

Company Number 5894388
(England and Wales)

Registered Charity
Number 1121190

EAST RIDING VOLUNTARY ACTION SERVICES (ERVAS) LIMITED

(A company limited by guarantee)

FINANCIAL STATEMENTS

Year ended

31 MARCH 2023

EAST RIDING VOLUNTARY ACTION
SERVICES (ERVAS) LIMITED

Company No: 5894388
Charity No: 1121190

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For the year ended 31 March 2023**

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EAST RIDING VOLUNTARY ACTION
SERVICES (ERVAS) LIMITED

Company No: 5894388
Charity No: 1121190

Company Information
For the year ended 31 March 2023

DIRECTORS	Mr Peter Choules Mr David Winter Mrs Joanne Scholes Mr Ankur Mehrotra Mr David Russell
COMPANY SECRETARY	Miss Sian Broughton
REGISTERED OFFICE	Morley's Cottage Morley's Yard Walkergate Beverley HU17 9BY
REGISTERED COMPANY NUMBER	5894388
REGISTERED CHARITY NUMBER	1121190
INDEPENDENT EXAMINER	Jon Lister FCCA Enterprise Accountancy Services Ltd 8 Castlegate Tickhill Doncaster DN11 9QU
BANKERS	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ

**Independent Examiner's Report to the Members of
East Riding Voluntary Action Services (ERVAS) Ltd**

I report on the accounts of East Riding Voluntary Action Services (ERVAS) Ltd for the year ended 31 March 2023, which are set out on pages 45 to 85.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Jon Lister FCCA
Enterprise Accountancy Services Ltd
8 Castlegate
Tickhill
Doncaster
DN11 9QU



Date: 5-12-2023

**Report of the Board of Trustees (Incorporating the Director's Report)
For the year ended 31 March 2023**

The Trustees present their report with the financial statements of the charitable Company for the year ended 31 March 2023.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Reference and Administrative Details of the Charity, its Trustees and Advisers

<u>Name of charity:</u>	East Riding Voluntary Action Services (ERVAS) Limited
<u>Charity Registration Number:</u>	1121190
<u>Company Registration Number:</u>	5894388
<u>Registered and Principal Operating Address:</u>	Morley's Cottage Morley's Yard Walkergate Beverley HU17 9BY

Directors and Trustees:

The Directors of the charitable Company (the Charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

Names of Trustees (Directors) who served during the year and since the year end were as follows:

Mr Peter Choules
Mrs Joanne Scholes
Mr David Winter
Mr Ankur Mehrotra
Mr David Russell

The Company is limited by guarantee therefore none of the Directors have an interest in share capital.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Company Secretary:

Miss Sian Broughton

Day to Day Management of the Charity:

Chief Executive

Miss Sian Broughton

Independent Examiner:

Jon Lister FCCA
Enterprise Accountancy Services Ltd
8 Castlegate
Tickhill
Doncaster
DN11 9QU

Bankers:

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Structure, Governance and Management

Governing Document

East Riding Voluntary Action Services (ERVAS) Limited is a registered charity and a company limited by guarantee governed by its Memorandum and Articles of Association adopted on 02 August 2006 and amended on 10 September 2007 and 30 January 2013.

Every member of the Charity undertakes to contribute a maximum of £10 in the event of the charity winding up.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Recruitment and appointment of Trustees

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity, and usually serve for a three year term. At the end of this term, they can stand for re-election. All members are circulated with invitations to nominate Trustees in advance of the AGM. There is a provision for the co-option of additional Trustees if required.

The Articles of Association states that the number of Trustees must not be less than three but shall not be subject to any maximum.

Trustee Induction and Training

New Trustees undergo induction training, provided by the Chief Executive. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the Charity, the structure of the organisation, Board of Trustees, general procedures of the organisation. New Trustees are introduced to members of staff and other Trustees, and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Articles and Memorandum of Association, the business plan, the latest statutory financial statements, Annual Report, and financial reports provided to the Board of Trustees. Any additional training required by new Trustees will be identified during induction, and may be requested at any point by new and existing Trustees, where it is considered useful to their role as Trustee. Trustees are also invited to attend staff events and activities in order to develop a better all-round understanding of the organisation.

Organisational Structure

The Board of Trustees manages the Charity but generally aims to consider only strategic decisions at its meetings. Trustees are aware that any conflicts of interest are declared and minuted. The Board meets quarterly. The Chief Executive is appointed by the Trustees to manage the day-to-day operations of the Charity, and also has authority to delegate as appropriate to other staff members. Ad-hoc committees are set up when the need arises.

Risk Management

The major risks to which the Company is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. The climate within the Voluntary and Community Sector is such, that risks include a dependence on a mixture of income sources including earned income, Service Level Agreements, contracts and grants – a percentage of which covers the core costs of the organisation.

It is the aim of the Trustees to retain within designated reserves sufficient reserves to cover the expenditure of the budgeted core functions for at least six months if funding became unavailable.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Objectives and Activities

As set out in the Memorandum of Association, the Charity's objects are to promote any charitable purpose for the benefit of the community within but not exclusive to the East Riding of Yorkshire in particular the advancement of education, the development of financial awareness, the promotion of health and the relief of poverty, distress and sickness. To promote for the benefit of the promotion and provision of voluntary and community services for the wider community.

This means that the main objects of the charity are promoting, developing and supporting voluntary activity within the community. The principal activities, carried out to achieve these objectives, are the provision of services to the voluntary/community sector, liaison with statutory, national and major voluntary organisations, representation of local views about service provision; and the development of new services.

Main objectives for the following year:

In developing the main objectives for the following year, the Trustees have given regard to the Charity Commission guidance on public benefit.

The Board of Trustees remains committed to investigating ways of diversifying income to ensure the sustainability of the organisation. This currently includes an expansion of income generating services in terms of both external contract delivery for a variety of partner organisations and sub-regional/National agencies, together with the further development of business services for delivery to the Voluntary and Community Sector. In addition, the decision of the members of East Riding Voluntary Action Services (ERVAS) Ltd and Voluntary Action North Lincolnshire Limited at the AGM on 30th November 2022, will further enhance diversification and sustainability. We will finalise the preparations for merger so that this will complete in the next financial year.

ERVAS is committed to developing and nurturing strong local partnerships. The organisation has been at the forefront of creating effective partnerships that respond to the needs of our beneficiaries, both East Riding wide and in the locality areas.

The organisation has an ethos of continuous improvement. Service delivery is monitored, evaluated and developed to achieve high levels of service satisfaction and impact against need. Internal management systems, policies and procedures are also reviewed, this evidences to funders and stakeholders that the organisation is committed to achieving high standards of internal and external practice.

**Report of the Board of Trustees (Incorporating the Director's Report)
For the year ended 31 March 2023**

Objectives and Activities (Continued)

ERVAS maintained strong delivery over this period and developed significant new areas of work. This highlights the ongoing adaptability of the organisation to enable continued support to the VCSE and communities within the East Riding.

It is anticipated that we will continue to deliver the following services in the next accounting period:

- ⊗ Community Development
- ⊗ Funding Support
- ⊗ Local Links – networks and online directory
- ⊗ Volunteer Centre
- ⊗ Community Accountancy and Payroll Service (this is now delivered through a separate subsidiary company Phoenix Accountancy and Business Consultancy Limited, which is fully owned by the Charity)
- ⊗ Volunteer Activities
- ⊗ Grant making and administration – Roos Wind Farm Community Benefit Fund, Dynamix Friends, Bridlington 50+ TLC fund and a new fund the Bridlington Social Activities Fund
- ⊗ BOOST Training Services
- ⊗ FraudWatch
- ⊗ Youth Outreach
- ⊗ Provision of support to foodbanks through the East Riding Food Poverty Alliance
- ⊗ Provision of White Goods to people in need
- ⊗ Bridlington Community Hub
- ⊗ Safeguarding Support Service
- ⊗ Domestic Abuse Lead
- ⊗ Holderness Pathfinder Project

Following on from the merger investigations and closer partnership working with Voluntary Action North Lincolnshire (Company No: 3346067, Charity No: 1063019), at our respective AGM's a resolution to merge was provided to both organisations memberships which could be voted on in person and electronically. This was agreed unanimously by all voting members. We have applied to register a new Charitable Incorporated Organisation for this purpose, Community VISION (Voluntary Infrastructure Support Involving Organisations and Networks) CIO (Charity No: 1203129). This registration was finalised after the year end. During the next financial year we will be working on developing the brand and transferring the operations of both charities into the new charity. This brings new opportunities and fresh challenges, which we are very well placed to meet through our strong partnerships and the skills and dedication of the respective staff teams working together to strengthen the support offered to the Voluntary Community and Social Enterprise Sector.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Objectives and Activities (Continued)

The FraudWatch project completed phase 1 and has focused this year on phase 2. Phase 2 of the project has been focused on ensuring that project is accessible across the whole of the Humberside Police force area and embedding the project more within specific departments of Humberside Police. Steps have been taken to work towards a launch of the cyber responder volunteer scheme, which has faced delays due to internal policies of the police taking longer than was initially anticipated. Work has continued to be delivered to ensure the correct systems and processes are in place for the launch. Recruitment for volunteers for the project started at the end of the year. These volunteers will be police vetted volunteers based within the Force Control Room (FCR). The Office of the Police and Crime Commissioner for Humberside has allocated further funding for the next financial year to support this work.

We are still looking to develop other localised hubs and are still awaiting the response regarding our proposal to East Riding of Yorkshire Council regarding a property in Goole.

East Riding Food Poverty Alliance (ERFPA) is being developed into a Charity in its own right, the new Charitable Incorporated Organisation has been registered and we will finalise the processes and procedures in the next accounting period. East Riding of Yorkshire Council has agreed to provide funding to continue the post of the Food Bank Development Officer.

Following on from the success of the White Goods Project working with ERFPA members, in February 2023, East Riding of Yorkshire Council allocated further funding to support this work into the following year.

We have also been successful in a bid to Williams Family Fund for Volunteer Aspire, a project to support young people who are care experienced, including unaccompanied young people who are asylum seekers, to engage in volunteering. This will start in the next accounting period following recruitment of a Volunteer Support Officer.

We will continue to develop strong partnerships with organisations in the sector and wider to ensure that the communities and local residents we serve can be supported, strengthened and enabled to develop resilience. We will also continue to explore new opportunities and partnerships as they arise.

All of these elements will expand on the range of services the organisation is able to offer to the VCSE and local communities across the East Riding.

Report of the Board of Trustees (incorporating the Director's Report)

For the year ended 31 March 2023

Objectives and Activities (Continued)

Strategies for and significant activities that contribute to achieving stated objectives

The organisation continually seeks to enhance existing partnerships and develop new ones as well as exploring all appropriate funding opportunities and income streams which help achieve the Charity's stated objectives to strengthen the VCSE and communities across the East Riding of Yorkshire.

Statement of grant making policy

Grants are only made by the organisation within the criteria laid down by the funding bodies providing the grant money. The grants are administered by an independent grant review panel which comprises of representatives from East Riding Voluntary Action Services (ERVAS) Limited, East Riding of Yorkshire Council and other appropriate Voluntary and Community Sector organisations and individuals where appropriate.

Due diligence is undertaken on all organisations and individuals applying for grants from the organisation. We also comply with our requirements and procedures in relation to anti-money laundering legislation.

Grants distributed

During the year ERVAS administered funds for the Dynamix Friends fund and the 50+ TLC fund and various partnership grants.

The Dynamix Friends funding was provided by Dynamix, a registered Charitable Incorporated Organisation (Charity No: 1156282), that ceased operation in the previous year. In order to comply with the requirements of the Constitution, this donation was used to set up a grant pot for organisations and individuals to apply to for the provision of activities for children and young people with special educational needs and disabilities.

Organisation/Individuals	Amount £
Castaway-Goole Limited	1,955
Downright Special	2,000
KIDS	2,000
City of Hull Olympics	2,000
8 individuals	4,000
	<hr/>
	11,955

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Objectives and Activities (Continued)

Grants distributed (continued)

The 50+TLC funding was provided by 50+ Tuesday Lunch and Social Club, a registered Charitable Incorporated Organisation (Charity No: 11568937), that ceased operation in August 2022. In order to comply with the requirements of the Constitution, this donation was used to set up a grant pot for organisations to apply to for the provision of activities for people aged 50+ in the Bridlington area.

Organisation/Individuals	Amount £
MASH	994
St John's Burlington	500
North Holderness Community Transport	862
Bridlington Friends Association	720
Bridlington Central Action Group	180
	<hr/> 3,256

ERVAS acts as lead partner when applying for funds, or provides grants to organisations in order to support service delivery on contracts. During the year partnership grants were paid to the following organisations in line with funding applications/tenders submitted:

Organisation	Grant Purpose	Amount £
The Amy Black Community Centre	White Goods – White Goods Packs	1,500
	White Goods – Essential Items	510
		<hr/> 2,010
Beverley Cherry Tree Community Centre	White Goods – White Goods Packs	1,500
	White Goods – Essential Items	400
		<hr/> 1,900
Brough Youth Club	Positive Activities	500
		<hr/> 500
East Yorkshire Food Bank	White Goods – White Goods Packs	1,500
	White Goods – Essential Items	400
		<hr/> 1,900
Hessle and Anlaby Food Bank	White Goods – White Goods Packs	1,660
	White Goods – Essential Items	400
		<hr/> 2,060

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Objectives and Activities (Continued)

Grants distributed (continued)

Organisation	Grant Purpose	Amount £
The Hinge Centre	White Goods – White Goods Packs	1,580
	White Goods – Essential Items	510
		<u>2,090</u>
Love Drifffield	White Goods – White Goods Packs	700
	White Goods – Essential Items	510
	Collectco Delivery Costs	308
		<u>1,518</u>
The Peoples Pantry	White Goods – White Goods Packs	1,100
	White Goods – Essential Items	510
		<u>1,610</u>
South Holderness Resource (SHoRes) Centre	White Goods – Essential Items	110
	Holderness Pathfinder	1,033
		<u>1,143</u>
Two Ridings Community Foundation	Future Communities Initiative – Succession Planning Consultant	2,754
		<u>2,754</u>
Two Rivers Community Pantry	Food and Essential Supplies	3,229
		<u>3,229</u>
Voluntary Action North East Lincolnshire	Fraudwatch	2,500
		<u>2,500</u>
Voluntary Action North Lincolnshire	Fraudwatch	2,500
		<u>2,500</u>
	Total Partnership Grants	<u>25,714</u>
	Total Grants Given out	<u>40,925</u>

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Objectives and Activities (Continued)

Grants distributed (continued)

In addition, to the provision of grants, ERVAS has also provided charitable donations to voluntary sector/not for profit organisations. The recipient of these donations is dependent on the original source of funds.

Organisation	Source of Funds	Amount £
His Church	Admin donation for food for Two Rivers Community Pantry	5,035
		<u>5,035</u>

ERVAS administers the Roos Wind Farm Community Benefit Fund on behalf of the Roos and District CIC, which receives funding via RES in relation to wind farms. This fund is held in a separate Client Account and is administered and accounted for separately from ERVAS's funds.

During the year Two Rivers Community Pantry was set up as a Charitable Incorporated Organisation (CIO), registered Charity No: 1200118 and has started operating independently.

Monetary funds (excluding restricted grants) and fixed assets held by ERVAS on behalf of Two Rivers Community Pantry were transferred to the new charity. This information has been included in the restricted funds transfer notes shown at note 15.

During the year transfers were made to Two Rivers Community Pantry as follows:

	Amount £
NBV of fixed assets (to Two Rivers Community Pantry)	16,575
Monetary Fund transfer on divestment of Two Rivers Community Pantry (to Two Rivers Community Pantry)	31,904
	<u>48,479</u>

All restricted grants held by ERVAS relating to Two Rivers Community Pantry have Contractual obligations which ERVAS is legally responsible for complying with. ERVAS continues to work with Two Rivers Community Pantry to ensure these funds are spent in line with the requirements of the fund.

ERVAS also provides representation on the Routh Wind Farm Community Fund, the East Coast Community Fund, Advantage Coast Community Led Local Development and the Humber Local Enterprise Partnership European Social Investment Fund (Humber LEP ESIF Committee).

**Report of the Board of Trustees (Incorporating the Director's Report)
For the year ended 31 March 2023**

Employees

East Riding Voluntary Action Services (ERVAS) Limited is a service organisation and recognises that its personnel are one of its greatest strengths. All recruitment is carried out following appropriate HR processes and procedures to ensure that the right personnel with the right skills are employed within the organisation. In addition, an in-depth induction and appropriate training are sought to ensure that our employees are highly skilled and adaptable to the challenges within the Voluntary/Community sector.

The Trustees would like to thank all employees both current and those that left during the year for all of their hard work during the year. Employees that worked for the organisation during the year were as follows:

Activity	Name	Job Title
Management	Sian Broughton	Chief Executive and Financial Management
	Judith Leech	HR and Funding Manager
Administration	Colette Underwood	Administrator
	Steve Heath	Administrator
	Chloe Smith	Accounts Administrator (Apprentice)
Community Development & Local Links	Detty Tyler	Young Peoples Services Co-ordinator
	Natalie Taylor- Robinson	Food Bank Development Officer
	Karen Lowthrop	Food Bank Development Officer – from 11 April 2022 to 07 September 2022
	Gemma Tasker	Engagement and Development Officer – Bridlington
	Mark Zubrzycki	Withernsea Pathfinder
	Gemma Jennison	Safeguarding Development Officer and Domestic Abuse Lead Representative – from 06 July 2022
	Patricia Whiting	Safeguarding Development Officer (Adults) – from 04 August 2022
Volunteer	Detty Tyler	Young Peoples Services Co-ordinator
	Lisa Harris	Youth Volunteer Support Officer
	Dave Brown	Volunteer Support Officer
	Katie Parsons	Green Warrior Sessional Worker to 16 August 2022
	Mark Zubrzycki	Youth Volunteer Support Officer – Withernsea

**Report of the Board of Trustees (Incorporating the Director's Report)
For the year ended 31 March 2023**

Objectives and Activities (Continued)

Employees (continued)

Activity	Name	Job Title
Detached Youth Work	Dave Brown	Senior Youth Outreach Worker – Beverley
	Carol Vine	Assistant Youth Outreach Worker – Beverley to 5 th August 2022
	Dave Brown	Senior Youth Outreach Worker – Bridlington from 17 January 2022
	Sammy Heslop	Assistant Youth Outreach Worker – to 30 June 2022
	Sammy Heslop	Senior Youth Outreach Worker – from 01 July 2022
	Samantha Wilson	Senior Youth Outreach Worker
	Vanessa Bates	Assistant Youth Outreach Worker
	Raveen Ghuman	Senior Youth Outreach Worker – from 14 June 2022
	Isobel Featherston	Assistant Youth Outreach Worker – from 22 August 2022
	John Devall	Senior Youth Worker – from 15 October 2022
	Duncan Roe	Senior Youth Outreach Worker – from 21 November 2022
Training and Development	Devan Witter	Training Co-ordinator
Volunteer Centre	Colette Underwood	Volunteer Centre administration
	Steve Heath	Volunteer Centre administration
Fraudwatch	Devan Witter	Co-ordinator
Bridlington Hub	Devan Witter	Co-ordinator
	Gemma Tasker	Engagement and Development Officer
	Steve Heath	Administrator
	Alex Payne	Cleaner/Caretaker
East Riding Food Poverty Alliance	Judith Leech	Co-ordination and funding
	Steve Heath	Administration
	Natalie Taylor-Robinson	Food Bank Development Officer
	Karen Lowthrop	Food Bank Development Officer – from 11 April 2022 to 07 September 2022

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Objectives and Activities (Continued)

Employees (continued)

Activity	Name	Job Title
Phoenix Accountancy and Business Consultancy Limited/Community Accountancy	Sian Broughton	Accountant
	Rebecca Triffitt	Accountant
	Katie Sauvage	Accountant
	Dawn Taylor	Payroll Officer
	Judith Leech	Payroll Officer
	Jennifer Gardiner	Payroll Officer – from 09 May 2022
	Devan Witter	Consultancy
	Judith Leech	Consultancy
	Chloe Smith	Accounts Administration and Payroll (Apprentice)

In addition, ERVAS employed staff on behalf of third-party charitable organisations as follows:

Activity	Name	Job Title
Market Weighton Youth Action Group	Dave Brown	Senior Youth Outreach Worker (Market Weighton) – to 31 May 2022
The Right Space	Chelsea Watson	Senior Child Exploitation Outreach Practitioner

Contribution of Volunteers

As a charitable organisation our Board of Trustees provide their time and expertise in governance, strategic planning and overseeing the activities of the organisation on a voluntary basis.

During the year, East Riding Voluntary Action Services (ERVAS) Ltd had volunteers providing additional capacity to the organisation's activities. We also continued to provide governance and development support to the Two Rivers Community Pantry which operates under the ERVAS governance structure. This is entirely staffed by volunteers.

In addition, we have supported many volunteers via the Volunteer Centre and the Volunteer Project to volunteer within VCSE organisations and their local communities.

The Trustees and staff would like to thank all volunteers for their contribution to ERVAS, the wider VCS and their communities during the year. Volunteers give their time freely to provide support and are a much needed and valued resource.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Objectives and Activities (Continued)

Achievements and Performance

Review of Activities 2022-23

The East Riding Voluntary Action Services (ERVAS) Limited Board of Trustees is satisfied that in our 16th year of independent operation, 2022-2023:

- ⦿ Our work reflected our aims.
- ⦿ Our resources were well managed.
- ⦿ Members were satisfied with the service they received.
- ⦿ A balance was achieved between core service provision and new developments.

ERVAS continues to maintain its aim of being a one stop shop for VCSE organisations, as well as being able to continue to support communities and individuals. During the year we have received continued support from our members, the community and developed new/additional funding streams which have supported ERVAS to remain sustainable and to grow our service offer for VCSE organisations, communities and individuals. Considering the precarious position, we found ourselves in five years ago, we are extremely proud of our achievements and the way the organisation has developed and have plans to continue this development into the future. This could not have been done without our dedicated staff, volunteers and Trustees, the support from the community, our members and our funders.

Merger Exploration

We continued with the merger exploration, partnership working and joint CEO model with Voluntary Action North Lincolnshire. Following the success of this the Trustees of both organisations reflected on the current arrangements and decided to put forward a resolution to the respective memberships regarding merger. Members were given the opportunity to consult and discuss the proposals, with the final vote on the resolution undertaken electronically and at both charities respective AGM's. All voting members agreed the proposal unanimously.

As a result, we started the process of registering a new charity Community VISION (Voluntary Infrastructure Support Involving Organisations and Networks) CIO. The registration was finalised after the year end and the finalisation of the merger will complete in the next financial period.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Achievements and Performance

Review of Activities 2022-23 (Continued)

ERVAS General Activities

- **Funding**

ERVAS provided general funding advice and support, this is provided through online information, events and one to one support to voluntary sector organisations.

ERVAS acted as fund manager for the Roos Wind Farm Community Benefit Fund (all activities of the Roos Farm Community Benefit Fund are accounted for separately through Roos and District CIC, company no: 09196906), administered the Dynamix Friends Fund and the 50+ TLC fund which were created from the residual assets of two charities which dissolved. ERVAS also took the lead on partnership projects and administered partnership funds and provided charitable donations in line with the terms of the funding.

In addition, we provided representation on the Routh Wind Farm Community Fund, the East Coast Community Fund, Advantage Coast Community Led Local Development and the Humber Local Enterprise Partnership European Social Investment Fund (Humber LEP ESIF Committee).

- **Asset Based Community Development and Governance**

ERVAS provided asset-based community development and governance support through online information, events and one to one support to VCSE organisations with all aspects of setting-up, organisational management, governance and policy development, safeguarding etc. As part of this work, we also supported VCSE organisations to close down in the most appropriate way at the end of their life.

ERVAS continued to deliver on the European Regional Development Funded project through the Community Led Local Development Scheme (CLLD) Active Coast in Bridlington supporting Social Businesses providing 12 hours of development support as required by the social business. As part of the CLLD project we achieved the following outcomes*:

**Outcome statements categorised against Bristol Accord domains, based on data that includes direct participant feedback.*

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Achievements and Performance

Review of Activities 2022-23 (continued)

ERVAS General Activities (Continued)

- Active, Inclusive and Safe
 - o 42 volunteers recruited
- Thriving
 - o 13 new business start ups
 - o 16 supported businesses reported increased sustainability
- Fair to Everyone
 - o 233 participants have gained new skills and knowledge
- Well Run
 - o 10 supported businesses improved ability to recruit volunteers
 - o 81 supported businesses increased collaborative working
- Well Served
 - o 81 supported businesses increased peer support

According to the East Riding of Yorkshire Council Social Value Engine report, for every £1 invested, £6.82 of social value was returned and £538,148.91 of social value was achieved as part of this project. This return is based on data collected over the course of the project, including direct participant feedback.

ERVAS also continued the provision of a project supporting VCSE organisations with succession planning and governance in partnership with Two Ridings Community Foundation procured by East Riding of Yorkshire Council as part of the Future Communities Initiative (energy funds). An evaluation of this project has been undertaken and will be made available on the website once finalised.

During the year, we also started the South East/South West Holderness Pathfinder Project which has identified support, development training and network opportunities individuals who want to build on their involvement in their local community in order to stimulate and inspire individuals, expand the skills and knowledge and facilitate high quality community learning.

The project has supported people of all ages within the Withernsea area of the East Riding of Yorkshire through working with a wide range of VCS organisations and individuals, the project has so far achieved the following:

- Training opportunities to organisations and individuals to enhance and improve their understanding of the fundamentals that make volunteering in their community successful.
- An insight into the operational aspects of community engagement in order to expand and enhance their existing skills.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Achievements and Performance

Review of Activities 2022-23 (continued)

ERVAS General Activities (Continued)

- Facilitated high quality community learning, providing tools to increase knowledge and enhance confidence.
- Provided a volunteering programme to new volunteers and existing volunteers to ensure good practice and to increase their volunteering experience.
- Networking opportunities and visits to voluntary organisations in the Withemsea area to share experiences, highlight the good work going on in the community and identify gaps within the local community.
- Developed radio features and interviews to educate people on volunteering and encourage people to get involved and become activists within their local community.
- Provided access to a network of volunteering opportunities.

• **East Riding Volunteer Centre**

ERVAS provided a brokerage service to volunteers and supports VCSE organisations to enable them to effectively recruit and manage volunteers within their organisations. The Volunteer Centre holds the Volunteer Centre Quality Accreditation (VCQA), which is the quality mark for Volunteer Centres and is central to NCVO's strategy for volunteering.

We were also part of the Time to Volunteer Steering group which provides information on volunteering opportunities and is a network of likeminded people who wish to enhance volunteering further. The network partnership is made up of Voluntary and Community Sector and Business representatives. This has partnership has facilitated the development of the website "Time2Vounteer", where information can be found on a range of volunteering related topics and opportunities to assist them with their volunteering journey.

**Report of the Board of Trustees (incorporating the Director's Report)
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Achievements and Performance

Review of Activities 2022-23 (continued)

ERVAS General Activities (Continued)

- **Safeguarding**

Through a new contract with East Riding of Yorkshire Council, we have developed the Safeguarding Support Service employing specialist staff to support VCSE organisations with their responsibilities around Safeguarding Children and Safeguarding Adults. This has enabled us to increase the support and training available and increase partnership working with the Safeguarding Adults and Children's Boards.

ERVAS have continued to provide representation on the Safeguarding Adults Board and Safeguarding Children's Board.

We have also secured a contract to act as the VCSE Domestic Abuse representative and support VCSE organisations in regard to domestic abuse training, information and resources, along with developing effective partnerships to tackle domestic abuse in the East Riding. As such ERVAS have been appointed as the Domestic Abuse Representative on the Strategic Domestic Abuse Board.

We have also continued to provide Disclosure and Barring Service checks.

- **Local-Links**

ERVAS continued to administer the Local-Links community website and database of Voluntary and Community Sector organisations which provides information and promotes voluntary sector activity.

The Local Links networks were mainly held using an online platform (zoom) during the year to enable wider attendance. However, we have held a number of face-to-face sessions in Bridlington which have been facilitated by a volunteer at the Bridlington Community Hub. These sessions had a focus on growing and developing the voluntary sector offer within the town, and connecting voluntary sector and public sector activities to ensure all members of the community are supported.

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Achievements and Performance

Review of Activities 2022-23 (continued)

ERVAS General Activities (continued)

- **Representation/advocacy**

ERVAS continues to represent/provide advocacy for the VCSE and its interests at strategic level, both locally and nationally, we provide strategic representation across a range of partnership boards locally including the Community Safety Partnership, Bridlington Community Led Local Development, Bridlington Partnership Board, European Social Investment Funds Board, Rural Partnership Board, Voluntary Community and Social Enterprise Sector Network, anti-bullying network, Local Resilience Forum, VCS partnership of the Local Resilience Forum, East Riding Safeguarding Adults Board (ERSAB), East Riding Safeguarding Children Partnership (ERSCP), East Riding Children and Families Partnership, East Riding Youth Board/Youth Justice Board, East Riding Vulnerable Children and Young People's Group, East Riding Digital Inclusion Network, the Fraud Forum, Learning and Skills Forum, Dementia Friendly Town for Bridlington and the Domestic Abuse Sub-group.

We are also members on several funding panels across the area these are included in the funding section.

Nationally, we also work with NAVCA, NCVO, Youth Work Unit, Charities Finance Group, VCS Emergencies Partnership, Funding Advice Workers Network, Action Fraud, the National Cyber Security Centre, Victim Support, British Red Cross, Crimestoppers, Get Safe Online, Take 5 and have been involved in many consultations, shaping policy, campaigns and strategies both locally and nationally including Charity Commission consultations, prevent charity fraud week, Giving Tuesday and Safeguarding.

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Achievements and Performance

Review of Activities 2022-23 (continued)

Volunteer

The Volunteer Project provides a range of volunteering opportunities for young people aged 11 to 25 in the East Riding including the Volunteering for young people in East Riding (VYPER) scheme. This improves their prospects of future employability, as well as increasing other outcomes such as self-esteem, confidence, skills, knowledge, accreditations and the chance to try new things and make new friends. There were several different funding streams each providing various levels of support as outlined below:

- **Volunteer Voice**

ERVAS received funding from the Reaching Communities strand of the National Lottery Community Fund to support young people across East Riding to participate in youth voice and influence activities. It has also helped ERVAS to work more with partner agencies and The East Riding Youth Voice steering group is now a formal sub-group of the East Riding Children and Families Partnership Board, ensuring that young people's voices are embedded within all the strategic priorities and action plans being developed across the area.

Following on from the elections held at the end of March 2022, for the election of the candidates for the 2 East Riding Members of the national UK Youth Parliament (MYP), along with 2 Deputies (DMYP).

25 young people stood as candidates for election to the UK Youth Parliament in 2022, 13 in the East, 12 in the West of the county.

- 2,976 young people participated in the election of the 1 Member of Youth Parliament and 1 Deputy Member of Youth Parliament in the West with 5 spoilt ballots
- 2,442 young people participated in the election of 1 Member of Youth Parliament and 1 Deputy Member of Youth Parliament in the East, there were 122 spoilt ballots

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Achievements and Performance

Review of Activities 2022-23 (continued)

Volunteer (continued)

The results of the East Riding elections to the UKYP are as follows:

- The Member of Youth Parliament for EAST is candidate 23, Freya Edwards – *Better support for children with behaviour issues. More time and money spent on extracurricular lessons. Free sanitary products for girls/women.*
- The Deputy Member of Youth Parliament for EAST is candidate 7, Tegan Broomhead - *My aims are to use youth groups and unusual support Sessions to help tackle substance abuse and mental health issues*
- The elected Member of Youth Parliament for WEST is candidate 10, Aonpreeya Petchatchua - *hoping to influence and help causes relating to Women's rights, environmental matters, improving our educational/ awareness about racism, mental health, and 'taboo' topics*
- The Deputy Member of Youth Parliament for WEST is candidate 12, Thomas Edmiston - *Improving prospects for young people living in the North whilst paving the way into local opportunities to enhance our futures*

The election of the MYPs and DMYPs coincided with the Make Your Mark ballot, a national consultation that enables all young people to have a say about a UK wide topic they feel is important to them. Work is now underway to establish an East Riding Youth Council. In addition, we have been supporting candidates put their manifesto's into action as well as supporting young people to influence policy and practice.

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Achievements and Performance

Review of Activities 2022-23 (continued)

Volunteer (continued)

- **Volunteer Withernsea**

This started in August 2021 with funding from The Local Trust through Withernsea Big Local administered by the locally trusted organisation (LTO) South Holderness Resource (SHoRes) Centre, to help young people living in Withernsea get involved in volunteering and social action activities. The project works closely with partners and the local community and importantly young people, and has achieved a number of successful projects in the area, including the establishment of a weekly Monday evening Withernsea Youth Club at the Blue Door café, setting up a local children's choir and exploring further creative activities for young people, supporting local youth projects and Withernsea High School to recognise and develop youth volunteering in their settings, organising a beach clean and litter picks, and supporting a group of local young people to be part of the Puffins Galore project and paint their own 'Windy Withernsea' puffin.

- **Short films**

ERVAS received funding from iWill in the prior year, and worked with Eskimo Soup and a group of young people to co-produce a series of short films focused on topics such as mental health and emotional wellbeing, keeping safe and youth voice. These are now available to watch on the links below.

<https://youtu.be/0uGLaNsVL1Q?feature=shared> Staying Safe Online

<https://youtu.be/8knChX1c5pU?feature=shared> Mental Health and Emotional Wellbeing

<https://youtu.be/pSJGZ4gN4Vs?feature=shared> Staying Safe While Out

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Achievements and Performance

Review of Activities 2022-23 (continued)

Volunteer (continued)

- **Green Influencers**

ERVAS received funding from the Ernest Cook Trust to support young people to engage in environmental volunteering and social action projects. ERVAS has worked with a number of schools and youth projects to deliver a variety of environmental activities and social action projects with groups of young people aged 10 – 14 years old across East Riding. They have been supported to apply for additional funding of £360 per individual group so they can see their ideas spring to life, including securing a larger grant of £5,000 for a partnership project with the University of Hull, so our Hedge-Hunters group can design and publish a book to educate children and young people in schools across the area about the importance of hedgerows, as well as develop an online magazine called 'The Zine'.

Visit the following link to view and order the HedgeHunter's first Book -The Mystery of the Giant Claw:

https://www.amazon.co.uk/dp/1914060415?ref=cm_sw_r_apan_dp_HF8ZST0FVBKYG1N63DTB

- **Volunteer Green Warriors**

ERVAS received funding from Betty's Trees administered by Two Ridings Community Foundation, ERVAS has worked with a number of partners to deliver several projects with young people in Driffield and Beverley, including Leconfield Army Base group, where 35-40 Young people participated each week, HedgeHunters group, Plastic research group engaging 15-18 Young people from ERVAS, Hull youth parliament, Hedon Rangers and Youth in Nature, set up a Bees project for 35-40 young people to get involved in this and the RiverDip work – Each session supported between 5 - 10 young people. Many of these linked with our other environmental youth projects and will continue on, creating a valuable legacy.

- **Leconfield**

ERVAS received funding from the Tesco Bags of Help fund administered by Groundwork to develop a garden for the Queen's Jubilee in Leconfield with young people.

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Achievements and Performance

Review of Activities 2022-23 (continued)

Volunteer (continued)

- **Creative Youth projects**

ERVAS received funding from the Violence Prevention Partnership to deliver the following creative activities with young people across the East Riding:

- Beverley: Young People's Film-making project
- Bridlington: young people's open mic music sessions
- Drifffield: young people's DJ sessions
- Withernsea: Youth Music and Arts Festival
- Leconfield: Nature Trail Container Mural – young people's visual art project
- Withernsea: Recycled Octopus Sculpture – young people's visual art project
- Lollipop LGBTQIA+ animated shorts
- Are They The One? – young people's voice creative project

To view some of the GiFs developed by young people re: healthy relationships, please visit the following: <https://mypockets.co.uk/gifs> which have now had more than 4 million views.

Detached Youth Outreach and Youth Work

ERVAS provides detached youth outreach within communities. This takes place in areas young people feel most comfortable such as on the street, in parks and around their neighbourhood. This provides activities and informal education as well as bringing information to young people, listening and hearing their needs and creating projects which support them. By going out to places where young people spend time, detached youth work builds an understanding of the issues that young people experience and helps to create safer places in the areas that young people hang out.

- **Bridlington Youth Outreach**

ERVAS received funding from the East Coast Community Fund with funding from Orsted and administered by Grantscape to provide detached youth outreach in Bridlington. This project has delivered a range of activities for young people within Bridlington, including 2 - 3 regular weekly evenings covering the whole of Bridlington, a summer youth activities programme in partnership with a wide range of local youth providers during the holidays (July – August), worked with partners to meet the needs of vulnerable young people to share information in order to target resources and keep young people and communities safe.

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Achievements and Performance

Review of Activities 2022-23 (continued)

Detached Youth Outreach and Youth Work (continued)

- **Rapid Response Detached Youth Outreach**

ERVAS received funding from East Riding of Yorkshire Council to develop a Rapid Response Detached Youth Outreach Service across the East Riding, focusing on Bridlington, Beverley and Driffield. This worked in partnership to support other youth programmes including the Beverley Twilight sessions at the Leisure Centre, Beverley Fun Festival and Driffield Active Friday sessions. ERVAS is a key member of the local youth partnerships in Beverley and Driffield.

- **Tickton Detached Youth Outreach and Youth Club**

ERVAS received funding from the Tickton and Routh Wind Farm fund administered by East Riding of Yorkshire Council to deliver a weekly youth club at the village hall and provide detached sessions to young people during the school holidays. ERVAS also worked with members of the local community to set up a new CIO called Beverley Rural Youth, which will seek funding to sustain the youth project in the future.

- **Arafest**

ERVAS received funding from Arafest to provide youth festivals over the Summer period.

BOOST (Buddying Opens Opportunities, Skills and Training)

ERVAS has continued to provide a training and accreditation service which includes the delivery of accredited and non-accredited training and development activities. These activities included:

- **The VYPER / VYP Awards scheme**

A service bought in by schools (VYPER/VYP Schools) and community organisations (VYPER/VYP Communities) through a series of membership options which recognises and accredits the volunteering of young people within their community. Plans are in place to refresh this programme between 2023/24 to update the marketing materials and wider offer.

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Achievements and Performance

Review of Activities 2022-23 (continued)

BOOST (Buddying Opens Opportunities, Skills and Training) (continued)

- **VCSE Training**

ERVAS received funding from the Awards for All strand of the National Lottery Community Fund to develop and deliver training to the VCSE, this work has remained ongoing. After the COVID-19 pandemic the programme was taken online, and we have continued to provide this provision to the wider voluntary sector.

- **Skills Network online learning**

ERVAS developed a partnership with the Skills Network to provide a range of online learning content including CPD accredited courses, AAT Essentials Modules, AAT level 2 to 4 training and a range of other qualifications ranging from level 1 to 3. In addition, we also promote access to the Adult Education Budget funded courses at level 1 and 2.

- **Online learning**

ERVAS has continued to develop a range of non-accredited online webinars and training courses to support VCSE organisations including an introduction to youth work, governance, funding, social media, cyber security and data protection.

- **First Aid and Health and Safety**

ERVAS have continued to work with FabTraining (formerly The First Aid Box) to provide a range of face-to-face accredited courses, including First Aid/Paediatric First Aid/Mental Health First Aid (various levels), Fire Safety and Food Safety Training (various levels).

- **SkillsWise**

ERVAS received funding from the Sir James Reckitt Charity to provide SkillsWise training, this was put on hold due to Covid-19. This work has been postponed to be delivered in 2023/24.

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Achievements and Performance

Review of Activities 2022-23 (continued)

BOOST (Buddying Opens Opportunities, Skills and Training) (continued)

- **Yorkshire Ambulance Service NHS Trust – Life-Saving Skills Sessions**

ERVAS have developed a partnership with the Yorkshire Ambulance Service NHS Trust to deliver the Life-Saving Skills courses to members of the community (initially within the Bridlington area). The train the trainer sessions for this were undertaken in March 2023 with a view to deliver the initial courses over the 2023/24 financial year. After this the trainer will be signed off and accredited to deliver the courses across the wider footprint of the organisation.

- **Facilitation and referrals**

ERVAS facilitated access to training offered by external organisations including the East Riding Safeguarding Adults Board and the East Riding Safeguarding Children's Partnership.

FraudWatch

The three key strands of FraudWatch are to provide early intervention and prevention awareness, alerts and support with reporting and specialist victim support.

In April 2022 the Office of the Police and Crime Commissioner provided funding to continue the work of the FraudWatch project, and to expand the work to cover the whole of the Humberside Police Force area. To do this we partnered with Voluntary Action North Lincolnshire and Voluntary Action North East Lincolnshire to roll out the project across the whole area.

Since this phase of the project started we have delivered 75 fraud and cyber awareness events engaging with 1,582 individuals.

The individuals taking part in these courses have been both a mix of professionals from a range of sectors including voluntary and community groups, faith groups, the education sector, the public and private sectors as well as the wider public.

These events have included a mix of online webinars and face to face training workshops. We have attended a number of community events as a stall holder, and some of the most successful events have included the Driffield Show and Howden Show. At these events we were supported by police volunteers who helped to raise awareness of fraud and signpost victims to the most appropriate reporting methods.

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Review of Activities 2022-23 (continued)

Fraudwatch (continued)

Work has been undertaken as part of this process to improve the level of service provided to victims of fraud by Humberside Police, and our project staff have been working with the police to implement the new Cyber Responder Volunteers scheme within the Humberside Police Force Control Room.

In addition, some funds from Roos and District CIC received in the prior year which were planned to be used in the current year to deliver Scams Awareness Sessions to residents in the area of benefit was put on hold due to Covid-19. This work will be picked up again in the next financial year.

Bridlington Hub

Over the last 12 months the Bridlington Community Hub has developed and gone from strength to strength. The Hub started the year with a new Centre Coordinator, this has enabled some fresh ideas for the Hub and ensures that the project will continue to be developed further over the next 3 years.

During this period the previous restrictions placed on organisations by the government due to the COVID-19 pandemic were reduced significantly, allowing more freedom for the Hub users. We have maintained a regular cleaning programme of the Hub, and we have pledged to keep these standards after feedback from the hub users commenting on how clean the hub always is. This is to ensure continued safety of the hub staff and users. We have had the addition of an automatic Hoover for the main hall, which provides a daily cleaning routine, to ensure that the high traffic areas are always maintained.

We have also maintained a close working relationship with Bridlington Town Council, this contributes to partnership working and that both organisations are working effectively to support the communities within the area.

The Hub team are working to engage with new organisations, to encourage more uses for the Hub, and this work will continue. A number of the initial groups that were identified have started to access the facilities, however due to the COVID-19 pandemic, some of these groups have either changed their plans and delivery methods or have since closed their organisations due to a change in interests from the community. The Hub has also seen a number of new groups established, such as M.A.S.H UK, Bridlington Pride – BAM, Bridlington Street Trails and Bridlington Friends Association to name a few.

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Achievements and Performance

Review of Activities 2022-23 (continued)

Bridlington Hub (continued)

This year we implemented a new electronic signing in system within the Hub, which allows for a more modern way of protecting people's data, but also collecting feedback on the Hub. This system is intended to collect information of people accessing ERVAS activities and the meeting rooms. This system is now fully embedded into the processes of the hub, since the system was installed in April 2022, 846 individuals have accessed the site. This figure is provided directly from the system. In addition, each group hiring the main hall keeps their own records of their attendees (these do not sign in using the online system for confidentiality purposes), and based on feedback from the groups, there have been over 1,200 visits to the main hall alone.

The Community Hub has also established a good working relationship with the Bridlington Echo, we act as a collection point for their monthly newspaper, and are regularly included within their publication.

We have also developed a relationship with East Riding of Yorkshire Council, via Bridlington Town Council to provide green caddy liners, to provide the community with access to bio-degradable food waste bags.

In addition to this, we have also developed links with other organisations to encourage recycling, this includes the following:

- Pringles – we provide a recycling scheme for empty pringles tubes.
- ASTCO - we offer a clothing recycling programme within the main entrance to the hub
- Recycle4Charity – we offer a public drop off point for recycling of ink cartridges
- Recycling for Good Causes – we accept donations of old jewellery and watches, stamps, old / foreign currency (including bank notes and coins), old cameras and equipment, mobile phones and game consoles.

All of these schemes help to put the community hub on the various maps, the schemes provide support to the community hub through promotion of our activities, and by raising funds to support with the Bridlington Community Hub becoming sustainable.

To support with meeting the main aims of the project we have developed the Vision, Mission and Values of the Bridlington Community Hub. These values ensure that the activities undertaken as part of the project add value, and benefit the wider stakeholders and project beneficiaries. The Vision, Mission and Values can be found on the project website here: <https://bridhub.org.uk/about/>.

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Achievements and Performance

Review of Activities 2022-23 (continued)

East Riding Food Poverty Alliance (ERFPA)

ERFPA is an alliance of VCSE organisations supporting individuals who have or are at risk of food insecurity across the East Riding. The partners of ERFPA are East Riding Food Bank (East Riding wide), Beverley Cherry Tree Centre (Beverley), The Hinge (Bridlington), Hedon Food Bank, Hessle and Anlaby Food Bank, Love Driffield, The Moorlands (Goole), The Peoples Pantry (Market Weighton and Pocklington), Two Rivers Food Bank (Goole and West) and South Holderness Resource Centre (SHoRes) (Withernsea). ERVAS was appointed the Locally Trusted Organisation (LTO) for ERFPA and has provided a range of support services including accessing funding and collaborative bidding to ensure that individuals in need can be supported.

ERVAS and partners have undertaken the following activities:

- **Food Bank Development**

Funding from East Riding of Yorkshire Council enabled us to continue employing a Food Bank Development Officer and provide wider support for ERFPA members.

During the year ERFPA continued working towards the three course collaborative strategy to increase food security in the East Riding of Yorkshire this can be accessed at <https://www.erfpa.org.uk/about/food-poverty-strategy-2021/>.

Towards the end of the year the decision was made by ERFPA members to register the East Riding Food Poverty Alliance as an independent charitable Incorporated Organisation, this was completed in January 2023 and will become operational in the next accounting period. This will open further opportunities and potential avenues of funding to strengthen the work with people in poverty across the area.

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Review of Activities 2022-23 (continued)

East Riding Food Poverty Alliance (ERFPA) (continued)

- **White Goods Scheme**

Funding was received from East Riding of Yorkshire Council for the development of a small White Goods Scheme (kettles, toasters and Microwaves) to provide to individuals in need across the East Riding of Yorkshire. These items are administered through ERFPA members.

Following on from the success of the small White Goods Scheme, East Riding of Yorkshire Council provided funding to provide larger white goods including cookers, fridges, freezers and washing machines to those in need. Referrals are received from ERFPA members and East Riding of Yorkshire Council.

Our ongoing thanks to East Riding of Yorkshire Council officers who have provided continued support to the ERFPA network.

- **Packaging**

Funding was received from the Do It For East Yorkshire Fund administered by East Riding of Yorkshire Council. This enabled the food banks to bulk buy their produce and package in smaller quantities. This has reduced some costs, reduced waste and enabled the food banks to provide food to a larger number of people.

Two Rivers Community Pantry

We continued to provide the Governance and development support for Two Rivers Food Bank providing emergency food support to people living in Goole, Snaith and surrounding villages. During the year, we worked on developing the independence of Two Rivers Community Pantry and registered it as a Charitable Incorporated Organisation, this has been operating independently from September 2022. However, there are still some funds ERVAS is legally responsible for and we are continuing to support the charity.

Two Rivers Community Pantry have a relationship with Fareshare and His Church who provide surplus food for distribution and have also received support from many local businesses during the year. East Riding of Yorkshire Council have continued to provide free accommodation at their offices in Stanhope Street.

The Community Supermarket has continued to be a significant asset to the Goole Community.

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Review of Activities 2022-23 (continued)

Phoenix Accountancy and Business Consultancy Limited

ERVAS subsidiary company, Phoenix Accountancy and Business Consultancy Limited (Company No: 11994941) has continued to thrive and provided much needed support over the last year. Due to the size of the charity we have not consolidated the accounts of Phoenix into our own accounts, however the subsidiary company is very much a part of the ERVAS offer to VCSE organisations.

Phoenix Accountancy and Business Consultancy Services are registered with the Chartered Institute of Management Accountants (CIMA) who provide the practicing certificate for the individual Director. They also provide the supervision for anti-money laundering purposes. It is also registered with the Association of Accounting Technicians and the Chartered Institute of Professional Development through the staff working within.

During the year, due to the income level of Phoenix Accountancy and Business Consultancy Limited we had to register for VAT and had to increase our prices for this additional cost.

Services continue to expand and covered the following:

- **Accountancy services**

Phoenix provided support around governance, bookkeeping, management accountancy and year end accounts including Independent Examinations and tax returns for VCSE organisations.

During the year we continued offering Internal Audit/Review service for Academy Schools and the wider VCSE as required.

The partnership with Intuit Quickbooks continues which allows ERVAS to provide Quickbooks Cloud Accounting Software to organisations at a discounted price.

- **HR services**

Phoenix provides HR Services for VCSE organisations around all aspects of recruitment, HR, Redundancy and employment issues.

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Achievements and Performance

Review of Activities 2022-23 (continued)

Phoenix Accountancy and Business Consultancy Limited (Continued)

- **Payroll services**

Phoenix provided payroll services for VCSE organisations as well as for individuals in receipt of Direct Payments, a benefit provided to people with disabilities to enable them to employ their own personal assistants/carers.

We continued to provide managed accounts – these are separate bank accounts for each client which are administered by ERVAS. The client income and expenditure in the managed accounts are not accounted for in the ERVAS accounts as this income and expenditure is owned by the client.

- **IT support and website design and development**

Phoenix provided general IT support and advice, as well as designing and developing websites working in partnership with Virtual Riders to provide the web hosting.

- **Bid writing services**

Phoenix provided bid writing services to support VCSE organisations to access additional funds.

- **Evaluation services**

Phoenix provided an evaluation service, supporting VCSE organisations to develop monitoring systems, understand Social Value and provided evaluation reports on funded activities.

- **Specialist consultancy support**

Phoenix continued to provide tailored specialist consultancy support as required.

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Achievements and Performance

Review of Activities 2022-23 (continued)

Partnership Working

In addition to general partnership working across the Food Poverty Alliance, Youth Coalitions and Local Links Networks with our Statutory Partners and VCSE organisations we also undertook specific pieces of work with the following organisations:

- **Bridlington Town Council**

The partnership continues with Bridlington Town Council regarding the Bridlington Community Hub which provides a valuable resource to the residents of Bridlington. The ERVAS staff team are keeping in regular contact with the staff of Bridlington Town Council and wish to thank the Bridlington Town Council for their continued support and signposting of enquiries to the Community Hub.

- **East Riding Food Poverty Alliance**

ERFPA was developed in response to the Covid-19 pandemic and is an alliance of organisations supporting individuals who have or are at risk of food insecurity across the East Riding. The partners of ERFPA are East Riding Food Bank (East Riding wide), Beverley Cherry Tree Centre (Beverley), The Hinge (Bridlington), Hedon Food Bank, Hessle and Anlaby Food Bank, Love Driffield, The Moorlands (Goole), The Peoples Pantry (Market Weighton and Pocklington), Two Rivers Food Bank (Goole and West) and South Holderness Resource Centre (SHoRes) (Withemsea). ERVAS was appointed the Locally Trusted Organisation (LTO) for ERFPA and has provided a range of support services including accessing funding and collaborative bidding to ensure that individuals can be supported.

- **East Riding of Yorkshire Council**

ERVAS continues to work in partnership with East Riding of Yorkshire Council across a wide range of projects, services and strategic boards.

- **Forrester Boyd Chartered Accountants**

ERVAS continues to work with Forrester Boyd providing Independent Examination services as required.

- **Great Yorkshire Radio**

Partnership developed to enhance our marketing and profile across the East Riding.

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Achievements and Performance

Review of Activities 2022-23 (continued)

Partnership Working (continued)

- **Hull & East Riding Fraud Forums**

ERVAS managed the Hull and East Riding Fraud Forums in partnership with Humberside Police, the forums are made up of partners including Humberside Police, Trading Standards, Hull City Council, East Riding of Yorkshire Council, Age UK, Victim Support and Citizens Advice to name a few and the forums aim to:

- To promote fraud awareness throughout the Hull and East Riding area
- To create an anti-fraud culture across the city by encouraging and developing anti-fraud strategies for people to utilise
- To promote the awareness of the signs that someone is vulnerable to becoming a victim of fraud and/or is the victim of a fraud
- Ensure that the residents of Hull and East Riding area are aware of the risk posed by fraud
- To raise awareness of the reporting procedure if a person believes they have been the victim of a fraud or an attempted fraud
- To support a wider Humber and regional response to fraud

As part of the developments of this project, we have been exploring ways to take the forums further to ensure that they have a maximum benefit for all partners. We are looking to reduce the number of meetings and provide updates via other channels going forward. The East Riding Fraud Forum will be migrated into the East Riding Digital Inclusion Network, and the Hull Fraud Forum will be migrated into the Safer Hull Communications Sub Group.

- **Market Weighton Youth Action Group**

On behalf of Market Weighton Youth Action Group we employed their Detached Youth Workers as at that time they didn't have the policies and procedures in place to manage this effectively. This ceased at the end of May 2022.

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Review of Activities 2022-23 (continued)

Partnership Working (continued)

- **Seaside Radio**

ERVAS were the lead partner working with the SHoRes Centre to provide the South East/West Holderness Pathfinder Project funded by the Future Communities Initiative (Energy Funds) administered by East Riding of Yorkshire Council.

- **South Holderness Resource (SHoRes) Centre**

ERVAS were the lead partner working with the SHoRes Centre to provide the South East/West Holderness Pathfinder Project funded by the Future Communities Initiative (Energy Funds) administered by East Riding of Yorkshire Council.

- **The Right Space**

On behalf of The Right Space we employed their Senior Practitioner working with exploited children as at that time they didn't have the policies and procedures in place to manage this effectively.

- **Time to Volunteer Steering Group**

ERVAS was a member of the Time to Volunteer Steering group which provides information on volunteering opportunities and is a network of likeminded people who wish to enhance volunteering further. The network partnership is made up of Voluntary and Community Sector and Business representatives. This has partnership has facilitated the development of the website "Time2Vounteer", <https://time2volunteer.org/>, where information can be found on a range of volunteering related topics and opportunities to assist them with their volunteering journey.

- **Two Ridings Community Foundation**

ERVAS were the lead partner working with the Two Ridings Community Foundation to provide Succession Planning and Governance project funded by the Future Communities Initiative (Energy Funds) administered by East Riding of Yorkshire Council.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Achievements and Performance

Review of Activities 2022-23 (continued)

Partnership Working (continued)

- **Voluntary Action North Lincolnshire (VANL)**

ERVAS continued the merger explorations and increased partnership working with VANL, this included having a joint CEO model, working together to develop a training program, training delivery partner for North Lincolnshire on the Fraudwatch project funded by the Humberside Office of the Police and Crime Commissioner and providing payroll and accounts support through our trading subsidiary Phoenix Accountancy and Business Consultancy Limited.

- **Voluntary Action North East Lincolnshire (VANEL)**

ERVAS were the lead partner working with VANEL who provided training in the North East Lincolnshire area for the Fraudwatch project funded by the Humberside Office of the Police and Crime Commissioner.

Custodian Trustee

In addition, to our own projects we also acted as Custodian Trustee for the following small VCSE organisations whilst they were in the process of setting up and formalising their own structures.

- Brough Youth Club
- Withemsea Youth Club
- Dementia Café, Bridlington

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Financial Review

Reserves Policy

The Executive Committee regularly review the Reserves policy of the charity to ensure it meets the needs of the Charity. A minimum requirement of the reserves policy is that at least six months' core running costs and the value of any core redundancy is retained in the unrestricted designated fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions and to ensure effective financial stewardship of the Charity. Additional funds may be maintained as part of this reserve to support projects where funding is received in arrears, unrestricted contracted projects or it is decided to be financially prudent by the Executive Committee.

General funds are to be retained and reinvested in accordance with the Company's Memorandum of Association and the Charity's objects contained therein.

Designated Fund – Core Functions

The costs in respect of the core functions in the year under review were £112,784.

Treasury policy

ERVAS's main banking facilities continue to be with Charity Aid Foundation Bank who make investments into the Social Enterprise & Voluntary sector to produce an acceptable rate of return that is consistent with the Charity's stated charitable objects and ethical standpoint.

ERVAS is required to have its funds readily accessible and so retains its bank account deposits in risk free instant access deposit accounts.

Principal Funding Sources

See note 15 of the notes to the accounts for a detailed explanation of the Company's restricted funds. The main income source to the 'core' unrestricted funds was through grants, contracts, charged for services and recharges from restricted funds. During the year all expenditure has been concentrated on the key objectives of the charity.

Plans for future periods

Please see Trustees Annual Report section "Main objectives for the following year" on page 8.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Audit/Independent Examination

As the income of the Charity is below £1 million, ERVAS has opted for a Charity Independent Examination for the year ending 31 March 2023 in line with the Charities Act 2011.

Statement of disclosure of information to Independent Examiner

We, the Directors of the Company who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ⊗ there is no relevant information of which the Company's Independent Examiner is unaware; and
- ⊗ we have taken all the steps that we ought to have taken as Directors in order to make ourselves aware of any relevant information and to establish that the Company's Independent Examiner is aware of that information.

Statement of Director's responsibilities

The Charity Trustees' (who are also the directors of East Riding Voluntary Action Services (ERVAS) Limited for the purposes of company law) are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**Report of the Board of Trustees (incorporating the Director's Report)
For the year ended 31 March 2023**

Statement of Director's responsibilities (continued)

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

These accounts have been independently examined by the Independent Examiner, Jon Lister of Enterprise Accountancy Services Ltd.

By order of the Board

Mr Peter Choules
Trustee/Director



30 November 2023

**Income and Expenditure Account
For the year ended 31 March 2023**

	Notes	2023 £	2022 £
INCOME		726,640	805,107
EXPENDITURE		(617,850)	(749,705)
OPERATING SURPLUS/(DEFICIT)	7	108,790	55,402
Interest receivable and similar income	8	3,579	220
Bad debts written off		-	(635)
Transfer to Two Rivers Community Pantry	15, 16	(48,479)	-
SURPLUS/(DEFICIT) FOR THE YEAR		63,890	54,987
RESERVES BROUGHT FORWARD	15	338,359	283,372
RESERVES CARRIED FORWARD	15	402,249	338,359

***THE INCOME AND EXPENDITURE ACCOUNT INCLUDES THE FOLLOWING ATTRIBUTABLE TO
DISCONTINUED OPERATIONS**

INCOME	39,794	279,972
EXPENDITURE	(71,882)	(274,747)
SURPLUS/(DEFICIT) FOR THE YEAR	(32,088)	5,225
RESERVES BROUGHT FORWARD	32,088	(5,225)
OVERALL SURPLUS/(DEFICIT) FROM DISCONTINUED OPERATION	-	-

Total Income of £726,640 (2022: £805,107) comprises £139,347 (2022: £76,100) for unrestricted funds and £587,293 (2022: £729,007) for restricted funds. A detailed analysis of income by source is provided in the statement of financial activities.

The surplus for the year of £63,890 (2022: £54,987) comprises a surplus of £33,929 (2022: £36,205) for unrestricted funds and a surplus of £29,961 (2022: £18,782) for restricted funds as shown in the statement of financial activities.

There are no recognised gains and losses other than those passing through the income and expenditure account. Two Rivers Community Pantry has been set up as an independent Charitable Incorporated Organisation (CIO), see note 16. All other operations are continuing operations.

The notes on pages 50 to 85 form part of these financial statements.

**Statement of Financial Activities
For the year ended 31 March 2023**

		2023 Unrestricted Funds	2023 Restricted Funds	2023 Total Funds	2022 Unrestricted Funds	2022 Restricted Funds	2022 Total Funds
	Notes						
Income							
Grants, donations and Legacies	3	10,218	552,610	562,828	11,192	713,392	724,584
Income from Charitable Activities	4	128,716	34,683	163,399	64,754	15,615	80,369
Other Trading Activities	5	413	-	413	154	-	154
Investment Income	9	3,579	-	3,579	220	-	220
Total Income		142,926	587,293	730,219	76,320	729,007	805,327
Expenditure							
Expenditure on Charitable Activities	6	(174,469)	(443,381)	(617,850)	(120,208)	(629,497)	(749,705)
Total Expenditure		(174,469)	(443,381)	(617,850)	(120,208)	(629,497)	(749,705)
Net Income/ (Expenditure) before Transfers		(31,543)	143,912	112,369	(43,888)	99,510	55,622
Transfers between Funds	15						
Management Fees and Full Cost Recovery Recharges		64,464	(64,464)	-	78,918	(78,918)	-
Internal Services and Governance		1,008	(1,008)	-	1,790	(1,790)	-
Total Transfers between Funds		65,472	(65,472)	-	80,708	(80,708)	-
Net Income/ (Expenditure) before other recognised Gains and Losses		33,929	78,440	112,369	36,820	18,802	55,622
Transfer to Two Rivers Community Pantry	15 & 16	-	(48,479)	(48,479)	-	-	-
Bad debts Written off					(615)	(20)	(635)
Net Movement in Funds		33,929	29,961	63,890	36,205	18,782	54,987
Funds brought forward at 01 April	15	155,363	182,996	338,359	119,158	164,214	283,372
Total Funds Carried forward at 31 March	15	189,292	212,957	402,249	155,363	182,996	338,359

The notes on pages 50 to 85 form part of these financial statements.

Balance Sheet
As at 31 March 2023

	Note	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
Fixed assets							
Tangible assets	11	-	18,184	18,184	-	34,381	34,381
Investments	12	-	100	100	-	100	100
Total Fixed Assets		-	18,284	18,284	-	34,481	34,481
Current assets							
Debtors	13	43,221	28,059	71,280	17,997	99,927	117,924
Cash at bank and in hand		168,728	367,535	536,263	152,535	318,495	471,030
Total current assets		211,949	395,594	607,543	170,532	418,422	588,954
Creditors: amounts falling due within one year	14	(22,657)	(200,921)	(223,578)	(15,169)	(269,907)	(285,076)
Net current assets/(liabilities)		189,292	194,673	383,965	155,363	148,515	303,878
Total assets less current liabilities		189,292	212,957	402,249	155,363	182,996	338,359
Creditors: amounts falling due after one year		-	-	-	-	-	-
		189,292	212,957	402,249	155,363	182,996	338,359
Funds of the Charity							
Unrestricted funds:							
General Unrestricted Funds		29,745	-	29,745	51,784	-	51,784
Designated Funds	15	159,547	-	159,547	103,579	-	103,579
Restricted Funds	15	-	212,957	212,957	-	182,996	182,996
Total funds	15	189,292	212,957	402,249	155,363	182,996	338,359

Balance Sheet

As at 31 March 2023 (continued)

- 1) For the year ended 31 March 2023 the company was entitled to exemption under section 477 (2) of the Companies Act 2006.
- 2) Members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006;
- 3) The directors acknowledge their responsibility for:
 - i) ensuring the company keeps accounting records which comply with section 386; and
 - ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the companies Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The financial statements were approved by the Board on 30 November 2023 and signed on its behalf by:



Peter Choules, Trustee/Director

The notes on pages 50 to 85 form part of these financial statements.

Statement of Cash Flows
For the year ending 31 March 2023

	Notes	2023 £	2022 £
Net Movement in Funds		63,890	54,987
Add back depreciation charge	11	15,444	10,602
Deduct interest Income shown in investing activities	9	(3,579)	(220)
Decrease/(increase) in debtors	13	46,644	(42,243)
Increase/(decrease) in creditors	14	(61,498)	71,760
Net cash used in operating activities		60,901	94,886
Cash flows from investing activities			
Interest income	9	3,579	220
Purchase of tangible fixed assets	11	(15,822)	(36,340)
Transfer of fixed assets to Two Rivers Community Pantry at net book value	11 & 15	16,575	-
Cash provided by (used in) investing activities		4,332	(36,120)
Cash flows from financing activities			
Repayment of borrowing		-	-
Cash used in financing activities		-	-
Increase/(decrease) in cash and cash equivalents		65,233	58,766
cash and cash equivalents at the beginning of the year		471,030	412,264
Total cash and cash equivalents at the end of the year		536,263	471,030

The notes on pages 50 to 85 form part of these financial statements.

**Notes to the financial statements
for the period ended 31 March 2023**

1. Accounting policies

1.1. Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019) – (Charities SORP (FRS102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

East Riding Voluntary Action Services (ERVAS) Ltd meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2. Company status

The Charity is a company limited by guarantee. The members of the Company are the Directors named on page 3.

The Company is actively engaging in the recruitment of its membership.

1.3. Going Concern

The Trustees consider the Charity to be a going concern. The accounts have been prepared on this basis.

1.4. Incoming resources

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Services provided, investment income and rents are accounted for on the accrual's basis. Other income is accounted for when received. All income is shown gross with associated costs included in expenditure.

Grants received to fund the purchase of fixed assets are credited to the Statement of Financial Activities when the Company is legally entitled to the income. The related expenditure is charged to Fixed Assets in the Balance Sheet.

**Notes to the financial statements
for the period ended 31 March 2023**

1. Accounting policies (continued)

1.4. Incoming resources (continued)

Grants received of a revenue nature are accounted for on the accruals basis and credited to Incoming Resources in the Statement of Financial Activities when the company is legally entitled to the income, the amount can be quantified with reasonable accuracy and the grant relates to the relevant time period. Therefore, grants received in advance may be deferred to future time periods. This is a departure from the Charities SORP (FRS102) in order to ensure that the accounts of the Charity provide a "True and Fair" view. The Trustees considered the requirement to recognise income when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Due to the payment of some grants received in advance this would distort the Net Surplus/(Deficit) figures which could jeopardise the Charity's position when applying for contracts.

Grants received and held by the Company prior to making grants to smaller charitable concerns are treated as deferred income. The Trustees considered the requirement to recognise income when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Due to the payment of some grants received in advance this would distort the Net Surplus/(Deficit) figures which could jeopardise the Charity's position when applying for contracts.

All deferred income is shown in Note 12. (b).

1.5. Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the financial statements for the period ended 31 March 2023

1.6. Fund accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Restricted funds are accounted for separately to each other and to the core funding of the Company.

General funds are unrestricted funds which are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the directors for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

1.7. Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs of all activities undertaken to further the purposes of the charity and their associated support costs.

The Charity is not VAT registered and irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.8. Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support the Charities activities.

All activities undertaken by the Charity are in furtherance of the Charitable objects therefore all support costs have been allocated to charitable activities. A full breakdown of all costs related to Charitable Activities has been provided in Note 5.

1.9. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life (except as detailed below) as follows:

Computer Equipment	33% on the straight-line basis
Furniture and Fixtures	25% on the straight-line basis
Office Equipment	25% on the straight-line basis

**Notes to the financial statements
for the period ended 31 March 2023**

1.10. Operating leases

Rentals applicable to operating leases are charged to the SOFA over the period in which the cost is incurred.

1.11. Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.12. Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.13. Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. Income and Expenditure Account

The Company is a registered charity and so achievements cannot be measured by normal commercial criteria. Accordingly, the Directors consider that it would be inappropriate to present a Profit and Loss Account in one of the formats set out by the Companies Act 2006. Therefore, as permitted by the Companies Act, in order to reflect the special nature of the Company's activities, the Directors are of the opinion that it would be more appropriate to present an Income and Expenditure Account.

**Notes to the Financial Statements
For the year ended 31 March 2023**

3. Grants, donations and similar incoming resources

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
Grants						
Arafest	-	3,000	3,000	-	-	-
Bridlington Town Council	-	9,600	9,600	-	12,000	12,000
East Coast Community Fund	-	5,484	5,484	-	9,606	9,606
Ernest Cook Trust	-	24,273	24,273	-	20,530	20,530
ERYC – Emergency Food Aid	-	30,000	30,000	-	10,000	10,000
ERYC – Covid Legacy	-	12,000	12,000	-	-	-
ERYC – ERDF Community Led Local Development	-	28,644	28,644	-	27,881	27,881
ERYC – DfE Holiday Activities and Food	-	-	-	-	279,972	279,972
ERYC – Do it for East Yorkshire	-	3,606	3,606	-	-	-
ERYC – Kickstarter	-	-	-	-	32,356	32,356
ERYC – Positive Activities	-	14,000	14,000	-	-	-
ERYC – White Goods	-	76,000	76,000	-	23,399	23,399
ERYC – Youth	-	30,000	30,000	-	-	-
ESFA Traineeship/Apprentice Grant	-	-	-	2,000	-	2,000
Forum – RB Small Grant	-	-	-	-	3,800	3,800
Fraisthorpe Wind Farm	-	-	-	-	10,000	10,000
Goole Wind Farm	-	3,036	3,036	-	17,711	17,711
Groundwork – Tesco Bags of Help	-	1,000	1,000	-	-	-
Local Giving – Fareshare	-	-	-	-	2,500	2,500
<i>Sub-Total Grants c/f</i>	-	240,643	240,643	2,000	449,755	451,755

**Notes to the Financial Statements
For the year ended 31 March 2023**

3. Grants, donations and similar incoming resources (continued)

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
<i>Sub-Total Grants b/f</i>	-	240,643	240,643	2,000	449,755	451,755
National Lottery Community Fund – Reaching Communities	-	171,100	171,100	-	150,608	150,608
NAVCA – VCS Emergencies Partnership	-	-	-	-	10,750	10,750
NIC Employment Allowance	5,000	-	5,000	4,000	-	4,000
Police and Crime Commissioner (East Riding CSP)	-	-	-	-	19,190	19,190
Police and Crime Commissioner (Safer Hull)	-	-	-	-	3,865	3,865
Police and Crime Commissioner	-	50,000	50,000	-	-	-
Postcode Local Trust	-	-	-	-	19,992	19,992
Routh Wind Farm	-	10,000	10,000	-	-	-
Sir James Reckitt Charity	5,000	-	5,000	5,000	-	5,000
Smile Foundation	-	25,000	25,000	-	-	-
SHoRes – Withernsea Big Local	-	22,291	22,291	-	17,059	17,059
Two Ridings Community Foundation – Betty’s Trees	-	-	-	-	3,333	3,333
Two Ridings Community Foundation – Covid-19	-	-	-	-	10,000	10,000
Two Ridings Community Foundation – Crime Reduction Fund (Police and Crime Commissioner/East Riding CSP)	-	-	-	-	16,940	16,940
<i>Sub-Total Grants c/f</i>	10,000	519,034	529,034	11,000	701,492	712,492

**Notes to the Financial Statements
For the year ended 31 March 2023**

3. Grants, donations and similar incoming resources (continued)

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
<i>Sub-Total Grants b/f</i>	<i>10,000</i>	<i>519,034</i>	<i>529,034</i>	<i>11,000</i>	<i>701,492</i>	<i>712,492</i>
Two Ridings Community Foundation – I Will	-	-	-	-	2,996	2,996
Violence Prevention Partnership	-	12,500	12,500	-	-	-
Total Grants	10,000	531,534	541,534	11,000	704,488	715,488
Donations						
General Donations	218	1,178	1,396	192	331	523
Bridlington Men in Sheds	-	5	5	-	-	-
Drax	-	1,900	1,900	-	250	250
Dynamix	-	13,906	13,906	-	4,074	4,074
Gilberdyke and Surrounding Villages Coronavirus Volunteer Group	-	-	-	-	1,000	1,000
GMI Construction	-	-	-	-	2,500	2,500
Traffic Labour Support	-	-	-	-	500	500
Tuesday 50+ Group	-	3,587	3,587	-	-	-
Unison East Riding	-	-	-	-	250	250
Withernsea and District Lions	-	500	500	-	-	-
Total Donations	218	21,076	21,294	192	8,905	9,097
Total Grants and Donations	10,218	552,610	562,828	11,192	713,393	724,585

Grants received for future years have been deferred see note 14. b)

**Notes to the Financial Statements
For the year ended 31 March 2023**

4. Income from Charitable Activities

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
Voluntary Sector Support Contracts	87,201	-	87,201	28,557	-	28,557
VCSE Services	25,530	267	25,797	12,692	-	12,692
Two Rivers Community Pantry Sales	-	34,416	34,416	-	15,306	15,306
Management/Admin Fees External	5,425	-	5,425	5,987	309	6,296
Management/Admin Fees Phoenix Accountancy and Business Consultancy Limited	10,560	-	10,560	10,560	-	10,560
	<u>128,716</u>	<u>34,683</u>	<u>163,399</u>	<u>57,796</u>	<u>15,615</u>	<u>73,411</u>

5. Other Trading Activities

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
Fundraising	413	-	413	154	-	154
	<u>413</u>	<u>-</u>	<u>413</u>	<u>154</u>	<u>-</u>	<u>154</u>

**Notes to the Financial Statements
For the year ended 31 March 2023**

6. Expenditure on Charitable Activities

	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
Staff Costs	119,966	247,151	367,117	71,499	249,948	321,447
Volunteer Costs	4,495	1,110	5,605	3,987	900	4,887
Premises and Office Costs	39,105	39,692	78,797	31,431	30,374	61,805
Membership Fees	505	90	595	698	456	1,154
Meetings Expenses	60	411	471	55	1,007	1,062
Training Delivery/Events	3,637	11,660	15,297	1,591	7,659	9,250
Grants Given Out/Charitable Donations	3,787	42,173	45,960	8,262	273,281	281,543
Project Costs	169	75,852	76,021	1,109	44,853	45,962
Audit and Accountancy Fees	900	-	900	900	-	900
Consultancy Fees	420	9,750	10,170	181	10,535	10,716
Professional and Legal Fees	1,377	96	1,473	372	5	377
Depreciation	48	15,396	15,444	123	10,479	10,602
	<u>174,469</u>	<u>443,381</u>	<u>617,850</u>	<u>120,208</u>	<u>629,497</u>	<u>749,705</u>

**Notes to the Financial Statements
for the year ended 31 March 2023**

7. Staff costs

	Total 2023 £	Total 2022 £
Wages and salaries (inc e'ers NI & Pension)	357,005	317,117
Travel and Subsistence	4,089	2,358
Training	4,016	1,515
Recruitment and DBS Checks	1,992	-
Redundancy	-	280
Other Staff Costs	15	177
	<u>367,117</u>	<u>321,447</u>

Average number of paid staff

	2023	2022
Headcount	19	16

There are no higher paid staff.

Some staff work on both core functions and projects.

8. Operating surplus

The operating surplus is arrived at after charging:

	Total 2023 £	Total 2022 £
Depreciation – Owned Assets	15,444	10,602
Directors Emoluments	-	-
Directors Travelling Expenses	10	-
Accountants Remuneration	900	900

9. Interest Receivable and Similar Income

	Total 2023 £	Total 2022 £
Bank Interest	<u>3,579</u>	<u>220</u>

**Notes to the Financial Statements
for the year ended 31 March 2023**

10. Taxation

As a charity the Company is exempt from Corporation Tax.

11. Tangible Fixed Assets

	Office Equipment	Computer Equipment	Common Treasury Equipment	Furniture & Fixtures	Bridlington Hub Equipment	Two Rivers Community Pantry Equipment	Other Equipment	Total Fixed Assets
	£	£	£	£	£	£	£	£
Cost								
At 01 April 2022	2,274	36,777	861	3,435	14,125	20,003	1,948	79,423
Additions	665	2,465	-	-	6,817	5,775	100	15,822
Disposals	-	(499)	-	-	-	(25,778)	-	(26,277)
At 31 March 2023	2,939	38,743	861	3,435	20,942	-	2,048	68,968
Depreciation								
At 01 April 2022	2,274	31,477	861	3,435	2,650	3,583	762	45,042
Charge for the year	115	3,882	-	-	5,098	5,829	520	15,444
On Disposals	-	(290)	-	-	-	(9,412)	-	(9,702)
At 31 March 2023	2,389	35,069	861	3,435	7,748	-	1,282	50,784
Net Book Value								
At 31 March 2023	550	3,674	-	-	13,194	-	766	18,184
At 31 March 2022	-	5,300	-	-	11,475	16,420	1,186	34,381

**Notes to the Financial Statements
for the year ended 31 March 2023**

12. Investments

East Riding Voluntary Action Services (ERVAS) Ltd has a wholly owned subsidiary company, Phoenix Accountancy and Business Consultancy Limited (Company No: 11994941). ERVAS is the only shareholder of the company and owns all 100 shares purchased at £1 each.

As the group turnover is less than £1m, we have not prepared consolidated accounts.

13. Debtors

	Total 2023 £	Total 2022 £
Trade Debtors	29,439	61,132
Other Debtors	-	-
Other Debtor: Phoenix Accountancy and Business Consultancy Limited	14,891	42,624
Prepayments and Accrued Income	26,950	14,168
	<u>71,280</u>	<u>117,924</u>

14. Creditors

a) Creditors: Amounts falling due within one year

	Total 2023 £	Total 2022 £
Trade Creditors	20,773	17,885
Other Creditor: Phoenix Client Account	2,002	2,633
Taxes and Social Security	7,582	4,271
Pension	-	-
Accruals	28,117	53,897
Deferred Income	165,104	206,390
	<u>223,578</u>	<u>285,076</u>

**Notes to the Financial Statements
for the period ended 31 March 2023**

14. Creditors

b) Deferred Income

The following income has been deferred into future years:

Income	Reason	Total 2023 £	Total 2022 £
Arafest	Funding for youth activities for the following year	-	3,000
Bridlington Hub	Funding received towards Bridlington Hub for the following year	22,369	38,252
Brid Men in Sheds Grant Scheme	Provided for grants for external organisations, income recognised when grant provided (matching concept)	10,307	-
Dynamix Friends Grant Scheme	Provided for grants for external organisations, income recognised when grant provided (matching concept)	15,379	27,285
ERFPA Development Officer	Funding received for ERFPA Development Officer for the following year	-	12,000
Green Influencers Scheme – Ernest Cook Trust	Funding received towards the Green Influencers Scheme for the following year	4,500	6,000
Green Influencers Scheme – Leconfield	Funding received to support the Green Influencers Scheme activities in Leconfield	-	1,000
Fraudwatch – HOPCC	Funding received for the Fraudwatch project for the following year	-	20,000
50+ TLC Grant Scheme	Provided for grants for external organisations, income recognised when grant provided (matching concept)	2,343	7,930
<i>Sub-Total Deferred Income c/f</i>		<u>54,898</u>	<u>115,467</u>

**Notes to the Financial Statements
for the period ended 31 March 2023**

14. Creditors

b) Deferred Income (continued)

Income	Reason	Total 2023 £	Total 2022 £
<i>Sub-Total Deferred Income b/f</i>		<i>54,898</i>	<i>115,467</i>
Rapid Response Detached Youth Outreach	Funding received towards the Rapid Response Detached Youth Outreach for the following year	-	20,000
Volunteen Care Experienced	Funding received for Volunteen Care Experienced for the following year	9,999	-
Volunteen Voice	Funding received for Volunteen Voice for the following year	22,445	22,393
Volunteen Withernsea	Funding received for Volunteen Withernsea for the following year	13,762	8,530
White Goods – ERYC	Funding received for a partnership project to enable residents to access white goods in the next financial year	64,000	40,000
		<u>165,104</u>	<u>206,390</u>

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated funds

	Unrestricted Funds		Restricted	Total	Total
	Designated	General	Funds	Funds	Funds
	Funds	Funds	Funds	Funds	Funds
	2023	2023	2023	2023	2022
	£	£	£	£	£
Balance at 01 April	103,579	51,784	182,996	338,359	283,372
Movement in funds for the year	55,968	(22,039)	29,961	63,890	54,987
Balance at 31 March	159,547	29,745	212,957	402,249	338,359

Analysis of net assets between funds

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Fixed Assets	-	18,284	18,284	34,481
Current Assets	211,949	395,594	607,543	588,954
Current Liabilities	(22,657)	(200,921)	(223,578)	(285,076)
Non-Current Liabilities	-	-	-	-
	189,292	212,957	402,249	338,359

Restricted funds

	Balance at 01/04/22	Movement in Resources			Balance at 31/03/23
		Incoming	Outgoing	Transfers (and bad debts*)	
	£	£	£	£	£
ERCVYS	21,507	-	-	(1,749)	19,758
Community Accountancy	67,492	50	(24)	-	67,518
Internal Training	-	25,000	(8,934)	-	16,066
Grant Schemes:					
- <i>Dynamix Friends</i>	-	13,906	(11,955)	(1,951)	-
- <i>Brid MIS</i>	-	5	(5)	-	-
- <i>50+ TLC</i>	-	3,587	(3,261)	(326)	-
<i>Restricted Funds c/f</i>	<i>88,999</i>	<i>42,548</i>	<i>(24,179)</i>	<i>(4,026)</i>	<i>103,342</i>

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Restricted funds (Continued)

	Balance at 01/04/22	Movement in Resources			Balance at 31/03/22
		Incoming	Outgoing	Transfers (and bad debts) *	
	£	£	£	£	£
<i>Restricted Funds b/f</i>	<i>88,999</i>	<i>42,548</i>	<i>(24,179)</i>	<i>(4,026)</i>	<i>103,342</i>
Boost:					
- <i>Roos Wind Farm</i>	1,965	-	(20)	-	1,945
- <i>War on Scams (East Riding)</i>	1,975	-	(1,975)	-	-
- <i>Fraudwatch</i>	-	50,040	(19,539)	(7,500)	23,001
- <i>Skills Wise Training</i>	3,520	-	-	-	3,520
- <i>Celebrating Achievement</i>	350	-	-	-	350
- <i>National Lottery Community Fund (Awards for All)</i>	250	-	-	-	250
Bridlington Hub:					
- <i>National Lottery Community Fund</i>	20,789	90,975	(82,012)	(3,809)	25,943
- <i>Social Business Support</i>	22	28,644	(24,246)	(4,420)	-
- <i>Fraisthorpe Wind Farm</i>	9,499	-	(770)	(7,577)	1,152
Covid-19					
- <i>Equipment</i>	1,152	-	(958)	-	194
- <i>Covid Support</i>	167	-	(167)	-	-
Detached Youth Outreach:					
- <i>Youth Coalitions</i>	661	-	(265)	-	396
- <i>Beverley Youth Outreach</i>	200	-	(200)	-	-
- <i>Bridlington Youth Outreach</i>	111	5,484	(4,996)	(599)	-
- <i>Bridlington Youth Activities</i>	1,600	-	(717)	(60)	823
- <i>Rapid Response</i>	-	34,000	(24,753)	(3,842)	5,405
- <i>Tickton Detached Youth Outreach</i>	-	10,000	(3,356)	(645)	5,999
- <i>Tickton Youth Club</i>	-	216	-	-	216
<i>Restricted Funds c/f</i>	<i>131,260</i>	<i>261,907</i>	<i>(188,153)</i>	<i>(32,478)</i>	<i>172,536</i>

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Restricted funds (Continued)

	Balance at 01/04/22	Movement in Resources			Balance at 31/03/23
		Incoming	Outgoing	Transfers (and bad debts) *	
	£	£	£	£	£
<i>Restricted Funds b/f</i>	<i>131,260</i>	<i>261,907</i>	<i>(188,153)</i>	<i>(32,478)</i>	<i>172,536</i>
Detached Youth Outreach (continued):					
- <i>Arafest</i>	-	3,000	(2,942)	20	78
- <i>Creative Youth Projects</i>	-	12,500	(10,765)	(1,735)	-
East Riding Food Poverty Alliance (ERFPA):					
- <i>ERFPA – General</i>	843	136	(310)	-	669
- <i>National Lottery Community Fund – ERFPA</i>	946	-	(420)	(526)	-
- <i>Food Bank Support</i>	-	22,000	(18,801)	(2,045)	1,154
- <i>ERFPA White Goods Scheme</i>	4,940	76,000	(73,326)	(5,111)	2,503
- <i>ERFPA Packaging</i>	-	3,606	(3,606)	-	-
- <i>Two Rivers Community Pantry – Covid-19</i>	490	20,000	(3,556)	(1,815)	15,119
- <i>Two Rivers Community Pantry – General</i>	17,590	36,758	(12,472)	(41,876)	-
- <i>Community Supermarket – Goole</i>	14,498	3,036	(5,205)	(12,329)	-
<i>Restricted Funds c/f</i>	<i>170,567</i>	<i>438,943</i>	<i>(319,556)</i>	<i>(97,895)</i>	<i>192,059</i>

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Restricted funds (Continued)

	Balance at 01/04/22	Movement in Resources			Balance at 31/03/23
		Incoming	Outgoing	Transfers (and bad debts) *	
	£	£	£	£	£
<i>Restricted Funds b/f</i>	170,567	438,943	(319,556)	(97,895)	192,059
Volunteer:					
- <i>National Lottery Community Fund – Reaching Communities (Volunteer Plus)</i>	520	-	(479)	-	41
- <i>National Lottery Community Fund – Reaching Communities (Volunteer Voice)</i>	6,009	89,725	(77,405)	(11,260)	7,069
- <i>Volunteer Social Action Projects</i>	190	-	(177)	-	13
- <i>Volunteer Green</i>	926	-	(132)	(2)	792
- <i>Green Influencers</i>	305	24,273	(20,129)	(3,000)	1,449
- <i>Volunteer Withernsea</i>	2,396	22,291	(23,059)	(1,662)	(34)
- <i>Postcode Local Trust</i>	818	-	(298)	-	520
- <i>Betty's Trees</i>	753	-	(465)	(102)	186
- <i>Leconfield</i>	-	1,000	(997)	-	3
- <i>Volunteer Other</i>	512	-	(65)	-	447
Custodian Trustee					
- <i>Dementia Friends Café</i>	-	310	(55)	-	255
- <i>Brough Youth Club</i>	-	10,000	(564)	-	9,436
- <i>Withernsea Youth Club</i>	-	751	-	(30)	721
	182,996	587,293	(443,381)	(113,951)	212,957

Designated funds

	Balance at 01/04/22	Movement in Resources			Balance at 31/03/23
		Incoming	Outgoing	Transfers	
Designated Core Reserve	102,218	-	-	(13,684)	88,534
Designated Core Project Reserve	-	-	-	71,013	71,013
DWP Project – Volunteering	1,361	-	-	(1,361)	-
	103,579	-	-	55,968	159,547

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

*Transfers (and bad debts): All transfers for internal management fees and full cost recovery charges are based on amounts requested within funding bids. Transfers for internal services (HR, printing, Training etc) are based on charge out rates as per our pricing structures. Bad Debts written off are also included in this column. Further information on transfers and bad debts are shown in the fund descriptions below.

A brief description of the Restricted and Designated Funds are given below:

Restricted Funds

ERCVYS

Restricted reserves from previous years have continued to support the development of services that support children and young people.

During the year transfers were made as follows:	£
Management Charge for the Volunteer Withemsea Project not covered by funder (to Volunteer Withemsea)	(1,664)
End of project transfer (to Arafest)	(20)
End of project transfer (to Youth Music)	(65)
	<hr/>
	(1,749)

Community Accountancy

Earned income raised through the Community Accountancy and Payroll Service which in line with the Big Lottery Fund contractual terms during the period of time the project was grant funded is used to continue the Community Accountancy Service post Big Lottery funding.

Community Accountancy Services is now undertaken by a wholly owned subsidiary of the Charity. The restricted reserve will be transferred to the subsidiary in future years in line with development needs of the subsidiary.

During the year restricted donations were received to support community accountancy services.

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Internal Training

A restricted grant of £25,000 was received from East Riding Clinical Commissioning group administered by HEY Smile Foundation for staff training, development, time to attend training and backfill.

Grant making:

Dynamix Friends

A restricted donation of £34,838 was received on the closure of Dynamix (registered charity number 1156282). This donation has been used to set up a grant pot for organisations and individuals to apply to for the provision of activities for children and young people with special educational needs and disabilities. The funding is being deferred and released into the SOFA in line with the grants being provided to VCSE organisations and individuals. Grants made from this fund are detailed in the Trustees Annual Report.

During the year transfers were made as follows:
Grant administration (to unrestricted funds)

£
(1,951)
<u>(1,951)</u>

Brid MIS

A restricted donation of £10,312 was received on the closure of Brid Men in Sheds, (registered charity number 1181183). This donation has been used to set up a grant pot for voluntary organisations that benefit predominantly men, that would benefit from social activities to combat loneliness, improve mental health, support through depression and reduce isolation in the Bridlington and surrounding area. The funding is being deferred and released into the SOFA in line with the grants being provided to VCSE organisations. Grants made from this fund are detailed in the Trustees Annual Report.

50+ TLC

A restricted donation of £7,930 was received on the closure of 50+ Tuesday Lunch and Social Club (registered charity number 1158937). This donation has been used to set up a grant pot for voluntary organisations that benefit individuals that are aged 50+, provide activities to reduce isolation or for people that are of ill health and in the Bridlington or surrounding area. The funding is being deferred and released into the SOFA in line with the grants being provided to VCSE organisations and individuals. Grants made from this fund are detailed in the Trustees Annual Report.

During the year transfers were made as follows:
Grant administration (to unrestricted funds)

£
(326)
<u>(326)</u>

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Boost – Buddying Opens Opportunities, Skills and Training

Roos Wind Farm

Restricted funding was received from Roos Wind Farm Community Benefit Fund to provide Scams Awareness and First Aid Training in the area covered by the fund. Due to Covid-19, this was put on hold and will be delivered in a future accounting period.

War on Scams (East Riding)

Restricted funding from the Crime Reduction Fund funded by the Police and Crime Commissioner through the Community Safety Partnership administered by Two Ridings Community Foundation for the provision of training, events and awareness raising around scams and fraud.

Fraudwatch

Restricted funding of £50,000 was received from the Police and Crime Commissioner for the provision of training, events and awareness raising around fraud and cybercrime across the Humber area. In addition, a restricted donation of £40 was also received for this project.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£ (7,500)
	<hr/> (7,500)

Skills Wise Training

Restricted funding was received from the Sir James Reckitt Charity in a prior year to provide Skills Wise Training. Due to Covid-19, this was put on hold and will be delivered in a future accounting period.

Celebrating Achievement

Restricted funding was received from the Marsh Christian Trust to celebrate the achievements of volunteers. Due to Covid-19 the planned work in relation to this has been delayed.

National Lottery Community Fund – Awards for All

Restricted funding was received from the Awards for All strand of the National Lottery Community Fund to develop and deliver training to the VCSE. Due to Covid-19, some changes were made to the original programme due to the need for social distancing. Therefore, this programme was developed to include the provision of online learning opportunities.

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Bridlington Hub

National Lottery Community Fund – Reaching Communities

Restricted funding was received from the Reaching Communities strand of the National Lottery Community Fund for 5 years to develop and provide a community hub in Bridlington.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(10,376)
Bridlington Hub Equipment (from Fraisthorpe)	6,777
Staff and volunteer training (to unrestricted funds)	(210)
	<u>(3,809)</u>

This project has also match funded the Social Business Support project in Bridlington.

Social Business Support (Bridlington)

Restricted funding was received from European Development Funds administered by East Riding of Yorkshire Council as part of the Community Led Local Development programme for Bridlington.

The funding is to provide development support to social businesses across the Bridlington area.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(4,420)
	<u>(4,420)</u>

This project has been match funded by the National Lottery Community Fund funded Bridlington Hub project.

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Fraisthorpe Wind Farm

Restricted funding was received from the Fraisthorpe Wind Farm Community Benefit Fund administered by Two Ridings Community Foundation for the Bridlington Hub.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(800)
Bridlington Hub Equipment (to National Lottery Community Fund – Brid Hub)	(6,777)
	<hr/>
	(7,577)

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

Covid-19

Equipment

Restricted funding was received from the Clothworkers Foundation for additional equipment required due to the Covid-19 pandemic to enable people to work from home more effectively.

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

Covid Support

Restricted funding was received from the National Emergencies Trust administered by Two Ridings Community Foundation to provide additional capacity for our activities supporting VCSE organisations and communities during the Covid-19 pandemic.

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Detached Youth Outreach

Youth Coalitions

Restricted funding was received from the Humberside Police and Crime Commissioner through the East Riding Community Safety Partnership administered by East Riding of Yorkshire Council to develop and support youth coalitions across the East Riding.

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

Beverley Youth Outreach

Restricted funding from the Crime Reduction Fund funded by the Police and Crime Commissioner through the Community Safety Partnership administered by Two Ridings Community Foundation to provide youth outreach activities in Beverley.

The balance on this fund related to fixed assets still to depreciate and was not a monetary fund.

Bridlington Youth Outreach

Restricted funding was received from the East Coast Community Fund managed by Grantscape to provide youth outreach workers in Bridlington.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(599)
	<u>(599)</u>

Bridlington Youth Activities

In a prior year, restricted funding was received from Humberside Police to support activities for young people in Bridlington.

During the year transfers were made as follows:	£
Room Hire at Bridlington Hub (to unrestricted funds)	(60)
	<u>(60)</u>

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Rapid Response

Restricted funding was received from East Riding of Yorkshire Council for the Rapid Response Detached Youth Outreach Project, £30,000 from the Youth Services and £4,000 from the Positive Activities Grant. Detached Youth Outreach workers are deployed within communities where it is reported that young people are engaging in anti-social behaviour.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(3,400)
Staff and volunteer training (to unrestricted funds)	(140)
Room Hire at Bridlington Hub (to unrestricted funds)	(180)
DBS Checks (to unrestricted funds)	(122)
	<u>(3,842)</u>

Tickton Detached Youth Outreach

Restricted funding was received from Tickton and Routh Wind Farm Community Benefit Funds administered by East Riding of Yorkshire Council to develop a youth club and detached youth outreach project in Tickton.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(583)
DBS Checks (to unrestricted funds)	(62)
	<u>(645)</u>

Tickton Youth Club

Restricted income received for the continuation of Tickton Youth Club.

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Arafest

A restricted grant from Arafest to provide youth festivals over the Summer period.

During the year transfers were made as follows:

End of project transfer (from ERCVYS)	£	20
		<u>20</u>

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

Creative Youth Projects

A restricted grant from the Violence Prevention Partnership administered by East Riding of Yorkshire Council to deliver the following creative activities with young people across the East Riding:

- o Beverley: Young People's Film-making project
- o Bridlington: young people's open mic music sessions
- o Drifffield: young people's DJ sessions ..
- o Withernsea: Youth Music and Arts Festival
- o Leconfield: Nature Trail Container Mural – young people's visual art project
- o Withernsea: Recycled Octopus Sculpture – young people's visual art project
- o Lollipop LGBTQIA+ animated shorts
- o Are They The One? – young people's voice creative project

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£	(1,800)
End of project transfer (from ERCVYS)		65
		<u>(1,735)</u>

East Riding Food Poverty Alliance (ERFPA) – ERVAS is the appointed locally trusted organisation (LTO) for ERFPA, which is an alliance of organisations supporting individuals who have or are at risk of food insecurity across the East Riding.

ERFPA General

Restricted donations for the use of the East Riding Food Poverty Alliance.

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

National Lottery Community Fund – ERFPA

Restricted funding from the Covid-19 strand of the National Lottery Community Fund to support in the development of ERFPA, including a Food Bank Development Worker as well as the provision of food and appropriate PPE to food bank members of the alliance.

During the year transfers were made as follows:

NBV of fixed assets (to Two Rivers Community Pantry)	£
	(526)
	<u>(526)</u>

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

Food Bank Support

Restricted funding received from East Riding of Yorkshire Council to provide support to food banks and food distribution organisations as a result of Brexit and the Covid-19 pandemic.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£
	(2,045)
	<u>(2,045)</u>

White Goods Scheme

Restricted funding from East Riding of Yorkshire Council East Riding of Yorkshire initially for the development of a small White Goods Scheme (kettles, toasters and Microwaves). Additional funding was received to increase the scheme to provide cookers, washing machines, dryers, fridges and freezers.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£
	(5,111)
	<u>(5,111)</u>

Packaging

Restricted funding was received from the 'Do it for East Yorkshire' grant administered by East Riding of Yorkshire Council for the purchase of packaging machines and equipment for the members of ERFPA.

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Two Rivers Community Pantry – Covid-19

Restricted funding from East Riding of Yorkshire Council to provide emergency food and supplies to people in need in the Goole and surrounding areas during the Covid-19 pandemic.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(1,815)
	<u>(1,815)</u>

Two Rivers Community Pantry – General

Two Rivers Community Pantry and community supermarket sales, restricted for the use of Two Rivers Community Pantry.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(4,003)
NBV of fixed assets (to Two Rivers Community Pantry)	(5,969)
Fund transfer on divestment of Two Rivers Community Pantry (to Two Rivers Community Pantry)	(31,904)
	<u>(41,876)</u>

Community Supermarket

Restricted funding from Goole Fields Wind Farm Community Fund administered by East Riding of Yorkshire Council to develop a Community Supermarket in the Goole area.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(2,249)
NBV of fixed assets (to Two Rivers Community Pantry)	(10,080)
	<u>(12,329)</u>

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Volunteer

National Lottery Community Fund – Reaching Communities (Volunteer Plus)

Restricted funding from the Reaching Communities strand of the National Lottery Community Fund for 3 years for the Volunteer Plus Project, to provide targeted support to vulnerable young people aimed at engaging and supporting them to participate in volunteering/social action activities of interest. This improves their prospects of future employability, as well as increasing other outcomes such as self-esteem, confidence, skills, knowledge, accreditations and the chance to try new things and make new friends. Due to Covid-19, a proposal was submitted to the National Lottery Community Fund as due to lockdowns it could no longer be delivered in the way it had previously been delivered. Additional uplift funding of £16,422 was awarded which enabled us to increase the length of the project and increase capacity to provide additional support to young people during this difficult time.

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

National Lottery Community Fund – Reaching Communities (Volunteer Voice)

Restricted funding from the National Lottery Community Fund Reaching Communities funding stream provided three years funding for the Volunteer Voice Project to enable young people to get involved in volunteering, campaigning and ensuring their voice is heard in relation to the development of new services, shaping local services and communities. This includes the development of a local youth parliament for East Riding.

During the year transfers were made as follows:

	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(11,160)
DBS Checks (to unrestricted funds)	(30)
Staff and volunteer training (to Volunteer Plus)	(70)
	<hr/>
	(11,260)

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Volunteer Social Action Projects

Restricted funding was received from the Humberside Police and Crime Commissioner through the East Riding Community Safety Partnership administered by East Riding of Yorkshire Council to provide Social Action Projects and WisER training across East Riding.

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

Volunteer Green Scheme

Restricted funding was received to provide outdoor volunteering experiences for young people.

During the year transfers were made as follows:

End of project transfer (to Betty's Trees)	£
	(2)
	<u>(2)</u>

Green Influencers

Restricted funding from the Ernest Cook Trust to support young people to engage in environmental volunteering and social action projects.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£
	(3,000)
	<u>(3,000)</u>

Volunteer Withernsea

Restricted funding was received from Withernsea Big Local administered by South Holderness Resource (SHoRes) Centre to employ a Volunteer Support Officer working within the town of Withernsea for 1 year from August 2021.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£
	(3,326)
Management Charge for the Volunteer Withernsea Project not covered by funder (from ERCVYS fund)	1,664
	<u>(1,662)</u>

Postcode Local Trust

Restricted funding from Postcode Local Trust to provide Green Volunteering opportunities and Social Action projects.

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Betty's Trees

Restricted funding from Betty's Trees administered by Two Ridings Community Foundation to provide Green Volunteering opportunities and Social Action projects.

During the year transfers were made as follows:

VYPER Certification (to unrestricted funds)	£	(104)
End of project transfer (from Volunteer Green)		2
		<u>(102)</u>

Leconfield

ERVAS received funding from the Tesco Bags of Help fund administered by Groundwork to develop a garden for the Queen's Jubilee in Leconfield with young people.

Volunteer Other

Restricted funds received to support Volunteer activities.

Custodian Trustee

Dementia Friends Café

Restricted donations were received for the Dementia Friends café, a group that uses Bridlington Hub. The group does not have its own bank account so we are holding the funds on their behalf.

Brough Youth Club

Restricted funding was received from East Riding of Yorkshire Council Positive Activities Grant to hold on behalf of Brough Youth Club, a separate voluntary sector organisation that does not have its own bank account.

Withernsea Youth Club

Restricted income received for Withernsea Youth Club, a separate voluntary sector organisation that does not have its own bank account.

During the year transfers were made as follows:

DBS Checks (to unrestricted funds)	£	(30)
		<u>(30)</u>

**Notes to the Financial Statements
for the period ended 31 March 2023**

15. Accumulated Funds (Continued)

Designated Funds

Designated Core Reserve

It is the aim of the Executive Committee to retain at least six months' core running costs and the value of a redundancy reserve for all staff working on unrestricted activities within the designated core reserve in the designated Core Reserve to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions. Additional funds may be maintained as part of this reserve to support projects where funding is received in arrears or is decided to be financially prudent by the Executive Committee.

During the year transfers were made as follows:

	£
Designated Core Reserve redesignated to core project reserve	(13,684)
	<u>(13,684)</u>

Designated Core Project Reserve

The organisation has several projects operating where the income received is unrestricted for example contract income or charging for services. Although these are accounted for as part of the unrestricted income and expenditure of the charity, the charity keeps track of these projects and the Directors/Trustees have made the decision to designate the balances on these projects to support on the continuation of these activities in the future.

During the year transfers were made as follows:

	£
Designated Core Reserve redesignated to core project reserve	13,684
DWP Project – Volunteering redesignated to core project reserve	1,361
Unrestricted Reserves redesignated to core project reserve	55,968
	<u>71,013</u>

DWP Project – Volunteering

The DWP project was originally a project to support the long term unemployed in finding voluntary work. It was output based funding received 2010/11 once placements had been obtained. The Directors/Trustees designated this funding to support the work of the Volunteer Centre.

During the year transfers were made as follows:

	£
DWP Project – Volunteering redesignated to core project reserve	(1,361)
	<u>(1,361)</u>

This designated fund has ceased and has been included in the designated project reserve.

**Notes to the Financial Statements
for the period ended 31 March 2023**

16. Transfer to Two Rivers Community Pantry

During the year Two Rivers Community Pantry was set up as a Charitable Incorporated Organisation (CIO), registered Charity No: 1200118 and has started operating independently.

Monetary funds (excluding restricted grants) and fixed assets held by ERVAS on behalf of Two Rivers Community Pantry were transferred to the new charity. This information has been included in the restricted funds transfer notes shown at note 15.

This is broken down as follows:

During the year transfers were made as follows:	£
NBV of fixed assets (to Two Rivers Community Pantry)	(16,575)
Fund transfer on divestment of Two Rivers Community Pantry (to Two Rivers Community Pantry)	(31,904)
	<u>(48,479)</u>

All restricted grants held by ERVAS relating to Two Rivers Community Pantry have Contractual obligations which ERVAS is legally responsible for complying with. ERVAS continues to work with Two Rivers Community Pantry to ensure these funds are spent in line with the requirements of the fund.

17. Directors remuneration

No remuneration directly or indirectly out of the funds of the Company was paid or payable for the year to any Director.

There was reimbursement of £10 travel expenses made to 1 Director in respect of the year (2022 £0).

All travel expenses paid to employees, volunteers and Directors are in line with approved mileage rates set by HMRC.

**Notes to the Financial Statements
for the period ended 31 March 2023**

18. Related Party Transactions

During the year the Company had the following related party transactions with its Trustees/Senior Officers and the organisations they represent on the Board of East Riding Voluntary Action Services (ERVAS) Limited or alternatively organisations in which they hold an officer position which is not individually represented on the Board of East Riding Voluntary Action Services (ERVAS) Limited.

Organisation	Related Party	Nature of service	Amount
Roos and District CIC	David Winter	Fund Administration Services	£ 4,651 (Income)

David Winter is a Director/Trustee of ERVAS and a Director of Roos and District CIC. Income represent charges for Fund Administration Services in relation to Roos CIC which are provided under a Service Level Agreement and has been in place before David Winter made a request to become a Trustee.

The amount outstanding from Roos and District CIC at the year end date was £nil.

Organisation	Related Party	Nature of service	Amount
Phoenix Accountancy and Business Consultancy Ltd	ERVAS and Sian Broughton	Management Fees	£ 10,560 (Income)
		Staffing Recharges and reimbursements	£ 10,144 (Income) £ 9 (Expenditure)
		Consultancy and Services	£ 20,634 (Expenditure)

Phoenix Accountancy and Business Consultancy Limited is a wholly owned subsidiary of East Riding Voluntary Action Services (ERVAS) Ltd. ERVAS is a Corporate Director and Sian Broughton due to her position of Chief Executive Officer of East Riding Voluntary Action Services (ERVAS) Ltd and holding the Accountancy Practicing licence with the Chartered Institute of Management Accountants is an individual Director. Income represents Management Fees and staffing recharges where staff employed by the charity have carried out specific work for Phoenix. Expenditure represents the provision of services to ERVAS (for both work carried out for the charity or with external organisations at the request of the charity) and staffing recharges where staff employed by the subsidiary have carried out specific work for the charity or vice versa.

**Notes to the Financial Statements
for the period ended 31 March 2023**

18. Related Party Transactions

The debtor balance outstanding at the year end date was £ 14,891 (2022: £42,624). The creditor amount outstanding at the year end date was £2,002 (2022: £2,633.)

Organisation	Related Party	Nature of service	Amount
East Riding of Yorkshire Council	David Winter	Grant Funding	£219,786 (Income)
		Contract Income	£87,201 (Income)

David Winter is a Director/Trustee of ERVAS and was elected as South West Holderness Councillor for East Riding of Yorkshire Council on 6th May 2021. Income represents grant funding and contract income, for which a funding application or tender was submitted and independently assessed by representatives from East Riding of Yorkshire Council. Additional transactions in the ordinary course of business have also been undertaken including Business Rates and Trade Waste.

The amount outstanding from East Riding of Yorkshire Council at the year end date was £24,761 (2022: £28,784).

The above transactions were conducted in accordance with the Company's internal governance procedures and represent transactions conducted at arms length and in accordance with the Company's own charitable objects.

18. Other recognised gains and losses

There were no other recognised gains or losses.

19. Operating lease commitment

	Land & Buildings £	Other £
< 1 year	19,068	598
> 1 year and < 5 years	26,136	1,196
> 5 years	-	-

**Notes to the Financial Statements
for the period ended 31 March 2023**

20. Members

The liability of the members is limited.

Every member of the Company undertakes to contribute such amount as may be required, not exceeding £10, to the Company's assets if it should be wound up while he or she is a member, or within one year after he or she ceases to be a member for payment of the Company's debts and liabilities contracted before he or she ceases to be a member and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves.

If the Company is wound up or dissolved and after all its debts and liabilities have been satisfied there remains any property, it shall not be paid to or distributed among the members of the Company but shall be given or transferred to some other charity or charities having objects similar to the objects of the Company.

21. Going Concern

The Trustees consider the Company to be a going concern for a period of at least 12 months beyond the date of the Independent Examiners report. However, in the next financial year we will be completing on the merger with Voluntary Action North Lincolnshire and all assets and liabilities will be transferred to a new organisation Community VISION (Voluntary Infrastructure Support Involving Organisations and Networks) CIO.

Some current projects extend into the new financial year and a significant amount of funding has been deferred into the next financial year.

The National Lottery Community Fund provided 5 years funding for Bridlington Hub from February 2021 and 3 years funding was secured for the Volunteering Voice project from June 2021.

In addition, the contracts for the Safeguarding Support Service, Domestic Abuse VCSE Lead and Holderness Pathfinder will continue into the next financial year.

ERVAS/Community VISION is concentrating on developing its sustainability strategies and obtaining further funding and continuing to diversify its income sources over the next accounting period.