

**New Life Church, Biggleswade**

**TRUSTEE'S REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2022**

**Charity Registration No. 1121027**

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## Trustees' annual report for the period:

**From:** April 1st. 2021

**To:** March 31st. 2022

**Charity name:**

**New Life Church, Biggleswade**

**Charity registration number:**

**1121027**

## Objectives and activities

The charitable purpose of New Life Church according to our foundational document is, "The advancement of the Christian faith and the relief of need for the public benefit. New Life Church is seeking to build a community where everyone is welcomed and accepted. It's a sanctuary where people grow in faith together, love one another, develop one other, and teach and demonstrate to people who Jesus is."

The wider community is served via outreach work and through activities mentioned below in our key activities.

The trustees are following the Charity Commission guidance on public benefit through the stated activities:

## Achievements and performance

Newlife Church did not meet in person between April 2021 and September 2021. Following the announcement by the government that all lockdown limitations would be lifted in July 2021. The plan was to resume in-person meetings at that time. However, the school could not accommodate our return due to their preparation for the September new term. So, whilst most churches returned to in-person services in July, we decided to return in September 21 and not look for an alternative venue; instead, we decided to carry on with our online church service. The following outlines our activities during this period and includes our key achievements and performance.

### KEY ACHIEVEMENTS IN YEAR

- Continued with Sunday Online Ministry service
- Continued with Zoom coffee time after the Sunday online service
- Daily morning video devotions
- Ongoing pastoral support
- Ran a Tuesday evening equipping group
- Regular monthly family meetings via Zoom
- Ran a spirit led worship and prayer meeting via Zoom called Mission Control
- Weekly Life group became a Zoom group
- Church face to face services and monthly breakfast social gathering resumed
- A new serving group was established
- Organised a Carol service and Xmas party
- 4 days Prayer and fasting were observed and baptism session was held

## Financial review

In 2021-22 income was £70,943 (£56,629 in the previous year) as gift aided income and regular giving to the church increased. There was a steady average income of about £4,400 a month; this had a major impact on the increase of the gift aid income.

Expenditure was £61,496 (£52,954), the increase can be mainly attributed to rents and other face to face expenditure returning to normal after the shutdown.

The trustees reviewed the reserves policy and increased the designated Building Fund by £12,000 leaving £15,000 of free reserves to cover unforeseen drop in income or other eventualities.

## Future plans

1. Create an annual church calendar and a pastoral care team
2. Run a freedom Christ course
3. New Discipleship group to be created
4. Refresh church website
5. Develop additional leaders
6. Diversity awareness training
7. Run a workshop to develop future preachers
8. Christian mindfulness and focussing on spiritual growth
9. Re-launch book club

## Structure, governance, and management

The charity is a “Charitable Trust with a Spiritual Leadership and 4 trustees. Trustees are selected from those who have the requisite governance skills and interpersonal skills to effect change, development, and progress.

## Reference and administrative details

Name: New Life Church, Biggleswade  
Also known as: find new life

Registered Charity: 1121027

Charity Address: 4 Cleveland Way; Great Ashby, Hertfordshire SG1 6BZ

Church Leaders: Mr Alf Ringwood and a leadership team of Elders.

Administrator: Mrs Amanda Ringwood

Trustees:

Trustee name	Office:	Dates if not whole year:	Appointed by:
Banji Ajibowu	Trustee	February 24th. 2021	Elders
Margaret Osibowale	Treasurer		Elders
Brian Gibbins	Trustee	February 23rd. 2022	Elders
Derek Brister	Trustee		Elders
Ian Lovell	Trustee		Elders

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

A handwritten signature in black ink, appearing to read 'E. Osibowale' with a stylized initial 'E'.

*Margaret Osibowale*

Dated : 31/10/2022

**Independent  
examiner's report on  
the accounts**



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**...Independent Examiner's Report...**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

31st October 2022  
128 Putnoe Lane  
Bedford  
MK41 8LS

## Section A Statement of financial activities

Categories of activity	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Incoming resources Note 3				
Voluntary income	70,331	612	70,943	56,629
Total incoming resources	<b>70,331</b>	<b>612</b>	<b>70,943</b>	<b>56,629</b>
Outgoing resources Note 4				
Costs of Generating Funds	251	-	251	152
Charitable activities	60,633	612	61,245	52,802
Governance costs	-	-	-	-
Other resources expended			-	-
Total resources expended	<b>60,884</b>	<b>612</b>	<b>61,496</b>	<b>52,954</b>
Net incoming/(outgoing) resources before transfers	9,447	-	9,447	3,675
Gross transfers between funds Note 8	(12,000)	12,000	-	-
Net movement in funds	(2,553)	12,000	9,447	3,675
Total funds brought forward	17,620	60,000	77,620	73,945
Total funds carried forward	<b>15,067</b>	<b>72,000</b>	<b>87,067</b>	<b>77,620</b>

(Continued)

## Section B Balance sheet

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>Fixed assets</b>				
Tangible assets Note 6	196	-	196	636
<b>Current assets</b>				
Cash at bank and in hand	15,071	72,000	87,071	77,159
<b>Total current assets</b>	<b>15,267</b>	<b>72,000</b>	<b>87,267</b>	<b>77,795</b>
Creditors: amounts falling due within one year Note 7	(200)		(200)	(175)
<b>Net current assets/(liabilities)</b>	<b>15,067</b>	<b>72,000</b>	<b>87,067</b>	<b>77,620</b>
<b>Net assets</b>	<b>15,067</b>	<b>72,000</b>	<b>87,067</b>	<b>77,620</b>
<b>Funds of the Charity</b>				
Unrestricted funds	15,067		15,067	17,620
Restricted income funds Note 8		72,000	72,000	60,000
<b>Total funds</b>	<b>15,067</b>	<b>72,000</b>	<b>87,067</b>	<b>77,620</b>

Signed by Margaret Osibowale on behalf of the trustees:

*Margaret Osibowale*

31st.October 2022



### 1 BASIS OF PREPARATION

#### 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognized at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

#### 1.2 Going concern

The Charity is a going concern. Income generation through members' donations is maintaining adequate reserves.

#### 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2.

#### 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

### 2 ACCOUNTING POLICIES

#### 2.1 Income

##### Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the Trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

##### Offsetting

There has been no offsetting of assets and liabilities, or income and expenses unless required or permitted by the FRS 102 SORP or FRS 102.

##### Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP).

There are no performance-related grants.

<b>Note 3 INCOME</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
	<b>Funds £</b>	<b>Funds £</b>	<b>2022 £</b>	<b>2021 £</b>
Donations	54,515	612	55,127	49,544
Gift Aid	15,816	-	15,816	7,085
<b>TOTAL INCOME</b>	<b>70,331</b>	<b>612</b>	<b>70,943</b>	<b>56,629</b>

<b>Note 4 EXPENDITURE</b>	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
	<b>Funds £</b>	<b>Funds £</b>	<b>2022 £</b>	<b>2021 £</b>
Publicity	251	-	251	152
<b>Total expenditure on generating funds</b>	<b>251</b>	<b>-</b>	<b>251</b>	<b>152</b>
Salaries	33,688	-	33,688	33,021
Employers National Insurance	2,801	-	2,801	2,752
Pensions	3,301	-	3,301	2,829
Guest Speakers	50	-	50	100
Expenses, Training, Conferences	888	-	888	1,469
Resources	69	-	69	152
Rents	6,061	-	6,061	1,649
Equipment	1,663	-	1,663	1,176
Depreciation	440	-	440	440
Office	220	-	220	383
Fees and Subscriptions	1,431	-	1,431	1,533
Insurances	731	-	731	729
Bank Charges	98	-	98	69
Pastoral	357	-	357	938
Children and Youth	262	-	262	1,150
Catering and Events	1,973	-	1,973	675
International Donations	2,500	612	3,112	2,562
Catalyst Network Contribution	3,900	-	3,900	1,000
Governance	200	-	200	175
<b>Total expenditure on charitable activities</b>	<b>60,633</b>	<b>612</b>	<b>61,245</b>	<b>52,802</b>
<b>TOTAL EXPENDITURE</b>	<b>60,884</b>	<b>612</b>	<b>61,496</b>	<b>52,954</b>

## **Note 5 Creditors and accruals**

	Amounts falling due within one year	
Analysis of creditors	2022	2021
	£	£
Accruals and deferred income	200	175
<b>Total</b>	<b>200</b>	<b>175</b>

## Note 6 Tangible fixed assets (Electronic Equipment)

Cost or valuation	2022	2021
	£	£
At the beginning of the year	2,198	2,198
Additions	-	-
<b>At end of the year</b>	<b>2,198</b>	<b>2,198</b>
<b>Depreciation and impairments</b>		
Depreciation rate straight line at	20%	20%
At beginning of the year	1,562	1,122
Depreciation	440	440
<b>At end of the year</b>	<b>2,002</b>	<b>1,562</b>
<b>Net book value</b>		
Net book value at the beginning of the year	636	1,076
<b>Net book value at the end of the year</b>	<b>196</b>	<b>636</b>

## Note 7 FUNDS ANALYSIS

Movements of all funds summarised in the Statement of Financial Activities current year.

Fund Name	Fund balances brought forward	Incoming resources	Outgoing resources	Transfers	Fund balances carried forward
	£	£	£	£	£
Unrestricted General Church	17,620	70,331	(60,884)	(12,000)	15,067
Restricted To the Nations Fund	-	612	(612)	-	-
Designated Building Fund	60,000			12,000	72,000
<b>Total Funds</b>	<b>77,620</b>	<b>70,943</b>	<b>(61,496)</b>	<b>-</b>	<b>87,067</b>