



*25<sup>th</sup> Anniversary: long live music in Thetford!*

## **TMP AGM (& Chair's Report) 4– 5pm Friday 12<sup>th</sup> July 2024 The Thetford Academy, Croxton Road, Thetford**

**Attendees:** Corinne Fulford (Hundred Club), Robert Rickard (*Chair & notes*), Jon Settle (Trustee and Tutor), Simon Skull (Treasurer); Ann Smith (Director) – Vince Gregory *apologies* Jane McCreedy *apologies*

**Notes of last meeting - adopted**

**Matters arising - none not covered by agenda**

1. Treasurer (Simon) calls for *(re-)election of Officers* - same officers re-elected *nem con*
2. **Treasurer's report (Simon – see separate Annual return & up to date budget report)**

New Norfolk: Suffolk Music Hub now formed; AS to chase Tim Brain, because NMH funds only currently go up to March 2024 (should be July 2024- RR?).

Town Council Community Fund – AS & JS (CF supporting) ensured success (£1,100 – Drum kit & Residential subsidy + £750 to Thetford residents (only) – CF & RR hoped this would mean more joining TMP.

Breckland Community Fund - £3,600 grant to replace Shadwell Scholarship. FINAL REPORT now overdue – AS / CF to pass RR relevant 'reduced fees' info./wording £9-> £8 second instruments and second sibling discount etc.; and free instrument hire, repairs, for all.

Summer residential course – payments come via TMP a/c – all in order, and all but one has paid. AS to give SJS list of payees, & pay for volunteer lunches.

3. **Director's report (Ann – see report to follow)**

TMP now working with Drake Primary (via TTA) – Emma \_\_\_\_\_ = contact

Helen Thomas-Jones leaving – RR to contact, and asked Ilona Hayes to thank her and Michael Fordham for hosting TMP at TTA

Norwich Road – demo and lessons offered: Keith teaches 7 keyboards, Jonathan Cushion had 2 (yr.1 & yr.4!!), endless issues with DBS. ID checks asked for each week (even though DBS asked for WEEKLY – and now at TTA). AS to check all tutors DBSed.

Numbers more buoyant (88+), parents and tutors seem happy (too many taking leave, and not finding Deps – AS landed...)

4. **Secretary's report (Jane gave apologies, so free discussion on these topics)**

Discussion re: applications, and admin. issues:

- parents encouraged to visit TMP and/or trial lessons, understand the nature of the Club, then sign up – see 100 Club below;
- sign-in issues: laptop needs resetting, and JS very kindly offered to look at it *and* offered to liaise with MS to pick it up. Invoicing fine, but sometimes a delay; parents offering to pay fees need to be able to pay then and there, if they wish to (AS to talk with MS about this). BACS payments



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half-termly preferable, in advance. (JS suggested signage on the door to encourage on the door payments for overdue fee-payers.)

#### **5. Hundred Club & other Administrative issues (Corinne)**

RR now signed up to card, then online banking on a/c; card protocols CF to pursue, and RR to complete.

To arrest decline in Hundred Club numbers, CF will design wording to go on TMP application form so 'opt-in' parents receive a call from CF to explain Hundred Club mechanisms and USPs!

*Patron* – Duke of Grafton – important to honour our obligations, and CF keen that we bullet-point what we will do, once website updated.

*Red Rooster* date for 2025 – AS and JS to plan ensembles – esp. residential rock band, alumni (see below\*), at the Summer residential next week.

CF suggested perhaps an invitation to the Duke to see the Club in action, see work in progress, and how we work – 5-6pm Monday Club nights – CF to organise.

#### **6. Tutor rep. (Jon)**

JS kindly offered to sort instrument cupboard, poss. over the summer/ early Autumn – as well as supporting Ann with ensemble work during Christmas Concert, re-setting the admin laptop etc.

#### **7. Chair (Robert)**

RR to add SJS as Administrator to CC site.

RR to email Lydia (cc AS) for website updates – important as applications result from it. She is still generously willing to update – RR asked AS to pass on Trustees' appreciation.

**25<sup>th</sup> Anniversary Christmas Concert Saturday 7<sup>th</sup> December, 2024** Carnegie Rooms booked – AS stressed this needs to be of a standard and involving all; JS again raised the 'ensemble' solution to involve *all* members, as well as Alumni who have offered to join in, do a short solo\*.

Agreed that AS and he to look at timetabling, and possible arrangements.

RR offered to talk to JR (former Director) about the sort of arrangements (and logistics) that have worked well in the past. (*DONE: JR to contact AS with ideas, as required.*)

\*NB **Jessica Hendry** (in touch with RR last December and definitely keen), **Polina Sosnina** (via JS – *ditto*); **Sam Trayton** (JS), **Eliot Saunders** (AS) would also be keen, potentially to help with Red Rooster and Christmas Celebration Concert.

AOB - none

**Proposed dates of 2024-25 meetings:**

*(NB please contact RR if any of these need moving)*



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**Trustees and Committee – Thetford Academy 4pm-5.30pm Friday 4<sup>th</sup> October 2024 tbc**

**25<sup>th</sup> Anniversary Celebration Concert – Carnegie Rooms, ? 2-6pm Saturday 7<sup>th</sup> December 2024**

**Trustees only – zoom 4-5pm Friday 21<sup>st</sup> March 2025 tbc**

**AGM – Thetford Academy 4 – 5.30pm Friday 4<sup>th</sup> July 2025 tbc**

**Thetford Music Project**  
**Income and Expenditure Account**

For the period 1st September 2022 to 31st August 2023

	2023			2022		
	£	£	£	£	£	£
	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>
	<u>TMP Funds</u>	<u>TMP Funds</u>	<u>2023</u>	<u>TMP Funds</u>	<u>TMP Funds</u>	<u>2022</u>
<b>Income</b>						
Grants & Donations						
TMP 100 Club		1,000	1,000			
Music Hub		12,750	12,750			
TTC		300	300			
Breckland Council		3,600	3,600			
D Brewer - Music Collection		135	135			
Total Grants & Donations	0	17,785	17,785	0	10,780	10,780
Subscriptions & fees		25,812	25,812			
Residential course fees	5,110	0	5,110			
Concerts		356	356			
Bank Interest		81	81			
T shirts/hoodies		283	283			
Miscellaneous		8	8			
<b>Total Income</b>	<b>5,110</b>	<b>44,325</b>	<b>49,435</b>	<b>5,700</b>	<b>37,129</b>	<b>42,829</b>
<b>Expenditure</b>						
Tutors' Fees & Expenses		23,906	23,906			
Director & Assistant fees		5,746	5,746			
Instruments		427	427			
T Shirts		469	469			
Miscellaneous		162	162			
Insurance		146	146			
Residential course subsidised places	0	0	0			
Residential course	250	0	250			
<b>Total Expenditure</b>	<b>250</b>	<b>30,857</b>	<b>31,107</b>	<b>5,632</b>	<b>33,273</b>	<b>38,905</b>
<b>Surplus/(Deficit) for the period</b>	<b>4,860</b>	<b>13,468</b>	<b>18,328</b>	<b>68</b>	<b>3,857</b>	<b>3,925</b>
From Restricted - Various Instruments	0	0	-	0	0	
Fund balance b/f	276	14,821	15,096	208	10,964	11,172
<b>Fund balance c/f</b>	<b>5,136</b>	<b>28,289</b>	<b>33,424</b>	<b>276</b>	<b>14,821</b>	<b>15,097</b>





## **Thetford Music Project**

### **Treasurers Report**

**For the period 1st September 2022 to 31st August 2023**

I attach a copy of the accounts for TMP which, despite the difficult year, show a reasonably healthy position. The normal funding received from Norfolk Music Hub was delayed in 2022 so these figures include the £9,000 grant covering the 2021/2022 year has been agreed and also funding for 2022/2023 to cover the period to 31st August 2023.

In addition to the Music Hub grants have also been received from Breckland Council (£3,600), Thetford Town Council (£300) and the 100 Club continues to run and has given a donation, as it has each year, with £1,000 being received in the year. We also benefitted from the sale of a sheet music collection owned by a supporter of the project, Mr Dennis Brewer.

Overall despite the challenging times TMP remains buoyant and whilst we will need to continue searching for new sources of funding we do have Music Hub funding agreed into the first part of 2024 and can continue to move forwards.

As ever many thanks are due to the dedicated Director and Tutors who have made this possible.

*Robert Pish*

