

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LTD

England & Wales · Charity number 1121899

## Details

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Status	Registered
Legal form	Charitable company
Company number	<a href="#">06441376</a>
Registered	2007-12-10
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Lamborough Hill Wootton Abingdon Oxfordshire England
Phone	07770447186
Email	<a href="mailto:contact@wadsc.co.uk">contact@wadsc.co.uk</a>
Website	<a href="http://www.wadsc.co.uk">http://www.wadsc.co.uk</a>

## Activities

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**Objects:** THE PROVISION AND MAINTENANCE OF A COMMUNITY CENTRE FOR THE USE OF THE INHABITANTS OF WOOTTON, DRY SANDFORD AND COTHILL AND THE NEIGHBOURHOOD THEREOF (HEREINAFTER REFERRED TO AS THE AREA OF BENEFIT'), WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** During 2009/10 W&DSCC underwent a major refurbishment programme with funding from the Big Lottery and other sources.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Amateur Sport, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies

## Geography

- **Area of benefit:** OXFORDSHIRE
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£112,161	£121,689	-	-
2024-03-31	£105,090	£97,069	-	-
2023-03-31	£105,090	£97,069	-	-
2022-03-31	£92,780	£94,873	-	-
2021-03-31	£66,955	£69,725	-	-

## Trustees

Name	Role	Appointed
David Parker		2021-11-04
Janet Scott		2020-05-21
Karen Jane Foulks		2024-11-26
Peter Gerald Richards		2023-11-28
Sue Rayner		2019-03-14

## Linked charities

- THE WOOTTON AND DRY SANDFORD COMMUNITY CENTRE (1121899-1)

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LTD**

England & Wales - Charity number 1121899

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# Accounts

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**Registered Charity: 1121899**  
**Company no: 6441376**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

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FOR THE YEAR ENDED 31 MARCH 2025**

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**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**LEGAL AND ADMINISTRATIVE INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2025**

**Trustees:**

S Alder (retired 30/05/24)  
K M Fysh (Chairman) (retired 30/05/24)  
S Nichols (retired 05/02/25)  
S Rayner  
J Scott  
D Parker  
P Richards (Chairman)  
G Quaghebeur (retired 19/06/25)  
K Foulks (appointed 26/11/24)

**Registered & Business Office:**

Wootton & Dry Sandford Community Centre  
Lamborough Hill  
Wootton  
Abingdon  
Oxon  
OX13 6DA

**Independent Examiner:**

Wenn Townsend  
Victoria House  
10 Broad Street  
Abingdon  
Oxon  
OX14 3LH

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2025

### CONSTITUTION

The Charity is a company limited by guarantee and governed by its Memorandum and Articles of Association dated 27 June 2021.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing Document

Wootton and Dry Sandford Community Centre Limited is a registered charity and a company limited by guarantee. It was incorporated on 29 November 2007 and is governed by its Memorandum and Articles of Association. On 31 March 2009, the Charity (registered numbers 1121899 and 1121899-1) took over the assets and liabilities of an unincorporated charity, The Wootton and Dry Sandford Community Centre, charity number 300107.

#### Organisational Structure

The Executive Committee, which is comprised of the Charity's Trustees, is responsible for the strategic direction. The present Committee has members from a variety of backgrounds relevant to the work of the Charity. Day-to-day responsibility for the provision of services is delegated to the Finance Administrator. The Executive Committee consists of a Chair, Vice Chair, Treasurer, Company Secretary and up to eight other members.

#### Trustee Induction

New Trustees attend a briefing with the Chairman and other Officers. Wootton and Dry Sandford Community Centre is a member of Community First Oxfordshire, which provides up-to-date briefings and advice on matters relating to the smooth running of the Centre. Information leaflets are also received from the Charities Commission, which assist trustees in keeping abreast with changes in regulations.

### OBJECTIVES

The provision and maintenance of a Community Centre for use by the inhabitants of Wootton, Dry Sandford and the surrounding neighbourhood without distinction or political, religious or other opinions. The Centre is used for meetings, lectures, classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

### PRINCIPAL ACTIVITY AND ACHIEVEMENTS

The Community Centre continues to provide a well-used venue for a wide range of activities for the local community and is also a popular choice for private functions. The Trustees seek to ensure that activities for as broad a range of age and interest groups as possible and that the Community Centre provides a focal point for village life. Fundraising continues to improve the facilities on offer and maintain and improve the building structure.

### FINANCIAL REVIEW

Income: The total income was £124,081 (2024: £101,571) with Hall Hire at £97,125 (2024: £83,830), grants totalling £15,850 (2024: £4,420), fundraising income £7,660 (2024: £10,879) and advertising income of £1,410 (2024: £286).

Expenditure: Expenditure costs (excluding depreciation) have increased by £16,851 compared to last year; total operating costs were £148,680. The total expenditure before depreciation was £121,689 (2024: £107,067), with newsletter costs of £1,109 (2024: £5,077), fundraising costs of £4,621 (2024: £6,471), Premises Costs of £94,569 (2024: £75,419) and support costs of £21,390 (2024: £20,100). The depreciation was £26,991 (2024: £24,762).

Net Current Assets: The net current assets at the year-end were £30,263 (2024: £27,873) with a cash balance of £45,621, debtors (unpaid income) of £2,952 and creditors (amount to be paid by the Community Centre) of £18,310.

### RESERVES POLICY

The Trustees aim to keep a minimum of six months' expenditure in reserves.

## WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2025 (CONTINUED)

#### **PUBLIC BENEFIT**

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

#### **TRUSTEES' RESPONSIBILITIES**

The Trustees (who are also directors of Wootton and Dry Sandford Community Centre Limited for the purpose of Company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2019 (FRS102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of Wootton and Dry Sandford Community Centre Limited and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustee Board on 1<sup>st</sup> October 2025.

.....  
P Richards (Chairman)

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025, which are set out on pages 5 to 11.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA  
Wenn Townsend  
Victoria House  
10 Broad Street  
Abingdon  
Oxon  
OX14 3LH

Date: 3<sup>rd</sup> October 2025

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2025 £	Total 2024 £
<b>Income and expenditure</b>					
<b>Incoming Resources from generated funds</b>					
<b>Donations:</b>					
Donations, grants and contribution to costs	2	10,000	5,850	15,850	4,420
<b>Interest</b>		-	169	169	180
<b>Other trading activities:</b>					
Hire of hall		-	97,125	97,125	83,830
Newsletter/Advertising income		-	1,410	1,410	286
Fundraising		-	7,660	7,660	10,879
Storage		-	238	238	289
Football Field		-	1,474	1,474	1,228
Other		-	155	155	459
		10,000	114,081	124,081	101,571
<b>Total income</b>					
<b>Expenditure on charitable activities:</b>					
<b>Community:</b>					
Newsletter		-	1,109	1,109	5,077
Fundraising		-	4,621	4,621	6,471
<b>Premises:</b>					
Services and materials		-	9,610	9,610	8,403
Light, heat and water		-	27,112	27,112	26,700
Repairs and maintenance		10,000	47,847	57,847	40,316
<b>Support costs:</b>					
Insurance		-	2,803	2,803	2,730
Postage, stationery and telephone		-	427	427	378
Independent examiner's fee		-	1,974	1,974	1,105
Sundry		-	-	-	-
Administration		-	16,186	16,186	15,887
<b>Total Resources Expended (before depreciation)</b>		10,000	111,689	121,689	107,067
<b>Net income/(expenditure) for year (before depreciation)</b>		-	2,392	2,392	(5,496)
<b>Depreciation charge for year</b>		22,412	4,579	26,991	24,762
<b>Net (expenditure) for year</b>		(22,412)	(2,187)	(24,599)	(30,258)
Total funds brought forward at 31 March 2024	8	746,351	90,623	836,974	867,232
<b>Total funds carried forward at 31 March 2025</b>		723,939	88,436	812,375	836,974

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**The notes on pages 8 to 11 form part of these financial statements**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES – PREVIOUS YEAR  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2025  
(COMPARATIVE FIGURES FOR 2024)**

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2024 £
<b>Income and expenditure</b>				
<b>Incoming Resources from generated funds</b>				
<b>Donations:</b>				
Donations, grants and contribution to costs	2	-	4,420	4,420
<b>Interest</b>		-	180	180
<b>Other trading activities:</b>				
Hire of hall		-	83,830	83,830
Newsletter/Advertising income		-	286	286
Fund raising		-	10,879	10,879
Storage		-	289	289
Football Field		-	1,228	1,228
Other		-	459	459
		-	101,571	101,571
<b>Total income</b>				
<b>Expenditure on charitable activities:</b>				
<b>Community:</b>				
Newsletter		-	5,077	5,077
Fundraising		-	6,471	6,471
<b>Premises:</b>				
Services and materials		-	8,403	8,403
Light, heat and water		-	26,700	26,700
Repairs and maintenance		-	40,316	40,316
<b>Support costs:</b>				
Insurance		-	2,730	2,730
Postage, stationery and telephone		-	378	378
Independent examiner's fee		-	1,105	1,105
Sundry		-	-	-
Bank charges		-	-	-
Administration			15,887	15,887
<b>Total Resources Expended (before depreciation)</b>		-	107,067	107,067
<b>Net (expenditure) for year (before depreciation)</b>		-	(5,496)	(5,496)
<b>Depreciation charge for year</b>		22,410	2,352	24,762
<b>Net (expenditure) for year</b>		(22,410)	(7,848)	(30,258)
Total funds brought forward at 31 March 2023	8	768,761	98,471	867,232
<b>Total funds carried forward at 31 March 2024</b>		746,351	90,623	836,974

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**BALANCE SHEET  
AS AT 31 MARCH 2025**

	Notes	£	2025 £	£	2024 £
<b>FIXED ASSETS</b>					
Tangible assets	4		785,252		812,241
Less: community funds received and not due for repayment			(3,140)		(3,140)
			<u>782,112</u>		<u>809,101</u>
<b>CURRENT ASSETS</b>					
Debtors	5	2,952		9,534	
Cash at bank and in hand	6	45,621		41,470	
			<u>48,573</u>		<u>51,004</u>
<b>CURRENT LIABILITIES</b>					
<b>CREDITORS:</b> amounts due within one year	7	(18,310)		(23,131)	
<b>NET CURRENT ASSETS</b>			<u>30,263</u>		<u>27,873</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>812,375</u>		<u>836,974</u>
<b>REPRESENTED BY:</b>					
Unrestricted funds			<u>88,436</u>		<u>90,623</u>
Restricted funds	8				
Community Centre Renovations Fund			1,246		1,246
Play Area Fund			-		-
Development Fund			722,693		745,105
			<u>723,939</u>		<u>746,351</u>
<b>ACCUMULATED FUNDS AT 31 MARCH 2024</b>	9		<u>812,375</u>		<u>836,974</u>

For the year ending 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2002 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved and authorised on 1<sup>st</sup> October 2025 on behalf of the Trustees.

.....  
P Richards (Chairman)

**The notes on pages 8 to 11 form part of these financial statements**

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

### 1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

#### (a) General information & basis of Accounting

The charity was incorporated in England and Wales and its registered office is Wootton & Dry Sandford Community Centre, Lamborough Hill, Wootton, Abingdon OX13 6DA.

The charity constitutes a public benefit as defined by FRS102.

The financial statements have been prepared under the historical cost convention and in accordance with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS 102) and FRS 102, The Financial Reporting Standard, applicable in the UK and Republic of Ireland. The financial statements have been prepared on a going concern basis. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling which is the functional currency of the charity and is rounded to the nearest £.

#### (b) Incoming Resources

All income resources are included in the statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received. The following specific policies are applied to the following categories of income:

**Donations** - For donations to be recognised, the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

**Grants** – Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that income will be received, and the amount can be measured reliably.

**Donated goods, facilities and services** – Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably, and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

#### (c) Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is possible that the settlement will be required, and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Charitable expenditure – These are costs incurred on the charitable activities, including support costs and costs relating to the governance of the charity apportioned to charitable activities.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Resources expended are recognised in the year to which they relate. Irrecoverable VAT is included in the relevant heading.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025**

**(d) Fund Accounting**

Unrestricted funds are general funds that are available for use at the trustee's discretion in the furtherance of the objects of the charity. Designated funds are those earmarked by the trustees for use in a particular area or for specific areas.

**(e) Depreciation**

Depreciation on assets capitalised is calculated to write off the cost of fixed assets over their estimated useful economic lives at the following rates:

Freehold land & buildings	- 2% straight line
Tennis/Sports area, multi games & car parks	- 5% straight line
Furniture & fittings	- 20% straight line

**2. DONATIONS, GRANTS AND CONTRIBUTION TO COSTS**

	<b>2025</b>	<b>2024</b>
Wootton Parish Council	1,620	1,990
VOWH District Council	10,000	-
St Helen's Without	300	-
Sundry donations and contributions to costs	3,930	2,430
	<u>15,850</u>	<u>4,420</u>

**3. EMPLOYEE COSTS AND RELATED PARTY TRANSACTIONS**

None of the Trustees has received remuneration during the year.

Two Trustees received a total of £2,557 (2024: £10,399), a reimbursement for expenses incurred in respect of the Community Centre. D Foulks received £10,549 (2024: £nil) for maintenance work carried out.

**4. FIXED ASSETS**

	<b>Freehold Land &amp; Building £</b>	<b>Tennis/ Sports Area £</b>	<b>Car Park £</b>	<b>Furniture &amp; Fittings £</b>	<b>Multigames Wall £</b>	<b>Total £</b>
<b>Cost:</b>						
At 31 March 2024	1,043,911	122,805	30,670	57,489	17,382	1,272,257
Additions	-	-	-	-	-	-
<b>At 31 March 2025</b>	<u>1,043,911</u>	<u>122,805</u>	<u>30,670</u>	<u>57,489</u>	<u>17,382</u>	<u>1,272,257</u>
<b>Depreciation:</b>						
At 31 March 2024	270,226	122,805	12,395	37,208	17,382	460,016
Charge in year	20,878	-	1,534	4,579	-	26,991
<b>At 31 March 2025</b>	<u>291,104</u>	<u>122,805</u>	<u>13,929</u>	<u>41,787</u>	<u>17,382</u>	<u>487,007</u>
<b>Net Book Value:</b>						
<b>At 31 March 2025</b>	<u>752,807</u>	<u>-</u>	<u>16,741</u>	<u>15,702</u>	<u>-</u>	<u>785,250</u>
<b>At 31 March 2024</b>	<u>773,685</u>	<u>-</u>	<u>18,275</u>	<u>20,281</u>	<u>-</u>	<u>812,241</u>

**5. DEBTORS**

	<b>2025 £</b>	<b>2024 £</b>
Trade debtors	2,465	8,013
Sundry debtors	487	1,521
	<u>2,952</u>	<u>9,534</u>

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025**

**6. BANK AND CASH IN HAND**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Fundraising account	20,273	16,467
Current account	25,348	25,003
	<u>45,621</u>	<u>41,470</u>

**7. CREDITORS – AMOUNTS DUE WITHIN ONE YEAR**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Other creditors and accruals	<u>18,310</u>	<u>23,131</u>

**8. SUMMARY OF RESTRICTED FUND MOVEMENTS**

	<b>Brought Forward</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>Carried Forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community Centre Renovations Fund	1,246	-	-	-	1,246
Play Area Fund	-	-	-	-	-
Development Fund	745,105	-	(22,412)	-	722,693
Decarbonisation Fund	-	10,000	(10,000)	-	-
	<u>746,351</u>	<u>10,000</u>	<u>(32,410)</u>	<u>-</u>	<u>73,939</u>

**Community Centre Renovations Fund**

This represents the balance of funds received by the Trust for the refurbishment of the centre building, which was completed during 1992.

**Play Area Fund**

This fund was set up by the Trust Committee to receive donations and grants for the redevelopment of the Community Centre Recreation field, including the establishment of the Multigames complex and young children's play area.

**Development Fund (Big Lottery Fund)**

This fund was established on the award of a grant of £500,000 from the Big Lottery for the renovation of the Centre, including a Children's Centre promoted by Oxfordshire County Council for which additional funding has been received as a government initiative.

**Decarbonisation Fund**

This fund was established by the award of a Vale Business Decarbonisation Grant of £10,000 from Vale of White Horse towards the cost of replacing lighting facilities with more energy efficient ones.

WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2025

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Fixed Assets £	Current Assets £	Current Liabilities £	Total £
Community Centre Renovations Fund	-	1,246	-	1,246
Development Fund	722,693	-	-	722,693
Unrestricted Funds	59,419	47,327	(18,310)	88,436
	<u>782,112</u>	<u>48,573</u>	<u>(18,310)</u>	<u>812,375</u>

10. MEMBER'S LIABILITY

The Company is limited by guarantee and does not have share capital. The Members undertake to contribute a sum, not exceeding £1, to the assets of the Company in the event of the Company being wound up.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LTD**

England & Wales - Charity number 1121899

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# Accounts

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**Registered Charity: 1121899**  
**Company no: 6441376**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

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# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2024

### **Trustees:**

S Alder (retired 30/05/24)  
K M Fysh (Chairman) (retired 30/05/24)  
S Nichols  
S Rayner  
J Scott  
D Parker  
P Richards (Chairman) (appointed 28/11/23)  
G Quaghebeur (appointed 28/11/23)

### **Registered & Business Office:**

Wootton & Dry Sandford Community Centre  
Lamborough Hill  
Wootton  
Abingdon  
Oxon  
OX13 6DA

### **Independent Examiner:**

Wenn Townsend  
Victoria House  
10 Broad Street  
Abingdon  
Oxon  
OX14 3LH

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2024

### CONSTITUTION

The Charity is a company limited by guarantee and governed by its Memorandum and Articles of Association dated 27 June 2021.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing Document

Wootton and Dry Sandford Community Centre Limited is a registered charity and a company limited by guarantee. It was incorporated on 29 November 2007 and is governed by its Memorandum and Articles of Association. On 31 March 2009, the Charity (registered numbers 1121899 and 1121899-1) took over the assets and liabilities of an unincorporated charity, The Wootton and Dry Sandford Community Centre, charity number 300107.

#### Organisational Structure

The Executive Committee, which is comprised of the Charity's Trustees, is responsible for the strategic direction. The present Committee has members from a variety of backgrounds relevant to the work of the Charity. Day-to-day responsibility for the provision of services is delegated to the Finance Administrator. The Executive Committee consists of a Chair, Vice Chair, Treasurer, Company Secretary and up to eight other members.

#### Trustee Induction

New Trustees attend a briefing with the Chairman and other Officers. Wootton and Dry Sandford Community Centre is a member of Community First Oxfordshire, which provides up-to-date briefings and advice on matters relating to the smooth running of the Centre. Information leaflets are also received from the Charities Commission, which assist trustees in keeping abreast with changes in regulations.

### OBJECTIVES

The provision and maintenance of a Community Centre for use by the inhabitants of Wootton, Dry Sandford and the surrounding neighbourhood without distinction or political, religious or other opinions. The Centre is used for meetings, lectures, classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

### PRINCIPAL ACTIVITY AND ACHIEVEMENTS

The Community Centre continues to provide a well-used venue for a wide range of activities for the local community and is also a popular choice for private functions. The Trustees seek to ensure that activities for as broad a range of age and interest groups as possible and that the Community Centre provides a focal point for village life. Fundraising continues to improve the facilities on offer and maintain and improve the building structure.

### FINANCIAL REVIEW

**Income:** The income from the hire of the hall has returned to be in line with pre-COVID levels. The total income was £101,571 (2023: £105,090) with Hall Hire at £83,830 (2023: £77,318), grants totalling £4,420 (2023: £14,242), fundraising income £10,879 (2023: £7,986) and advertising income of £286 (2023: £4,304).

**Expenditure:** Expenditure costs (excluding depreciation) have increased by £9,998 compared to last year; total operating costs were £131,829. The total expenditure before depreciation was £107,067 (2023: £97,069), with newsletter costs of £5,077 (2023: £5,871), fundraising costs of £6,471 (2023: £4,667), Premises Costs of £75,419 (2023: £65,764) and support costs of £20,100 (2023: £20,767). The depreciation was £24,762 (2023: £28,398).

**Net Current Assets:** The net current assets at the year-end were £27,873 (2023: £48,352) with a cash balance of £41,470, debtors (unpaid income) of £9,534 and creditors (amount to be paid by the Community Centre) of £23,131.

### RESERVES POLICY

The Trustees aim to keep a minimum of six months' expenditure in reserves.

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024, which are set out on pages 5 to 11.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S J Bates FCA  
Wenn Townsend  
Victoria House  
10 Broad Street  
Abingdon  
Oxon  
OX14 3LH

Date: 10th October 2024

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2024 (CONTINUED)

### **PUBLIC BENEFIT**

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

### **TRUSTEES' RESPONSIBILITIES**

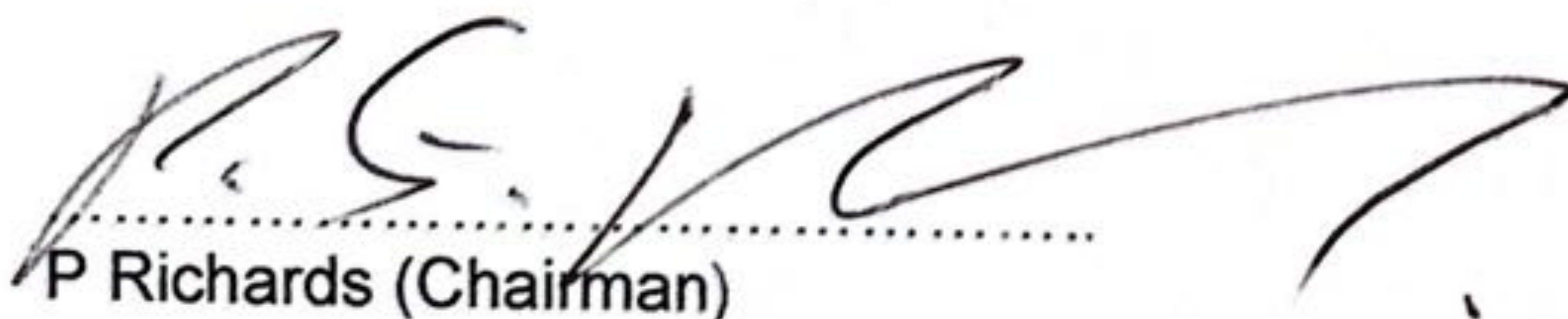
The Trustees (who are also directors of Wootton and Dry Sandford Community Centre Limited for the purpose of Company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2019 (FRS102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of Wootton and Dry Sandford Community Centre Limited and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustee Board on 2 October 2024.

  
P Richards (Chairman)

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES – PREVIOUS YEAR  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2024  
(COMPARATIVE FIGURES FOR 2023)**

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2023 £
<b>Income and expenditure</b>				
<b>Incoming Resources from generated funds</b>				
<b>Donations:</b>				
Donations, grants and contribution to costs	2	-	14,242	14,242
<b>Interest</b>		-	32	32
<b>Other trading activities:</b>				
Hire of hall		-	77,318	77,318
Newsletter/Advertising income		-	4,304	4,304
Fund raising		-	7,986	7,986
Storage		-	136	136
Football Field		-	1,062	1,062
Other		-	10	10
		-	<u>105,090</u>	<u>105,090</u>
<b>Total income</b>				
<b>Expenditure on charitable activities:</b>				
<b>Community:</b>				
Newsletter		-	5,871	5,871
Fundraising		-	4,667	4,667
<b>Premises:</b>				
Services and materials		-	11,136	11,136
Light, heat and water		-	14,974	14,974
Repairs and maintenance		-	39,654	39,654
<b>Support costs:</b>				
Insurance		-	2,613	2,613
Postage, stationery and telephone		-	380	380
Independent examiner's fee		-	703	703
Sundry		-	39	39
Bank charges		-	-	-
Administration		-	17,032	17,032
		-	<u>97,069</u>	<u>97,069</u>
<b>Total Resources Expended (before depreciation)</b>		-	<u>97,069</u>	<u>97,069</u>
<b>Net income for year (before depreciation)</b>		-	8,021	8,021
<b>Depreciation charge for year</b>		28,135	263	28,398
<b>Net (expenditure) for year</b>		<u>(28,135)</u>	<u>7,758</u>	<u>(20,377)</u>
Total funds brought forward at 31 March 2022	8	796,896	90,713	887,609
<b>Total funds carried forward at 31 March 2023</b>		<u>768,761</u>	<u>98,471</u>	<u>867,232</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2024 £	Total 2023 £
<b>Income and expenditure</b>					
<b>Incoming Resources from generated funds</b>					
<b>Donations:</b>					
Donations, grants and contribution to costs	2	-	4,420	4,420	14,242
<b>Interest</b>		-	180	180	32
<b>Other trading activities:</b>					
Hire of hall		-	83,830	83,830	77,318
Newsletter/Advertising income		-	286	286	4,304
Fundraising		-	10,879	10,879	7,986
Storage		-	289	289	136
Football Field		-	1,228	1,228	1,062
Other		-	459	459	10
		-	101,571	101,571	105,090
<b>Total income</b>					
<b>Expenditure on charitable activities:</b>					
<b>Community:</b>					
Newsletter		-	5,077	5,077	5,871
Fundraising		-	6,471	6,471	4,667
<b>Premises:</b>					
Services and materials		-	8,403	8,403	11,136
Light, heat and water		-	26,700	26,700	14,974
Repairs and maintenance		-	40,316	40,316	39,654
<b>Support costs:</b>					
Insurance		-	2,730	2,730	2,613
Postage, stationery and telephone		-	378	378	380
Independent examiner's fee		-	1,105	1,105	703
Sundry		-	-	-	39
Administration		-	15,887	15,887	17,032
<b>Total Resources Expended (before depreciation)</b>		-	107,067	107,067	97,069
<b>Net (expenditure)/income for year (before depreciation)</b>		-	(5,496)	(5,496)	8,021
<b>Depreciation charge for year</b>		22,410	2,352	24,762	28,398
<b>Net (expenditure) for year</b>		(22,410)	(7,848)	(30,258)	(20,377)
Total funds brought forward at 31 March 2023	8	768,761	98,471	867,232	887,609
<b>Total funds carried forward at 31 March 2024</b>		746,351	90,623	836,974	867,232

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**The notes on pages 8 to 11 form part of these financial statements**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**BALANCE SHEET  
AS AT 31 MARCH 2024**

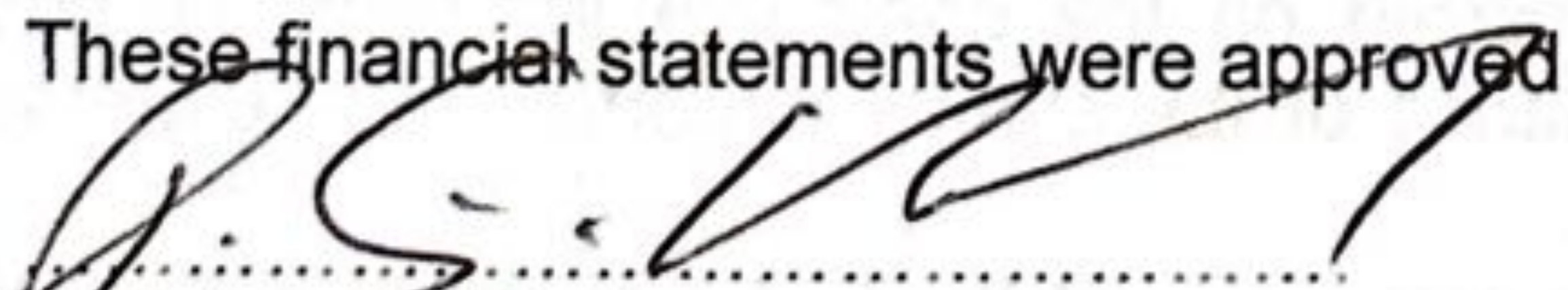
	Notes	£	2024 £	£	2023 £
<b>FIXED ASSETS</b>					
Tangible assets	4		812,241		822,020
Less: community funds received and not due for repayment			(3,140)		(3,140)
			<u>809,101</u>		<u>818,880</u>
<b>CURRENT ASSETS</b>					
Debtors	5	9,534		4,577	
Cash at bank and in hand	6	41,470		59,789	
			<u>51,004</u>	<u>64,366</u>	
<b>CURRENT LIABILITIES</b>					
<b>CREDITORS:</b> amounts due within one year	7	(23,131)		(16,014)	
				<u>27,873</u>	<u>48,352</u>
<b>NET CURRENT ASSETS</b>					
				<u>836,974</u>	<u>867,232</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
<b>REPRESENTED BY:</b>					
Unrestricted funds			90,623		98,471
Restricted funds	8				
Community Centre Renovations Fund			1,246		1,246
Play Area Fund			-		-
Development Fund			745,105		767,515
			<u>746,351</u>		<u>768,761</u>
<b>ACCUMULATED FUNDS AT 31 MARCH 2024</b>	9		836,974		867,232

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2002 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved and authorised on 2 October 2024 on behalf of the Trustees.

  
P Richards (Chairman)

**The notes on pages 8 to 11 form part of these financial statements**

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

### 1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

#### (a) General information & basis of Accounting

The charity was incorporated in England and Wales and its registered office is Wootton & Dry Sandford Community Centre, Lamborough Hill, Wootton, Abingdon OX13 6DA.

The charity constitutes a public benefit as defined by FRS102.

The financial statements have been prepared under the historical cost convention and in accordance with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS 102) and FRS 102, The Financial Reporting Standard, applicable in the UK and Republic of Ireland. The financial statements have been prepared on a going concern basis. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling which is the functional currency of the charity and is rounded to the nearest £.

#### (b) Incoming Resources

All income resources are included in the statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received. The following specific policies are applied to the following categories of income:

**Donations** - For donations to be recognised, the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

**Grants** – Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that income will be received and the amount can be measured reliably.

**Donated goods, facilities and services** – Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

#### (c) Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is possible that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Charitable expenditure – These are costs incurred on the charitable activities, including support costs and costs relating to the governance of the charity apportioned to charitable activities.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Resources expended are recognised in the year to which they relate. Irrecoverable VAT is included in the relevant heading.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2024**

**(d) Fund Accounting**

Unrestricted funds are general funds that are available for use at the trustee's discretion in the furtherance of the objects of the charity. Designated funds are those earmarked by the trustees for use in a particular area or for specific areas.

**(e) Depreciation**

Depreciation on assets capitalised is calculated to write off the cost of fixed assets over their estimated useful economic lives at the following rates:

Freehold land & buildings	- 2% straight line
Tennis/Sports area, multi games & car parks	- 5% straight line
Furniture & fittings	- 20% straight line

**2. DONATIONS, GRANTS AND CONTRIBUTION TO COSTS**

	<b>2024</b>	<b>2023</b>
Oxfordshire County Council	-	2,834
Wootton Parish Council	1,990	5,322
VOWH District Council	-	2,667
Sundry donations and contributions to costs	2,430	3,419
	<u>4,420</u>	<u>14,242</u>

**3. EMPLOYEE COSTS**

None of the Trustees has received remuneration during the year.

Seven Trustees received a total of £10,399 (2023: £1,989), a reimbursement for expenses incurred in respect of the Community Centre.

**4. FIXED ASSETS**

	<b>Freehold Land &amp; Building £</b>	<b>Tennis/ Sports Area £</b>	<b>Car Park £</b>	<b>Furniture &amp; Fittings £</b>	<b>Multigames Wall £</b>	<b>Total £</b>
<b>Cost:</b>						
At 31 March 2023	1,043,911	122,805	30,670	42,506	17,382	1,257,274
Additions	-	-	-	14,983	-	14,983
<b>At 31 March 2024</b>	<u>1,043,911</u>	<u>122,805</u>	<u>30,670</u>	<u>57,489</u>	<u>17,382</u>	<u>1,272,257</u>
<b>Depreciation:</b>						
At 31 March 2023	249,346	122,805	10,865	34,856	17,382	435,254
Charge in year	20,880	-	1,530	2,352	-	24,762
<b>At 31 March 2024</b>	<u>270,226</u>	<u>122,805</u>	<u>12,395</u>	<u>37,208</u>	<u>17,382</u>	<u>460,016</u>
<b>Net Book Value:</b>						
At 31 March 2024	<u>773,685</u>	<u>-</u>	<u>18,275</u>	<u>20,281</u>	<u>-</u>	<u>812,241</u>
At 31 March 2023	<u>794,565</u>	<u>-</u>	<u>19,805</u>	<u>7,650</u>	<u>-</u>	<u>822,020</u>

**5. DEBTORS**

	<b>2024 £</b>	<b>2023 £</b>
Trade debtors	8,013	3,056
Sundry debtors	1,521	1,521
	<u>9,534</u>	<u>4,577</u>

WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2024

6. BANK AND CASH IN HAND

	2024 £	2023 £
Fundraising account	16,467	25,459
Current account	25,003	34,330
	<u>41,470</u>	<u>59,789</u>

7. CREDITORS – AMOUNTS DUE WITHIN ONE YEAR

	2024 £	2023 £
Other creditors and accruals	<u>23,131</u>	<u>16,014</u>

8. SUMMARY OF RESTRICTED FUND MOVEMENTS

	Brought Forward £	Incoming Resources £	Outgoing Resources £	Transfers £	Carried Forward £
Community Centre Renovations Fund	1,246	-	-	-	1,246
Play Area Fund	-	-	-	-	-
Development Fund	767,515	-	(22,410)	-	745,105
	<u>768,761</u>	-	<u>(22,410)</u>	-	<u>746,351</u>

**Community Centre Renovations Fund**

This represents the balance of funds received by the Trust for the refurbishment of the centre building, which was completed during 1992.

**Play Area Fund**

This fund was set up by the Trust Committee to receive donations and grants for the redevelopment of the Community Centre Recreation field, including the establishment of the Multigames complex and young children's play area.

**Development Fund (Big Lottery Fund)**

This fund was established on the award of a grant of £500,000 from the Big Lottery for the renovation of the Centre, including a Children's Centre promoted by Oxfordshire County Council for which additional funding has been received as a government initiative.

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Fixed Assets £	Current Assets £	Current Liabilities £	Total £
Community Centre Renovations Fund	-	1,246	-	1,246
Development Fund	745,105	-	-	745,105
Unrestricted Funds	63,996	49,758	(23,131)	90,623
	<u>809,101</u>	<u>51,004</u>	<u>(23,131)</u>	<u>836,974</u>

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2024**

**10. MEMBER'S LIABILITY**

The Company is limited by guarantee and does not have share capital. The Members undertake to contribute a sum, not exceeding £1, to the assets of the Company in the event of the Company being wound up.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LTD**

England & Wales - Charity number 1121899

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# Accounts

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**Registered Charity: 1121899**  
**Company no: 6441376**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

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FOR THE YEAR ENDED 31 MARCH 2023**

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**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**LEGAL AND ADMINISTRATIVE INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2023**

**Trustees:**

S Alder  
K M Fysh (Chairman)  
B Miller (Resigned 26<sup>th</sup> January 2023)  
S Nichols  
S Rayner  
J Scott  
D Parker

**Registered & Business Office:**

Wootton & Dry Sandford Community Centre  
Lamborough Hill  
Wootton  
Abingdon  
Oxon  
OX13 6DA

**Independent Examiner:**

Wenn Townsend  
Victoria House  
10 Broad Street  
Abingdon  
Oxon  
OX14 3LH

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023

### CONSTITUTION

The Charity is a company limited by guarantee and governed by its Memorandum and Articles of Association dated 27 June 2021.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing Document

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#### Organisational Structure

The Executive Committee, which is comprised of the Charity's Trustees, is responsible for the strategic direction. The present Committee has members from a variety of backgrounds relevant to the work of the Charity. Day-to-day responsibility for the provision of services is delegated to the Finance Administrator. The Executive Committee consists of a Chair, Vice Chair, Treasurer, Company Secretary and up to eight other members.

#### Trustee Induction

New Trustees attend a briefing with the Chairman and other Officers. Wootton and Dry Sandford Community Centre is a member of Community First Oxfordshire, which provides up-to-date briefings and advice on matters relating to the smooth running of the Centre. Information leaflets are also received from the Charities Commission, which assist trustees in keeping abreast with changes in regulations.

### OBJECTIVES

The provision and maintenance of a Community Centre for use by the inhabitants of Wootton, Dry Sandford and the surrounding neighbourhood without distinction or political, religious or other opinions. The Centre is used for meetings, lectures, classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

### PRINCIPAL ACTIVITY AND ACHIEVEMENTS

The Community Centre continues to provide a well-used venue for a wide range of activities for the local community and is also a popular choice for private functions. The Trustees seek to ensure that activities for as broad a range of age and interest groups as possible and that the Community Centre provides a focal point for village life. Fundraising continues to improve the facilities on offer and maintain and improve the building structure.

### FINANCIAL REVIEW

Income: The income from the hire of the hall has returned to be in line with pre-COVID levels. The total income was £105,090 (2022: £92,780) with Hall Hire at £77,318 (2022: £72,645), grants totalling £14,242 (2022: £13,488), fundraising income £7,986 (2022: £3,720) and advertising income of £4,304 (2022: £3,377).

Expenditure: Expenditure costs (excluding depreciation) have increased by £2,196 compared to last year; total operating costs before depreciation were £125,467. The total expenditure was £97,069 (2022: £94,873) before depreciation, with newsletter costs of £5,871 (2022: £5,625), fundraising costs of £4,667 (2022: £3,753), Premises Costs of £65,764 (2022: £68,139) and support costs of £20,767 (2022: £17,356). The depreciation was £28,398 (2022: £33,658).

Net Current Assets: The net current assets at the year end were £48,352 (2022: £48,244) with a cash balance of £59,789, debtors (unpaid income) of £4,577 and creditors (amount to be paid by the Community Centre) of £16,014 (2022: £16,879)

### RESERVES POLICY

The Trustees aim to keep a minimum of six months' expenditure in reserves.

## WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2023 (CONTINUED)

#### **PUBLIC BENEFIT**

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

#### **TRUSTEES' RESPONSIBILITIES**

The Trustees (who are also directors of Wootton and Dry Sandford Community Centre Limited for the purpose of Company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2019 (FRS102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of Wootton and Dry Sandford Community Centre Limited and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustee Board on 5<sup>th</sup> October 2023

.....  
Karen Fysh (Chairman)

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023, which are set out on pages 5 to 10.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA  
Wenn Townsend  
Victoria House  
10 Broad Street  
Abingdon  
Oxon  
OX14 3LH

Date: 20<sup>th</sup> October 2023

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2023**

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2023 £	Total 2022 £
<b>Income and expenditure</b>					
<b>Incoming Resources from generated funds</b>					
<b>Donations:</b>					
Donations, grants and contribution to costs	2	-	14,242	14,242	13,488
<b>Interest</b>		-	32	32	-
<b>Other trading activities:</b>					
Hire of hall		-	77,318	77,318	72,645
Newsletter/Advertising income		-	4,304	4,304	3,377
Fund raising		-	7,986	7,986	3,270
Storage		-	136	136	-
Football Field		-	1,062	1,062	-
Other		-	10	10	-
		-	105,090	105,090	92,780
<b>Total income</b>					
<b>Expenditure on charitable activities:</b>					
<b>Community:</b>					
Newsletter		-	5,871	5,871	5,625
Fundraising		-	4,667	4,667	3,753
<b>Premises:</b>					
Services and materials		-	11,136	11,136	25,570
Light, heat and water		-	14,974	14,974	14,552
Repairs and maintenance		-	39,654	39,654	28,017
<b>Support costs:</b>					
Insurance		-	2,613	2,613	2,397
Postage, stationery and telephone		-	380	380	332
Independent examiner's fee		-	703	703	855
Sundry		-	39	39	151
Bank charges		-	-	-	30
Administration			17,032	17,032	13,591
<b>Total Resources Expended (before depreciation)</b>		-	97,069	97,069	94,873
<b>Net income for year (before depreciation)</b>		-	8,021	8,021	(2,093)
<b>Depreciation charge for year</b>		28,135	263	28,398	33,658
<b>Net (expenditure) for year</b>		(28,135)	7,758	(20,377)	(35,751)
Total funds brought forward at 31 March 2022	8	796,896	90,713	887,609	923,360
<b>Total funds carried forward at 31 March 2023</b>		768,761	98,471	867,232	887,609

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**The notes on pages 7 to 10 form part of these financial statements**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**BALANCE SHEET  
AS AT 31 MARCH 2023**

	Notes	2023	2022
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	4	822,020	842,505
Less: community funds received and not due for repayment		(3,140)	(3,140)
		<u>818,880</u>	<u>839,365</u>
<b>CURRENT ASSETS</b>			
Debtors	5	4,577	4,902
Cash at bank and in hand	6	59,789	60,221
		<u>64,366</u>	<u>65,123</u>
<b>CURRENT LIABILITIES</b>			
<b>CREDITORS:</b> amounts due within one year	7	(16,014)	(16,879)
<b>NET CURRENT ASSETS</b>		<u>48,352</u>	<u>48,244</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>867,232</u>	<u>887,609</u>
<b>REPRESENTED BY:</b>			
Unrestricted funds		98,471	90,713
Restricted funds	8		
Community Centre Renovations Fund		1,246	1,246
Play Area Fund		-	-
Development Fund		767,515	795,650
		<u>768,761</u>	<u>796,896</u>
<b>ACCUMULATED FUNDS AT 31 MARCH 2023</b>	9	<u>867,232</u>	<u>887,609</u>

For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2002 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved and authorised on 5<sup>th</sup> October 2023 on behalf of the Trustees.

.....  
Karen Fysh (Chairman)

**The notes on pages 7 to 10 form part of these financial statements**

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

### 1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

#### (a) General information & basis of Accounting

The charity was incorporated in England and Wales and its registered office is Wootton & Dry Sandford Community Centre, Lamborough Hill, Wootton, Abingdon OX13 6DA.

The charity constitutes a public benefit as defined by FRS102.

The financial statements have been prepared under the historical cost convention and in accordance with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS 102) and FRS 102, The Financial Reporting Standard, applicable in the UK and Republic of Ireland. The financial statements have been prepared on a going concern basis. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling which is the functional currency of the charity and is rounded to the nearest £.

#### (b) Incoming Resources

All income resources are included in the statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received. The following specific policies are applied to the following categories of income:

**Donations** - For donations to be recognised, the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

**Grants** – Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that income will be received and the amount can be measured reliably.

**Donated goods, facilities and services** – Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

#### (c) Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is possible that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Charitable expenditure – These are costs incurred on the charitable activities, including support costs and costs relating to the governance of the charity apportioned to charitable activities.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Resources expended are recognised in the year to which they relate. Irrecoverable VAT is included in the relevant heading.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**

**(d) Fund Accounting**

Unrestricted funds are general funds that are available for use at the trustee's discretion in the furtherance of the objects of the charity. Designated funds are those earmarked by the trustees for use in a particular area or for specific areas.

**(e) Depreciation**

Depreciation on assets capitalised is calculated to write off the cost of fixed assets over their estimated useful economic lives at the following rates:

Freehold land & buildings	- 2% straight line
Tennis/Sports area, multi games & car parks	- 5% straight line
Furniture & fittings	- 20% straight line

**2. DONATIONS, GRANTS AND CONTRIBUTION TO COSTS**

	<b>2023</b>	<b>2022</b>
Oxfordshire County Council	2,834	-
Wootton Parish Council	5,322	2,898
VOWH District Council	2,667	8,000
National Lottery	-	2,225
Sundry donations and contributions to costs	3,419	365
	<u>14,242</u>	<u>13,488</u>

**3. EMPLOYEE COSTS**

None of the Trustees has received remuneration during the year.

Six Trustees received a total of £1,989 (2022: £3,105), a reimbursement for expenses incurred in respect of the Community Centre.

**4. FIXED ASSETS**

	<b>Freehold Land &amp; Building £</b>	<b>Tennis/ Sports Area £</b>	<b>Car Park £</b>	<b>Furniture &amp; Fittings £</b>	<b>Multigames Wall £</b>	<b>Total £</b>
<b>Cost:</b>						
At 31 March 2022	1,043,911	122,805	30,670	34,593	17,382	1,249,361
Additions	-	-	-	7,913	-	7,913
<b>At 31 March 2023</b>	<u>1,043,911</u>	<u>122,805</u>	<u>30,670</u>	<u>42,506</u>	<u>17,382</u>	<u>1,257,274</u>
<b>Depreciation:</b>						
At 31 March 2022	228,468	117,082	9,331	34,593	17,382	406,856
Charge in year	20,878	5,723	1,534	263	-	28,398
<b>At 31 March 2023</b>	<u>249,346</u>	<u>122,805</u>	<u>10,865</u>	<u>34,856</u>	<u>17,382</u>	<u>435,254</u>
<b>Net Book Value:</b>						
<b>At 31 March 2023</b>	<u>794,565</u>	<u>-</u>	<u>19,805</u>	<u>7,650</u>	<u>-</u>	<u>822,020</u>
<b>At 31 March 2022</b>	<u>815,443</u>	<u>5,723</u>	<u>21,339</u>	<u>-</u>	<u>-</u>	<u>842,505</u>

**5. DEBTORS**

	<b>2023 £</b>	<b>2022 £</b>
Trade debtors	3,056	4,582
Sundry debtors	1,521	320
	<u>4,577</u>	<u>4,902</u>

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**

**6. BANK AND CASH IN HAND**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Fundraising account	25,459	19,117
Current account	34,330	41,104
	<u>59,789</u>	<u>60,221</u>

**7. CREDITORS – AMOUNTS DUE WITHIN ONE YEAR**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other creditors and accruals	<u>16,014</u>	<u>16,879</u>

**8. SUMMARY OF RESTRICTED FUND MOVEMENTS**

	<b>Brought Forward</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>Carried Forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community Centre Renovations Fund	1,246	-	-	-	1,246
Play Area Fund	-	-	-	-	-
Development Fund	795,650	-	(28,135)	-	767,515
	<u>796,896</u>	<u>-</u>	<u>(28,135)</u>	<u>-</u>	<u>768,761</u>

**Community Centre Renovations Fund**

This represents the balance of funds received by the Trust for the refurbishment of the centre building, which was completed during 1992.

**Play Area Fund**

This fund was set up by the Trust Committee to receive donations and grants for the redevelopment of the Community Centre Recreation field, including the establishment of the Multigames complex and young children's play area.

**Development Fund (Big Lottery Fund)**

This fund was established on the award of a grant of £500,000 from the Big Lottery for the renovation of the Centre, including a Children's Centre promoted by Oxfordshire County Council for which additional funding has been received as a government initiative.

**9. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Fixed Assets</b>	<b>Current Assets</b>	<b>Current Liabilities</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community Centre Renovations Fund	-	1,246	-	1,246
Development Fund	767,515	-	-	767,515
Unrestricted Funds	51,365	63,120	(16,014)	98,471
	<u>818,880</u>	<u>64,366</u>	<u>(16,014)</u>	<u>867,232</u>

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2023**

**10. MEMBER'S LIABILITY**

The Company is limited by guarantee and does not have share capital. The Members undertake to contribute a sum, not exceeding £1, to the assets of the Company in the event of the Company being wound up.

**11. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES: For the year ended 31 March 2022**

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>2022 Total £</b>
<b>Income and expenditure</b>			
<b>Incoming Resources from generated funds</b>			
<b>Donations:</b>			
Donations, grants and contribution to costs	-	13,488	13,488
<b>Other trading activities:</b>			
Hire of hall	-	72,645	72,645
Newsletter/Advertising income	-	3,377	3,377
Fundraising	-	3,270	3,270
<b>Total income</b>	<b>-</b>	<b>92,780</b>	<b>92,780</b>
<b>Expenditure on charitable activities:</b>			
<b>Community:</b>			
Newsletter	-	5,625	5,625
Fundraising		3,753	3,753
<b>Premises:</b>			
Services and materials	-	25,570	25,570
Light, heat and water	-	14,552	14,552
Repairs and maintenance	-	28,017	28,017
<b>Support costs:</b>			
Insurance	-	2,397	2,397
Postage, stationery and telephone	-	332	332
Independent examiner's fee	-	855	855
Sundry	-	151	151
Bank charges	-	30	30
Administration	-	13,591	13,591
<b>Total Resources Expended (before depreciation)</b>	<b>-</b>	<b>94,873</b>	<b>94,873</b>
<b>Net income for year (before depreciation)</b>	<b>-</b>	<b>(2,093)</b>	<b>(2,093)</b>
<b>Depreciation charge for year</b>	<b>28,553</b>	<b>5,105</b>	<b>33,658</b>
<b>Net (expenditure) for year</b>	<b>(28,553)</b>	<b>(7,198)</b>	<b>(35,751)</b>
Total funds brought forward at 31 March 2021	825,449	97,911	923,360
<b>Total funds carried forward at 31 March 2022</b>	<b>796,896</b>	<b>90,713</b>	<b>887,609</b>

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LTD**

England & Wales - Charity number 1121899

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# Accounts

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**Registered Charity: 1121899**  
**Company no: 6441376**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

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FOR THE YEAR ENDED 31 MARCH 2022**

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**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**LEGAL AND ADMINISTRATIVE INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2022**

**Trustees:**

S Alder  
K M Fysh (Chairman)  
B Miller (Treasurer)  
S Nichols  
P Cantwell (resigned 4 November 2021)  
S Rayner  
R Rayner (resigned 4 November 2021)  
J Scott (Company Secretary)  
D Parker (appointed 4 November 2021)

**Registered & Business Office:**

Wootton & Dry Sandford Community Centre  
Lamborough Hill  
Wootton  
Abingdon  
Oxon  
OX13 6DA

**Independent Examiner:**

Wenn Townsend  
Victoria House  
10 Broad Street  
Abingdon  
Oxon  
OX14 3LH

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022

### CONSTITUTION

The Charity is a company limited by guarantee and governed by its Memorandum and Articles of Association dated 27 June 2021.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing Document

Wootton and Dry Sandford Community Centre Limited is a registered charity and a company limited by guarantee. It was incorporated on 29 November 2007 and is governed by its Memorandum and Articles of Association. On 31 March 2009, the Charity took over the assets and liabilities of an unincorporated charity, The Wootton and Dry Sandford Community Centre, charity number 300107.

#### Organisational Structure

The Executive Committee, which is comprised of the Charity's Trustees, is responsible for the strategic direction. The present Committee has members from a variety of backgrounds relevant to the work of the Charity. Day-to-day responsibility for the provision of services is delegated to the Bookings Clerk. The Executive Committee consists of a Chairman, Vice Chairman, Treasurer, Company Secretary and up to eight other members.

#### Trustee Induction

New Trustees attend a briefing with the Chairman and other Officers. Wootton and Dry Sandford Community Centre is a member of Community First Oxfordshire, which provides up-to-date briefings and advice on matters relating to the smooth running of the Centre. Information leaflets are also received from the Charities Commission, which assist trustees in keeping abreast with changes in regulations.

### OBJECTS

The provision and maintenance of a Community Centre for use by the inhabitants of Wootton, Dry Sandford and Cothill and the surrounding neighbourhood without distinction or political, religious or other opinions. The Centre is used for meetings, lectures, classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

### PRINCIPAL ACTIVITY AND ACHIEVEMENTS

The Community Centre continues to provide a well-used venue for a wide range of activities for the local community and is also a popular choice for private functions.

The Trustees seek to ensure that activities for as broad a range of age and interest groups as possible and that the Community Centre provides a focal point for village life.

Fundraising continues to improve the facilities on offer and maintain and improve the building structure.

### FINANCIAL REVIEW

**Income:** The income from the hire of the hall has returned to be in line with pre-COVID levels. The total income was just under £89K. We received grants totalling £13K comprised of COVID grants from the Vale of the White Horse and grants from the Parish Council. Fundraising income totalled £57. Advertising income was reduced compared to previous years from £5K to £3K.

**Expenditure:** Expenditure costs have increased since pre-COVID by £20K, total operating costs were £91K. Maintenance costs have increased by 21% due to taking on land maintenance costs (tree and hedge cutting, litter picking) which were previously paid for by the Parish Council. Water rates have increased by 17%. Newsletter costs have increased by 23% due to a change of magazine style.

**Cash balance:** £60,221.

### RESERVES POLICY

The Trustees aim to keep a minimum of six months' expenditure in reserves.

### PUBLIC BENEFIT

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

## WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

### TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2022 (CONTINUED)

#### TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of Wootton and Dry Sandford Community Centre Limited for the purpose of Company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP 2019 (FRS102);
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of Wootton and Dry Sandford Community Centre Limited and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustee Board on 22 December 2022

.....  
Karen Fysh (Chairman)

**TO THE TRUSTEES OF  
WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**INDEPENDENT EXAMINER'S REPORT**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022, which are set out on pages 5 to 10.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S J Bates FCA  
Wenn Townsend  
Victoria House  
10 Broad Street  
Abingdon  
Oxon  
OX14 3LH

Date: 22 December 2022

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2022**

	Notes	Restricted Funds £	Unrestricted Funds £	Total 2022 £	Total 2021 £
<b>Income and expenditure</b>					
<b>Incoming Resources from generated funds</b>					
<b>Donations:</b>					
Donations, grants and contribution to costs	2	-	13,488	13,488	28,065
<b>Other trading activities:</b>					
Hire of hall		-	72,645	72,645	35,669
Newsletter/Advertising income		-	3,377	3,377	3,216
Fund raising		-	3,270	3,270	5
		-	92,780	92,780	66,955
<b>Total income</b>					
<b>Expenditure on charitable activities:</b>					
<b>Community:</b>					
Newsletter		-	5,625	5,625	2,306
Fundraising		-	3,753	3,753	-
<b>Premises:</b>					
Services and materials		-	39,161	39,161	29,454
Light, heat and water		-	14,552	14,552	6,398
Repairs and maintenance		-	28,017	28,017	28,184
<b>Support costs:</b>					
Insurance		-	2,397	2,397	2,303
Postage, stationery and telephone		-	332	332	270
Independent examiner's fee		-	855	855	810
Sundry		-	151	151	-
Bank charges		-	30	30	-
<b>Total Resources Expended (before depreciation)</b>					
		-	94,873	94,873	69,725
<b>Net income for year (before depreciation)</b>					
		-	(2,093)	(2,093)	(2,770)
<b>Depreciation charge for year</b>					
		28,553	5,105	33,658	29,063
<b>Net (expenditure) for year</b>					
		(28,553)	(7,198)	(35,751)	(31,833)
Total funds brought forward at 31 March 2021	8	825,449	97,911	923,360	55,193
<b>Total funds carried forward at 31 March 2022</b>					
		796,896	90,713	887,609	923,360

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**The notes on pages 7 to 10 form part of these financial statements**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**BALANCE SHEET  
AS AT 31 MARCH 2022**

	Notes	£	2022 £	£	2021 £	£
<b>FIXED ASSETS</b>						
Tangible assets	4		842,505		875,354	
Less: community funds received and not due for repayment			(3,140)		(3,140)	
			<u>839,365</u>		<u>872,214</u>	
<b>CURRENT ASSETS</b>						
Debtors	5	4,902		4,241		
Cash at bank and in hand	6	60,221		50,227		
			<u>65,123</u>		<u>54,468</u>	
<b>CURRENT LIABILITIES</b>						
<b>CREDITORS:</b> amounts due within one year	7	(16,879)		(3,322)		
<b>NET CURRENT ASSETS</b>			<u>48,244</u>		<u>51,146</u>	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>887,609</u>		<u>923,360</u>	
<b>REPRESENTED BY:</b>						
Unrestricted funds			90,713		97,911	
Restricted funds	8					
Community Centre Renovations Fund			1,246		1,246	
Play Area Fund			-		-	
Development Fund			795,650		824,203	
			<u>796,896</u>		<u>825,449</u>	
<b>ACCUMULATED FUNDS AT 31 MARCH 2022</b>	9		<u>887,609</u>		<u>923,360</u>	

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2002 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements were approved and authorised on 22 December 2022 on behalf of the Trustees.

.....  
Karen Fysh (Chairman)

**The notes on pages 7 to 10 form part of these financial statements**

# WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

### 1. ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

#### (a) Basis of Accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS 102) and FRS 102, The Financial Reporting Standard, applicable in the UK and Republic of Ireland. The financial statements have been prepared on a going concern basis. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### (b) Incoming Resources

All income resources are included in the statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received. The following specific policies are applied to the following categories of income:

**Donations** - For donations to be recognised, the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

**Grants** – Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that income will be received and the amount can be measured reliably.

**Donated goods, facilities and services** – Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

#### (c) Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is possible that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Charitable expenditure – These are costs incurred on the charitable activities, including support costs and costs relating to the governance of the charity apportioned to charitable activities.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Resources expended are recognised in the year to which they relate. Irrecoverable VAT is included in the relevant heading.

#### (d) Fund Accounting

Unrestricted funds are general funds that are available for use at the trustee's discretion in the furtherance of the objects of the charity. Designated funds are those earmarked by the trustees for use in a particular area or for specific areas.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

**(e) Depreciation**

Depreciation on assets capitalised is calculated to write off the cost of fixed assets over their estimated useful economic lives at the following rates:

Freehold land & buildings	- 2% straight line
Tennis/Sports area, multi games & car parks	- 5% straight line
Furniture & fittings	- 20% straight line

**2. DONATIONS, GRANTS AND CONTRIBUTION TO COSTS**

	<b>2022</b>	<b>2021</b>
Wootton Parish Council	2,898	-
VOWH District Council	8,000	-
National Lottery	2,225	-
Sundry donations and contributions to costs	365	28,065
	<u>13,488</u>	<u>28,065</u>

**3. EMPLOYEE COSTS**

None of the Trustees has received remuneration during the year.

Six Trustees received a total of £3,105 (2021: £90), a reimbursement for expenses incurred in respect of the Community Centre.

**4. FIXED ASSETS**

	<b>Freehold Land &amp; Building £</b>	<b>Tennis/ Sports Area £</b>	<b>Car Park £</b>	<b>Furniture &amp; Fittings £</b>	<b>Multigames Wall £</b>	<b>Total £</b>
<b>Cost:</b>						
At 31 March 2021	1,043,911	122,805	30,670	33,784	17,382	1,248,552
Additions	-	-	-	809	-	809
<b>At 31 March 2022</b>	<u>1,043,911</u>	<u>122,805</u>	<u>30,670</u>	<u>34,593</u>	<u>17,382</u>	<u>1,249,361</u>
<b>Depreciation:</b>						
At 31 March 2021	207,590	110,942	7,796	29,488	17,382	373,198
Charge in year	20,878	6,140	1,535	5,105	-	33,658
<b>At 31 March 2022</b>	<u>228,468</u>	<u>117,082</u>	<u>9,331</u>	<u>34,593</u>	<u>17,382</u>	<u>406,856</u>
<b>Net Book Value:</b>						
<b>At 31 March 2022</b>	<u>815,443</u>	<u>5,723</u>	<u>21,339</u>	<u>-</u>	<u>-</u>	<u>842,505</u>
<b>At 31 March 2021</b>	<u>836,321</u>	<u>11,863</u>	<u>22,874</u>	<u>4,296</u>	<u>-</u>	<u>875,354</u>

**5. DEBTORS**

	<b>2022 £</b>	<b>2021 £</b>
Sundry debtors	<u>4,902</u>	<u>4,241</u>

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

**6. BANK AND CASH IN HAND**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Fundraising account	19,117	32,091
Current account	41,104	18,136
	<u>60,221</u>	<u>50,227</u>

**7. CREDITORS – AMOUNTS DUE WITHIN ONE YEAR**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Other creditors and accruals	<u>16,879</u>	<u>3,322</u>

**8. SUMMARY OF RESTRICTED FUND MOVEMENTS**

	<b>Brought Forward</b>	<b>Incoming Resources</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>Carried Forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community Centre Renovations Fund	1,246	-	-	-	1,246
Play Area Fund	-	-	-	-	-
Development Fund	824,203	-	(28,553)	-	795,650
	<u>825,449</u>	<u>-</u>	<u>(28,553)</u>	<u>-</u>	<u>796,896</u>

**Community Centre Renovations Fund**

This represents the balance of funds received by the Trust for the refurbishment of the centre building, which was completed during 1992.

**Play Area Fund**

This fund was set up by the Trust Committee to receive donations and grants for the redevelopment of the Community Centre Recreation field, including the establishment of the Multigames complex and young children's play area.

**Development Fund (Big Lottery Fund)**

This fund was established on the award of a grant of £500,000 from the Big Lottery for the renovation of the Centre, including a Children's Centre promoted by Oxfordshire County Council for which additional funding has been received as a government initiative.

**9. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Fixed Assets</b>	<b>Current Assets</b>	<b>Current Liabilities</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Community Centre Renovations Fund	-	1,246	-	1,246
Play Area Fund	-	-	-	-
Development Fund	795,650	-	-	795,650
Unrestricted Funds	43,715	63,877	(16,879)	90,713
	<u>839,365</u>	<u>65,123</u>	<u>(16,879)</u>	<u>887,609</u>

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2022**

**10. MEMBER'S LIABILITY**

The Company is limited by guarantee and does not have share capital. The Members undertake to contribute a sum, not exceeding £1, to the assets of the Company in the event of the Company being wound up.

**11. COMPARATIVE STATEMENT OF FINANCIAL ACTIVITIES: For the year ended 31 March 2021**

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>2021 Total £</b>	<b>2020 Total £</b>
<b>Income and expenditure</b>				
<b>Incoming Resources from generated funds</b>				
<b>Donations:</b>				
Donations, grants and contribution to costs	-	28,065	28,065	3
<b>Other trading activities:</b>				
Hire of hall	-	35,669	35,669	75,413
Newsletter/Advertising income	-	3,216	3,216	5,118
Fundraising	-	5	5	3,286
<b>Total income</b>	<b>-</b>	<b>66,955</b>	<b>66,955</b>	<b>83,820</b>
<b>Expenditure on charitable activities:</b>				
<b>Community:</b>				
Newsletter	-	2,306	2,306	4,560
<b>Premises:</b>				
Services and materials	-	29,454	29,454	36,130
Light, heat and water	-	6,398	6,398	18,457
Repairs and maintenance	-	28,184	28,184	20,382
<b>Support costs:</b>				
Insurance	-	2,303	2,303	2,357
Postage, stationery and telephone	-	270	270	557
Independent examiner's fee	-	810	810	750
Sundry	-	-	-	114
Bank charges	-	-	-	-
<b>Total Resources Expended (before depreciation)</b>	<b>-</b>	<b>69,725</b>	<b>69,725</b>	<b>83,307</b>
<b>Net income for year (before depreciation)</b>	<b>-</b>	<b>(2,770)</b>	<b>(2,770)</b>	<b>513</b>
<b>Depreciation charge for year</b>	<b>22,917</b>	<b>6,146</b>	<b>29,063</b>	<b>28,504</b>
<b>Net (expenditure) for year</b>	<b>(22,917)</b>	<b>(8,916)</b>	<b>(31,833)</b>	<b>(27,991)</b>
Total funds brought forward at 31 March 2020	848,366	106,827	955,193	983,184
<b>Total funds carried forward at 31 March 2021</b>	<b>825,449</b>	<b>97,911</b>	<b>923,360</b>	<b>955,193</b>

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LTD**

England & Wales - Charity number 1121899

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# Accounts

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Registered Charity: 1121899  
Company No. 6441376

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

**REPORT AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**  
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**FOR THE YEAR ENDED 31 MARCH 2021**

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**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED  
LEGAL AND ADMINISTRATIVE INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2021**

**Trustees:**

S Alder (Vice Chair)  
R Bucknell  
P Cantwell  
E Carter (resigned on 8<sup>th</sup> October 2020)  
K M Fysh (Chairman and Company Secretary)  
S Nichols  
S Rayner  
R Rayner  
D Parker (appointed on 8<sup>th</sup> October 2020)  
B Miller (appointed on 21<sup>st</sup> May 2020)  
J Scott (appointed on 21<sup>st</sup> May 2020)

**Registered & Business Office:**

Wootton & Dry Sandford Community Centre,  
Lamborough Hill,  
Wootton,  
Abingdon,  
Oxfordshire,  
OX13 6DA

**Independent Examiner:**

Caroline Webster FCA  
UHY Ross Brooke Ltd  
Suite 1  
Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**CONSTITUTION**

The Charity is a company limited by guarantee and governed by its Memorandum and Articles of Association dated 9 March 1992.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing Document**

Wootton and Dry Sandford Community Centre Limited is a registered charity and a company limited by guarantee. It was incorporated on 29 November 2007, and is governed by its Memorandum and Articles of Association. On 31 March 2009, the Charity took over the assets and liabilities of an unincorporated charity, The Wootton and Dry Sandford Community Centre, charity number 300107.

**Organisational Structure**

The Executive Committee, which is comprised of the Charity's Trustees, is responsible for the strategic direction. The present Committee has members from a variety of backgrounds relevant to the work of the Charity. Day-to-day responsibility for the provision of services is delegated to the Bookings Clerk. The Executive Committee consists of a Chairman, Vice Chairman, Treasurer, Company Secretary and up to eight other members.

**Trustee Induction**

New Trustees attend a briefing with the Chairman and other Officers. Wootton and Dry Sandford Community Centre is a member of Community first Oxfordshire, which provides up-to-date briefings and advice on matters relating to the smooth running of the Centre. Information leaflets are also received from the Charities Commission, which assist trustees in keeping abreast with changes in regulations.

**OBJECTS**

The provision and maintenance of a Community Centre for use by the inhabitants of Wootton, Dry Sandford and Cothill and the surrounding neighbourhood without distinction or political, religious or other opinions. The Centre is used for meetings, lectures, classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

**PRINCIPAL ACTIVITY AND ACHIEVEMENTS**

The Community Centre continues to provide a well-used venue for a wide range of activities for the local community and is also a popular choice for private functions.

The trustees seek to ensure that activities for as broad a range of age and interest groups as possible and that the Community Centre provides a focal point for village life.

Fundraising continues with the aim of carrying out a major refurbishment of the multi-games area.

**FINANCIAL REVIEW**

**Income-** There have been 3 national lockdowns over the course of the year, which have impacted on the income from Hall Hire to the WADSCC. The income from the hire of the hall was budgeted at £69K. However, due to Covid-19 and closures of the Centre it came in by year end at £35.6K (a 53% reduction compared to 2020). There was no Newsletter over the lockdown months which equally reduced income from adverts placed in the newsletter. The total income came in at just over £3K. A number of grants were obtained during the year, totalling £28K. The Vale of White Horse District Council provided £20K of this with the remainder coming from the Wootton Parish Council.

**Expenditure-** Repairs and maintenance costs, at £28K, saw a 38% increase compared to the previous year. It is noted however that this figure includes the works completed on the windows, roof, drains, floodlights for the MUGA and playground repairs, around £7K of which is offset from match funding as part of the grants received from the Parish Council and also the Abingdon Eagles Basketball Club. The works completed will put the Centre in a good position to continue to provide a high-quality Centre for hire to users and the community over coming years, including enhanced opportunities to expand the income from the improvements made to the MUGA. The repairs and refurbishment of the MUGA has also received many hours of volunteer time provided by the Abingdon Eagles Basketball Club during the summer months, without which the MUGA would not have been restored to the level we see today.

Service and Material costs saw an 18% reduction compared to last year overall, with a total this year of £29.4K. This is made up of Admin and booking expenses, as well as subscription licences, cleaning and includes the telephone and independent examiner fee costs. As part of this there was a 41% reduction in the cleaning bill over the course of the year, with a total year end figure of just over £11K. This will have predominantly been due to the further lockdown seen throughout the year and therefore reduced use of the centre. Cash balances remain healthy at £50,227

**RESERVES POLICY**

The Trustees aim to keep a minimum of six months' expenditure in reserves.

**PUBLIC BENEFIT**

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**  
**TRUSTEES REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**DIRECTORS' RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of Wootton and Dry Sandford Community Centre Limited and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the statement of Recommended Practice- Accounting and Reporting by Charities and in accordance with the small companies' regime under section 419(2) of the Companies Act 2006.

Approved by the Trustee Board on

Karen Fysh (Chairman)



**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 5 to 10.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Caroline Webster FCA  
UHY Ross Brooke Ltd

Suite I  
Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Restricted Funds	Unrestricted Funds	2021 Total	2020 Total
		£	£	£	£
<b>Income and expenditure</b>					
<b>Incoming Resources from generated funds</b>					
<b>Donations:</b>					
Donations, grants and contribution to costs	2	-	28,065	28,065	3
<b>Other trading activities:</b>					
Hire of hall		-	35,669	35,669	75,413
Newsletter/ Advertising Income		-	3,216	3,216	5,118
Fundraising		-	5	5	3,286
<b>Total income</b>		-	66,955	66,955	83,820
<b>Expenditure on charitable activities:</b>					
<b>Community:</b>					
Newsletter		-	2,306	2,306	4,560
<b>Premises</b>					
Services and materials		-	29,454	29,454	36,130
Light, heat and water		-	6,398	6,398	18,457
Repairs and maintenance		-	28,184	28,184	20,382
<b>Support costs</b>					
Insurance		-	2,303	2,303	2,357
Postage, stationery and telephone		-	270	270	557
Independent examiner's fee		-	810	810	750
Sundry		-	-	-	114
Bank Charges		-	-	-	-
<b>Total Resources Expended (before depreciation)</b>		-	69,725	69,725	83,307
<b>Net Income for year (before depreciation)</b>		-	(2,770)	(2,770)	513
<b>Depreciation charge for year</b>		22,917	6,146	29,063	28,504
<b>Net (expenditure) for year</b>		(22,917)	(8,916)	(31,833)	(27,991)
Total funds brought forward at 31 March 2020	8	848,366	106,827	955,193	983,184
<b>Total funds carried forward at 31 March 2021</b>		825,449	97,911	923,360	955,193

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2021**

	Notes	2021		2020	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible fixed assets	4		875,354		882,935
Less: Community funds received and not due for repayment			<u>(3,140)</u>		<u>(3,140)</u>
			872,214		879,795
<b>Current Assets</b>					
Debtors	5	4,241		12,558	
Cash at bank and in hand	6		<u>50,227</u>		<u>73,996</u>
		54,468		86,554	
<b>Current Liabilities</b>					
Creditors - Amounts due within one year	7		<u>(3,322)</u>		<u>(11,156)</u>
<b>Net Current Assets</b>			51,146		75,398
<b>Total Assets less Current liabilities</b>			<u>923,360</u>		<u>955,193</u>
<b>Represented by:</b>					
<b>Unrestricted funds:</b>			97,911		106,827
<b>Restricted funds:</b>	8				
Community Centre renovations Fund			1,246		1,246
Play Area Fund			-		-
Development Fund			<u>824,203</u>		<u>847,120</u>
			825,449		848,366
<b>Accumulated funds at 31 March 2021</b>			<u>923,360</u>		<u>955,193</u>

The notes on pages 7 to 10 form part of these accounts.

The directors are satisfied that the company was entitled to exemption under section 477 of the Companies Act 2006 and that members have not required an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

1. ensuring that the company keeps accounting records which comply with Section 386; and
2. preparing accounts which give a true and fair view of the state of the affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of this Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These financial statements were approved and authorised

**ON BEHALF OF THE TRUSTEES**

  
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Karen Fysh (Chairman and Company Secretary)

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**1. Accounting Policies**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

**(a) Basis of Accounting**

The financial statements are prepared under the historical cost convention and in compliance with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS 102), and FRS 102, The Financial Reporting Standard, applicable in the UK and Republic of Ireland. The financial statements have been prepared on a going concern basis. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**(b) Incoming Resources**

All income resources are included in the statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received. The following specific policies are applied to the following categories of income:

**Donations** – For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

**Grants** – Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that income will be received, and the amount can be measured reliably.

**Donated goods, facilities and services** – Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably, and the charity has control over the item. Fair value is determined on the basis of the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

**(c) Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is possible that the settlement will be required, and the amount of the obligation can be measured reliably. It is categorised under the following headings;

- Charitable expenditure – These are costs incurred on the charitable activities, including support costs and costs relating to the governance of the charity apportioned to charitable activities.
- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Resources expended are recognised in the year to which they relate. Irrecoverable VAT is included in the relevant heading.

**(d) Fund Accounting**

Unrestricted funds are general funds that are available for use at the trustee's discretion in the furtherance of the objects of the charity. Designated funds are those earmarked by the trustees for use in a particular area or for specific areas.

**Depreciation**

Depreciation on assets capitalised is calculated to write off the cost of fixed assets over their estimated useful economic lives at the following rates:

Freehold land & buildings	- 2% straight line
Tennis/Sports area, multi-games And car parks	- 5% straight line
Furniture and fittings	- 20% straight line

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**2. Donations, grants and contribution to costs**

	2021	2020
Wootton Parish Council	-	-
Sundry donations and contributions to costs	28,065	3
	28,065	3

**3. Employee Costs**

None of the Trustees has received remuneration during the year.

Two Trustees received a total of £90 (2020: £507), a reimbursement for expenses incurred in respect of the Community Centre.

**4. Fixed Assets**

	Freehold Land & Building £	Tennis/ Sports area £	Car Park £	Furniture & Fittings £	Multigames Wall £	Total £
<b>Cost:</b>						
At 31 March 2020	1,037,971	110,318	30,670	30,729	17,382	1,227,070
Additions	5,940	12,487	-	3,055	-	21,483
<b>At 31 March 2021</b>	<b>1,043,911</b>	<b>122,805</b>	<b>30,670</b>	<b>33,784</b>	<b>17,382</b>	<b>1,248,552</b>
<b>Depreciation:</b>						
At 31 March 2020	186,831	110,318	6,262	23,342	17,382	344,135
Charge in year	20,759	624	1,534	6,146	-	29,063
<b>At 31 March 2021</b>	<b>207,590</b>	<b>110,942</b>	<b>7,796</b>	<b>29,488</b>	<b>17,382</b>	<b>373,198</b>
<b>Net Book Value:</b>						
At 31 March 2021	<b>836,321</b>	<b>11,863</b>	<b>22,874</b>	<b>4,296</b>	<b>-</b>	<b>875,354</b>
At 31 March 2020	<b>851,140</b>	<b>-</b>	<b>24,408</b>	<b>7,387</b>	<b>-</b>	<b>882,935</b>

**5. Debtors**

	2021 £	2020 £
Sundry debtors	4,241	12,558
	4,241	12,558

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**6. Bank and Cash in hand**

	2021	2020
Fundraising account	32,091	26,011
Current Account	18,136	47,985
	<u>50,227</u>	<u>73,996</u>

**7. Creditors – Amounts due within one year**

	2021 £	2020 £
Other creditors and accruals	3,322	11,156
	<u>3,322</u>	<u>11,156</u>

**8. Summary of Restricted Fund Movements**

	Brought Forward £	Incoming Resources £	Outgoing Resources £	Transfers £	Carried Forward £
Community Centre Renovations Fund	1,246	-	-	-	1,246
Play Area Fund	-	-	-	-	-
Development Fund	847,120	-	(22,917)	-	824,203
	<u>848,366</u>	-	<u>(22,917)</u>	-	<u>825,449</u>

**Community Centre Renovations Fund**

This represents the balance of funds received by the Trust for the refurbishment of the centre building, which was completed during 1992.

**Play Area Fund**

This fund was set up by the Trust Committee to receive donations and grants for the redevelopment of the Community Centre Recreation field, including the establishment of the Multigames complex and young children's play area.

**Development Fund (Big Lottery Fund)**

This fund was established on the award of a grant of £500,000 from the Big Lottery for the renovation of the Centre, including a Children's Centre promoted by Oxfordshire County Council for which additional funding has been received as a government initiative.

**9. Analysis of Net Assets between Funds**

	Fixed Assets £	Current Assets £	Current Liabilities £	Total £
Community Centre Renovations Fund	-	1,246	-	1,246
Play Area Fund	-	-	-	-
Development Fund	824,203	-	-	824,203
Unrestricted Funds	48,011	53,222	(3,322)	97,911
	<u>872,214</u>	<u>54,468</u>	<u>(3,322)</u>	<u>923,360</u>

**WOOTTON AND DRY SANDFORD COMMUNITY CENTRE LIMITED**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**10. Member's Liability**

The Company is limited by guarantee and does not have share capital. The Members undertake to contribute a sum, not exceeding £1, to the assets of the Company in the event of the Company being wound up.

**11. Control**

For the whole year, the Company was under the control of the Board of Directors.

**12. Comparative Statement of Financial Activities: for the year ended 31 March 2020**

	Restricted Funds	Unrestricted Funds	2020 Total	2019 Total
	£	£	£	£
<b>Income and expenditure</b>				
<b>Incoming Resources from generated funds</b>				
<b>Donations:</b>				
Donations, grants and contribution to costs	-	3	3	-
<b>Other trading activities:</b>				
Hire of hall	-	75,413	75,413	69,677
Newsletter/ Advertising Income	-	5,118	5,118	4,767
Fundraising	-	3,286	3,286	4,265
<b>Total income</b>	-	83,820	83,820	78,709
<b>Expenditure on charitable activities:</b>				
<b>Community:</b>				
Newsletter	-	4,560	4,560	4,650
<b>Premises</b>				
Services and materials	-	36,130	36,130	35,050
Light, heat and water	-	18,457	18,457	12,272
Repairs and maintenance	-	20,382	20,382	13,761
<b>Support costs</b>				
Insurance	-	2,357	2,357	2,402
Postage, stationery and telephone	-	557	557	609
Independent examiner's fee	-	750	750	806
Sundry	-	114	114	1,936
Bank Charges	-	-	-	-
<b>Total Resources Expended (before depreciation)</b>	-	83,307	83,307	71,486
<b>Net Income for year (before depreciation)</b>	-	513	513	7,223
<b>Depreciation charge for year</b>	23,607	4,897	28,504	32,895
<b>Net (expenditure) for year</b>	(23,607)	(4,384)	(27,991)	(25,672)
Total funds brought forward at 31 March 2019	871,973	111,211	983,184	1,008,856
<b>Total funds carried forward at 31 March 2020</b>	848,366	106,827	955,193	983,184