

REGISTERED COMPANY NUMBER: 05903490 (England and Wales)
REGISTERED CHARITY NUMBER: 1121334

**Unaudited Financial Statements
for the Year Ended
31 December 2022**

for

Open Hands Trust (Leicester)

**THE ROWLEYS PARTNERSHIP LTD
CHARTERED ACCOUNTANTS
CHARNWOOD HOUSE
HARCOURT WAY
MERIDIAN BUSINESS PARK
LEICESTER
LE19 1WP**

Open Hands Trust (Leicester)

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Open Hands Trust (Leicester)

REFERENCE AND ADMINISTRATIVE DETAILS for the Year Ended 31 December 2022

TRUSTEES	D H Bennett (Teacher) Mrs S E Hind (Church Leader) Rev D Hind (Minister of Religion) C Jewitt (HR Manager) C E Gardiner (Lawyer) J M Saker (Professor)
REGISTERED OFFICE	19 Lower Willow Street Leicester LE1 2HP
REGISTERED COMPANY NUMBER	05903490 (England and Wales)
REGISTERED CHARITY NUMBER	1121334
INDEPENDENT EXAMINER	The Rowleys Partnership Ltd Chartered Accountants Charnwood House Harcourt Way Meridian Business Park Leicester LE19 1WP

REPORT OF THE TRUSTEES

for the Year Ended 31 December 2022

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102, effective 1 January 2019).

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

Open Hands objectives are to promote the relief of sickness, poverty and financial hardship in places as the directors from time to time think fit, and the advancement of education in such ways and in such parts of the community as the directors from time to time may think fit.

These objectives are worked out in the following ways:

1. The charity's work through the Compassion Centre
2. The charity's work through Hand in Hand, our preschool.

The trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Trust's aims, objectives, and activities for both areas of work which will be outlined separately in this document.

1. Work through the Compassion Centre

Objectives, Aims and Values

Our desire is for people in Leicester to see their desperation lifted, dignity restored, perspective shifted, and hope grown through community care.

To facilitate this goal Open Hands supports people in need with emergency practical help, skills training, and mentoring. We love to go the extra mile showing the love of Jesus through everything we do. We offer care, dignity and hope for the future to everyone we meet.

In our work through the Compassion Centre we support a large range of people who fall into different societal categories (e.g. low income families; homeless; refugees and asylum seekers; unemployed). At Open Hands we choose not to view people through this lens, but instead we refer to the people we help as 'guests' - welcome and valued as themselves rather than their circumstance. A warm welcome is extended to every visitor in response to this understanding. Guest is also a temporary word that demonstrates our hope that the people we help will come to a place where they are independent and no longer in need of our support.

REPORT OF THE TRUSTEES - CONTINUED
for the Year Ended 31 December 2022

Achievement and Performance

2022 was a distinctly different year to 2020 and 2021. As the first year without Covid-19 restrictions such as lockdown, tiers, and social distancing for 2 years, Open Hands had the opportunity to review and strengthen its work, vision and aims in line with a new landscape of need. However, whilst lockdowns no longer affected the services we provided, many of our guests faced increasing financial pressure due to the Cost-of-Living Crisis which began to have an impact in early 2022.

This was also the first full year in our new Compassion Centre based in St Matthews Leicester (LE1 2HP). We continue to be incredibly grateful for the many people, trusts, organisations and faith groups who fundraised and supported the renovation of this space. The new centre has released much needed additional space for the charity's services to expand in line with increased demand. It has also allowed for greater joint working across Open Hands Compassion Centre teams now that all work is centrally located.

Emergency and Reduced Cost Services

"Just want to say I had to visit your premises today for the first time I was really really nervous and really scared about what was going to happen. I can't remember the people that I spoke to but they all made me feel very welcome. The gentleman in reception, the lady that showed me the kitchen where I could get a cup of tea and the other lady that took me into the supermarket but you've all made me feel so reassured thank you so so much."

- Message received from one of our guests who accessed our Food Store in 2022

In 2022 we continued to offer in-person emergency and reduced cost essential services (which include our Food, Furniture, and Drop-In Projects) that were re-introduced towards the end of 2021. Inviting guests inside our building for these services was greatly missed in 2020 and 2021. In person service delivery has been beneficial in many ways in 2022, including:

- Increasing dignity through choice - Guests are given the opportunity to choose their own items according to their tastes, preferences and needs in comparison to being given a pre-packed bag of items.
- Increasing care offered - The conversations guests have with our team when visiting allow care to be extended beyond practical provision, our volunteers actively listen to provide emotional support, and signposting where additional need is identified.
- Increasing understanding of people accessing our services - Meeting guests in person provides greater insight into the wide range of people referred to Open Hands for help. Notably, this has included a higher number of families and pensioners as many people who were managing have now been tipped into a place of financial difficulty. In 2022 we also received a high number of referrals to support asylum seekers housed in hotels.

REPORT OF THE TRUSTEES - CONTINUED for the Year Ended 31 December 2022

Food

The number of average households accessing the Open Hands Food Store weekly increased from 64 in January 2022, to 96 in November and December 2022. This can largely be attributed to the Cost-of-Living Crisis, but may also be linked to the variety, choice, and amount of food we offer in comparison to other food banks in the city. Access to toiletries is also provided through the Food Store. In October we started an additional food hamper collection morning to give referral partners and guests who would prefer to receive a pre-packed hamper an alternative and faster service.

In May we officially launched our Social Supermarket, an affordable shopping service for people with reduced financial means. Food is priced at half retail prices and is designed to reduce and prevent food bank dependency and to provide a steppingstone towards independent shopping. 119 households accessed the social supermarket post launch, spending an average of £5.94 per visit.

"Today I sat and talked to a group of ladies who had all come together from a house for women escaping domestic violence. They spoke of the challenges of each living in one room with children, how they support one another and how coming to Open Hands for affordable shopping makes all the difference. One of them said, 'we all like to cook our own food so when we visit food banks we end up discarding tins of food we won't eat. Here we can feel special because we choose our own food and we are all struggling financially and it is so cheap compared to the shops.'"

- Shared by one of Open Hands' Trustees.

Throughout the year we also continued to offer hot meal provision in the form of a hot pie meal on Tuesday evenings.

Drop-In

"During one of our Drop-In sessions I spoke to a guest who had been referred for emergency clothing. I noticed that he was wearing a pair of really good shoes but had some old, very worn-out slippers nearby. I admired his new shoes and he said "yes, you have done me proud". That morning he had arrived in his slippers having no other shoes, but he left wearing clothes and shoes that he was proud to wear."

- Story shared by Open Hands' Operations Manager

We continued to provide emergency clothing and bedding through our Drop-In throughout 2022, and in October re-introduced household electricals and cooking equipment on to our referral form for the first-time post pandemic. Demand for the essential items offered through the Drop-In significantly increased throughout the year. In January we received 102 visits for the Drop-In, but from March onwards we received an average of 176 visits monthly (all but June and August were higher than this, up to 265 visits in November).

REPORT OF THE TRUSTEES - CONTINUED

for the Year Ended 31 December 2022

Furniture

"Earlier this year we were contacted by a support worker looking for help for a family of 2 adults and 11 kids. The family were living in a 3- bedroom house with no working furniture and extremely limited space. We were able to help the family and deliver 4 single beds, 3 double beds, 2 sofa beds and 4 double wardrobes - ensuring every family member had a bed to sleep on, and no one had to sleep on the floor anymore! Thanks to a large furniture donation from local student accommodation, all beds delivered included built-in drawers and storage space - maximising the limited space of the home. The Lord knew what we needed."

- A story shared by Open Hands' Furniture Project Manager

In line with the increase in demand seen in our Food Project and Drop-In, we received a high number of furniture referrals for our in-house service throughout the year. From March we paused taking new non-emergency referrals whilst we worked through our waiting list and grew our volunteer teams. In October we re-launched a new emergency referral form for the furniture service which gave clearer guidance regarding how we help and other services available in the city. All guests were means tested to determine whether they were eligible for free or affordable furniture.

Compassion In Action Leicester Limited (CIA)

'Compassion In Action' (company number 10587115) is the trading subsidiary of Open Hands. Through this company Open Hands' Furniture Project partners with Work-Link Project (Hinckley) to form the Leicestershire and Rutland Re-use Network (LRRN). The LRRN outworks a tender for Leicester City Council to provide furniture to recipients of Community Support Grants. Our bid for a new 3-year tender was agreed in 2022. We received a reduction in orders after the new tender began, dropping significantly towards the end of the year. We believe this is due to limited Leicester City Council resources and changes to council work practices. In response to this Open Hands' Furniture Project increased in-house appointment capacity so that community benefit of the project was not impacted.

The charity's social enterprise 6 Degrees Coffee House is also outworked through CIA. All profits are invested into the work of Open Hands.

Skills Courses

"Open Hands is like a family for all of us. I'm very happy to be a part of this big family. As the name suggests, you, our dear teachers in this warm home, have opened your hands and your hearts to us with love and sincerity. And also, you played a significant role in our adaptation period to a new country and culture. You all have a special place in our hearts. The things you have done for us are totally precious. Thank you so much for always supporting us."

- Part of a speech shared by an English Class Student at the course's 21/22 Graduation

Open Hands continues to offer free part-time English classes to asylum seekers, refugees and other adults who are in need of language support and community. The project is entirely volunteer led (with the oversight of Open Hands management). In 2022 7 different ability level classes were offered, and 90 students took end of year exams with Open Hands at the end of the 2021/22 academic year.

The Furniture Project trialled relaunching its furniture restoration skills course 'Restore' for the first-time post Covid-19 restrictions. However participant attendance didn't allow for the course to run, and so the course has been suspended until there is an increased demand for the service.

REPORT OF THE TRUSTEES - CONTINUED
for the Year Ended 31 December 2022

Mentoring

Covid-19 restrictions and ongoing increased need required Open Hands' financial resources and time to be focused largely on emergency service provision in 2020-2022. Thanks to support from The National Lottery Community Funds Awards for All Grants programme, Open Hands will explore mentoring opportunities and launch a pilot mentoring programme in 2023.

Acts of Kindness

In 2022 Open Hands incorporated alternating bi-monthly Emergency donation and Acts of Kindness Appeals into the rhythm of our work. Emergency Appeals helped to fill gaps in our essential donation needs, and Acts of Kindness appeals allowed us to connect with churches and individuals in the community of Leicester to show love beyond meeting practical need. Through these appeals in isolation (external to regular donations received, or donations received outside of our appeal collection dates) the community of Leicester mobilised to donate an additional 2,500 items.

2. Work through Hand in Hand, our preschool

The aim of the charity's preschool Hand in Hand is to provide quality nursery education for children aged 2-4 years in Leicester.

In 2022 Hand in Hand continued to offer good quality nursery education through its two early years settings located at the One Centre in Highfields and the Oak Centre in Braunstone.

REPORT OF THE TRUSTEES - CONTINUED
for the Year Ended 31 December 2022

FINANCIAL REVIEW

In 2022 Open Hands received financial and practical support from hundreds of individuals, businesses, schools, faith-based and other organisations in 2022.

Grant Acknowledgements

Open Hands is grateful to have received support from the following funders and trusts this year:

Funder	Purpose	Amount Received
Asda Foundation: Empowering Local Communities Grant	Provisions towards Pie Night	£793
Asda Foundation: Cost of Living Grant	Food Store Utilities (extending opening hours)	£1,000
B&Q Foundation	Maintenance and decorating	£3,000
Clockwise Credit Union Community Grant Scheme	Unrestricted	£250
Department for Digital, Culture, Media & Sport (DCMS), facilitated by Action Homeless and Reaching People	Food	£21,000
Love Your Neighbour: Love Christmas	Christmas Hampers	£1,200
M&S Gifting Grants	General Running Costs	£1,000
Maud Elkington Charitable Trust	Lift	£1,500
Socks and Chocs	Socks & Chocolates	Donation in kind: 500 pairs of socks and 125 boxes of chocolates
Socks and Chocs	Socks and Underwear	Donation in Kind: to the value of £300
The Hearth Foundation	Unrestricted	£5,000
The Helen Jean Cope Charity	Pie Night Utilities	£1,000
The National Lottery Community Fund: Awards for All	2023 Mentoring Pilot	£9,978
The National Lottery Community Fund: Reaching Communities	Year 4 of 5 multi-year grant for the Furniture Project	£17,500

REPORT OF THE TRUSTEES - CONTINUED
for the Year Ended 31 December 2022

Additional Thank You Acknowledgements

We would like to thank every individual and organisation who supported our work in 2022. The generosity of support we have received is particularly admirable during the current economic climate that has not only affected our guests but also our supporters. Whether financial, practical, or involvement in sharing about our work to engage others, your support has made a difference in the lives of thousands of people this year!

Thank you specifically to the following organisations:

AGCO Finance	National Citizen Service
Arthur J. Gallagher (UK) Limited	Next Plc
All Nations Church Leicester	North Mead Primary Academy
Asda Oadby Superstore	Oadby Baptist Church
Ashby School	One Church Leicester (formally Trinity Life Church)
Avenue Community Church	One Stop Narborough Road
Bethel Church Wigston	Pukka Pies
Billesdon Chapel Centre	Quorn Stone
Bosworth Academy	Rotary Club of Leicester
Catherine Infant School	Rushey Mead Academy
Christ Church URC	Sainsbury's Fosse Park Superstore
Co-op Fleckney	Shakespeare Martineau Foundation
Co-op London Road	Shrimad Rajchandra Love and Care
Dechert LLP	Sisters of St. Joseph of Peace
Edith Murphy Foundation	Smeeton Westerby: Christ Church
Feeding Britain	Smeeton Westerby PCC
Fernvale Primary School	St Barnabas C of E Primary School
Fleckney C of E Primary School	St Catharine's Church, Houghton on the Hill
Fleckney New Life Church	St Christopher's Church
Goodwood Evangelical Church	St Guthlacs Church
Hastings Direct	St Luke's C of E Primary School
Hilton Birmingham Metropole	St Matthews Big Local
Human Appeal	St. Patrick's Catholic Voluntary Academy
Humberstone Infant Academy	St Wilfrid's Kibworth
Judgemeadow Community College	The Access Group
Kibworth PCC	The Catenian Association
KingsGate Community Church Leicester	The Hearth Foundation
Knighton Free Church	The Holosophic Society UK
Leicester City Council	The Mead Educational Trust
Leicester College - Abbey Park Campus	The Oak Centre
Leicester Wholefoods	The Winstanley School
Life Abundant Pentecostal Church	Tudor Grange Samworth Academy
Linxcom Limited	Tugby C of E Primary School
Living Rock Church	Unite the Union
Marazan Limited	Universal Textiles
Merrydale Infant and Junior School	University Hospitals of Leicester NHS Trust
Mezzino Leicester	Utilita Energy
Moat Community College	Work-Link Project

REPORT OF THE TRUSTEES - CONTINUED

for the Year Ended 31 December 2022

Reserves Policy

The Trustees have adopted a reserves policy which requires 3 months of expenditure to be held in unrestricted reserves. This will allow the Charity to continue to operate for a minimal period of time should income reduce. The value of the reserves will be monitored on a regular basis in the light of current giving levels, expenditure and annually as part of the budget process. At the end of 2022 unrestricted reserves were below this amount. It is the intention of the trustees to build into the budget savings to increase the reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is incorporated as a company limited by guarantee and is governed by the company's Memorandum and Articles of Association.

Recruitment and appointment of new trustees

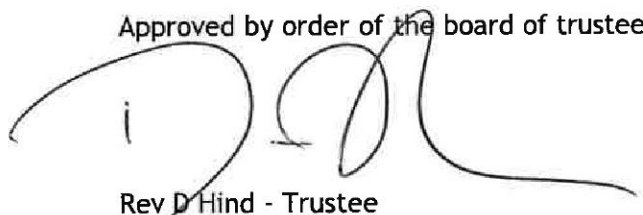
At every annual general meeting, one third of the trustees who are subject to retirement by rotation (longest-serving) shall retire. Appointment of new trustees can be from retiring trustees or individuals showing an interest in the work of the charity, who are willing to serve and have appropriate giftings.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on *1st August 2023* and signed on its behalf by:



Rev D Hind - Trustee

**Independent Examiner's Report to the Trustees of
Open Hands Trust (Leicester)**

Independent Examiner's report to the Trustees of Open Hands Trust (Leicester) ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022 which are set out on pages 11 to 29.

Responsibilities and basis of report

As the charity trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Lisa G Parkes FCA FCCA
ICAEW
The Rowleys Partnership Ltd
Chartered Accountants
Charnwood House
Harcourt Way
Meridian Business Park
Leicester
LE19 1WP

Date: 1st August 2023

Open Hands Trust (Leicester)

**Statement of Financial Activities
(incorporating an Income and Expenditure Account)
for the Year Ended 31 December 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 31.12.22 £	Total Funds 31.12.21 £
Income and endowments from					
Donations and legacies	2	168,062	63,436	231,498	403,392
Charitable activities					
Hand in Hand Pre-School	4	-	182,739	182,739	189,764
Open Hands		7,405	-	7,405	4,716
Investment income	3	-	147	147	82
Total income and endowments		175,467	246,322	421,789	597,954
 EXPENDITURE ON					
Charitable activities:	5				
Hand in Hand Pre-School		-	191,530	191,530	208,328
Open Hands		139,676	53,753	193,429	176,601
Support Costs		55,204	-	55,204	29,963
Total expenditure		194,880	245,283	440,163	414,892
NET INCOME/(EXPENDITURE)		(19,413)	1,039	(18,374)	183,062
Transfers between funds	19	356	(356)	-	-
Net movement between funds		(19,057)	683	(18,374)	183,062
 Reconciliation of funds					
Total funds brought forward		354,701	59,630	414,331	231,269
Total funds carried forward		335,644	60,313	395,957	414,331

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

Open Hands Trust (Leicester)
(Registered number: 05903490)

BALANCE SHEET
AS AT
31 DECEMBER 2022

		31.12.22	31.12.21
	Note	£	£
Fixed Assets			
Tangible assets	13	317,738	345,219
Investments	14	1	1
		<u>317,739</u>	<u>345,220</u>
Current Assets			
Debtors	15	10,957	8,621
Cash at bank and in hand		<u>117,828</u>	<u>125,058</u>
		128,785	133,679
Liabilities			
Creditors: amounts falling due within one year	16	<u>50,567</u>	<u>64,568</u>
Net Current Assets		<u>78,218</u>	<u>69,111</u>
Total Assets less Current Liabilities		395,957	414,331
NET ASSETS		<u><u>395,957</u></u>	<u><u>414,331</u></u>
Funds			
Unrestricted funds	19	335,644	354,701
Restricted funds		<u>60,313</u>	<u>59,630</u>
Total Funds		<u><u>395,957</u></u>	<u><u>414,331</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2022 in accordance with Section 476 of the Companies Act 2006.

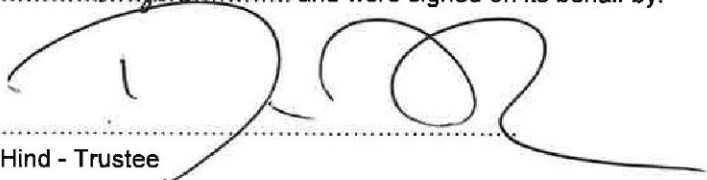
The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 1st August 2023 and were signed on its behalf by:


D Hind - Trustee

Open Hands Trust (Leicester)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2022

	Note	Year ended 31.12.22 £	Year ended 31.12.21 £
Cash flow from operating activities			
Cash generated from operations	1	3,896	272,860
Net cash provided by operating activities		<u>3,896</u>	<u>272,860</u>
Cash flow from investing activities			
Purchase of tangible fixed assets		(11,273)	(356,084)
Interest received		147	82
Net cash (used in)/provided by investing activities		<u>(11,126)</u>	<u>(356,002)</u>
Change in cash and cash equivalents in the reporting period		(7,230)	(83,142)
Cash and cash equivalents at the beginning of the reporting period		125,058	208,200
Net cash flow from financing activities		<u>117,828</u>	<u>125,058</u>

1 RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

Net income for the reporting period (as per the Statement of Financial Activities)	31.12.22	31.12.21
Net increase/(decrease) in cash and cash equivalents	(18,374)	183,062
Adjustments for:		
Depreciation charges	38,754	13,509
Interest received	(147)	(82)
Decrease/(increase) in debtors	(2,336)	30,423
Increase/(decrease) in creditors	<u>(14,001)</u>	<u>45,948</u>
Net cash provided by operations	<u>3,896</u>	<u>272,860</u>

2 ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.22	Cash flow	At 31.12.22
Net cash			
Cash at bank and in hand	125,058	(7,230)	117,828
Total	<u>125,058</u>	<u>(7,230)</u>	<u>117,828</u>

Open Hands Trust (Leicester)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS102, have been prepared in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019)', and the Companies Act 2006. The financial statements have been prepared under the historic cost convention, with the exception of investments which are included at market value.

Open Hands Trust (Leicester) is a private company limited by guarantee registered in England and Wales. The address of the registered office is given in the charity information on page 1 of these financial statements.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Preparation of consolidated financial statements

The financial statements contain information about Open Hands Trust (Leicester) as an individual company and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 399(2A) of the Companies Act 2006 from requirements to prepare consolidated financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost relating to the category. Where cost cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

It is policy that monies received relating to building and capital projects are transferred to unrestricted funds once the building works and projects have been achieved.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	10% on cost
Plant and machinery	25% on cost
Fixtures and fittings	25% on cost
Motor vehicles	25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Open Hands Trust (Leicester)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension Costs and other post retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Debtors and creditors receivable/payable within one year

Debtors and creditors are stated at transaction price.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and cash on deposit.

Investments

The investment in the wholly owned subsidiary, Compassion in Action Leicester Limited, is included at cost.

Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Open Hands Trust (Leicester)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

2 DONATIONS AND LEGACIES

	Year ended 31.12.22	Year ended 31.12.21
Givings	116,449	317,352
Gift aid	4,926	16,476
Legacies	20,000	-
Income from subsidiary	27,132	9,276
Grant income	62,991	60,288
	<u>231,498</u>	<u>403,392</u>

3 INVESTMENT INCOME

	Year ended 31.12.22	Year ended 31.12.21
Deposit account interest	<u>147</u>	<u>82</u>

Of total income from investments £Nil (2021: £Nil) was unrestricted and £147 (2021: £82) was restricted.

4 INCOME FROM CHARITABLE ACTIVITIES

	Year ended 31.12.22	Year ended 31.12.21
Hand in Hand Pre-School	182,739	189,764
Open Hands	7,405	4,716
	<u>190,144</u>	<u>194,480</u>

Open Hands Trust (Leicester)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

5 CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Support Costs (see note 7) £	Totals
Hand in Hand Pre-School	191,530	-	191,530
Open Hands	193,429	-	193,429
Support costs	-	55,204	55,204
	<u>384,959</u>	<u>55,204</u>	<u>440,163</u>

6 DIRECT COSTS OF CHARITABLE ACTIVITIES

	Year ended 31.12.22 £	Year ended 31.12.21 £
Staff costs	274,048	264,021
Charitable givings	288	6,014
Small furniture and repairs	775	1,146
Catering costs	892	665
Crafts and resources	1,246	3,289
Rent	60,217	58,658
Insurance	1,442	1,401
Toys and books	1,082	3,858
Sundries	790	1,090
Stationery, postage and telephone	1,103	996
Staff expenses	1,071	2,063
Professional fees		2,047
Catering, consumables and sundries	23,148	23,655
Light and heat	14,263	8,146
Repairs and renewals	4,595	7,880
	<u>384,959</u>	<u>384,929</u>

7 SUPPORT COSTS

	Finance £	Other £	Governance Costs £	Totals £
Support Costs	<u>1,275</u>	<u>51,289</u>	<u>2,640</u>	<u>55,204</u>

8 NET INCOME/(EXPENDITURE)

The total fee paid to the independent examiner was £2,640 (2021: £2,400) which was for the independent examination.

Open Hands Trust (Leicester)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

9 Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

10 Staff costs

	Year ended 31.12.22 £	Year ended 31.12.21 £
Salaries and wages	252,605	244,015
Social security costs	10,600	8,976
Pension costs	10,843	11,030
	<u>274,048</u>	<u>264,021</u>

The average number of persons employed by the charity during the year was as follows:

	31.12.22 Number	31.12.21 Number
Open Hands	6	6
Hand in Hand Preschool	13	12
	<u>19</u>	<u>18</u>

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

Open Hands Trust (Leicester)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

11 Comparatives for the statement of financial activities

	Unrestricted Funds £	Restricted Funds £	Total Funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	82,409	320,983	403,392
Charitable activities			
Hand in Hand Preschool	-	189,764	189,764
Open Hands	4,716	-	4,716
Investment income	-	82	82
Total	87,125	510,829	597,954
EXPENDITURE ON			
Charitable activities			
Hand in Hand Pre-School	-	208,328	208,328
Open Hands	93,796	82,805	176,601
Support Costs	11,727	18,236	29,963
Total	105,523	309,369	414,892
NET INCOME/(EXPENDITURE)	(18,398)	201,460	183,062
Transfers between funds	322,291	(322,291)	-
Net movement in funds	303,893	(120,831)	183,062
RECONCILIATION OF FUNDS			
Total funds brought forward	50,808	180,461	231,269
TOTAL FUNDS CARRIED FORWARD	354,701	59,630	414,331

12 ANALYSIS OF INCOME AND EXPENDITURE

	31.12.22 £	31.12.22 £	31.12.21 £	31.12.21 £
Open Hands				
Income				
Total giving including Gift Aid		141,375		333,828
Income from subsidiary		27,132		9,276
Grants		62,991		60,288
Income from Charitable activities		7,405		4,716
Investment income		36		29
		238,939		408,137
Expenditure				
Project costs	23,148		23,556	
Staff costs	120,007		105,528	
Property costs	50,493		45,488	
Travel & transport costs	5,868		6,385	
Office Costs	4,221		6,300	
Depreciation	38,754		13,509	
Professional fees & bank charges	6,142		5,662	
	248,633		206,428	
(Deficit)/Surplus - Open Hands		(9,694)		201,709

Open Hands Trust (Leicester)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

Hand in Hand Preschool

Income

Fee income	182,739	189,764
Investment income	<u>111</u>	<u>53</u>
	182,850	189,817

Expenditure

Running costs	4,785	14,225
Charitable Givings	288	6,014
Staff costs	154,989	158,493
Travel and transport costs	123	135
Property costs	28,800	27,200
Office costs	<u>2,545</u>	<u>2,397</u>
	191,530	208,464
Deficit - Hand in Hand	<u>(8,680)</u>	<u>(18,647)</u>

Open Hands Trust (Leicester)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

13 Tangible fixed assets

	Improvements to property £	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Total £
Cost					
At 1st January 2022	341,963	41,292	17,666	22,661	423,582
Additions	8,520	259	2,494	-	11,273
Disposals	-	-	-	-	-
At 31st December 2022	<u>350,483</u>	<u>41,551</u>	<u>20,160</u>	<u>22,661</u>	<u>434,855</u>
Depreciation					
At 1st January 2022	8,416	35,615	11,671	22,661	78,363
Charge for the year	34,905	1,621	2,228	-	38,754
At 31st December 2022	<u>43,321</u>	<u>37,236</u>	<u>13,899</u>	<u>22,661</u>	<u>117,117</u>
Net book value					
At 31st December 2022	<u>307,162</u>	<u>4,315</u>	<u>6,261</u>	<u>-</u>	<u>317,738</u>
At 31st December 2021	<u>333,547</u>	<u>5,677</u>	<u>5,995</u>	<u>-</u>	<u>345,219</u>

14 FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 January 2022 and 31 December 2022	<u>1</u>
NET BOOK VALUE	
At 31 December 2022	<u>1</u>
At 31 December 2021	<u>1</u>

There were no investment assets outside the UK.

The company's investments at the balance sheet date in the share capital of companies include the following:

Compassion in Action Leicester Limited (Company Number 10587115)

Registered office: United Kingdom

Nature of business: Restaurant and Café. Provision of furniture

	% Holding	31.12.22	31.12.21
Class of share:			
Ordinary	100		
Aggregate capital and reserves		3,837	21,576
Profit for the year		<u>9,393</u>	<u>19,602</u>

Open Hands Trust (Leicester)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

15 Debtors

	31.12.22	31.12.21
	£	£
Due within one year:		
Trade debtors	1,681	-
Other debtors	696	4,760
Prepayments and accrued income	8,580	3,861
	<u>10,957</u>	<u>8,621</u>

16 Creditors: amounts falling due within one year

	31.12.22	31.12.21
	£	£
Trade creditors	8,770	20,520
Social security and other taxes	3,087	2,679
Other creditors	1,215	-
Accruals and deferred income	37,495	41,369
	<u>50,567</u>	<u>64,568</u>

17 LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.12.22	31.12.21
	£	£
Within one year	52,437	30,917
Between one and five years	176,867	133,667
In more than five years	136,792	172,708
	<u>366,096</u>	<u>337,292</u>

18 ANALYSIS OF NET ASSETS BY FUND

	General Funds	Restricted Funds	Total Funds 31.12.22	Total Funds 31.12.21
	£	£	£	£
Fixed Assets	317,739	0	317,739	345,220
Current Assets	33,617	95,168	128,785	133,679
Current Liabilities	(15,712)	(34,855)	(50,567)	(64,568)
	<u>335,644</u>	<u>60,313</u>	<u>395,957</u>	<u>414,331</u>

Open Hands Trust (Leicester)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

19 MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General	354,701	(19,413)	356	335,644
Restricted funds				
Hand in Hand Preschool	33,157	(8,680)	-	24,477
The National Lottery Community Fund	-	807	-	807
Open Hands Building Project	23,697	(8,007)	-	15,690
The Vichai Srivaddhanaprabha Foundation	1,100	(1,100)	-	-
Asda Foundation (Clothing)	1,000	(1,000)	-	-
Asda Foundation: Cost of Living Grant	-	400	-	400
M&S Gifting Grants	-	-	-	-
TNLCF: Awards for All	-	9,474	-	9,474
Maud Elkington Charitable Trust	-	1,500	-	1,500
DCMS	-	-	-	-
DCMS (Dec. Top Up)	-	3,883	-	3,883
B&Q Foundation	-	2,750	-	2,750
LCC Covid-Safe Communities Fund	676	(588)	-	88
Crowdfunder for 6 Degrees	-	356	(356)	-
LCC Sustainable Travel Grant	-	1,244	-	1,244
	<u>59,630</u>	<u>1,039</u>	<u>(356)</u>	<u>60,313</u>
TOTAL FUNDS	<u>414,331</u>	<u>(18,374)</u>	<u>-</u>	<u>395,957</u>

Net movement in funds, included in the above, are as follows:

	Incoming Resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	175,467	(194,880)	(19,413)
Restricted funds			
Hand in Hand Preschool	182,850	(191,530)	(8,680)
The National Lottery Community Fund	17,500	(16,693)	807
Open Hands Building Project	513	(8,520)	(8,007)
The Vichai Srivaddhanaprabha Foundation	-	(1,100)	(1,100)
Asda Foundation (Clothing)	-	(1,000)	(1,000)
Asda Foundation: Cost of Living Grant	1,000	(600)	400
M&S Gifting Grants	1,000	(1,000)	-
TNLCF: Awards for All	9,978	(504)	9,474
Maud Elkington Charitable Trust	1,500	-	1,500
DCMS	7,000	(7,000)	-
DCMS (Dec. Top Up)	4,000	(117)	3,883
DCMS (Action Homeless)	10,000	(10,000)	-
B&Q Foundation	3,000	(250)	2,750
LCC Covid-Safe Communities Fund	-	(588)	(588)
The Helen Jean Cope Charity	1,000	(1,000)	-

Open Hands Trust (Leicester)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

Love Your Neighbour: Love Christmas	1,200	(1,200)	-
Asda Foundation: Empowering Local Communities Grant	793	(793)	-
LCC Sustainable Travel Grant	1,244	-	1,244
Crowdfunder for 6 Degrees	1,250	(894)	356
The Mead Educational Trust	2,494	(2,494)	-
	<u>246,322</u>	<u>(245,282)</u>	<u>1,039</u>
TOTAL FUNDS	<u>421,789</u>	<u>(440,162)</u>	<u>(18,374)</u>

Comparatives for movement in funds

	At 1.1.21	Net movement in funds £	Transfers between funds £	At 31.12.21 £
Unrestricted Funds				
General	50,808	(18,398)	322,291	354,701
Restricted Funds				
Hand in Hand	67,481	(18,647)	(15,677)	33,157
National Lottery Community Fund	1,901	1,963	(3,864)	0
Open Hands Building	75,416	238,141	(289,860)	23,697
Affordable Food Shop	5,035	(2,346)	(2,689)	0
Gift of a Wish	3,937	(2,837)	0	1,100
Love Your Neighbour	25,302	(15,101)	(10,201)	0
Western Power	750	(750)	0	0
Asda food	639	(639)	0	0
Asda clothing	0	1,000	0	1,000
VAL Safer communities	0	676	0	676
	<u>180,461</u>	<u>201,460</u>	<u>(322,291)</u>	<u>59,630</u>
TOTAL FUNDS	<u>231,269</u>	<u>183,062</u>	<u>0</u>	<u>414,331</u>

Open Hands Trust (Leicester)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	87,125	(105,523)	(18,398)
Restricted funds			
Hand in Hand	189,817	(208,464)	(18,647)
National Lottery Community Fund	33,981	(32,018)	1,963
Open Hands building	254,185	(16,044)	238,141
Affordable Food Shop	0	(2,346)	(2,346)
Gift of a Wish	722	(3,559)	(2,837)
Love Your Neighbour	24,714	(39,815)	(15,101)
Western Power	0	(750)	(750)
Asda food	0	(639)	(639)
Sainsury Neighbourly	500	(500)	0
Asda clothing	1,000	0	1,000
VAL Safe communities	4,985	(4,309)	676
Judge Meadow	625	(625)	0
Cycle Challenge	300	(300)	0
	<u>510,829</u>	<u>(309,369)</u>	<u>201,460</u>
 TOTAL FUNDS	 <u><u>597,954</u></u>	 <u><u>(414,892)</u></u>	 <u><u>183,062</u></u>

Open Hands Trust (Leicester)

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

Restricted funds

Hand in Hand Preschool

The charity received funds to assist with the operating of the pre-school.

The National Lottery Community Fund

The charity received funds from the National Lottery specifically to assist with supporting the compassion and support centre.

Open Hands Building

The charity has funds held that are specifically to assist the installation of a lift.

Gift of a Wish

Grant from the Vichai Srivaddhanaprabha Foundation for Christmas hampers and meal.

Asda Clothing

Grant from Asda for the provision of clothing.

Asda Utilities

Grant from Asda to help with utility costs

M&S Neighbourly

Grant from M&S given for general running costs

National Lottery Community Fund Awards for All

Grant given to set up a mentoring scheme.

Maud Elkington

Grant given towards installation of a lift

DCMS (facilitated by Action Homeless and Reaching People)

Grants given for the provision of food

B&Q Maintenance

Grant given for maintenance and decorating

Voluntary Action Leicestershire (VAL) Safe Communities

Grant from VAL towards cleaning and English class teaching supplies.

Helen Jean Cope

Grant for utilities for pie night

Love Your Neighbour - Love Christmas

Grant for the provision of Christmas Hampers

Asda Empowering Communities

Grant for provisions towards Pie Night

Rushey Mead Bike Rack

Funds raised for bike rack

Open Hands Trust (Leicester)
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

20 RELATED PARTY DISCLOSURES

During the year £3,650 (2021: £3,000) of donations were received without conditions from trustees.

Two of the trustees also serve on One Church Leicester (Registered Charity No. 1051884) and during the year Open Hands Trust (Leicester) received £31,351 (2021: £108,411) donation from this charity. Also during the year costs of £14,150 (2021: £14,983) have been recharged from One Church Leicester in relation to administration and accounts costs.

Donations received in the year from the subsidiary, Compassion in Action Leicester Limited, totalled £27,132 (2021: £9,276). The charity leases a property at an annual cost of £20,000 (2021: £19,000) and formally sub-lets it to the subsidiary company for the same amount.

Open Hands Trust (Leicester)
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	31.12.22	31.12.21
	£	£
Donations and legacies		
Giving	116,449	317,352
Gift Aid	4,926	16,476
Legacy	20,000	0
Income from subsidiary	27,132	9,276
Grants	62,991	60,288
	<u>231,498</u>	<u>403,392</u>
Investment income		
Deposit account interest	147	82
Charitable activities		
Hand in Hand pre-school	182,739	189,764
Open Hands	7,405	4,716
	<u>190,144</u>	<u>194,480</u>
Total incoming resources	421,789	597,954
 EXPENDITURE		
Charitable activities		
Staff salaries	252,305	244,015
Social security	10,600	8,976
Pensions	10,843	11,030
Charitable givings	288	6,014
Small furniture and repairs	775	1,146
Catering costs	892	665
Craft and resources	1,246	3,289
Rent	60,217	58,658
Insurance	1,442	1,401
Toys & books	1,082	3,858
Sundries	790	1,090
Stationery, postage & telephone	1,033	996
Staff expenses	1,370	2,063
Professional fees	70	2,047
Catering, consumables and sundries	23,148	23,655
Light & heat	14,263	8,146
Repairs & renewals	4,595	7,880
	<u>384,959</u>	<u>384,929</u>
 Support Costs		
Finance		
Bank charges	1,275	928

Open Hands Trust (Leicester)
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

Other

Insurance	2,213	1,871
Postage & stationery	4,221	4,429
Sundries	13	180
Repairs and renewals	6,087	6,646
Depreciation of tangible fixed assets	<u>38,754</u>	<u>13,509</u>

	51,289	26,635
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Governance Costs

Independent examination	<u>2,640</u>	<u>2,400</u>
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Total resources expended	<u>440,163</u>	<u>414,892</u>
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Net income	<u><u>(18,374)</u></u>	<u><u>183,062</u></u>
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