

Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day 01	Month 01	Year 25		Day 31	Month 12	Year 25

Section A Reference and administration details

Charity name	Severn Freewheelers Emergency Voluntary Service		
Other names charity is known by	SFW EVS		
Registered charity number (if any)	1120999		
Charity's principal address	PO Box 220		
	Cirencester		
	Postcode GL7 9BJ		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Fairbank	Chairman		
2	Bruno Clements	Membership Secretary		
3	Michael Clark	Treasurer		
4	Kevin Marsden	Secretary		
5	Paul Sadler	Fleet Manager		
6	Simon Grover	Fundraising Manager		
7	Paul Wellon	Training Manager		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Natwest	32 Market Place, Cirencester, Gloucestershire, GL7 2NU

Name of chief executive or names of senior staff members (Optional information)

All volunteers, no staff.

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	A Constitution adopted during the first operational year (2007/2008)
How the charity is constituted (eg. trust, association, company)	A Charitable Trust of over 200 members
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed on an annual basis at the Annual General Meeting held in Q1 of each year (March) or by Special General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Governance

A full Trustee compliance review was last conducted in December 2024 based on the Charity Governance Code 2025 principles.

Extant policies include

- Constitution
- Investment Policy
- Vehicle Location System Policy
- Privacy Notice / Policy'
- Safeguarding Policy
- Adverse Weather Policy
- Privacy Statement
- Bullying and Harassment
- Conflict of interest
- Equal Opportunities Policy
- Expenses Policy
- Social Media Policy
- Whistleblowing Policy
- Modern Slavery Policy Statement
- Standard Operating Area
- SFW Policy - Personal Data Audit Trail Policy
- H&S Statement

Membership

All members are volunteers who are trained in their respective duties to support the charity. Key roles include; Duty Motorcycle Riders and Duty Vehicle Drivers, Coordinators (Dispatchers) and Supporters

Riders/Drivers

All riders and drivers are to be in possession of a valid licence and must hold a current advanced qualification (e.g. RoSPA (Silver or Gold Grade), IAM, or equivalent. Standards are maintained by check rides every 18 months witnessed and approved by one of the groups' nationally qualified assessors.

Riders and drivers must undergo Handling of Blood & Human Tissues Training (UN 3373 Category B Substances)

Organisational Structure

SFW EVS is governed by an Executive Committee who work on behalf of the membership. Key committee member roles include; Chairman, Vice Chairman, Treasurer, Secretary, Fleet Manager. Other roles may include Membership Secretary, Training Manager, Fundraising Manager.

Relationship with other related parties

SFW EVS is a member of the Nationwide Association of Blood Bikes (NABB)

Consideration of Risks

Risks associated with the rider population are managed by existing training policies. No exemptions from the Road Traffic Regulations Act

1984 Section 87 have been approved. Business risks are reviewed every 6 months.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve sickness and protect health by the provision of transport of urgently needed blood, drugs, human tissues and other medical requirements between hospitals and blood transfusion banks primarily but not exclusively in Gloucestershire, Herefordshire, North Wiltshire and Worcestershire.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees Declaration on Charity Commission Guidance

In planning the group's activities for the year, SFW EVS keep in mind the Charity Commission's Guidance on public benefit at our Monthly Executive Committee Meetings.

Summary of Main Activities

The focus of our group's activities is to provide the NHS with an out of hours courier service for the secure transportation of human breast milk, blood & human tissues (UN 3373 Category B Substances), medical equipment and medication between hospitals, hospices, patients, pathology labs, and other similar establishments at no cost to the end user and/or NHS Trust.

The benefits of this service to the public, in addition to cost savings to NHS trusts (and similar publicly owned organisations), include safe and secure transportation of materials and equipment that maintain health, wellbeing and in a number of cases save or prolong the lives of clinically ill in-patients and out-patients within the area of operation (and outside the area of operation as a coordinated service with other NABB members).

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Policy on Expenditure

Expenditure on capital items (mainly vehicles), is considered on balance with service costs by the Executive Committee and new purchases are made on a cost benefits case which typically results in annual vehicle replacement.

Contribution by Volunteers

A great contribution is made by volunteers who not only deliver the group's core services but also actively promote the group's objectives in a number

of public forums (including motorcycle group discussions, public events, Institutes, Rotary groups, NHS Trust and Civic meetings) and at fundraising events throughout the year.

The group's riders and drivers make a conscious effort to undertake their duties in a professional manner acting as positive role models for other road users in the operational region.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Service Achievements

During the year the group

- responded to **7139** requests for assistance
- covered more than **201,000 miles** (roughly 8 times the circumference of the Earth)
- Worked with other Blood Bike Groups to transport urgent medical products across operational boundaries on **315** occasions
- Cumulative Mileage **2,859,797miles** since 2007

Events and Presentations

Our major dedicated event in 2025 was the Prescott Bike Festival. This would be our last PBF.

SFW continued to be in demand at events throughout the year attending a number of regional events raising funds and awareness of the services provided by the charity.

Major Donors

Severn Freewheelers (SFW) received donations and grants from a number of local Community funds, regional charitable trusts and corporate funded schemes, following application for funding. Other donations were received from individuals, corporates, organisations and local groups who had made SFW their chosen charity of the year.

The Pharmacy Army

At the request of pharmacies, the Pharmacy Army continued its work in Gloucestershire, collecting drugs from the pharmacies at both Gloucester and Cheltenham hospitals, for delivery in private vehicles to the most vulnerable patients at home.

In 2025 they made **250** deliveries from Gloucestershire Royal Hospital Pharmacy and **111** from Cheltenham General Hospital, a total of **361**.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity aims to maintain an eighteen-month cash reserve plus any budgetary requirements and thereafter invests in high interest bank accounts based on risk analysis.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

A dedicated Fundraising Manager leads the strategic process of applying for grants from foundations, corporations, or individuals to achieve our charitable goals.

Section F

Other optional information

Future Plans

The focus areas of the coming year will be:

- ◆ To discuss with the regional NHS Trusts how the service SFW EVS provides can be improved and where additional value to the trusts may be realised.
- ◆ To continue the successful running of the Pharmacy Army.
- ◆ To secure donations from Charitable Trusts for capital purchases (e.g. vehicles).


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Kevin Marsden

Position

Secretary

Date

20th April 2026



Charity Name
Severn Freewheelers Emergency Voluntary Service

Receipts and pay

For the period from

Period start date

1/1/2025

Section A Receipts and payments

Unrestricted funds

Restricted funds

to the nearest £

to the nearest £

A1 Receipts

Sales	3,423.00	
Other Income	133,768	
Other Receipts	8,272.00	
Interest Received	8,493.00	
Prescott Bike Festival	46,161.00	
Sub total	200,117.00	

A2 Asset and investment sales, etc.

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Total receipts 200,117.00

A3 Payments

Bike Expenditure (1 2 3 4 5 6 Van)	45,749.00	
Prescott Bike Festival	34,884.00	
Cost of Sales	1,714.00	
Members	3,965.00	
Office Expenses (premises Staff Office)	1,304.00	
Professional Fees	200.00	
Insurance	13,560.00	
Vat	1,972.00	
Sub total	103,348.00	

A4 Asset and investment purchases, etc.

68,009.00	
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Total payments 171,357.00

Net of receipts/(payments) 28,760.00

A5 Transfers between funds

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A6 Cash funds last year end

273,024

Cash funds this year end

301,784

Section B Statement of assets and liabilities at the end of the p

Categories

Details

B1 Cash funds

Current Account

Reserve Account	
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Petty Cash	
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Total cash funds

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details

B3 Investment assets

Details

B4 Assets retained for the charity's own use

Details

[illegible]

B5 Liabilities

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Details

Signed by one or two trustees on behalf of all the trustees

Signature

No (if any) 1120999		CC16a
ments accounts		
To	Period end date 12/31/2025	



Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £
		4,918.00
		115,873.00
		21,361.00
		7,279.00
		56,027.00
		205,458.00
		205,458
		51,650.00
		36,647.00
		3,537.00
		3,432.00
		1,351.00
		200.00
		13,471.00
		1,542.00
		111,830.00
		87,517.00
		199,347
		6,111

		266,913
		273,024

period

Unrestricted funds

to nearest £

31,828	-	-
269,956	-	-
	-	-
301,784	-	-

OK

Unrestricted funds

to nearest £

-
-
-
-
-
-
-

Fund to which asset belongs

	-	-
	-	-
	-	-
	-	-
	-	-

Fund to which asset belongs

[illegible]

	-	-
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Fund to which liability relates	Amount due (optional)	When due (optional)
	-	
	-	
	-	
	-	
	-	

Print Name	Date of approval



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Severn Freewheelers Emergency Voluntary Service

On accounts for the year
ended

31/12/2025

Charity no
(if any)

1120999

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent
examiner's statement

In the course of my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

23rd March 2026

Name:

Laura E Pitt

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

Brothertons Accountants

Commercial House, 2 Abbeymead Avenue, Abbeymead, Gloucester

GL4 5UA

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.