

Company registration number: 6308382

Charity registration number: 1121284

CITY OF SHEFFIELD THEATRE TRUST
(A company limited by guarantee)

ANNUAL REPORT

YEAR ENDED 31 JULY 2021



CITY OF SHEFFIELD THEATRE TRUST
ANNUAL REPORT
YEAR ENDED 31 JULY 2021

CONTENTS

	Page
Directors' Report and Strategic Report	1
Statement of Trustees' Responsibilities	6
Independent Auditors' Report	7
Accounting Policies	10
Statement of Financial Activities (including Income and Expenditure Account)	12
Balance Sheet	13
Cash Flow Statement	14
Notes to the Financial Statements	15 – 21

CITY OF SHEFFIELD THEATRE TRUST

DIRECTORS' REPORT FOR THE YEAR ENDING 31 JULY 2021

The Trustees and Directors of the charitable company present their report along with the financial statements of the charity for the period ending 31 July 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 10 of the financial statements and comply with the charity's Memorandum and Articles and applicable law. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

Legal and administration details

Official name of charity: City of Sheffield Theatre Trust
Charity registration number: 1121284

Company registration number: 6308382

Registered Office: 55 Norfolk Street
Sheffield
S1 1DA

Directors and Trustees: Mrs Surriya Falconer
Mr James Garnett
Ms Eleanor Lang
Mr Neil MacDonald
Ms Kirsten Major
Ms Rosie Neave
Mr Arun Singh

Chief Executive: Dan Bates

Bankers: Barclays Bank
1 St Paul's Place
Norfolk Street
Sheffield S1 2JW

Auditors: Hawsons Chartered Accountants
Statutory Auditor
Pegasus House
463a Glossop Road
Sheffield
S10 2QD

CITY OF SHEFFIELD THEATRE TRUST DIRECTORS' REPORT FOR THE YEAR ENDING 31 JULY 2021 (continued)

Structure, Governance and Management

Governing document

City of Sheffield Theatre Trust Limited (COSTT) is a company limited by guarantee governed by its Memorandum and Articles of Association dated 21 December 2011. It is registered as a charity with the Charity Commission. Sheffield Theatres Trust is the sole member of the organisation and it has 7 trustees.

Objects

The primary objects of the charity specified in the Memorandum and Articles of Association are the advancement of the arts and to educate the public in the art of drama in particular by the production, promotion, presentation and the management of plays, mime, ballet, dance, singing, music and any other artistic works at The Lyceum Theatre and such other premises of the Company or elsewhere.

Organisation

The board of trustees, which must have no fewer than 3 members, administers the charity. The board meets twice a year and there are sub-committees covering finance and audit, human resources and trustee nominations which meet more regularly. A Chief Executive is appointed by the trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including finance, employment and artistic performance related activity.

Appointment of trustees

The seven trustees are nominated by Sheffield Theatres Trust.

Trustee induction and training

New trustees are invited to the registered office of COSTT to meet with the Senior Management Team to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity.

Public benefit

The board of trustees have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.

The charity seeks to maximise attendance and participation in its activities to ensure that audiences are drawn from every socio-economic groups and age ranges. It does this by advertising to the public through the media, print, social network and reaching out to the local community.

We continue to offer tickets at £5 under the Live for 5 scheme to everyone between the age of 16 and 26.

Risk management

The Trustees are committed to the identification and management of the major strategic, business and operational risks which the charity faces. Under normal circumstances, the principal risk relates to the cancellation of a visiting company production or failure of critical technical equipment. However this year the main risk was that presented by the sudden closure of the theatre due to the global pandemic which had a significant impact on the whole theatre industry. This risk will continue to be managed through 2021/22.

The Trustees and Senior Management are fully aware of the risk profile in the business and a multi-function team of managers within the organisation took over the management of the situation and continue to meet daily to manage the situation by communicating with all levels of the organisation, identifying all risks and regularly updating a detailed risk register identifying likelihood and impact together with actions necessary to mitigate the risk. This continues to be monitored and reported to the appropriate Sub Committees and then presented to the main board.

Related parties

City of Sheffield Theatre Trust and Sheffield Theatres Crucible Trust are both subsidiaries of Sheffield Theatres Trust.

CITY OF SHEFFIELD THEATRE TRUST
DIRECTORS' REPORT FOR THE YEAR ENDING 31 JULY 2021 (continued)

Objectives and activities

The main objectives for the period are the promotion and fostering of artistic knowledge and the appreciation of the arts by the provision and future development of facilities for the education and entertainment of the public in the fields of art, craft, music and drama.

The strategies employed to achieve the charity's objectives are to:

- offer opportunities for a broad range of people to get involved in arts activity exploring their own creative powers;
- provide facilities for amateur and professional artists to develop. Groups in the city are given discounted rates for hire of space and access to professional advice;
- concentrate on involving young people in the arts to help encourage a culture in which different age ranges play a complimentary part;
- celebrate the diversity of cultures in our society by programming presentations by, and with, artists of different cultural backgrounds;
- present a broad range of arts work.

CITY OF SHEFFIELD THEATRE TRUST

DIRECTORS' REPORT FOR THE PERIOD ENDING 31 JULY 2021 (continued)

Strategic Report

The Trustees present their Strategic Report for the year ended 31 July 2021.

Achievements and Performance

During the course of the entire financial year, the Lyceum Theatre has remained closed due to the ongoing Covid-19 pandemic with no performances taking place.

In the period between May – July 2021, we undertook maintenance to get the theatre ready, including some Covid measures to prepare the theatre for the safe return of audiences. Throughout the closure the staff team monitored the building to ensure it remained safe and secure.

On 16 August 2021, the Lyceum reopened after 17 months of closure with **Hairspray**.

We were extremely grateful to the government for the support of the Culture Recovery Fund, the Covid Job Retention Scheme, Arts Council England and Sheffield City Council for their financial support.

The City of Sheffield Theatre Trust benefited from rent relief throughout the closure of the Lyceum, and records their thanks to the Lyceum Theatre Trust.

Financial Review

The financial performance in 2020/21 as a result of the pandemic and closure resulted in a deficit of unrestricted funds of £36,222 (2020: £186,617).

The in-year increase in cash is due to the gradual increase in sales pending the reopening of the theatre on 16 August 2021.

Future Plans

The Lyceum reopened on 16 August 2021 and we have noticed some caution with producers touring work, and also audiences returning. Budgets have been adjusted accordingly and we have a large number of shows either rebooked or new to the Lyceum.

Over Christmas 2021 we presented **Sleeping Beauty**, our co-produced pantomime with Evolution Productions, followed by the Siberian Russian Ballet. Other companies in the forthcoming year include **Bedknobs and Broomsticks**, **The Da Vinci Code**, **9 to 5 The Musical**, **Dreamgirls** and, of course, Sheffield Theatres' **Everybody's Talking About Jamie**. We have future shows booked into 2023, including **Sister Act**.

CITY OF SHEFFIELD THEATRE TRUST

DIRECTORS' REPORT FOR THE PERIOD ENDING 31 JULY 2021 (continued)

Investment powers and policy

Under the Memorandum and Articles of Association, the charity has the power to invest in any way the trustees wish.

Reserves policy

The company is part of the Sheffield Theatres Trust group and its reserves are taken into account as part of the group's reserves policy. Certain reserves have been designated for renewals and repairs as set out in note 9.

Nominated by Sheffield Theatres Trust

Mr John Cowling (resigned 28 May 2021)
Mr James Garnett (appointed 13 May 2021)
Mrs Surriya Falconer
Dame Julie Kenny (resigned 28 May 2021)
Ms Eleanor Lang (appointed 13 May 2021)
Mr Neil MacDonald (appointed 22 January 2021)
Ms Kirsten Major (appointed 13 May 2021)
Ms Rosie Neave
Mr Arun Singh
Mr Giles Searby(resigned 28 May 2021)

CITY OF SHEFFIELD THEATRE TRUST

DIRECTORS' REPORT FOR THE PERIOD ENDING 31 JULY 2021 (continued)

Constitution

The company is a company limited by guarantee and not having a share capital. Each member gives a guarantee to contribute a sum not exceeding £1 to the company should it be wound up. At 31 July 2021 there were 7 members.

Statement of Trustees' Responsibilities

The trustees (who are also directors of City of Sheffield Theatre Trust for the purposes of company law) are responsible for preparing the Trustees' Annual Report (including the Strategic Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Statement of disclosure of information to auditors

The directors of the company who held office at the date of approval of this Annual Report each confirm that:

- so far as they are aware there is no relevant audit information (information needed by the company's auditors in connection with preparing their report) of which the company's auditors are unaware; and
- they have taken all the steps that they ought to take as Directors in order to make themselves aware of any audit information and to establish that the company's auditors are aware of that information.

In approving the Trustees' Annual Report, we also approve the Strategic Report included therein, in our capacity as company directors.



N MacDonald - Director

Date: 21 January 2022

CITY OF SHEFFIELD THEATRE TRUST

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF CITY OF SHEFFIELD THEATRE TRUST

Opinion

We have audited the financial statements of City of Sheffield Theatres Trust (the 'charitable company') for the year ended 31 July 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows, the notes to the financial statements and a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2021, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

CITY OF SHEFFIELD THEATRE TRUST

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF CITY OF SHEFFIELD THEATRE TRUST (continued)

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the strategic report and the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 6, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

CITY OF SHEFFIELD THEATRE TRUST

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF CITY OF SHEFFIELD THEATRE TRUST

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The charitable company is subject to laws and regulations that directly and indirectly affect the financial statements. Based on our understanding of the charity and the environment it operates within, we determined that the laws and regulations which were most significant included FRS 102 and the Companies Act 2006. We considered the extent to which non-compliance with these laws and regulations might have a material effect on the financial statements, including how fraud might occur. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to the posting of inappropriate journal entries to improve the charity's result for the period, and management bias in key accounting estimates.

Audit procedures performed by the engagement team included:

- Discussions with management and those responsible for legal compliance procedures within the charitable company to obtain an understanding of the legal and regulatory framework applicable to the charity and how the charity complies with that framework, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Reviewing minutes of Trustee meetings;
- Identifying and assessing the design effectiveness of controls that management has in place to prevent and detect fraud and non-compliance with laws and regulations;
- Challenging assumptions and judgements made by management in their significant accounting estimates.
- Identifying and testing journal entries, in particular any journal entries posted with unusual account combinations or posted by senior management.

A further description of our responsibilities is available on the Financial Reporting Council's website at www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor-s-responsibilities-for. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Simon Bladen, Senior Statutory Auditor

For and on behalf Hawsons Chartered Accountants, Statutory Auditor

Pegasus House

463a Glossop Road

Sheffield

S10 2QD

17 February 2022

CITY OF SHEFFIELD THEATRE TRUST

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material to the charitable company's affairs.

Statutory Information

City of Sheffield Theatre Trust is a charity (No. 1121284) and a company limited by guarantee (No 6308382) domiciled in England and Wales. The registered office is at 55 Norfolk Street, Sheffield, S1 1DA.

Accounting Convention

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Companies Act 2006 and UK Generally Accepted Practice. There have been no material departures from these standards.

The presentation currency is United Kingdom pounds sterling, which is the functional currency of the charity.

The financial statements have been prepared on a going concern basis which assumes that the company will continue in operational existence for the foreseeable future.

Incoming Resources from Generated Funds

Voluntary income primarily represents grants receivable. Revenue grants are recognised at fair value when the company has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. Grants to finance capital expenditure are credited to restricted funds using the same criteria as revenue grants.

Incoming resources from charitable activities represent ticket sales and related fees for performances conducted in the year. Any tickets sold in advance are included in cash and deferred income.

Charitable Activities

Charitable activities include expenditure associated with the staging of shows and include both the direct costs and support costs relating to these activities.

Other Costs

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

Depreciation

Equipment and furniture – These are depreciated in equal annual instalments over their estimated useful lives which ranges from 3 to 10 years.

Leases

Rentals payable under operating leases are charged in the Statement of Financial Activities in the year in which they are incurred.

Pension Costs

The company operates a defined contribution pension scheme for employees. Pension costs charged in the financial statements represent the contributions payable by the company during the year.

Restricted Funds

Amounts received to finance capital expenditure are credited to Restricted Funds.

Depreciation on the assets financed by the Restricted Funds is charged directly to the Restricted Fund in the Statement of Financial Activities.

CITY OF SHEFFIELD THEATRE TRUST

ACCOUNTING POLICIES continued

Going concern

The current Covid-19 pandemic has given rise to an unexpected level of uncertainty for the business. The company has taken a number of actions to manage its cash flow. After due consideration of all relevant factors the company's income and cash flow forecasts and projections indicate that the company should be able to continue to operate for the foreseeable future.

The trustees therefore have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Accordingly they continue to adopt the going concern basis in preparing the financial statements.

CITY OF SHEFFIELD THEATRE TRUST

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) YEAR ENDED 31 JULY 2021

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total £	2020 Total £
Incoming resources					
Incoming resources from generated funds:					
Donations and legacies	1	362,014	-	362,014	291,600
Other trading activities		-	-	-	12,500
Incoming resources from charitable activities	2	10,379	-	10,379	3,590,918
Total incoming resources		<u>372,393</u>	<u>-</u>	<u>372,393</u>	<u>3,895,018</u>
Resources expended on:					
Raising funds	6	-	-	-	-
Charitable activities	7	405,615	115,005	520,620	4,184,135
Other	8	3,000	-	3,000	3,415
Total resources expended		<u>408,615</u>	<u>115,005</u>	<u>523,620</u>	<u>4,187,550</u>
Net (Outgoing) Resources	4	(36,222)	(115,005)	(151,227)	(292,532)
Fund balances brought forward at 1 August		337,934	443,333	781,267	1,073,799
Fund Balances Carried Forward At 31 July		<u>301,712</u>	<u>328,328</u>	<u>630,040</u>	<u>781,267</u>

There are no recognised gains and losses other than the results for the year set out above.

There is no difference between the amounts stated above and their historical cost equivalents.

There were no discontinued operations.

CITY OF SHEFFIELD THEATRE TRUST
COMPANY REGISTRATION NUMBER: 6308382

BALANCE SHEET

31 JULY 2021

	Notes	2021	2020
		£	£
FIXED ASSETS	11	321,766	438,596
CURRENT ASSETS			
Debtors	12	1,839,987	2,201,993
Cash at bank and in hand	13	1,702,945	843,724
		<u>3,542,932</u>	<u>3,045,717</u>
CREDITORS			
Amounts falling due within one year	14	3,234,658	2,703,046
NET CURRENT ASSETS		308,274	342,671
NET ASSETS		<u>630,040</u>	<u>781,267</u>
RESERVES	9		
Restricted funds		328,328	443,333
Designated fund		90,000	90,000
General fund		211,712	247,934
		<u>630,040</u>	<u>781,267</u>

These financial statements were approved and authorised for issue by the board of directors on 21 January 2022 and signed on its behalf by:



N MacDonald - Director

CITY OF SHEFFIELD THEATRE TRUST

CASH FLOW STATEMENT

YEAR ENDED 31 JULY 2021

	Notes	2021 £	2020 £
Cash flow from operating activities	5	859,221	(2,938,972)
Cash flow from investing activities			
Capital expenditure		-	-
Net cash flow from investing activities		-	-
Net increase/(decrease) in cash and cash equivalents		859,221	(2,938,972)
Cash and cash equivalents at 1 August		843,724	3,782,696
Cash and cash equivalents at 31 July		1,702,945	843,724
Cash and cash equivalents consists of:			
Cash at bank and in hand		1,702,945	843,724

CITY OF SHEFFIELD THEATRE TRUST

NOTES ON ACCOUNTS

YEAR ENDED 31 JULY 2021

1 INCOME FROM DONATIONS AND LEGACIES

	2021	2020
Unrestricted	£	£
Sheffield City Council	291,600	291,600
Sheffield City Council Covid-19 support fund	70,414	-
Total voluntary income	<u>362,014</u>	<u>291,600</u>

2 INCOME FROM CHARITABLE ACTIVITIES

	2021	2020
Unrestricted	£	£
Ticket and related sales	<u>10,379</u>	<u>3,590,918</u>

3 STAFF PARTICULARS

	2021	2020
Staff costs comprised:	£	£
Wages and salaries	146,568	792,086
Social security costs	16,896	61,997
Other pension costs	18,465	65,657
	<u>181,929</u>	<u>919,740</u>

No employee received annual emoluments in excess of £60,000.

All employees have contracts of employment with Sheffield Theatres Trust and are recharged by that company to City of Sheffield Theatre Trust. Remuneration of key management personnel is disclosed in Sheffield Theatres Trust.

No remuneration or expenses were paid during the year to any of the directors of the company.

CITY OF SHEFFIELD THEATRE TRUST

NOTES ON ACCOUNTS (continued)

YEAR ENDING 31 JULY 2021

4 NET (OUTGOING) RESOURCES	2021	2020
(a) This is stated after charging/(crediting):	£	£
Auditors' remuneration as auditors	3,000	3,415
Depreciation	116,830	107,740
Operating lease rentals:		
Land & buildings	-	-

5 RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021	2020
	£	£
Net expenditure	(151,227)	(292,532)
Depreciation and amortisation	116,830	107,740
Decrease/(increase) in debtors	362,006	(1,125,603)
Increase/(decrease) in creditors	531,612	(1,628,577)
Net cash inflow/(outflow) from operating activities	859,221	(2,938,972)

6 RESOURCES EXPENDED ON RAISING FUNDS

	2021	2020
	£	£
Fundraising	-	-

7 COST OF CHARITABLE ACTIVITIES

	2021	2020
	£	£
Production Costs		
Indirect production consumables	-	756
Miscellaneous costs	-	588
Visiting companies fees and other costs	-	2,914,053
Re-charge to co-producers and visiting companies	-	(357,917)
Hire costs	-	10,145
Programme costs	-	16,863
Licence and subscriptions	598	838
	598	2,585,326

YEAR ENDING 31 JULY 2021

	2021	2020
	£	£
Staff Costs		
Staffing costs	148,578	756,609
Training, recruitment and other costs	3,875	3,732
	<u>152,453</u>	<u>760,341</u>
Establishment Costs		
Rent, rates and insurance	60,094	73,406
Heat and power	21,258	35,679
Electricity	19,340	52,231
Repairs and renewals	26,628	101,238
Waste disposal	-	7,083
Depreciation	115,005	105,915
	<u>242,325</u>	<u>375,552</u>
Selling Costs		
Publicity and advertising	29,386	180,863
Box office computer systems	12,974	33,512
Ticket printing	455	2,197
Miscellaneous selling costs	580	3,792
Credit card commission	15,282	34,532
Telephone, postage, stationery and photocopying	2,348	22,294
Travel and entertaining	28	1,492
	<u>61,053</u>	<u>278,681</u>

Staffing costs	33,351	97,751
Training, recruitment and other costs	4,458	6,778
Depreciation	1,825	1,825
Telephone, postage, stationery and photocopying	360	5,635
IT maintenance and peripherals	9,393	16,193
Travel and entertaining	224	5,147
Professional charges	6,543	34,414
Bank charges	529	4,677
Licence and subscriptions	6,275	9,420
Miscellaneous	1,233	2,395
	<u>64,191</u>	<u>184,235</u>
Total costs of charitable activities	520,620	4,184,135

CITY OF SHEFFIELD THEATRE TRUST

NOTES ON ACCOUNTS (continued)

YEAR ENDING 31 JULY 2021

8 OTHER COSTS

	2021 £	2020 £
Auditors remuneration – governance costs	<u>3,000</u>	<u>3,415</u>

9 RESERVES

	At 1 August 2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 July 2020 £
RESTRICTED					
Capital Redevelopment Fund	549,248	-	105,915	-	443,333
Total Restricted Funds	<u>549,248</u>	<u>-</u>	<u>105,915</u>	<u>-</u>	<u>443,333</u>
UNRESTRICTED					
Designated – renewals and repairs	90,000	-	-	-	90,000
General	434,551	3,895,018	4,081,635	-	247,934
Total Unrestricted Funds	<u>524,551</u>	<u>3,895,018</u>	<u>4,081,635</u>	<u>-</u>	<u>337,934</u>
Total Funds	<u>1,073,799</u>	<u>3,895,018</u>	<u>4,187,550</u>	<u>-</u>	<u>781,267</u>

RESERVES

	At 1 August 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 July 2021 £
RESTRICTED					
Capital Redevelopment Fund	443,333	-	115,005	-	328,328
Total Restricted Funds	<u>443,333</u>	<u>-</u>	<u>115,005</u>	<u>-</u>	<u>328,328</u>
UNRESTRICTED					
Designated – renewals and repairs	90,000	-	-	-	90,000
General	247,934	372,393	408,615	-	211,712
Total Unrestricted Funds	<u>337,934</u>	<u>372,393</u>	<u>408,615</u>	<u>-</u>	<u>301,712</u>
Total Funds	<u>781,267</u>	<u>372,393</u>	<u>523,620</u>	<u>-</u>	<u>630,040</u>

The capital redevelopment fund is for the redevelopment work on the Lyceum Theatre.

CITY OF SHEFFIELD THEATRE TRUST

NOTES ON ACCOUNTS (continued)

YEAR ENDING 31 JULY 2021

10 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Previous year's comparison

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
Tangible fixed assets	4,426	434,170	438,596
Current assets	3,036,554	9,163	3,045,717
Current liabilities	(2,703,046)	-	(2,703,046)
Non-current liabilities	-	-	-
	<u>337,934</u>	<u>443,333</u>	<u>781,267</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Tangible fixed assets	2,601	319,165	321,766
Current assets	3,533,769	9,163	3,542,932
Current liabilities	(3,234,658)	-	(3,234,658)
Non-current liabilities	-	-	-
	<u>301,712</u>	<u>328,328</u>	<u>630,040</u>

CITY OF SHEFFIELD THEATRE TRUST

NOTES ON ACCOUNTS (continued)

YEAR ENDED 31 JULY 2021

11 FIXED ASSETS TANGIBLE

	Land and Buildings Long Leasehold	Fixtures and Fittings	Plant and Equipment	Total
<u>Cost</u>	£	£	£	£
At 1 August 2020	239,980	743,467	823,904	1,807,351
Additions	-	-	-	-
At 31 July 2021	<u>239,980</u>	<u>743,467</u>	<u>823,904</u>	<u>1,807,351</u>
<u>Depreciation</u>				
At 1 August 2020	140,627	735,183	492,945	1,368,755
Charge for the year	<u>27,359</u>	<u>5,683</u>	<u>83,788</u>	<u>116,830</u>
At 31 July 2021	<u>167,986</u>	<u>740,866</u>	<u>576,733</u>	<u>1,485,585</u>
<u>Net book amounts</u>				
At 31 July 2021	<u>71,994</u>	<u>2,601</u>	<u>247,171</u>	<u>321,766</u>
At 1 August 2020	<u>99,353</u>	<u>8,284</u>	<u>330,959</u>	<u>438,596</u>

12 DEBTORS

	2021	2020
	£	£
Due within one year:		
Trade debtors	-	517
Amounts owed by group undertakings	591,000	1,303,579
Amount owed by parent company	1,193,575	851,051
Prepayments and accrued income	<u>55,412</u>	<u>46,846</u>
	<u>1,839,987</u>	<u>2,201,993</u>

13 CASH AT BANK AND IN HAND

	2021	2020
	£	£
Cash at bank and in hand	<u>1,702,945</u>	<u>843,724</u>

CITY OF SHEFFIELD THEATRE TRUST

NOTES ON ACCOUNTS (continued)

YEAR ENDED 31 JULY 2021

14 CREDITORS – DUE WITHIN ONE YEAR

	2021	2020
	£	£
Amounts falling due within one year:		
Trade creditors	15,654	34,817
Taxation and social security	214,374	239,705
Amounts owed to parent company	-	-
Amounts owed to fellow subsidiaries	400,000	622,578
Accruals and deferred income	2,604,630	1,805,946
	<u>3,234,658</u>	<u>2,703,046</u>

15 TAXATION

The company is a registered charity and as such is not normally liable to corporation tax.

16 FINANCIAL COMMITMENTS

	2021	2020
	£	£
Land and buildings		
Within one year	20,300	20,300
Between 2 and 5 years	81,200	81,200
Over five years	436,250	456,450

17 DEFINED CONTRIBUTION PENSION PLAN

The company operates a defined contribution pension plan and a salary exchange pension contribution scheme for its employees. The amount recognised as an expense in the period was £18,465 (2020 - £65,657).

18 ULTIMATE CONTROLLING PARTY

The ultimate controlling party is Sheffield Theatres Trust, a registered charity.

19 TRANSACTIONS WITH RELATED PARTIES

In accordance with FRS 102 paragraph 33.1A the company has taken advantage of the exemption from disclosing transactions with its parent company and its fellow subsidiary companies.

No lease payments were made to the Lyceum Theatre Trust and no management fees were received. The City of Sheffield Theatre Trust holds a 35 year lease of the Lyceum Theatre from January 2013.

CITY OF SHEFFIELD THEATRE TRUST

MANAGEMENT INFORMATION A

STATEMENT OF FINANCIAL ACTIVITIES
MOVEMENT IN UNRESTRICTED FUNDS

YEAR ENDING 31 JULY 2021

	2021 £	2020 £
INCOMING RESOURCES		
Donations and Legacies		
Revenue grants general	362,014	291,600
	<u>362,014</u>	<u>291,600</u>
Activities for generating funds		
Management fees	-	12,500
	<u>-</u>	<u>12,500</u>
Incoming resources from charitable activities		
Box office – own productions	-	203,122
Box office – visiting companies	-	3,120,393
	<u>-</u>	<u>3,323,515</u>
 Hire of premises	 -	 31,532
Programme income	-	46,937
Miscellaneous income	10,379	188,934
	<u>10,379</u>	<u>267,403</u>
 Total incoming resources from charitable activities	 <u>372,393</u>	 <u>3,590,918</u>
 TOTAL INCOMING RESOURCES	 <u>372,393</u>	 <u>3,895,018</u>

CITY OF SHEFFIELD THEATRE TRUST

MANAGEMENT INFORMATION B

STATEMENT OF FINANCIAL ACTIVITIES
MOVEMENT IN UNRESTRICTED FUNDS

YEAR ENDING 31 JULY 2021

	2021 Direct Charitable Expenditure £	2020 Direct Charitable Expenditure £
RESOURCES EXPENDED		
Costs of generating voluntary income		
Fundraising charges	-	-
Charitable activities		
Sheffield Production Costs		
Indirect production consumables	-	756
Miscellaneous	-	588
	-	1,344
Visiting Companies Costs		
Visiting companies fees	-	2,690,887
Other costs	-	223,166
Re-charge to co-producers and visiting companies	-	(357,917)
	-	2,556,136
Hire costs	-	10,145
Programme costs	-	16,863
Licence and subscriptions	598	838
Total Production Costs	598	2,583,982
Carried forward	598	2,585,326

CITY OF SHEFFIELD THEATRE TRUST

MANAGEMENT INFORMATION C

STATEMENT OF FINANCIAL ACTIVITIES
MOVEMENT IN UNRESTRICTED FUNDS

YEAR ENDING 31 JULY 2021

	2021		2020	
	Direct		Direct	
	Charitable	Other	Charitable	Other
	Expenditure	Expenditure	Expenditure	Expenditure
	£	£	£	£
Brought Forward	598	-	2,585,326	-
Staff Costs				
Staffing costs	148,578	33,351	756,609	97,751
Staff training	750	2,879	1,271	2,850
Other staff costs	3,125	403	2,461	3,589
Staff recruitment	-	1,176	-	339
	<u>152,453</u>	<u>37,809</u>	<u>760,341</u>	<u>104,529</u>
Establishment costs				
Rent, rates and insurance	60,094	-	73,406	-
Heat and power	21,258	-	35,679	-
Electricity	19,340	-	52,231	-
Repairs and renewals	26,628	-	101,238	-
Waste disposal	-	-	7,083	-
Depreciation	-	1,825	-	1,825
	<u>127,320</u>	<u>1,825</u>	<u>269,637</u>	<u>1,825</u>
Publicity and advertising	29,386	-	180,863	-
Box office and computer systems	12,974	-	33,512	-
Ticket printing	455	-	2,197	-
Miscellaneous selling costs	580	-	3,792	-
Credit card commissions	15,282	-	34,532	-
Telephone, postage, stationery and photocopying	2,348	-	22,294	-
Travel and entertaining	28	-	1,491	-
	<u>61,053</u>	<u>-</u>	<u>278,681</u>	<u>-</u>
Carried forward	341,424	39,634	3,893,985	106,354

CITY OF SHEFFIELD THEATRE TRUST

MANAGEMENT INFORMATION D

STATEMENT OF FINANCIAL ACTIVITIES
MOVEMENT IN UNRESTRICTED FUNDS (Continued)

YEAR ENDING 31 JULY 2021

	2021		2020	
	Direct		Direct	
	Charitable	Other	Charitable	Other
	Expenditure	Expenditure	Expenditure	Expenditure
	£	£	£	£
Brought forward	341,424	39,634	3,893,985	106,354
Administration costs				
Stationery/photocopying	-	360	-	5,635
IT maintenance & peripherals	-	9,393	-	16,193
Travel and entertaining	-	224	-	5,147
Professional charges	-	6,543	-	34,414
Bank charges	-	529	-	4,677
Licence and subscriptions	-	6,275	-	9,420
Miscellaneous	-	1,233	-	2,395
	-	24,557	-	77,881
Governance costs				
Audit fee	-	3,000	-	3,415
TOTAL RESOURCES EXPENDED	341,424	67,191	3,893,985	187,650
		2021		2020
		£		£
Total incoming resources		372,393		3,895,018
Resources expended				
Direct charitable expenditure		341,424		3,893,985
Other expenditure		67,191		187,650
NET MOVEMENT IN UNRESTRICTED FUNDS		(36,222)		(186,617)

CITY OF SHEFFIELD THEATRE TRUST

MANAGEMENT INFORMATION E

STATEMENT OF FINANCIAL ACTIVITIES
MOVEMENT IN UNRESTRICTED FUNDS (Continued)

YEAR ENDING 31 JULY 2021

	2021 £	2020 £
RESTRICTED FUNDS EXPENDED		
Capital Redevelopment		
TOTAL	(115,005)	(105,915)
MOVEMENT ON RESTRICTED FUNDS BEFORE TRANSFERS	<u>(115,005)</u>	<u>(105,915)</u>
NET MOVEMENT IN FUNDS	(115,005)	(105,915)
TOTAL MOVEMENT ON FUNDS	<u>(151,227)</u>	<u>(292,532)</u>