

Company Number 5894388  
(England and Wales)

Registered Charity  
Number 1121190

**EAST RIDING VOLUNTARY ACTION SERVICES (ERVAS) LIMITED**

(A company limited by guarantee)

**FINANCIAL STATEMENTS**

Year ended

**31 MARCH 2021**

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For the year ended 31 March 2021**

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**Company Information**  
**For the year ended 31 March 2021**

DIRECTORS	Mr Peter Choules Mr David Winter Mrs Joanne Scholes Mrs Lucy Flower (resigned 25 November 2020)
COMPANY SECRETARY	Miss Slan Broughton
REGISTERED OFFICE	Morley's Cottage Morley's Yard Walkergate Beverley HU17 9BY
REGISTERED COMPANY NUMBER	5894388
REGISTERED CHARITY NUMBER	1121190
INDEPENDENT EXAMINER	Jon Lister FCCA Enterprise Accountancy Services Ltd 8 Castlegate Tickhill Doncaster DN11 9QU
BANKERS	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ  Barclays Bank Plc 32 Paragon Square Hull HU1 3QU  Cater Allen Limited 2 Triton Square Regent's Place London NW1 3AN

**Company Information**  
**For the year ended 31 March 2021 (continued)**

**BANKERS (CONTINUED)**

Skipton Building Society  
Principal Office  
The Bailey  
Skipton  
North Yorkshire  
BD23 1DN

**ADVISORS**

Dynamic Cash Management  
Gale and Phillipson Ltd  
Gallowfields House  
Fairfield Way  
Richmond  
North Yorkshire  
DL10 4TB

**Independent Examiner's Report to the Members of  
East Riding Voluntary Action Services (ERVAS) Ltd**

I report on the accounts of East Riding Voluntary Action Services (ERVAS) Ltd for the year ended 31 March 2021, which are set out on pages 37 to 73.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of Independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Jon Lister FCCA  
Enterprise Accountancy Services Ltd  
8 Castlegate  
Tickhill  
Doncaster  
DN11 9QU



DATE:

**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

The Trustees present their report with the financial statements of the charitable Company for the year ended 31 March 2021.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**Reference and Administrative Details of the Charity, its Trustees and Advisers**

<u>Name of charity:</u>	East Riding Voluntary Action Services (ERVAS) Limited
<u>Charity Registration Number:</u>	1121190
<u>Company Registration Number:</u>	5894388
<u>Registered and Principal Operating Address:</u>	Morley's Cottage Morley's Yard Walkergate Beverley HU17 9BY

Directors and Trustees:

The Directors of the charitable Company (the Charity) are its trustees for the purpose of charity law and throughout this report are collectively referred to as the Trustees.

Names of Trustees (Directors) who served during the year and since the year end were as follows:

Mr Peter Choules  
Mrs Jo Scholes  
Mr David Winter  
Mrs Lucy Flower (resigned 25 November 2020)

The Company is limited by guarantee therefore none of the Directors have an interest in share capital.

**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

Company Secretary:

Miss Sian Broughton

Day to Day Management of the Charlty:  
Chief Executive

Miss Sian Broughton

Independent Examiner:

Jon Lister FCCA  
Enterprise Accountancy Services Ltd  
8 Castlegate  
Tickhill  
Doncaster  
DN11 9QU

Bankers:

CAF Bank Ltd  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4JQ

Barclays Bank PLC  
32 Paragon Square  
Hull  
HU1 3QU

Cater Allen Limited  
2 Triton Square  
Regent's Place  
London  
NW1 3AN

Skipton Building Society  
Principal Office  
The Bailey  
Skipton  
North Yorkshire  
BD23 1DN

**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

**ADVISORS**

Dynamic Cash Management  
Gale and Phillipson Investment Services Ltd  
Gallowfields House  
Fairfield Way  
Richmond  
North Yorkshire  
DL10 4TB

**Structure, Governance and Management**

Governing Document

East Riding Voluntary Action Services (ERVAS) Limited is a registered charity and a company limited by guarantee governed by its Memorandum and Articles of Association adopted on 02 August 2006 and amended on 10 September 2007 and 30 January 2013.

Every member of the Charity undertakes to contribute a maximum of £10 in the event of the charity winding up.

Recruitment and appointment of Trustees

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity, and usually serve for a three year term. At the end of this term they can stand for re-election. All members are circulated with invitations to nominate Trustees in advance of the AGM. There is a provision for the co-option of additional Trustees if required.

The Articles of Association states that the number of Trustees must not be less than three but shall not be subject to any maximum.



## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### Trustee Induction and Training

New Trustees undergo Induction training, provided by the Chief Executive. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the Charity, the structure of the organisation, Board of Trustees, general procedures of the organisation. New Trustees are introduced to members of staff and other Trustees, and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Articles and Memorandum of Association, the business plan, the latest statutory financial statements, Annual Report, and financial reports provided to the Board of Trustees. Any additional training required by new Trustees will be identified during induction, and may be requested at any point by new and existing Trustees, where it is considered useful to their role as Trustee. Trustees are also invited to attend staff events and activities in order to develop a better all round understanding of the organisation.

### Organisational Structure

The Board of Trustees manages the Charity, and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflicts of interest are declared and minuted. The Board meets bi-monthly. Separate committees comprising of board members and senior employees have been set up for HR, Finance and Marketing. These committees present information to the full board for decisions. The Chief Executive is appointed by the Trustees to manage the day to day operations of the Charity, and also has authority to delegate as appropriate to other staff members. Ad-hoc committees are set up when the need arises.

### Risk Management

The major risks to which the Company is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. The climate within the Voluntary and Community Sector is such, that risks include a dependence on a mixture of income sources including earned income, Service Level Agreements, contracts and grants – a percentage of which covers the core costs of the organisation.

It is the aim of the Trustees to retain within designated reserves sufficient reserves to cover the expenditure of the budgeted core functions for at least six months if funding became unavailable.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Objectives and Activities**

As set out in the Memorandum of Association, the Charity's objects are to promote any charitable purpose for the benefit of the community within but not exclusive to the East Riding of Yorkshire in particular the advancement of education, the development of financial awareness, the promotion of health and the relief of poverty, distress and sickness. To promote for the benefit of the promotion and provision of voluntary and community services for the wider community.

This means that the main objects of the charity are promoting, developing and supporting voluntary activity within the community. The principal activities, carried out to achieve these objectives, are the provision of services to the voluntary/community sector, liaison with statutory, national and major voluntary organisations, representation of local views about service provision; and the development of new services.

#### Main objectives for the following year:

In developing the main objectives for the following year the Trustees have given regard to the Charity Commission guidance on public benefit.

The Board of Trustees remains committed to investigating ways of diversifying income to ensure the sustainability of the organisation. This currently includes an expansion of income generating services in terms of both external contract delivery for a variety of partner organisations and sub-regional/National agencies, together with the further development of business services for delivery to the Voluntary and Community Sector.

ERVAS is committed to developing and nurturing strong local partnerships. The organisation has been at the forefront of creating effective partnerships that respond to the needs of our beneficiaries, both East Riding wide and in the locality areas.

The organisation has an ethos of continuous improvement. Service delivery is monitored, evaluated and developed to achieve high levels of service satisfaction and impact against need. Internal management systems, policies and procedures are also reviewed. Recognisable quality marks have been gained; for example the National Council for Voluntary Organisations (NCVO) Volunteering Centre Quality Accreditation (VCQA) and the PQASSO system. This evidences to funders and stakeholders that the organisation is committed to achieving high standards of internal and external practice.

During the year there was a global pandemic of Coronavirus, Covid-19. ERVAS maintained strong delivery over this period and developed significant new areas of work. This highlights the ongoing adaptability of the organisation to enable continued support to the VCSE and communities within the East Riding.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Objectives and Activities (Continued)**

It is anticipated that we will continue to deliver the following services in the next accounting period:

- ⊗ Community Development
- ⊗ Funding Support
- ⊗ Local Links – networks and online directory
- ⊗ Volunteer Centre
- ⊗ Community Accountancy and Payroll Service (this is now delivered through a separate subsidiary company Phoenix Accountancy and Business Consultancy Limited, which is fully owned by the Charity)
- ⊗ Volunteer Activities
- ⊗ Youth Coalitions Support Service
- ⊗ Grant making and administration – Roos Wind Farm Community Benefit Fund, Dynamix Friends
- ⊗ Boost Training Services
- ⊗ Scams awareness raising and support
- ⊗ Youth Outreach
- ⊗ Provision of support to foodbanks through the East Riding Food Poverty Alliance
- ⊗ Two Rivers Community Pantry, Goole

We are still working on the development of Bridlington Community Hub which has recently been awarded funding for 5 years from the National Lottery Community Fund. There were delays in decision making regarding funding due to Covid-19. This will become operational in the next accounting period taking into account Government guidance in relation to social distancing and activities within indoor venues.

We are still looking to develop other localised hubs and have submitted a proposal to East Riding of Yorkshire Council regarding a property in Goole.

There are a number of elements of service delivery that the organisation is developing and intends to secure funding to deliver. Despite ongoing difficulties caused by Covid-19, ERVAS has maintained strong delivery supporting the VCSE with the challenges that they faced, including HR, Coronavirus Job Retention Scheme claims, accessing funding, cashflow forecasting, providing advice, support and a shoulder to cry on where needed.

In addition, working with the local food banks we have developed the East Riding Food Poverty Alliance, a partnership of organisations providing a lifeline for people facing issues around food insecurity. We also partnered with the Voluntary and Community Sector Emergencies Partnership and British Red Cross to ensure VCSE organisations and individuals were supported with the ongoing issues around Covid-19.

All of these elements will expand on the range of services the organisation is able to offer to the VCSE and local communities across the East Riding.

**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

**Objectives and Activities (Continued)**

Strategies for and significant activities that contribute to achieving stated objectives

The organisation continually seeks to explore all appropriate funding opportunities and income streams which help achieve the Charity's stated objectives.

Statement of grant making policy

Grants are only made by the organisation within the criteria laid down by the funding bodies providing the grant money. The grants are administered by an independent grant review panel which comprises of representatives from East Riding Voluntary Action Services (ERVAS) Limited, East Riding of Yorkshire Council and other appropriate Voluntary and Community Sector organisations and individuals where appropriate.

During the year ERVAS administered funds for the Youth Action Board, Dynamix Friends, Phoenix/Community Accountancy and various partnership grants.

The Youth Action Board funding was provided by the Dewhirst Charitable Trust for distribution to voluntary sector/not for profit organisations which have agreed to act as an accountable body for projects devised and delivered by groups of young people.

During the year the following grants were provided from this funding:

<b>Organisation</b>	<b>Amount £</b>
The Junction, Goole Town Council	6,163
	<u>6,163</u>

The Dynamix Friends funding was provided by Dynamix, a registered Charitable Incorporated Organisation (Charity No: 1156282), that ceased operation during the year. In order to comply with the requirements of the Constitution, this donation was used to set up a grant pot for organisations and individuals to apply to for the provision of activities for children and young people with special educational needs and disabilities.

<b>Organisation/Individuals</b>	<b>Amount £</b>
Emmanuel Parochial Church Council	1,635
Ebor Vale Riding for the Disabled	1,364
1 individual	480
	<u>3,479</u>

**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

**Objectives and Activities (Continued)**

Statement of grant making policy (continued)

The Phoenix/Community Accountancy funding was provided to VCSE organisations to support with furlough arrangements for staff where claims to HMRC Coronavirus Job Retention Scheme were not able to be submitted.

<b>Organisation</b>	<b>Amount £</b>
Welton Village Memorial Hall	873
Snaith and District Community Leisure and Sports Association	1,231
	<u>2,104</u>

ERVAS acts as lead partner when applying for funds, or provides grants to organisations in order to support service delivery on contracts. During the year partnership grants were paid to the following organisations in line with funding applications/tenders submitted:

<b>Organisation</b>	<b>Grant Purpose</b>	<b>Amount £</b>
The Amy Black Community Centre	DfE – Healthy Activities and Food	2,500
	NLCF: East Riding Food Poverty Alliance - food, essential items and PPE	5,500
		<u>8,000</u>
Beverley Cherry Tree Community Centre	DfE – Healthy Activities and Food	8,125
	NLCF: East Riding Food Poverty Alliance - food, essential items and PPE	8,500
		<u>16,625</u>
East Yorkshire Food Bank	DfE – Healthy Activities and Food	12,500
	NLCF: East Riding Food Poverty Alliance - food, essential items and PPE	5,500
		<u>18,000</u>
The Hinge Centre	DfE – Healthy Activities and Food	6,250
	NLCF: East Riding Food Poverty Alliance - food, essential items and PPE	3,500
		<u>9,750</u>

**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

**Objectives and Activities (Continued)**

Statement of grant making policy (continued)

Hull and East Yorkshire Smile Foundation	NLCF: Beyond our Four Walls	37,000
		<u>37,000</u>
Love Driffeld	DfE – Healthy Activities and Food	3,750
	NLCF: East Riding Food Poverty Alliance - food, essential items and PPE	8,500
		<u>12,250</u>
The Peoples Pantry	DfE – Healthy Activities and Food	3,125
	NLCF: East Riding Food Poverty Alliance - food, essential items and PPE	7,500
		<u>10,625</u>
South Holderness Resource (SHoRes) Centre	DfE – Healthy Activities and Food	6,250
	NLCF: East Riding Food Poverty Alliance - food, essential items and PPE	8,500
	NLCF: East Riding Food Poverty Alliance - Backfilled staff time	5,873
		<u>20,623</u>
Two Ridings Community Foundation	Future Communities Initiative – Succession Planning Consultant	5,508
		<u>5,508</u>
	Total Partnership Grants	<u>138,381</u>
	Total Grants Given out	<u>150,127</u>

(DfE – Department for Education, NLCF – National Lottery Community Fund)

In addition, to the provision of grants, ERVAS has also provided charitable donations to voluntary sector/not for profit organisations. The recipient of these donations is dependent on the original source of funds.

Organisation	Source of Funds	Amount £
His Church	NLCF – Admin donation for food for Two Rivers Community Pantry	1,615
		<u>1,615</u>

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Objectives and Activities (Continued)**

#### Statement of grant making policy (continued)

ERVAS administers the Roos Wind Farm Community Benefit Fund on behalf of the Roos and District CIC, which receives funding via RES in relation to wind farms. This fund is held in a separate Client Account and is administered and accounted for separately from ERVAS's funds.

ERVAS also provides representation on the Routh Wind Farm Community Fund, the East Coast Community Fund, Advantage Coast Community Led Local Development and the Humber Local Enterprise Partnership European Social Investment Fund (Humber LEP ESIF Committee).

#### Employees

East Riding Voluntary Action Services (ERVAS) Limited is a service organisation and recognises that its personnel is one of its greatest strengths. All recruitment is carried out following appropriate HR processes and procedures to ensure that the right personnel with the right skills are employed within the organisation. In addition, an in-depth induction and appropriate training are sought to ensure that our employees are highly skilled and adaptable to the challenges within the Voluntary/Community sector.

The Trustees would like to thank all employees both current and those that left during the year for all of their hard work during the year. Employees that worked for the organisation during the year were as follows:

<b>Activity</b>	<b>Name</b>	<b>Job Title</b>
Management	Sian Broughton Judith Leech	Chief Executive and Financial Management HR and Funding Manager
Administration	Colette Underwood Steve Heath Nicola Knaggs	Administrator Administrator Administrator CLLD from 16 September 2020
Funding	Judith Leech Paula Bielby	Funding Manager Funding Officer from 29 September 2020 to 31 March 2021
Volunteer Centre	Colette Underwood Steve Heath Chloe Smith	Volunteer Centre administration Volunteer Centre administration Training and Volunteer Centre Administration Apprentice from 14 December 2020

**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

**Objectives and Activities (Continued)**

Employees (continued)

<b>Activity</b>	<b>Name</b>	<b>Job Title</b>
Community Development & Local Links	Detty Tyler	Young Peoples Services Co-ordinator
	Fiona Turner	Community Development and Networks Officer
	Fiona Turner	Youth Coalitions Development Officer to 14 <sup>th</sup> September 2020
	Detty Tyler	Youth Coalitions Development Officer from 14 <sup>th</sup> September 2020
	Fiona Turner	Engagement and Development Officer (CLLD) from 14 <sup>th</sup> September 2020
	Devan Witter	Engagement and Development Officer (CLLD) from 14 <sup>th</sup> September 2020
	Sarah Hartley	Development Officer from 16 <sup>th</sup> September 2020
	Natalie Taylor- Robinson	Food Bank Development Officer from 16 November 2020
Volunteer	Detty Tyler	Young Peoples Services Co-ordinator
	Lisa Harris	Youth Volunteer Support Officer
	Devan Witter	Youth Volunteer Support Officer
	Ellie Girling	Volunteer Green Sessional Worker to 03 July 2020
	Andy Broughton	Sessional Volunteer Support Officer from 01 May 2020 to 31 March 2021
	Dave Brown	Sessional Volunteer Support Officer from 01 May 2020 to 31 March 2021
Detached Youth Work	Andy Broughton	Senior Youth Outreach Worker – Bridlington
	Sammi Heslop	Assistant Youth Outreach Worker – Bridlington to 31 December 2020
	Dave Brown	Senior Youth Outreach Worker – Beverley
	Carol Vine	Assistant Youth Outreach Worker – Beverley
Training and Development	Devan Witter	Training Officer
	Chloe Smith	Training and Volunteer Centre Administration Apprentice from 14 December 2020
Scams Awareness	Devan Witter	Development Officer



**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

**Objectives and Activities (Continued)**

Employees (continued)

Phoenix Accountancy and Business Consultancy Limited/Community Accountancy	Sian Broughton Dawn Taylor Devan Witter Judith Leech Rebecca Triffitt	Chartered Management Accountant Accounts and Payroll Administrator Consultancy Payroll Administrator from 01 April 2020 Practice Accountant from 09 November 2020
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In addition, ERVAS employed staff on behalf of third party charitable organisations as follows:

East Yorkshire Parent Carer Forum	Claire Thomas Trudy Cooper	EYPCF Participation Co-ordinator from 01 September 2020 EYPCF Administrator from 01 October 2020
Market Weighton Youth Action Group	Dave Brown Rebecca Watkins	Senior Youth Outreach Worker (Market Weighton) from 18 January 2021 Assistant Youth Outreach Worker (Market Weighton from 18 January 2021

Contribution of Volunteers

During the year, East Riding Voluntary Action Services (ERVAS) Ltd had volunteers providing additional capacity to the organisations activities. The Trustees and staff would like to thank all volunteers for their contribution to the organisation during the year. These volunteers give their time freely to provide additional support and are a much needed resource.

During the year we were approached by the volunteers of Two Rivers Community Pantry, a food bank based in Cowick Village Hall, who were operating under SCRMSG Ltd as they were looking at closing the food bank element of their work. It was agreed that this project would be transferred to ERVAS to enable the continuation of this service. This is entirely staffed by volunteers.

In addition, we have supported many volunteers via the Volunteer Centre and the Volunteer Project to volunteer within VCSE organisations and their local communities.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21

The East Riding Voluntary Action Services (ERVAS) Limited Board of Trustees is satisfied that in our 14th year of independent operation, 2020-2021:

- ⊗ Our work reflected our aims.
- ⊗ Our resources were well managed.
- ⊗ Members were satisfied with the service they received.
- ⊗ A balance was achieved between core service provision and new developments.

ERVAS continues to maintain its aim of being a one stop shop for VCSE organisations, as well as being able to continue to support communities and individuals. During the year we have received continued support from our members, the community and developed new/additional funding streams which have supported ERVAS to remain sustainable and to grow our service offer for VCSE organisations, communities and individuals. Considering the precarious position we found ourselves in three years ago, we are extremely proud of our achievements and the way the organisation has developed and have plans to continue this development into the future. This could not have been done without our dedicated staff, volunteers and Trustees, the support from the community, our members and our funders.

During the year there was a global pandemic of Coronavirus (Covid-19) which led to both national and local lockdowns to limit the spread of the virus. ERVAS proved itself to be an adaptable and forward thinking organisation and changed delivery methods to enable us to continue supporting organisations and groups within the VCSE sector, communities, as well as our wider individual beneficiaries. This ensured continued delivery of the majority of our services albeit in a different way utilising additional technologies where appropriate as well as the development of new activities in relation to needs identified within our communities. Our funders were extremely supportive and allowed us to adapt our services in line with the unprecedented situation that we found ourselves in.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21

#### **Covid Response**

In relation to the pandemic of Covid-19 we provided the following activities and support to the VCSE and local communities.

- **Volunteer**

In response to the Covid-19 pandemic, adaptations were made to the ERVAS Volunteer projects which were funded by the National Lottery Community Fund and the Office of the Police and Crime Commissioner through the Community Safety Partnership. This included:

- the development of a Virtual Youth Hub that went live on 1<sup>st</sup> April 2020 with sections dedicated to:
  - Information for Young People (including volunteering/social action)
  - Information for Parents and Carers
  - Information for those working with Young People
  - Training
  - Keeping People Safe
  - Updates and information relating to [Coronavirus \(COVID-19\)](#)

To access the virtual youth hub, please visit

<https://www.ervas.org.uk/youngpeople/virtual-youth-hub/>.

- 1 to 1 telephone support with young people
- Virtual youth drop-in's, virtual delivery of our informal social action educational programme, 'WisER', and a virtual youth festival
- In partnership with other services we put on four virtual Youth Voice and Influence events, focusing on *Mental Health, Keeping Safe, Environment and Developing an East Riding Youth Parliament*.
- online Volunteer Champion/Mentor training for partners to access

Additional funding was made available from the National Lottery Community Fund which was due to finish in September 2020 to extend the project to November 2020, then further funding was made available from the Big Night In Fund matched with funding from the Government Department for Digital, Culture, Media and Sport (DCMS) to extend the project to March 2021.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

- **East Riding Food Poverty Alliance (ERFPA)**

ERFPA was developed in response to the Covid-19 pandemic and is an alliance of VCSE organisations supporting individuals who have or are at risk of food insecurity across the East Riding. The partners of ERFPA are East Riding Food Bank (East Riding wide), Beverley Cherry Tree Centre (Beverley), The Hinge (Bridlington), Hedon Food Bank, Hessle and Anlaby Food Bank, Love Driffield, Mission Trinity (Goole), The Peoples Pantry (Market Weighton, Pocklington and Holme-on-Spalding Moor), Two Rivers Food Bank (Goole and West) and South Holderness Resource Centre (SHoRes) (Withernsea). ERVAS was appointed the Locally Trusted Organisation (LTO) for ERFPA and has provided a range of support services including accessing funding and collaborative bidding to ensure that individuals in need can be supported.

Funding was provided to ERVAS from East Riding of Yorkshire Council to support in the initial development stages of the alliance and to provide support to the food banks to access emergency food provision due to increasing demands caused by the Covid-19 pandemic.

A collaborative bid was submitted to the National Lottery Community Foundation to support in the development of the alliance which included the appointment of a Food Bank Development Worker as well as the provision of food and appropriate PPE to food bank members of the alliance.

A copy of the final monitoring report sent to the National Lottery Community Fund can be downloaded from [www.ervas.org.uk/about-us](http://www.ervas.org.uk/about-us).

- **Two Rivers Community Pantry**

During the year we were approached by a group of volunteers from Two Rivers Food Bank based in Cowick Village Hall who were part of SCRMSG Limited and had been created as part of the initial crisis response for Covid-19. SCRMSG Limited were looking at closing down the food bank as they never intended for it to be a long term project. Due to the escalating need in relation to food insecurity, it was agreed that this project and its volunteers would be transferred to ERVAS to enable the continuation of this service and it was renamed Two Rivers Community Pantry.

Two Rivers Community Pantry received funding from East Riding of Yorkshire Council to provide emergency food and supplies to people in need in the Goole and surrounding areas during the Covid-19 pandemic.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

- **Two Rivers Community Pantry (continued)**

Two Rivers Community Pantry have a relationship with FareShare and His Church who provide surplus food for distribution and have also received support from many local businesses including Drax Power, Morrisons, Tesco, Siemens, Green Core Foods, Traffic Assist Limited and Ceepak during the year.

Towards the end of the year, Goole Wind Farm administered by East Riding of Yorkshire Council awarded a grant to develop a Social Supermarket. This will be developed in the next accounting period therefore the funds have been deferred.

- **Beyond Our Four Walls**

We were the lead partner working with the HEY Smile Foundation to provide the Beyond Our Four Walls project. This was funded by the National Lottery Community Fund and provided much needed resource to support the following activities:

- 1) Individual tailored support for VCSE organisations to ensure they are supported to increase their resilience during this time, ensuring appropriate technologies are utilised to ensure social distancing is adhered to and to support them with future planning and developments.
- 2) Support in the development and ongoing administration of thematic hubs to ensure that individuals and organisations have the information available to them.
- 3) Development of shared resources that can be utilised now, but also in the future.
- 4) The bringing together of individuals from the private, public and voluntary sector to develop solutions to local problems.
- 5) Further development of online training.
- 6) Development of an open door system with effective referral mechanisms to ensure that the VCSE organisations get the support that they need at the right time from the right partners to ensure effective support can be provided.
- 7) Provide support to give capacity for the partnership development of greater BAME resources within the communities of East Riding of Yorkshire.
- 8) Development of the Beecan system to enable for it to be effectively used as a partnership portal taking into account the needs of the individual partners involved which will enable:
  - a. Each partner to offer services through Beecan
  - b. Referrals to be directed to the relevant organisation or associate from the list of agreed specialist skills provided



## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

- **Beyond Our Four Walls (continued)**

- c. This could then be extended to develop a wider partnership across a larger geographical area in the future.
- d. Avoid duplication of effort and resource by enabling the partners to work together effectively.

A copy of the final monitoring report sent to the National Lottery Community Fund can be downloaded from [www.ervas.org.uk/about-us](http://www.ervas.org.uk/about-us).

- **VCS Emergencies Partnership**

ERVAS was appointed as a Local Liaison Lead on the Voluntary and Community Sector Emergencies Partnership (VCSEP) which is a partnership of local and national voluntary and community sector organisations, formed in response to learnings from several national crises in 2017. Funding was received from the Government Department for Digital, Culture, Media and Sport through NAVCA as part of a partnership bid to support the work of the VCSEP during the Covid-19 pandemic. It was recognised that a more co-ordinated response amongst the voluntary and community sector was needed when responding to an emergency and the VCSEP supported the sector to make this a reality.

The VCSEP provided space and opportunity for 230 local and national voluntary and community organisations to come together and build connections ensuring support reached those in need more effectively. This was done through the sharing of data insights, identification of unmet need and the provision of local support and brokerage with National Charities including NAVCA, NCVO, ACRE, British Red Cross, Fareshare, Re:Act, Rotary, St Johns Ambulance, Business in the Community, UK Community Foundations, National Emergencies Trust, Volunteering Matters, Muslim Charities Forum, the Salvation Army and Victim Support.

**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

**Achievements and Performance**

Review of Activities 2020-21 (continued)

- **HR and Furlough Support**

ERVAS in partnership with our subsidiary Phoenix Accountancy and Business Consultancy Limited provided support to VCSE organisations and individuals in receipt of direct payments and personal budgets with advice and practical support around furloughing staff including the completion of claims to the HMRC Coronavirus Job Retention Scheme. During the period April 2020 to 31 March 2021 203 furlough claims were submitted recouping £400,550 for VCSE organisations.

During this period funding was received from the HEY Smile Foundation, Tesco Bags of Help administered by Groundwork (UK) and from the National Lottery Community Fund – Beyond Our Four Walls Project to support this work.

- **Arts Packs for Children and young People**

ERVAS in partnership with Beverley Cherry Tree Community Centre provided arts packs to children from low income families living in Beverley who were having to isolate due to the Covid-19 pandemic. This was funded by the Eden Charitable Trust.

- **Tackling Inequalities**

ERVAS provided support to children and young people to engage in active lifestyles during the Covid-19 pandemic. This was funded by Sport England administered by Active Humber.

In addition, we were able to increase staff capacity through funding received from the Charities Aid Foundation and the National Emergencies Trust administered by Two Ridings Community Foundation and purchase additional equipment required due to the Covid-19 pandemic to enable people to work from home more effectively from the Clothworkers Foundation.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

#### **ERVAS General Activities**

In addition to the activities tailored specifically towards the Covid-19 response ERVAS delivered successful projects in the following areas:

- **Funding**

ERVAS provided general funding advice and support, this is provided through online information, events and one to one support to voluntary sector organisations.

ERVAS acted as fund manager for the Roos Wind Farm Community Benefit Fund (all activities of the Roos Farm Community Benefit Fund are accounted for separately through Roos and District CIC, company no: 09196906), administered the Youth Action Board funds, the Dynamix Friends Fund which was created from the residual assets of the charity Dynamix which dissolved during the year. ERVAS also administered various partnership funds and provided charitable donations. In addition, we provided representation on the Routh Wind Farm Community Fund, the East Coast Community Fund, Advantage Coast Community Led Local Development and the Humber Local Enterprise Partnership European Social Investment Fund (Humber LEP ESIF Committee).

We were a partner on the Winter Warmth Scheme funded by Two Ridings Community Foundation providing items such as gloves, coats, hats and small heating appliances for people in need.

We were also a referral partner for the British Red Cross Emergency Fund working with East Riding Food Poverty Alliance members to support individuals in need to access prepaid funding cards.

- **Asset Based Community Development and Governance**

ERVAS provided asset based community development and governance support through online information, events and one to one support to VCSE organisations. As part of this work we also supported VCSE organisations to close down in the most appropriate way at the end of their life.

ERVAS was successful in accessing European Regional Development Funding through the Community Led Local Development Scheme (CLLD) Active Coast in Brldlington with a project to support Social Businesses providing 12 hours of development support as required by the social business.



## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

- **Asset Based Community Development and Governance (continued)**

ERVAS also started the provision of a project supporting VCSE organisations with succession planning and governance in partnership with Two Ridings Community Foundation procured by East Riding of Yorkshire Council as part of the Future Communities Initiative (energy funds).

- **East Riding Volunteer Centre**

ERVAS provided a brokerage service to volunteers and supports VCSE organisations to enable them to effectively recruit and manage volunteers within their organisations. The Volunteer Centre holds the Volunteer Centre Quality Accreditation (VCQA), which is the quality mark for Volunteer Centres and is central to NCVO's strategy for volunteering.

- **Local-Links**

ERVAS continued to administer the Local-Links community website and database of Voluntary and Community Sector organisations which provides information and promotes voluntary sector activity.

In addition, we held the Local Links networks, due to the Covid-19 pandemic these were held using an online platform (zoom) during the year. This was funded through a donation from Stamp Jackson and Proctor (SJP) Solicitors.

- **Safeguarding**

ERVAS have continued to provide representation on the Safeguarding Adults Board and Safeguarding Children's Board and provide Disclosure and Barring Service checks and provide ad-hoc advice as required.

- **Youth Coalitions Support Service**

ERVAS received a grant from Humberside Police and Crime Commission through East Riding Community Safety Partnership administered through East Riding of Yorkshire Council to support in the development and facilitation of Youth Coalitions across the East Riding. These youth coalitions cover Bridlington, Driffield, Beverley, Withernsea, Wolds and Dale, Cottingham and East Riding wide. The Youth Coalitions also encourage partnership working between members.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

- **Volunteer**

The Volunteer Project provides Inclusive volunteering opportunities for young people aged 11 to 25 in the East Riding including the Volunteering for young people in East Riding (VYPER) scheme. This improves their prospects of future employability, as well as increasing other outcomes such as self-esteem, confidence, skills, knowledge, accreditations and the chance to try new things and make new friends. There were several different funding streams each providing various levels of support as outlined below:

- Volunteer Plus received funding from the Reaching Communities strand of the National Lottery Community Fund for three years starting in September 2017 to September 2020 to provide targeted support to vulnerable young people between the ages of 11 – 25 years old living in the North of East Riding covering Bridlington, Driffield and Beverley, to participate in volunteering/social action activities of interest. Due to the Covid-19 pandemic a proposal was submitted to change the project to provide online service delivery supporting children and young people across the East Riding. Additional information in relation to this is included under our response to the Covid-19 pandemic.
- Humberside Police and Crime Commission provided a grant through East Riding Community Safety Partnership administered through East Riding of Yorkshire Council to support young people across the East Riding to plan, develop and partake in Social Action projects. Due to the Covid-19 pandemic a proposal was submitted to change the project to provide online service delivery supporting children and young people across the East Riding. Additional information in relation to this is Included under our response to the Covid-19 pandemic.
- Volunteer Arts, funding was received from East Riding of Yorkshire Council to provide arts volunteering opportunities. Working in partnership with R-Evolution young volunteers painted a mural on storage containers used for storing donated bicycles.
- Green Influencers, funding was provided from the Ernest Cook Trust to support young people to engage in environmental volunteering and social action projects.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

- **Youth Outreach**

- Bridlington Youth Outreach is a detached youth work scheme operating in Bridlington. This received funding from the East Coast Community Fund administered by Grantscape. During the Covid-19 pandemic this was delivered mainly online, however during periods when lockdown was lifted face to face activities were delivered.
- Beverley Youth Outreach is a detached youth work scheme operating in Beverley. This received funding from the Crime Reduction Fund, which is funding from the Police and Crime Commissioner through the East Riding Community Safety Partnership administered by Two Ridings Community Foundation.

- **BOOST (Buddying Opens Opportunities, Skills and Training)**

ERVAS provide a training and accreditation service which includes the delivery of accredited and non-accredited training and development activities. These activities included:

- The VYPER scheme a service bought in by schools (VYPER Schools) and community organisations (VYPER Communities) through a series of membership options which recognises and accredits the volunteering of young people within their community.
- The Crime Reduction Fund which is funding from the Police and Crime Commissioner through the East Riding Community Safety Partnership administered by Two Ridings Community Foundation provided funding to provide training, events and awareness raising around scams and fraud across East Riding.
- Safer Hull provided funding from the Police and Crime Commissioner to provide training, events and awareness raising around scams and fraud across Hull.
- The National Lottery Community Fund – Awards for All scheme provided funding to develop and deliver training to the VCSE. Due to Covid-19, some changes were made to the original programme due to the need for social distancing. Therefore, this programme was developed to include the provision of online learning opportunities.
- ERVAS developed a partnership with the Skills Network to provide a range of online learning content including CPD accredited courses, AAT Essentials Modules, AAT level 2 to 4 training and a range of other qualifications ranging from level 1 to 3. In addition, we also promote access to the Adult Education Budget funded courses at level 1 and 2.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

- **BOOST (Buddying Opens Opportunities, Skills and Training)  
(continued)**

- ERVAS have continued to work with the First Aid Box to provide a range of First Aid and Health and Safety related courses.
- ERVAS have also generated a whole range of non-accredited online webinars and training courses to support VCSE organisation including an introduction to youth work, governance, funding, social media, cyber security and data protection.
- East Riding of Yorkshire Council Public Health Team funded a webinar with Josh Connelly covering mental health, wellbeing and childhood experiences of mental health and addiction.
- ERVAS facilitated access to training offered by external organisations including the East Riding Safeguarding Adults Board and the East Riding Safeguarding Children's Partnership.
- Some funds received in the prior year which were planned to be used in the current year for example Roos and District CIC who provided funding to deliver Scams Awareness Sessions and Health and Safety training to residents in the area of benefit and Sir James Reckitt Charity who provided funds to provide skillswise training were put on hold due to Covid-19. This work will be picked up again in the future.

- **Bridlington Hub**

ERVAS continued working with Bridlington Town Council, due to Covid-19 our application to the National Lottery Community Fund could not go to the originally intended funding panel for a decision in April 2020. Once the national lockdown was lifted the application was taken to panel and we were successful and were awarded five years funding for Bridlington Community Hub. Due to the ongoing uncertainty and the requirement to recruit, Bridlington Hub opened its doors to the community at the start of the next financial year.

- **East Riding Food Poverty Alliance**

In addition to the activities outlined under Covid-19 response, ERVAS as the locally trusted organisation (LTO) of the East Riding Food Poverty Alliance was successful in a collaborative bid to East Riding of Yorkshire Council for the holiday activity and food scheme (HAF) to provide food hampers and activity packs over Easter 2021, this was funded by the Department for Education (DfE).

These funds were received in the current year and the majority of the preparation, development of the click and collect system and purchase of food was undertaken during this year, however the project finished early in the next financial year.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

- **East Riding Food Poverty Alliance (continued)**

Towards the end of the year, East Riding of Yorkshire Council awarded a grant for the development of a White Goods Scheme (kettles, toasters and Microwaves). This will be developed in the next accounting period therefore the funds have been deferred.

Special thanks to East Riding of Yorkshire Council officers Claire Watts and Laura Hutchinson who provided Immense support to the ERFPA network during the Covid-19 pandemic and continue to do so.

- **Representation/advocacy**

ERVAS continues to represent/provide advocacy for the VCSE and its interests at strategic level, both locally and nationally, we provide strategic representation across a range of partnership boards locally including the Community Safety Partnership, Bridlington Community Led Local Development, Bridlington Partnership Board, European Social Investment Funds Board, Rural Partnership Board, Voluntary Sector Network, anti-bullying network, Local Resilience Forum, VCS partnership of the Local Resilience Forum, East Riding Safeguarding Adults Board (ERSAB), East Riding Safeguarding Children Partnership (ERSCP), East Riding Children's Trust Board, which is now the East Riding Children and Families Partnership, East Riding Youth Board/Youth Justice Board, East Riding Vulnerable Children and Young People's Group. We are also members on several funding panels across the area. Nationally, we also work with NAVCA, NCVO, Youth Work Unit, Charities Finance Group, VCS Emergencies Partnership, Funding Advice Workers Network and have been involved in many consultations and shaping policy and strategies both locally and nationally including the Civil Society Strategy, Charity Commission consultations and Safeguarding.

### **Phoenix Accountancy and Business Consultancy Limited**

ERVAS subsidiary company, Phoenix Accountancy and Business Consultancy Limited (Company No: 11994941) has continued to thrive and provided much needed support over the last year. Due to the size of the charity we have not consolidated the accounts of Phoenix into our own accounts, however the subsidiary company is very much a part of the ERVAS offer to VCSE organisations.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

#### **Phoenix Accountancy and Business Consultancy Limited (Continued)**

Phoenix Accountancy and Business Consultancy Services are registered with the Chartered Institute of Management Accountants (CIMA) who provide the practicing certificate for the individual Director. They also provide the supervision for anti-money laundering purposes. It is also registered with the Association of Accounting Technicians and the Chartered Institute of Professional Development through the staff working within.

There has been new challenges due to the Covid-19 pandemic including getting to grips with the Coronavirus Job Retention Scheme to ensure VCSE organisations have been supported and helped to understand their requirements. Services have expanded and now cover the following:

- **Accountancy services**

Phoenix provided support around governance, bookkeeping, management accountancy and year end accounts including Independent Examinations and tax returns for VCSE organisations.

During the year we also started offering an Internal Audit/Review service for Academy Schools.

The partnership with Intuit Quickbooks continues which allows ERVAS to provide Quickbooks Cloud Accounting Software to organisations at a discounted price.

- **Payroll services**

Phoenix provided payroll services for VCSE organisations as well as for individuals in receipt of Direct Payments, a benefit provided to people with disabilities to enable them to employ their own personal assistants/carers.

We continued to provide managed accounts – these are separate bank accounts for each client which are administered by ERVAS. The client income and expenditure in the managed accounts are not accounted for in the ERVAS accounts as this income and expenditure is owned by the client.

- **HR services**

Phoenix provide HR Services for VCSE organisations around all aspects of recruitment, HR, Redundancy and employment issues. Mostly during this year, enquiries related to the requirements regarding furloughing staff and advice around redundancies.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

#### **Phoenix Accountancy and Business Consultancy Limited (Continued)**

- **IT support and website design and development**  
Phoenix provided general IT support and advice, as well as designing and developing websites working in partnership with Virtual Riders to provide the web hosting.
- **Bid writing services**  
Phoenix provided bid writing services to support VCSE organisations to access additional funds.
- **Evaluation services**  
Phoenix provided an evaluation service, supporting VCSE organisations to develop monitoring systems, understand Social Value and provided evaluation reports on funded activities.
- **Specialist consultancy support**  
Phoenix continued to provide tailored specialist consultancy support as required.

### **Partnership Working**

In addition to general partnership working across the Food Poverty Alliance, Youth Coalitions and Local Links Networks with our Statutory Partners and VCSE organisations we also undertook specific pieces of work with the following organisations:

- **East Riding Food Poverty Alliance**  
ERFPA was developed in response to the Covid-19 pandemic and is an alliance of organisations supporting individuals who have or are at risk of food insecurity across the East Riding. The partners of ERFPA are East Riding Food Bank (East Riding wide), Beverley Cherry Tree Centre (Beverley), The Hinge (Bridlington), Hedon Food Bank, Hessle and Anlaby Food Bank, Love Driffield, Mission Trinity (Goole), The Peoples Pantry (Market Weighton, Pocklington and Holme-on-Spalding Moor), Two Rivers Food Bank (Goole and West) and South Holderness Resource Centre (SHoRes) (Withernsea). ERVAS was appointed the Locally Trusted Organisation (LTO) for ERFPA and has provided a range of support services including accessing funding and collaborative bidding to ensure that individuals can be supported.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Achievements and Performance**

#### Review of Activities 2020-21 (continued)

#### **Partnership Working (continued)**

- **Bridlington Town Council**  
Partnership continues to be developed with Bridlington Town Council regarding the development of a Bridlington Community Hub which will provide a valuable resource to the residents of Bridlington.
- **East Yorkshire Parent Carer Forum**  
On behalf of East Yorkshire Parent Carer Forum we employed their Participation Co-ordinator and Administrator as at that time they didn't have the policies and procedures in place to manage this effectively.
- **Grovehill Action Group**  
ERVAS acted as the accountable body for funding on behalf of the Grovehill Action Group to develop the Grovehill Heritage Trail.
- **Great Yorkshire Radio**  
Partnership developed to enhance our marketing and profile across the East Riding.
- **HEY Smile Foundation**  
We were the lead partner working with the HEY Smile to provide the Beyond Our Four Walls project.
- **Market Weighton Youth Action Group**  
On behalf of Market Weighton Youth Action Group we employed their Detached Youth Workers as at that time they didn't have the policies and procedures in place to manage this effectively.
- **Two Ridings Community Foundation**  
We were the lead partner working with the Two Ridings Community Foundation to provide Succession Planning and Governance project funded by the Future Communities Initiative (Energy Funds) administered by East Riding of Yorkshire Council.



**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

**Achievements and Performance**

Review of Activities 2020-21 (continued)

**Partnership Working (continued)**

• **Hull & East Riding Fraud Forums**

We have recently taken on the management of the Hull and East Riding Fraud Forums to enable them to continue, the forums are made up of partners including Humberside Police, Trading Standards, Hull City Council, East Riding of Yorkshire Council, Age UK, Victim Support and Citizens Advice to name a few and the forums aim to:

- To promote fraud awareness throughout the Hull and East Riding area
- To create an anti-fraud culture across the city by encouraging and developing anti-fraud strategies for people to utilise
- To promote the awareness of the signs that someone is vulnerable to becoming a victim of fraud and/or is the victim of a fraud
- Ensure that the residents of Hull and East Riding area are aware of the risk posed by fraud
- To raise awareness of the reporting procedure if a person believes they have been the victim of a fraud or an attempted fraud
- To support a wider Humber and regional response to fraud

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Financial Review**

#### Reserves Policy

The Executive Committee regularly review the Reserves policy of the charity to ensure it meets the needs of the Charity. A minimum requirement of the reserves policy is that at least six months' core running costs and the value of any core redundancy is retained in the unrestricted designated fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions and to ensure effective financial stewardship of the Charity. Additional funds may be maintained as part of this reserve to support projects where funding is received in arrears or is decided to be financially prudent by the Executive Committee.

General funds are to be retained and reinvested in accordance with the Company's Memorandum of Association and the Charity's objects contained therein.

#### Designated Fund – Core Functions

The costs in respect of the core functions in the year under review were £90,938.

#### Treasury policy

The Company's main banking facilities continue to be with Charity Aid Foundation Bank who make investments into the Social Enterprise & Voluntary sector to produce an acceptable rate of return that is consistent with the Company's stated charitable objects and ethical standpoint. The Barclays Accounts are running alongside this although they are now not the main provider of banking services.

During the year, the Company continued to maintain a Dynamic Cash Management Service with Gale and Phillipson Investment Services Ltd, which manages some of the reserves of the Company, by regularly reviewing the bank accounts to ensure that the funds are held within accounts paying the highest level of interest, this enables a higher level of interest to be received whilst safeguarding the monetary assets of the Company.

The Company is required to have its funds readily accessible and so will retain its bank account deposits in risk free instant access deposit accounts.

#### Principal Funding Sources

See note 15 of the notes to the accounts for a detailed explanation of the Company's restricted funds. The main income source to the 'core' unrestricted funds was through grants, contracts, charged for services and recharges from restricted funds. During the year all expenditure has been concentrated on the key objectives of the charity.

## **Report of the Board of Trustees (incorporating the Director's Report) For the year ended 31 March 2021**

### **Plans for Future periods**

Please see main objectives for the following year.

### **Audit/Independent Examination**

As the income of the Charity is below £1 million, ERVAS has opted for a Charity Independent Examination for the year ending 31 March 2021 in line with the Charities Act 2011.

### **Statement of disclosure of information to Independent Examiner**

We, the Directors of the Company who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- there is no relevant information of which the Company's Independent Examiner is unaware; and
- we have taken all the steps that we ought to have taken as Directors in order to make ourselves aware of any relevant information and to establish that the Company's Independent Examiner is aware of that information.

### **Statement of Director's responsibilities**

The charity Trustees (who are also the directors of East Riding Voluntary Action Services (ERVAS) Limited for the purposes of company law) are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**Report of the Board of Trustees (incorporating the Director's Report)  
For the year ended 31 March 2021**

**Statement of Director's responsibilities (continued)**

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**Independent Examiner**

A resolution to reappoint Independent Examiner, Jon Lister of Enterprise Accountancy Services Ltd will be proposed at the forthcoming annual general meeting.

By order of the Board



Mr Peter Choules  
**Trustee/Director**

09 December 2021

**Income and Expenditure Account  
For the year ended 31 March 2021**

	Notes	2021 £	2020 £
<b>INCOME</b>		570,393	307,085
<b>EXPENDITURE</b>		(522,195)	(304,714)
<b>OPERATING SURPLUS/(DEFICIT)</b>	7	48,198	2,371
Interest receivable and similar Income	8	715	1,453
Equity transfer to Phoenix Accountancy and Business Consultancy Limited	12	-	(25,016)
Bad debts written off		-	(2,000)
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>		48,913	(23,192)
<b>RESERVES BROUGHT FORWARD</b>	15	234,459	257,651
<b>RESERVES CARRIED FORWARD</b>	15	283,372	234,459

**\*THE INCOME AND EXPENDITURE ACCOUNT INCLUDES THE FOLLOWING ATTRIBUTABLE TO  
DISCONTINUED OPERATIONS**

<b>INCOME</b>	-	-
<b>EXPENDITURE</b>	-	(1,115)
<b>SURPLUS/(DEFICIT) FOR THE YEAR</b>	-	(1,115)
<b>RESERVES BROUGHT FORWARD</b>	-	10,724
<b>OVERALL SURPLUS/(DEFICIT) FROM DISCONTINUED OPERATION</b>	-	9,609

Total income of £570,393 (2020: £307,085) comprises £67,003 (2020: £33,620) for unrestricted funds and £504,105 (2020: £273,465) for restricted funds. A detailed analysis of income by source is provided in the statement of financial activities.

The surplus for the year of £48,913 (2020: deficit £23,192) comprises a surplus of £3,989 (2020: deficit £9,311) for unrestricted funds and a surplus of £44,924 (2020: deficit £13,881) for restricted funds as shown in the statement of financial activities.

There are no recognised gains and losses other than those passing through the income and expenditure account. All operations are continuing operations.

The notes on pages 42 to 73 form part of these financial statements.

## Statement of Financial Activities For the year ended 31 March 2021

	Notes	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds	2020 Unrestricted Funds	2020 Restricted Funds	2020 Total Funds
<b>Income</b>							
Grants, donations and Legacies	3	19,252	502,395	521,647	8,078	244,937	253,015
Income from Charitable Activities	4	47,036	1,710	48,746	25,322	28,452	53,774
Other Trading Activities	5	-	-	-	220	76	296
Investment Income	9	715	-	715	1,453	-	1,453
Total Income		67,003	504,105	571,108	35,073	273,465	308,538
<b>Expenditure</b>							
Expenditure on Charitable Activities	6	(113,857)	(408,338)	(522,195)	(84,653)	(220,061)	(304,714)
Total Expenditure		(113,857)	(408,338)	(522,195)	(84,653)	(220,061)	(304,714)
Net Income/ (Expenditure) before Transfers		(46,854)	95,767	48,913	(49,580)	53,404	3,824
<b>Transfers between Funds</b>	15						
Management Fees and Full Cost Recovery Recharges		49,987	(49,987)	-	43,539	(43,539)	-
Internal Services and Governance		856	(856)	-	(3,270)	3,270	-
<b>Total Transfers between Funds</b>		50,843	(50,843)	-	40,269	(40,269)	-
<b>Net Income/ (Expenditure) before other recognised Gains and Losses</b>		3,989	44,924	48,913	(9,311)	13,135	3,824
Equity transfer to Phoenix Accountancy and Business Consultancy Limited	15	-	-	-	-	(25,016)	(25,016)
Bad debts Written off		-	-	-	-	(2,000)	(2,000)
<b>Net Movement in Funds</b>		<b>3,989</b>	<b>44,924</b>	<b>48,913</b>	<b>(9,311)</b>	<b>(13,881)</b>	<b>(23,192)</b>
<b>Funds brought forward at 01 April</b>	15	115,169	119,290	234,459	124,480	133,171	257,651
<b>Total Funds Carried forward at 31 March</b>	15	119,158	164,214	283,372	115,169	119,290	234,459

The notes on pages 42 to 73 form part of these financial statements.

**Balance Sheet**  
**As at 31 March 2021**

	Note	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds	2020 Unrestricted Funds	2020 Restricted Funds	2020 Total Funds
		£	£	£	£	£	£
<b>Fixed assets</b>							
Tangible assets	11	123	8,520	8,643	1,116	3,210	4,326
Investments	12	-	100	100	-	100	100
<b>Total Fixed Assets</b>		123	8,620	8,743	1,116	3,310	4,426
<b>Current assets</b>							
Debtors	13	26,553	49,128	75,681	7,823	24,156	31,979
Cash at bank and in hand		126,987	285,277	412,264	117,076	132,430	249,506
<b>Total current assets</b>		153,540	334,405	487,945	124,899	156,586	281,485
<b>Creditors: amounts falling due within one year</b>	14	(34,505)	(178,811)	(213,316)	(10,846)	(40,606)	(51,452)
<b>Net current assets/(liabilities)</b>		119,035	155,594	274,629	114,053	115,980	230,033
<b>Total assets less current liabilities</b>		119,158	164,214	283,372	115,169	119,290	234,459
<b>Creditors: amounts falling due after one year</b>		-	-	-	-	-	-
		119,158	164,214	283,372	115,169	119,290	234,459
<b>Funds of the Charity</b>							
<b>Unrestricted funds:</b>							
General Unrestricted Funds	15	33,365	-	33,365	14,580	-	14,580
Designated Funds	15	85,793	-	85,793	100,589	-	100,589
<b>Restricted Funds</b>	15	-	164,214	164,214	-	119,290	119,120
<b>Total funds</b>	15	119,158	164,214	283,372	115,169	119,290	234,459

**Balance Sheet**  
**As at 31 March 2021 (continued)**

- 1) For the year ended 31 March 2021 the company was entitled to exemption under section 477 (2) of the Companies Act 2006.
- 2) Members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006;
- 3) The directors acknowledge their responsibility for:
  - i) ensuring the company keeps accounting records which comply with section 386; and
  - ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the companies Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

The financial statements were approved by the Board on 09 December 2021 and signed on its behalf by:



Peter Choules, Trustee/Director

The notes on pages 42 to 73 form part of these financial statements.



**Statement of Cash Flows**  
**For the year ending 31 March 2021**

Notes	2021	2020
	£	£
	<b>48,913</b>	<b>(23,192)</b>
<b>Net Movement in Funds</b>		
Add back depreciation charge	11	4,336
Deduct interest income shown in investing activities	9	(1,453)
Decrease/(increase) in debtors	13	(43,702)
Increase/(decrease) in creditors	14	161,864
<b>Net cash used in operating activities</b>		<b>170,696</b>
		<b>(38,597)</b>
<b>Cash flows from investing activities</b>		
Interest income	9	715
Purchase of tangible fixed assets	11	(8,653)
Investment in Phoenix Accountancy and Business Consultancy Limited	12	(100)
<b>Cash provided by (used in) investing activities</b>		<b>(7,938)</b>
		<b>(1,058)</b>
<b>Cash flows from financing activities</b>		
Repayment of borrowing	-	-
<b>Cash used in financing activities</b>		<b>-</b>
		<b>-</b>
Increase/(decrease) in cash and cash equivalents		162,758
cash and cash equivalents at the beginning of the year		249,506
<b>Total cash and cash equivalents at the end of the year</b>		<b>412,264</b>
		<b>249,506</b>

The notes on pages 42 to 73 form part of these financial statements.

## Notes to the financial statements for the period ended 31 March 2021

### 1. Accounting policies

#### 1.1. Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1<sup>st</sup> January 2019) – (Charities SORP (FRS102)), the financial reporting standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

East Riding Voluntary Action Services (ERVAS) Ltd meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### 1.2. Company status

The Charity is a company limited by guarantee. The members of the Company are the Directors named on page 3.

The Company is actively engaging in the recruitment of its membership.

#### 1.3. Going Concern

The Trustees consider the Charity to be a going concern. The accounts have been prepared on this basis.

#### 1.4. Incoming resources

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Services provided, investment income and rents are accounted for on the accruals basis. Other income is accounted for when received. All income is shown gross with associated costs included in expenditure.

Grants received to fund the purchase of fixed assets are credited to the Statement of Financial Activities when the Company is legally entitled to the income. The related expenditure is charged to Fixed Assets in the Balance Sheet.

**Notes to the financial statements  
for the period ended 31 March 2021**

**1. Accounting policies (continued)**

**1.4. Incoming resources (continued)**

Grants received of a revenue nature are accounted for on the accruals basis and credited to Incoming Resources in the Statement of Financial Activities when the company is legally entitled to the income, the amount can be quantified with reasonable accuracy and the grant relates to the relevant time period. Therefore grants received in advance may be deferred to future time periods. This is a departure from the Charities SORP (FRS102) in order to ensure that the accounts of the Charity provide a "True and Fair" view. The Trustees considered the requirement to recognise income when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Due to the payment of some grants received in advance this would distort the Net Surplus/(Deficit) figures which could jeopardise the Charity's position when applying for contracts.

Grants received and held by the Company prior to making grants to smaller charitable concerns are treated as deferred income. The Trustees considered the requirement to recognise income when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably. Due to the payment of some grants received in advance this would distort the Net Surplus/(Deficit) figures which could jeopardise the Charity's position when applying for contracts.

All deferred income is shown in Note 12. (b).

**1.5. Interest Receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

## Notes to the financial statements for the period ended 31 March 2021

### 1.6. Fund accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Restricted funds are accounted for separately to each other and to the core funding of the Company.

General funds are unrestricted funds which are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the directors for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

### 1.7. Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs of all activities undertaken to further the purposes of the charity and their associated support costs.

The Charity is not VAT registered and irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### 1.8. Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Charities activities.

All activities undertaken by the Charity are in furtherance of the Charitable objects therefore all support costs have been allocated to charitable activities. A full breakdown of all costs related to Charitable Activities has been provided in Note 5.

### 1.9. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life (except as detailed below) as follows:

Computer Equipment	33% on the straight line basis
Furniture and Fixtures	25% on the straight line basis
Office Equipment	25% on the straight line basis

**Notes to the financial statements  
for the period ended 31 March 2021**

**1.10. Operating leases**

Rentals applicable to operating leases are charged to the SOFA over the period in which the cost is incurred.

**1.11. Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.12. Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.13. Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**2. Income and Expenditure Account**

The Company is a registered charity and so achievements cannot be measured by normal commercial criteria. Accordingly, the Directors consider that it would be inappropriate to present a Profit and Loss Account in one of the formats set out by the Companies Act 2006. Therefore, as permitted by the Companies Act, in order to reflect the special nature of the Company's activities, the Directors are of the opinion that it would be more appropriate to present an Income and Expenditure Account.

**Notes to the Financial Statements  
For the year ended 31 March 2021**

**3. Grants, donations and similar incoming resources**

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £
<b>Grants</b>						
Active Humber – Tackling Inequalities	-	649	649	-	-	-
Bridlington Town Council	-	-	-	-	220	220
Charities Aid Foundation	-	4,000	4,000	-	-	-
Clothworkers Foundation	-	2,994	2,994	-	-	-
Dewhurst Charitable Trust	-	6,714	6,714	-	4,838	4,838
East Coast Community Fund	-	10,950	10,950	-	13,743	13,743
Eden Educational Foundation	-	1,000	1,000	-	-	-
Ernest Cook Trust	-	12,300	12,300	-	-	-
ERYC – Arts Grant	-	783	783	-	-	-
ERYC – Brexit Preparations/Emergency Food Aid	-	35,000	35,000	-	10,000	10,000
ERYC – Discretionary Grant	10,000	-	10,000	-	-	-
ERYC – ERDF Community Led Local Development	-	16,166	16,166	-	-	-
ERYC – DfE Holiday Activities and Food	-	60,000	60,000	-	-	-
ERYC – Town Centre Improvement	-	-	-	-	16,800	16,800
ERYC – Year of Green Action	-	-	-	-	1,000	1,000
Groundwork	-	-	-	-	3,000	3,000
Groundwork – Tesco Bags of Help	-	500	500	-	-	-
Humberside Police	-	-	-	-	3,000	3,000
Lord Foeffeys	-	600	600	-	-	-
Marsh Christian Trust	-	350	350	-	-	-
<i>Sub-Total Grants c/f</i>	<i>10,000</i>	<i>152,006</i>	<i>162,006</i>	<i>-</i>	<i>52,601</i>	<i>52,601</i>

**Notes to the Financial Statements  
For the year ended 31 March 2021**

**3. Grants, donations and similar incoming resources (continued)**

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds	2020 Unrestricted Funds	2020 Restricted Funds	2020 Total Funds
<i>Sub-Total Grants b/f</i>	<i>£</i> 10,000	<i>£</i> 152,006	<i>£</i> 162,006	<i>£</i> -	<i>£</i> 52,601	<i>£</i> 52,601
National Lottery Community Fund – Awards For All	-	10,000	10,000	-	8,959	8,959
National Lottery Community Fund – Covid-19	-	169,703	169,703	-	-	-
National Lottery Community Fund – Reaching Communities	-	47,216	47,216	-	-	-
NAVCA – VCS Emergencies Partnership	-	9,500	9,500	-	60,732	60,732
NIC Employment Allowance	4,000	-	4,000	3,000	-	3,000
Police and Crime Commissioner (East Riding CSP)	-	63,240	63,240	-	67,824	67,824
Police and Crime Commissioner (Safer Hull)	-	3,865	3,865	-	-	-
Postcode Local Trust	-	-	-	-	19,440	19,440
Roos Wind Farm Community Benefit Fund	-	-	-	-	2,500	2,500
Sir James Reckitt Charity	5,000	-	5,000	4,000	5,000	9,000
Smile Foundation	-	2,500	2,500	-	-	-
St James Place Foundation	-	-	-	-	9,167	9,167
Tribune Trust	-	-	-	-	2,880	2,880
Two Ridings Community Foundation – Betty's Trees	-	-	-	-	667	667
Two Ridings Community Foundation – Crime Reduction Fund (Police and Crime Commissioner/East Riding CSP)	-	21,085	21,085	-	4,319	4,319
Two Ridings Community Foundation – DCMS	-	15,000	15,000	-	-	-
<i>Sub-Total Grants c/f</i>	<i>19,000</i>	<i>494,115</i>	<i>513,115</i>	<i>7,000</i>	<i>234,089</i>	<i>241,089</i>

**Notes to the Financial Statements  
For the year ended 31 March 2021**

**3. Grants, donations and similar incoming resources (continued)**

<i>Sub-Total Grants b/f</i>	19,000	494,115	513,115	7,000	234,089	241,089
Two Ridings Community Foundation – I Will	-	-	-	-	1,663	1,663
Two Ridings Community Foundation – National	-	2,000	2,000	-	-	-
Emergencies Trust	-	-	-	-	6,305	6,305
Two Ridings Community Foundation – Tampon Tax	-	-	-	-	250	250
Two Ridings Community Foundation – Winter Warmth	-	-	-	-	-	-
Total Grants	19,000	496,115	515,115	7,000	242,307	249,307
<b>Donations</b>						
General Donations	252	1,301	1,553	28	130	158
Dynamix	-	3,479	3,479	-	-	-
East Riding of Yorkshire Council	-	-	-	550	-	550
Premier Logistics	-	-	-	500	-	500
Stamp Jackson and Proctor Solicitors	-	1,500	1,500	-	2,500	2,500
Total Donations	252	6,280	6,532	1,078	2,630	3,708
Total Grants and Donations	19,252	502,395	521,647	8,078	244,937	253,015

Grants received for future years have been deferred see note 14. b)



**Notes to the Financial Statements**  
**For the year ended 31 March 2021**

**4. Income from Charitable Activities**

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds	2020 Unrestricted Funds	2020 Restricted Funds	2020 Total Funds
Voluntary Sector Support Contracts	£ 10,984	-	£ 10,984	-	-	-
VCSE Services	20,822	-	20,822	13,022	28,452	41,474
Two Rivers Community Pantry Sales	-	885	885	-	-	-
Management/Admin Fees External	4,670	825	5,495	6,140	-	6,140
Management/Admin Fees Phoenix Accountancy	10,560	-	10,560	6,160	-	6,160
and Business Consultancy Limited	47,036	1,710	48,746	25,322	28,452	53,774

**5. Other Trading Activities**

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds	2020 Unrestricted Funds	2020 Restricted Funds	2020 Total Funds
Fundraising	£ -	£ -	£ -	220	76	296
	-	-	-	220	76	296

**Notes to the Financial Statements**  
**For the year ended 31 March 2021**

**6. Expenditure on Charitable Activities**

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds	2020 Unrestricted Funds	2020 Restricted Funds	2020 Total Funds
Staff Costs	£ 59,904	£ 224,443	£ 284,347	£ 44,372	£ 178,329	£ 222,701
Volunteer Expenses & DBS Checks	1,520	219	1,739	3,170	52	3,222
Premises and Office Costs	31,932	3,934	35,866	31,272	6,636	37,908
Membership Fees	756	180	936	729	290	1,019
Meetings Expenses	5	-	5	10	872	882
Training Delivery	83	4,044	4,127	1,471	5,963	7,434
Grants Given Out/Charitable Donations	5,508	146,234	151,742	-	4,576	4,576
Project Costs	13,372	20,746	34,118	-	21,093	21,093
Audit and Accountancy Fees	900	-	900	900	-	900
Consultancy Fees	397	4,585	4,982	-	30	30
Professional and Legal Fees	(1,513)	610	(903)	957	141	1,098
Depreciation	993	3,343	4,336	1,772	2,079	3,851
	113,857	408,338	522,195	84,653	220,061	304,714

**Notes to the Financial Statements  
for the year ended 31 March 2021**

**7. Staff costs**

	Total 2021 £	Total 2020 £
Wages and salaries (inc e'ers NI & Pension)	282,237	213,995
Travel and Subsistence	1,590	8,061
Training	507	607
Recruitment and DBS Checks	13	13
Other Staff Costs	-	25
	<u>284,347</u>	<u>222,701</u>

**Average number of paid staff**

		2021		2020	
	Heads	Full Time Equivalent	Heads	Full Time Equivalent	
Core Staff					
-Full Time	-	-	-	-	
-Part Time	4	1.5	6	1.5	
Project Staff					
-Full Time	-	-	-	-	
-Part Time	19	7.0	17	5.5	

There are no higher paid staff.

Some staff work on both core functions and projects.

**8. Operating surplus**

The operating surplus is arrived at after charging:

	Total 2021 £	Total 2020 £
Depreciation – Owned Assets	4,336	3,851
Directors Emoluments	-	-
Directors Travelling Expenses	-	-
Accountants Remuneration	900	900
	<u>5,236</u>	<u>4,751</u>

**9. Interest Receivable and Similar Income**

	Total 2021 £	Total 2020 £
Bank Interest	715	1,453

**Notes to the Financial Statements  
for the year ended 31 March 2021**

**10. Taxation**

As a charity the Company is exempt from Corporation Tax.

**11. Tangible Fixed Assets**

	Office Equipment	Computer Equipment	Common Treasury Equipment	Furniture & Fixtures	Other Equipment	Total
	£	£	£	£	£	£
<b>Cost</b>						
At 01 Apr 2020	2,274	27,375	861	3,435	485	34,430
Additions	-	5,909	-	-	2,744	8,653
Disposals	-	-	-	-	-	-
At 31 Mar 2021	2,274	33,284	861	3,435	3,229	43,083
<b>Depreciation</b>						
At 01 April 2020	2,060	24,217	861	2,903	63	30,104
Charge for the year	165	3,376	-	459	336	4,336
On Disposals	-	-	-	-	-	-
At 31 Mar 2021	2,225	27,593	861	3,362	399	34,440
<b>Net Book Value</b>						
At 31 Mar 2021	49	5,691	-	73	2830	8,643
At 31 Mar 2020	214	3,158	-	532	422	4,326

**12. Investments**

East Riding Voluntary Action Services (ERVAS) Ltd has a wholly owned subsidiary company, Phoenix Accountancy and Business Consultancy Limited (Company No: 11994941). ERVAS is the only shareholder of the company and owns all 100 shares purchased at £1 each.

**Notes to the Financial Statements  
for the year ended 31 March 2021**

**13. Debtors**

	Total 2021 £	Total 2020 £
Trade Debtors	45,812	26,363
Other Debtors	-	-
Other Debtor: Phoenix Accountancy and Business Consultancy Limited	4,487	-
Prepayments and Accrued Income	25,382	5,616
	<u>75,681</u>	<u>31,979</u>

**14. Creditors**

**a) Creditors: Amounts falling due within one year**

	Total 2021 £	Total 2020 £
Trade Creditors	22,857	5,897
Other Creditor: Phoenix Client Account	-	484
Taxes and Social Security	6,396	2,708
Pension	-	1,573
Accruals	14,035	4,367
Deferred Income	170,028	36,423
	<u>213,316</u>	<u>51,452</u>

**Notes to the Financial Statements  
for the period ended 31 March 2021****14. Creditors****b) Deferred Income**

The following income has been deferred into future years:

<b>Income</b>	<b>Reason</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Quickbooks Subscription	Received in advance for following year	-	104
Dewhirst charitable Trust	Provided for grants for external organisations, income recognised when grant provided (matching concept)	-	6,714
Awards For All – National Lottery Community Fund	Funding received towards the Boost training project for the following year	-	10,000
Betty's Trees	Funding received towards the Volunteer Green Project deferred into a future year	3,333	3,333
Beverley Youth Outreach – Crime Reduction Fund	Funding received towards the Beverley Youth Outreach Project for the following year	6,940	7,990
Bridlington Hub	Funding received towards Bridlington Hub for the following year	44,902	-
Dynamix Friends Grant Scheme	Provided for grants for external organisations, income recognised when grant provided (matching concept)	31,359	-
Green Influencers Scheme – Ernest Cook Trust	Funding received towards the Green Influencers Scheme for the following year	6,000	-
Future Communities – ERYC/Energy Funds	Contract payment received in advance for the following year	2,196	-
Scams Project - Crime Reduction Fund	Funding received towards the War on Scams Project for the following year	10,000	8,282
Scams Project – Safer Hull	Funding received for the War on Scams Project for the following year	3,865	-
<i>Sub-Total Deferred Income c/f</i>		<i>108,595</i>	<i>36,423</i>

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**14. Creditors**

**b) Deferred Income (continued)**

<b>Income</b>	<b>Reason</b>	<b>Total 2021</b>	<b>Total 2020</b>
		<b>£</b>	<b>£</b>
<i>Sub-Total Deferred Income b/f</i>		<i>108,595</i>	<i>36,423</i>
Social Supermarket – Goole Wind Farm	Funding received towards the Social Supermarket in Goole for the following year	11,246	-
White Goods – ERYC	Funding received for a partnership project to enable residents to access white goods in the next financial year	23,399	-
Youth Activities – RB Grant	Funding received towards youth activities in the next financial year	3,800	-
I-Will Funding	Funding received towards digital media for the next financial year	2,996	-
Postcode Local Trust Funding	Funding received towards Volunteen Green activities for the following year	19,992	-
		<b>170,028</b>	<b>36,423</b>

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated funds**

	Unrestricted Funds		Restricted Funds	Total Funds	Total Funds
	Designated Funds	General Funds			
	2021	2021	2021	2021	2020
	£	£	£	£	£
Balance at 01 April	100,589	14,580	119,290	234,459	257,651
Movement in funds for the year	(14,796)	18,785	44,924	48,913	(23,192)
Balance at 31 March	85,793	33,365	164,214	283,372	234,459

**Analysis of net assets between funds**

	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds	2020 Total Funds
	£	£	£	£
Fixed Assets	123	8,620	8,743	4,426
Current Assets	153,540	334,405	487,945	281,485
Current Liabilities	(34,505)	(178,811)	(213,316)	(51,452)
Non-Current Liabilities	-	-	-	-
	119,158	164,214	283,372	234,459

**Restricted funds**

	Balance at 01/04/20	Movement in Resources			Balance at 31/03/21
	£	Incoming £	Outgoing £	Transfers* £	£
ERCVYS	23,424	-	324	(24)	23,724
Community Accountancy	69,458	100	(2,157)	-	67,401
Dynamix Friends	-	3,479	(3,479)	-	-
Youth Action Board	-	6,714	(6,163)	(551)	-
Grovehill Heritage Trail	3,129	-	(3,129)	-	-
Local Links	-	1,500	(1,034)	-	466
Youth Coalitions	427	37,941	(30,173)	(6,973)	1,222
Social Business Support (Bridlington)	-	16,166	(13,266)	(2,817)	83
Bridlington Youth Outreach	709	10,950	(9,459)	(1,773)	427
<i>Restricted Funds c/f</i>	<i>97,147</i>	<i>76,850</i>	<i>(68,536)</i>	<i>(12,138)</i>	<i>93,323</i>



**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Restricted funds (Continued)**

	Balance at 01/04/20 £	Movement In Resources			Balance at 31/03/21 £
		Incoming £	Outgoing £	Transfers* £	
<i>Restricted Funds b/f</i>	97,147	86,350	(78,036)	(12,138)	93,323
Beverley Youth Outreach	515	10,304	(7,650)	(2,167)	1,002
Bridlington Youth Activities	1,331	600	(26)	(15)	1,890
Winter Warmth	250	-	(251)	1	-
Boost:					
- Training and Buddy Project	9	-	(9)	-	-
- Roos Wind Farm	2,150	-	(185)	-	1,965
- War on Scams (East Riding)	836	10,782	(8,206)	(1,491)	1,921
- War on Scams (Hull)	-	3,865	(1,263)	(650)	1,952
- Youth Worker Training	1,799	-	(1,037)	-	762
- Skills Wise Training	3,520	-	-	-	3,520
- Celebrating Achievement	-	350	-	-	350
- National Lottery Community Fund (Awards For All)	-	10,000	(3,750)	-	6,250
Covid-19					
- National Lottery Community Fund – Beyond Our Four Walls	-	84,703	(77,501)	(7,202)	-
- VCS Emergencies Partnership	-	9,500	(9,500)	-	-
- HR and Furlough Support	-	3,000	(3,000)	-	-
- Increase capacity	-	4,000	(4,000)	-	-
- Equipment	-	2,994	(822)	-	2,172
- Arts Packs for children	-	1,000	(937)	(63)	-
- Covid Support	-	2,000	(1,166)	(501)	333
- Tackling Inequalities	-	649	(623)	-	26
<i>Restricted Funds c/f</i>	107,557	220,597	(188,462)	(24,226)	115,466

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Restricted funds (Continued)**

	Balance at 01/04/20 £	Incoming £	Movement in Resources Outgoing £	Transfers* £	Balance at 31/03/21 £
<i>Restricted Funds b/f East Riding Food Poverty Alliance (ERFPA):</i>	<i>107,557</i>	<i>220,597</i>	<i>(188,462)</i>	<i>(24,226)</i>	<i>115,466</i>
- <i>ERFPA – General</i>	-	810	(11)	-	799
- <i>National Lottery Community Fund – ERFPA</i>	-	85,000	(76,432)	(7,202)	1,366
- <i>Two Rivers Community Pantry – Covid-19</i>	-	20,000	(5,219)	(1,630)	13,151
- <i>Two Rivers Community Pantry - General</i>	-	1,276	(123)	-	1,153
- <i>Holiday Activities and Food</i>	-	60,000	(46,698)	-	13,302
- <i>Food Bank Support (Brexit &amp; Covid-19)</i>	6,865	15,000	(10,794)	(1,932)	9,139
<i>Volunteer:</i>					
- <i>National Lottery Community Fund – Reaching Communities (Volunteer Plus)</i>	2,399	47,216	(34,403)	(7,729)	7,483
- <i>Volunteer East Riding Covid Extension</i>	-	15,000	(15,000)	-	-
- <i>Volunteer Hull</i>	271	-	(167)	-	104
- <i>Volunteer Social Action Projects</i>	554	25,299	(19,223)	(6,041)	589
- <i>Volunteer Arts</i>	-	1,108	(1,108)	-	-
- <i>Volunteer Green</i>	1,483	-	(352)	(83)	1,048
- <i>Green Influencers</i>	-	12,799	(10,346)	(2,000)	453
- <i>Betty's Trees</i>	161	-	-	-	161
	<u>119,290</u>	<u>504,105</u>	<u>(408,338)</u>	<u>(50,843)</u>	<u>164,214</u>

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Designated funds**

	Balance at 01/04/20	Movement in Resources			Balance at 31/03/21
		Incoming	Outgoing	Transfers	
Designated Core Reserve	99,228	-	-	(14,796)	84,432
DWP Project – Volunteering	1,361	-	-	-	1,361
	<u>100,589</u>	<u>-</u>	<u>-</u>	<u>(14,796)</u>	<u>85,793</u>

\*Transfers: All transfers for internal management fees and full cost recovery charges are based on amounts requested within funding bids. Transfers for internal services (HR, printing, Training etc) are based on charge out rates as per our pricing structures.

A brief description of the Restricted and Designated Funds are given below:

**Restricted Funds**

**ERCVYS**

Restricted reserves from previous years have continued to support the development of services that support children and young people.

During the year transfers were made as follows:

Fund transfer at end of project (Bridlington Youth Outreach)	£
	(24)
	<u>(24)</u>

**Community Accountancy**

Earned income raised through the Community Accountancy and Payroll Service which in line with the Big Lottery Fund contractual terms during the period of time the project was grant funded is used to continue the Community Accountancy Service post Big Lottery funding.

Community Accountancy Services is now undertaken by a wholly owned subsidiary of the Charity. The restricted reserve will be transferred to the subsidiary in future years in line with development needs of the subsidiary.

During the year grants were made to two organisations who access the payroll service to support furloughing of staff.

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Dynamix Friends**

A restricted donation of £34,838 was received on the closure of Dynamix, a registered charity. This donation has been used to set up a grant pot for organisations and individuals to apply to for the provision of activities for children and young people with special educational needs and disabilities. The funding is being deferred and released into the SOFA in line with the grants being provided to VCSE organisations and individuals.

**Youth Action Board**

Restricted funding totalling £40,000 was received from the Dewhirst Charitable Trust to provide grants for projects identified and delivered by young people. The grants are paid to a VCSE organisation that agrees to act as the accountable body. The original donation was recorded to deferred income and was released in line with grants made.

During the year transfers were made as follows:

	£
Fund Management and Administration (to unrestricted funds)	(551)
	<u>(551)</u>

The funding is being deferred and released into the SOFA in line with the grants being provided to the VCSE organisation. This funding has now finished.

**Grovehill Heritage Trail**

Restricted funding totalling £12,000 was received from Groundworks (UK) in a previous financial year on behalf of the Grovehill Action Group to develop the Grovehill Heritage Trail.

ERVAS acted as the accountable body for this funding. This project is now complete.

**Local-Links**

A restricted donation was received from Stamp Jackson and Proctor (SJP) Solicitors towards the continuation of the Local-Links network meetings held across the East Riding.

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Youth Coalitions**

Restricted funding was received from the Humberside Police and Crime Commissioner through the East Riding Community Safety Partnership administered by East Riding of Yorkshire Council to develop and support youth coalitions across the East Riding.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(6,684)
Office Services (to unrestricted funds)	(289)
	<u>(6,973)</u>

**Social Business Support (Bridlington)**

Restricted funding was received from European Development Funds administered by East Riding of Yorkshire Council as part of the Community Led Local Development programme for Bridlington.

The funding is to provide development support to social businesses across the Bridlington area.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(2,817)
	<u>(2,817)</u>

This project has been match funded by the National Lottery Community Fund funded Beyond Our Four Walls project.

**Bridlington Youth Outreach**

Restricted funding was received from the East Coast Community Fund managed by Grantscape to provide youth outreach workers in Bridlington.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(1,797)
Fund transfer at end of project (from ERCVYS)	24
	<u>(1,773)</u>

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Beverley Youth Outreach**

Restricted funding from the Crime Reduction Fund funded by the Police and Crime Commissioner through the Community Safety Partnership administered by Two Ridings Community Foundation to provide youth outreach activities in Beverley.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£
	(2,167)
	<hr/>
	(2,167)

**Bridlington Youth Activities**

Restricted funding of £3,000 was received from Humberside Police and £220 was received from Bridlington Town Council in the prior year, an additional amount of £600 was received in relation to the activities in the prior year from the Lords Feoffoes towards the activities of Bridlington Youth Coalition including Baptist Place Youth Festival, Memorial Mural and West Hill Youth Festival.

During the year transfers were made as follows:

Office Services (to unrestricted funds)	£
	(15)
	<hr/>
	(15)

**Winter Warmth**

Restricted funding was received from Two Ridings Community Foundation to support vulnerable people through the Winter months.

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Boost – Buddying Opens Opportunities, Skills and Training**

**Training and Buddy Project**

Restricted funding of £14,576 was received in 2017/18 from Humber Learning Consortium's Community Grants program, this is part European Funded to provide training and volunteering support to unemployed people.

The fixed assets relating to this project fully depreciated during the year.

**Roos Wind Farm**

Restricted funding was received from Roos Wind Farm Community Benefit Fund to provide Scams Awareness and First Aid Training in the area covered by the fund.

**War on Scams (East Riding)**

Restricted funding from the Crime Reduction Fund funded by the Police and Crime Commissioner through the Community Safety Partnership administered by Two Ridings Community Foundation for the provision of training, events and awareness raising around scams and fraud.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£
	(1,491)
	<hr/>
	(1,491)

**War on Scams (Hull)**

Restricted funding from the Police and Crime Commissioner through the Safer Hull Partnership administered by Hull City Council for the provision of training, events and awareness raising around scams and fraud.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£
	(650)
	<hr/>
	(650)

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Youth Worker Training**

Restricted funding was received from the Tribune Trust in the prior year to provide Youth Worker Training.

**Skills Wise Training**

Restricted funding was received from the Sir James Reckitt Charity in the prior year to provide Skills Wise Training.

**Celebrating Achievement**

Restricted funding was received from the Marsh Christian Trust to celebrate the achievements of volunteers. Due to Covid-19 the planned work in relation to this has been delayed.

**National Lottery Community Fund – Awards For All**

Restricted funding was received from the National Lottery Community Fund Awards for All programme to develop and deliver training to the VCSE. Due to Covid-19, some changes were made to the original programme due to the need for social distancing. Therefore, this programme was developed to include the provision of online learning opportunities.

**Covid-19**

**National Lottery Community Fund – Beyond Our Four Walls**

Restricted funding was received from the National Lottery Community Fund for Beyond Our Four Walls, ERVAS was the lead partner accountable for the funding and worked in partnership with the Smile Foundation.

The project provided support to VCSE organisations to increase their resilience during Covid-19, supported in the development of thematic hubs, enabled the development of shared resources and online training and increased partnership working.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)

£

(7,202)

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(7,202)



**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**VCS Emergencies Partnership**

Restricted funding was received from NAVCA as part of a partnership bid to support the work of the Voluntary and Community Sector Emergencies Partnership during the Covid-19 pandemic, which is a partnership of local and national voluntary and community sector organisations, formed in response to learnings from several national crises in 2017. It was recognised that a more coordinated response amongst the voluntary and community sector was needed when responding to an emergency and the Emergencies Partnership is supporting the sector to make this a reality.

The Emergencies Partnership provides space and opportunity for 230 local and national voluntary and community organisations to come together and build connections that will ensure support reaches those in need more effectively. ERVAS was appointed as a Local Liaison Lead for this project.

**HR and Furlough Support**

Restricted funding of £2,500 was provided from the Smile Foundation and £500 from Tesco Bags of Help administered by Groundwork (UK) to contribute towards the additional staff capacity required to support VCSE organisations and individuals in receipt of direct payments and personal budgets with advice and practical support around furloughing staff including the completion of claims to the HMRC Coronavirus Job Retention Scheme.

**Increase Capacity**

Restricted funding was received from the Charities Aid Foundation to provide additional capacity for our activities supporting VCSE organisations and communities during the Covid-19 pandemic.

**Equipment**

Restricted funding was received from the Clothworkers Foundation for additional equipment required due to the Covid-19 pandemic to enable people to work from home more effectively.

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Arts Packs for Children and young People**

Restricted funding was received from the Eden Charitable Trust to provide arts packs to children from low income families who were having to isolate due to the Covid-19 pandemic.

During the year transfers were made as follows:

Office Services (to unrestricted funds)	£	(67)
Fund transfer at end of project (from unrestricted funds)		4
		<u>(63)</u>

**Covid Support**

Restricted funding was received from the National Emergences Trust administered by Two Ridings Community Foundation to provide additional capacity for our activities supporting VCSE organisations and communities during the Covid-19 pandemic.

During the year transfers were made as follows:

Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	£	(501)
		<u>(501)</u>

The balance on this fund relates to fixed assets still to depreciate and is not a monetary fund.

**Tackling Inequalities**

Restricted funding from Sport England administered by Active Humber to support children and young people engage in active lifestyles during the Covid-19 pandemic.

**East Riding Food Poverty Alliance (ERFPA)** – ERVAS is the appointed locally trusted organisation (LTO) for ERFPA, which is an alliance of organisations supporting individuals who have or are at risk of food insecurity across the East Riding.

**ERFPA General**

Restricted donations for the use of the East Riding Food Poverty Alliance.

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**National Lottery Community Fund – ERFPA**

Restricted funding to support in the development of ERFPA, including a Food Bank Development Worker as well as the provision of food and appropriate PPE to food bank members of the alliance.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(7,202)
	<u>(7,202)</u>

**Two Rivers Community Pantry – Covid-19**

Restricted funding from East Riding of Yorkshire Council to provide emergency food and supplies to people in need in the Goole and surrounding areas during the Covid-19 pandemic.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(1,630)
	<u>(1,630)</u>

**Two Rivers Community Pantry – General**

Two Rivers Community Pantry sales, restricted for the use of Two Rivers Community Pantry.

**Holiday Activities and Food**

Restricted funding from the Department of Education administered by East Riding of Yorkshire Council to provide recipe books, food parcels and activity packs to children in receipt of free school meals across the East Riding of Yorkshire in partnership with members of ERFPA.

**Food Bank Support (Brexit and Covid-19)**

Restricted funding received from East Riding of Yorkshire Council to provide support to food banks and food distribution organisations as a result of Brexit and the Covid-19 pandemic.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(1,932)
	<u>(1,932)</u>

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Volunteer**

**National Lottery Community Fund – Reaching Communities (Volunteer Plus)**

The National Lottery Community Fund (previously Big Lottery Fund) awarded a restricted grant of £180,177 over 3 years for the Volunteer Plus Project, to provide targeted support to vulnerable young people aimed at engaging and supporting them to participate in volunteering/social action activities of interest. This improves their prospects of future employability, as well as increasing other outcomes such as self-esteem, confidence, skills, knowledge, accreditations and the chance to try new things and make new friends. Due to Covid-19, a proposal was submitted to the National Lottery Community Fund as due to lockdowns it could no longer be delivered in the way it had previously been delivered. Additional uplift funding of £16,422 was awarded which enabled us to increase the length of the project and increase capacity to provide additional support to young people during this difficult time.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(7,594)
Training (to unrestricted funds)	(65)
DBS Checks (to unrestricted funds)	(15)
Office Services (to unrestricted funds)	(55)
	<hr/>
	(7,729)

**Volunteer East Riding Covid Extension**

Restricted funding was received from DCMS administered by Two Ridings Community Foundation to extend the Volunteer project support to children and young people during the Covid-19 pandemic.

**Volunteer Hull**

Restricted funding was received from the Humberside Police and Crime Commissioner through the Hull Community Safety Partnership administered by Hull City Council to provide social action activities for targeted young people in Hull.

The balance on this relates to fixed assets still to depreciate and is not a monetary fund.

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Volunteer Social Action Projects**

Restricted funding was received from the Humberside Police and Crime Commissioner through the East Riding Community Safety Partnership administered by East Riding of Yorkshire Council to provide Social Action Projects and WisER training across East Riding.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(5,691)
Office Services (to unrestricted funds)	(350)
	<u>(6,041)</u>

**Volunteer Arts**

Restricted funding was received from East Riding of Yorkshire Council to provide arts volunteering opportunities.

**Volunteer Green Scheme**

St James Place Foundation provided restricted funding to provide outdoor volunteering experiences for young people with special educational needs and disabilities (SEND) across East Riding.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(83)
	<u>(83)</u>

**Green Influencers**

Restricted funding from the Ernest Cook Trust to support young people to engage in environmental volunteering and social action projects.

During the year transfers were made as follows:	£
Internal Management Fees and Full Cost Recovery Recharges (to unrestricted funds)	(2,000)
	<u>(2,000)</u>

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**15. Accumulated Funds (Continued)**

**Betty's Trees**

Restricted funding from Betty's Trees administered by Two Ridings Community Foundation to provide Green Volunteering opportunities and Social Action projects.

This project was on hold due to the Covid-19 pandemic.

**Designated Funds**

**Designated Core Reserve**

It is the aim of the Executive Committee to retain at least six months' core running costs and the value of a redundancy reserve for all staff working on unrestricted activities within the designated core reserve in the designated Core Reserve to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions.

During the year transfers were made as follows:

Designated Core Reserve released to general unrestricted funds

£

(14,796)

(14,796)

**DWP Project - Volunteering**

The DWP project was originally a project to support the long term unemployed in finding voluntary work. It was output based funding received 2010/11 once placements had been obtained. The Directors/Trustees designated this funding to support the work of the Volunteer Centre.

**16. Directors remuneration**

No remuneration directly or indirectly out of the funds of the Company was paid or payable for the year to any Director.

There was no reimbursement of travel expenses made to Directors in respect of the year.

All travel expenses paid to employees, volunteers and Directors are in line with approved mileage rates set by HMRC.

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**17. Related Party Transactions**

During the year the Company had the following related party transactions with its Trustees/Senior Officers and the organisations they represent on the Board of East Riding Voluntary Action Services (ERVAS) Limited or alternatively organisations in which they hold an officer position which is not individually represented on the Board of East Riding Voluntary Action Services (ERVAS) Limited.

<b>Organisation</b>	<b>Related Party</b>	<b>Nature of service</b>	<b>Amount</b>
Roos and District CIC	David Winter	Fund Administration Services	£ 4,314 (receipt)

David Winter is a Director/Trustee of ERVAS and a Director of Roos and District CIC. Receipts represent charges for Fund Administration Services in relation to Roos CIC which are provided under a Service Level Agreement and has been in place before David Winter made a request to become a Trustee. In addition, ERVAS applied for a grant from Roos and District CIC during the year to provide Scams Awareness Sessions and First Aid training to residents of the area of benefit.

The amount outstanding from Roos and District CIC at the year end date was £nil.

Phoenix Accountancy and Business Consultancy Ltd	ERVAS and Sian Broughton	Management Fees	£ 10,560 (receipt)
		Office Services	£ 1,063 (receipt)
		Provision of services	£ 5,432 (payment)
		Net staffing recharges	£ 5,350 (payment)

Phoenix Accountancy and Business Consultancy Limited is a wholly owned subsidiary of East Riding Voluntary Action Services (ERVAS) Ltd. ERVAS is a Corporate Director and Sian Broughton due to her position of Chief Executive Officer of East Riding Voluntary Action Services (ERVAS) Ltd and holding the Accountancy Practising licence with the Chartered Institute of Management Accountants is an individual Director. Receipts represent Management Fees paid from the subsidiary company, charges for office services and printing. Payments represent the provision of services to ERVAS (for both work carried out for the charity or with external organisations at the request of the charity) and net staffing recharges where staff employed by the subsidiary have carried out specific work for the charity or vice versa.

**Notes to the Financial Statements  
for the period ended 31 March 2021**

**17. Related Party Transactions (continued)**

The debtor balance outstanding at the year end date was £4,487 (2020: £1,308).  
The Creditor amount outstanding at the year end date was £nil.

The above transactions were conducted in accordance with the Company's internal governance procedures and represent transactions conducted at arms length and in accordance with the Company's own charitable objects.

**18. Other recognised gains and losses**

There were no other recognised gains or losses.

**19. Operating lease commitment**

	<b>Land &amp; Buildings £</b>	<b>Other £</b>
< 1 year	6,000	2,240
> 1 year and < 5 years	-	2,240
> 5 years	-	-

**20. Members**

The liability of the members is limited.

Every member of the Company undertakes to contribute such amount as may be required, not exceeding £10, to the Company's assets if it should be wound up while he or she is a member, or within one year after he or she ceases to be a member for payment of the Company's debts and liabilities contracted before he or she ceases to be a member and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves.

If the Company is wound up or dissolved and after all its debts and liabilities have been satisfied there remains any property, it shall not be paid to or distributed among the members of the Company but shall be given or transferred to some other charity or charities having objects similar to the objects of the Company.



**Notes to the Financial Statements  
for the period ended 31 March 2021**

**21. Going Concern**

The Trustees consider the Company to be a going concern for a period of at least 12 months beyond the date of the Independent Examiners report.

Some current projects extend into the new financial year and a significant amount of funding has been deferred into the next financial year.

The National Lottery Community Fund have provided 5 years funding for Bridlington Hub from February 2021 and 3 years funding for the Volunteering Voice project from June 2021.

ERVAS is concentrating on obtaining further funding and continuing to diversify its income sources over the next accounting period.