

Charity Registration No. 1122050

**OPEN DOOR COMMUNITY ACTION TRUST
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

OPEN DOOR COMMUNITY ACTION TRUST

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OPEN DOOR COMMUNITY ACTION TRUST

TRUSTEES AND OFFICERS

Working names

ODCAT
Open Door Trust
Open Door Peterborough

Trustees

Mrs Margaret Parkes
Mr Stephen Warburton
Mr David Key

Address

Open Door Baptist Church
73 Hallfields Lane
Peterborough
PE4 7YL

Telephone: 01733 708090
Website: www.opendoortrust.com

Independent Examiner

Mark Jackson FCA DChA
19 Sebrights Way
Bretton
Peterborough
PE3 9BT

Bankers

HSBC Bank plc
Cathedral Square
Peterborough
PE1 1XL

OPEN DOOR COMMUNITY ACTION TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

Trust Deed

Open Door Community Action Trust was registered with the Charity Commission on 17 September 2007 and operates under a Trust Deed.

Structure, Governance and Management

The following Trustees have been in office since 1 January 2020:

Mrs Margaret Parkes
Mr Stephen Warburton
Mr David Key

The powers of appointment or removal of the Trustees rests with the Trustees. New Trustees are selected from appropriately gifted people from within Open Door Community Action Trust or wider relationships.

The charity works alongside Open Door Church, Peterborough, which is based at the same address.

Aims and Objectives

The objects of the charity are:

1. The relief of financial hardship either generally or individually of people living in the Peterborough area, by making grants of money for providing or paying for items, services or facilities.
2. To develop the capacity and skills of members of the socially and economically disadvantaged community of Peterborough, in such a way that they are better able to identify, and help meet their needs and to participate more fully in society.
3. The relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment.

Activities

The trustees have taken account of the Charity Commission's guidance on public benefit in determining its activities.

Community Projects that are run by the charity include:

Christians Against Poverty (CAP): The Peterborough Centre works in partnership with the national Charity of the same name to provide debt counselling services to clients in their own homes, offering help with budgeting, money management, and bankruptcy as necessary, until each client is debt free. Pastoral support is given through a volunteer befriender. This work continued online and by phone during the lockdown. In 2020, we helped 40-50 households, of which 18 people became debt free, clearing £270,444 of debt.

CAP Coffee mornings: Run by our CAP Debt Coach, our coffee morning encourages clients to meet each other, become friends and offer one another support as they work towards becoming debt free. This work has been on hold during the COVID-19 lockdown.

OPEN DOOR COMMUNITY ACTION TRUST

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Activities (continued)

CAP Job Clubs: Run by our Debt Coach and team, Job Clubs provide an 8-week course to train delegates to be ready for work, improve confidence and provide them with interview skills. Two courses ran during the year with 14 people attending, 3 of whom have found work as a result. Positive feedback from delegates said the course has increased their confidence and helped them to discover their skills and value to employers.

Open Door Centre: The Community Shop: A meeting point for local people offering tea, cake and chat along with the sale of second-hand clothing and household goods. Volunteers are on hand to listen and signpost to other organisations. This work has been on hold during the COVID-19 lockdown.

Foodbank: Through the Open Door Centre, we continue to run a weekly Foodbank Distribution point, providing a generous 3-day supply of food, and a listening ear, to those who are referred via other organisations. This work has been on hold during the COVID-19 lockdown.

Acts 435 Referrals: We partner with Acts 435 to whom we apply for grants of money up to £120 to distribute to those with a specific need in our community.

Hope into Action: We continue to offer pastoral support to residents housed in two local Hope into Action

Financial Review

The Trust's principal funding sources in 2020 were from grants and individual donations from the church community and fundraising efforts.

The Trust is aiming to build reserves to enable the work to be sustainable.

Future Plans

The Trust intends to continue the activities noted above, with additional financial resources being sought to be able to enhance the work.

Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare statements of accounts for each financial year. In preparing those financial statements, the Trustees are required to:

- i) select suitable accounting policies and apply them consistently;
- ii) make judgements and estimates that are reasonable and prudent;
- iii) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- iv) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the trust will continue to operate.

On behalf of the Trustees



Mrs Margaret Parkes, Trustee

Date: 23/4/21

OPEN DOOR COMMUNITY ACTION TRUST

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF THE OPEN DOOR COMMUNITY ACTION TRUST

I report on the accounts of the charity for the year ended 31 December 2020, which are set out on pages 5 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

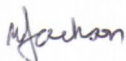
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;

have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Jackson FCA DChA

Chartered Accountant

19 Sebrights Way
Bretton
Peterborough
PE3 9BT

Date: 4 May 2021

OPEN DOOR COMMUNITY ACTION TRUST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Incoming resources from generated funds					
Voluntary Income	2	21,222	19,108	40,330	28,504
Investment income		-	-	-	-
Incoming resources from charitable activities	3	1,528	-	1,528	4,143
Fundraising income	4	892	-	892	2,589
Total incoming resources		<u>23,642</u>	<u>19,108</u>	<u>42,750</u>	<u>35,236</u>
Resources expended					
Charitable expenditure	6	16,375	18,923	35,298	33,509
Total resources expended		<u>16,375</u>	<u>18,923</u>	<u>35,298</u>	<u>33,509</u>
Net incoming/(outgoing) resources for the year		7,267	185	7,452	1,727
Balances brought forward		6,018	1,143	7,161	5,434
Balances carried forward		<u>13,285</u>	<u>1,328</u>	<u>14,613</u>	<u>7,161</u>

There are no recognised gains and losses other than those passing through the statement of financial activities.

All incoming resources and resources expended derive from continuing activities.

OPEN DOOR COMMUNITY ACTION TRUST

BALANCE SHEET

AS AT 31 DECEMBER 2020

		2020		2019	
		£	£	£	£
Fixed Assets					
Tangible assets			-		-
Current Assets					
Debtors	8	-		1,001	
Cash at bank and in hand		14,613		6,160	
		<u>14,613</u>		<u>7,161</u>	
Creditors falling due within one year		<u>-</u>		<u>-</u>	
Net Current Assets			14,613		7,161
Total assets less current liabilities		<u><u>14,613</u></u>		<u><u>7,161</u></u>	
Represented by:					
Income Funds:					
Unrestricted Funds			13,285		6,018
Restricted Funds	9		1,328		1,143
		<u><u>14,613</u></u>		<u><u>7,161</u></u>	

The financial statements were approved by the Trustees on 23/4/21



Mrs Margaret Parkes

OPEN DOOR COMMUNITY ACTION TRUST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

- a The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

b Preparation of the accounts on a going concern basis

The accounts are prepared on the going concern basis. This is dependent upon the continued support of the member churches and individual donors. The trustees consider this is appropriate, on the basis that projects can be adjusted dependent on the funding available.

c Income recognition policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- the charity has entitlement to the funds;
- there is sufficient certainty that receipt of the income is considered probable;
- the amount can be measured reliably.

Investment income is accounted for in the period in which the charity is entitled to receipt.

The charity benefits from many voluntary hours and unclaimed out-of-pocket expenses contributed by a number of supporters. A number of small assets have also been donated, for which no value has been attributed to in these accounts.

d Expenditure

Expenditure is included on an accruals basis. All costs have been allocated directly to a charitable activity and therefore there are no support costs to allocate between activities.

e Funds

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2 Voluntary Income

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Grant: People's Health Trust	-	2,368	2,368	7,918
Grant: Cinnamon grant	-	-	-	2,000
Grant: Groudwork UK	500	-	500	-
Grant: National Lottery Community Fund	9,303	-	9,303	-
Grant: PCVS	-	2,200	2,200	-
Grant: Boxes of Hope	-	400	400	-
Gifts from individuals	10,006	-	10,006	8,497
Gifts: Acts 435	-	14,140	14,140	7,275
Gift aid tax refund	1,413	-	1,413	2,814
	<u>21,222</u>	<u>19,108</u>	<u>40,330</u>	<u>28,504</u>

OPEN DOOR COMMUNITY ACTION TRUST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

3 Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Badminton	762	-	762	2,975
Job club	766	-	766	1,168
	<u>1,528</u>	<u>-</u>	<u>1,528</u>	<u>4,143</u>

4 Fundraising income

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Shop takings	622	-	622	2,259
Shed takings	41	-	41	-
Recycling	229	-	229	330
	<u>892</u>	<u>-</u>	<u>892</u>	<u>2,589</u>

5 Trustees' remuneration

No remuneration was paid to trustees during the year. The trustees were reimbursed expenses amounting to £563.

6 Charitable expenditure

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Salaries	4,554	5,598	10,152	9,969
Rent	3,025	-	3,025	3,000
Cinnamon grant	-	23	23	947
Shop supplies	64	-	64	1
Christians Against Poverty running costs	4,410	-	4,410	6,158
Acts 435	483	12,902	13,385	7,909
Hampers	580	400	980	-
Insurance	619	-	619	619
Travelling expenses	1,509	-	1,509	1,630
Website	62	-	62	-
Payroll	288	-	288	288
Badminton	746	-	746	2,912
Sundry expenses	35	-	35	76
	<u>16,375</u>	<u>18,923</u>	<u>35,298</u>	<u>33,509</u>

OPEN DOOR COMMUNITY ACTION TRUST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2020

7 Staff costs

	2020 £	2019 £
Salaries	10,152	9,969

No employee received remuneration which would amount to more than £60,000 in any 1 year period.

The average weekly number of employees	1	1
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8 Debtors

	2020 £	2019 £
Prepayments	-	612
Amounts due from Open Door Church	-	389
	-	1,001

9 Restricted funds

	Opening Balance £	Incoming Resources £	Resources Expended £	Transfers £	Closing Balance £
Acts 435	90	14,140	(12,902)	-	1,328
People's Health Trust	-	2,368	(2,368)	-	-
PCVS	-	2,200	(2,200)	-	-
Boxes of Hope	-	400	(400)	-	-
Church Urban Fund	1,053	-	(1,053)	-	-
	1,143	19,108	(18,923)	-	1,328

10 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total £
Fund balances at the end of the year are represented by:			
Current assets	13,285	1,328	14,613

11 Control

No one individual has overall control of the charity.