



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1	July	2021		30	June	2022

Section A Reference and administration details

Charity name The Herbert Howells Trust

Other names charity is known by N/A

Registered charity number (if any) 1121065

Charity's principal address St John's College

Cambridge

Postcode CB2 1TP

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 The Master, Fellows and Scholars of the College of St John the Evangelist in the University of Cambridge			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	Mills & Reeve LLP	Botanic House
		100 Hills Road
		Cambridge
		CB2 1PH

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document Trust Deed

(eg. trust deed, constitution)	
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by the will of Ursula Mary Lysbeth Pelissier, daughter of Herbert Howells

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Following the death in October 2005 of Herbert Howells' daughter, Ursula, and in accordance with her wishes, the Herbert Howells Trust has been set up to be administered by St John's College, Cambridge where Dr Howells was Organist during the Second World War.

The Trustees are the Master, Fellows and Scholars of the College of St John the Evangelist in the University of Cambridge. Acting through the College Council, they have appointed a Committee to manage the Trust.

The Chairman and Secretary of the Herbert Howells Society act as advisers to the Committee on matters of mutual interest.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Trust receives all royalties and performing rights dues previously received by Ursula Howells. The Trust (which will consult the Herbert Howells Society (set up at her instigation in 1987)), exists to promote Howells' works, by supporting performances, publications, recordings, archives at the Royal College of Music and other means. It also exists to give financial support for the music of the College Chapel, including the Choir, organ, and the musical education of the Choristers.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of grants to Applicants to support research, recording, performance and publication of the works of Herbert Howells

Financial support to the Royal College of Music for the Herbert Howells archive

Financial support for the music of St John's College Chapel, Cambridge

The Trustees confirm that they have had regard to Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trust will, so far as is possible, make grants to projects where the benefits have widest circulation. These will principally be for:

- The publication of unpublished Howells manuscripts (both major orchestral pieces and smaller orchestral, choral, chamber and other works);
- Audio/video recordings of Howells works which have not previously been recorded, or for all-Howells recordings;

Very occasionally, grants will be given for concerts where first performances or performances of lesser known works are to be given.

Summary of the main achievements of the charity during the year

1 grant of £1,717 to the Royal College of Music to assist with the preservation of the Howells archive

1 grant of £15,920 to St John's College, Cambridge, for the support of Choir activities

1 grant of £6,500 to the Sinfonia of London to support the recording of Howells' *Concerto for String Orchestra*

1 grant of £4,232 to Barnaby Robson to support a recording of Howells' *Clarinet Sonata*

1 grant of £450 to Arts for the Heart of England to support the performance of Howells' *Requiem* and *Gala de la mare* at the 2022 Summer Festival

1 grant of £4,000 to The English Music Festival to support the performance of four pieces of Howells' music at the 2022 Festival

1 grant of £1,200 to The Edinburgh Singers to support a concert performance of *Hymnus Paradisi*

1 grant of £500 to The Three Choirs Festival Association to support the performance of three pieces of Howells' music at the 2022 Festival

1 grant of £800.00 to Summer Music in City Churches to support the performance of Howells' *Quartet No. 3 (In Gloucestershire)*

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity intends to maintain a minimum balance of £10,000 in reserves at any time. This will enable the Charity to continue to make grants while allowing for fluctuations in the income from royalties.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding is from royalties and performing rights dues payable on the literary works of the late Herbert Howells

Section F


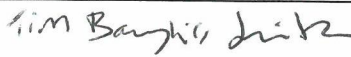
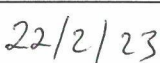
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Christopher Francis Ewbank	Timothy Peter Bayliss-Smith
Position (eg Secretary, Chair, etc)	Senior Bursar St John's College, Cambridge	Chairman Herbert Howells Trust Committee
Date		



Charity Name The Herbert Howells Trust	No (if any) 1121065
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Receipts and payments accounts


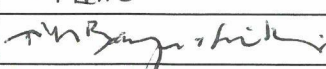
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For the period from	Period start date 01-Jul-21	To	Period end date 30-Jun-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Royalty Income		27,261		27,261	-
Bank Interest		-		-	-
Returned Grants		-		-	-
Other income		-		-	-
					-
					-
					-
Sub total (Gross income for AR)		27,261		27,261	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	27,261	-	27,261	-
A3 Payments					
Grants	-	41,920		41,920	-
Admin Costs	-	14		14	-
Advertising	-	300		300	-
	-				-
	-				-
	-				-
	-				-
	-				-
Sub total	-	42,234		42,234	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	42,234	-	42,234	-
Net of receipts/(payments)	-	14,974		14,974	-
A5 Transfers between funds	-				-
A6 Cash funds last year end	-	56,228		56,228	-
Cash funds this year end	-	41,254		41,254	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Business Current Account	-	41,254	-
	Business Premium Account	-	-	-
		-		-
	Total cash funds	-	41,254	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
				-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Christopher Francis Ewbank	22/2/23
			Timothy Peter Bayliss-Smith	22/2/23



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

Herbert Howells Trust

**On accounts for the year
ended**

30 June 2022

**Charity no
(if any)**

1121065

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J. Womack

Date:

21-11-2022

Name:

MRS. JOANNA MARY WOMACK

**Relevant professional
qualification(s) or body
(if any):**

SOLICITOR ON THE ROLL OF THE SOLICITORS
REGULATION AUTHORITY SRA NO. 111375

Address:

12 DE FREVILLE AVENUE

CAMBRIDGE

CB4 1HR

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.