



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2019 Period start date To 31/08/2020 Period end date

Charity name: Cambridge Russian School

Charity registration number: 1121075

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>To advance the education of the public in the subject of Russian language and culture.</p> <p>To advance the education of the pupils at Cambridge Russian School by providing and assisting in the provision of facilities for education at the school.</p> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The academic year 2019-2020 was successful, but difficult year for Cambridge Russian and for the whole country. The school has been continuing to provide a wide variety of classes ranging from academic subjects like Russian language and literature, exam courses GCSE and A-level, to vocational subjects like programming, ceramics and Russian dance for students aged 3 to 18, and classes of Russian language for adults.</p> <p>First half of the year the school operations have been run smoothly and effectively by our wonderful and very hardworking administrative team – the director Jelena Carter and the senior administrator Marina Olefir, helped by our dedicated duty team.</p> <p>Since the start of pandemic and UK lockdown in March 2020 with a huge support from the Trustee team Russian School managed to transfer most of the lesson online. Almost all teachers ran their lessons online via zoom. We managed to keep 2/3 of the number of pupils at school, since start of the online learning. The</p> |

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| | | <p>trustees have been on hand to advise the administrative team as required and met 12 times (online) to discuss the direction of the school work with the administration to achieve our goals. Prior moving to online lessons, huge work been done, online trainings been provided to teachers and parents. Lots of instructions have been created. All zoom accounts been set up to make a smooth and successful transition.</p> <p>2019 saw several successful events and visits benefitting the families of the children attending the school as well as the wider Cambridge community.</p> <p>1) Halloween party for kids and their parents.</p> <p>2) "Why bilingual children need special approach" a meeting and talk with parents 19/11/19</p> <p>3) The Cambridge Cultural Diversity Day on 24 November was organised by Cambridge Ethnic Community Forum.</p> <p>Our school was represented by dancers from the Folk-dance class and their teacher Yulia Simon-Neale, who took part in this wonderful show of multicultural communities in Cambridge.</p> <p>4) At the end of the autumn term, Lyudmila Sikhosana's classes presented an exhibition of their paintings on the topic of "Marine stories" to demonstrate their skills and to please friends and parents with their wonderful work.</p> <p>5) The Christmas and New year celebrations for kids and their parents.</p> <p>6) 03.05.20 we hosted our good friends and high-profile guests – the Mayor of Cambridge Mayor Gerri Bird and Natasha Hart, MBE (Order of the British Empire) and founder of the NASSA Basketball Academy. They joined us to celebrate Maslenitsa!</p> |
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| | | <p>7) 15.03.21 the school is temporarily switching to online education starting Saturday, 21 March 2020.</p> <p>The school office and trustees worked out a plan for the transition to online education in advance of the lockdown. This plan had been discussed with the teachers and we were prepared to enact this plan to order to provide the continuity of our children's education.</p> <p>8) School offered and ran additional online lessons during the lockdown, and also during the half term breaks and summer holidays to support families, parents, and children.</p> <p>9) On 9 May 2020 our wonderful school turned 21 years old and we celebrated it all together online (zoom).</p> <p>10) Open day online for new kids and parents 13.06.20</p> <p>11) An online concert by the Cambridge Russian School students taking piano classes with the teachers Svetlana Bautwood and Alexander Tsvetkov was held at our school on June 7, 2020. Seventeen students performed at the concert which ended with Rachmaninov's Prelude in C sharp minor performed by Mr Tsvetkov.</p> <p>12) An online drama performance was presented to parents and other family members by the classes of Tatiana Lavrentieva.</p> <p>Despite the quarantine our students continued to study online and were happy with an opportunity and keen to perform for the online audience.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The school operates as a not-for-profit organisation. For many years we have been striving to keep lesson fees to the minimum to keep attending the school affordable to as many families as possible. |

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| | | For families facing hardships, we offer payments in instalments and partial bursary payments. We also returned money to Families who could not attend online lessons, in particular those with younger children. |
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Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
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| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The school was able to present several candidates for GCSE and A level exams, and enjoyed strong results.</p> <p>Various classes presented their work at School's end-of-term celebrations and Open Days (Online)</p> <p>The Cambridge Cultural Diversity Day on 24 November was organised by Cambridge Ethnic Community Forum.</p> <p>Our school was represented by dancers from the Folk-dance class and their teacher Yulia Simon-Neale, who took part in this wonderful show of multicultural communities in Cambridge.</p> |

Additional information (optional)

You may choose to include further statements where relevant about:

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| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

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| Review of the charity's financial position at the end of the period | Para 1.21 | <p>While our income had reduced because we lost a number of students in the lockdown: younger children, who are usually our largest group, some drama, dance and art classes.</p> <p>We also had to reduce the maximum classes size, splitting larger classes into smaller groups to facilitate online teaching. This made classes significantly less profitable.</p> <p>However, as a gesture of goodwill we much appreciated, we were not charged rent by the College, which provided a significant saving. We also made some savings on teachers' travel costs, photocopying and materials.</p> <p>We had therefore achieved a healthy financial result despite the difficulties.</p> |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The school is striking a difficult balance between remaining profitable and providing choice and facilities to pupils at the lowest possible price. A built up reserve of around £20,000 is necessary to make it resilient to changes in costs and demographic |
| Amount of reserves held | Para 1.22 | £15,000 |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

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| The charity's principal sources of funds (including any fundraising) | Para 1.47 | The Charity's principal source of funds is the school fees paid by parents, the key costs are paying freelance teachers and administration and renting the premises. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
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| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

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| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Elected by members |

Additional information (optional)

You may choose to include further statements where relevant about:

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| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

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|-----------------------------|--|
| Charity name | |
| Other name the charity uses | |
| Registered charity number | |
| Charity's principal address | |
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Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|-----------------|-----------------------------------|---|
| 1 | Aleksei Komarov | Chair | | |
| 2 | Suzy Brandes | Treasurer | | |
| 3 | Olga Sands | Secretary | | |
| 4 | Vsevolod Rahr | | | |
| 5 | Dmitry Mevzos | | | |
| 6 | Andrei Bejan | | | |
| 7 | Artem Babayan | | from 09 May 2020 | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
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Funds held as custodian trustees on behalf of others

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| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

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| Signature(s) | <i>Komarov</i> | |
| Full name(s) | <i>Mr Aleksei Komarov</i> | |
| Position (eg Secretary, Chair, etc) | <i>Chair</i> | |

Date

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| <i>29/06/2021</i> |
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| Cambridge Russian School P&L 2019-2020 | | Cambridge Russian School P&L 2018-2019 | |
|--|--------------------|--|--------------------|
| Course fees and sundry | 80,625.75 | Course fees and sundry | 90,171.15 |
| Traders fees | 480.00 | Traders fees | 739.00 |
| Donations/fundraising | 7.88 | Donations/fundraising | 339.04 |
| Tea/coffee | 32.43 | Tea/coffee | 193.73 |
| Grants | 700.00 | Interest | 40.15 |
| Interest | 52.51 | Total income | 91,483.07 |
| Total income | 81,898.57 | | |
| Salaries | - 50,660.04 | Salaries | - 55,041.24 |
| Admin salary | - 9,281.16 | Admin salary | - 12,176.50 |
| Rent | - 9,081.25 | Rent | - 13,543.38 |
| Travel expenses | - 1,040.70 | Travel expenses | - 1,843.66 |
| Photocopy | - 413.22 | Photocopy | - 1,315.75 |
| Teaching materials | - 2,044.54 | Teaching materials | - 1,098.15 |
| School events | - 1,132.12 | School events | - 522.82 |
| Gifts for teachers | - 357.22 | Gifts for teachers | - 455.93 |
| Admin expenses | - 211.13 | Admin expenses | - 391.24 |
| Insurance | - 296.80 | Insurance | - 296.80 |
| Refunds | - 336.50 | Training | - 207.30 |
| Gifts for students | - 27.02 | Gifts for students | - 124.71 |
| DBS | - 845.40 | | |
| Total expenditure | - 75,727.10 | Total expenditure | - 87,017.48 |
| Profit/(loss) for the year | 6,171.47 | Profit/(loss) for the year | 4,465.59 |

Cambridge Russian School Balance Sheet 2019-2020

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|--|-----------------|
| Cash in bank on 31.08.20 | 25,574.09 |
| Adjustment for cash received in advance (payments for 20-21) | 8,017.65 |
| Payments made after year end | - 258.00 |
| Total adjustments | <u>7,759.65</u> |

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| Adjusted balance 31.08.20 | 17,298.44 |
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| Adjusted balance 1.9.19 | 11,126.97 |
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|--|--------------------|--|--------------------|
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**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Cambridge Russian School

**On accounts for the year
ended**

31/08/2020

**Charity no
(if any)**

112 1075

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Elena

Date:

29/06/2021

Name:

Elena Teblyashkina

**Relevant professional
qualification(s) or body
(if any):**

AAT Level 3

Address:

42 Berrington Grove
Milton Keynes
MK4 4FB