

ANNUAL REPORT 2020-21



**HIGH QUALITY
EDUCATION & CHILDCARE
FOR EACH INDIVIDUAL CHILD**

www.watotopreschool.org.uk



THE CHAIRS' STATEMENT

The most significant event in the financial year has clearly been the impact of COVID19 and the subsequent lockdowns and complex guidance issued by government. This has been a difficult time for staff and families, and we are extremely proud of how well our team has risen to the challenges while dealing with their own family life during the lockdown.

We are fortunate as Trustees to have been able to fully support our leadership team in ensuring swift and decisive actions since March 2020. Initially, Department of Education, Government and Local Authority updates and guidance changed on what seemed like an hourly basis. Action plans and risks assessments, policy updates were done at lightning speed and at unsocial hours.

Except for the two weeks, we are proud to have been one of those settings in the area to have remained open to children throughout.

**We are extremely proud
of how well our team
has risen to the
challenges**

2020 has been a year of uncertainty for many during the pandemic and Watoto PreSchool has provided essential support to families as they adjust back into work and education, during these unprecedented conditions.

We have adjusted how we do some things and incorporated Government Guidelines surrounding Covid-19 into daily working practices to ensure the preschool is a safe environment for everyone. These guidelines are closely monitored with procedures adapted accordingly.

OUR MANAGER'S STATEMENT

Reflecting on the events of the past year preschool like other settings were profoundly tested in 2020-21. The COVID-19 pandemic demanded we respond, innovate and pivot, in recognition that children, families and early learning professionals were facing daunting challenges. What a year!!

Many hero's emerged from the pandemic including our dedicated team who did not waiver when children and their families needed them. Our children did an amazing job adjusting to the new ways of doing things.

Covid-19 impacted our preschool life, we have had to work together to provide the best possible early education and childcare for our children with the ever-changing restrictions imposed on us. This could not have been achieved without the fantastic support and understanding we have received from our parents and carers. Our parents were rock stars this past year being understanding and patience.

**I feel we have grown
stronger together as a team.**

It has been a year of change as a few staff members moved onto pastures new and the team welcomed new employees with open arms, to begin their Watoto preschool journey.





WHO ARE WE ?

Watoto Preschool's provide 56 FTE early education and childcare places for children aged 6 months to 5 years We are open Monday – Friday between 8am - 6pm weekdays. Ofsted rates our PreSchool GOOD (2017)

Watoto PreSchool established by local parents who had a vision to create a centre of excellence, providing exceptional services delivered in a 'home from home' environment with an inclusive approach.

Watoto PreSchool has gone from strength to strength since we first open the doors in 1996 becoming a substantial organisation employing staff and managing an important early year's provision in the Burngreave area of Sheffield.

GOOD Ofsted rating (2017)

We have over 20 years' experience of managing integrated preschool education and childcare services. Over the years, we have built a reputation, as a provider of excellence, catering for the specialist needs of a wide range of children in our locality and beyond.

Board of Trustees

Watoto Pre-School is an incorporated charity. This means that the organisation is both a charity and a legal entity. The trustees are jointly responsible for the effective running of the charity and making decisions regarding its management in order to further its charitable purposes. The trustees have an overriding duty to act lawfully and in the best interests of the charity.

The Board of Trustees of Watoto PreSchool has overall responsibility for the management of the preschool to ensure children thrive, feel safe and secure in a stimulating and happy environment

The Vision

**“High Quality Education & Childcare
for
Each Individual Child”**

Our Promise to Parent Carers

- To provide a welcoming, homely, caring and personalised service
- To continue to deliver the Early Years Foundation Stage curriculum that effectively supports children’s learning and development
- To deliver a quality service that exceeds Ofsted standards
- To provide a professional service that is inclusive, affordable and accessible to all
- To ensure your child has lots of fun
- To provide a safe and secure environment
- To welcome and respect different cultures and languages, and to embrace the positive contributions diversity makes to the development of each child.

KEY ACHIEVEMENTS

Covid 19 Pandemic.... Despite the unexpected and disruptive aspects over 2020-21 the preschool leadership drive and passion to continue to ensure the delivery of high-quality education and childcare for each individual child.

This level of commitment led by the leadership team was exemplified during the Covid19 pandemic with the exceptional support provided for children, their parent carers and not forgetting our staff team. The trustees are knowledgeable about the preschool through regular visits, monitoring and meetings which continued despite the pandemic.

Our staff team are superheroes, maintaining a quality service whilst being anxious about the pandemic and the safety of their own families. We could not have sustained the quality of service without the dedication and perseverance of the staff team.

Covid 19 Pandemic Special Measures...there were specific measures (DfE Guidelines) that had to be carried out to ensure the safety of children still attending preschool and preschool staff. Some of these required trustee oversight, and outcomes were communicated to all committee members.

- reviewing and signing off of Covid 19 specific risk assessments to ensure that all safety and infection control measures were in place – completed by the Manager and Chairperson.
- reviewing and signing off new Covid 19 specific addendum to the preschool Child Protection Safeguarding Policy to ensure that protection measures were in place – completed Manager and by Chairperson
- discussions with the manager about specific communications to parent carers, related to the isolation, bubbles, home activities for example, – completed by the Manager and Chairperson



Home Activity Packs....For those children parent carers choose to keep at home through the pandemic we created activity packs aimed at parent cares supporting children with a rich and varied range of learning opportunities at home.

We wanted to promote the sharing of quality time between children and their parent whilst also supporting children's educational enrichment and continue the nurturing of their love for learning.

We sent out the packs throughout the lockdown. This was complimented by staff contacting families via phone to check how things were going and offer advice if requested.

Baby Unit....we revamped and relaunched t and through word of month and social media the numbers have grown steadily despite COVID 19. We also have a number of babies on the waiting list to start in September.





Continuous Professional Development (CPD)...

All staff are encouraged to participate in CPD to develop and update their knowledge and skills to enhance children's learning in preschool. During the past year staff have completed various courses and training to develop their expertise in:

- In the moment planning / curiosity approach
- New EYFS and Ofsted framework
- Attention to Watoto (speech and language programme)
- Working with babies.

- Safeguarding
- PREVENT
- Health & Safety
- Fire Safety
- Food Safety
- Manual Handling
- Covid 19

Investing in people

Also all new staff, as part of their inductions and existing staff members completed and refreshed the following training course:

New Management System

The implementation of new software (Connect Childcare) as part of the drive to digitalise and integrate areas across the preschool.... overall aim has been to improve efficiency, remove duplication, reduce costs and improve internal and external communication across all the following areas:

- information management and storage
- daily tasks and administrative processes
- internal and external communication tool

The impact on the preschool's administration functions was the removal of many manual tasks. The committee carried out the required change which resulted in one staff redundancy.



KEY CHALLENGES

COVID 19, It goes without saying this has been the biggest challenge we have ever faced. This has been a difficult time for staff and families, and we are extremely proud of how well our team has risen to the challenges presented and continued to deliver a quality service despite the difficulties faced by the nation. The biggest challenge was keeping up to with updates and the many changes coming from the Government.

Watoto PreSchool Rotherham, unfortunately the committee took the decision to close the preschool during the first lock down July 2020, as a result of the COVID pandemic and the low numbers. The forecasted increased sign up did not materialise for the autumn term 2020.

Wellbeing & Moral: staff wellbeing and the moral in the team was a big challenge it was a strain for everyone dealing with the unknown, the stresses and anxiety this causes, we are only human., everyone including the committee, the leadership team. staff team, parents even our children have been troopers, adapting and learning new routines and how we do things in preschool during these exceptional times.

'Our ability to handle life's challenges is a measure of our strength of character'.

Les Brown



CHILDCARE FEES

The re launch of the preschool baby room and holiday playcare services have contributed to this significantly.



75%

Increase in the number of fee paying parent carers



-35%

Decrease in occupancy levels over the year

OCCUPANCY

The reduced occupancy level compared to previous years is the result of COVID 19 where parent carers choose to keep children at home.

HOLIDAY PLAYCARE

We had an increase in numbers attending the summer play scheme aimed at supporting key worker children.



47%

Decrease in occupancy levels over the year

THE FUTURE

For 2021-22 we have five key development areas of focus. These are as follows:

PreSchool Curriculum

- For September 2021 get everyone up to speed with the changes being made to the DFE Early Years Foundation framework.
- Ensure all staff are aware of the revised Ofsted framework.
- Fully embed the in the moment / curiosity approach into everyday practice..

Staff Team

- Revise preschool continuous professional development framework.
- Wellbeing of employees review to ensure the preschool is doing everything that's reasonably within the reach of the preschool.

ECO Friendly

- Saving the planet is a massive issue for everyone we want to look at what we can do as a preschool to ensure that our world is sustainable and fit for future. The particular focus for the coming year will be our use of plastic in preschool. How can we use less!!

Management Online System.

- Review and ensure the greater efficiencies and improved communications materialises in practice.

Marketing

Build on and utilise the various social media platforms to promote and show case the preschool. As well as improving communication and building relationships between current parents, the wider community and create interest from new parent carers looking for a preschool that is engaging and actively sharing daily activities.

- A new preschool web site
- Create preschool blog



Everyone for supporting the preschool.

A special thank you to our parent carers, we so appreciate your patience and understanding during this last year of real challenge.



High quality education & childcare for each individual child

Charity Registration No. 1121786

Company Registration No. 05876594 (England and Wales)

**BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

LEGAL AND ADMINISTRATIVE INFORMATION

Management Committee	J Brown A Wallen N Cardwell Mr G Wilson
Charity number	1121786
Company number	05876594
Registered office	Watoto Pre-School 139 Catherine Road Sheffield S4 7HJ
Independent examiner	Grant Wade BAACA Wells Richardson Cannon House Rutland Road Sheffield South Yorkshire S3 8DP
Bankers	Lloyds TSB Bank Plc P.O. Box 85 14 Church Street Sheffield South Yorkshire S1 1HP

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

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BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

COMMITTEE MEMBERS' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The management committee present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charity's objects are:

- 1) To advance the education and provide safe and stimulating care of all children between the ages of six months and five years, in particular those living in the Burngreave and adjacent areas of the City of Sheffield ("the area of benefit") and who are from minority ethnic backgrounds, and to advance the education of those responsible for their day to day care, without distinction of gender, race, disability, sexuality, social class, religious belief or political belief; and
- 2) In the pursuance of the above objective, to establish, maintain and manage a locally controlled community childcare centre, providing care and education aimed particularly at children from the area of benefit, and training primarily in childcare and personal development skills aimed particularly at adults, students, and school pupils from the area of benefit.

The charity also operated a separate school in Rotherham but this was forced to permanently close in July 2020 due to the Covid-19 pandemic.

The aims of the charity are:

- 1) To provide a high quality nursery education and childcare service for children aged six months to five years to ensure they have a sure start in readiness for school.
- 2) To provide a service that enables parents and carers to take up educational training and employment opportunities in order to contribute to the social and economic regeneration of Burngreave.
- 3) To provide a professional, culturally appropriate service that is affordable and inclusive of all.
- 4) To encourage staff, students and school pupils to develop and advance their skills, qualifications and understanding within the nursery education and childcare sector.
- 5) To work in partnership with other local and citywide agencies to share good practice and to contribute to the strategic direction of nursery education and childcare services in Burngreave.

The management committee have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set and ensure services continue to be of benefit to the general public.

Achievements and performance

Financial review

The management committee has established a policy where the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by the School should strive to be represented by six months of the resources expended, with a minimum balance of £100,000 in general funds. This would enable the School to continue operating at the same level of activities in the event of either a significant drop in funding or major building repairs becoming imperative, allowing time for alternative funding to be secured. At 31 March 2021, the free reserves were sufficient to meet seven weeks' expenditure.

As with most other sectors of the economy, the charity has been affected by the Covid-19 pandemic with a reduction in income. However, with government support and a tight rein on costs, the charity has actually managed to increase its reserves during the year.

The management committee has continued to reorganise and streamline all processes of the School. This has involved optimising staffing levels, strengthening existing budgetary controls and introducing management processes to ensure the long-term financial viability of the School.

The management committee considers that it is appropriate for the funds of the Centre to be retained in the School's bank account to meet the daily requirements of the School's expenditure. The members of the committee do not consider there are funds in excess of the daily requirements for investment.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

COMMITTEE MEMBERS' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

The management committee has assessed the major risks to which the charity is exposed, and is satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Black Women's Resource Centre Watoto Pre-School was established on 14 July 2006 under a Memorandum of Association and is governed under its Articles of Association, as amended by special resolution dated 17 October 2007. The charity is a company limited by guarantee and each member of the company is required to contribute an amount not exceeding £1 should the company be wound up while they are a member, or within one year after they cease to be a member.

The management committee, some of whom are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Brown - Director and trustee

A Wallen - Director and trustee

N Cardwell - Director

S Josinah - Director

(Resigned 11 September 2020)

G Wilson - Director and trustee

Any person qualified and wishing to become a trustee must be aged 18 years or over and must either be recommended by the Trustees or be nominated for election by a member of the Charity. A nomination for election from a member must be signed by that member and by the person being nominated, and it must be lodged with the Secretary not less than 7 nor more than 28 clear days before the date of the AGM.

The trustees when complete consist of:

- 1) the Officers of the charity (Chairperson, Vice-Chairperson, Secretary and Treasurer) elected at each AGM
- 2) up to 2 representatives of member organisations elected at each AGM
- 3) up to 3 individual members elected at each AGM
- 4) up to 3 individuals (who need not be members of the charity) co-opted by the trustees

The Trustees must hold a minimum of two meetings per year, but otherwise can arrange and hold their meetings as they see fit. If appropriate, meetings may be held by electronic means.

The day-to-day running of the charity is delegated to the manager.

It is the policy of the management committee to appoint trustees from parents of children who attend the nursery which is run by the School. As a result they will be familiar already with various documents relating to the history and aims of the Black Women's Resource Centre Watoto Pre-School, together with a number of policy documents covering the day-to-day running of the School. They will have attended the regular meetings of the management committee during which the business and finances of the School will have been discussed in detail, together with the management committee's role, responsibility and obligations.

Every trustee must sign a declaration of willingness to act as a trustee of the charity before they are eligible to vote at any meeting of the Trustees.

The committee members' report was approved by the Board of Management Committee.

J Brown

Director

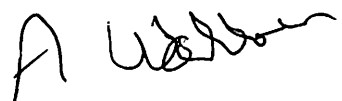
Dated: 20 January 2022



A Wallen

Director

Dated: 20 January 2022



BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT

TO THE MANAGEMENT COMMITTEE OF BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

I report to the management committee on my examination of the financial statements of Black Women's Resource Centre Watoto Pre-School (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the management committee of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Grant Wade BA ACA
Independent Examiner
Chartered Accountant
Wells Richardson
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP

Dated: 24 January 2022

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Unrestricted funds 2021 £	Restricted funds 2020 £	Total 2020 £
Income from:						
Government grants	3	15,205	-	15,205	-	-
Charitable activities	4	226,080	3,734	229,814	9,569	276,117
Investments	5	1	-	1	-	3
Total income		241,286	3,734	245,020	9,569	276,120
Expenditure on:						
Charitable activities	6	215,046	3,734	218,780	9,569	277,627
Net income/(expenditure) for the year/						
Net movement in funds		26,240	-	26,240	(1,507)	(1,507)
Fund balances at 1 April 2020		5,262	-	5,262	-	6,769
Fund balances at 31 March 2021		31,502	-	31,502	-	5,262

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	9		4,244		1,903
Current assets					
Debtors	10	583		7,597	
Cash at bank and in hand		37,429		24,477	
		<u>38,012</u>		<u>32,074</u>	
Creditors: amounts falling due within one year	12	<u>(10,754)</u>		<u>(28,715)</u>	
Net current assets			27,258		3,359
Total assets less current liabilities			<u>31,502</u>		<u>5,262</u>
Income funds					
Unrestricted funds			31,502		5,262
			<u>31,502</u>		<u>5,262</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Management Committee on 20 January 2022


J Brown
Trustee


A Wallen
Trustee

Company Registration No. 05876594

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Black Women's Resource Centre Watoto Pre-School is a private company limited by guarantee incorporated in England and Wales. The registered office is Watoto Pre-School, 139 Catherine Road, Sheffield, S4 7HJ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the management committee have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the management committee continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the management committee in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donated facilities and services are included at the value to the School where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Grants, where entitlement is not conditional on the delivery of a specific performance by the School, are recognised when the School becomes unconditionally entitled to the grant. Grants related to performance and specific deliverables, are accounted for as the School earns the right to consideration by its performance.

Where incoming resources have related expenditure (as with fundraising), the incoming resources and related expenditure are reported gross in the SOFA.

Bank interest is recognised when it is credited to the account.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.

Expenditure is recognised on an accruals basis.

Charitable expenditure comprises those costs incurred by the School in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Redundancy costs are recognised in the period in which they are agreed.

Governance costs included the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Items of equipment are only capitalised where the purchase price exceeds £1,000 and they can be used for more than one year.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the asset cost or expense to which it relates.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the management committee are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Government grants

	Unrestricted funds	Total
	2021 £	2020 £
Job retention scheme	15,205	-

4 Charitable activities

	2021 £	2020 £
Sheffield City Council and Rotherham Borough Council receipts	224,206	238,097
Parents' fees	1,874	28,451
Restricted Sheffield City Council grants	3,734	9,569
	<u>229,814</u>	<u>276,117</u>
Analysis by fund		
Unrestricted funds	226,080	266,548
Restricted funds	3,734	9,569
	<u>229,814</u>	<u>276,117</u>

5 Investments

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Interest receivable	1	3

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

6 Charitable activities

	2021 £	2020 £
Staff costs	143,665	192,280
Depreciation and impairment	1,414	3,920
Administration of payroll	778	763
Advertising	1,588	2,160
Bank charges	83	71
Cleaning and hygiene materials	2,669	2,018
Computer and CCTV costs	6,207	9,585
Light and heat	5,860	7,858
Insurance	1,568	2,227
Nursery meals	671	4,008
Office and photocopier supplies	4,094	6,311
Play resources and materials	4,451	712
Professional fees	-	13
Rent, rates and water rates	4,792	14,282
Repairs and renewals	12,243	7,150
Staff training	-	1,187
Travel expenses and outings	133	206
Telephone	924	2,012
Loan interest	2,000	-
	<u>193,140</u>	<u>255,307</u>
Share of governance costs (see note 7)	25,640	22,320
	<u>218,780</u>	<u>277,627</u>
Analysis by fund		
Unrestricted funds	215,046	268,058
Restricted funds	3,734	9,569
	<u>218,780</u>	<u>277,627</u>

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

7 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Independent Examiner fees	-	1,740	1,740	-	1,320	1,320
Business, HR, Health and Safety consultancy costs	-	23,900	23,900	-	21,000	21,000
	-	25,640	25,640	-	22,320	22,320
Analysed between Charitable activities	-	25,640	25,640	-	22,320	22,320

8 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
The average number of employees based on full-time equivalents during the year is:	12	15

Employment costs

	2021 £	2020 £
Wages and salaries	134,759	181,114
Social security costs	2,031	5,371
Other pension costs	3,264	4,116
Redundancy costs	3,418	-
Agency and support costs	193	1,679
	143,665	192,280

There were no employees whose annual remuneration was £60,000 or more.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

9 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2020	10,974
Additions	3,755
	<hr/>
At 31 March 2021	14,729
	<hr/>
Depreciation and impairment	
At 1 April 2020	9,071
Depreciation charged in the year	1,414
	<hr/>
At 31 March 2021	10,485
	<hr/>
Carrying amount	
At 31 March 2021	4,244
	<hr/>
At 31 March 2020	1,903
	<hr/>

10 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	-	7,597
Prepayments and accrued income	583	-
	<hr/>	<hr/>
	583	7,597
	<hr/>	<hr/>

11 Loans and overdrafts

	2021 £	2020 £
Bank loans	-	18,000
	<hr/>	<hr/>
Payable within one year	-	18,000
	<hr/>	<hr/>

The bank loan was repaid during the year.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

12 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Bank loans	11	-	18,000
Other taxation and social security		1,832	1,779
Trade creditors		7,302	7,436
Accruals and deferred income		1,620	1,500
		<u>10,754</u>	<u>28,715</u>

13 Restricted funds

Restricted funds consist of income claimed from the Council for specific pupil needs. All the income was utilised in the year.

14 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	<u>-</u>	<u>3,000</u>

15 Related party transactions

No remuneration was paid to any trustee for acting as a trustee.

Travel and other expenses amounting to £Nil (2020 - £Nil) were reimbursed to trustees during the year.

Janette Brown is a director of Watoto Enterprise Limited. The charity was charged £9,400 (2020: £9,000) by this company for the provision of Human Resources and Health and Safety management advice via the provision of one person during the year under review. Included in Trade creditors was an amount of £Nil (2020: £2,400) owing to Watoto Enterprise Limited at 31 March 2021.

Gregory Wilson is a secretary of Wilbro Associates Limited, a management consultancy company. The charity was charged £17,077 (2020: £12,000) for the cost of two employees seconded to the charity and CCTV installation charges. Included in Trade creditors was an amount of £1,500 (2020: £3,000) owing to Wilbro Associates Limited at 31 March 2021.

No other trustee or other person connected to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

Charity Registration No. 1121786

Company Registration No. 05876594 (England and Wales)

**BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

LEGAL AND ADMINISTRATIVE INFORMATION

Management Committee	J Brown A Wallen N Cardwell Mr G Wilson
Charity number	1121786
Company number	05876594
Registered office	Watoto Pre-School 139 Catherine Road Sheffield S4 7HJ
Independent examiner	Grant Wade BAACA Wells Richardson Cannon House Rutland Road Sheffield South Yorkshire S3 8DP
Bankers	Lloyds TSB Bank Plc P.O. Box 85 14 Church Street Sheffield South Yorkshire S1 1HP

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

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Statement of financial activities	4
Balance sheet	5
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BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

COMMITTEE MEMBERS' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The management committee present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

The charity's objects are:

- 1) To advance the education and provide safe and stimulating care of all children between the ages of six months and five years, in particular those living in the Burngreave and adjacent areas of the City of Sheffield ("the area of benefit") and who are from minority ethnic backgrounds, and to advance the education of those responsible for their day to day care, without distinction of gender, race, disability, sexuality, social class, religious belief or political belief; and
- 2) In the pursuance of the above objective, to establish, maintain and manage a locally controlled community childcare centre, providing care and education aimed particularly at children from the area of benefit, and training primarily in childcare and personal development skills aimed particularly at adults, students, and school pupils from the area of benefit.

The charity also operated a separate school in Rotherham but this was forced to permanently close in July 2020 due to the Covid-19 pandemic.

The aims of the charity are:

- 1) To provide a high quality nursery education and childcare service for children aged six months to five years to ensure they have a sure start in readiness for school.
- 2) To provide a service that enables parents and carers to take up educational training and employment opportunities in order to contribute to the social and economic regeneration of Burngreave.
- 3) To provide a professional, culturally appropriate service that is affordable and inclusive of all.
- 4) To encourage staff, students and school pupils to develop and advance their skills, qualifications and understanding within the nursery education and childcare sector.
- 5) To work in partnership with other local and citywide agencies to share good practice and to contribute to the strategic direction of nursery education and childcare services in Burngreave.

The management committee have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set and ensure services continue to be of benefit to the general public.

Achievements and performance

Financial review

The management committee has established a policy where the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by the School should strive to be represented by six months of the resources expended, with a minimum balance of £100,000 in general funds. This would enable the School to continue operating at the same level of activities in the event of either a significant drop in funding or major building repairs becoming imperative, allowing time for alternative funding to be secured. At 31 March 2021, the free reserves were sufficient to meet seven weeks' expenditure.

As with most other sectors of the economy, the charity has been affected by the Covid-19 pandemic with a reduction in income. However, with government support and a tight rein on costs, the charity has actually managed to increase its reserves during the year.

The management committee has continued to reorganise and streamline all processes of the School. This has involved optimising staffing levels, strengthening existing budgetary controls and introducing management processes to ensure the long-term financial viability of the School.

The management committee considers that it is appropriate for the funds of the Centre to be retained in the School's bank account to meet the daily requirements of the School's expenditure. The members of the committee do not consider there are funds in excess of the daily requirements for investment.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

COMMITTEE MEMBERS' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

The management committee has assessed the major risks to which the charity is exposed, and is satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Black Women's Resource Centre Watoto Pre-School was established on 14 July 2006 under a Memorandum of Association and is governed under its Articles of Association, as amended by special resolution dated 17 October 2007. The charity is a company limited by guarantee and each member of the company is required to contribute an amount not exceeding £1 should the company be wound up while they are a member, or within one year after they cease to be a member.

The management committee, some of whom are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

J Brown - Director and trustee

A Wallen - Director and trustee

N Cardwell - Director

S Josinah - Director

(Resigned 11 September 2020)

G Wilson - Director and trustee

Any person qualified and wishing to become a trustee must be aged 18 years or over and must either be recommended by the Trustees or be nominated for election by a member of the Charity. A nomination for election from a member must be signed by that member and by the person being nominated, and it must be lodged with the Secretary not less than 7 nor more than 28 clear days before the date of the AGM.

The trustees when complete consist of:

- 1) the Officers of the charity (Chairperson, Vice-Chairperson, Secretary and Treasurer) elected at each AGM
- 2) up to 2 representatives of member organisations elected at each AGM
- 3) up to 3 individual members elected at each AGM
- 4) up to 3 individuals (who need not be members of the charity) co-opted by the trustees

The Trustees must hold a minimum of two meetings per year, but otherwise can arrange and hold their meetings as they see fit. If appropriate, meetings may be held by electronic means.

The day-to-day running of the charity is delegated to the manager.

It is the policy of the management committee to appoint trustees from parents of children who attend the nursery which is run by the School. As a result they will be familiar already with various documents relating to the history and aims of the Black Women's Resource Centre Watoto Pre-School, together with a number of policy documents covering the day-to-day running of the School. They will have attended the regular meetings of the management committee during which the business and finances of the School will have been discussed in detail, together with the management committee's role, responsibility and obligations.

Every trustee must sign a declaration of willingness to act as a trustee of the charity before they are eligible to vote at any meeting of the Trustees.

The committee members' report was approved by the Board of Management Committee.

J Brown

Director

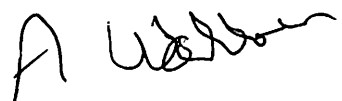
Dated: 20 January 2022



A Wallen

Director

Dated: 20 January 2022



BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT

TO THE MANAGEMENT COMMITTEE OF BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

I report to the management committee on my examination of the financial statements of Black Women's Resource Centre Watoto Pre-School (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the management committee of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Grant Wade BA ACA
Independent Examiner
Chartered Accountant
Wells Richardson
Cannon House
Rutland Road
Sheffield
South Yorkshire
S3 8DP

Dated: 24 January 2022

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total Unrestricted funds 2021 £	Restricted funds 2020 £	Total 2020 £
Income from:						
Government grants	3	15,205	-	15,205	-	-
Charitable activities	4	226,080	3,734	229,814	9,569	276,117
Investments	5	1	-	1	-	3
Total income		241,286	3,734	245,020	9,569	276,120
Expenditure on:						
Charitable activities	6	215,046	3,734	218,780	9,569	277,627
Net income/(expenditure) for the year/						
Net movement in funds		26,240	-	26,240	(1,507)	(1,507)
Fund balances at 1 April 2020		5,262	-	5,262	-	6,769
Fund balances at 31 March 2021		31,502	-	31,502	-	5,262

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	9		4,244		1,903
Current assets					
Debtors	10	583		7,597	
Cash at bank and in hand		37,429		24,477	
		<u>38,012</u>		<u>32,074</u>	
Creditors: amounts falling due within one year	12	(10,754)		(28,715)	
Net current assets			27,258		3,359
Total assets less current liabilities			<u>31,502</u>		<u>5,262</u>
Income funds					
Unrestricted funds			31,502		5,262
			<u>31,502</u>		<u>5,262</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2021.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Management Committee on 20 January 2022


J Brown
Trustee


A Wallen
Trustee

Company Registration No. 05876594

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Black Women's Resource Centre Watoto Pre-School is a private company limited by guarantee incorporated in England and Wales. The registered office is Watoto Pre-School, 139 Catherine Road, Sheffield, S4 7HJ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the management committee have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the management committee continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the management committee in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donated facilities and services are included at the value to the School where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Grants, where entitlement is not conditional on the delivery of a specific performance by the School, are recognised when the School becomes unconditionally entitled to the grant. Grants related to performance and specific deliverables, are accounted for as the School earns the right to consideration by its performance.

Where incoming resources have related expenditure (as with fundraising), the incoming resources and related expenditure are reported gross in the SOFA.

Bank interest is recognised when it is credited to the account.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.

Expenditure is recognised on an accruals basis.

Charitable expenditure comprises those costs incurred by the School in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Redundancy costs are recognised in the period in which they are agreed.

Governance costs included the costs of preparation and examination of the statutory accounts, the cost of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses. Items of equipment are only capitalised where the purchase price exceeds £1,000 and they can be used for more than one year.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% straight line
-----------------------	-------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The charity is not liable to income or capital gains tax on its charitable activities. Irrecoverable VAT is included in the asset cost or expense to which it relates.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the management committee are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Government grants

	Unrestricted funds	Total
	2021 £	2020 £
Job retention scheme	15,205	-

4 Charitable activities

	2021 £	2020 £
Sheffield City Council and Rotherham Borough Council receipts	224,206	238,097
Parents' fees	1,874	28,451
Restricted Sheffield City Council grants	3,734	9,569
	<u>229,814</u>	<u>276,117</u>
Analysis by fund		
Unrestricted funds	226,080	266,548
Restricted funds	3,734	9,569
	<u>229,814</u>	<u>276,117</u>

5 Investments

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Interest receivable	1	3

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

6 Charitable activities

	2021 £	2020 £
Staff costs	143,665	192,280
Depreciation and impairment	1,414	3,920
Administration of payroll	778	763
Advertising	1,588	2,160
Bank charges	83	71
Cleaning and hygiene materials	2,669	2,018
Computer and CCTV costs	6,207	9,585
Light and heat	5,860	7,858
Insurance	1,568	2,227
Nursery meals	671	4,008
Office and photocopier supplies	4,094	6,311
Play resources and materials	4,451	712
Professional fees	-	13
Rent, rates and water rates	4,792	14,282
Repairs and renewals	12,243	7,150
Staff training	-	1,187
Travel expenses and outings	133	206
Telephone	924	2,012
Loan interest	2,000	-
	<u>193,140</u>	<u>255,307</u>
Share of governance costs (see note 7)	25,640	22,320
	<u>218,780</u>	<u>277,627</u>
Analysis by fund		
Unrestricted funds	215,046	268,058
Restricted funds	3,734	9,569
	<u>218,780</u>	<u>277,627</u>

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

7 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Independent Examiner fees	-	1,740	1,740	-	1,320	1,320
Business, HR, Health and Safety consultancy costs	-	23,900	23,900	-	21,000	21,000
	-	25,640	25,640	-	22,320	22,320
Analysed between Charitable activities	-	25,640	25,640	-	22,320	22,320

8 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
The average number of employees based on full-time equivalents during the year is:	12	15

Employment costs

	2021 £	2020 £
Wages and salaries	134,759	181,114
Social security costs	2,031	5,371
Other pension costs	3,264	4,116
Redundancy costs	3,418	-
Agency and support costs	193	1,679
	143,665	192,280

There were no employees whose annual remuneration was £60,000 or more.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

9 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2020	10,974
Additions	3,755
	<hr/>
At 31 March 2021	14,729
	<hr/>
Depreciation and impairment	
At 1 April 2020	9,071
Depreciation charged in the year	1,414
	<hr/>
At 31 March 2021	10,485
	<hr/>
Carrying amount	
At 31 March 2021	4,244
	<hr/>
At 31 March 2020	1,903
	<hr/>

10 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	-	7,597
Prepayments and accrued income	583	-
	<hr/>	<hr/>
	583	7,597
	<hr/>	<hr/>

11 Loans and overdrafts

	2021 £	2020 £
Bank loans	-	18,000
	<hr/>	<hr/>
Payable within one year	-	18,000
	<hr/>	<hr/>

The bank loan was repaid during the year.

BLACK WOMEN'S RESOURCE CENTRE WATOTO PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

12 Creditors: amounts falling due within one year

	Notes	2021 £	2020 £
Bank loans	11	-	18,000
Other taxation and social security		1,832	1,779
Trade creditors		7,302	7,436
Accruals and deferred income		1,620	1,500
		<u>10,754</u>	<u>28,715</u>

13 Restricted funds

Restricted funds consist of income claimed from the Council for specific pupil needs. All the income was utilised in the year.

14 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	<u>-</u>	<u>3,000</u>

15 Related party transactions

No remuneration was paid to any trustee for acting as a trustee.

Travel and other expenses amounting to £Nil (2020 - £Nil) were reimbursed to trustees during the year.

Janette Brown is a director of Watoto Enterprise Limited. The charity was charged £9,400 (2020: £9,000) by this company for the provision of Human Resources and Health and Safety management advice via the provision of one person during the year under review. Included in Trade creditors was an amount of £Nil (2020: £2,400) owing to Watoto Enterprise Limited at 31 March 2021.

Gregory Wilson is a secretary of Wilbro Associates Limited, a management consultancy company. The charity was charged £17,077 (2020: £12,000) for the cost of two employees seconded to the charity and CCTV installation charges. Included in Trade creditors was an amount of £1,500 (2020: £3,000) owing to Wilbro Associates Limited at 31 March 2021.

No other trustee or other person connected to the charity had any personal interest in any contract or transaction entered into by the charity during the year.