proposing that Carpenter Box be reappointed as auditor of the company will be put at a General Meeting.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



Mrs D Whitney
Trustee
Dated: 19/9/2023

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors of Sussex County Sports Partnership Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards(United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the trust and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

Opinion
We have audited the financial statements of Sussex County Sports Partnership Trust (Active Sussex) (the 'trust') for the year ended 31 March 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:
- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion
We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern
In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information
The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception
We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:
- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the trust for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the above, our procedures to respond to risks identified included the following:

- Making enquiries of management, about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing minutes of meetings of the board and senior management;
- Reading correspondence with regulators;
- Challenging assumptions and judgements made by management in their significant accounting estimates, including defined benefit pension scheme valuations; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- Obtaining an understanding of the legal and regulatory framework that the trust operates in, focusing on those laws and regulations that had a direct effect on the financial statements and operations;
- Obtaining an understanding of the trust's policies and procedures on fraud risks, including knowledge of any actual, suspected or alleged fraud; and
- Discussing among the engagement team how and where fraud might occur in the financial statements and any potential indicators of fraud through our knowledge and understanding of the company and our sector-specific experience.

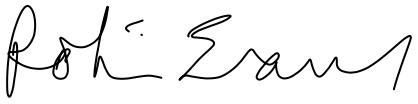
As a result of these procedures, we considered the opportunities and incentives that may exist within the trust for fraud. We are also required to perform specific procedures to respond to the risk of management override. As a result of performing the above, we identified the following areas as those most likely to have an impact on the financial statements: health & safety, employment law and compliance with the UK Companies Act and the Charities SORP (FRS 102).

Due to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Robin Evans BA FCA CTA (Senior Statutory Auditor)
for and on behalf of Carpenter Box
Chartered Accountants
Statutory Auditor
Worthing

19/09/2023

Carpenter Box is a trading name of Carpenter Box Limited

CARPENTER BOX

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds General 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Income from:						
Donations and legacies	**3**	-	8,000	491,617	499,617	372,772
Charitable activities	**5**	-	-	478,297	478,297	574,038
Activities for generating funds	**4**	4,584	6,190	2,000	12,774	11,401
Investments	**6**	664	-	-	664	47
Total income		5,248	14,190	971,914	991,352	958,258
Expenditure on:						
Charitable activities						
The development of sport in Sussex	**7**	4,805	65,884	1,034,907	1,105,596	1,113,259
Total charitable expenditure		4,805	65,884	1,034,907	1,105,596	1,113,259
Net incoming/(outgoing) resources before transfers		443	(51,694)	(62,993)	(114,244)	(155,001)
Gross transfers between funds		1,158	(459)	(699)	-	-
Net incoming/(outgoing) resources		1,601	(52,153)	(63,692)	(114,244)	(155,001)
Other recognised gains and losses						
Actuarial gain on defined benefit pension schemes		115,000	-	-	115,000	218,000
Net movement in funds		116,601	(52,153)	(63,692)	756	62,999
Fund balances at 1 April 2022		132,917	128,361	364,548	625,826	562,827
Fund balances at 31 March 2023		249,518	76,208	300,856	626,582	625,826

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
BALANCE SHEET
AS AT 31 MARCH 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets					
Tangible assets	**12**		11,702		507
			11,702		507
Current assets					
Debtors	**13**	63,002		10,444	
Cash at bank and in hand		673,975		793,005	
		736,977		803,449	
Creditors: amounts falling due within one year	**14**	(122,097)		(63,130)	
Net current assets			614,880		740,319
Total assets less current liabilities			626,582		740,826
Provisions for liabilities	**15**		-		(115,000)
Net assets			626,582		625,826
Income funds					
Restricted funds	**17**		300,856		364,548
Unrestricted funds					
Designated funds	**18**	76,208		128,361	
General unrestricted funds		249,518		247,917	
Pension reserve	**16**	-		(115,000)	
			325,726		261,278
			626,582		625,826

The financial statements were approved by the Trustees on 19/9/2023

Diana Whitney

Mrs D Whitney
Trustee

Company Registration No. 06166961

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Cash flows from operating activities					
Cash absorbed by operations	**23**		(102,142)		(213,832)
Investing activities					
Purchase of tangible fixed assets		(17,552)		(2,579)	
Investment income received		664		47	
Net cash used in investing activities			(16,888)		(2,532)
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(119,030)		(216,364)
Cash and cash equivalents at beginning of year			793,005		1,009,369
Cash and cash equivalents at end of year			673,975		793,005

1 Accounting policies

Charity information

Sussex County Sports Partnership Trust (Active Sussex) is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Unit 33, Sussex Innovation Centre Science Park Square, University of Sussex, Falmer, Brighton, BN1 9SB.

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £1.

1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's governance handbook, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The trust is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

The financial statements have been prepared on a going concern basis. The trustees have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment.

Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty in relation to the appropriateness of continuing to adopt the going concern basis in preparing the annual report and accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the objectives of the charity.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements. A pension reserve is shown separately within unrestricted funds.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1 Accounting policies **(Continued)**

1.4 Income

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies are recognised as incoming resources when there is evidence of entitlement, receipt is probable and its amount can be measured reliably.

Income from government and other grants is recognised when the trust has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain the services or facilities on the open market. In accordance with the Charities SORP (FRS 102), the services provided by volunteers are not recognised in the financial statements.

Investment income relates to interest receivable on bank deposits and is recognised in the financial statements when receivable.

1.5 Expenditure

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is included within the item of expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the trust in pursuit of its charitable objectives. It includes both direct costs and support costs relating to such activities. Support costs, including salaries, are apportioned on the basis of the time involved on the activity.

Governance costs include those costs associated with meeting the statutory requirements of the trust and include its audit fees and costs linked to strategic management of the trust.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	3 years straight line
Computer equipment	3 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks. The Trustees seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

1 Accounting policies **(Continued)**

1.9 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

The trust enters into basic financial instruments transactions that result in recognition of financial assets and liabilities like trade and other accounts receivable and payable.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

One employee is an active member, and nine former employees are deferred members, of the Local Government Pension Scheme (LGPS) administered by East Sussex County Council. Under the definition of the LGPS is a defined benefit pension scheme and is able to identify the charity's share of assets and liabilities and the requirements of FRS 102, section 28 Employee Benefits, have been followed.

The trust's share of the LGPS assets are measured at fair value at each balance sheet date. Liabilities are measured on an actuarial basis using the projected unit method. The net of these two figures is recognised as an asset or liability on the balance sheet. The recognition of a surplus as an asset is recognised only to the extent that it is recoverable by the trust. Any movements in the asset or liability between balance sheet dates is reflected in the statement of financial activities.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Critical accounting estimates and judgements **(Continued)**

Key sources of estimation uncertainty

Local Government Pension Scheme

The present value of the Local Government Pension Scheme defined benefit liability depends upon a number of factors that are determined on an actuarial basis using a variety of assumptions, including the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 March 2023. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

3 Donations and legacies

	Unrestricted funds General 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Grants receivable for core activities	-	8,000	491,617	499,617	372,772

Grants receivable of £491,617 (2022: £372,772) were restricted and £8,000 (2022: £nil) were designated. There was no unrestricted donations and gifts in the current or comparative period.

Grants received from Sport England that were unspent at the reporting date have not been deferred as Sport England have not requested repayment of these funds.

Grants receivable for core activities

	Unrestricted funds General 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Sport England	-	-	491,617	491,617	372,772
East Sussex Women of the Year Fund (ESWY)	-	8,000	-	8,000	-
	-	8,000	491,617	499,617	372,772

4 Activities for generating funds

	Unrestricted funds General 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Sponsorships	-	500	2,000	2,500	500
Event tickets	2,391	752	-	3,143	269
Shop income	-	77	-	77	340
Workshop Fees	-	13	-	13	-
Other fundraising activites	2,193	4,848	-	7,041	10,292
	4,584	6,190	2,000	12,774	11,401

Income from sponsorships of £500 (2022: £500) was designated and £2,000 (2022: £nil) was restricted. There was no unrestricted income in the current or comparative period.

Income from events tickets of £2,391 (2022: £nil) was unrestricted and £752 (2022: £269) was designated. There was no restricted income from the sale of event tickets in the current or comparative period.

Income from shop of £77 (2022: £340) was designated. There was no restricted or unrestricted shop income in the current or comparative period.

Income from workshop fees of £13 (2022: £nil) was designated. There was no restricted or unrestricted income from workshop fees in the current or comparative period.

Income from other fundraising activities of £2,193 (2022: £4,642) wasunrestricted and £4,848 (2022: £5,650) was designated. There was no restricted income from other fundraising activities in the current or comparative period.

5 Charitable activities

	2023 £	2022 £
The development of sport in Sussex	478,297	574,038

Included within income relating to the development of sport in Sussex are restricted grants of £478,297 (2022: £568,038) from Sport England and £nil (2022: £6,000) from English Schools Football Association.

6 Investments

	Unrestricted funds General 2023 £	Unrestricted funds Designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Interest receivable	664	-	-	664	47

Interest receivable of £664 (2022: £47) was unrestricted. There was no designated or restricted interest receivable in the current or comparative period.

7 Charitable activities

	2023 £	2022 £
Staff costs	415,577	410,104
Depreciation and impairment	6,357	2,072
Other costs	126,846	43,223
	548,780	455,399
Grant funding of activities (see note 8)	475,565	588,551
Share of support costs (see note 9)	51,576	61,440
Share of governance costs (see note 9)	29,675	7,869
	1,105,596	1,113,259
Analysis by fund		
Unrestricted funds - General	4,805	-
Unrestricted funds - Designated	65,884	9,183
Restricted funds	1,034,907	1,104,076
	1,105,596	1,113,259

8 Grants payable

	The development of sport in Sussex 2023 £	The development of sport in Sussex 2022 £
Grants to institutions:		
The development of sport in Sussex	475,565	588,551

8 Grants payable **(Continued)**

The institutions that grants have been provided to consist of registered charities, community and amateur sports clubs, leisure centres and other sporting institutions. There were no grants made to individuals in the current or comparative period.

9 Support costs

	Support costs	**Governance costs**	**2023**	Support costs	Governance costs	2022
	£	**£**	**£**	£	£	£
Staff costs	35,256	17,342	52,598	46,988	-	46,988
Rent: University of Brighton	13,794	-	13,794	11,973	-	11,973
Insurance	2,526	-	2,526	2,479	-	2,479
Accountancy services	-	8,495	8,495	-	7,728	7,728
Legal fees	-	2,931	2,931	-	13	13
Advertising	-	907	907	-	128	128
	51,576	29,675	81,251	61,440	7,869	69,309
Analysed between						
Charitable activities	51,576	29,675	81,251	61,440	7,869	69,309

The expenditure for support and governance costs basis of allocation are all direct, except staff costs which are based on time spent.

Governance costs includes amounts payable to the auditors of £8,495 (2022: £6,975) for audit and preparation of the financial statements.

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year. During the year trustee travel expenses of £29 (2022: £Nil) were expensed to 2 trustees (2022: 0 trustees).

11 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Sports development	11	11
Administration	1	1
Total	12	12

Employment costs	2023 £	2022 £
Wages and salaries	398,637	388,196
Social security costs	35,939	33,578
Other pension costs	33,599	35,318
	468,175	457,092

There were no employees whose annual remuneration was £60,000 or more.

12 Tangible fixed assets

	Fixtures and fittings £	Computer equipment £	Total £
Cost			
At 1 April 2022	-	15,307	15,307
Additions	3,496	14,056	17,552
Disposals	-	(11,511)	(11,511)
At 31 March 2023	3,496	17,852	21,348
Depreciation and impairment			
At 1 April 2022	-	14,800	14,800
Depreciation charged in the year	1,165	5,192	6,357
Eliminated in respect of disposals	-	(11,511)	(11,511)
At 31 March 2023	1,165	8,481	9,646
Carrying amount			
At 31 March 2023	2,331	9,371	11,702
At 31 March 2022	-	507	507

13 Debtors

	2023	2022
Amounts falling due within one year:	**£**	**£**
Trade debtors	58,471	5,958
Prepayments and accrued income	4,531	4,486
	63,002	10,444

14 Creditors: amounts falling due within one year

	2023	2022
	£	**£**
Other taxation and social security	18,737	14,895
Government grants	44,400	-
Trade creditors	39,669	15,284
Other creditors	2,190	447
Accruals and deferred income	17,101	32,504
	122,097	63,130

Government grants are made up of £44,400 of deferred income from the NHS. There was no deferred income in the comparative year.

15 Provisions for liabilities

	Notes	2023	2022
		£	**£**
Retirement benefit obligations	**16**	-	115,000
		-	115,000

16 Retirement benefit schemes

Defined contribution schemes

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £33,599 (2022 - £35,318). These costs have been allocated to restricted funds.

16 Retirement benefit schemes **(Continued)**

Defined benefit schemes

The Local Government Pension Scheme (LGPS) is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. One employee is an active member of the LGPS and nine former employees are deferred members of the LGPS administered by East Sussex County Council.

The agreed contribution rates for future years are 17.2% for employers and between 5.5% and 12.5% for employees.

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 31 March 2022. This has been used by the actuary in valuing the pensions liability at 31 March 2023. The present value of the defined benefit obligation, the related current service cost and past service cost were measured using the projected unit credit method.

As disclosed in the trustees report, the University of Brighton has provided a guarantee for the liabilities that existed prior to the transfer of business to the trust as at 1 January 2008. The Subsumption Agreement was executed in January 2021.

Key assumptions

	2023	2022
	%	%
Discount rate	4.80	2.55
Expected rate of increase of pensions in payment	2.90	3.15
Expected rate of salary increases	2.90	3.15

Mortality assumptions

The assumed life expectations on retirement at age 65 are:

	2023	2022
	Years	Years
Retiring today		
- Males	21.1	21.2
- Females	24.1	23.8
Retiring in 20 years		
- Males	22.2	22.0
- Females	25.6	25.1

Amounts recognised in the profit and loss account:

	2023	2022
	£	£
Current service cost	15,000	19,000
Net interest on defined benefit liability/(asset)	3,000	7,000
Total costs	18,000	26,000

16 Retirement benefit schemes **(Continued)**

Amounts taken to other comprehensive income:

	2023	2022
	£	£
Actual return on scheme assets	45,000	(171,000)
Less: calculated interest element	42,000	30,000
Return on scheme assets excluding interest income	87,000	(141,000)
Actuarial changes related to obligations	(682,000)	(96,000)

The amounts included in the balance sheet arising from the trust's obligations in respect of defined benefit plans are as follows:

	2023	2022
	£	£
Present value of defined benefit obligations	1,551,000	1,771,000
Fair value of plan assets	(1,551,000)	(1,656,000)
Deficit in scheme	-	115,000

Movements in the present value of defined benefit obligations:

	2023
	£
Liabilities at 1 April 2022	1,771,000
Current service cost	15,000
Benefits paid	(25,000)
Contributions from scheme members	4,000
Actuarial gains and losses	(682,000)
Interest cost	45,000
Other	423,000
At 31 March 2023	1,551,000

The defined benefit obligations arise from plans which are wholly or partly funded.

16 Retirement benefit schemes **(Continued)**

Movements in the fair value of plan assets:

	2023 £
Fair value of assets at 1 April 2022	1,656,000
Interest income	42,000
Return on plan assets (excluding amounts included in net interest)	(87,000)
Benefits paid	(25,000)
Contributions by the employer	5,000
Contributions by scheme members	4,000
Other	(44,000)
At 31 March 2023	1,551,000

Sensitivity analysis:

	Approximate monetary amount	
	2023 £	2022 £
0.5% increase in Real Discount Rate	95,000	105,000
0.5% increase in the Salary Increase Rate	95,000	100,000
0.5% increase in the Pension Increase Rate	95,000	105,000

The fair value of plan assets at the reporting period end was as follows:

	2023 £	2022 £
Equity instruments	1,095,000	1,220,000
Debt instruments	188,000	266,000
Property	249,000	138,000
Cash	19,000	32,000
	1,551,000	1,656,000

The criteria for the recognition of the surplus as an asset as described in note 1.11 was not met. The actuarial gains on the plan liabilities have been restricted by £423,000 so as to not recognise the surplus.

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 31 March 2023
	£	£	£	£	£	£	£	£	£
Disability & Inclusion	376	-	-	1,000	1,376	2,000	(2,000)	(1,376)	-
Active Lives	1,796	17,700	(32,040)	17,000	4,456	-	(4,531)	75	-
Primary Role	126,609	326,472	(293,912)	(50,119)	109,050	462,838	(429,440)	(3,818)	138,630
CSP General Administration	12,165	-	(33,957)	21,812	20	-	-	(20)	-
DfE Volunteering	9,260	-	(7,355)	(1,905)	-	-	-	-	-
Primary School Support	462	56,888	(52,141)	2,620	7,829	-	(7,929)	100	-
Satellite Club Local Delivery	145,433	67,743	(42,087)	(122,489)	48,600	-	(49,585)	2,574	1,589
School Games	26,710	51,000	(62,287)	14,905	30,328	-	(30,484)	156	-
Workforce Investment	2,529	1,470	-	-	3,999	-	(4,208)	2,520	2,311
Tackling Inequalities fund	181,299	-	(164,065)	-	17,234	277,344	(266,676)	-	27,902
Coach Core	-	41,300	(21,444)	-	19,856	-	(7,632)	-	12,224
Commonwealth Games League/ Comms SLA Capacity	-	38,500	(27,300)	6,500	17,700	-	(16,790)	(910)	-
CYP Investment Fund	-	89,589	(114,244)	126,263	101,608	-	(117,036)	15,428	-
Moving Communities	-	8,108	(8,108)	-	-	-	-	-	-
Opening Schools Facility	-	204,510	(204,098)	(412)	-	23,779	(9,600)	-	14,179
Project 500	-	5,000	(3,800)	-	1,200	5,000	(2,874)	-	3,326
Workforce Capacity	-	40,000	(38,708)	-	1,292	-	(1,292)	-	-
Multi Sports Facility	-	-	-	-	-	20,400	(7,160)	-	13,240
System Partners Delivery Award	-	-	-	-	-	180,553	(77,670)	(15,428)	87,455
	506,639	948,280	(1,105,545)	15,175	364,548	971,914	(1,034,907)	(699)	300,856

17 Restricted funds **(Continued)**

Restricted funds are all from Sport England and the split in the table above is for Sport England reporting purposes. All funds are for the development of sports, to promote sport and active recreation across Sussex. Transfers represent internal transfers where a grant-funded programme has ceased, and the funds are transferred to a budget code to use for a similar purpose for which funds were originally granted. All transfers are within the terms and conditions of each grant.

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 1 April 2022	Incoming resources	Resources expended	Transfers	Balance at 31 March 2023
	£	£	£	£	£	£	£	£	£
Active Schools	-	-	-	35,239	35,239	4,938	(11,909)	-	28,268
Stronger For Life	-	-	(5,531)	50,000	44,469	-	(44,318)	(151)	-
End of Contract Provision	38,236	-	-	(3,160)	35,076	-	-	214	35,290
Primary Business Income	36,869	5,990	-	(42,859)	-	-	-	-	-
Sussex Sports Awards	1,743	769	(2,747)	3,250	3,015	1,252	(3,215)	-	1,052
Club Coach Volunteer Workshops	2,690	-	(170)	-	2,520	-	-	(2,520)	-
Parallel Youth Games	8,776	-	(734)	-	8,042	-	(6,442)	1,998	3,598
ESWY	-	-	-	-	-	8,000	-	-	8,000
	88,314	6,759	(9,182)	42,470	128,361	14,190	(65,884)	(459)	76,208

18 Designated funds **(Continued)**

The designated funds held above are all held in furtherance of the trust's objects to promote sport and active recreation.

Active Schools is a designated fund formed from the amalgamation of residual Sport England PE Delivery funds and the Trusts' Primary PE Business Income budgets. The fund will be used to promote and improve the delivery of physical activity in Primary schools, as well as training and education in the same setting.

Stronger for Life is a designated fund to pilot the delivery of physical activity opportunities specifically targeted at older adults tailored in older community members, strength and balance support the delivery of activity for older people in the district of Arun, and this programme was funded from the Charity's Operational reserves.

End of Contract Provision is funding set aside as a provision for payment of statutory redundancy payments due as a result of fixed term contracts.

Sussex Sports Awards is income which is generated in order to support the delivery of the annual Sussex Sports Awards event. This will now be known as Sussex Sports and Physical Activity Awards.

Club Coach Volunteer (CCV) Workshops was a designated budget which provides for the income and expenditure related to the club development workshop program. Income was mainly from workshop delegate fees and expenditure relates to hire of facilities, training materials and tutor costs. The balance of this budget was transferred to Workforce Development and is no longer being used for 2023 – 2024.

Parallel Youth Games is funding generated by the trust in order to conduct the Youth Games for children with disabilities.

ESWY Fund (East Sussex Women of the Year Fund): This funding from the East Sussex Women's Lunch Committee will be distributed to organisations in East Sussex, including Brighton & Hove to benefit women by supporting their mental and physical wellbeing through physical activity.

19 Analysis of net assets between funds

	Unrestricted funds 2023	**Designated funds 2023**	**Restricted funds 2023**	**Total 2023**	Unrestricted funds 2022	Designated funds 2022	Restricted funds 2022	Total 2022
	£	**£**	**£**	**£**	£	£	£	£
Fund balances at 31 March 2023 are represented by:								
Tangible assets	11,702	-	-	11,702	507	-	-	507
Current assets	614,880	-	-	614,880	247,411	128,360	364,548	740,319
Provisions and pensions	-	-	-	-	(115,000)	-	-	(115,000)
	626,582	-	-	626,582	132,918	128,360	364,548	625,826

20 Operating lease commitments

At the reporting end date the trust had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	12,960	13,643

During the year, the Trust made payments under operating leases totalling £17,963 (2022: £13,643).

21 Related party transactions

There were no disclosable related party transactions during the current or comparative period, other than those included within trustees note 10.

Remuneration of key management personnel

The key management personnel of the charity compromise the Chief Executive, Head of Operations, Head of Finance and three Strategic Relationship Managers. The total employee benefits of the key management personnel of the charity were:

	2023	2022
	£	£
Aggregate compensation	270,882	249,580

22 Share capital and control

Sussex Country Sports Partnership Trust is a company limited by guarantee and has no share capital. No one member has overall control of the charity.

23 Cash generated from operations

	2023	2022
	£	£
Deficit for the year	(114,244)	(155,001)
Adjustments for:		
Investment income recognised in statement of financial activities	(664)	(47)
Depreciation and impairment of tangible fixed assets	6,357	2,072
Movements in working capital:		
(Increase) in debtors	(52,558)	(1,830)
Increase/(decrease) in creditors	14,567	(59,026)
Increase in deferred income	44,400	-
Cash absorbed by operations	(102,142)	(213,832)

24 **Analysis of changes in net funds**

The trust had no debt during the current or comparative period.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

England & Wales - Charity number 1122082

Accounts

Charity Registration No. 1122082

Company Registration No. 06166961 (England and Wales)

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

(ACTIVE SUSSEX)

(A COMPANY LIMITED BY GUARANTEE)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr B E Clark	
	Mr D Gale	
	Mr T J Howell	
	Mrs M F Kinnear	
	Mrs S J M Maurel	
	Ms A Pendlington	
	Ms C M Ryan	(Appointed 24 September 2020)
	Mr A White	(Appointed 24 September 2020)
	Ms V J Woodcock-Downey	
	Mrs T Woodward	
Secretary	Mrs S F Mason MBE	
Charity number	1122082	
Company number	06166961	
Principal address and registered office	University of Brighton Sports Centre Falmer Campus Brighton East Sussex BN1 9PH	
Auditor	Carpenter Box Amelia House Crescent Road Worthing West Sussex BN11 1RL	
Bankers	Barclays Bank PLC Floor 27 1 Churchill Place London E14 5HP	
Payroll	Plummer Parsons Accountants 18 Hyde Gardens Eastbourne East Sussex BN21 4PT	
Solicitors	Rix & Kay Solicitors LLP The Courtyard River Way Uckfield East Sussex TN22 1SL	

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

LEGAL AND ADMINISTRATIVE INFORMATION

Human Resources	Rix & Kay Gatekeeper Services The Courtyard River Way Uckfield East Sussex TN22 1SL

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
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SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". There is also a requirement for the Trust to report on how it satisfies the Public Benefit test introduced by the Charities Act 2006.

The trust can report as follows:

- The report of those activities undertaken by the trust to further its charitable purposes for the public benefit can be found in this report under the headings 'Objectives and Activities' and 'Achievements and Performance'.

- Accordingly, the trustees hereby state that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Taken together with the accounts, the report seeks to offer a fair and balanced picture of what the trust has achieved (outcomes) through its strategy and the difference it has made (its impact) across the County during 2020-21. Finally, it provides an overview of its structure, governance and management, any professional services procured by the Trust, as well as its plans for the future.

Objectives and activities

The purpose of the trust (hereinafter referred to as 'Active Sussex') as set out in its governing document, is to promote increased community participation in sport and active recreation for the benefit of the inhabitants of Sussex, as one of the 43 Active Partnerships across England. We help people who are most at risk of inactivity in Sussex by working collaboratively to help people *[focusing on those with mental health challenges, long-term health conditions and/or disabilities, young and older people, and those living in areas of deprivation]* take part in enjoyable activities that improve their health and happiness in a way that suits them.

We do this through our Active Sussex Strategy 2018-23, which continues to inform all our work. It enables a better understanding of the inactive population in Sussex, and focuses on how, with partners, we can help the people most at risk of inactivity to become more physically active, particularly in the areas of Sussex where physical activity levels are at their lowest.

The Active Sussex strategy has four main objectives, through which it seeks to achieve its aims:

1. Build lifelong activity habits in our children and young people
2. Motivate inactive people to become more active
3. Work in the community to influence and engage new and existing stakeholders
4. Bring in new investments and partnerships

This is underpinned by effective stakeholder communications and strong, diverse leadership at Board level. We are not about elite sport - we are about activity for all. We are passionate about what we do, and we support the delivery of a wide range of events and programmes with partners across Sussex.

In line with the terms and conditions of Sport England awards, Active Sussex distributes grants locally to agencies, whose activities serve to increase the number of people taking part in sport and physical activity in Sussex, particularly among the priority groups highlighted in its strategy. The grant making policy is soundly based on the use of local insight, to inform which areas of Sussex have the highest level of inactivity. Grants are made to projects that can demonstrate demand, have a robust delivery model and can increase participation levels, thereby contributing to the Trust's aims and objectives in these areas.

Achievements and performance

The end of the last financial year signalled the beginning of what was to be an unprecedented and unforeseen period of time in the UK due to the global coronavirus pandemic. The impact on health, education, transport, employment and the economy has been significant to say the least, and at worst devastating with high mortality rates. Social inequalities became even more acutely into focus and were exacerbated as national lockdown measures remained in place for much of the year.

The organisation responded quickly by activating its business continuity plan, protecting its financial processes and it enabled all staff members to work remotely and flexibly, particularly for those undertaking the additional role of home-schooling. Sport England also confirmed in-principle the extension of funding to Active Sussex until March 2022, which provided much welcome stability and there was no requirement to furlough staff via the Coronavirus Job Retention Scheme.

Meetings of the Board and its subcommittees were conducted via online platforms, and financial decision authorisations have been done electronically, and in line with financial regulations by ensuring two independent signatories where required. Arrangements were made for the annual audit process to be conducted remotely.

The national Active Partnership network worked closely with its main external funder (Sport England) to respond in supporting the sector. As a network member, Active Sussex continued to play an important role in working alongside local partners to address the factors preventing people from being physically active. In many cases this took us into new spaces, places and partnerships as we plugged gaps and sought to be as helpful as possible at a time when the health and wellbeing of our population was the highest priority for the country.

Active Sussex continued to support a number of lottery-funded community physical activity and sports programmes, many of which (including its own) had to move to online delivery in order to keep participants actively engaged. It has satisfied the terms and conditions for utilisation of these all grants, and performance was reported to the Trust's external funder (Sport England) twice yearly using their prescribed financial reporting protocols.

As ever, planning and expenditure decisions for these programmes were undertaken by Active Sussex's Strategic Management Group and, where appropriate, in conjunction with community sport and physical activity providers. All activities were delivered within budget and, certainly for the larger events, they were delivered well under budget having moved to virtual delivery. Decisions on any new business and larger funding applications (as prepared by the Trust's Strategic Management Group) were taken by the Board of Trustees.

Given these extraordinary circumstances, Active Sussex is pleased to share some key achievements for 2020/21 below. A more comprehensive public facing Executive Annual Summary will be published in September 2021.

INDICATOR: Reducing inactivity through targeted engagement

To increase the engagement with each local authority each year.

Throughout the year, Active Sussex has maintained close links with local government in order to advocate for the inclusion of physical activity in community strategies, and to support local projects that contributed to reducing the risk of inactivity in their communities. Contact with key local authority and leisure trust partners was maintained as much as possible through online meetings and telephone calls.

Brighton & Hove

There was continued engagement with the city council's Healthy Lifestyles Team and their Sport and Leisure Strategic Group, providing updates on Sport England and Active Sussex priorities and available funding. Significant insight has been provided to help inform the city's Joint Strategic Needs Assessment, which in turn helped Active Sussex to understand the city's community priorities and needs (in respect of physical activity).

This engagement has provided valuable links to other internal council teams such as Communities, Equality & Third Sector Team and SEN Team in order to identify new delivery partners and participants who could benefit from the Tackling Inequalities Fund (TIF) during the pandemic.

Given that most council activity had ceased due to Covid-19, there was an acknowledgement of Active Sussex's £68,000 investment into the city via TIF for 13 local community projects. Finally, we have given advice on the council's emerging physical activity strategy, supported Mencap with funding to deliver health walks for adults with a learning disability and been part of the Active & Inclusive Travel Consultation.

East Sussex
Leisure Trusts reported being significantly and adversely impacted financially by Covid-19, with some staff unable to return to roles despite the furlough scheme. Active Sussex supported the limited resumption of some of social prescribing services and some limited physical activity programmes in the Lewes area via the Tackling Inequalities Fund (TIF).

There was regular representation at meetings of the Active Hastings and Active Rother Partnerships, and the continued membership of the East Sussex Healthy Weight Partnership. Active Sussex worked to embed physical activity within the new obesity strategy, successfully supported the adoption of a whole-system approach to working and ensured the latest national physical activity and inclusion campaigns (We Are Undefeatable, This Girl Can, Join the Movement) were being disseminated locally.

A pan-Sussex physical activity forum was convened by Active Sussex, and chaired by the county's Director of Public Health, ensuring the continued support and connectivity of sector professionals during a critical time.

West Sussex
There was a high level of engagement by district and borough councils during the reporting period with Active Sussex being able to add value to strategic discussions (as in Brighton & Hove and East Sussex) through the dissemination of national communications and funding opportunities and providing additional support in targeting the most inactive populations within their localities.

Active Sussex hosted the first Crawley Physical Activity Forum. The forum connected local partners with a focus on 3 key themes: tackling inequalities, children and young people investment and workforce development. Delivery of these themes continues to gather pace within the locality, an example being the excellent progress made with a Primary Care Network (Crawley Care Collaborative) to promote the benefits of physical activity.

In Arun, the Children and Young People Forum has gone from strength to strength with a localised Children and Young People Framework now emerging, in which physical activity is an integral part. Meanwhile, Adur & Worthing Councils have continued to connect with Active Sussex specifically around the development of their Activities Strategy.

Children & Young People

Quality Start Awards
Developed in Sussex, this Award recognises and rewards schools for their commitment to PE, School Sport and Healthy and Active Lifestyles for their Key Stage 1 Pupils. Schools self-assess against set criteria and grade themselves at a Bronze, Silver, Gold, Platinum or Platinum Plus level. Active Sussex worked with the Quality Start team to adapt the criteria to reflect the impact of Covid-19, and notwithstanding school closures, there were still **47 schools** that applied for Quality Start which was much better than expected.

School Games & Parallel Youth Games
Once it became clear that these face-to-face events could not go ahead due to the pandemic, Active Sussex developed the virtual games concept in mid-March 2020, and it quickly gathered speed during April 2020. A core framework was developed setting out the number of weeks to offer and which sports to include. With the cancellation of the Parallel Youth Games, inclusive competitive opportunities were considered when designing the Virtual Sussex School Games competition and every challenge had an 'Adaptation for Inclusivity' attached to it.

We retained the corporate support of Specsavers and worked closely with the Sussex School Games Organiser Network and sports governing bodies to develop and promote the challenges. An easy to navigate and manage online platform was created to host the challenges, leader boards and entry pages - the virtual event was born!

69,000 pupils engaged in the Summer Virtual School Games 2020 and just under **5,000** adults. Virtual figures were calculated by giving each entry a unique code over a 12-week period of different activities and challenges. In February 2021, the successful virtual format from summer 2020 was relaunched as The Winter Games. The virtual event ran for 4 weeks, 36% of the length of the summer programme, but achieved 55% of the total number of pupil entries and 42% of the total number of adult entries in comparison.

Children & Young Peoples Forum
Regular county and district level forums were established during the year with CYP partner organisations, allowing Active Sussex to share national and county updates, and providing a platform for partners to share and discuss challenges and successes. Local C&YP Investment plans were developed to encourage targeted and partnership driven projects to help children and young people from areas of inequality to get more active.

Youth voice was very much taken into consideration in order to inform our CYP Investment Fund Framework. Eleven young people were interviewed to help us to understand 'What Children & Young People REALLY think?' which became the theme for the so named Active Sussex Network workshop held in February 2021.

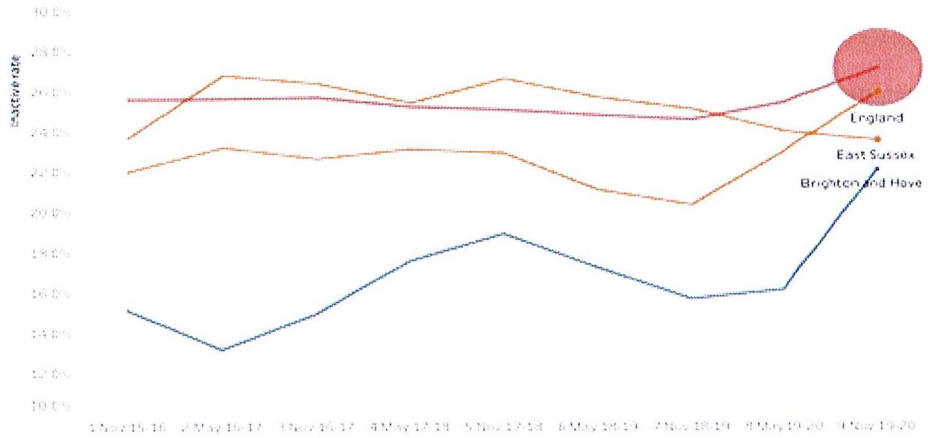
Satellite Clubs
Due to the ongoing pandemic, a significant number of satellite clubs for children and young people could not go ahead between April and September 2020. However, between October 2020 and January 2021, Active Sussex was able to fund 46 new satellite clubs. Although School based activity was delayed by Covid-19 restrictions, four new projects that started in Quarter 1 were all virtual activities and they were able to run successfully. We were able to support these cubs with approximately £58,000 overall. A substantial level of funding has already been set aside from our CYP Investment Fund to support increased activity sessions from the next financial year when it is anticipated that lockdown restrictions will ease.

Trends in inactivity in Sussex

The recognised national measure of sport and physical activity participation levels is Sport England's **Active Lives Survey**, which aims to better measure the priorities identified in their *'Uniting the Movement'* strategy. The focus is clearly on supporting people who are currently inactive to become active.

Active Lives Survey
Prior to the Covid-19 pandemic, the proportion of adults in England doing less than 30 minutes exercise per week had been steadily falling. The impact of the pandemic and lockdowns has been to reverse these gains. The most recent Active Lives Survey results covering the 12-month period to November 2020 show an increase in inactivity of 2.6% on the previous year. These results include the first lockdown up to the second lockdown. Women, young people aged 16-14, over 75s, disabled people and people with long-term health conditions, and those from Black, Asian and other minority ethnic backgrounds were most negatively impacted beyond the initial lockdown period.

Sussex broadly mirrored the national trend, with the impact of Covid-19 causing a worsening in inactivity rates to the highest levels recorded over the periods of the Active Lives Survey to date. **West Sussex** has recorded a significant rise in inactivity in the same period 12 months ago and on the survey baseline of 2015-16. After recording one of the lowest activity rates in England 12 months previously, Chichester had the second highest inactivity rate in Sussex. There were higher Covid-19 infection rates in West Sussex which may have impacted residents' willingness to take part in certain activities. Small increases were also reported for Mid Sussex and Horsham. Arun had the highest inactivity rate in Sussex, and in common with Chichester District, had an elderly population who may have felt most at risk of infection. Adur & Worthing, maintained relatively low inactivity rates during this time.



Source: Active Lives Survey Nov 15-16 to Nov 19-20
https://www.sportengland.org/know-your-audience/data/active-lives

Crawley has a similar inactivity rate to the national average, and although we would have expected to see activity rates worsen in a town affected badly by unemployment during the pandemic, there has been no significant change.

Brighton & Hove has mirrored the national trend of an increase in inactivity, albeit from a base of very low inactivity rates. Brighton & Hove has previously been ranked among the 10 local authorities with the lowest inactivity rates in England, but it fell to 72nd in this ranking.

East Sussex, conversely, has recorded a reduced inactivity rate in line with steady improvements that had been showing across the county since 2018. Speculatively, this may have been because East Sussex had comparatively low Covid-19 infection rates until December 2020 (the survey only runs to Nov 2020).
Lewes, Wealden and Hastings all recorded the lowest inactivity rate during this period. Rother and Eastbourne recorded small upticks in inactivity, but these results were still encouraging for these two areas which had previously been the most inactive areas in Sussex.

INDICATOR: Put activitiy at the forefront of policy

To increase the number of local authority strategies that Active Sussex have influenced to focus on supporting inactive people to become active.

This past 12 months has been a challenging time for Local Authorities who have had to react at pace to changes in the Covid-19 situation. Therefore, long-term projects such as strategy development have slowed.

Notwithstanding this, Active Sussex had significant involvement in the development of **Brighton & Hove City Council** Physical Activity Strategy, as well as their Facilities Strategy. Active Sussex's participation insight has been used extensively in both draft documents and we continue to be consulted on the details of these.

Horsham District Council were supported by the Trust to evolve their existing strategy to one that is more targeted towards physically inactive populations within the south-west of the district. Active Sussex continued to be actively involved in the development of the **Adur & Worthing Councils Activities Strategy**, specifically in relation to the Covid-19 response and in attempting to capitalise on some of the positive messaging from Government around physical activity and the disruption to people's usual behaviours. Although there was some delay in publication, Active Sussex were fully recognised and connected as a key partner in the Operational Steering Group. The result of this Steering Group will be an Operational Delivery Plan that will be signed off by the District Authority in April 2021.

Wealden District Council approached Active Sussex to support the development of a new physical activity strategy, seeking to use elements within our expertise and prioritising the most inactive people to become active.

INDICATOR: Build effective relationships with organisations that reach our priority groups

To increase the number of organisations we have engaged from each of our priority groups.

Tackling Inequalities
To mitigate the impact of Covid-19 on local physical activity providers, particularly in areas of disadvantage, Active Sussex secured £341,000 from Sport England over the course of the reporting period to support local clubs and organizations in immediate need of financial support, and also to enable continued provision of services online to keep people active and socially connected.

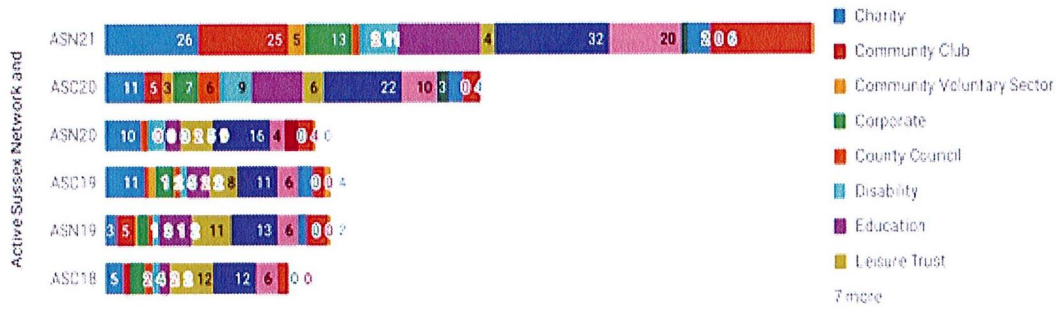
The award was referred to as the Tackling Inequalities Fund (TIF), and focused on the priority audiences as outlined identified through national and local insight: lower socioeconomic groups, ethnically diverse communities, people with long-term health conditions and disabled people. These resonated well with the most inactive groups also highlighted in the Active Sussex strategy

The TIF programme gave Active Sussex the opportunity to engage both new and existing partners, and in turn to develop more effective relationships with organisations who could reach our priority groups. We were able to work more closely with strategic and delivery partners to reach those most in need following the outbreak of Covid-19 and supporting those partners to secure funding through the TIF in order to engage and re-engage the local population in physical activity (and recovery activity) that would contribute to their overall wellbeing.

A report was published to share the impact of the first two phases of TIF grant, and is available on the Active Sussex website. As at the end of the reporting period, just under £294,000 had been allocated to community projects.

To increase the number and diversity of attendees at the Active Sussex Network and Conference each year.

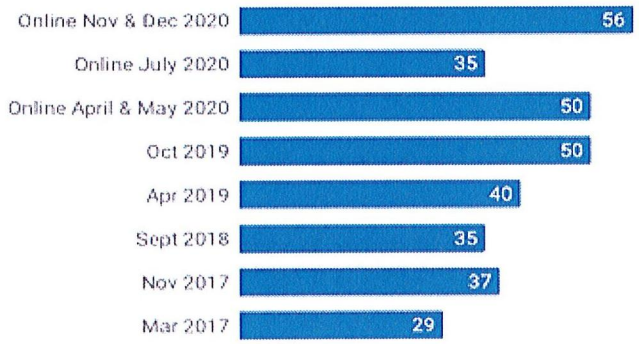
The Active Sussex Conference (September 2020) and Active Sussex Network (February 2021) were successfully coordinated and delivered, with a range of partners attending from Local Authorities, Public Health, Leisure Trusts, National Governing Bodies of Sport, the Community Voluntary Sector and Education. They were delivered virtually, and saw a significant increase in delegate numbers and from a much wider range of sectors. The Conference engaged 131 delegates (78 in 2019) and the Network event saw 218 delegates (74 in 2019). Whilst there is certainly value in face-to-face events of this nature, these numbers have shown that there is greater demand if Active Sussex can deliver events with flexibility. A comparative break of delegate numbers and sectors from 2018 to 2021 is shown below.



A highlight of the Active Sussex Network event was the keynote speaker, Danny Bent, Co-Founder of One Run Global. His session was titled 'The Happiness of Being You' and really resonated with delegates and highlighted the importance of mental wellbeing, particularly during the prevailing pandemic.

To increase the number of attendees at the Sussex Disability Sports Network each year.

Active Sussex continued to connect with the Sussex Disability Sports Network (SDSN) via a series of webinars which replaced the annual face to face SDSN Conference. The webinars enabled network members to come together, as well as ensure key focus areas that were due to be addressed at the conference are kept on the agenda for partners to consider. The webinars focused on topics such as 'Connecting and Collaborating during Covid-19' and 'Children & Young People (CYP) Insight and Education Best Practice'. As with the Active Sussex Network events, we saw an increase in new partners from different sectors attending our virtual events



Of particular note was the November webinar that provided a call to action for partners and SDSN members to reflect on the national event *'A collective movement: An inclusive response to COVID-19 in sport and activity'* delivered by Activity Alliance, Sport England & UK Active to discuss what this meant to them, how it related locally and how we can implement an inclusive response across the county. A thorough summary report was created which included next steps for both Active Sussex and the SDSN.

National campaigns, local impact

During the reporting period, Active Sussex played its part in raising the profile of national campaigns locally, as follows:

'This Girl Can' (TGC)
Towards the end of Q3 Dec 2020, 29 women from across the County had applied to become a TGC Sussex Champion. As at the end of the reporting period, 11 were officially signed up, with another 12 to be brought on board during 2021/22. Following the recruitment of new champions, the **This Girl Can Sussex Network** was launched at the Active Sussex Network 2021, with around 120 delegates signed up. The session - "*TGC Sussex Network: Pioneering Movement Ready for Take-Off*", was supported by Sport England and Women in Sport, and provided an opportunity for partners to take on board the latest insight around the gender gap and hear from some of the new Champions and their real-life experiences/journeys. The session provided a wealth of insight and identified some key next steps. Topical forum events continue to be developed with the first one to be held in May 2021.

Live Longer Better
In March 2021, Active Sussex took the decision to invest £5,000 in the Live Longer Better (LLB) programme from April 2021 to March 2023. The programme aims to create a new culture redefining the concept "care" to focus on a positive, enabling approach to maintain fitness and resilience levels for older adults. Having seen the evaluation from phase 1, Active Sussex felt that, given the demographic in Sussex, there were obvious benefits to engaging with the programme. It will support the ongoing work of Active Sussex to have a greater influence at a strategic level in the local health agenda. LLB will allow Active Sussex to be part of the Community of Practice and Learning, using the tools and expertise provided by Optimal Ageing, to share best practice across the AP Network and support national implementation plans to help older people in Sussex live a more active and independent life, for longer.

Developing the Sport & Physical Activity Workforce

Workforce Investment Fund
The Workforce Investment Fund is into its third year and has continued to be delivered in partnership with strategic partners: **Active Hastings, Active Rother and 3VA.** The flexible approach in this reporting period has allowed for continued community impact. In September, a Workforce Investment Fund Forum was delivered, bringing all partners together to share their respective progress over the last 6 months, share best practice and to identify future collaborative training opportunities. The Sport England Workforce Investment Fund Report provides further information. Active Sussex also completed an additional General Workforce Report to demonstrate our wider partnership work and added value regarding workforce development.

During this reporting period, Hastings and Rother continued with their small grants scheme for local activity providers and coaches. Examples of the training accessed included Run Leader qualifications, a Level 2 badminton coaching course and a Level 4 cancer rehab qualification.

3VA continued with the blended offer of core course delivery and a small grants scheme. Training delivered included Walk Leader Training (in partnership with Living Streets), Introduction to Sports Marketing and Introduction to Social Media courses.

As part of upscaling delivery of the Workforce Investment Fund, the **Crawley Workforce Project** was launched at the Crawley Physical Activity Forum in January 2021. This project is a blended approach of a targeted small grants scheme and core course training delivery, for the wider Crawley sport and physical activity workforce to access.

INDICATOR: Stakeholder Communications

Active Sussex uses stakeholder communications to support and maintain the key aims of the organisation, in line with the Active Sussex Strategy 2018-2023 and also to increase the engagement of partners.

Over the past 12 months, the organisation's external and internal communications have had to adapt to the impact of the Covid-19 pandemic, and partners have relied on more digital communications during lockdown restrictions.

As guidance and restrictions rapidly changed throughout the progression of the pandemic, Active Sussex remained agile and kept partners and stakeholders up to date and supported via direct emails, monthly e-Newsletters, social media and the organisation's website.

Website
The organisation saw a significant increase in activity on the Active Sussex website due to specific digital campaigns that drove users to the website. These campaigns included the Specsavers 'Virtual' Sussex School Games, the Reboot online activities for young people and general event registrations. There was a total of 169,633 visitors to the website - a 256% increase on 2019-20 - and a jump of 780% in page views. Towards the end of the reporting period, Active Sussex began the process of building a new website in order to better align its content with organisational goals and target audiences. A team audit was conducted, along with a stakeholder survey and external website research. After going out to tender, a new web company was hired - a Sussex-based organisation called Moomar - and the process of building a new website began. The website is due to be launched in September 2021.

Press & PR
The organisation's online reach is supported by strong relationships with traditional media and regular coverage in local and regional newspapers, online and print. The Sussex Sports Awards, in its eighteenth year, is a key event in the Active Sussex calendar, raising our profile locally, driving traffic to our website and consolidating our links with local and regional businesses.

With the restrictions surrounding the Covid-19 pandemic, the 2020 Awards could not go ahead in its usual capacity and was instead held as an online celebration campaign on social media. The campaign generated a total AVE (advertising value equivalency), from online and print clips of **£16,271.**

The Press was also well utilised for the Specsavers Sussex School Games events, which were also held virtually due to the pandemic. Both the summer and winter editions of the events generated a total AVE of **£15,225.**

E-news
The Active Sussex monthly eNews is sent out to 1159 subscribers - an increase of 24% from the previous year, due to clear signposting on the website, a continued social media campaign and commitment from all staff members to encourage partners to sign up. The Education and Disability and Inclusion eNewsletters have 1265 (increase of 156%) and 960 (increase of 58%) recipients respectively. A new bi-monthly Workforce eNewsletter was launched as a way of supporting the developing workforce with guidance, news and resources, and goes out to 165 subscribers.

Social media
The pandemic provided an opportunity to utilise digital communications as a way of connecting with partners and stakeholders more whilst the nation was instructed to stay at home. Social media was the main platform for the Specsavers 'Virtual' Sussex School Games, during the summer and the winter months where children were attending school from home. This worked well for communicating with schools across Sussex and helped reach schools previously not engaged with the School Games programme.

Public following and engagement on all platforms saw a significant increase. Consistent posting of engaging content, teamed with an increase in users being online with Covid-19 restrictions contributed to this increase.

- **Social media**
- 7,588 follows on Twitter - up 2% on 2019/20
- 3,355 follows on Facebook - up 11.4% on 2019/20
- 1,450 followers on Instagram - up 20% on 2019/20
- 598 followers on LinkedIn - up 15.4% on 2019/20
- 1,511 subscribers on YouTube - up 52% on 2019/20

- **Specsavers 'Virtual' Sussex School Games**
- Created a digital communications-led campaign to support pupils to stay active and represent their school from their own homes
- Twitter: **965 new followers**
- Facebook: **1,675 new followers**
- Instagram: **710 new followers**
- The programme saw a total **AVE of £6,985.57**

- **Demonstrating impact through video case studies, including**
- Tackling Inequalities in Sussex - Long Term Conditions
- Tackling Inequalities in Sussex - Lower Socio-economic Groups

This remains a strong communication and engagement tool for the respective communities that use these platforms

INDICATOR: Grow financial investment

With no face-to-face activity taking place during 2020-21, the key events for which commercial sponsorship would have been sought did not go ahead. These included the School Games and the Parallel Youth Games 2020 which in previous years had been sponsored by Specsavers. Additionally, the prestigious Sussex Sports Awards 2020 could not be staged either, and a significant number of our corporate supporters had suffered an economic downturn or pause in business during the year, and like many local businesses, were no longer in a position to financially plan ahead.

However, in response to the pandemic, Sport England investment levels increased significantly in order to keep communities active during lockdown. Emergency funds were distributed via the Active Partnerships nationally, and as a result Active Sussex's funding levels from this source rose.

Total income received as of 31 March 2021 was £1,009,080, 98% of which was received from Sport England and 2% from other sources.

STRONG & DIVERSE LEADERSHIP

Governance
Active Sussex could not operate without rigorous financial policies, sound operational management and comprehensive governance procedures. The organisation deploys open recruitment practices, and 2020-21 saw the recruitment of two new independent trustees: Mrs C Ryan and Mr A White. One trustee, Ms C Reynolds, was on maternity leave for the period and did not take part in any Board activity for the year.

The Board has led Active Sussex well, providing robust guidance from within their respective spheres of expertise and influence and maintaining strategic oversight of the work of the Strategic Management Group. For three consecutive years, the External Stakeholder Survey and Staff Satisfaction Surveys all returned improved scores on 2018-19 and 2019-20.

The Trustees have ensured that the organisation operated in a manner that complies with statutory regulations, including those laid down in charity and corporate law. The Board of Trustees met four times during the reporting period, plus attendance at the AGM 2020. All sub-committees also met four times each during 2020-21 to oversee, guide and provide scrutiny to the Strategic Management Group in their implementation of the annual delivery plan and associated operations.

Active Sussex's human resource function is overseen by its experienced HR & Nominations Committee and guided by professional advisors (Rix & Kay Gatekeeper Services) ensuring staff employment rights are observed, and that annual appraisal and continual professional development is undertaken. Finances are managed in accordance with Active Sussex's financial regulations. An industry-recognised accounting package is used to allocate restricted, designated and unrestricted budgets; to record all transactions, to provide financial management reports to the Board of Trustees and to reconcile income and expenditure. The organisation's accounts are also subject to external audit on an annual basis.

Safeguarding
Active Sussex continued to operate in line with standards required by the Code of Sports Governance Tier-3 funded organisations. The Ann Craft Trust Safeguarding Adults Framework review confirmed that Active Sussex were rated Satisfactory and had met the essential requirements of all the framework criteria.
Active Sussex's 'Very Good' rating by the Child Protection ins Sport Unit (CPSU) acknowledges our commitment to maintaining and embedding effective safeguarding standards across the organisation. It also reflects the significant work that took place over the year to influence and advocate messages to our partners, especially with regards to Primary Schools.

The 2020-21 implementation plan was monitored throughout the year and progress was recorded against the actions set, including priorities as agreed with CPSU. Each action linked to key policy objectives to ensure safeguarding was embedded across the whole organisation and all staff took responsibility for promoting good safeguarding practice internally (staff and trustees) and externally to stakeholders.

Although no face-to-face training could be delivered, our safeguarding lead officers were able to complete online workshops to keep abreast of latest developments and changes in the law in respect to safeguarding children and adults. Training also included attendance at a Mental Health and Safeguarding in Sport and Physical Activity webinar hosted by MIND and the Ann Craft Trust.

Active Sussex kept abreast of statutory changes from Local Safeguarding Children Board's to Local Safeguarding Children Partnerships, and updated policy and web-based information accordingly.

The organisation has dealt with ten safeguarding enquiries during the reporting period.

Equality
Active Sussex remains an accredited Equality Standard (Foundation Level) organisation. However, it has been a year in which the Covid-19 pandemic has magnified the racial inequalities that remain in society and shown how these are mirrored in the sport and physical activity sector. Active Sussex has sought to bring these issues to the fore in Board and staff discussions and training, and in the development of a Diversity Action Plan. There have been changes to the organisation's recruitment practices ensuring it minimises the risk of bias (unconscious or otherwise) in recruiting to Board level posts. Active Sussex also examined and changed its use of images and language to ensure inclusive and open recruitment to roles and activities. Finally, the Board appointed an Equality, Diversity & Inclusion champion to advocate our anti-racism and anti-discrimination messages and values internally, and to our wider partners.

Financial review
The Statement of Financial Activities shows net funds brought forward of £625,874 (2020: £394,506) and income received for the 2020-21 financial year of £1,009,080 (2020: £744,915). The total expenditure was £836,127 (2020: £711,547) and the net loss on pension funds was £236,000 (2020: £198,000 net gain) giving net movement in funds of a £63,047 reduction for the year ending 31 March 2021 (2020: £231,368 increase). At the report date total funds amounts to £562,827 (2020: 625,874) and of this amount £506,639 (2020: £347,984) were restricted. Details of restricted and designated funds are disclosed in the notes to the financial statements.

The £32,126 deficit (2020: £174,800 surplus) on unrestricted funds at the reporting date is linked to the pensions reserve; trustees worked hard to resolve a pension liability which came to successful fruition in 2020. The SCSPT Board passed a unanimous resolution approving the Deed Subsumption and Funding Agreement between East Sussex County Council, The Sussex County Sports Partnership Trust and the University of Brighton in November 2020. Active Sussex will continue to undertake the administration for the remaining active member of the fund. Although pre-mature crystallisation is highly unlikely, this agreement provides for the repayment of this pension liability should it be necessary. The Trust aims to generate sufficient unrestricted funds from other business areas to reduce the small deficit ahead of the next triennial actuarial valuation

The principal financial management policies and procedures deployed during the year are stated earlier in this report.

Reserves Policy
Active Sussex's reserves protocols ensure that sufficient unrestricted funds (excluding the pension reserve) are held to cover a minimum of six months' employment and running costs and 100% end of contract costs (in the event of any significant delays or cessation of external core funding). The fund required to cover these costs is £150,000, however at 31 March 2021 the level of unrestricted funds was £300,874 (excluding designated funds and the pension reserve). This figure is currently higher than the level expected due to an under-spend on designated funds allocated to drive charitable fundraising activities and project development - principally due to the Covid-19 pandemic.

Principal Funding Sources
Active Sussex's principal funding stream continues to come from Sport England. Of the £1,009,080 (2020: £744,915) income received, 98.6% (2020: 93.5%) of this, being £994,541 (2020: £696,398), came from Sport England. The remaining income has been generated from:

1. Active Sussex members (mainly local government)
2. Primary PE courses fees
3. Bank interest

The majority of income is restricted and is therefore spent on the specific sport and physical activity outcomes detailed as per conditions of the funding award. More importantly, the expenditure has directly supported the key objectives of the charity.

Senior Management Remuneration
All staff pay is reviewed annually by the Human Resources & Nominations Committee, and pay increments are subject to completion of an annual staff appraisal. Cost of living rises are awarded in line with RPI (Q4/Feb annually) and subject to affordability by Active Sussex. For 2020-21, a 2% pay increase was awarded and during the year key management personnel team remuneration totalled £247,886 (2020: £249,791) (see note 21 to the accounts).

Related Parties
No trustee received any remuneration during the year and only one trustee (noted below) had an interest in companies and academic bodies that Active Sussex works with. Further details can be found in the notes to the accounts. No other trustee received any financial benefit from any of the transactions undertaken.

- Freedom Leisure Trust (Ms C Reynolds)

Risk Management
Active Sussex maintains a comprehensive risk register which identifies the principal risks, together with the steps to be taken to manage them. The risk register is overseen by the Governance & Audit Committee and reviewed by the Board every quarter. Each risk is stated as either 'strategic' or 'operational'.

The risk register was updated to include the impact of the Covid-19 pandemic. Due to continued Sport England funding, no employees were furloughed and measures were put in place to ensure that stakeholder communication was maintained via online strategic forums, and that the business administration could continue safely and effectively. Where possible, activities were rescheduled as an online offer to participants and a dedicated webpage was created (Active at Home) to signpost visitors to available activities and mental wellbeing support during lockdown.

The key strategic risk remains non-compliance or breach of legal/statutory responsibilities leading to loss of stakeholder confidence and risk to investment. Through its Governance & Audit Committee, Active Sussex discharged these statutory responsibilities and maintained a high level of assurance. It has continued to review and develop its corporate business policies, with any changes endorsed at Board level. The necessary business protection, human resources and financial policies continued to be in place, as did the Trust's Equality and Safeguarding in Sport policies.

As reported last year, the most significant operational risk related to the significant financial liabilities arising from Active Sussex's ongoing membership of the East Sussex Local Government Pension Fund (the Fund). The trustees are pleased to report the successful completion of negotiations with (former employers) the University of Brighton to provide a guarantee for the liabilities that existed prior to the transfer of business to Active Sussex as at 1 January 2008. The Subsumption Agreement was executed in January 2021, thereby removing the existential threat to the organisation's financial sustainability.

Plans for future periods

2020/21 was an unprecedented period due to the Covid-19 pandemic, and we anticipate that recovery will take us well into 2021/22, if not beyond, for some of our stakeholders. National lockdown measures were lifted on 19 July, but with the University of Brighton still operating limited office access, Active Sussex will continue to conduct its business operations remotely and has made provisions for key events and training to be delivered virtually. It has received confirmed external funding for the period to 31 March 2022 to continue its operations.

Sport England, having launched a new 10 year strategy in January 2021, has announced its intention to work closely with the national Active Partnership network members to support the delivery of its strategic priorities and outcomes - principally reducing inactivity and tackling the many inequalities that exist in the sport and physical activity sector. These priorities resonate well with Active Sussex, and as such we have continued to maintain Sport England's confidence as:

- an organisation that understands its community well
- an appropriate delivery network through which to invest in projects catering for those most at risk of being physically inactive.

It is acknowledged that 'business as usual' will not be an option. The Government's previous Covid-19 control measures have caused significant disruption to the sector, including the ongoing closure of leisure facilities and the suspension of sport and physical activity programmes to date. We anticipate a gradual return to previous activity levels across the sector from 19 July 2021 (or until the Covid-19 vaccination programme has been widely rolled out).

The Trustees have identified the key risks and impacts in section 3 (Risk Management) of this report and are confident that Active Sussex has responded effectively to minimise the impact of the pandemic on the delivery of its strategic outcomes. It has already been acknowledged that external business income is unlikely to be available due to lack of business trading during the pandemic to support discretionary physical activity projects. Therefore, appreciating the current level of Operational Reserves held (in excess of the stated policy), the trustees have planned for up to £70,000 to be committed from reserves to support discretionary physical activity projects that meet our strategic aims and support our priority communities in Sussex.

Active Sussex will align its strategic work to support and contribute to national themes articulated in 'Uniting the Movement', which focuses on five big issues we must all collectively address, if we are to transform lives and communities through sport and physical activity - and make a difference in terms of equality. Broadly speaking, these big issues are:

1. **Recover and reinvent** - recovering from the biggest crisis in a generation and reinventing as a vibrant, relevant and sustainable network of organisations providing sport and physical activity opportunities that meet the needs of different people.
2. **Connecting communities** - focusing on sport and physical activity's ability to make better places to live and bring people together.
3. **Positive experiences for children and young people** - an unrelenting focus on positive experiences for all children and young people as the foundations for a long and healthy life.
4. **Connecting with health and wellbeing** - strengthening the connections between sport, physical activity, health and wellbeing, so more people can feel the benefits of, and advocate for, an active life.
5. **Active environments** - creating and protecting the places and spaces that make it easier for people to be active.

We will continue to capture the local need and impact of the Covid-19 pandemic on the local physical activity and sport sector and contribute to the recovery phase through strategic support and funding. Our work promoting and developing physical activity opportunities to our target groups, will take into consideration alternative delivery methods needed during the pandemic restrictions.

Marketing & Communications

- Active Sussex will continue the development and building of the new organisation website, which will be scheduled to launch in September 2021. A focus will be on ensuring it clearly reflects the organisation and the work that is being done across the county, ensuring insight and case studies are more prominent, and that it serves as a rich and useful resource for partners and stakeholders.

- A focus will also be on ensuring that there is flexibility and options for all team members to easily update or create new pages, so that time is saved from the PR & Communications role, and money is saved from needing extra regular maintenance and support from an external web company.

- With the increasing workload and extra demand for digital communications during the pandemic, we will be looking to increase the PR and communications capacity. The organisation will determine the best route for bringing that extra resource to the team, and plan to recruit for a role that will manage the day-to-day social media, monthly eNewsletters, website updates and other administrative-heavy tasks.

EVENTS 2021/22

May 2021 – Sussex Parallel Games
Due to the Covid-19 pandemic and ongoing virus control measures, the Parallel Youth Games event did not go ahead.

June 2021 - Sussex School Games
The Sussex School Games 2021 was delivered virtually, building on the success of the 2020 event. Again this offered school children and their parents/carers the opportunity to remain active and competitive, despite the anticipated ongoing disruption. The event was promoted with the support of local and national sporting champions, and online participant numbers reached 25,000.

September 2021 - Active Sussex Network Conference
The Active Sussex Conference will take place as a virtual event on **23 September 2021** and will incorporate the Trust's Annual General Meeting. The event will include keynote speakers, facilitated discussions and workshops that will focus on active ageing, and a local reducing physical inactivity within priority audiences. The Trust aims to deliver a high calibre virtual Conference in September and Active Sussex Network in spring 2020. We will look to continue to grow the attendance and range of partners attending

November 2021 - The Sussex Sports Awards
The Sussex Sports Awards is the high-profile event of the annual community awards calendar. Usually offering a combined showcase of business support for community sport, and a glittering platform of physical activity achievers, it is envisaged that a smaller face-to-face event will be scheduled provisionally for **19 or 26 November 2021**.

February 2022 - Active Sussex Network
This popular professional networking and workforce development event will be planned for delivery in Q4 of 2021/22. Again, it is not possible to predict the course of the current pandemic, however, we have the option of a blended online workshop format or, as with the Sussex Sports Awards 2021, a smaller scale face-to-face event. Either way the programme will be tailored to meet the needs of our network partners and stakeholders, with topical news and best practice workshops.

Structure, governance and management
The Sussex County Sports Partnership Trust (t/a Active Sussex) is a company limited by guarantee registered in England and Wales, number 06166961. It is also a registered Charity number 1122082. It was incorporated on 19 March 2007 and was registered as a Charity on 19 December 2007. Active Sussex is governed by its Memorandum and Articles of Association as reviewed on 16 March 2016. It became fully operational on 2 January 2008.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr B E Clark	
Mr D Gale	
Mr T J Howell	
Mrs M F Kinnear	
Mrs S J M Maurel	
Ms A Pendlington	
Ms C M Ryan	(Appointed 24 September 2020)
Mr A White	(Appointed 24 September 2020)
Ms V J Woodcock-Downey	
Mrs T Woodward	
Mrs K Burrell	(Resigned 24 September 2020)
Mr A Davy	(Resigned 2 February 2021)
Mr P Millman	(Resigned 24 September 2020)
Miss C Reynolds	(Resigned 23 October 2020)

The Chief Executive is Mrs S F Mason MBE.

Active Sussex's senior employees support the Board of Directors strategically. Three sub-committees are convened by deploying appropriately skilled members from the Board to deal with Human Resources, Business Development (and Marketing), and Governance (Finance and Legal) matters that arise.

- Governance & Audit Committee: Mr B Clark, Mr. A Davy (until Jan 2021), Mr. A White (from June 2020), and Mrs T Woodward (until Jan 2021).
- Human Resources & Nominations Committee: Mr D Gale, Mr T Howell, Miss C Reynolds (until Oct 2020), Mrs C Ryan (from Jan 2021) and Ms V Woodcock-Downey.
- Business Development & Marketing Sub-Committee: Mrs K Burrell (until Sept 2020), Mrs M Kinnear, Mr P Millman (until April 2020), Ms A Pendlington, Mrs C Ryan (until Jan 2021) and Mrs T Woodward (from Jan 2021).

The current Board of Trustees consists of individuals from the public, private and voluntary sectors. They bring the necessary skills and experience to the Trust to ensure sound governance, probity and excellent advocacy of the charity's aims and objectives.

Active Sussex operates an open recruitment process including shortlisting and interview by the Chair, Chief Executive and representatives of the HR and Governance Committees and is in line with the provisions of Article 12 of the Articles of Association. None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Active Sussex requires all officers and staff to undertake induction and continuing professional development to familiarise themselves with the political, funding and delivery environment in which the organisation operates; to set out their respective roles and responsibilities; and to ensure accountability and compliance with statutory Charity and Company law. All Trustees are able to access governance, equity and safeguarding training opportunities on an ongoing basis via Active Sussex's professional advisers and through other recognised training providers.

Organisational Structure

Under the current governance arrangements, the day-to-day executive functions of Active Sussex are handled by its senior strategic and operational staff (or Strategic Management Group). This is made up of the Chief Executive and the four Strategic Relationship Managers. The Board oversees the work of the Strategic Management Group (via quarterly reporting process) and is responsible for setting and deciding strategic policy direction in pursuance of the charitable aims and business needs. It approves the recommendations of the Strategic Management Group.

Financial Management
Budgets are devolved to the Strategic Management Group and other individual officers as appropriate, with monthly management accounts provided to all budget holders to enable ongoing financial monitoring and control. The Board of Directors and Governance & Audit Committee receive financial monitoring figures on a quarterly basis. All payments are authorised in accordance with Active Sussex's published financial regulations, procedures and bank mandate.

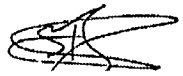
Representation
At county level, Active Sussex had membership of, and/or provided support to, the following strategic groups and meetings:

1. Active Hastings Partnership Group
2. Active Partnerships National Network
3. Active Rother Communities Partnership Group
4. Brighton & Hove Active & Inclusive Travel Forum
5. Brighton & Hove Sport & Physical Activity Strategic Group
6. Crawley Physical Activity Forum
7. East Sussex Healthy Weight Partnership
8. East Sussex Physical Activity Forum
9. East Sussex Youth Infrastructure Group
10. Live Longer Better Community of Learning & Practice
11. Local Organising Committee for the Sussex School Games
12. London & South East Active Partnership Directors Forum
13. Sussex Disability Sports Network
14. Sussex School Games Organisers Network
15. West Sussex Physical Activity Forum

Auditor
Carpenter Box were appointed as auditor to the company and for the year to 31 March 2021.

Disclosure of information to auditor
Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



Mrs S J M Maurel
Trustee
Dated: 23/09/2021

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also the directors of Sussex County Sports Partnership Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the trust and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF SUSSEX COUNTY SPORTS PARTNERSHIP TRUST

Opinion

We have audited the financial statements of Sussex County Sports Partnership Trust (the 'trust') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the trust for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, our procedures included the following:

- Obtaining an understanding of the legal and regulatory framework that the trust operates in, focusing on those laws and regulations that had a direct effect on the financial statements and operations;
- Obtaining an understanding of the trust's policies and procedures on fraud risks, including knowledge of any actual, suspected or alleged fraud
- Discussing among the engagement team how and where fraud might occur in the financial statements and any potential indicators of fraud through our knowledge and understanding of the company and our sector-specific experience.

As a result of these procedures, we considered the opportunities and incentives that may exist within the trust for fraud. We are also required to perform specific procedures to respond to the risk of management override. As a result of performing the above, we identified the following areas as those most likely to have an impact on the financial statements: health & safety, employment law and compliance with the UK Companies Act and the Charities SORP (FRS 102).

In addition to the above, our procedures to respond to risks identified included the following:

- Making enquiries of management, about any known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing minutes of meetings of the board and senior management.
- Reading correspondence with regulators
- Challenging assumptions and judgements made by management in their significant accounting estimates; and
- Auditing the risk of management override of controls, including through testing journal entries and other adjustments for appropriateness.

Due to the inherent limitations of an audit, there is an unavoidable risk that some material misstatements in the financial statements may not be detected, even though the audit is properly planned and performed in accordance with the ISAs (UK). For instance, the further removed non-compliance is from the events and transactions reflected in the financial statements, the less likely the auditor is to become aware of it or to recognise the non-compliance.

A further description of our responsibilities is available on the Financial Reporting Council's website at: https://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Other matters which we are required to address

The financial statements of Sussex County Sports Partnership Trust for the year ended 31 March 2020 were audited by another auditor who expressed an unmodified audit opinion on those financial statements.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Robin Evans

Robin Evans BA FCA CTA (Senior Statutory Auditor)
for and on behalf of Carpenter Box
Chartered Accountants
Statutory Auditor
Worthing

29/09/2021

Carpenter Box is a trading name of Carpenter Box Limited

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
BALANCE SHEET
AS AT 31 MARCH 2021

	Notes	2021 £	2021 £	2020 as restated £	2020 as restated £
Fixed assets					
Tangible assets	12		-		-
			-		-
Current assets					
Debtors	13	8,614		8,560	
Cash at bank and in hand		1,009,369		808,947	
		1,017,983		817,507	
Creditors: amounts falling due within one year	14	(122,156)		(94,633)	
Net current assets			895,827		722,874
Provisions for liabilities	15		(333,000)		(97,000)
Net assets			562,827		625,874
Income funds					
Restricted funds	17		506,639		347,984
Unrestricted funds					
Designated funds	18	88,314		103,090	
General unrestricted funds		300,874		271,800	
Pension reserve	16	(333,000)		(97,000)	
			56,188		277,890
			562,827		625,874

The financial statements were approved by the Trustees on 23/09/2021

Mrs S J M Maurel
Trustee

Company Registration No. 06166961

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds General 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
Income from:						
Donations and legacies	3	-	-	340,449	340,449	342,160
Charitable activities	5	-	-	654,092	654,092	359,950
Activities for generating funds	4	920	13,059	-	13,979	41,310
Investments	6	560	-	-	560	1,495
Total income		1,480	13,059	994,541	1,009,080	744,915
Expenditure on:						
Charitable activities						
The development of sport in Sussex	7	-	241	835,886	836,127	711,547
Total charitable expenditure		-	241	835,886	836,127	711,547
Net incoming resources before transfers		1,480	12,818	158,655	172,953	33,368
Gross transfers between funds		27,594	(27,594)	-	-	-
Net income for the year/ Net incoming resources		29,074	(14,776)	158,655	172,953	33,368
Other recognised gains and losses						
Actuarial (loss)/gain on defined benefit pension schemes		(236,000)	-	-	(236,000)	198,000
Net movement in funds		(206,926)	(14,776)	158,655	(63,047)	231,368
Fund balances at 1 April 2020 (as restated)		174,800	103,090	347,984	625,874	394,506
Fund balances at 31 March 2021		(32,126)	88,314	506,639	562,827	625,874

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

SUSSEX COUNTY SPORTS PARTNERSHIP TRUST (ACTIVE SUSSEX)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Cash flows from operating activities					
Cash generated from operations	**23**		199,862		62,710
Investing activities					
Investment income received		560		1,495	
Net cash generated from investing activities			560		1,495
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			200,422		64,205
Cash and cash equivalents at beginning of year			808,947		744,742
Cash and cash equivalents at end of year			1,009,369		808,947

1 Accounting policies

Charity information

Sussex County Sports Partnership Trust is a charitable company limited by guarantee incorporated in England and Wales. The registered office is University of Brighton Sports Centre, Falmer Campus, Brighton, East Sussex, BN1 9PH.

The company is limited by guarantee, not having a share capital and consequently the liability of members is limited, subject to an undertaking by each member to contribute to the net assets or liabilities of the company on winding up such amounts as may be required not exceeding £1.

1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The trust is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £1.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Prior period error

The financial statements include a restatement for the comparative period which has been made to correct the amount of a transfer made between restricted and unrestricted funds.

1.3 Going concern

The financial statements have been prepared on a going concern basis. The trustees have considered relevant information, including the annual budget, forecast future cash flows and the impact of subsequent events in making their assessment. The Covid-19 pandemic and the ensuing economic shutdown has had a significant impact on the trust's operations. However, a number of additional grants were received during the year, which have provided a significant boost to income. The charity has still been able to undertake activities and no staff have been furloughed.

Active Sussex is largely funded by an agreement with Sports England 12 June 2018, which continues until 31 March 2022. They have provided informal confirmation that the agreement is expected to continue for a further three years from March 2022, but will be unable to give formal, written confirmation of this until towards the end of 2021.

In response to both the Covid-19 pandemic and the expected ongoing funding position with Sports England, the trustees have performed a robust analysis of forecast future cash flows taking into account the potential impact on the business of possible future scenarios arising from these factors. This analysis also considers the effectiveness of available measures to assist in mitigating the impact.

Based on these assessments and having regard to the resources available to the entity, the trustees have concluded that there is no material uncertainty in relation to the appropriateness of continuing to adopt the going concern basis in preparing the annual report and accounts.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the objectives of the charity.

1 Accounting policies **(Continued)**

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements. A pension reserve is shown separately within unrestricted funds.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.5 Income

Income is recognised when the trust is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations and legacies are recognised as incoming resources when there is evidence of entitlement, receipt is probable and its amount can be measured reliably.

Income from government and other grants is recognised when the trust has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain the services or facilities on the open market. In accordance with the Charities SORP (FRS 102), the services provided by volunteers are not recognised in the financial statements.

Investment income relates to interest receivable on bank deposits and is recognised in the financial statements when receivable.

1.6 Expenditure

Expenditure is recognised on an accruals basis when a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is included within the item of expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the trust in pursuit of its charitable objectives. It includes both direct costs and support costs relating to such activities. Support costs, including salaries, are apportioned on the basis of the time involved on the activity.

Governance costs include those costs associated with meeting the statutory requirements of the trust and include its audit fees and costs linked to strategic management of the trust.

1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computer equipment	3 years straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand and deposits held at call with banks. The Trustees seek to use short and medium term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

1 Accounting policies **(Continued)**

1.9 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

The Trust enters into basic financial instruments transactions that result in recognition of financial assets and liabilities like trade and other accounts receivable and payable.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

1.11 Retirement benefits

One employee is an active member of LGPS and nine former employees are deferred member of the Local Government Pension Scheme (LGPS) administered by East Sussex County Council. Under the definition of the LGPS is a defined benefit pension scheme and is able to identify the charity's share of assets and liabilities and the requirements of FRS 102, section 28 Employee Benefits, have been followed. The charity's share of the LGPS assets are measured at fair value at each balance sheet date. Liabilities are measured on an actuarial basis using the projected unit method. The net of these two figures is recognised as an asset or liability on the balance sheet. Any movements in the asset or liability between balance sheet dates is reflected in the statement of financial activities.

1.12 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the trust's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

2 Critical accounting estimates and judgements **(Continued)**

Key sources of estimation uncertainty

Local Government Pension Scheme

The present value of the Local Government Pension Scheme defined benefit liability depends upon a number of factors that are determined on an actuarial basis using a variety of assumptions, including the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 March 2021. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

3 Donations and legacies

	Unrestricted funds General 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
Donations and gifts	-	-	-	-	1,712
Grants receivable for core activities - Sport England	-	-	340,449	340,449	340,448
	-	-	340,449	340,449	342,160

Donations and gifts of £nil (2020: £1,712) were designated. Grants receivable of £340,449 (2020: £340,448) were restricted.

Grants received from Sports England that were unspent at the reporting date have not been deferred as as Sports England have not requested repayment of these funds.

4 Activities for generating funds

	Unrestricted funds General 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
Event tickets	750	-	-	750	8,780
Shop income	-	1,200	-	1,200	-
Letting and licensing arrangements	-	3,024	-	3,024	-
Sponsorships	-	-	-	-	18,000
Other fundraising activites	170	8,835	-	9,005	14,530
	920	13,059	-	13,979	41,310

Income from events tickets of £750 (2020: £2,765) were unrestricted and £nil (2020: £6,015) were designated. There was no restricted income from the sale of event tickets in the current or comparative period.

Income from sponsorships of £nil (2020: £nil) were unrestricted and £nil (2020: £18,000) were designated. There was no restricted income from sponsorships in the current or comparative period.

Income from other fundraising activities of £170 (2020: £2,502) were unrestricted, £8,835 (2020: £3,695) were designated and £nil (2020: £8,333) were restricted.

5 Charitable activities

	2021 £	2020 £
The development of sport in Sussex	654,092	359,950
Analysis by fund		
Unrestricted funds - General	-	2,750
Unrestricted funds - Designated	-	10,119
Restricted funds	654,092	347,081

Included within income relating to the development of sport in Sussex are restricted grants of £654,092 (2020: £355,950) from Sports England and £nil (2020: £4,000) from English Schools Football Association.

6 Investments

	Unrestricted funds General 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
Interest receivable	560	-	-	560	1,495

Interest receivable of £560 (2020: £1,495) was unrestricted. There was no designated or restricted interest receivable in the current or comparative period.

7 Charitable activities

	2021 £	2020 £
Staff costs	383,461	388,274
Other costs	119,180	161,700
	502,641	549,974
Grant funding of activities (see note 8)	272,407	97,387
Share of support costs (see note 9)	52,169	52,043
Share of governance costs (see note 9)	8,910	12,143
	836,127	711,547
Analysis by fund		
Unrestricted funds - General	-	11,832
Unrestricted funds - Designated	241	60,576
Restricted funds	835,886	639,139
	836,127	711,547

8 Grants payable

	2021	2020
	£	£
Grants to institutions:		
The development of sport in Sussex	330,825	97,387
Other	(58,418)	-

The institutions that grants have been provided to consist of registered charities, community and amateur sports clubs, leisure centres and other sporting institutions. There were no grants made to individuals in the current or comparative period.

9 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Staff costs	45,102	-	45,102	29,225	-	29,225
Rent: University of Brighton	2,975	-	2,975	16,983	-	16,983
Insurance	4,092	-	4,092	776	-	776
LGPS Performance Bond	-	-	-	5,059	-	5,059
Accountancy services	-	8,910	8,910	-	9,000	9,000
Legal fees	-	-	-	-	3,143	3,143
	52,169	8,910	61,079	52,043	12,143	64,186
Analysed between Charitable activities	52,169	8,910	61,079	52,043	12,143	64,186

Governance costs includes amounts payable to the auditors of £6,640 (2020: £8,225) for audit and financial statement preparation.

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the trust during the year. No trustee expenses have been incurred.

11 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Sports development	11	11
Administration	1	1
Total	12	12

Employment costs	2021 £	2020 £
Wages and salaries	361,784	349,157
Social security costs	31,170	29,977
Other pension costs	35,609	38,365
	428,563	417,499

The number of employees whose annual remuneration was £60,000 or more were:

	2021 Number	2020 Number
£60,001 - £70,000	-	1

12 Tangible fixed assets

	Computer equipment £
Cost	
At 1 April 2020	12,728
At 31 March 2021	12,728
Depreciation and impairment	
At 1 April 2020	12,728
At 31 March 2021	12,728
Carrying amount	
At 31 March 2021	-
At 31 March 2020	-

13 Debtors

	2021	2020
Amounts falling due within one year:	£	£
Trade debtors	2,228	1,677
Prepayments and accrued income	6,386	6,883
	8,614	8,560

14 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	14,777	16,582
Trade creditors	15,393	4,614
Other creditors	387	605
Accruals and deferred income	91,599	72,832
	122,156	94,633

Deferred income brought forward of £38,922 was released to the statement of financial activities during the year. No deferred income was carried forward at the reporting date.

15 Provisions for liabilities

	Notes	2021	2020
		£	£
Retirement benefit obligations	16	333,000	97,000
		333,000	97,000

16 Retirement benefit schemes

Defined contribution schemes

The trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the trust in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £35,609 (2020 - £38,365). These costs have been allocated to restricted funds.

16 Retirement benefit schemes **(Continued)**

Defined benefit schemes

The Local Government Pension Scheme (LGPS) is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. One employee is an active member of the LGPS and nine former employees are deferred members of the LGPS administered by East Sussex County Council.

The agreed contribution rates for future years are 17.7% for employers and 9.9% for employees.

The most recent actuarial valuations of plan assets and the present value of the defined benefit obligation were carried out at 31 March 2019. This has been used by the actuary in valuing the pensions liability at 31 March 2021. The present value of the defined benefit obligation, the related current service cost and past service cost were measured using the projected unit credit method.

As disclosed in the trustees report, the University of Brighton has provided a guarantee for the liabilities that existed prior to the transfer of business to the trust as at 1 January 2008. The Subsumption Agreement was executed in January 2021

Key assumptions

	2021 %	2020 %
Discount rate	2.05	2.3
Expected rate of increase of pensions in payment	2.85	1.8
Expected rate of salary increases	2.85	1.8

Mortality assumptions

The assumed life expectations on retirement at age 65 are:

	2021 Years	2020 Years
Retiring today		
- Males	21.1	21.6
- Females	23.7	23.9
Retiring in 20 years		
- Males	21.9	22.5
- Females	25.0	25.3

Amounts recognised in the profit and loss account:

	2021 £	2020 £
Current service cost	16,000	27,000
Net interest on defined benefit liability/(asset)	2,000	7,000
Total costs	18,000	34,000

16 Retirement benefit schemes **(Continued)**

Amounts taken to other comprehensive income:

	2021	2020
	£	£
Actual return on scheme assets	(257,000)	116,000
Less: calculated interest element	28,000	33,000
Return on scheme assets excluding interest income	(229,000)	149,000
Actuarial changes related to obligations	456,000	(368,000)

The amounts included in the balance sheet arising from the trust's obligations in respect of defined benefit plans are as follows:

	2021	2020
	£	£
Present value of defined benefit obligations	1,807,000	1,301,000
Fair value of plan assets	(1,474,000)	(1,204,000)
Deficit in scheme	333,000	97,000

Movements in the present value of defined benefit obligations:

	2021
	£
Liabilities at 1 April 2020	1,301,000
Current service cost	16,000
Contributions from scheme members	4,000
Actuarial gains and losses	456,000
Interest cost	30,000
At 31 March 2021	1,807,000

The defined benefit obligations arise from plans which are wholly or partly funded.

16 Retirement benefit schemes **(Continued)**

Movements in the fair value of plan assets:

	2021
	£
Fair value of assets at 1 April 2020	1,204,000
Interest income	28,000
Return on plan assets (excluding amounts included in net interest)	229,000
Contributions by the employer	10,000
Contributions by scheme members	4,000
Other	(1,000)
At 31 March 2021	1,474,000

Sensitivity analysis:

	Approximate monetary amount	
	2021	2020
	£	£
0.5% increase in Real Discount Rate	105,000	189,000
0.5% increase in the Salary Increase Rate	100,000	7,000
0.5% increase in the Pension Increase Rate	105,000	182,000

The fair value of plan assets at the reporting period end was as follows:

	2021	2020
	£	£
Equity instruments	1,117,000	854,840
Debt instruments	221,000	204,680
Property	111,000	120,400
Cash	25,000	24,080
	1,474,000	1,204,000

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds					Movement in funds			
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers (as restated)	Balance at 1 April 2020 (as restated)	Incoming resources	Resources expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£	£	£	£	£
Active Kids / Disability & Inclusion	2,178	-	(486)	(1,692)	-	-	(24)	400	376
Active Lives	-	17,700	(14,195)	-	3,505	10,325	(29,734)	17,700	1,796
Primary Role	85,486	340,448	(267,663)	(42,128)	116,143	340,449	(283,203)	(46,780)	126,609
CSP General Administration	46,754	-	(31,523)	6,545	21,776	-	(32,156)	22,545	12,165
DfE Volunteering	8,848	14,600	(12,089)	(400)	10,959	8,000	(9,699)	-	9,260
Primary School Support	55,702	56,888	(59,020)	(10,316)	43,254	33,185	(68,729)	(7,248)	462
Satelite Club Local Delivery	77,563	177,226	(140,118)	16,487	131,158	193,332	(172,512)	(6,545)	145,433
School Games	46,733	49,000	(74,672)	128	21,189	28,250	(44,657)	21,928	26,710
Workforce Investment	3,573	40,000	(39,373)	(4,200)	-	40,000	(35,471)	(2,000)	2,529
Tackling Inequalities fund	-	-	-	-	-	341,000	(159,701)	-	181,299
	326,837	695,862	(639,139)	(35,576)	347,984	994,541	(835,886)	-	506,639

Transfers represent internal transfers where a grant-funded programme has ceased, and the funds are transferred to a budget code to use for a similar purpose for which funds were originally granted. All transfers are within the terms and conditions of each grant.

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

		Movement in funds				Movement in funds			
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 31 March 2021
Active Healthy Workplace	4,860	-	-	(4,860)	-	-	-	-	-
Charitable Fundraising	59	-	-	(59)	-	-	-	-	-
End of Contract Provision	24,638	-	-	5,812	30,450	-	-	7,786	38,236
Primary Business Income	20,000	6,624	-	-	26,624	10,245	-	-	36,869
Sussex Sports Awards	8,049	25,227	(26,615)	(4,682)	1,979	-	(236)	-	1,743
Club Coach Volunteer Workshops	1,376	4,645	(6,242)	96	(125)	2,814	1	-	2,690
Coach Education	13,099	-	(13,099)	-	-	-	-	-	-
Fundraising service	36,321	-	(3,635)	-	32,686	-	(12)	(32,674)	-
Parallel Youth Games	6,204	3,045	(5,685)	5,212	8,776	-	-	-	8,776
Future proof Performance Framework	-	-	(5,300)	8,000	2,700	-	6	(2,706)	-
	114,606	39,541	(60,576)	9,519	103,090	13,059	(241)	(27,594)	88,314

18 Designated funds **(Continued)**

The designated funds held above are all held in furtherance of the trust's objects to promote sport and active recreation.

Active Healthy Workplace promoted physical activity and health in and around the workplace, in conjunction with employers and activity providers. The programme came to an end in the previous year and £4,860 of residual funds were returned to operational reserves.

Charitable Fundraising was a designated budget created to receive the proceeds of any (non-Sport England) grants secured or funds raised to deliver future new projects. There were no new projects initiated during 2019/20, and the residual balance was transferred to the Parallel Youth Games.

End of Contract Provision is funding set aside as a provision for payment of statutory redundancy payments due as a result of fixed term contracts

Primary Business Income is income that has been generated by the provision of quality PE conferences and continuing professional development opportunities by members of Active Sussex's Children & Young People's team. Funds are reinvested in capacity and delivery of programmes supporting children and young people.

Sussex Sports Awards is income which is generated in order to support the delivery of the annual Sussex Sports Awards event.

Club Coach Volunteer Workshops is a designated budget which provides for the income and expenditure related to the club development workshop programme. Income is mainly from workshop delegate fees and expenditure relates to hire of facilities, training materials and tutor costs.

Coach Education was a fund designated for the training and development of the coaching workforce in specific areas of Sussex, where inactivity levels were identified to be low.

Fundraising Service is a designated budget set aside to engage an external consultancy service to help Active Sussex generate income from charitable trusts and foundations.

Parallel Youth Games is funding generated by the trust in order to conduct the Youth Games for children with disabilities

Future Proof Performance Framework was a designated budget set aside to engage an external consultancy (Future Proof CIC) to support the development of a robust organisational performance measurement and reporting framework relating to the Primary Role work.

19 Analysis of net assets between funds

	Unrestricted funds 2021	**Designated funds 2021**	**Restricted funds 2021**	**Total 2021**	Unrestricted funds 2020	Designated funds 2020	Restricted funds 2020	Total 2020
	£	**£**	**£**	**£**	£	£	£	£
Fund balances at 31 March 2021 are represented by:								
Current assets/(liabilities)	895,827	-	-	895,827	295,414	103,090	324,370	722,874
Provisions and pensions	(333,000)	-	-	(333,000)	(97,000)	-	-	(97,000)
	562,827	-	-	562,827	198,414	103,090	324,370	625,874

20 Operating lease commitments

At the reporting end date the trust had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021	2020
	£	£
Within one year	18,757	18,564

21 Related party transactions

There were no disclosable related party transactions during the current or comparative period.

Remuneration of key management personnel

The key management personnel of the charity compromise the Chief Executive, Head of Operations, Head of Finance and three Strategic Relationship Managers. The total employee benefits of the key management personnel of the charity were:

	2021	2020
	£	£
Aggregate compensation	247,886	249,791

22 Share capital and control

Sussex Country Sports Partnership Trust is a company limited by guarantee and has no share capital. No one member has overall control of the charity.

23 Cash generated from operations

	2021	2020
	£	£
Surplus for the year	172,953	33,368
Adjustments for:		
Investment income recognised in statement of financial activities	(560)	(1,495)
Movements in working capital:		
(Increase)/decrease in debtors	(54)	38,675
Increase/(decrease) in creditors	27,523	(7,838)
Cash generated from operations	199,862	62,710

24 Analysis of changes in net funds

The trust had no debt during the current or comparative period.

25 Prior period adjustment

The financial statements include a restatement for the comparative period which has been made to correct the amount of a transfer made between restricted and unrestricted funds. The restatement has resulted in an £23,614 increase to restricted funds and a decrease of the same amount to unrestricted funds.