



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Water Eaton Coronation Hall

On accounts for the year
ended

30 September 2022

Charity no
(if any) 1121116

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022. DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 27 October 2022

Name:

Nana Opoku Barfi

Relevant professional
qualification(s) or body
(if any):

1. Member - Association of Charity Independent Examiners (MCIE)
2. Fellow - Certified Public Accountants Association (FCPA)

Address:

21 Loughborough Drive
Broughton
Milton Keynes MK10 7DZ

WATER EATON CORONATION HALL
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30TH SEPTEMBER 2022

	2022	2021
RECEIPTS		
Saturday Hirers	8,337.50	1,745.00
Saturday Hirers Deposits	2,700.00	800.00
Weekly Hirers	17,416.50	7,891.00
Week end extra cleaning	100.00	-
Sundry Receipts	394.40	7,877.12
Transfers from Deposit account wrongly posted as income under "Misc"	-	-2,500.00
Interest Received (Bus. Savings Account)	17.72	3.67
Business Grant (COVID-19)	-	-
	<u>28,966.12</u>	<u>15,816.79</u>
PAYMENTS		
Utilities	3,295.82	1,652.96
Wages	10,630.00	3,845.00
Consumables	180.24	151.67
Repairs and Maintenance	4,181.19	6,663.71
Hire Charges Refund	-	400.00
Insurance	716.34	682.10
Deposits Returned	2,490.00	500.00
Administration Costs	194.62	281.29
Advertising	288.00	288.00
Licences and Membership fees	180.00	180.00
Covid refunds	210.00	-
Sundry Expenses	416.93	14,826.23
	<u>22,783.14</u>	<u>181.50</u>
Net Surplus / (Deficit)	<u>6,182.98</u>	<u>990.56</u>
GENERAL FUND BALANCE		
Balance B/Fwd	6,034.27	2,547.38
Net Surplus / (Deficit)	6,182.98	990.56
Transfers from/(to) deposit account	-9,000.00	2500
Interest received transferred to deposit	-17.72	-3.67
Balance C/Fwd	<u>3,199.53</u>	<u>6,034.27</u>
RESTRICTED (DEPOSIT) FUND BALANCE		
Balance B/Fwd	35,416.25	37,912.58
Interest received	17.72	3.67
Transfers from/(to) current account	9,000.00	-2,500.00
Balance C/Fwd	<u>44,433.97</u>	<u>35,416.25</u>
BANK RECONCILIATION - CURRENT ACCOUNT		
Balance per Cash Book	3,199.53	6,034.27
Income not banked at year end	-	-
Unpresented cheques & DDs	-	682.10
Balance per Bank Statement at year end	<u>3,199.53</u>	<u>6,716.37</u>
ACCUMULATED FUND REPRESENTED BY		
Current bank account reconciled balance	3,199.53	6,716.37
Deposit bank account balance	44,433.97	35,416.25
Total accumulated fund	<u>47,633.50</u>	<u>42,132.62</u>

We approve these accounts and confirm that we have included all relevant records and information for their preparation.

Signed on behalf of the trustees.

J. A. B. [Signature]
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Date: 28-10-2022.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report

For period from 1 October 2021 to 30 September 2022

Charity name: Water Eaton Coronation Hall,

Address: 1 -3, Stoke Road, Bletchley, Milton Keynes, MK2 3AB

Charity registration number: 1121116

Charity Objectives and Activities

The Coronation Hall was established in 1937 as a community facility "for the benefit of the inhabitants of the Parish of Water Eaton". Its formal governing document is a Deed of Trust dated 15 October 1937, which sets out the core purpose for which the Hall may be used:

"The Coronation Hall is held upon Trust for the purpose of physical and mental recreation and development through the medium of reading and recreation rooms, library, lectures, classes, and recreations for the benefit of the inhabitants of Water Eaton and its immediate vicinity."

Activities beneficial to local residents and the wider community over the past 12 months have included:

- Line Dancing
- Karate
- Tai Chi
- Sequence Dancing
- Sunday Prayer meetings
- Diabetes Prevention programme
- Polling Station

Achievements and performance

- Health & Safety Action Plan completed including Legionella risk assessments, reintroduction of Fire evacuation drills and replacement of 2 fire extinguishers.
- All servicing and regular health and safety checks implemented.
- The archive stored within the hall updated to include all known historical documents.
- Original legal documents dating back to 1937 passed to Geoffrey Lever Solicitors, with copies also held in safe storage by the Town Council.
- Professional advice sought about the physical condition of the premises and priorities to include in a 5-Year Capital Expenditure Plan.
- Lighting in the foyer and toilet areas replaced with 10w LED fittings
- New more energy-efficient central heating control system installed
- Cooker replaced.
- Policy documents including Booking Forms, Standard Conditions of Hire and website updated.

Financial review

The enclosed Receipts and Payments Accounts for the year ending 30 September 2022 show the Coronation Hall's position at the end of the Financial Year.

Structure, governance and management

When the Coronation Hall became a registered charity in 2010, a second document was drawn up in agreement with the Charity Commission, clarifying the responsibilities of the Management Committee in implementing the original Trust Deed in the context of prevailing statutory and other requirements. This document includes the Aims, Objectives, Composition and Appointment of the Management Committee, in furtherance of the requirements of the 1937 Trust Deed.

Names of Custodian Trustees: Elizabeth Rawlinson
Judith Bacon
Janet Aldridge

Names of Trustees who manage the Charity:

Elizabeth Rawlinson	Chair
Judith Bacon	Treasurer
Janet Aldridge	Management Committee member
Martin Lee	Management Committee member with delegated responsibility for Health and Safety
Geoff Aldridge	Management Committee member, user representative
Sam Bacon	Management Committee member
Jan Cade	Management Committee member, user representative
Debbie Waller	Management Committee member

Enclosures:

Minutes of Annual General Meeting held November 2022.
Receipts and Payments Accounts for year ending 30 September 2022.
Independent Examiner's Report on the Accounts
Charity Commission Annual Return 2022

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elizabeth Ann Rawlinson	Judith Bacon
Position	Chair	TREASURER
Date	10-11-2022.	