

# ST EDWARDS SCHOOL CLUB

England & Wales · Charity number 1121617

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2007-11-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Our Lady & St. Edwards Rc Primary  
School  
Lightfoot Lane  
Fulwood  
Preston  
PR2 3LP

**Phone** 01772862305

**Email** [head@ourlady-st-edwards.lancs.sch.uk](mailto:head@ourlady-st-edwards.lancs.sch.uk)

**Website** [www.ourlady-st-edwards.lancs.sch.uk](http://www.ourlady-st-edwards.lancs.sch.uk)

## Activities

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**Objects:** A) TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS B) TO ADVANCE THE EDUCATION AND RECREATIONAL FACILITIES.

**Activities:** The club provides before and after school care for children who attend Our Lady & St. Edwards Catholic Primary School

## Classification

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- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People

## Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE, LANCASHIRE
- Lancashire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£68,150	£104,105	-	-
2024-03-31	£84,937	£40,071	-	-
2023-03-31	£69,354	£52,604	-	-
2022-03-31	£62,807	£99,863	-	-
2021-03-31	£33,729	£41,949	-	-

## Trustees

Name	Role	Appointed
<b>Nicola Kippax</b>	Chair	2014-10-20
Inayah Abdullah		2022-01-24
Karen Woods		2014-10-20
Rachel Dixon		2021-10-12
Richard Jennings		2023-01-17

**ST EDWARDS SCHOOL CLUB**

England & Wales - Charity number 1121617

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# Accounts

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# **St Edward's School Club Annual Report 2024.25**

## **Registered Charity – 1121617**

**Our Lady & St. Edward's Catholic Primary School**  
**Lightfoot Lane**  
**Fulwood**  
**Preston**  
**PR2 3LP**

### **Trustees**

Nicola Kippax	Chair	(School Governor)
Hazra Musa	Secretary	(School Club Admin Staff)
Karen Woods	Treasurer	(Headteacher)
Rachel Dixon		(Parent)
Inayah Abdullah		(Parent)
Richard Jennings		(Parent)

### **Structure, Governance and Management**

St. Edward's School Club became a registered charity in November 2007. It is managed by an Executive Committee made up of the Trustees and volunteers. These are elected on an annual basis at the AGM, which is held in January. All parents of children attending the club are eligible to become members of the committee.

The Constitution of the Club was approved on the twenty ninth day of January 2007

The Executive Committee have met once every school term, in accordance with the Constitution.

### **Financial Review**

A copy of the Club's audited accounts is attached.

The Charity's only source of income in 2024/25 was the fees paid by parents of children who attend the club.

During this financial year the club accounts show a deficit of £35,955

The Club policy with regard to reserves is to maintain these at a level not exceeding £10,000 (ten thousand pounds). This sum is held in an interest paying deposit account.

These reserves are held to cover an emergency, such as a sudden decline in demand for places, where income would not match expenditure. Interest from this account and any end of year surplus from the current account are used to improve facilities within the club and the school. In 2024.25 the club did generate a deficit of £35,955.

### **Objectives and Activities**

The Charity's objectives are:

- (A) TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS
- (B) TO ADVANCE THE EDUCATION AND RECREATIONAL FACILITIES.

During the financial year 2024.25 the club has provided care facilities within the school for 164 pupils who are registered with the club. During morning sessions, a maximum of 40 pupils are catered for and

an average of 36 attend. After school a maximum of 60 attend and it is unusual for attendance to drop below 50.

Children enjoy a wide range of sporting, craft, play and ICT activities as well as support with homework. During the afternoon sessions they are provided with a snack, usually, toast or sandwiches, fruit and a drink. In the morning sessions, the children can have breakfast if the parents request this. Throughout the year the Charity has continuously updated and replenished resources but no major capital investment in facilities or equipment has taken place.

### **Administrative Information**

The School Club has been managed on a day to day basis by two paid supervisors:

Miss Gemma Catterall  
Mrs Kalpana Patel

Morning Supervisor  
Afternoon Supervisor

The Headteacher of Our Lady & St. Edward's School, Mrs Woods, is the responsible person, who has overall responsibility for the School Club. This is a voluntary role.

The Club is staffed by paid qualified and unqualified assistants, many of whom are also employed in Our Lady & St. Edward's School as Teaching Assistants and Welfare Assistants.

The Charity Bank accounts are held with the NatWest Bank, 97 Fishergate, Preston, PR1 2AE

The Club is registered with the Out of School Alliance and is insured with Morton Michel, child care specialists.

Trustees and members of the Executive Committee are inducted and trained as part of their termly meetings.

The Charity works in very close consultation with Our Lady & St. Edward's School, to mutual benefit.

This report was approved by the Executive Committee at their meeting on January 14<sup>th</sup> 2026.

**St Edwards  
School Club**

**Examiners Report**

**Year ended 31 March 2025**

## **Independent Examiner's Report to the Trustees of St Edwards School Club**

I report on the accounts of the charity for the year ended 31 March 2025 which are set out in the following pages.

### **Respective responsibilities of trustees and examiner**

The charities trustees are responsible for the preparation of the accounts in accordance with the term of the Charities Act 2011.

The charities accounts do not require a full audit, they are required to be examined from a person who is independent from the day to day running of the charity.

It is my responsibility to examine the accounts and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

1 Which gives me cause to believe that any material respect the requirements:

- \* To keep accounting records
- \* To prepare accounts which accord with the accounting records

have not been met, or

2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James McGuire  
27 January 2026



**St Edwards  
School Club**

**Examiners Report**

**Year ended 31 March 2025**

## **Independent Examiner's Report to the Trustees of St Edwards School Club**

I report on the accounts of the charity for the year ended 31 March 2025 which are set out in the following pages.

### **Respective responsibilities of trustees and examiner**

The charities trustees are responsible for the preparation of the accounts in accordance with the term of the Charities Act 2011.

The charities accounts do not require a full audit, they are required to be examined from a person who is independent from the day to day running of the charity.

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### **Basis of independent examiner's statement**

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The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

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- \* To keep accounting records
- \* To prepare accounts which accord with the accounting records

have not been met, or

2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James McGuire  
27 January 2026



**ST EDWARDS SCHOOL CLUB**

England & Wales - Charity number 1121617

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# Accounts

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# **St Edward's School Club Annual Report 2023.24**

## **Registered Charity – 1121617**

**Our Lady & St. Edward's Catholic Primary School**  
**Lightfoot Lane**  
**Fulwood**  
**Preston**  
**PR2 3LP**

### **Trustees**

Nicola Kippax	Chair	(School Governor)
Jane Joyce	Secretary	(School Club Admin Staff)
Karen Woods	Treasurer	(Headteacher)
Rachel Dixon		(Parent)
Inayah Abdullah		(Parent)
Richard Jennings		(Parent)

### **Structure, Governance and Management**

St. Edward's School Club became a registered charity in November 2007. It is managed by an Executive Committee made up of the Trustees and volunteers. These are elected on an annual basis at the AGM, which is held in January. All parents of children attending the club are eligible to become members of the committee.

The Constitution of the Club was approved on the twenty ninth day of January 2007

The Executive Committee have met once every school term, in accordance with the Constitution.

### **Financial Review**

A copy of the Club's audited accounts is attached.

The Charity's only source of income in 2023/24 was the fees paid by parents of children who attend the club.

During this financial year the club accounts show a surplus of £44,866

The Club policy with regard to reserves is to maintain these at a level not exceeding £10,000 (ten thousand pounds). This sum is held in an interest paying deposit account.

These reserves are held to cover an emergency, such as a sudden decline in demand for places, where income would not match expenditure. Interest from this account and any end of year surplus from the current account are used to improve facilities within the club and the school. In 2023.24 the club did generate a surplus of £44,866.

(This surplus seems larger than previous years due to cheques not being cashed until after the financial due to issues with payroll. The cheques total £21,045 which will be debited in the 24/25 financial year.)

### **Objectives and Activities**

The Charity's objectives are:

- (A) TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS
- (B) TO ADVANCE THE EDUCATION AND RECREATIONAL FACILITIES.

During the financial year 2023.24 the club has provided care facilities within the school for 183 pupils who are registered with the club. During morning sessions, a maximum of 40 pupils are catered for and an average of 36 attend. After school a maximum of 60 attend and it is unusual for attendance to drop below 50.

Children enjoy a wide range of sporting, craft, play and ICT activities as well as support with homework. During the afternoon sessions they are provided with a snack, usually, toast or sandwiches, fruit and a drink. In the morning sessions, the children can have breakfast if the parents request this. Throughout the year the Charity has continuously updated and replenished resources but no major capital investment in facilities or equipment has taken place.

### **Administrative Information**

The School Club has been managed on a day to day basis by two paid supervisors:

Miss Gemma Catterall  
Mrs Kalpana Patel

Morning Supervisor  
Afternoon Supervisor

The Headteacher of Our Lady & St. Edward's School, Mrs Woods, is the responsible person, who has overall responsibility for the School Club. This is a voluntary role.

The Club is staffed by paid qualified and unqualified assistants, many of whom are also employed in Our Lady & St. Edward's School as Teaching Assistants and Welfare Assistants.

The Charity Bank accounts are held with the NatWest Bank, 97 Fishergate, Preston, PR1 2AE

The Club is registered with the Out of School Alliance and is insured with Morton Michel, child care specialists.

Trustees and members of the Executive Committee are inducted and trained as part of their termly meetings.

The Charity works in very close consultation with Our Lady & St. Edward's School, to mutual benefit.

This report was approved by the Executive Committee at their meeting on January 22nd 2025.

St Edwards School Club

Accounts

31 March 24

**Independent Examiners Report to the trustees/members of St Edwards School Club on the accounts set on pages 2 and 3 for year ended 31 March 2024**

**Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in general Direction given by the
- Charity Commission (under section 145(5)(b) of the Charities Act
- To state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with general direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Claire Crompton



Date: 15<sup>th</sup> September 2024

Prospect House  
30 Stricklands Lane  
Penwortham  
Preston, PR1 9XU

**St Edwards School Club**  
**Statement of Receipts and payments**  
**for the year ended 31 March 2024**

**Charity no 1121617**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Fees	84,798	69,308
Interest	139	45
	<u>84,937</u>	<u>69,354</u>
<b>Payments</b>		
Wages	29,332	39,734
Materials, consumables & refreshments	2,663	3,696
Equipment	2,527	813
Refurbishments	768	0
Rent	1,763	5,089
Insurance	352	327
Subscriptions	200	245
Administration Costs	2,132	2,701
Other	334	0
	40,071	52,604
<b>Surplus/(deficit) for the year</b>	<u>44,866</u>	<u>16,750</u>
<b>Summary</b>		
Balance at 1 April 2023	43,471	26,721
ADD/LESS (deficit for the year)/surplus for the year	<u>44,866</u>	<u>16,750</u>
Balance at 31 March 2024	88,337	43,471
<b>Being:</b>		
Current Account	77,850	33,039
Deposit Account	10,487	10,348
Petty Cash	0	84
	<u>88,337</u>	<u>43,471</u>

KWoods  
 Karen Woods - Trustee

8/10/24  
 Date

**ST EDWARDS SCHOOL CLUB**

England & Wales - Charity number 1121617

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# Accounts

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# St Edward's School Club Annual Report 2022.23

## Registered Charity – 1121617

**Our Lady & St. Edward's Catholic Primary School**  
**Lightfoot Lane**  
**Fulwood**  
**Preston**  
**PR2 3LP**

### Trustees

Nicola Kippax	Chair	(School Governor)
Jane Joyce	Secretary	(School Club Admin Staff)
Karen Woods	Treasurer	(Headteacher)
Rachel Dixon		(Parent)
Inayah Abdullah		(Parent)
Stefan Verstraelen		(Parent)

### Structure, Governance and Management

St. Edward's School Club became a registered charity in November 2007. It is managed by an Executive Committee made up of the Trustees and volunteers. These are elected on an annual basis at the AGM, which is held in January. All parents of children attending the club are eligible to become members of the committee.

The Constitution of the Club was approved on the twenty ninth day of January 2007

The Executive Committee have met once every school term, in accordance with the Constitution.

### Financial Review

A copy of the Club's audited accounts is attached.

The Charity's only source of income in 2022/23 was the fees paid by parents of children who attend the club.

During this financial year the club accounts show a surplus of £16,750

The Club policy with regard to reserves is to maintain these at a level not exceeding £10,000 (ten thousand pounds). This sum is held in an interest paying deposit account.

These reserves are held to cover an emergency, such as a sudden decline in demand for places, where income would not match expenditure. Interest from this account and any end of year surplus from the current account are used to improve facilities within the club and the school. In 2022.23 the club did generate a surplus of £16,750

### Objectives and Activities

The Charity's objectives are:

- (A) TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS
- (B) TO ADVANCE THE EDUCATION AND RECREATIONAL FACILITIES.

During the financial year 2022.23 the club has provided care facilities within the school for 172 pupils who are registered with the club. During morning sessions, a maximum of 40 pupils are catered for and

an average of 34 attend. After school a maximum of 60 attend and it is unusual for attendance to drop below 50.

Children enjoy a wide range of sporting, craft, play and ICT activities as well as support with homework. During the afternoon sessions they are provided with a snack, usually, toast or sandwiches, fruit and a drink. In the morning sessions, the children can have breakfast if the parents request this.

Throughout the year the Charity has continuously updated and replenished resources but no major capital investment in facilities or equipment has taken place.

### **Administrative Information**

The School Club has been managed on a day to day basis by two paid supervisors:

Mrs Justine Slater

Morning Supervisor

Mrs Margaret Hitchen

Afternoon Supervisor

The Headteacher of Our Lady & St. Edward's School, Mrs Woods, is the responsible person, who has overall responsibility for the School Club. This is a voluntary role.

The Club is staffed by paid qualified and unqualified assistants, many of whom are also employed in Our Lady & St. Edward's School as Teaching Assistants and Welfare Assistants.

The Charity Bank accounts are held with the NatWest Bank, 292 Garstang Road, Fulwood, Preston, PR2 9RQ.

The Club is registered with the Out of School Alliance and is insured with Morton Michel, child care specialists.

Trustees and members of the Executive Committee are inducted and trained as part of their termly meetings.

The Charity works in very close consultation with Our Lady & St. Edward's School, to mutual benefit.

This report was approved by the Executive Committee at their meeting on January 16th 2024.

**St Edwards School Club**

**Accounts**

**31 March 23**

**Independent Examiners Report to the trustees/members of St Edwards School Club on the accounts set on pages 2 and 3 for year ended 31 March 2023**

**Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in general Direction given by the Charity Commission (under section 145(5)(b) of the Charities Act
- To state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with general direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Claire Crompton



Date: 08.06.2023

Prospect House  
30 Stricklands Lane  
Penwortham  
Preston, PR1 9XU

**St Edwards School Club**  
**Statement of Receipts and payments**  
**for the year ended 31 March 2023**

**Charity no 1121617**

	2023	2022
	£	£
<b>Receipts</b>		
Fees	69,308	62,806
Interest	45	1
	<u>69,354</u>	<u>62,807</u>
<b>Payments</b>		
Wages	39,734	44,097
Materials, consumables & refreshments	3,696	2,684
Equipment	813	800
Refurbishments	0	44,478
Rent	5,089	4,989
Insurance	327	310
Subscriptions	245	425
Administration Costs	<u>2,701</u>	<u>2,080</u>
	52,604	99,863
<b>Surplus/(deficit) for the year</b>	<u>16,750</u>	<u>-37,056</u>
<b>Summary</b>		
Balance at 1 April 2021	26,721	63,777
ADD/LESS (deficit for the year)/surplus for the year	<u>16,750</u>	<u>-37,056</u>
Balance at 31 March 2022	43,471	26,721
<b>Being:</b>		
Current Account	33,039	16,372
Deposit Account	10,348	10,302
Petty Cash	84	47
	<u>43,471</u>	<u>26,721</u>

*KM Woods*  
 Karen Woods - Trustee

*16/1/24*  
 Date

**St Edwards School Club**

**Accounts**

**31 March 23**

**Independent Examiners Report to the trustees/members of St Edwards School Club on the accounts set on pages 2 and 3 for year ended 31 March 2023**

**Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

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**Basis of independent examiner's statement**

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- 2 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Claire Crompton



Date: 08.06.2023

Prospect House  
30 Stricklands Lane  
Penwortham  
Preston, PR1 9XU

**St Edwards School Club**  
**Statement of Receipts and payments**  
**for the year ended 31 March 2023**

**Charity no 1121617**

	2023	2022
	£	£
<b>Receipts</b>		
Fees	69,308	62,806
Interest	45	1
	<u>69,354</u>	<u>62,807</u>
<b>Payments</b>		
Wages	39,734	44,097
Materials, consumables & refreshments	3,696	2,684
Equipment	813	800
Refurbishments	0	44,478
Rent	5,089	4,989
Insurance	327	310
Subscriptions	245	425
Administration Costs	<u>2,701</u>	<u>2,080</u>
	52,604	99,863
<b>Surplus/(deficit) for the year</b>	<u>16,750</u>	<u>-37,056</u>
<b>Summary</b>		
Balance at 1 April 2021	26,721	63,777
ADD/LESS (deficit for the year)/surplus for the year	<u>16,750</u>	<u>-37,056</u>
Balance at 31 March 2022	43,471	26,721
<b>Being:</b>		
Current Account	33,039	16,372
Deposit Account	10,348	10,302
Petty Cash	84	47
	<u>43,471</u>	<u>26,721</u>

*KM Woods*  
 Karen Woods - Trustee

*16/1/24*  
 Date

**ST EDWARDS SCHOOL CLUB**

England & Wales - Charity number 1121617

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# Accounts

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# **St Edward's School Club Annual Report 2021.22**

## **Registered Charity - 1121617**

**Our Lady & St. Edward's Catholic Primary School**  
**Lightfoot Lane**  
**Fulwood**  
**Preston**  
**PR2 3LP**

### **Trustees**

Nicola Kippax	Chair	(School Governor)
Justine Brooks	Secretary	(Parent)
Karen Woods	Treasurer	(Headteacher)
Emma Moore		(Parent)
Stefan Verstraelen		(Parent)
Rachel Dixon		(Parent)
Inayah Abdullah		(Parent)

### **Structure, Governance and Management**

St. Edward's School Club became a registered charity in November 2007. It is managed by an Executive Committee made up of the Trustees and volunteers. These are elected on an annual basis at the AGM, which is held in January. All parents of children attending the club are eligible to become members of the committee.

The Constitution of the Club was approved on the twenty ninth day of January 2007

The Executive Committee have met once every school term, in accordance with the Constitution.

### **Financial Review**

A copy of the Club's audited accounts is attached.

The Charity's only source of income in 2021/22 was the fees paid by parents of children who attend the club.

During this financial year the club accounts show a deficit of £37,056

The Club policy with regard to reserves is to maintain these at a level not exceeding £10,000 (ten thousand pounds). This sum is held in an interest paying deposit account.

These reserves are held to cover an emergency, such as a sudden decline in demand for places, where income would not match expenditure. Interest from this account and any end of year surplus from the current account are used to improve facilities within the club and the school. In 2021.22 the club did generate a deficit of £37,056

### **Objectives and Activities**

The Charity's objectives are:

- (A) TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS

(B) TO ADVANCE THE EDUCATION AND RECREATIONAL FACILITIES.

During the financial year 2021.22 the club has provided care facilities within the school for 156 pupils who are registered with the club. During morning sessions, a maximum of 40 pupils are catered for and an average of 28 attend. After school a maximum of 60 attend and it is unusual for attendance to drop below 50. Children enjoy a wide range of sporting, craft, play and ICT activities as well as support with homework. During the afternoon sessions they are provided with a snack, usually, toast or sandwiches, fruit and a drink. In the morning sessions, the children can have breakfast if the parents request this. Throughout the year the Charity has continuously updated and replenished resources but no major capital investment in facilities or equipment has taken place.

**Administrative Information**

The School Club has been managed on a day to day basis by two paid supervisors:

Mrs Justine Slater  
Mrs Margaret Hitchen

Morning Supervisor  
Afternoon Supervisor

The Headteacher of Our Lady & St. Edward's School, Mrs Woods, is the responsible person, who has overall responsibility for the School Club. This is a voluntary role.

The Club is staffed by paid qualified and unqualified assistants, many of whom are also employed in Our Lady & St. Edward's School as Teaching Assistants and Welfare Assistants.

The Charity Bank accounts are held with the NatWest Bank, 292 Garstang Road, Fulwood, Preston, PR2 9RQ.

The Club is registered with the Out of School Alliance and is insured with Morton Michel, child care specialists.

Trustees and members of the Executive Committee are inducted and trained as part of their termly meetings.

The Charity works in very close consultation with Our Lady & St. Edward's School, to mutual benefit.

This report was approved by the Executive Committee at their meeting on January 17th 2023.

**St Edwards School Club**

**Accounts**

**31 March 22**

**Independent Examiners Report to the trustees/members of St Edwards School Club on the accounts set on pages 2 and 3 for year ended 31 March 2022**

**Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in general Direction given by the
- Charity Commission (under section 145(5)(b) of the Charities Act
- To state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with general direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1      which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2      to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Claire Crompton

Date:

Prospect House  
30 Stricklands Lane  
Penwortham  
Preston, PR1 9XU

**St Edwards School Club**  
**Statement of Receipts and payments**  
**for the year ended 21 March 2022**

**Charity no 1121617**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Fees	62,806	33,725
Interest	<u>1</u>	<u>4</u>
	<u>62,807</u>	<u>33,729</u>
<b>Payments</b>		
Wages	44,097	29,519
Materials, consumables & refreshments	2,684	2,000
Equipment	800	393
Outdoor Storage	0	1,275
Refurbishments	44,478	0
Rent	4,989	4,989
Insurance	310	289
Accountancy	0	180
Subscriptions	425	35
Administration Costs	<u>2,080</u>	<u>3,269</u>
	99,863	41,949
<b>Surplus/(deficit) for the year</b>	<u>-37,056</u>	<u>-8,220</u>
<b>Summary</b>		
Balance at 1 April 2021	63,777	71,997
ADD/LESS (deficit for the year)/surplus for the year	<u>-37,056</u>	<u>-8,220</u>
Balance at 31 March 2022	26,721	63,777
<b>Being:</b>		
Current Account	16,372	53,447
Deposit Account	10,302	10,302
Petty Cash	<u>47</u>	<u>28</u>
	<u>26,721</u>	<u>63,777</u>

  
 \_\_\_\_\_  
 Karen Woods - Trustee

10/1/23  
 \_\_\_\_\_  
 Date

**St Edwards School Club**

**Accounts**

**31 March 22**

**Independent Examiners Report to the trustees/members of St Edwards School Club on the accounts set on pages 2 and 3 for year ended 31 March 2022**

**Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
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- To state whether particular matters have come to my attention

**Basis of independent examiner's statement**

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Claire Crompton

Date:

Prospect House  
30 Stricklands Lane  
Penwortham  
Preston, PR1 9XU

**St Edwards School Club**  
**Statement of Receipts and payments**  
**for the year ended 21 March 2022**

**Charity no 1121617**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Fees	62,806	33,725
Interest	<u>1</u>	<u>4</u>
	<u>62,807</u>	<u>33,729</u>
<b>Payments</b>		
Wages	44,097	29,519
Materials, consumables & refreshments	2,684	2,000
Equipment	800	393
Outdoor Storage	0	1,275
Refurbishments	44,478	0
Rent	4,989	4,989
Insurance	310	289
Accountancy	0	180
Subscriptions	425	35
Administration Costs	<u>2,080</u>	<u>3,269</u>
	99,863	41,949
<b>Surplus/(deficit) for the year</b>	<u>-37,056</u>	<u>-8,220</u>
<b>Summary</b>		
Balance at 1 April 2021	63,777	71,997
ADD/LESS (deficit for the year)/surplus for the year	<u>-37,056</u>	<u>-8,220</u>
Balance at 31 March 2022	26,721	63,777
<b>Being:</b>		
Current Account	16,372	53,447
Deposit Account	10,302	10,302
Petty Cash	<u>47</u>	<u>28</u>
	<u>26,721</u>	<u>63,777</u>

  
 \_\_\_\_\_  
 Karen Woods - Trustee

10/1/23  
 \_\_\_\_\_  
 Date

**ST EDWARDS SCHOOL CLUB**

England & Wales - Charity number 1121617

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# Accounts

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# **St Edward's School Club Annual Report 2020.21**

## **Registered Charity – 1121617**

**Our Lady & St. Edward's Catholic Primary School**  
**Lightfoot Lane**  
**Fulwood**  
**Preston**  
**PR2 3LP**

### **Trustees**

Nicola Kippax	Chair	(School Governor & Parent)
Justine Brooks	Secretary	(Parent)
Karen Woods	Treasurer	(Headteacher)
Emma Moore		(Parent)
Stefan Verstraelen		(Parent)

### **Structure, Governance and Management**

St. Edward's School Club became a registered charity in November 2007. It is managed by an Executive Committee made up of the Trustees and volunteers. These are elected on an annual basis at the AGM, which is held in January. All parents of children attending the club are eligible to become members of the committee.

The Constitution of the Club was approved on the twenty ninth day of January 2007

The Executive Committee have met once every school term, in accordance with the Constitution.

### **Financial Review**

A copy of the Club's audited accounts is attached.

The Charity's only source of income in 2020/21 was the fees paid by parents of children who attend the club.

During this financial year the club accounts show a deficit of £8,220

The Club policy with regard to reserves is to maintain these at a level not exceeding £10,000 (ten thousand pounds). This sum is held in an interest paying deposit account.

These reserves are held to cover an emergency, such as a sudden decline in demand for places, where income would not match expenditure. Interest from this account and any end of year surplus from the current account are used to improve facilities within the club and the school. In 2020.21 the club did generate a deficit of £8,220

### **Objectives and Activities**

The Charity's objectives are:

- (A) TO PROVIDE THE NECESSARY FACILITIES FOR THE DAILY CARE, RECREATION AND EDUCATION OF CHILDREN DURING OUT OF SCHOOL HOURS
- (B) TO ADVANCE THE EDUCATION AND RECREATIONAL FACILITIES.

During the financial year 2020.21 the club has provided care facilities within the school for 156 pupils who are registered with the club. During morning sessions a maximum of 40 pupils are catered for and an average of 28 attend. After school a maximum of 60 attend and it is unusual for attendance to drop below 50.

Children enjoy a wide range of sporting, craft, play and ICT activities as well as support with homework. During the afternoon sessions they are provided with a snack, usually, toast or sandwiches, fruit and a drink. In the morning sessions, the children can have breakfast if the parents request this. Throughout the year the Charity has continuously updated and replenished resources but no major capital investment in facilities or equipment has taken place.

### **Administrative Information**

The School Club has been managed on a day to day basis by two paid supervisors:

Mrs Justine Slater	Morning Supervisor
Mrs Margaret Hitchen and Mrs Gill Hope	Afternoon Supervisors

The Headteacher of Our Lady & St. Edward's School, Mrs Woods, is the responsible person, who has overall responsibility for the School Club. This is a voluntary role.

The Club is staffed by paid qualified and unqualified assistants, many of whom are also employed in Our Lady & St. Edward's School as Teaching Assistants and Welfare Assistants.

The Charity Bank accounts are held with the NatWest Bank, 292 Garstang Road, Fulwood, Preston, PR2 9RQ.

The Club is registered with the Out of School Alliance and is insured with Morton Michel, child care specialists.

Trustees and members of the Executive Committee are inducted and trained as part of their termly meetings.

The Charity works in very close consultation with Our Lady & St. Edward's School, to mutual benefit.

This report was approved by the Executive Committee at their meeting on January 24th 2022.

**St Edwards School Club**  
**Statement of receipts and payments**  
**for the year ended 31 March 2021**

**Charity no 1121617**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Receipts</b>		
Fees	33,725	56,417
Interest	4	21
	<u>33,729</u>	<u>56,438</u>
<b>Payments</b>		
Wages	29,519	38,354
Materials consumables & refreshments	2,000	2,402
Equipment	393	-
Outdoor storage	1,275	-
Rent	4,989	4,989
Insurance	289	241
Accountancy	180	180
Solicitors fees	-	1,063
Subscriptions	35	35
Administration costs	3,269	124
	<u>41,949</u>	<u>47,388</u>
<b>Surplus/(deficit) for the year</b>	<u>(8,220)</u>	<u>9,050</u>
<b>Summary</b>		
Balance at 1 April 2020	71,997	62,947
ADD/LESS (deficit for the year)/surplus for the year	(8,220)	9,050
Balance at 31 March 2021	<u>63,777</u>	<u>71,997</u>
<b>Being:</b>		
Current account	53,447	61,653
Deposit account	10,302	10,297
Petty cash	28	47
	<u>63,777</u>	<u>71,997</u>

Kim Woods  
 Karen Woods - Trustee

18/10/21  
 Date

**Independent Examiners Report to the trustees/members of St Edwards School Club  
on the accounts set out on pages 2 and 3 for the year ended 31 March 2021**

**Respective  
responsibilities of  
trustees and  
examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Direction given by the Charity Commission (under section 145(5)(b) of the Charities Act
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**Basis of  
independent  
examiner's  
statement**

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- 2 to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

  
Jackie Stopyra  
ACA

Date

13/10/2021

80 Lytham Road  
Fulwood  
Preston  
PR2 3AQ