WOOLPIT CHILDCARE CENTRE LIMITED

England & Wales · Charity number 1121387

Details

Status	Registered
Legal form	Charitable company
Company number	06255868
Registered	2007-10-26
Register	View on the Charity Commission register

Contact

Address	Woolpit Arc Heath Road Woolpit Woolpit Green Bury St. Edmunds IP30 9RU
Phone	01359245868
Email	info@woolpitarc.org
Website	www.woolpitarc.org

Activities

Objects: 3. OBJECTSTO ENHANCE AND PROVIDE FOR THE DEVELOPMENT AND EDUCATION OF CHILDREN FROM PRE-SCHOOL AGE TO THIRTEEN (13) YEARS OF AGE; ENCOURAGING PARENTS TO UNDERSTAND AN PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS; INCLUDING MAKING FACILITIES AND SERVICES AVAILABLE TO CHILDREN IN AND OUT OF SCHOOL HOURS AND DURING SCHOOL HOLIDAYS BY:3.1 OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES AND TRAINING COURSES, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;3.2 ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS.

Activities: Childcare provision for 2-11 year olds, 8am-4.15pm weekdays. Ofsted registered.

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Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE: IN THE WOOLPIT, BURY ST EDMUNDS, MID SUFFOLK DISTRICT COUNCIL AREA OF SUFFOLK.
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£182,620	£200,058	-	-
2024-08-31	£159,236	£162,887	-	-
2023-08-31	£125,366	£136,686	-	-
2022-08-31	£130,702	£131,841	-	-
2021-08-31	£112,915	£122,429	-	-

Trustees

Name	Role	Appointed
Laura Cook	Chair	2026-02-05
Daniella Sharman		2025-12-18
Liam Byrne		2025-05-19

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WOOLPIT CHILDCARE CENTRE LIMITED

England & Wales - Charity number 1121387

Accounts



ANNUAL REPORT 2024 - 2025

WOOLPIT ARC CHILDCARE LIMITED

HEATH ROAD WOOLPIT BURY ST EDMUNDS SUFFOLK IP30 9RU

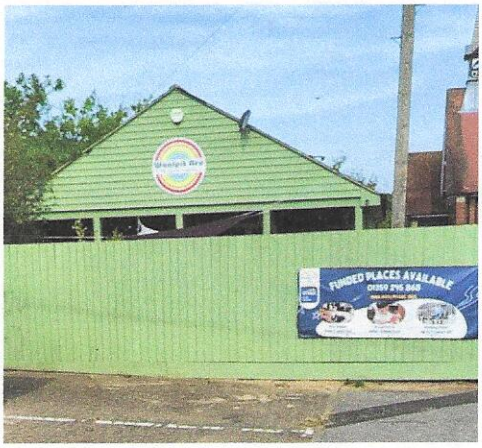
OFSTED URN: EY359649

COMPANY AND CHARITY REGISTRATION DETAILS

COMPANY NUMBER: 6255868 CHARITY NUMBER: 1121387 **PREPARED BY: Stacey Cocksedge**

Contents

- Chairperson Letter
- Reference and Administration Information
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Chairperson's letter

Dear Committee, Team and Parents/Carers,

The Woolpit ARC is still offering the best all round childcare with the aim to offer a clean, healthy, safe, and supportive learning environment; where the children feel valued and can contribute to the wider community.

Recap of the Year

This year has been challenging due to a number of staff changes, however we have some new members of staff who are settling into their roles.

Breakfast club is still a popular option, however we had to cancel after school club due to reduced numbers, this is likely because Woolpit Academy now offers wrap around care in the afternoon and many school age children are using this service.

Financially, there have been several challenges, but this emphasises the need for a dedicated fundraising committee to ensure that we are raising money as a charitable organisation. At time of writing, a Halloween Disco is planned for the end of the month, early ticket sales suggest this could be a successful event.

We were inspected by OFSTED in January and received valuable feedback which the staff have been working on since. OFSTED intend to revisit before the end of January 2026 and the staff are confident that the visit will result in a positive outcome.

Next Year

The focus next year is making sure the setting is a safe environment for our children and staff and that we are adapting to changing circumstances. There may be an option to recruit staff and continue to review after school club reopening.

We are currently reviewing the financial situation more regularly and thoroughly and have forecasts to help budgeting. The Committee and Management teams are updated monthly on the progress of our finances and numbers during the different sessions. Marketing is a big part of our strategy as we continue to place digital adverts that will give the ARC visibility to prospective families. Fundraising is still part of what we do, and we will continue to add more for next year.

Thank you

I would like to say thank you for the support of our community and families; the fundraising committee for their enthusiasm and time; to my committee colleagues that offer their time to keep the Arc future; and our team that work hard everyday with the children in a loving and caring environment.

Dawn Blomberg

Reference and Administration

Information

Woolpit Child Care Centre Limited (Woolpit ARC)

Charity Name: Woolpit Child Care Centre Ltd

Charity Registration Number: 1121387

Company Registration Number: 6255868

Registered Office & Operational Address: Woolpit Child Care Centre Limited

Heath Road, Woolpit IP30 9R

Directors

Chairperson: Marie Bloomberg

Secretary: Tom Gallagher

Treasurer: Liam Byrne



Structure, Governance and Managements

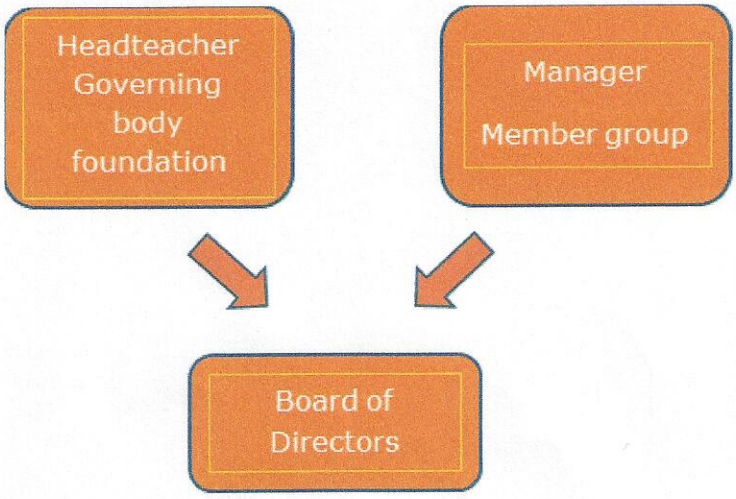
Governing Document

The Woolpit Child Care Centre Limited operates as a Charitable Company Ltd by Guarantee, incorporated on 22nd May 2007 and registered as a Charity on 26th October 2007. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of Management Committee and Membership

The Volunteer Directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected from existing users of the services to serve for a period of one year, after which they must be re-elected at the next AGM, up to a maximum of six consecutive years.

The Management Committee meet once a quarter to discuss business/building and staffing related matters.



Consideration of major risks and the system and procedures to manage them

Holding regular meetings enables the early identification of any major risk, be they financial, staffing, Ofsted related, Health and Safety, etc. Any additional support required is discussed - for example, if a significant fundraising event is required or if additional staffing resources are needed.

No major risks have been identified for this period.

The setting is now required (since Sept 2012) to carry out all checks on any new manager appointed (as we currently do for all other staff). Ofsted will checkat the next inspection that we have suitable thorough process in place forchecking suitability.

Health & Safety risk assessments of all obvious and significant hazards are regularly reviewed, especially if circumstances or equipment change or if there is a reason to suspect a problem. The review is recorded, and appropriate control measures put in place to reduce the risk. Staff are involved in discussions. Health & Safety is also discussed at each staff meeting.

Objectives

The Arc's main objectives as set out in its Governing Document are to:

Enhance and provide for the development and education of children from Pre-School age to eleven years of age; encouraging parents to understand and provide for the needs of their children through community groups; including making facilities and services available to children in and out of school hours and during school holidays by:

Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in and recognition of such needs.

Summary of the principal activities in relation to these objectives:

The service recruits school age children from Woolpit Primary Academy and surrounding villages and meets the needs of the families in these villages. We attract Pre-Schoolers mainly from the same catchment area, though both Pre-School sessions and the Holiday Club are available to any parent or carer wishing to access it.

The Early Years Foundation Stage (EYFS) applies throughout the setting and covers statutory welfare requirements and educational support following the EYFS curriculum. More information is available to Parents/Carers on request.

Our Services

Breakfast Club

This club provides a welcoming and relaxed environment where children enjoy a healthy breakfast consisting of but not limited to cereals, toast, milk, fruit juice. We provide a selection of activities such as arts & crafts, board games, card games, music and tabletop games.

The enclosed outside area is also available to the Breakfast Club children.

Pre-School

Here we continue to provide a welcoming and stimulating environment, providing a variety of activities and opportunities for the children. These include sensory sand and water play, construction toys, arts and crafts, writing area, home corner/role-play area, as well as opportunities for outside play including gardening.

We provide a wide and varied curriculum based on Early Years Foundation Stage (EYFS), offering activities and opportunities to encourage confident and independent learning. The staff use information gained through observation and assessment to inform their planning to ensure that individual children's needs are met. Individual progress records are regularly maintained and shared with parents using an online system called Tapestry. We ensure that children are involved in the planning of activities & future purchases of equipment/resources by means such as discussions with the children, and questionnaires.

We use the key-person system to enable us to work closely with families and help us meet individual children's needs and further enhance the education and care we provide.

Lunch Club

Parents have the option of buying a hot, healthy lunch from the school kitchen, or sending in a packed lunch for their child. A variety of activities are available, such as arts and crafts, sand and water, role-play and a quiet area. The outside play area is also accessible.

Our Services - Continued

After School Club (Closed temporarily pending re-opening March 2026)

We provide a variety of activities, including arts and crafts, science activities, cooking, and movies on our Smart TV. We also have a chill out zone, tabletop games, and more. We enjoy the outside play area too. The After School Club also provides children with healthy snacks.

Holiday Club

The activities offered are like those of the After School Club. In addition, we include special days where we provide planned activities such as dance, Lego Club, craft activities such as pebble painting and cooking.

Holiday Club information is emailed to all local schools. We also produce a flyer for each of our Holiday Clubs which shows a detailed programme of activities for each day, to attract the children's (and parents') interest. The flyer is shared on social media sites, such as our own Facebook Page, and we also advertise in our local village magazine.

Holiday Club dates are made available up to a year in advance to assist parents in planning their holiday childcare.

We have good partnerships with parents/carers. We recognise that parents/carers are their children's primary educators and the importance of working with those closest to the children.

We achieve this by ensuring that parents/carers have the opportunity to discuss their children's progress with staff through regular meetings. Staff are also available at the start and end of each session.

Parents/carers have access to their children's learning journeys which document the child's insights into their child's learning. This has also proven to be an excellent tool to improve communication. We actively support parents/carers to attend a session at the provision, if they wish, or to be involved in the organisation of the group by being a committee member or regular volunteer.

We have good links with the local school. Staff work closely with teachers in Reception Class throughout the year.

We invite members of the local community such as the Dental Nurse, Fire Brigade, Police etc.to talk to the children. We strive to seek new links within our local community.







Our Team



Hayley Clifton - Setting Manager Level 4 & Lead SENCO & PANCO

Hayley joined the team in 2015 after initially coming to join us as a student. Hayley was promoted to setting manager in 2024 and has done amazing work since! She has her level 4 and is our main key SENCO member of the team. She is extremely well respected by staff and loved by the children.



Stacey Cocksedge – Office Administrator

Stacey has worked with us since September 2025, Stacey is office based and works to keep the office administration, attendance, marketing and finance's running smoothly alongside Hayley.



Laura Cook - Early Years Educator Level 2

Laura joined us in July 2024 as bank staff. She is already very capable and has experience with her own 4 children. She also has firsthand experience with looking after children with autism and additional needs. She has been very at home right away and seems to be a natural. She has her level 2 and is training for her level 3. Laura is our designated Safeguard Lead.



Natasha Fellgett – Level 2 Early Years Educator

Natasha joined the Arc in December 2024. Natasha has settled quickly within the team and is loved by all the children. Natasha is our joint SENDCO Lead and is training for her Level 3.



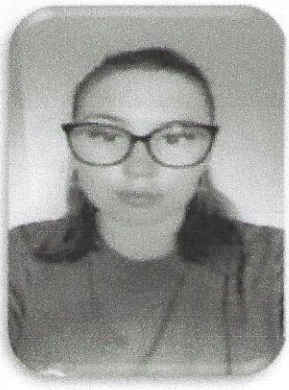
Kiera Hunt - Early Years Educator Level 2

Kiera joined the team in February 2024 following her college placement with us. She has learning quickly and is very capable. She started at our Holiday Club but now works in all of our services. She has her level 2 and is training for her level 3.



Lilia Bowles – Level 3 Early Years Educator

Lilia joined us in June 2025. As soon as we met Lilia at interview, we knew she was a perfect addition to the team for both the children and staff here at Woolpit Arc.



Amelia Scarff - Early Years Educator

Amelia has been part of the team since February 2025. She is currently on maternity leave we wish her all the very best of luck and look forward to welcoming her back upon her return.

Achievements

October 2024 The windows were replaced in the office and the children's bathroom. The total cost of this work was £2,975.04.

Garden renovation – Initial work was carried out by Paul Symons in October 2024 who kindly removed the old sandpit, fixed the fence and made the area safe until the new sandpit arrived.

December 2024 We set to work renovating the garden during the Christmas break. The water pump was removed and laid more astroturf to provide a clearer, larger space for the children to enjoy and to help us rotate tuff trays and seasonal toys accordingly. A new sandpit was installed and has been thoroughly enjoyed by the children. The total cost of the renovation was £10,854.69 which was generously donated by Woolpit Parish Council.



We also had a lean-to shelter built down the side of the building costing £1,677.50. This provides us with extra storage for large outdoor equipment such as tuff trays to help protect them from the wet weather when not in use.

The office was painted during our July shutdown week, providing a cleaner, brighter and calm workspace for all the staff to use for any administrative work that they need to carry out. Total cost for this work was £450.00

We have been able to hire new staff at the setting to ensure that we are always in ratio and have cover when needed for holidays and sickness. Welcome, Lilia, Ameila, Stacey.

Fundraising

This year has been a highly successful one in terms of fundraising efforts, with several noteworthy accomplishments. Here's a summary of our achievements:

Our dedicated fundraising committee helped us raise an impressive **£775.79**

This was from our Breakfast with Santa £165.79 raised, the very successful Bunny Hop challenge at Easter raising £610.00.

With such excellent fundraising efforts this year, we're excited to see what we can achieve next year!

Donations included:

We received a donation from Tom Gallagher for assisting with the running of the Christmas fair cafe by the arc's staff, parents and carers we gratefully received £150.00

We received a generous donation from The Rope Charity of £402.00, which funded the holiday club through February half term.

We were delighted to receive a generous donation of £4,000 from Poor's Land, which was used to fund our summer holiday club.

Mid Suffolk District Council Locality Grant provided £,218.29.

Many thanks to Woolpit Parish Council who kindly granted funding for the garden project costing £10,854.69.

Lastly, we received a donation of £1,200.00 from the Woolpit Steam Rally, which we're incredibly grateful for.

Plans for the future

Action Items for Enhancing our Preschool Program

- Continue to build on the relationship we have formed with the school
- To increase our work on phonics, with the older children in particular who are going up to school each year.
- Continue to encourage connections with parents by inviting them in to Events, parent's consultations and keeping them connected with regular newsletters.
- Regular staff training to enhance their abilities above and beyond their statutory training, for example behaviour training, 'say what you mean'.
- To approach local supporters to see if they can help us set up a bursary for holiday club, for local children.
- We enjoyed a term of Mini-Athletics during the spring and summer months and hope to re-introduce yoga back into the setting as we have high numbers of two year olds, who we believe will benefit from these sessions.
- Host fundraising events in 2026 that involve and benefit the local community.

Financial Review 2024/2025

Despite facing rising costs in energy, fuel, and groceries, Woolpit Arc, a non-profit childcare provider, had to make some difficult decisions last year regarding the hours we operate.

In September 2025 we made a difficult decision temporarily closed after school club, due to low take-up, became unviable financially to staff. We endeavor to review its re-opening in March 2026.

To mitigate the impact of rising costs, Woolpit Arc has implemented various strategies. The organisation has actively promoted Tax-Free Childcare and Childcare Voucher Schemes to enhance the affordability of its services. Additionally, Woolpit Arc extended its ability to provide 'Stretched childcare' allowing families to fully utilise its 15 & 30 funded hour codes.

Woolpit Arc has also taken steps to optimise staffing levels, closely monitoring the number of children attending each session. This approach ensures that staffing aligns with actual demand, preventing unnecessary expenditure. The organisation has also been proactive in seeking grants to secure additional resources without incurring additional costs.

Despite facing financial challenges, Woolpit Arc remains committed to provide high-quality childcare services to the community. The organisation's ability to navigate these challenges is a testament to its resilience & dedication to it's mission.

Holiday Club

Our Holiday Club remains a vital service for our community, operating five days a week from 8am to 4.15pm, providing families with a fantastic opportunity to keep their children engaged and entertained during school Holidays.

Staffing

We are thrilled to welcome new staff this year including Lilia, Amelia and Stacey.

Marketing and Promotion

We are committed to enhancing the visibility of our services within the community while simultaneously reducing advertising costs. We plan to achieve this by carefully reviewing and limiting the number of adverts we use, ensuring that our marketing efforts are effective and cost-efficient.

Fundraising

Our dedicated Fundraising Committee remains committed to organizing community events and initiatives to raise funds for the charity's ongoing operations and expansion.

Reserves Policy

Our Management Committee has established a prudent Reserves Policy, mandating that the charity's unrestricted funds be equivalent to three months of expenditure. This policy ensures that we have the necessary financial stability to meet the day-to-day revenue requirements of the charity and continue providing our services even in the face of unforeseen circumstances or funding fluctuations.

Audit and Independent Examination

Despite being a small company, we are not required to undergo a formal audit. However, we have commissioned an Independent Examination to provide additional assurance regarding the accuracy and completeness of our financial statements. For more information, please refer to page 22.

Acknowledgements

POORS LAND TRUST

WOOLPIT STEAM FAIR

PARISH COUNCIL

PALMERS BAKERY

TEAM

COMMITTEE

FUNDRAISING COMMITTEE

BABERGH & MID SUFFOLK

DISTRICT COUNCIL

THE ROPE CHARITY

Declaration

The trustees declare that they have approved the trustees' report above at the Management Committee Meeting on Monday 1st December 2025 and signed on behalf of the charity's trustees by:

Liam Byrne (Treasurer) L. Byrne

Date 15/01/2026

Independent examiner's report to the trustees of Woolpit Child Care Centre Limited

I report on the accounts of the company for the year ended 31st August 2025, which are set out on pages 23 to 28.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

The trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an indepenent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

* examine the accounts under section 145 of the Act;
* to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Act; and
* to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

* the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
* the accounts do not accord with the accounting records; or
* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
* the accounts have not been prepared in accordance with the Charities SORP (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Richard Slater

37 Stockbridge Road
Elloughton
HU15 1HW

21st November 2025

Woolpit Child Care Centre Limited

Statement of Financial Activities (including Income & Expenditure Account)

for the Year Ended 31st August 2025

	Notes	Unrestricted Funds £	Restricted Funds £	31/08/2025 Total Funds £	31/08/2024 Total Funds £
Incoming resources					
Incoming resources from:					
Donations, legacies and grants	2	22,325	0	22,325	8,715
Charitable activities	3	1,803	0	1,803	1,821
Investments	4	17	0	17	0
Other trading activities	5	158,475	0	158,475	148,700
Total incoming resources		182,620	0	182,620	159,236
Resources expended					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	6	210	0	210	1,083
Other trading activities					
Childcare services	7	198,898	0	198,898	160,854
Governance costs	8	950	0	950	950
Total resources expended		200,058	0	200,058	162,887
Net (expenditure) for the year		-17,438	0	-17,438	-3,651
Total funds brought forward		15,198	0	15,198	18,849
Total funds carried forward		-2,240	0	-2,240	15,198

The notes form part of these financial statements

Woolpit Child Care Centre Limited

Balance Sheet

as at 31st August 2025

	Notes	31/08/2025 £	31/08/2024
Fixed Assets			
Tangible assets	11	81,931	86,277
Current Assets			
Debtors	12	2,334	7,991
Cash at bank and in hand		1,502	14,803
		3,836	22,794
Creditors			
Amounts falling due within one year	13	8,261	7,481
Net Current Assets		-4,425	15,313
Total Assets Less Current Liabilities		77,506	101,590
Creditors			
Amounts falling due after more than one year	14	79,746	86,392
Net Assets		-2,240	15,198
Funds			
Unrestricted funds:			
General fund		-2,240	15,198

For the year ended 31st August 2025 the company was entitled to exemption from audit under s477(2) of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 1st December 2025 and were signed on its behalf by:

L. Byrne

Liam Byrne - Treasurer

The notes form part of these financial statements

1. Accounting policies

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Charities Act 2011

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Equipment, fixtures and fittings	-15% on reducing balance
Freehold building	30yrs straight line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its activities.

Fund accounting

Unrestricted funds can be used in accordance with the charities objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. Donations, Legacies and grants

	31/08/2025	31/08/2024
	£	£
Donations	6,252	8,715
Grants	16,073	0
	22,325	8,715

Donations include amounts received from the Poor's Land funding of £4,000 and Woolpit Steam £1,700. The funding was used for the replacement of indoor nursery play equipment and furniture, along with the replacement of various I.T equipment.
Grants include specific amounts received from Woolpit Parish Council £10,855 and Mid-Suffolk District Council £5,218. The funding was used to allow for the replacement of the external windows and doors and other external building works. Reference to the funding has been made in the Annual Report - Funding and donations section.

3. Charitable activities

	31/08/2025	31/08/2024
	£	£
Fundraising events	1,803	1,821

4. Investments

	31/08/2025	31/08/2024
	£	£
Interest received	17	0

5. Other trading activities

		31/08/2025	31/08/2024
		£	£
Childcare fees	(received from parents)	24,116	44,261
Childcare fees	(received from Suffolk County Council - Early Years Foundation Stage Funding; Two Year Olds Funding; Disadvantaged Children; SEN; EYPP)	134,359	104,439
		158,475	148,700

6. Fundraising Trading: Cost of Goods Sold and Other Costs

	31/08/2025	31/08/2024
	£	£
Sundry expenses relating to fundraising activities	210	1,083

7. Direct Costs of Other trading activities

	31/08/2025	31/08/2024
	£	£
Wages, national insurance and pension costs	142,307	120,174
Food, milk, cleaning, etc	10,598	9,958
Legal and professional fees, (including payroll and pension charges)	1,490	6,816
Telephone and internet	894	559
Water rates	0	413
Light and heat	2,140	2,126
Insurance	1,203	1,515
Printing, postage, stationery and advertsing	1,839	1,493
Creative and learning materials	2,374	1,814
Holiday club activity expenses	1,240	1,102
Sundry expenses	3,067	2,140
Repairs and renewals	26,500	9,510
Staff training	4,235	2,435
Bank charges	0	95
Depreciation	7,657	7,350
Deferred income credit: Government grant	(6,646)	(6,646)
	198,898	160,854

8. Governance Costs

	31/08/2025	31/08/2024
	£	£
Management charges	0	0
Accountancy	950	950
	950	950

9. Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31st August 2025, (2024 £nil).

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31st August 2025, (2024 £nil).

10. Staff Costs

	31/08/2025	31/08/2024
	£	£
Salaries and wages	127,951	115,967
Social security costs	12,265	2,269
Pension costs	2,091	1,938
Total staff costs	142,307	120,174

The average number of employees during the year was 10 (2024 - 8)

11. Tangible Fixed Assets

	Leasehold Land & Freehold Building	Equipment, Fixtures & Fittings	Total
Cost or valuation			
At 1 September 2024	182,481	36,898	219,379
Additions	0	3,311	3,311
At 31 August 2025	182,481	40,209	222,690
Depreciation			
At 1 September 2024	103,378	29,724	133,102
Charge for the year	6,084	1,573	7,657
At 31 August 2025	109,462	31,297	140,759
Net Book Value			
At 31 August 2025	73,019	8,912	81,931
At 31 August 2024	79,103	7,174	86,277

12. Debtors: Amounts Falling Due Within One Year

	31/08/2025	31/08/2024
	£	£
Trade debtors	1,569	7,928
Other debtors	0	0
Prepayments and accrued income	765	63
	2,334	7,991

13. Creditors: Amounts Falling Due Within one Year

	31/08/2025	31/08/2024
	£	£
Trade Creditors	6,372	5,239
Taxation and social security	835	1,188
Accruals and deferred income	1,054	1,054
	8,261	7,481

14. Creditors: Amounts Falling Due After More Than One Year

	£	31/08/2025	31/08/2024
		£	£
Deferred income - Government Grant b/fwd	86,392		
Transfer 1/30th to revenue	(6,646)	79,746	86,392

Grant funding was received from Suffolk County Council for the purpose of business planning, building design and construction and initial start up costs. It is of the directors opinion that the building will have an estimated useful life of approximately 30 years, therefore the deferred income will be credited to the SOFA in equal instalments over the remaining 12 years.

WOOLPIT CHILDCARE CENTRE LIMITED

England & Wales - Charity number 1121387

Accounts



ANNUAL REPORT

WOOLPIT CHILD CARE CENTRE LIMITED

OFSTED URN: EY359649

COMPANY AND CHARITY REGISTRATION DETAILS

COMPANY NUMBER: 6255868
CHARITY NUMBER: 1121387

Heath Road
Woolpit
Bury St Edmunds
IP30 9RU

PREPARED BY :
Sara Hursey

Contents



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Chairperson's letter

Welcome to the Woolpit Childcare Centre Charity's Annual Report for the year ending 31st August 2024. I am pleased to introduce this report, which highlights the many achievements of our charity over the past year. As a registered charity, our mission is to provide high-quality, affordable childcare to families in Woolpit and the surrounding area. We offer a wide range of services, including:

- Term-time childcare for children aged 2-4yrs
- Holiday childcare for children aged 2-11yrs
- Before and After-school care for children aged 2-11yrs

We are committed to providing a safe, nurturing, and stimulating environment for all of our children. Our staff are highly qualified and experienced, and they are passionate about providing the best possible care for our children. I feel so proud of all that we have achieved in the past year, and I am confident that we will continue to grow and develop in the future. I would like to thank all of our staff, volunteers, and supporters for their hard work and dedication.

Highlights of the Past Year

- We celebrated 16 years last year!
- After a change of Management this year, we hired an HR consultant to come in and make sure we were compliant and operating to a high standard.
- We also hired a Health and Safety Consultant who delivered training to our Managers and produced our new Health and Safety Policy and our risk assessments.
- We have had the front windows and our main door replaced, the children's bathroom refurbished with a new sink cabinet, our building decorated professionally inside and out. This was all thanks to support from the local Parish Council.
- We also hired a Health and Safety Consultant who came in to give training to our Manager and Office Manager. She also produced our new Health and Safety Policy and updated our risk assessments.
- We have remained partnered with HAF to give children free childcare during the school holidays and provide healthy lunches and snacks.
- We have employed extra staff so we can offer an even better service.
- We remain rated 'Good' on our Ofsted report and are preparing for future Ofsted inspections. We anticipate our next inspection before September 2025. We are always striving for an Outstanding Ofsted Report.

Plans for the Future

- To keep developing the early years curriculum that focus on developing children's social, emotional, and academic skills.
- We are committed to continuing to invest in our staff and facilities to ensure that we provide the best possible care for our children.
- To redevelop our garden area to ensure that it is made safe and more inspirational for the children.
- To encourage our older children to develop their academic skills ready for school in September 2025
- To build more of a relationship with the school and start to work as a partnership in order to support with fundraising and smoother transitions for the children due to attend in the future.

I look forward to seeing the improvements continue within the setting and the outcome of the changes made recently. I feel these will have a positive effect on the children, their families and the staff. We are here to serve our community.

Yours sincerely,

Marie Bloomberg
Chairperson
Woolpit ARC

Reference and Administration Information

Woolpit Child Care Centre Limited (Woolpit ARC)

Charity Name: Woolpit Child Care Centre Ltd

Charity Registration Number: 1121387

Company Registration Number: 6255868

Registered Office & Operational Address: Woolpit Child Care Centre Limited Heath Road, Woolpit IP30 9RU

Directors

Chairperson: Marie Bloomberg

Secretary: Tom Gallagher

Treasurer: Rae Symons

Director: Ayeisha Rose

Director: Jade Attwater



Structure, Governance and Managements

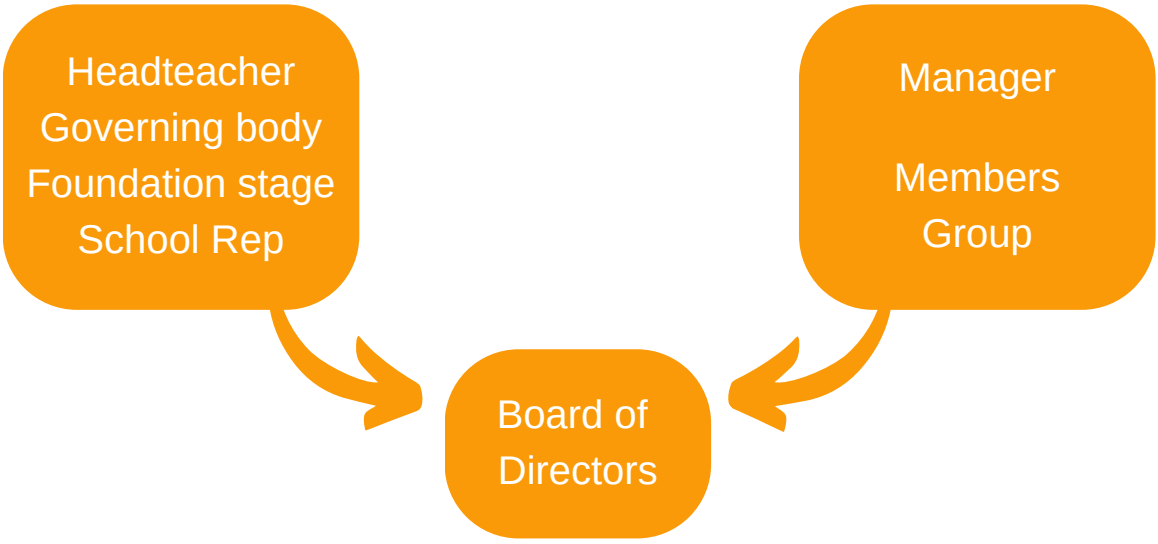
Governing Document

The Woolpit Child Care Centre Limited operates as a Charitable Company Ltd by Guarantee, incorporated on 22nd May 2007 and registered as a Charity on 26th October 2007. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of Management Committee and Membership

The Volunteer Directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected from existing users of the services to serve for a period of one year, after which they must be re-elected at the next AGM, up to a maximum of six consecutive years.

The Management Committee meet once a quarter to discuss business/building and staffing related matters.



Consideration of major risks and the system and procedures to manage them

Holding regular meetings enables the early identification of any major risk, be they financial, staffing, Ofsted related, Health and Safety, etc. Any additional support required is discussed - for example, if a significant fundraising event is required or if additional staffing resources are needed.

No major risks have been identified for this period.

The setting is now required (since Sept 2012) to carry out all checks on any new manager appointed (as we currently do for all other staff). Ofsted will check at the next inspection that we have suitable thorough process in place for checking suitability.

Health & Safety risk assessments of all obvious and significant hazards are regularly reviewed, especially if circumstances or equipment change or if there is a reason to suspect a problem. The review is recorded, and appropriate control measures put in place to reduce the risk. Staff are involved in the discussions. Health & Safety is also discussed at each staff meeting.



Objectives

The Arc's main objectives as set out in its Governing Document are to:
Enhance and provide for the development and education of children from Pre-School age to eleven years of age; encouraging parents to understand and provide for the needs of their children through community groups; including making facilities and services available to children in and out of school hours and during school holidays by:

Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in and recognition of such needs.



Summary of the principal activities in relation to these objectives:

The service recruits school age children from Woolpit Primary Academy and surrounding villages and meets the needs of the families in these villages. We attract Pre-Schoolers mainly from the same catchment area, though both Pre-School sessions and the Holiday Club are available to any parent or carer wishing to access it.

The Early Years Foundation Stage (EYFS) applies throughout the setting and covers statutory welfare requirements and educational support following the EYFS curriculum.

More information is available to Parents/Carers on request.

Our Services

Breakfast Club

This club provides a welcoming and relaxed environment where children enjoy a healthy breakfast consisting of but not limited to cereals, toast, milk, fruit juice. We provide a selection of activities such as arts & crafts, board games, card games, music and tabletop games. The enclosed outside area is also available to the Breakfast Club children.

Pre-School

Here we continue to provide a welcoming and stimulating environment, providing a variety of activities and opportunities for the children. These include sensory sand and water play, construction toys, arts and crafts, writing area, home corner/role-play area, as well as opportunities for outside play including gardening.

We provide a wide and varied curriculum based on Early Years Foundation Stage (EYFS), offering activities and opportunities to encourage confident and independent learning. The staff use information gained through observation and assessment to inform their planning to ensure that individual children's needs are met. Individual progress records are regularly maintained and shared with parents using an online system called Tapestry. We ensure that children are involved in the planning of activities & future purchases of equipment/resources by means such as discussions with the children, and questionnaires.

We use the key-person system to enable us to work closely with families and help us meet individual children's needs and further enhance the education and care we provide.

Lunch Club

Parents have the option of buying a hot, healthy lunch from the school kitchen, or sending in a packed lunch for their child. A variety of activities are available, such as arts and crafts, sand and water, role-play and a quiet area. The outside play area is also accessible.

After School Club

We provide a variety of activities, including arts and crafts, science activities, cooking, and movies on our Smart TV. We also have a chill out zone, tabletop games and more. We enjoy the outside play area too. The After School Club also provides the children with a healthy snack.





Holiday Club

Activities offered are similar to that of the After School Club. In addition, we include special days where we provide, planned activities such as dance, Lego Club, craft activities such as pebble painting and cooking.

Holiday Club information is emailed to all local schools. We also produce a flyer for each of our Holiday Clubs which shows a detailed programme of activities for each day, to attract the children's (and parents') interest. The flyer is shared on social media sites, such as our own Facebook Page and we also advertise in our local village magazine.

Holiday Club dates are made available up to a year in advance to assist parents in planning their holiday childcare. We can offer places to children who qualify on the HAF scheme.

Partnership with Parents and Local Community

We have good partnerships with parents/carers. We recognise that parents/carers are their children's primary educators and the importance in working with those closest to the children. We achieve this by ensuring that parents/carers have the opportunity to discuss their children's progress with staff through regular meetings. Staff are also available at the start and end of each session.

Parents/carers have access to their children's learning journeys which document the child's progress under the EYFS guidelines. We use Tapestry which is an online learning journal that enables us to give parents/carers instant access to our observations, photos and videos of their children in the setting. It also provides them with the opportunity to comment and share their insights into their child's learning. This has also proven to be an excellent tool to improve communication. We actively support parents/carers to attend a session at the provision, if they wish, or to be involved in the organisation of the group by being a committee member or regular volunteer.

We have good links with the local school. Staff work closely with teachers in Reception Class throughout the year.

We invite members of the local community such as the Dental Nurse, Fire Brigade, Police etc. to talk to the children. We strive to seek new links within our local community.

Our Team



Hayley Clifton - Setting Manager Level 4 & Lead SENCO & PANCO
Hayley joined the team in 2015 after initially coming to join us as a student. Hayley was promoted to setting manager in 2024 and has done amazing work since! She has her level 4 and is our main key SENCO member of the team. She is extremely well respected by staff and loved by the children!



Sara Hursey - Office Manager
Sara has worked with us for many years, and was promoted to office manager in 2024, a well deserved promotion! she is office based and works tirelessly keeping the office marketing, administration, attendance and finance running smoothly.



Marie Hassall - Early Years Educator Level 3
Marie has worked for us for many years and is a popular member of staff with the children. She has completed her level 3 training and having lived in Woolpit for a long time, she works closely with the community to strengthen relationships with the local area.



Susan Howarth - Play Assistant Level 3
Susan joined the team after Easter in 2023. She had a lot of experience with other settings already so has fitted in quickly and become another valued team member. She has her level 3. She has quickly bonded with the children. We feel lucky to have her.



Kiera Hunt - Early Years Educator Level 2
Kiera joined the team in February 2024 following her college placement with us. She is learning quickly and is already very capable. She started at our Holiday Club but now works in all of our servies. She has her level 2 and is training for her level 3. Welcome to our team Kiera.



Polly Hermes - Early Years Educator Level 2
Polly joined the team in March 2024. She is keen and capable and a great asset to the team. She has her level 2 and is training for her level 3. She also has a BA 1st Class Hons. Degree in Special Educational Needs & Disability Studies. Welcome to our team Polly.



Laura Cook - Early Years Educator Level 2
Laura joined us in July 2024 as bank staff. She is already very capable and has experience with her own 4 children. She also has first hand experience with looking after children with autism and additional needs. She has been very at home right away and seems to be a natural. She has her level 2 and is training for her level 3. Welcome to our team Laura



Davina Hunt - Cleaner
Davina works very hard to keep the setting clean for us at the Arc and does a great job.









Achievements

We would like to congratulate Hayley for stepping up and taking on the role of Setting Manager earlier this year. She has made some significant changes to the setting and we think has made Woolpit Arc better than ever. Congratulations and well done Hayley!

We would also like to congratulate Sara on becoming our very first Office Manager! Sara has a wide wealth of knowledge about the Arc as well as how it runs, and we are so pleased that she has accepted the new role and has made strides to update the systems and policies to continue to provide the play staff with everything they need in order to provide the best care for the children. Congratulations and well done Sara!

We have been able to hire new staff at the setting to ensure that we are always in ratio and have cover when needed for holidays and sickness. We also created a new role for a lunch cover Early Years Educator. We are grateful for them! Welcome, Kiera, Polly and Laura. Thank you also to Lucy, Leanne and Sarah W.

Achievements - *continued*

Thanks to additional funding granted by the Parish Council, we carried out more upgrades to the setting, these include the new windows, outside painting, a new bathroom cabinet and a whole new makeover inside! We are very grateful and pleased with how the work has turned out. Thank you Woolpit Parish Council!!













Fundraising & Donations

This year has been a highly successful one in terms of fundraising efforts, with several noteworthy accomplishments. Here's a summary of our achievements:

Our dedicated fundraising committee helped us raise an impressive £1821
This was from our Halloween Disco, the Mothers Day Raffle, the very successful Bunny Hop challenge at Easter, The Summer Raffle and Smartie Challenge.

We were delighted to receive a generous donation of £2,300 from Poor's Land, which we used to purchase new equipment and toys for our setting.

Lastly, we received a substantial donation of £1,700 from the Woolpit Steam Fair, which we're incredibly grateful for.

With such excellent fundraising efforts this year, we're excited to see what we can achieve next year!







Plans for the future

- Action Items for Enhancing our Preschool Program
- Continue to build on the relationship we have formed with the school
- To increase our work on phonics, with the older children in particular who are going up to school each year.
- Continue to encourage connections with parents by inviting them in to events and keeping them connected with regular newsletters.
- Regular staff training to enhance their abilities above and beyond their statutory training, for example behaviour training, ‘say what you mean’.
- To approach local supporters to see if they can help us set up a bursary for holiday club, for local children.
- Continue with weekly yoga sessions at the preschool
- Remove deteriorating sandpit and purchase a new sandpit that can be used inside and out.
- Renovate the garden
- Replace windows in the office and the back our facility
- Host fundraising events in 2025 that involve and benefit the local community.






Financial Review 2023/2024

Despite facing rising costs in energy, fuel, and groceries, Woolpit Arc, a non-profit childcare provider, has had to make some difficult decisions this year regarding the hours we operate. From May 2024 we made the difficult decision to reduce our after school club hours down from a 6pm close to a 4.15pm close. This was due to the lack of interest in the extended hours and rising staffing and setting costs. This decision however has helped the organisation financially, reducing the outgoing costs and helping us stay financially healthy.

To mitigate the impact of rising costs, Woolpit Arc has implemented various strategies. The organization has actively promoted Tax-Free Childcare and Childcare Voucher Schemes to enhance the affordability of its services. Additionally, Woolpit Arc extended its ability to provide 'stretched childcare' allowing families to fully utilise its 15 & 30 funded hour codes.

The organisation's Holiday Activity and Food (HAF) program, funded through government initiatives, has also played a crucial role in attracting families. This program provides free Holiday Club activities to children who qualify for free school meals, significantly boosting participation in the program, particularly during the summer holiday season.

Woolpit Arc has also taken steps to optimise staffing levels, closely monitoring the number of children attending each session. This approach ensures that staffing aligns with actual demand, preventing unnecessary expenditure. The organisation has also been proactive in seeking grants to secure additional resources without incurring additional costs.

Despite facing financial challenges, Woolpit Arc remains committed to providing high-quality childcare services to the community. The organisation's ability to navigate these challenges while maintaining a positive financial position is a testament to its resilience and dedication to its mission. And thus this year we have proved this by showing a huge improvement in our end of year accounts where we showed a loss of -£3,651 compared to last years financial loss of -£11,320.

Financial Review

Holiday Club
Our Holiday Club remains a vital service for our community, operating five days a week from 8am to 4.15pm. We now offer funded places through the local council's Holiday Activities and Food program, providing families with a fantastic opportunity to keep their children engaged and entertained during school holidays.

Staffing
We are thrilled to welcome new staff this year, including Lucy, our Assistant Manager.

Marketing and Promotion
We are committed to enhancing the visibility of our services within the community while simultaneously reducing advertising costs. We plan to achieve this by carefully reviewing and limiting the number of adverts we use, ensuring that our marketing efforts are effective and cost-efficient.

Fundraising
Our dedicated Fundraising Committee remains committed to organizing community events and initiatives to raise funds for the charity's ongoing operations and expansion.

Reserves Policy
Our Management Committee has established a prudent Reserves Policy, mandating that the charity's unrestricted funds be equivalent to three months of expenditure. This policy ensures that we have the necessary financial stability to meet the day-to-day revenue requirements of the charity and continue providing our services even in the face of unforeseen circumstances or funding fluctuations.

Audit and Independent Examination
Despite being a small company, we are not required to undergo a formal audit. However, we have commissioned an Independent Examination to provide additional assurance regarding the accuracy and completeness of our financial statements. For more information, please refer to page 19.

Acknowledgments

WOOLPIT NURSERIES

ASDA

TESCO

FARMFOODS

CO-OP

POORS LAND TRUST

WOOLPIT STEAM FAIR

PARISH COUNCIL

PALMERS BAKERY

TEAM

COMMITTEE

FUNDRAISING COMMITTEE

BABERGH & MID SUFFOLK DISTRICT COUNCIL



Declaration

The trustees declare that they have approved the trustees' report above at the Management Committee Meeting on 11th Nov 2024 and signed on behalf of the charity's trustees by:

Rae Symons
Treasurer

Date

Financial Statements

Independent examiner's report to the trustees of Woolpit Child Care Centre Limited

I report on the accounts of the company for the year ended 31st August 2024, which are set out on pages 20 to 25.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

The trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an indepenent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

* examine the accounts under section 145 of the Act;
* to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Act; and
* to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

* the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
* the accounts do not accord with the accounting records; or
* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
* the accounts have not been prepared in accordance with the Charities SORP (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Slater

37 Stockbridge Road
Elloughton
HU15 1HW

11th November 2024

Woolpit Child Care Centre Limited

Statement of Financial Activities (including Income & Expenditure Account)

for the Year Ended 31st August 2024

	Notes	Unrestricted Funds £	Restricted Funds £	31/08/2024 Total Funds £	31/08/2023 Total Funds £
Incoming resources					
Incoming resources from:					
Donations, legacies and grants	2	8,715	0	8,715	7,447
Charitable activities	3	1,821	0	1,821	1,354
Investments	4	0	0	0	0
Other trading activities	5	148,700	0	148,700	116,565
Total incoming resources		159,236	0	159,236	125,366
Resources expended					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	6	1,083	0	1,083	1,043
Other trading activities					
Childcare services	7	160,854	0	160,854	134,693
Governance costs	8	950	0	950	950
Total resources expended		162,887	0	162,887	136,686
Net (expenditure) for the year		-3,651	0	-3,651	-11,320
Total funds brought forward		18,849	0	18,849	30,169
Total funds carried forward		15,198	0	15,198	18,849

The notes form part of these financial statements

Woolpit Child Care Centre Limited

Balance Sheet

as at 31st August 2024

	Notes	31/08/2024 £	31/08/2023
Fixed Assets			
Tangible assets	**11**	86,277	93,627
Current Assets			
Debtors	**12**	7,991	3,412
Cash at bank and in hand		14,803	16,430
		22,794	19,842
Creditors			
Amounts falling due within one year	**13**	7,481	1,582
Net Current Assets		15,313	18,260
Total Assets Less Current Liabilities		101,590	111,887
Creditors			
Amounts falling due after more than one year	**14**	86,392	93,038
Net Assets		15,198	18,849
Funds			
Unrestricted funds:			
General fund		15,198	18,849

For the year ended 31st August 2024 the company was entitled to exemption from audit under s477(2) of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 12th November 2024 and were signed on its behalf by:

Rae Symons - Treasurer

The notes form part of these financial statements

1. Accounting policies

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Charities Act 2011

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Equipment, fixtures and fittings	-15% on reducing balance
Freehold building	30yrs straight line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its activities.

Fund accounting

Unrestricted funds can be used in accordance with the charities objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. Donations, Legacies and grants

	31/08/2024	31/08/2023
	£	£
Donations	8,715	7,447
CJRS grants	0	0
	8,715	7,447

Donations include amounts received from the Poor's Land funding of £5,300 and Woolpit Steam £3,250. The funding was used for the replacement of exterior fencing and general maintenance of outdoor education apparatus, etc. For the replacement of indoor nursery play equipment and also nursery furniture. Reference to the funding has been made in the Annual Report - Funding and donations section.

3. Charitable activities

	31/08/2024	31/08/2023
	£	£
Fundraising events	1,821	1,354

4. Investments

	31/08/2024	31/08/2023
	£	£
Interest received	0	0

5. Other trading activities

		31/08/2024	31/08/2023
		£	£
Childcare fees	(received from parents)	44,261	51,302
Childcare fees	(received from Suffolk County Council - Early Years Foundation Stage Funding; Two Year Olds Funding; Disadvantaged Children; SEN; EYPP)	104,439	65,263
		148,700	116,565

6. Fundraising Trading: Cost of Goods Sold and Other Costs

	31/08/2024	31/08/2023
	£	£
Sundry expenses relating to fundraising activities	1,083	1,043

7. Direct Costs of Other trading activities

	31/08/2024	31/08/2023
	£	£
Wages, national insurance and pension costs	120,174	105,250
Food, milk, cleaning, etc	9,958	6,756
Legal and professional fees, (including payroll and pension charges)	6,816	415
Telephone and internet	559	566
Water rates	413	260
Light and heat	2,126	2,752
Insurance	1,515	2,011
Printing, postage, stationery and advertsing	1,493	1,850
Creative and learning materials	1,814	2,495
Holiday club activity expenses	1,102	1,276
Sundry expenses	2,140	1,442
Repairs and renewals	9,510	8,585
Staff training	2,435	19
Bank charges	95	89
Depreciation	7,350	7,573
Deferred income credit: Government grant	(6,646)	(6,646)
	160,854	134,693

8. Governance Costs

	31/08/2024	31/08/2023
	£	£
Management charges	0	0
Accountancy	950	950
	950	950

9. Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31st August 2024, (2023 £nil).

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31st August 2024, (2023 £nil).

10. Staff Costs

	31/08/2024	31/08/2023
	£	£
Salaries and wages	115,967	87,833
Social security costs	2,269	15,745
Pension costs	1,938	1,942
Total staff costs	120,174	105,520

The average number of employees during the year was 5 (2023 - 5)

11. Tangible Fixed Assets

	Leasehold Land & Freehold Building	Equipment, Fixtures & Fittings	Total
Cost or valuation			
At 1 September 2023	182,481	36,898	219,379
Additions	0	0	0
At 31 August 2024	182,481	36,898	219,379
Depreciation			
At 1 September 2023	97,294	28,458	125,752
Charge for the year	6,084	1,266	7,350
At 31 August 2024	103,378	29,724	133,102
Net Book Value			
At 31 August 2024	79,103	7,174	86,277
At 31 August 2023	85,187	8,440	93,627

12. Debtors: Amounts Falling Due Within One Year

	31/08/2024	31/08/2023
	£	£
Trade debtors	7,928	2,501
Other debtors	0	0
Prepayments and accrued income	63	911
	7,991	3,412

13. Creditors: Amounts Falling Due Within one Year

	31/08/2024	31/08/2023
	£	£
Trade Creditors	5,239	372
Taxation and social security	1,188	0
Accruals and deferred income	1,054	1,210
	7,481	1,582

14. Creditors: Amounts Falling Due After More Than One Year

		31/08/2024	31/08/2023
	£	£	£
Deferred income - Government Grant b/fwd	93,038		
Transfer 1/30th to revenue	(6,646)	86,392	93,038

Grant funding was received from Suffolk County Council for the purpose of business planning, building design and construction and initial start up costs. It is of the directors opinion that the building will have an estimated useful life of approximately 30 years, therefore the deferred income will be credited to the SOFA in equal instalments over the remaining 13 years.

WOOLPIT CHILDCARE CENTRE LIMITED

England & Wales - Charity number 1121387

Accounts



Woolpit Arc
All Round Childcare

Ofsted
Good
Provider

ANNUAL REPORT

WOOLPIT CHILD CARE CENTRE LIMITED

OFSTED URN: EY359649

COMPANY AND CHARITY REGISTRATION DETAILS

COMPANY NUMBER: 6255868
CHARITY NUMBER: 1121387

Heath Road
Woolpit
Bury St Edmunds
IP30 9RU

PREPARED BY :
Sara Hursey

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Chairperson's letter

Welcome to the Woolpit Childcare Centre Charity's Annual Report for the year ending 31st August 2023. I am delighted to introduce this report, which highlights the many achievements of our charity over the past year. As a registered charity, our mission is to provide high-quality, affordable childcare to families in Woolpit and the surrounding area. We offer a wide range of services, including:

- Term-time childcare for children aged 2-4
- Holiday childcare for children aged 2-11
- Before and After-school care for children aged 2-11

We are committed to providing a safe, nurturing, and stimulating environment for all of our children. Our staff are highly qualified and experienced, and they are passionate about providing the best possible care for our children.

Over the past year, we have continued to invest in our services and facilities. We have also worked hard to develop new partnerships with local schools and other organizations. As a result, we are now able to offer a wider range of services to more families in our community.

I am proud of all that we have achieved in the past year, and I am confident that we will continue to grow and develop in the future. I would like to thank all of our staff, volunteers, and supporters for their hard work and dedication.

Highlights of the Past Year

- We celebrated 15 years last year!
- We have replaced the indoor flooring and refurbished our kitchen to be more functional with the support of the Parish Council.
- We secured funding to replace all windows and doors with the support of the Parish Council.
- We partnered with the local primary school to extend the wraparound childcare service.
- We have partnered with HAF to give children free childcare during the school holidays and provide healthy lunches and snacks.
- We remain rated 'Good' on our Ofsted report.

Plans for the Future

- We will keep developing the early years curriculum that focus on developing children's social, emotional, and academic skills.
- We are working to develop new partnerships with local businesses and organizations to offer discounts and other benefits to our families.
- We are committed to continuing to invest in our staff and facilities to ensure that we provide the best possible care for our children.

I am excited about the future of the Woolpit Childcare Centre Charity. I believe that we have a strong foundation on which to build, and I am confident that we will continue to make a positive impact on the lives of children and families in our community.

Yours sincerely,



Filipa Goncalves
Chairperson
Woolpit ARC

Reference and Administration Information

Woolpit Child Care Centre Limited (Woolpit ARC)

Charity Name: Woolpit Child Care Centre Ltd

Charity Registration Number: 1121387

Company Registration Number: 6255868

Registered Office & Operational Address: Woolpit Child Care Centre Limited Heath Road, Woolpit IP30 9RU

Directors

Chairperson Filipa Goncalves

Secretary Tom Gallagher

Treasurer Rae Symons



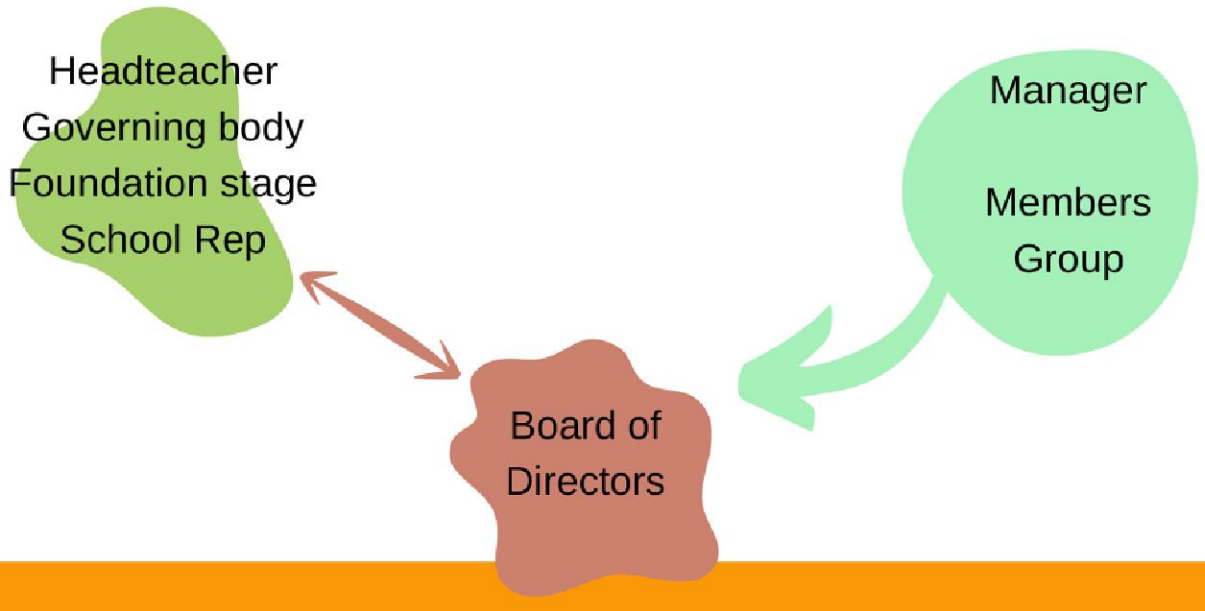
Structure, Governance and Managements

Governing Document

The Woolpit Child Care Centre Limited operates as a Charitable Company Ltd by Guarantee, incorporated on 22nd May 2007 and registered as a Charity on 26th October 2007. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of Management Committee and Membership

The Volunteer Directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected from existing users of the services to serve for a period of one year, after which they must be re-elected at the next AGM, up to a maximum of six consecutive years.
The Management Committee meet once a quarter to discuss business/building and staffing related matters.



Consideration of major risks and the system and procedures to manage them

Holding regular meetings enables the early identification of any major risk, be they financial, staffing, Ofsted related, Health and Safety, etc. Any additional support required is discussed - for example, if a significant fundraising event is required or if additional staffing resources are needed.

No major risks have been identified for this period.

The setting is now required (since Sept 2012) to carry out all checks on any new manager appointed (as we currently do for all other staff). Ofsted will check at the next inspection that we have suitable thorough process in place for checking suitability.

Health & Safety risk assessments of all obvious and significant hazards are regularly reviewed, especially if circumstances or equipment change or if there is a reason to suspect a problem. The review is recorded, and appropriate control measures put in place to reduce the risk. Staff are involved in the discussions. Health & Safety is also discussed at each staff meeting.





Objectives

The Arc's main objectives as set out in its Governing Document are to:
Enhance and provide for the development and education of children from Pre-School age to eleven years of age; encouraging parents to understand and provide for the needs of their children through community groups; including making facilities and services available to children in and out of school hours and during school holidays by:

Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in and recognition of such needs.



Summary of the principal activities in relation to these objectives:

The service recruits school age children from Woolpit Primary Academy and surrounding villages and meets the needs of the families in these villages. We attract Pre-Schoolers mainly from the same catchment area, though both Pre-School sessions and the Holiday Club are available to any parent or carer wishing to access it.

The Early Years Foundation Stage (EYFS) applies throughout the setting and covers statutory welfare requirements and educational support following the EYFS curriculum.

More information is available to Parents/Carers on request.

Our Services

Breakfast Club

This club provides a welcoming and relaxed environment where children enjoy a healthy breakfast consisting of but not limited to cereals, toast, milk, fruit juice. We provide a selection of activities such as arts & crafts, board games, card games, music and tabletop games. The enclosed outside area is also available to the Breakfast Club children.

Pre-School

Here we continue to provide a welcoming and stimulating environment, providing a variety of activities and opportunities for the children. These include sensory sand and water play, construction toys, arts and crafts, writing area, home corner/role-play area, as well as opportunities for outside play including gardening.

We provide a wide and varied curriculum based on Early Years Foundation Stage (EYFS), offering activities and opportunities to encourage confident and independent learning. The staff use information gained through observation and assessment to inform their planning to ensure that individual children's needs are met. Individual progress records are regularly maintained and shared with parents using an online system called Tapestry. We ensure that children are involved in the planning of activities & future purchases of equipment/resources by means such as discussions with the children, and questionnaires.

We use the key-person system to enable us to work closely with families and help us meet individual children's needs and further enhance the education and care we provide.

Lunch Club

Parents have the option of buying a hot, healthy lunch from the school kitchen, or sending in a packed lunch for their child. A variety of activities are available, such as arts and crafts, sand and water, role-play and a quiet area. The outside play area is also accessible.

After School Club

We provide a variety of activities, including arts and crafts, science activities, cooking, and movies on our Smart TV. We also have a chill out zone, tabletop games and more. We enjoy the outside play area too. The After School Club also provides the children with a healthy snack.



Our Services



Holiday Club

Activities offered are similar to that of the After School Club. In addition, we include special days where we provide, planned activities such as dance, Lego Club, craft activities such as pebble painting and cooking.

Holiday Club information is emailed to all local schools. We also produce a flyer for each of our Holiday Clubs which shows a detailed programme of activities for each day, to attract the children's (and parents') interest. The flyer is shared on social media sites, such as our own Facebook Page and we also advertise in our local village magazine.

Holiday Club dates are made available up to a year in advance to assist parents in planning their holiday childcare. We can offer places to children who qualify on the HAF scheme.

Partnership with Parents and Local Community

We have good partnerships with parents/carers. We recognise that parents/carers are their children's primary educators and the importance in working with those closest to the children. We achieve this by ensuring that parents/carers have the opportunity to discuss their children's progress with staff through regular meetings. Staff are also available at the start and end of each session.

Parents/carers have access to their children's learning journeys which document the child's progress under the EYFS guidelines. We use Tapestry which is an online learning journal that enables us to give parents/carers instant access to our observations, photos and videos of their children in the setting. It also provides them with the opportunity to comment and share their insights into their child's learning. This has also proven to be an excellent tool to improve communication. We actively support parents/carers to attend a session at the provision, if they wish, or to be involved in the organisation of the group by being a committee member or regular volunteer.

We have good links with the local school. Staff work closely with teachers in Reception Class throughout the year.

We invite members of the local community such as the Dental Nurse, Fire Brigade, Police etc. to talk to the children. We strive to seek new links within our local community.

Our Team



Jackie Grant - Centre Manager & SENCO Level 4
Jackie has worked for the ARC since it opened in 2007 and prior to that she ran the 'Woolpit After School Play Scheme (WASPS)' and 'Woolpit Playgroup'. Jackie began her career in childcare as a committee member when her children attended Playgroup. As Manager, Jackie manages a lot of the administration for the ARC and ensures that the centre is compliant with OFSTED regulations. Jackie is also the assistant SENCO contact at the setting.



Hayley Clifton - Assistant Manager Level 4 & Lead SENCO & PANCO
Hayley joined the team in 2015 after initially coming to join us as a student. She has her level 4 and is our main key SENCO member of the team. She is extremely well respected by staff and loved by the children!



Marie Hassall - Play Assistant Level 3
Marie has also worked for us for many years and is a popular member of staff with the children. She has completed her level 3 training and having lived in Woolpit for a long time, she works closely with the community to strengthen relationships with the local area.



Susan Howarth - Play Assistant Level 3
Susan joined the team after Easter in 2023. She had a lot of experience with other settings already so has fitted in quickly and become another valued team member. She has her level 3. She has quickly bonded with the children. We feel lucky to have her.



Sara Hursey - Office Administrator
Sara is mainly office based and works tirelessly keeping the office marketing, administration, attendance and finance running smoothly.



Davina Hunt - Cleaner
Davina works very hard to keep the setting clean for us at the Arc and does a great job. Davina has worked for us before and we are happy to welcome her back.

Achievements

We would like to congratulate Hayley for accomplishing a remarkable feat by completing her Level 4 Training.

Our staff members participated in a study day focused on Supporting Challenging Behavior and attended a training session aimed at dealing with severe allergies. They also refreshed their knowledge on how to use an Epipen. Furthermore, we conducted an in-house training session on Getting Staff Outdoors.

We're excited to share that our Poors Land bid was successful this year, enabling us to acquire new items to enhance our Home Corner, including a cot, an ironing board, table and chairs, and a new sofa and chair. We're grateful for the donation, and it has made a significant difference in our facility.



Thanks to additional funding granted by the Parish Council, we carried out several upgrades to our facilities. We replaced the flooring throughout the building, installed a brand-new kitchen equipped with modern amenities such as a fridge-freezer and a dishwasher, and replaced all internal doors and the back fire doors. Following a successful trial, we have decided to continue offering weekly yoga sessions to our attendees.

HAF (Holiday Activity and Food) is a service that provides funded access to Holiday Club activities for families who receive free lunch meals. This initiative has been invaluable as it has expanded our Holiday Club attendance, providing opportunities for children who might not have had them otherwise.
Furthermore, we've initiated a Lending Library program to enable parents to borrow books to read with their children.



Fundraising & Donations

This year has been a highly successful one in terms of fundraising efforts, with several noteworthy accomplishments. Here's a summary of our achievements:
Our dedicated supporters helped us raise an impressive £4,554.
We hosted a Halloween Party that generated £83 and a Children in Need event that raised £10.
We were delighted to receive a generous donation of £1,500 from Poor's Land, which we used to purchase new equipment and toys for our setting.
We successfully raised £274 with our pop-up cafe at the village Craft Fair and £162 with Santa's Grotto in 2022.
For the upcoming year, we're already planning our Easter Trail for 2024, which is expected to raise £175.
Our Best of British Disco was a hit, raising £300 through our enthusiastic dance moves and patriotic spirit.
Lastly, we received a substantial donation of £1,700 from the Woolpit Steam Fair, which we're incredibly grateful for.
With such excellent fundraising efforts this year, we're excited to see what we can achieve next year!



Plans for the future

- Action Items for Enhancing our Preschool Program:

- Strengthen our relationship with the school
- Purchase new resources that inspire wonder and curiosity in the children, such as a glow mountain for small world play
- Acquire an indoor sand/water play table
- Foster better connections with parents by providing activity bags every half-term for them to engage with their child at home
- Conduct research on children's schematic play and acquire resources that encourage this type of play
- Continue with weekly yoga sessions at the preschool
- Renovate the children's bathroom
- Replace windows throughout our facility
- Give our building a fresh coat of paint
- Host fundraising events in 2024 that involve and benefit the local community.



Financial Review 2022/2023

Despite facing rising costs in energy, fuel, and groceries, Woolpit Arc, a non-profit childcare provider, has demonstrated remarkable financial resilience. The organization concluded the 2022/2023 fiscal year with a loss of £11,320.

To mitigate the impact of rising costs, Woolpit Arc has implemented various strategies. The organization has actively promoted Tax-Free Childcare and Childcare Voucher Schemes to enhance the affordability of its services. Additionally, Woolpit Arc extended its clubs to accommodate children eligible for 30-hour or 15-hour free childcare, further expanding its reach and alleviating financial burdens for families.

The organization's Holiday Activity and Food (HAF) program, funded through government initiatives, has also played a crucial role in attracting families. This program provides free Holiday Club activities to children who qualify for free school meals, significantly boosting participation in the program, particularly during the summer holiday season.

Woolpit Arc has also taken steps to optimize staffing levels, closely monitoring the number of children attending each session. This approach ensures that staffing aligns with actual demand, preventing unnecessary expenditure. The organization has also been proactive in seeking grants to secure additional resources without incurring additional costs.

Despite facing financial challenges, Woolpit Arc remains committed to providing high-quality childcare services to the community. The organization's ability to navigate these challenges while maintaining a positive financial position is a testament to its resilience and dedication to its mission.

Financial Review

Holiday Club
Our Holiday Club remains a vital service for our community, operating five days a week from 8 am to 6 pm. We now offer funded places through the local council's Holiday Activities and Food program, providing families with a fantastic opportunity to keep their children engaged and entertained during school holidays.

Staffing
We are thrilled to welcome back Davina Hunt as our cleaner, strengthening our team and ensuring our facilities remain clean and welcoming for all.

Marketing and Promotion
We are committed to enhancing the visibility of our services within the community while simultaneously reducing advertising costs. We plan to achieve this by carefully reviewing and limiting the number of adverts we use, ensuring that our marketing efforts are effective and cost-efficient.

Fundraising
Our dedicated Fundraising Committee remains committed to organizing community events and initiatives to raise funds for the charity's ongoing operations and expansion.

Reserves Policy
Our Management Committee has established a prudent Reserves Policy, mandating that the charity's unrestricted funds be equivalent to three months of expenditure. This policy ensures that we have the necessary financial stability to meet the day-to-day revenue requirements of the charity and continue providing our services even in the face of unforeseen circumstances or funding fluctuations.

Balance Sheet
Our total committed budgets, coupled with the required reserves, amount to £30,169, with no funds in deficit. We are financially sound and well-positioned to continue fulfilling our mission.

Audit and Independent Examination
Despite being a small company, we are not required to undergo a formal audit. However, we have commissioned an Independent Examination to provide additional assurance regarding the accuracy and completeness of our financial statements. For more information, please refer to page 18.

Acknowledgments

WOOLPIT NURSERIES

ASDA

TESCO

FARMFOODS

CO-OP

POORS LAND TRUST

WOOLPIT STEAM FAIR

PARISH COUNCIL

PALMERS BAKERY

TEAM

COMMITTEE

FUNDRAISING COMMITTEE





Declaration

The trustees declare that they have approved the trustees' report above at the Management Committee Meeting on 22nd November 2023 and signed on behalf of the charity's trustees by:

Rae Symons
Treasurer

Date

Financial Statements

Independent examiner's report to the trustees of Woolpit Child Care Centre Limited

I report on the accounts of the company for the year ended 31st August 2023, which are set out on pages 19 to 24.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

The trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an indepenent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

* examine the accounts under section 145 of the Act;
* to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Act; and
* to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

* the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
* the accounts do not accord with the accounting records; or
* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
* the accounts have not been prepared in accordance with the Charities SORP (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Slater

37 Stockbridge Road
Elloughton
HU15 1HW

21st November 2023

Woolpit Child Care Centre Limited

Statement of Financial Activities (including Income & Expenditure Account)

for the Year Ended 31st August 2023

	Notes	Unrestricted Funds £	Restricted Funds £	31/08/2023 Total Funds £	31/08/2022 Total Funds £
Incoming resources					
Incoming resources from:					
Donations, legacies and grants	2	7,447	0	7,447	2,764
Charitable activities	3	1,354	0	1,354	2,854
Investments	4	0	0	0	4
Other trading activities	5	116,565	0	116,565	125,080
Total incoming resources		125,366	0	125,366	130,702
Resources expended					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	6	1,043	0	1,043	919
Other trading activities					
Childcare services	7	134,693	0	134,693	130,122
Governance costs	8	950	0	950	800
Total resources expended		136,686	0	136,686	131,841
Net (expenditure) for the year		-11,320	0	-11,320	-1,139
Total funds brought forward		30,169	0	30,169	31,308
Total funds carried forward		18,849	0	18,849	30,169

The notes form part of these financial statements

Woolpit Child Care Centre Limited

Balance Sheet

as at 31st August 2023

	Notes	31/08/2023 £	31/08/2022
Fixed Assets			
Tangible assets	11	93,627	101,200
Current Assets			
Debtors	12	3,412	11,196
Cash at bank and in hand		16,430	35,055
		19,842	46,251
Creditors			
Amounts falling due within one year	13	1,582	17,598
Net Current Assets		18,260	28,653
Total Assets Less Current Liabilities		111,887	129,853
Creditors			
Amounts falling due after more than one year	14	93,038	99,684
Net Assets		18,849	30,169
Funds			
Unrestricted funds:			
General fund		18,849	30,169

For the year ended 31st August 2023 the company was entitled to exemption from audit under s477(2) of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 22nd November 2023 and were signed on its behalf by:

Rae Symons - Treasurer

The notes form part of these financial statements

1. Accounting policies

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Charities Act 2011

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Equipment, fixtures and fittings	-15% on reducing balance
Freehold building	30yrs straight line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its activities.

Fund accounting

Unrestricted funds can be used in accordance with the charities objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. Donations, Legacies and grants

	31/08/2023	31/08/2022
	£	£
Donations	7,447	2,700
CJRS grants	0	64
	7,447	2,764

Donations include amounts received from the Poor's Land funding of £1,500 and Woolpit Steam £1,700. The funding was used for the general replacment of outdoor education apparatus, etc. Reference to the funding has been made in the Annual Report - Funding and donations section.

3. Charitable activities

	31/08/2023	31/08/2022
	£	£
Fundraising events	1,354	2,854

4. Investments

	31/08/2023	31/08/2022
	£	£
Interest received	0	4

5. Other trading activities

		31/08/2023	31/08/2022
		£	£
Childcare fees	(received from parents)	51,302	48,060
Childcare fees	(received from Suffolk County Council - Early Years Foundation Stage Funding; Two Year Olds Funding; Disadvantaged Children; SEN; EYPP)	65,263	77,020
		116,565	125,080

6. Fundraising Trading: Cost of Goods Sold and Other Costs

	31/08/2023	31/08/2022
	£	£
Sundry expenses relating to fundraising activities	1,043	919

7. Direct Costs of Other trading activities

	31/08/2023	31/08/2022
	£	£
Wages, national insurance and pension costs	105,250	111,099
Food, milk, cleaning, etc	6,756	3,543
Legal and professional fees, (including payroll and pension charges)	415	450
Telephone and internet	566	565
Water rates	260	357
Light and heat	2,752	1,978
Insurance	2,011	1,960
Printing, postage, stationery and advertsing	1,850	2,062
Creative and learning materials	2,495	2,491
Holiday club activity expenses	1,276	81
Sundry expenses	1,442	777
Repairs and renewals	8,585	2,637
Staff training	19	885
Bank charges	89	47
Depreciation	7,573	7,836
Deferred income credit: Government grant	(6,646)	(6,646)
	134,693	130,122

8. Governance Costs

	31/08/2023	31/08/2022
	£	£
Management charges	0	0
Accountancy	950	800
	950	800

9. Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31st August 2023, (2022 £nil).

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31st August 2023, (2022 £nil).

10. Staff Costs

	31/08/2023	31/08/2022
	£	£
Salaries and wages	87,833	94,390
Social security costs	15,475	14,935
Pension costs	1,942	1,774
Total staff costs	105,250	111,099

The average number of employees during the year was 5 (2022 - 7)

11. Tangible Fixed Assets

	Leasehold Land & Freehold Building	Equipment, Fixtures & Fittings	Total
Cost or valuation			
At 1 September 2022	182,481	36,898	219,379
Additions	0	0	0
At 31 August 2023	182,481	36,898	219,379
Depreciation			
At 1 September 2022	91,210	26,969	118,179
Charge for the year	6,084	1,489	7,573
At 31 August 2023	97,294	28,458	125,752
Net Book Value			
At 31 August 2023	85,187	8,440	93,627
At 31 August 2022	91,271	9,929	101,200

12. Debtors: Amounts Falling Due Within One Year

	31/08/2023	31/08/2022
	£	£
Trade debtors	2,501	8,711
Other debtors	0	1,600
Prepayments and accrued income	911	885
	3,412	11,196

13. Creditors: Amounts Falling Due Within one Year

	31/08/2023	31/08/2022
	£	£
Trade Creditors	372	14,447
Taxation and social security	0	2,351
Accruals and deferred income	1,210	800
	1,582	17,598

14. Creditors: Amounts Falling Due After More Than One Year

	£	31/08/2023	31/08/2022
		£	£
Deferred income - Government Grant b/fwd	99,684		
Transfer 1/30th to revenue	(6,646)	93,038	99,684

Grant funding was received from Suffolk County Council for the purpose of business planning, building design and construction and initial start up costs. It is of the directors opinion that the building will have an estimated useful life of approximately 30 years, therefore the deferred income will be credited to the SOFA in equal instalments over the remaining 14 years.

WOOLPIT CHILDCARE CENTRE LIMITED

England & Wales - Charity number 1121387

Accounts



2021/2022

ANNUAL REPORT

WOOLPIT CHILD CARE CENTRE LIMITED

OFSTED URN: EY359649

COMPANY AND CHARITY REGISTRATION DETAILS

COMPANY NUMBER: 6255868
CHARITY NUMBER: 1121387

Heath Road
Woolpit
Bury St Edmunds
IP30 9RU

PREPARED BY :
Sara Hursey

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Chairperson's letter

Dear parents and carers,

I am pleased to present you with the 2021/22 Annual Report, where we will share key highlights and achievements from the past year.

This past year we saw many challenges, we are seeing prices soar for basic amenities such as electricity and oil, the team having to adapt to caring for children with special needs, and the pressures of keeping the setting exciting and in line with Ofsted requirements. In the midst of all the challenges we faced, we persevered.

As a non-profit organization, we rely heavily on community support to keep us going, it comes in many ways;

- Time to help with fundraising activities and basic maintenance
- Being a part of the Director's Committee
- Spread the word about what we do
- Use EasyFundraising when shopping online (link your account to the Arc)
- Sign up for Amazon Smile as the Arc as your preferred charity
- Be part of the Fundraising Committee (we are a fun bunch!)

The team, directors, and fundraising committee have been the foundation for this amazing center since the start (15 years ago) and will continue to be for many years to come.

Be a part of this amazing team!

Yours sincerely,

Filipa Goncalves (chairperson)

Rae Symons (treasurer)

Tom Gallagher (secretary)

Reference and Administration Information

Woolpit Child Care Centre Limited (Woolpit ARC)

Charity Name: Woolpit Child Care Centre Ltd

Charity Registration Number: 1121387

Company Registration Number: 6255868

Registered Office & Operational Address: Woolpit Child Care Centre Limited Heath Road, Woolpit IP30 9RU

Directors

Chairperson Filipa Goncalves

Secretary Tom Gallagher

Treasurer Rae Symons



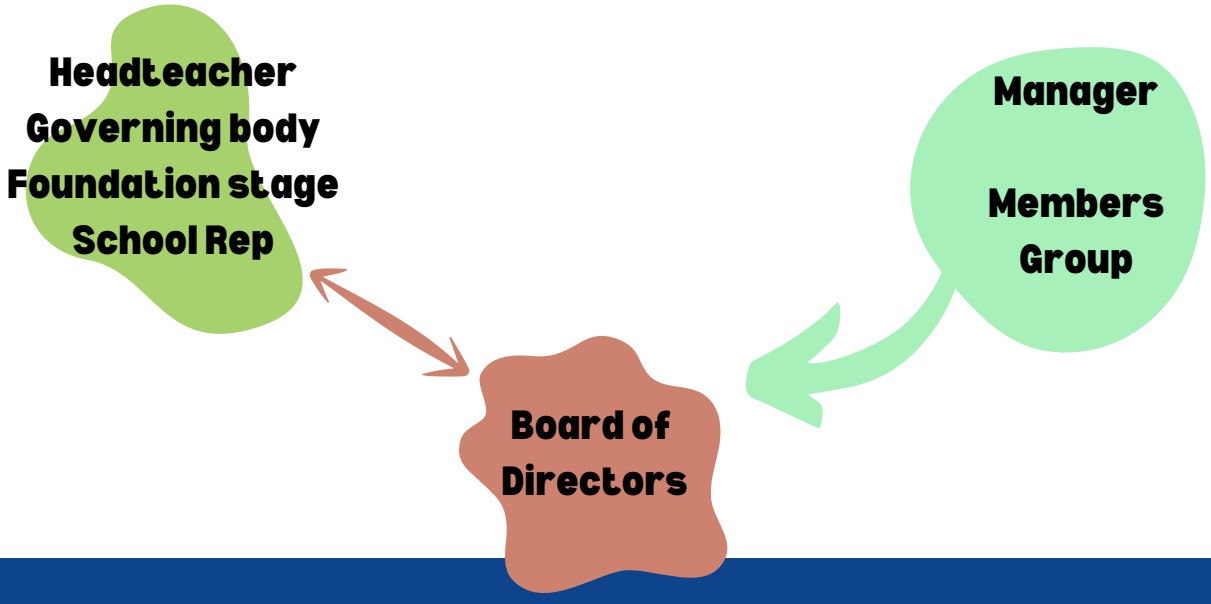
Structure, Governance and Managements

Governing Document

The Woolpit Child Care Centre Limited operates as a Charitable Company Ltd by Guarantee, incorporated on 22nd May 2007 and registered as a Charity on 26th October 2007. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of Management Committee and Membership

The Volunteer Directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected from existing users of the services to serve for a period of one year, after which they must be re-elected at the next AGM, up to a maximum of six consecutive years.
The Management Committee meet once a quarter to discuss business/building and staffing related matters.



Consideration of major risks and the system and procedures to manage them

Holding regular meetings enables the early identification of any major risk, be they financial, staffing, Ofsted related, Health and Safety, etc. Any additional support required is discussed - for example, if a significant fundraising event is required or if additional staffing resources are needed.

No major risks have been identified for this period.

The setting is now required (since Sept 2012) to carry out all checks on any new manager appointed (as we currently do for all other staff). Ofsted will check at the next inspection that we have suitable thorough process in place for checking suitability.

Health & Safety risk assessments of all obvious and significant hazards are regularly reviewed, especially if circumstances or equipment change or if there is a reason to suspect a problem. The review is recorded, and appropriate control measures put in place to reduce the risk. Staff are involved in the discussions. Health & Safety is also discussed at each staff meeting.





Objectives

The Arc's main objectives as set out in its Governing Document are to:
Enhance and provide for the development and education of children from Pre-School age to eleven years of age; encouraging parents to understand and provide for the needs of their children through community groups; including making facilities and services available to children in and out of school hours and during school holidays by:

Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

Encourage the study of the needs of such children and their families and promoting public interest in and recognition of such needs.



Summary of the principal activities in relation to these objectives:

The service recruits school age children from Woolpit Primary Academy and surrounding villages and meets the needs of the families in these villages. We attract Pre-Schoolers mainly from the same catchment area, though both Pre-School sessions and the Holiday Club are available to any parent or carer wishing to access it.

The Early Years Foundation Stage (EYFS) applies throughout the setting and covers statutory welfare requirements and educational support following the EYFS curriculum.

More information is available to Parents/Carers on request.

Our Services

Breakfast Club

This club provides a welcoming and relaxed environment where children enjoy a healthy breakfast consisting of but not limited to cereals, toast, milk, fruit juice. We provide a selection of activities such as arts & crafts, iPads, board games, card games, music and tabletop games. The enclosed outside area is also available to the Breakfast Club children.

Pre-School

Here we continue to provide a welcoming and stimulating environment, providing a variety of activities and opportunities for the children. These include sensory sand and water play, construction toys, arts and crafts, writing area, home corner/role-play area, as well as opportunities for outside play including gardening.

We provide a wide and varied curriculum based on Early Years Foundation Stage (EYFS), offering activities and opportunities to encourage confident and independent learning. The staff use information gained through observation and assessment to inform their planning to ensure that individual children's needs are met. Individual progress records are regularly maintained and shared with parents using an online system called Tapestry. We ensure that children are involved in the planning of activities & future purchases of equipment/resources by means such as discussions with the children, and questionnaires.

We use the key-person system to enable us to work closely with families and help us meet individual children's needs and further enhance the education and care we provide.

Lunch Club

Parents have the option of buying a hot, healthy lunch from the school kitchen, or sending in a packed lunch for their child. A variety of activities are available, such as arts and crafts, sand and water, role-play and a quiet area. The outside play area is also accessible.

After School Club

We provide a variety of activities, including arts and crafts, science activities, cooking, iPads and movies on our Smart TV. We also have a homework area, chill out zone, tabletop games and more. We also use the outside play area. The After School Club also provides the children with a healthy snack.



Our Services



Holiday Club
Activities offered are similar to that of the After School Club. In addition, we include special days where we provide, planned activities such as dance, Lego Club, craft activities such as pebble painting and cooking.

Holiday Club information is emailed to all local schools. We also produce a flyer for each of our Holiday Clubs which shows a detailed programme of activities for each day, to attract the children's (and parents') interest. The flyer is shared on social media sites, such as our own Facebook Page and we also advertise in our local village magazine.

Holiday Club dates are made available up to a year in advance to assist parents in planning their holiday childcare.

Partnership with Parents and Local Community
We have good partnerships with parents/carers. We recognise that parents/carers are their children's primary educators and the importance in working with those closest to the children. We achieve this by ensuring that parents/carers have the opportunity to discuss their children's progress with staff through regular meetings. Staff are also available at the start and end of each session.

Parents/carers have access to their children's learning journeys which document the child's progress under the EYFS guidelines. We use Tapestry which is an online learning journal that enables us to give parents/carers instant access to our observations, photos and videos of their children in the setting. It also provides them with the opportunity to comment and share their insights into their child's learning. This has also proven to be an excellent tool to improve communication. We actively support parents/carers to attend a session at the provision, if they wish, or to be involved in the organisation of the group by being a committee member or regular volunteer.

We have good links with the local school. Staff work closely with teachers in Reception Class throughout the year.

We invite members of the local community such as the Dental Nurse, Fire Brigade, Police etc. to talk to the children. We strive to seek new links within our local community.

Our Team



Jackie Grant - Centre Manager & SENCO Level 4
Jackie has worked for the ARC since it opened in 2007 and prior to that she ran the 'Woolpit After School Play Scheme (WASPS)' and 'Woolpit Playgroup'. Jackie began her career in childcare as a committee member when her children attended Playgroup. As Manager, Jackie manages a lot of the administration for the ARC and ensures that the centre is compliant with OFSTED regulations. Jackie is also the assistant SENCO contact at the setting.



Sarah Andrews - Centre Manager Level 5
Sarah has also worked for the ARC since it opened and prior to that she also ran the 'Woolpit Playgroup'. Sarah plans all the topics and themes for the Pre-School children and leads the team in providing fun and innovative learning opportunities for the children. She is especially good at developing children's learning with 'on the spot' activities that follow the individual children's interests.



Marie Hassall - Play Assistant Level 3
Marie has also worked for us for many years and is a popular member of staff with the children. She has completed her level 3 training and having lived in Woolpit for a long time, she works closely with the community to strengthen relationships with the local area.



Hayley Clifton - Assistant Manager Level 3 & Lead SENCO & PANCO
Hayley joined the team in 2015 after initially coming to join us as a student. She has her level 3 and has started studying for her level 4. She is our main key SENCO member of the team. She is extremely well respected by staff and loved by the children!



Sara Hursey - Office Administrator
Sara is office and home based and works tirelessly keeping the office marketing, administration, attendance and finance running smoothly.

Natalie Talbot - Cleaner
Natalie works hard to keep the setting clean and does a great job.

Fundraising & Donations

We have had a good year in terms of fundraising and donations and have been able to invest more money into renewals for the setting. Here are some of this year's fundraising highlights!

Monies made through Fundraising/Donations this year approx. £2,854 including:

80s Disco £1,105
Breakfast with Santa £156
Christmas Raffle £77
Mothers' Day Raffle £84
Bake Sale £119
Easter Trail £155
Poor's Land Donation £1,100 - spent on new toys & equipment
Queen's Jubilee Raffle £315
Parent Donation £27
Ellie's Summer Fair Donation & Café £300



Achievements

Hayley got promoted to Assistant Manager and Panco (Physical Activity and Nutrition Health Co-ordinator) Lead and has also begun her Level 4 Training.

Our Poor's Land bid was successful again this year and the donation received was used to renew lots of our worn toys and equipment, including cars and a garage, dolls and pushchairs, jigsaws and more. We were also able to buy the fantastic new climbing frame for our garden which is extremely popular with the children.

With the help of staff, committee and parent volunteers, we have painted the inside of our building.

We arranged an Autism Study Day for all staff.

A new relationship with the Parish Council meant that we have secured funding to update our 15th year building to better standards. We have now added an air-conditioning unit to the setting, following a very warm summer, where we had to shut due to the unbearable heat. The flooring will be replaced during the Christmas Break.



Plans for the future

- Building on links with the school, which include (but not limited to) regular visits and phonics training with the team at the school.
- Improving the home corner, with more interactive play equipment.
- Re-introducing individual 'Wow Books' for each child in Pre-School which helps with their self-esteem.
- Hayley will be further developing her Assistant Manager, Senco and Panco role.
- Yoga Sessions at Pre-School every week.
- Looking at introducing more activities as the year progresses.
- We are planning to replace the kitchen to modern standards so it allows more storage and easily access to a bigger sink and more modern amenities.
- We will be enrolling in the Holiday Activity Fund, which came from the Marcus Radford campaign around children's school holidays and lack of access to fresh and nutritious meals. This will start with the Easter holiday club and the Summer Holiday Club.
- Appointment of a Parent Ambassador, which should allow us to have more access to parents/carers views and concerns.
- Fundraising Events in 2023 which will include the local community and for the local community.



Financial Review 2021/2022

The Woolpit Child Care Centre Limited (Woolpit Arc) is a non profit organisation. The last year has been challenging, with prices of electricity increasing at a rapid pace and the price of oil for our heating tripling in price and the groceries seeing a steep increase too.

In our fifteenth year 2021/22 overall, we returned a loss of £1,159. Last year we had a loss of over £9k, so finances are improving.

Childcare fees have increased over £9k since 2021.

Strategies to overcome/minimize future losses:

Marketing - We will keep pushing paid adverts on google ads and Facebook posts. We have also created new welcome brochures, which make it more appealing for the parent/carer to read and understand our purpose.

Tax-Free Childcare and Childcare Voucher Schemes are promoted in order to underline the affordability of childcare. We also offer a 30-hour free childcare scheme to our working parents (those who are eligible).

We extend our clubs to children that have 30-hour or 15-hour free childcare and accept childcare vouchers.

HAF - The Holiday Activity and Food program is a funded service that allows families on free lunch meals to access Holiday Club activities at no cost (Easter and Summer Holidays). We will be joining their Easter Funding Programme which should allow a bigger turnout for the Holiday Club.

The Fees were increased earlier this year and a snack fee was introduced to account for the increase in the price of food.

<u>Child numbers</u>
The number of children attending the setting:

- 20 in Pre-School (24 last year)
- 20 in Breakfast Club (21 last year)
- 23 in Afterschool Club (23 last year)

Numbers of children attending each session will be monitored closely, together with staffing levels, to ensure staffing is optimized to avoid unnecessary expenditure.

There is a very high number of 2yr olds this year and we are adapting the rotas according to the children's needs. We are accessing different grants to make sure that we have the resources required without the spend.

Financial Review

Holiday Club continues to be generally well-supported and an important service to the local community, so we will continue to provide it 5 days a week from 8am to 5pm.

Staffing - This year we have employed a new cleaner. A big welcome to Natalie who has settled into her new role quickly.

Marketing / Promotion - The Arc is currently advertising on a monthly budget of approx. £50 per month, on social media, print, google adverts and magazine adverts. We will be reviewing and reducing the number of adverts, since the setting is in a better place. The ultimate goal is to promote the setting, raise awareness and visibility.

Fundraising - The Fundraising committee is commited to keep the events going for the benefit of the local community and to keep raising important funds for the setting.

Reserves Policy - The Management Committee has examined the Charity's requirements for reserves considering the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 3 months of expenditure. The reserves are needed to meet the working revenue requirements for the charity and the Management committee are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding.

Balance Sheet
Committed budgets together with the needed reserves
£30,169

Details of Any funds in Deficit - There are no funds materially in deficit.

Audit - This is a small company therefore no audit is required.

Independent examination - Refer to page 18.

Acknowledgments

WOOLPIT NURSERIES

GOLDSTAR

TESCO

ASDA

FARMFOODS

CO-OP

POORS LAND

STEAM FAIR

PARISH COUNCIL

PALMERS BAKERY

TEAM

COMMITTEE

FUNDRAISING COMMITTEE





Declaration

The trustees declare that they have approved the trustees' report above at the Management Committee on 21st November 2022 and signed on behalf of the charity's trustees by:

Rae Symons
Treasurer

Date

Financial Statements

Independent examiner's report to the trustees of Woolpit Child Care Centre Limited

I report on the accounts of the company for the year ended 31st August 2022, which are set out on pages 19 to 24.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

The trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an indepenent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

* examine the accounts under section 145 of the Act;
* to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Act; and
* to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

* the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
* the accounts do not accord with the accounting records; or
* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
* the accounts have not been prepared in accordance with the Charities SORP (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Slater

37 Stockbridge Road
Elloughton
HU15 1HW

18th November 2022

Woolpit Child Care Centre Limited

Statement of Financial Activities (including Income & Expenditure Account)

for the Year Ended 31st August 2022

	Notes	Unrestricted Funds £	Restricted Funds £	31/08/2022 Total Funds £	31/08/2021 Total Funds £
Incoming resources					
Incoming resources from:					
Donations, legacies and grants	**2**	2,764	0	2,764	4,596
Charitable activities	**3**	2,854	0	2,854	1,210
Investments	**4**	4	0	4	2
Other trading activities	**5**	125,080	0	125,080	107,107
Total incoming resources		130,702	0	130,702	112,915
Resources expended					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	**6**	919	0	919	0
Other trading activities					
Childcare services	**7**	130,122	0	130,122	121,679
Governance costs	**8**	800	0	800	750
Total resources expended		131,841	0	131,841	122,429
Net (expenditure) for the year		-1,139	0	-1,139	-9,514
Total funds brought forward		31,308	0	31,308	40,822
Total funds carried forward		30,169	0	30,169	31,308

The notes form part of these financial statements

Woolpit Child Care Centre Limited

Balance Sheet

as at 31st August 2022

	Notes	31/08/2022 £	31/08/2021
Fixed Assets			
Tangible assets	11	101,200	109,036
Current Assets			
Debtors	12	11,196	3,297
Cash at bank and in hand		35,055	42,659
		46,251	45,956
Creditors			
Amounts falling due within one year	13	17,598	17,354
Net Current Assets		28,653	28,602
Total Assets Less Current Liabilities		129,853	137,638
Creditors			
Amounts falling due after more than one year	14	99,684	106,330
Net Assets		30,169	31,308
Funds			
Unrestricted funds:			
General fund		30,169	31,308

For the year ended 31st August 2022 the company was entitled to exemption from audit under s477(2) of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 21st November 2022 and were signed on its behalf by:

Rae Symons - Treasurer

The notes form part of these financial statements

1. Accounting policies

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.
The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Charities Act 2011

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Equipment, fixtures and fittings	-15% on reducing balance
Freehold building	30yrs straight line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its activities.

Fund accounting

Unrestricted funds can be used in accordance with the charities objectives at the discretion of the trustees.
Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. Donations, Legacies and grants

	31/08/2022	31/08/2021
	£	£
Donations	2,700	2,200
S.C.C Grant	0	0
CJRS grants	64	2,396
	2,764	4,596

Donations include amounts received from the Poor's Land funding of £1,100 and Woolpit Steam £1,600. The funding was used for the general replacment of outdoor education apparatus, etc. Reference to the funding has been made in the Annual Report - Funding and donations section.

3. Charitable activities

	31/08/2022	31/08/2021
	£	£
Fundraising events	2,854	1,210

4. Investments

	31/08/2022	31/08/2021
	£	£
Interest received	4	2

5. Other trading activities

		31/08/2022	31/08/2021
		£	£
Childcare fees	(received from parents)	48,060	38,970
Childcare fees	(received from Suffolk County Council - Early Years Foundation Stage Funding; Two Year Olds Funding; Disadvantaged Children; SEN; EYPP)	77,020	68,167
		125,080	107,137

6. Fundraising Trading: Cost of Goods Sold and Other Costs

	31/08/2022	31/08/2021
	£	£
Sundry expenses relating to fundraising activities	919	524

7. Direct Costs of Other trading activities

	31/08/2022	31/08/2021
	£	£
Wages, national insurance and pension costs	111,099	100,259
Food, milk, cleaning, etc	3,543	3,252
Legal and professional fees, (including payroll and pension charges)	450	446
Telephone and internet	565	757
Water rates	357	350
Light and heat	1,978	1,320
Insurance	1,960	2,032
Printing, postage, stationery and advertsing	2,062	2,701
Committed expenditure	0	2,000
Creative and learning materials	2,491	3,039
Holiday club activity expenses	81	0
Sundry expenses	777	423
Repairs and renewals	2,637	2,527
Staff training	885	550
Bank charges	47	0
Depreciation	7,836	8,145
Deferred income credit: Government grant	(6,646)	(6,646)
	130,122	121,155

8. Governance Costs

	31/08/2022	31/08/2021
	£	£
Management charges	0	0
Accountancy	800	750
	800	750

9. Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31st August 2022, (2021 £nil).

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31st August 2022, (2021 £nil).

10. Staff Costs

	31/08/2022	31/08/2021
	£	£
Salaries and wages	94,390	85,367
Social security costs	14,935	13,148
Pension costs	1,774	1,744
Total staff costs	111,099	100,259

The average number of employees during the year was 7 (2021 - 7)

11. Tangible Fixed Assets

	Leasehold Land & Freehold Building	Equipment, Fixtures & Fittings	Total
Cost or valuation			
At 1 September 2021	182,481	36,898	219,379
Additions	0	0	0
At 31 August 2022	182,481	36,898	219,379
Depreciation			
At 1 September 2021	85,126	25,217	110,343
Charge for the year	6,084	1,752	7,836
At 31 August 2022	91,210	26,969	118,179
Net Book Value			
At 31 August 2022	91,271	9,929	101,200
At 31 August 2021	97,355	11,681	109,036

12. Debtors: Amounts Falling Due Within One Year

	31/08/2022	31/08/2021
	£	£
Trade debtors	8,711	1,952
Other debtors	1,600	470
Prepayments and accrued income	885	875
	11,196	3,297

13. Creditors: Amounts Falling Due Within one Year

	31/08/2022	31/08/2021
	£	£
Trade Creditors	14,447	439
Taxation and social security	2,351	1,271
Accruals and deferred income	800	15,644
	17,598	17,354

14. Creditors: Amounts Falling Due After More Than One Year

	£	31/08/2022	31/08/2021
		£	£
Deferred income - Government Grant b/fwd	106,330		
Transfer 1/30th to revenue	(6,646)	99,684	106,330

Grant funding was received from Suffolk County Council for the purpose of business planning, building design and construction and initial start up costs. It is of the directors opinion that the building will have an estimated useful life of approximately 30 years, therefore the deferred income will be credited to the SOFA in equal instalments over the remaining 15 years.

WOOLPIT CHILDCARE CENTRE LIMITED

England & Wales - Charity number 1121387

Accounts

Woolpit Childcare Centre Ltd

Annual Report

Report and Financial Statements for the Year End 31st August 2021

Company Number 6255868
Charity Number 1121387



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1. Chairperson's Letter

Dear Parents and Carers,

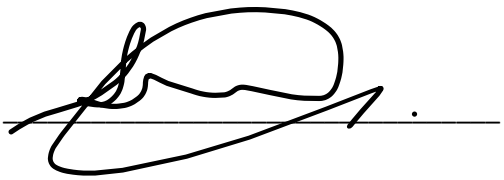
As we reach the end of 2021, we start to think back about our year. We thought the year of 2020, was a period of immeasurable change, but as we have seen through the months, 2021 has exceeded all barriers and shown us all extraordinary change.

I am immensely proud of the ARC team's positivity, resilience, and compassion throughout 2021 – a year that brought many challenges. These unprecedented times have seen us rethink the way we work. Fortunately, our team were well-prepared to continue the work despite challenges.

2022 is going to be a year of change and challenges and of course, adapting to a new environment is not without its obstacles, but I wish to thank every member of our team for their constant dedication to the pre-school and support of each other.

Thank you for your continued support of the ARC.

Stay safe,

Filipa Goncalves, Chair 

Cali O'Brien, Secretary _____

Catherine Brain, Treasurer _____

2. Reference and Administration Information

The Management Committee presents the report and financial statements for the year ended

31st August 2021



Having a chat with friends in the garden

Woolpit Childcare Centre Ltd (Woolpit ARC)

Charity Name:	Woolpit Childcare Centre Ltd
Charity Registration Number:	1121387
Company Registration Number:	6255868
Registered Office & Operational Address:	Woolpit Childcare Centre Ltd Heath Road, Woolpit IP30 9RU

Directors

Chairperson	Filipa Goncalves
Secretary	Cali O'Brien
Treasurer	Catherine Brain
Director	Rae Symons

3. Structure, Governance and Management

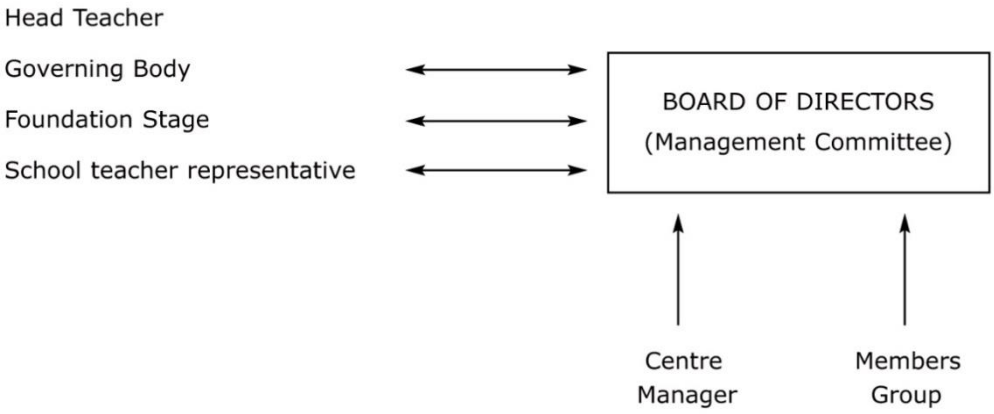
Governing Document

The Woolpit Childcare Centre Limited operates as a Charitable Company Ltd by Guarantee, incorporated on 22nd May 2007 and registered as a Charity on 26th October 2007. The company was established under a Memorandum and Articles of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Appointment of Management Committee and Membership

The Volunteer Directors of the company are also charity trustees for the purpose of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected from existing users of the services to serve for a period of one year after which they must be re-elected at the next AGM, up to a maximum of six consecutive years. The Management Committee meet once a quarter to discuss business/building and staffing related matters.

Organisational Structure and Wider Network





Consideration of major risks and the system and procedures to manage them

Holding regular meetings enables the early identification of any major risk, be they financial, staffing, Ofsted related, Health and Safety, etc. Any additional support required is discussed - for example, if a significant fundraising event is required or if additional staffing resources are needed. No major risks have been identified for this period.

The setting is now required (since Sept 2012) to carry out all checks on any new manager appointed (as we currently do for all other staff). Ofsted will check at the next inspection that we have suitable thorough process in place for checking suitability.

Health & Safety risk assessments of all obvious and significant hazards are regularly reviewed, especially if circumstances or equipment change or if there is a reason to suspect a problem. The review is recorded and appropriate control measures put in place to reduce the risk. Staff are involved in the discussions. Health & Safety is also discussed at each staff meeting.



Ready for a spot of gardening at Woolpit Arc

4. Objectives

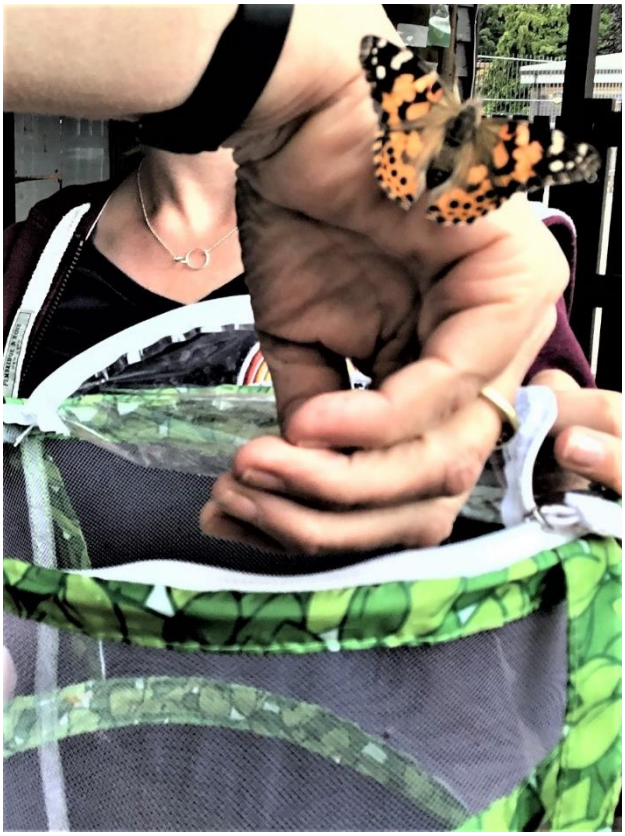
The Arc's main objectives as set out in its Governing Document are to:

Enhance and provide for the development and education of children from Pre-School age to eleven years of age; encouraging parents to understand and provide for the needs of their children through community groups; including making facilities and services available to children in and out of school hours and during school holidays by:

Offering appropriate play, education and care facilities and training courses, together with the right of parents to take responsibility for and to become involved in the activities of such groups ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;

Encourage the study of the needs of such children and their families and promoting public interest in and recognition of such needs.





Having watched the caterpillars grow and change into butterflies, its time to release them

Summary of the principal activities in relation to these objectives:

The service recruits school age children from Woolpit Primary Academy and surrounding villages and meets the needs of the families in these villages. We attract pre-schoolers mainly from the same catchment area, though both Pre-School sessions and the Holiday Club are available to any parent or carer wishing to access it.

The Early Years Foundation Stage (EYFS) applies throughout the setting and covers statutory welfare requirements and educational support following the EYFS curriculum.

More information is available to Parents/Carers on request.

5. Our Services

	Ofsted approved places available *	Age range	Times of opening
Breakfast Club	28	Age 2 - Age 11	8.00am – 9.00am
Pre-School	28	Age 2 - Rising 5s	9.00am – 12.00pm 12.00pm – 3.00pm
Lunch Club	26	Age 2 - Rising 5s	12.00pm – 1.00pm *(for morning children not staying for the pm session)*
After School Club	32	Age 2 - Age 11	3.15pm – 6.00pm *
Holiday Club	28	Age 2 - Age 11	8.00am – 6.00pm *

* Due to Covid-19 we have had to adjust our closing times to allow for extra deep cleaning each evening.

New Closing Times

After School Club 5.15pm

Holiday Club 5.00pm

*The EYFS now allows us to adjust our provision - we can assess the numbers and ages of children we can care for exceeding the normal ratios in exceptional circumstances with no need to seek Ofsted approval first.

Breakfast Club

This club provides a welcoming and relaxed environment where children enjoy a healthy breakfast consisting of but not limited to cereals, toast, milk, fruit juice.

We provide a selection of activities such as arts & crafts, iPads, board games, card games, music And tabletop games. The enclosed outside area is also available to the Breakfast Club children.

Pre-School

Here we continue to provide a welcoming and stimulating environment, providing a variety of activities and opportunities for the children.

These include sensory sand and water play, construction toys, arts and crafts, writing area, home corner/role-play area, as well as opportunities for outside play including gardening.



We learn to plant and watch things grow

We provide a wide and varied curriculum based on Early Years Foundation Stage (EYFS), offering activities and opportunities to encourage confident and independent learning. The staff use information gained through observation and assessment to inform their planning to ensure that individual children's needs are met. Individual progress records are regularly maintained and shared with parents using an online system called Tapestry. We ensure that children are involved in the planning of activities & future purchases of equipment/resources by means such as discussions with the children, and questionnaires.

We use the key-person system to enable us to work closely with families and help us meet individual children's needs and further enhance the education and care we provide.

. . . continued overleaf

Lunch Club

Parents have the option of buying a hot, healthy lunch from the school kitchen, or sending in a packed lunch for their child. A variety of activities are available, such as arts and crafts, sand and water, role-play and a quiet area. The outside play area is also accessible.

After School Club

We provide a variety of activities, including arts and crafts, role play/drama, iPads, interactive whiteboard and games, homework area, chill out zone, tabletop games etc. We also use the outside play area. The After School Club also provides the children with a healthy snack.

Holiday Club

Activities offered are similar to that of the After School Club. In addition, we include special days where we provide, planned activities such as archery, dance, Lego Club, craft activities such as pebble painting and cooking.

Holiday Club Booking Form Leaflets are emailed to all local schools. We also produce a flyer for each of our Holiday Clubs which shows a detailed programme of activities for each day, to attract the children's (and parents') interest. The flyer is shared on social media sites, such as our own Facebook Page and we also advertise in our local village magazine.

Holiday Club dates are made available up to a year in advance to assist parents in planning their holiday childcare.

Partnership with Parents and Local Community

We have good partnerships with parents/carers. We recognise that parents/carers are their children's primary educators and the importance in working with those closest to the children. We achieve this by ensuring that parents/carers have the opportunity to discuss their children's progress with staff through regular meetings. Staff are also available at the start and end of each session. Parents/carers have access to their children's learning journeys which document the child's progress under the EYFS guidelines. We use **Tapestry** which is an online learning journal that enables us to give parents/carers instant access to our observations, photos and videos of their children in the setting. It also provides them with the opportunity to comment and share their insights into their child's learning. This has also proven to be an excellent tool to improve communication. We actively support parents/carers to attend a session at the provision, if they wish, or to be involved in the organisation of the group by being a committee member or regular volunteer.

We have good links with the local school, with regular visits throughout the school year. Staff meet termly with the headteacher and work closely with teachers in Reception Class throughout the year.

We invite members of the local community such as the Dental Nurse, Fire Brigade, Police etc. to talk to the children. We strive to seek new links within our local community.

6. Our Staff



Jackie Grant - Centre Manager & SENCO Level 4
Jackie has worked for the ARC since it opened in 2007 and prior to that she ran the 'Woolpit After School Play Scheme (WASPS)' and 'Woolpit Playgroup'.
Jackie began her career in childcare as a committee member when her children attended Playgroup. As Manager, Jackie manages a lot of the administration for the ARC and ensures that the centre is compliant with OFSTED regulations. Jackie is also the assistant SENCO contact at the setting.



Sarah Andrews - Centre Manager Level 5
Sarah has also worked for the ARC since it opened and prior to that she also ran the 'Woolpit Playgroup'. Sarah plans all the topics and themes for the Pre-School children and leads the team in providing fun and innovative learning opportunities for the children. She is especially good at developing children's learning with 'on the spot' activities that follow individual children's interests.



Marie Hassall - Play Assistant Level 3
Marie has also worked for us for many years and is a popular member of staff with the children. She has completed her level 3 training and having lived in Woolpit for a long time, she works closely with the community to strengthen relationships with the local area.



Hayley Clifton - Play Assistant Level 3 & Lead SENCO
Hayley joined the team in 2015 after initially coming to join us as a student. She has her level 3 and is about to begin studying for her level 4. She is our main key SENCO member of the team. She is extremely well respected by staff and loved by the children!



Emily Horner - Play Assistant
Emily joined us in August 2021. She found her 3yr old daughter's development really interesting and this prompted her to begin a career in childcare. She has settled in quickly and is due to begin studying soon. She is having fun getting to know all our children. Welcome to the team Emily.



Elisha Mayhew - Play Assistant
Elisha also joined us in August 2021. She has many years of experience working with children. She has quickly got to know everyone and is due to begin studying for her level 3 very soon. She enjoys working with the children and has a special interest in those with additional needs. Welcome to the team Elisha.



Sara Hursey - Office Administrator
Sara is office and home based and works tirelessly keeping the office marketing, administration, attendance and finance running smoothly.



Davina Hunt - Cleaner
Davina works hard to keep our setting clean. She has high standards and does a great job.

7. Fundraising and Donations

We have had a great year in terms of fundraising and donations and have been able to invest more money into renewals for the setting. Here are some of this year's fundraising highlights!

Monies made through Fundraising/Donations this year approx. £ 5,500 including:

- Halloween Trail £186
- Christmas Gift Tags Donated and sold £36.00
- Easter Trail £344
- Company Donation from RC TREATT & CO £200
- Poor's bid £1,500 - spent on new equipment
- Clothes Collections £29
- Raffles: Total £447
  Christmas Raffle £239, Mother Day Raffle £208
- Tropic Party £60
- Facebook Go Fund Me Page £29

Halloween Trail

Our Halloween Trail was a great success. Children searched the village for clues with their families leading to a Halloween prize at the end. It was lots of fun and a great way to put on a family event but keep within the social distancing rules in place at the time.

Easter Trail

Following on from the success of the Halloween Trail we held a similar event at Easter. The Easter Trail really took off and caused great excitement for all involved. We received some lovely comments after the event from parents telling us what a great event it was. We raised £344!

Poor's Land Bid

Poor's Land invited us to bid for funding again. We are so grateful to have this financial help again this year. With the difficult year the children have experienced due to lockdown, it was so lovely to invest in new and exciting toys for them. Thank you Poor's Land Trust.

We have been able to buy some foam house bricks, a wipeable mat & cushions (great for easy cleaning to combat Covid-19.) Some new remote control cars. These are a massive hit! We have also put in an order for a new mud kitchen. We can't wait to receive it.







THANK YOU again to The Poor's Land, and all the parents/carers and families who continue to support us. **THANK YOU EVERYONE!**

8. Achievements

- Hayley has grown in experience enormously this year in her role as SENCO. She has worked really hard and greatly contributed to our setting as we have experienced a larger number of children than usual needing extra support.

- We have pulled together as a team and worked tirelessly including extra hours to cover staff shortages and staff absence. All staff have shown their loyalty to the setting working above and beyond for the benefit of the setting and all the children who attend.

- We installed a rope pulley in the garden for children to be able to raise and lower items.

- We invested in an interactive TV which can be used for education and entertainment. It has been great for the pre school to get active and dance to the music on the TV and it has also enabled us to offer our Friday Movie Club After School.

- After School Club has been enhanced by forming a different club for each day. We are now enjoying Arts & Crafts Club, Fitness Club, Baking Club, Boardgames Club and Movie Club.

- The staff have updated their first aid skills with further training this year and achieved their level 3 in Paediatric First Aid.

- Jackie has attended courses on Safer Recruitment and also Safeguarding

- We held several successful fundraising events. Our Easter Trail was a fantastic event held over five days. It brought the community together in a covid-safe way and the children and parents loved it.






- We have further increased our presence on Social media which has helped to raise our numbers

- We have survived another year despite the ongoing challenges we face due to Covid-19.

9. Plans for the Future

- Commitment to offer training for our staff. Hayley will be starting her level 4 in Early Years Education & Childcare and our new members of staff will begin their training at level 3.

- To teach staff and children some basic Makaton signs

- To purchase new equipment to replace some of our older items.

- To strengthen and increase our fundraising efforts as and when Covid 19 permits.

- To negotiate a renewed lease with Suffolk County Council for the premises (ongoing).

- To strengthen our partnership with parents/carers further, by inviting them back in to the setting more as Covid restrictions allow.

Staff

We are committing to review the staff's salary structure yearly, to be measured against length of service and qualification.

We continue to provide development and training opportunities for our staff.

We have committed to providing the living wages by 2022 as set out in the financial review below.

We are working further to raise the profile of the Management Committee to increase understanding of how we operate and gain more support from our families.

We have employed 3 new members of staff this year. Further details on p.15

10. Financial Review 2020/21

As the Woolpit Childcare Centre is a 'not for profit' provision, the staff and Directors set out at the AGM 2019 to utilise previous years' surplus income going forwards (received pre 2019) to improve the setting: building; facilities; and activities, as follows:

In our fourteenth year 2020/21 overall, the ARC returned a **loss** of approx. **£9.514.**

This is obviously a concern, but unfortunately expected, since we were locked down for a large part of the year and with the pandemic a lot of changes to attendance on a regular basis.

Overall salaries saw an increase of £22,763, but we have also increased the Childcare fees of £31,793.

Overall, has increased since last year, from £90,199 to £121,679.

Strategies to overcome/minimise future losses:

Marketing

-

Fees are set at a competitive, but financially realistic rate, to attract parents and maintain financial viability. Discounts are offered to families with more than 1 child in each session (now excluding Holiday Club as we have substantially reduced our full day rate). The fees are reviewed annually. We have cash flow forecasts in place and income is monitored on a regular (monthly) basis against the budget.

Tax Free Childcare and Childcare Voucher Schemes are promoted in order to underline the affordability of childcare. We also offer the 30-hour free childcare scheme to our working parents (for those who are eligible).

We extend our clubs to children that have 30-hour or 15-hour free childcare and accept childcare vouchers.

Child numbers

The number of children attending the setting has increase:

- 24 in pre-school
- 21 in Breakfast Club
- 23 in Afterschool Club

Numbers of children attending each session will be monitored closely, together with

staffing levels, to ensure staffing is optimised to avoid unnecessary expenditure. There is a very high demand for SEND provisions this year and we are adapting the rotas according to the children's needs.

Holiday Club continues to be generally well-supported and an important service to the local community, so we will continue to provide it 5 days a week, but on a reduced schedule from 8am to 5pm.

Staffing

This year we have employed three new staff members. Emily and Elisha have been welcomed to our Arc family as Play assistants and have settled in fantastically, showing their natural abilities with the children. They will be starting their training very soon. We have also employed Davina as our cleaner and she has been fantastic at keeping our setting clean. Welcome to the team ladies.

We had to review salaries this year and make some adjustments to the employee's salaries as these weren't in line with the Education sector.

Marketing / Promotion

The Arc is currently advertising on a monthly budget of approx. £30-40 on social media and google adverts. The goal is to promote the setting, raise awareness and visibility.
The new banner and new logo have now been mounted at the front of the building.
We will be looking at creating flyers for the new housing in Woolpit and posters have been placed in key areas in the Village, such as the Co-op, Woolpit Nurseries and Petrol Station.

Fundraising

The Fundraising committee is committed to supporting the setting through various activities, but we are being guided by the COVID restrictions.

Some good news is that we are currently expecting the Woolpit Steam event to return next year, and this event usually helps us with any resources we need at the setting.

Next year the Arc will turn 15, and we are going to try and find ways of having a very large Fundraiser event to help celebrate the setting and its team.

<u>Reserves Policy</u>

The Management Committee has examined the Charity's requirements for reserves considering the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 3 months of expenditure. The reserves are needed to meet the working revenue requirements for the charity

and the Management committee are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding.

Balance Sheet

Committed budgets together with the needed reserves £18,025+£12,283= £30,308

Details of Any funds in Deficit

There are no funds materially in deficit.

Audit

This is a small company therefore no audit is required.

Independent examination

Refer to page 19.

11. Acknowledgements

The Management Committee of Woolpit ARC is very grateful to all the individuals and organisations who have helped the ARC in a variety of ways during the fourteenth year of operation.

We would like to thank everyone for their financial help this year as well as support in any other way. At a time of worry during the pandemic one kind parent gave us extra cleaning supplies as well as many other resources to use with the children. People also give up their time to help the ARC in many ways We rely on our raffles, fundraising etc. to be able to keep providing an excellent service and facilities.

Woolpit ARC would like to extend thanks to the people who were responsible for giving out grants and those who helped with donations. Again, we thank the Poor's Land Charity who kindly donated £1,500, Asda who donated £500 for us to enhance our setting.



12. Declaration

The trustees declare that they have approved the trustees' report above at the Management Committee on 16th November 2021 and signed on behalf of the charity's trustees by:

Signature(s)	_____
Full name(s)	Catherine Brain
Position	Treasurer
Date	16th November 2021

Independent examiner's report to the trustees of Woolpit Childcare Centre Limited

I report on the accounts of the company for the year ended 31st August 2021, which are set out on pages 20 to 25.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

The trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that an indepenent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

* examine the accounts under section 145 of the Act;
* to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the Act; and
* to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in, any material respect:

* the accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
* the accounts do not accord with the accounting records; or
* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
* the accounts have not been prepared in accordance with the Charities SORP (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Slater

37 Stockbridge Road
Elloughton
HU15 1HW

15th November 2021

Woolpit Childcare Centre Limited

Statement of Financial Activities (including Income & Expenditure Account)

for the Year Ended 31st August 2021

	Notes	Unrestricted Funds £	Restricted Funds £	31/08/2021 Total Funds £	31/08/2020 Total Funds £
Incoming resources					
Incoming resources from:					
Donations, legacies and grants	2	4,596	0	4,596	13,432
Charitable activities	3	1,210	0	1,210	3,260
Investments	4	2	0	2	167
Other trading activities	5	107,107	0	107,107	75,314
Total incoming resources		112,915	0	112,915	92,173
Resources expended					
Costs of generating funds					
Fundraising trading: cost of goods sold and other costs	6	0	0	0	131
Other trading activities					
Childcare services	7	121,679	0	121,679	90,199
Governance costs	8	750	0	750	1,100
Total resources expended		122,429	0	122,429	91,430
Net (expenditure) for the year		-9,514	0	-9,514	743
Total funds brought forward		40,822	0	40,822	40,079
Total funds carried forward		31,308	0	31,308	40,822

The notes form part of these financial statements

Woolpit Childcare Centre Limited

Balance Sheet

as at 31st August 2021

	Notes	31/08/2021 £	31/08/2020
Fixed Assets			
Tangible assets	11	109,036	117,181
Current Assets			
Debtors	12	3,297	1,880
Cash at bank and in hand		42,659	47,068
		45,956	48,948
Creditors			
Amounts falling due within one year	13	17,354	12,331
Net Current Assets		28,602	36,617
Total Assets Less Current Liabilities		137,638	153,798
Creditors			
Amounts falling due after more than one year	14	106,330	112,976
Net Assets		31,308	40,822
Funds			
Unrestricted funds:			
General fund		31,308	40,822

For the year ended 31st August 2021 the company was entitled to exemption from audit under s477(2) of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

The financial statements were approved by the Board of Trustees on 16th November 2021 and were signed on its behalf by:

_____

Catherine Brain - Treasurer

The notes form part of these financial statements

1. Accounting policies

Basis of preparation

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Charities Act 2011

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Equipment, fixtures and fittings	-15% on reducing balance
Freehold building	30yrs straight line

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its activities.

Fund accounting

Unrestricted funds can be used in accordance with the charities objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

2. Donations, Legacies and grants

	31/08/2021	31/08/2020
	£	£
Donations	2,200	2,300
S.C.C Grant	0	5,000
CJRS grants	2,396	6,132
	4,596	13,432

Donations include amounts received from the Poor's Land funding of £1,500 and Woolpit Nurseries £500. The funding was used for I.T equipment and outdoor education apparatus, etc. Reference to the funding has been made in the Annual Report - Funding and donations section.

3. Charitable activities

	31/08/2021	31/08/2020
	£	£
Fundraising events	1,210	3,260

4. Investments

	31/08/2021	31/08/2020
	£	£
Interest received	2	167

5. Other trading activities

		31/08/2021	31/08/2020
		£	£
Childcare fees	(received from parents)	38,970	25,332
Childcare fees	(received from Suffolk County Council - Early Years Foundation Stage Funding; Two Year Olds Funding; Disadvantaged Children; SEN; EYPP)	68,137	49,982
		107,107	75,314

6. Fundraising Trading: Cost of Goods Sold and Other Costs

	31/08/2021	31/08/2020
	£	£
Sundry expenses relating to fundraising activities	0	131

7. Direct Costs of Other trading activities

	31/08/2021	31/08/2020
	£	£
Wages, national insurance and pension costs	100,259	77,496
Food, milk, cleaning, etc	3,252	978
Legal and professional fees, (including payroll and pension charges)	446	451
Telephone and internet	757	606
Water rates	350	367
Light and heat	1,320	1,373
Insurance	2,032	2,003
Printing, postage, stationery and advertsing	2,701	739
Committed expenditure	2,000	0
Creative and learning materials	3,039	620
Holiday club activity expenses	0	198
Sundry expenses	947	781
Repairs and renewals	2,527	2,624
Staff training	550	0
Bank charges	0	100
Depreciation	8,145	8,509
Deferred income credit: Government grant	(6,646)	(6,646)
	121,679	90,199

8. Governance Costs

	31/08/2021	31/08/2020
	£	£
Management charges	0	400
Accountancy	750	700
	750	1,100

9. Trustees' Remuneration and Benefits

There were no trustees' remuneration or other benefits for the year ended 31st August 2021, (2020 £nil).

Trustees' Expenses

There were no trustees' expenses paid for the year ended 31st August 2021, (2020 £nil).

10. Staff Costs

	31/08/2021	31/08/2020
	£	£
Salaries and wages	85,367	65,823
Social security costs	13,148	10,472
Pension costs	1,744	1,201
Total staff costs	100,259	77,496

The average number of employees during the year was 7 (2020 - 7)

11. Tangible Fixed Assets

	Leasehold Land & Freehold Building	Equipment, Fixtures & Fittings	Total
Cost or valuation			
At 1 September 2020	182,481	36,898	219,379
Additions	0	0	0
At 31 August 2021	182,481	36,898	219,379
Depreciation			
At 1 September 2020	79,042	23,156	102,198
Charge for the year	6,084	2,061	8,145
At 31 August 2021	85,126	25,217	110,343
Net Book Value			
At 31 August 2021	97,355	11,681	109,036
At 31 August 2020	103,439	13,742	117,181

12. Debtors: Amounts Falling Due Within One Year

	31/08/2021	31/08/2020
	£	£
Trade debtors	1,952	1,006
Other debtors	470	0
Prepayments and accrued income	875	874
	3,297	1,880

13. Creditors: Amounts Falling Due Within one Year

	31/08/2021	31/08/2020
	£	£
Trade Creditors	439	262
Taxation and social security	1,271	320
Accruals and deferred income	15,644	11,749
	17,354	12,331

14. Creditors: Amounts Falling Due After More Than One Year

	£	31/08/2021	31/08/2020
		£	£
Deferred income - Government Grant b/fwd	112,976		
Transfer 1/30th to revenue	(6,646)	106,330	112,976

Grant funding was received from Suffolk County Council for the purpose of business planning, building design and construction and initial start up costs. It is of the directors opinion that the building will have an estimated useful life of approximately 30 years, therefore the deferred income will be credited to the SOFA in equal instalments over the remaining 16 years.