

CONSTABLE COUNTRY CHILDCARE

CHARITY REGISTRATION NUMBER 1122021

FINANCIAL ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

THE CONSTABLE COUNTRY CHILDCARE

ANNUAL REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name:	Constable Country Childcare
Charity Registered Number:	1122021
Address of Principal Office:	c/o Pengarth, Church Lane, Brantham. Manningtree Essex. CO11 1QD

Trustees:

The Trustees who served during the year and to the date of this report were:-

Chairman	Revd Canon Stephne van der Toom
Treasurer	Mr Michael JD O'Brien
	Dr Jane Pavitt
	Mr James Harward
	Mrs Hayley/Aheme
	Mrs Gill Mitchell

Clerk to the Charity:

Mr Michael JD O'Brien

Bankers:

Barclays Bank plc; Metro Bank plc

Auditor.

J Mullane Services Limited, 4 River Close, Halstead, Essex, CO9 1LZ

STRUCTURE GOVERNANCE AND MANAGEMENT

a. Governing Document

Constitution dated 21 February, 2017

b. Methods adopted for recruitment and appointment of Trustees

Trustees are appointed in accordance with the Constitution. Some appointments are ex-officio. As vacancies for Trustees arise applications are sought from potential candidates known to the Trustees and other suitable local people. Applicants are then considered by the Trustees and appointments made by resolution of the Trustees and ratified at the Annual meeting.

c. Policies and Procedures adopted for the induction and training of Trustees

New Trustees are briefed by the Clerk and the existing Trustees on the history and activities of the Charity. They are provided with a copy of the Charity Commission publication "The Essential Trustee" detailing their responsibilities and providing guidance on being a Trustee. The new Trustee(s) is/are provided with a copy of the Charity Scheme and the latest independently examined accounts and minutes.

d. Organisational Structure of the Charity

The day-to-day executive management of the Charity is delegated by Trustees to a Management Committee, comprising appropriately qualified individuals. The chairman of that committee is a Trustee, (and the appointed Treasurer). The other members of the Management Committee are the Charity's Group Manager, and Deputy Manager. The Management Committee reports to the Board of Trustees, and may co-opt other suitably qualified individuals from time to time as necessary.

e. Related Parties

The only related party transactions are employment related and included in the notes to these accounts.

f. Statement of Major Risks

Through the employment of professional advisors, and by delegation of the management of the Charity to appropriately professionally qualified members of the Management Committee, the Trustees seek to ensure that all of the Charity's management and decision making processes take full account of, and comply with relevant legislation and regulatory controls.

CONSTABLE COUNTRY CHILDCARE

ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTINUED)

OBJECTIVES AND ACTIVITIES

The Objects of the Charity are:

- (1) To provide the necessary facilities for the daily care, recreation and education of children, during school hours, and out of school hours and throughout holidays, in the villages of Brantham and East Bergholt in the county of Suffolk, and in surrounding areas accessible to the facilities provided by the Charity, including and serving the surrounding areas of North Essex, and South Suffolk.
- (2) To advance the education and training of the persons in the provision of such care, education and recreational facilities.
- (3) To achieve all of the above within a caring Christian ethos.

These activities are considered to be for the public benefit and in running the Charity the Trustees have regard for the Charity Commission guidance on public benefit.

Application of Income

All income received, from whatever source, is applied in full to the running of the charity, and to the achievement of the Charity's aims.

ACHIEVEMENTS AND PERFORMANCE

Annual Report:

As Chair of Trustees of Constable Country Childcare, once again I am very happy to report on a challenging but nevertheless, successful year. The year 2021 saw the Charity coping admirably with the continuing effects, and after effects of the Covid 19 pandemic. As in the year 2020, for many months during lockdown we were again pleased to be able to provide childcare for essential workers as we did our very best to follow Government guidelines and meet expectations.

Thanks in no small part to the dedication, and hard work of our staff, our Income for the first time exceeded £1 million, which has resulted in the Charity's need for a full audit, and we are pleased to announce that following an invitation to tender, the Charity has appointed Mr James Mullane of J Mullane Services Limited as our auditor for the ensuing three years. The Charity has returned to surplus, following the small deficit in 2020, and after provisions, and transfers to reserves we are pleased to report a modest surplus of £117,911.

It is a declared policy of the Trustees that after making appropriate provisions for unforeseen contingencies, that the Charity's reserve funds should be utilized for providing improvements to fabric and facilities for our children and staff, and be applied to significant provision of additional space and facilities for existing, and future users of the Charity's services, with a newly determined emphasis on providing additional space and facilities specifically designed to provide for children with special needs. Trustees are also determined to hold sufficient reserves to enable the Charity to meet anticipated committed outgoings for a period of up to 12 months in the event of a reduction, or loss of income in the event of any contingencies.

Throughout the year our staff worked tirelessly under (at times) difficult circumstances, some were furloughed during the period of my report. The fact that we survived another year, showing an increase in turnover, and also a return to surplus is testimony to the efforts of our Staff and Management Team. The generosity of our parents, and the support of the Government enabling survival of the Charity during unprecedented times is very much appreciated. The story of our Charity is, indeed, one of an Early Years provider delivering its mission of excellence in affordable childcare provision, within a caring Christian ethos.

For a number of years we have been operating under pressure at East Bergholt, where the demand for places is greater than our ability to deliver due to lack of space. We have been working on the basis that Suffolk County Council might offer us most of the remaining space available at the Children's Centre. During the latter part of 2020 this prospect materialised, and during the first half of 2021, following much planning, and effort on the part of Staff and Management, we were able to realise our dream of doubling our space at the setting. The Charity invested many hours of effort, and significant funding to provide a modern and newly decorated much increased space at our East Bergholt setting.

CONSTABLE COUNTRY CHILDCARE

ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTINUED)

ACHIEVEMENTS AND PERFORMANCE (CONTINUED)

Annual Report (continued):

Now that our East Bergholt setting has doubled its space availability, the Management Team has determined that in the next planning cycle our main objective should be consolidation in our current position and configuration, not least due to significant challenges experienced across the sector in recruitment of suitable numbers of qualified staff. Despite this caveat, as this report is being prepared during the summer of 2022, there is planning in progress to investigate the possible takeover of the Stratford St Mary Early Years setting, which was suddenly forced to close due to staff shortage. Much depends on support from the Trustees of that setting, and the officers at Suffolk County Council, and Trustees are determined to proceed with the utmost caution, to ascertain if such a move might be beneficial to both charities.

Our Charity is justifiably proud of our OFSTED ratings, with all our settings rated “Outstanding” or “Good”. In addition, those settings with a “Good” rating also have “Outstanding” elements. We recognise the professionalism of our Management Team, and Staff in those settings for their efforts in achieving such distinction in our quality of provision.

The Trustees delegate the day-to-day executive management of our Charity to a very capable Management Team chaired by our Treasurer, Michael O'Brien and our settings are under the inspirational leadership of Group Manager, Hayley Aherne, who is ably assisted by our Office Manager, Rebecca Finch. Unfortunately, during the early part of 2022, our longest serving member of staff, and Hayley Aherne's deputy, Karen Mason, resigned due to ill health. The Board of Trustees, and the staff are extremely grateful to Karen for the loyal and inspirational service of our Deputy Manager over many years, and we wish her well in her retirement.

The Management Team keeps Trustees fully informed at all times of any matters arising, and our continuing success is down to their leadership, and the hard work and dedication of our Staff, now routinely numbering in excess of 55 each month.

Careful budgeting and management of resources has enabled us to expand the Charity's operation, and to continuously update, and upgrade the fabric of our settings along with the toys and learning equipment which are vital to our mission, and the Trustees are grateful to all the Staff for their immensely hard work. Trustees and the Management Team are committed to apply the Charity's resources to continue to invest in improved facilities, and seek to recruit and retain skilled and competent staff to facilitate excellence in our service delivery. During 2019, the Trustees approved the setting up of a hardship fund (initially resourced with a general reserve fund of £5,000) and it is intended that the fund be available to alleviate hardship of parents and/or staff. It is further testimony to the caring Christian ethos that has been a founding principle of our Charity since its inception. We are grateful to God to be able to continue to provide this service to our local community.

FINANCIAL REVIEW

The Charity's financial position is as set out in the *attached accounts* and is considered satisfactory.

Reserves Policy

The Charity's policy on reserves is to maintain sufficient reserves to enable the Charity to continue to achieve its principal objectives, and to maintain a high level of quality equipment and learning materials, and to maintain a safe and high quality environment for our children's care and learning. It is also necessary to make appropriate provisions for contingencies. During the year 2021, the Charity made further transfers to the building fund in anticipation that future expenditure especially on provision of space and facilities designed to make provision for children with special needs. The Charity's reserves at the financial year end are in a very healthy state and trustees hope to build on this firm foundation in future years to achieve our continuing goals and mission. As each year proceeds, further provision of funding will be made to the building fund, due to heavy demand locally for our provision of early Years Childcare, and those resources have been deployed to meet continuing demand for the charity's service provision. It is expected that contributions will be maintained in the future depending on the resources available, and ongoing assessment of future demand. Trustees are also determined to hold sufficient reserves to enable the Charity to meet anticipated committed outgoings for a period of up to 12 months in the event of a reduction or loss of income in the event of any contingencies.

CONSTABLE COUNTRY CHILDCARE

ANNUAL REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTINUED)

PLANS FOR FUTURE PERIODS

Following a very busy year (2020) which was challenging due to having to cope with the effects of the Covid 19 pandemic, the Management Team concentrated efforts on sustainability, and consolidating its position with the operation of 5 sites, and planning for a doubling of space availability at the East Bergholt setting which came to fruition during the year covered by this report. The charity's management team is also focused on affordability, and on the quality of the Charity's offering of early Years childcare, and this has been rewarded by the achievement of OFSTED "Outstanding" or "Good" at all of the Charity's settings. Those settings with a "Good" rating also achieved "Good" with "Outstanding" elements. The Management team, with the full backing of the Trustees, continues to seek to collaborate with partners in the field of Early Years education locally, and at regional level, and this collaboration has recently paid off again, in the way that Suffolk County Council has granted the Charity a 25 year lease on almost all of the space at the Cherry Blossom Children's Centre, the site of our East Bergholt setting.

Stephne van der Toom (Rev Canon)
Chairman of Trustees, Constable Country Childcare
September, 2022



ANNUAL REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021 (CONTINUED)

STATEMENT OF TRUSTEES' RESONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.


In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP 2019 (FRS102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity and, hence, for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the Charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the Trustees on:

17 October 2022


and signed on their behalf by:

.....
Rev'd Canon Stephne van der Toorn, Chairman

INDEPENDENT AUDITORS REPORT TO THE TRUSTEES OF CONSTABLE COUNTRY CHILDCARE

Opinion

We have audited the financial statements of Constable Country Childcare (the 'charity') for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows, and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other Information

The other information comprises the information included in the trustees annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We obtained an understanding of the legal and regulatory frameworks within which the charity operates, focusing on those laws and regulations that have a direct effect on the ability of the charity to continue to operate as a going concern providing childcare and the determination of material amounts and disclosures in the financial statements. The laws and regulations we considered in this context are summarised as the Statutory framework for the early years foundation stage.

We identified that the greatest risk of material impact on the financial statements from irregularities, including fraud, to be the existence and valuation of debtors. Our audit procedures to respond to these risks included sample testing of amounts received post year end and enquiries of management where amounts remain unpaid.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

Independent AUDITORS REPORT (Continued)

A further description of our responsibilities is available on the FRC's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%E2%80%99s-responsibilities-for-> This description forms part of our auditor's report.

Other matters which we are required to address

We were appointed by the trustees to audit the financial statements for the period ending 31 December 2021. The comparative figures were not subject to audit as the charity was below the audit threshold.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

J. Mullane Services

J Mullane Services Limited
4 River Close
Halstead
Essex

27/10/2022

Statement of Financial Activities for the year ended 31 December 2021

Notes		Unrestricted				Restricted		TOTAL
		General Fund		New Building Fund		Building Fund		
		2021 £	2020 £	2021 £	2020 £	2021 £	2020 £	
Income & Endowments from: Charitable Activities	2	1,046,550	876,848					876,848
Expenditure on: Charitable Activities	3	913,110	745,267	8,999	9,458	6,528	8,813	928,637
Net Income		133,440	131,581	(8,999)	(9,458)	(6,528)	(8,813)	113,310
Reconciliation of funds								
Fund balances brought forward		255,467	264,410	486,178	355,112	62,785	71,598	691,120
Fund balances carried forward		388,907	255,467	477,179	486,178	56,257	62,785	804,430

Balance Sheet as at 31 December 2021

	Notes	General Fund		Unrestricted New Building Fund		Restricted Building Fund		TOTAL	
		2021 £	2020 £	2021 £	2020 £	2021 £	2020 £	2021 £	2020 £
Fixed Assets	4	16,987	11,812	292,179	301,178	56,257	62,785	365,423	375,775
Current Assets	6								
Debtors		71,762	62,544					71,762	62,544
Bank balances		430,336	283,880	185,000	185,000			615,336	468,880
Cash in hand		1,035	350					1,035	350
		503,133	346,774	185,000	185,000	-	-	688,133	531,774
Less Current Liabilities	7								
Creditors		131,213	103,119					131,213	103,119
Net Current assets		371,920	243,655	185,000	185,000	-	-	556,920	428,655
Total Assets Less Current Liabilities		388,907	255,467	477,179	486,178	56,257	62,785	922,343	804,430
Net Assets		388,907	255,467	477,179	486,178	56,257	62,785	922,343	804,430
Represented By:									
Restricted Fund									
Building Fund									
Unrestricted Funds									
General Fund		388,907	255,467	477,179	486,178			388,907	255,467
New Building Fund						56,257	62,785	477,179	486,178
		388,907	255,467	477,179	486,178	56,257	62,785	922,343	804,430

Michael JD O'Brien, FFA., FIPA., FIAB
Honorary Treasurer

CONSTABLE COUNTRY CHILDCARE

Incorporating St Michael's with Brooklands Young Explorers, Cherry Blossom Nursery and Stutton Seals

Summary Financial Statements

Statement of Cash Flows for the year ended 31 December 2021

	2021 £	2020 £
Cash flows from operating activities		
Net cash provided by operating activities	156,172	132,573
Cash flows used in investing activities		
Purchase of fixed assets	(9,031)	(120,524)
Abortive capital expenditure	0	2,946
Change in cash and cash equivalents in the year	147,141	14,995
Cash and cash equivalents at the beginning of the year	469,230	454,021
Cash and cash equivalents at the end of the year	<u>616,371</u>	<u>469,016</u>
Reconciliation of net income to net cash flow from operating activities		
Net income for the year	117,913	113,310
Depreciation charge	18,379	19,263
(Increase)/Decrease in Debtors	(9,218)	0
Increase/(Decrease) in Creditors	28,094	0
Profit/Loss on disposal of assets	1,004	
Net cash provided by operating activities	<u>156,172</u>	<u>132,573</u>
Analysis of cash and cash equivalents		
Bank balances	615,336	468,880
Cash in hand	1,035	350
Total cash & cash equivalents	<u>616,371</u>	<u>469,230</u>

11

CONSTABLE COUNTRY CHILDCARE
Incorporating St Michael's with Brooklands Young Explorers, Cherry Blossom Nursery
and Stutton Seals
Summary Financial Statements
Notes to the Accounts for the year ended 31 December 2021

1 ACCOUNTING POLICIES

a) General Information and Basis of Accounting

Constable Country Childcare is an unincorporated charity registered in England. The nature of the charity's operations and principal activities are:

- (1) To provide the necessary facilities for the daily care, recreation and education of children, during school hours, and out of school hours and throughout holidays, in the villages of Branham and East Bergholt in the county of Suffolk, and in surrounding areas accessible to the facilities provided by the Charity, including and serving the surrounding areas of North Essex, and South Suffolk.
- (2) To advance the education and training of the persons in the provision of such care, education and recreational facilities.
- (3) To achieve all of the above within a caring Christian ethos

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated).

b) Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted Funds are only available to be used for the purpose for which they have been received.

c) Going Concern

The accounts are prepared on a going concern basis as there are no material uncertainties about the Charity's ability to continue.

d) Income

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the Charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Donations and other voluntary income are reflected in the accounts for the period in which they are received. Donations in kind are recognised by the Charity when received except in the case of services provided free or undervalue by voluntary staff or others which are not reflected in the accounts.

e) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

f) Support Costs

The Charity's governance costs are allocated entirely to running of the childcare centres this being the only activity.

g) Fixed Assets

Improvements to Leasehold Property

These improvements are stated at cost less depreciation.

Depreciation

Improvements to The Institute are depreciated over the term of the lease.

The log cabin is depreciated on a straight line basis over 10 years, this being it's estimated useful life.

Improvements to Woodlands are depreciated over the term of the lease.

The modular building at Stutton is being depreciated to it's residual value over the remaining life of the lease relating to the land it occupies.

Motor Vehicle

Motor vehicles are stated at cost less depreciation.

Depreciation

The motor vehicle is depreciated at 25% on a reducing balance basis.

h) Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

CONSTABLE COUNTRY CHILDCARE

Incorporating St Michael's with Brooklands Young Explorers, Cherry Blossom Nursery and Stutton Seals

Summary Financial Statements

Notes to the Accounts for the year ended 31 December 2021 (continued)

1 ACCOUNTING POLICIES (CONTINUED)

i) Creditors and Provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

j) Funds & Reserves

Building Fund

The Building Fund is a restricted fund representing funds received specifically to finance the improvements to the Institute and unrestricted funds allocated to that purpose. The fund is maintained as equal to the carrying value of the improvements to the Leasehold Property at the Institute, the East Bergholt Baby unit and the Log Cabin and a transfer is made to or from the General Fund to achieve this.

General Fund

The General Fund is unrestricted, represents the general income and expenditure of the Charity and is available for the general purposes of the Charity

New Building Fund

The New Building Fund represents funds allocated for the acquisition and development of premises for a fourth setting and headquarters for the Charity. It is unrestricted but designated.

2 INCOME FROM CHARITABLE ACTIVITIES

	2021 £	2020 £
Parents Fees		
Early Years Grant Funding	617,235	426,622
Other (apprentice) grants	410,172	371,406
Donations Fund raising & interest earned	8,400	8,620
Cost of outings/events recovered	9,059	527
HMRC covid 19 Furlough & sick pay funding	-	73
	1,884	69,600
Total	1,046,550	876,848

3 CHARITABLE ACTIVITIES COSTS

	2021 £	2020 £
Wages & Payroll costs	642,531	549,574
Books & Equipment	44,593	40,055
OFSTED & membership/PLA Ins/MPLC Fees	4,732	4,632
Rent Rates & Room hire	17,332	19,884
Premises Exp/Repair	30,981	13,043
Waste disposal	8,679	-
Uniforms	1,635	1,218
Promotion, PR and Advertising	6,167	3,145
Training	4,799	4,721
Electricity & Gas	6,594	5,165
Telephone	2,660	2,403
Materials Consumables & Food	25,371	17,959
Motoring Travel & outings	4,383	3,174
Miscellaneous & Petty Cash Exp	337	1,003
Abortive Capital Expenditure	-	2,846
Depreciation of Property	15,426	15,325
Disposal of assets	1,004	-
Depreciation of Motor vehicle	2,953	3,938
Support costs		
Admin Payroll	83,178	61,163
Sundry Admin costs	10,768	6,981
Auditor Fees	6,000	-
Independent Examination	-	1,020
Professional fees	8,514	6,189
Total	928,637	763,538

CONSTABLE COUNTRY CHILDCARE

Incorporating St Michael's with Brooklands Young Explorers, Cherry Blossom Nursery

Summary Financial Statements

Notes to the Accounts for the year ended 31 December 2021 (continued)

4 FIXED ASSETS

	2021			2020	
	Log Cabin £	Stutton Modular Building £	The Institute £	Leasehold Improvements Woodlands £	Total £
Cost					
Brought Forward	2,510	172,402	99,431	150,254	424,597
Additions	9,031				9,031
Abortive Expenditure	(2,510)				(2,510)
Carried Forward	9,031	172,402	99,431	150,254	431,118
Depreciation					
Brought Forward	1,506	3,448	37,650	18,030	60,634
Charge for year	(603)	2,989	5,524	6,010	13,920
Carried Forward	903	6,437	43,174	24,040	74,554
Book Value					
At beginning of year	1,004	168,954	61,781	132,224	363,963
At end of year	8,128	165,965	56,257	126,214	365,564
					363,963

Funded by:

General Fund	8,128				8,128
Building Fund		165,965			165,965
New Building Fund			56,257		56,257
				126,214	126,214
					365,564
					363,963

Motor Vehicle

	2021		2020	
	Cost	Max		
Brought Forward				
Additions			21,000	21,000
Carried Forward			-	0
Depreciation				
Brought Forward			9,188	5,250
Charge for year			2,953	3,938
Carried Forward			12,141	9,188
Book Value				
At beginning of year			11,812	15,750
At end of year			8,859	11,812

The motor vehicle is funded by the General Fund.

Total fixed assets

At beginning of year	375,775	277,460
At end of year	365,423	375,775

CONSTABLE COUNTRY CHILDCARE

Incorporating St Michael's with Brooklands Young Explorers, Cherry Blossom Nursery and Stutton Seals

Summary Financial Statements**Notes to the Accounts for the year ended 31 December 2021 (continued)****7 DEBTORS**

Income debtors	2021	2020
Other debtors	72,441	55,605
Prepayments	0	6,512
	356	427
	72,797	62,544

8 CREDITORS

Expenditure creditors	63,885	46,167
Other creditors	6,000	1,020
Deferred Income	61,527	55,932
	131,212	103,119

9 OPERATING LEASES

The total minimum lease payments falling due over the lease term are as follows:

Within 1 year	2,000	2,000
Between 2 and 5 years	8,000	8,000
After 5 years	10,000	12,000
	20,000	22,000

Land and Buildings
2021 2020**10 RELATED PARTY TRANSACTIONS**

The following related party transactions were carried out during the year:

Mark Aherne, husband of Hayley Aherne, is employed by the charity as are Robert and Bethany Aherne, children of Hayley Aherne, and Mrs Hannah Fraser, sister of Hayley Aherne, their salaries being as follows:

Mark Aherne	Salary	Social Security Cost	Pension	Total
Robert Aherne	24,368	2,148	975	27,491
Bethany Aherne	2,081	0	0	2,081
Hannah Fraser	2,913	85	89	3,087
	13,673	736	418	14,827
				15,705
				1,503
				4,661
				10,848