

THE HEXTOL FOUNDATION

England & Wales · Charity number 1120857

Details

Status	Registered
Legal form	Charitable company
Company number	05896869
Registered	2007-09-14
Register	View on the Charity Commission register

Contact

Address	The Hextol Foundation 14c Gilesgate Hexham NE46 3NJ
Phone	01434605253
Email	contact@hextol.org.uk
Website	www.hextol.org.uk

Activities

Objects: TO IMPROVE THE LIVES OF PEOPLE WITH DISABILITIES AND WHO MAY HAVE OTHER DISADVANTAGES BY CREATING EMPLOYMENT OPPORTUNITIES, PROVIDING EDUCATION AND TRAINING AND DEVELOPING SUCH OTHER CHARITABLE FORMS OF SUPPORT AS REQUIRED.

Activities: The Hextol Foundation aims to improve the lives of people with disabilities and who may have other disadvantages by creating opportunities to work, by providing education and training and by developing other forms of support as are needed. The Foundation achieves this by setting up businesses that provide safe and supported work and work-based training.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Economic/community Development/employment
- **Who:** People With Disabilities, The General Public/mankind

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE NATIONAL
- Newcastle Upon Tyne City
- North Tyneside
- Northumberland

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£496,739	£448,789	-	-
2024-03-31	£427,064	£433,514	-	-
2023-03-31	£346,100	£411,470	-	-
2022-03-31	£329,492	£333,453	-	-
2021-03-31	£368,050	£282,941	-	-

Trustees

Name	Role	Appointed
GORDON DODD	Chair	
Jocelyn Claire Parker		2024-01-17
Martin Stuart Brunskill		2024-01-17
Stephen Richard McArdle		2019-07-29

Accounts

Company registration number: 05896869

Charity registration number: 1120857

The Hextol Foundation

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2025



The Hextol Foundation

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The Hextol Foundation

Reference and Administrative Details

Trustees	M Brunskill
	S McArdle
	G Dodd
	J C Parker
Secretary	B Howorth
Charity Registration Number	1120857
Company Registration Number	05896869
Registered Office	The charity is incorporated in England & Wales.
	14c Gilesgate
	Hexham
	Northumberland NE46 3NJ
Independent Examiner	Christopher Gillie FCCA
	Lloyds Bank House
	Bellingham
	Hexham
	Northumberland NE48 2BA

The Hextol Foundation

Trustees' Report

The Trustees are pleased to present their report together with the unaudited financial statements of the Charity for the year ended 31 March 2025 which are also prepared to meet the requirements for a directors' report and financial statements for Companies Act purposes.

Reference and administrative details, set out on the previous page, form part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, governance and management

Governing document

The Hextol Foundation is a company limited by guarantee and is governed by its memorandum and articles of association dated 4 August 2006, as amended by special resolutions dated 14 August 2007 and 4 July 2011. It was registered with the Charity Commission on 14 September 2007.

Appointment of Trustees

The Trustees are directors for the purposes of company law and the members of the Charity must become Trustees. The number of Trustees must not be less than three and no more than twelve persons. The Trustees may at any time co-opt persons between annual general meetings, provided that the number co-opted does not exceed one third of the total number of Trustees. All co-optees must stand down at the end of the annual general meeting following their co-option.

Induction and training of Trustees

The induction and training of Trustees is dealt with according to individual need. Trustees usually have prior professional, sector or Charity knowledge and experience.

Organisation

The Charity is managed by the Trustees, who meet approximately 4 times a year. Two Trustees are needed for a quorum. The Trustees who have served during the year are set out on the reference and administrative details page.

The Chief Executive is responsible for the leadership, strategic development and effectiveness of the Charity and oversees the delivery of services.

The Finance Officer is responsible for day to day accounting and financial reporting.

The Fundraising Manager is responsible for fundraising activity to support the Charity.

The Office Manager is responsible for administrative and operational support, including health and safety and other central functions.

The Beneficiary Engagement Manager is responsible for the recruitment, development and welfare of all Volunteers/Beneficiaries.

The Catering Manager oversees the planning, logistics and delivery of the services for their business, supported by Supervisors to run each shift, guiding the Charity's beneficiaries, and ensuring the service delivered meets customer expectations.

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Trustees' Report

Risk management

A full set of policies on health and safety, safeguarding, financial management, staffing, information security and customer liaison have been established and are reviewed as required.

Safety

The Charity has a natural focus on the safety and security of its entire workforce, especially as a number of them are vulnerable people. With this in mind,

- All Managers, Supervisors and Administrative staff are qualified first aiders.
- All who work at the Charity (including volunteers and beneficiaries) must obtain a Disclosure and Barring Service check and are governed by the Charity's safeguarding policy for protecting vulnerable adults and children.
- The Charity engages in "Safer Recruitment" procedures.
- Advice has been provided by the local fire service about fire escape routes.
- Safeguarding policies and procedures have been reviewed during the year and appropriate training provided.

The Charity's health and safety officer is Bruce Howorth.

Its employer's liability, public and products liability, contents and D&O insurance policy is provided by Towergate Insurance and its motor insurance by Zurich Insurance.

Objectives and activities

The Hextol Foundation is an independent charitable company, based in Hexham, creating opportunities for people with a learning differences and / or mental health needs to engage in work related purposeful activity, gain real work experience and to develop job skills, confidence and self-esteem, thereby helping to improve mental and physical health and reduce social isolation. These are rare opportunities for people, whose condition or disability makes it practically impossible for them to gain paid employment, to be able to contribute to society and to find a real sense of purpose.

Our charitable objects are to improve the lives of people with disabilities and who may have other disadvantages, by creating opportunities to work, providing education and training and developing such other charitable forms of support as required. We achieve this by setting up not for profit businesses that provide safe and supported work and work-based training.

By our work we seek to challenge the stigma which surrounds the ability of those with learning difficulties and mental health needs.

In planning and carrying out the Charity's activities for the year, the Trustees have considered the guidance produced by the Charity Commission on public benefit, including the guidance 'Public benefit: running a Charity (PB2)'.

Achievements and performance

The Charity is, at least in a regional context, unique in that it:

- Makes no charge to its beneficiaries for its services, unlike other "day care" organisations
- Offers fully funded training courses and personal development programmes
- Accepts self referrals, avoiding the need for referral by a professional
- Does not require a formal diagnosis

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Trustees' Report

- Does not place a time limit on placements - some beneficiaries have been with the Charity for over 16 years
- Provides a fully funded LunchClub and social activities to counter social isolation in our beneficiary groups
- Operates a wide range of services: gardening, café, catering, warehouse, and a print pack and post business. This means we can offer places to individuals who have diverse interests, aspiration and abilities.
- Provides a guided e-bike ride service under the name of Cycling Minds

Our customers are vital to our operating model and we aim to provide high quality products and services. This is important not only for our business but also for our beneficiaries in that they know they are providing good service for which customers are paying. This is essential to raising the self esteem of our beneficiary group.

The reviews we receive for our café, Hextol Tans, demonstrate that we are succeeding in delivering this quality of service. For example this review was posted on Google in August 2023

We stumbled across this cafe whilst walking around Hexham. The staff were absolutely wonderful! My friends and I work in SEN schools, and we especially loved how a staff member interacted/supported all of the staff, she was really encouraging, kind, she fostered a really positive atmosphere. The food was so good all handmade, (even my friend who initially was reluctant to go to a Vegetarian cafe) loved it! The food came incredibly quickly too! We only wish we lived nearer so could visit frequently! Could not recommend this place enough!

During the year we:

- Worked with 97 beneficiaries across all our service areas (2024: 92)
- Provided a total of 12923 hours of working opportunities and experience for our beneficiaries (2024: 11229). This is key measure of our outputs and the increase of 15% this year shows both the popularity of our services and the need for them. Since 2023 the hours of working opportunities we have provided has increased by 28%.
- Continued to actively address social isolation in our beneficiary groups by a combination of team working, social events and, importantly, our LunchClub.
- Attracted grant funding to support both our social events and LunchClub which allowed us to continue those initiatives. Demand for LunchClub has continued to rise and in the year we served a total of 2691 meals (2024: 1857), a 45% increase on the previous year and 138 beneficiaries attended our social events (2024: 117).
- Continued our training programme consisting of both internal workshops and externally accredited qualifications. As a result of specific funding we were able to offer a mix of ASDANs, food hygiene and health and safety training. 29 courses were delivered (2024: 25) leading to a total of 12 qualifications and 17 ASDAN accreditations. 49 individuals attended our internal workshops.
- Absorbed Cycling Minds, a local CIC which, among other activities, provided guided e-bike rides for mental health. The aim of Cycling Minds was similar to ours in that it sought to improve mental health, self-esteem, confidence and skills, but delivered these aims in a different way, using cycling on e-bikes whereas we use real work environments. The beneficiary groups served by each organisation were also very similar. In the year we increased the number of rides from by 59% from 46 to 73. These rides supervised by a dedicated group of volunteers.
- Continued to operate the café we had opened in 2016 (Hextol Tans) 6 days per week. Trading was good and the café is a major source of working opportunities for our beneficiaries. The café remained the only exclusively vegetarian/vegan café in Hexham and continued to attract excellent Google and Trip Advisor ratings and reviews. We believe the quality of the service we provide is a key part of our mission to showcase the talents of our beneficiary group and increases the self esteem of our beneficiaries.

The Hextol Foundation

Trustees' Report

- Continued to provide gardening, pack and post and warehouse services in Hexham.
- Operated our catering service which, in addition to catering for our LunchClub also provides external catering services.
- Launched an entirely new project “Grow with Hextol”. In collaboration with Lowgate Care Home we have developed a growing project specifically aimed at those who would not usually participate in our gardening services. This has enabled us to focus on the therapeutic aspects of horticulture. The project is fully grant funded and our year one evaluation showed it had been beneficial to those attending so we have continued it in 2025.

Over the year the following hours of working experience were completed by our beneficiaries :

- Hextol Tans: 6182 hours (2024: 5176), with 44 individuals engaged (2024: 43)
- Greenbox: 1565.5 hours (2023: 1,815), with 19 individuals engaged (2024: 22)
- Gardening (Hexham): 3023.5 hours (2024: 2188) with 23 individuals engaged (2024: 16)
- PropertyWorks: 514 hours (2024: 387) with 5 individuals engaged (2024: 7)
- Catering: 1393.5 hours (2024: 954.2) with 11 individuals engaged (2023: 10)
- Core (cleaning, office support etc): 192.5 hours (2024: 207) with 4 individuals engaged (2024: 3)

And in addition beneficiaries attended 52 hrs of workshops (2024:51.5 hrs).

Financial review and performance

The principal source of income comprised trading of £282,724 (2024: £292,985), with a further £214,015 in grants and donations (2024: £134,079).

The net surplus for the year was £47,950 (2024: net expenditure £6,450). Unrestricted funds at the year end increased to £80,558 (2024: £25,951).

Reserves policy

It is the policy of the Charity to seek to establish and maintain a reserves fund based on a business risk assessment or on covering up to 6 months of operating costs. After the fifteenth year of the Charity's operation, free reserves at 31 March 2025 totalled £80,558 (2024: £25,951). The Trustees will review both the policy and the reserves position on a regular basis.

Plans for future periods

The Charity will continue to provide opportunities in Hexham.

Wherever appropriate the Charity will seek to work in partnership with other organisations, including charities, to expand the opportunities available to its beneficiaries in a sustainable and mutually beneficial way.

The Charity recognises the need to combat social isolation which is endemic in its beneficiary groups and will do this by offering team working opportunities, maintaining its regular lunch clubs and by social events.

Building on the success of the programme provided this year the Charity will seek to offer more externally accredited training if funding is secured.

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Trustees' Report

The Charity will seek to diversify the opportunities it offers to its beneficiaries where appropriate.

We will continue to work with all our stakeholders to take opportunities for growth whenever they arise.

Statement of Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors of The Hextol Foundation for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material
- departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies, under Part 15 of the Companies Act 2006.

SIGNED SECURELY
17/12/2025
17/12/2025 at 3:59:26 PM UTC

On behalf of the Trustees on.....

SIGNED SECURELY
Gordon Dodd
17/12/2025 at 3:59:26 PM UTC

Mr G Dodd
Chairman

The Hextol Foundation

Independent Examiner's Report to the trustees of The Hextol Foundation ("the Company")

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of The Hextol Foundation are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of FCCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Hextol Foundation as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Gillie
FCCA

Lloyds Bank House
Bellingham
Hexham
Northumberland
NE48 2BA

23 October 2025

The Hextol Foundation

Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2025 £
Income and Endowments from:				
Donations and legacies	3	165,001	49,014	214,015
Charitable activities	4	<u>282,724</u>	<u>-</u>	<u>282,724</u>
Total income		<u>447,725</u>	<u>49,014</u>	<u>496,739</u>
Expenditure on:				
Raising funds	5	(24,464)	-	(24,464)
Charitable activities	6	<u>(368,654)</u>	<u>(55,671)</u>	<u>(424,325)</u>
Total expenditure		<u>(393,118)</u>	<u>(55,671)</u>	<u>(448,789)</u>
Net income/(expenditure)		<u>54,607</u>	<u>(6,657)</u>	<u>47,950</u>
Net movement in funds		54,607	(6,657)	47,950
Reconciliation of funds				
Total funds brought forward		<u>25,951</u>	<u>65,167</u>	<u>91,118</u>
Total funds carried forward	17	<u>80,558</u>	<u>58,510</u>	<u>139,068</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	3	91,876	42,203	134,079
Charitable activities	4	<u>292,985</u>	<u>-</u>	<u>292,985</u>
Total income		<u>384,861</u>	<u>42,203</u>	<u>427,064</u>
Expenditure on:				
Raising funds	5	(21,372)	-	(21,372)
Charitable activities	6	<u>(366,901)</u>	<u>(45,241)</u>	<u>(412,142)</u>
Total expenditure		<u>(388,273)</u>	<u>(45,241)</u>	<u>(433,514)</u>
Net expenditure		<u>(3,412)</u>	<u>(3,038)</u>	<u>(6,450)</u>
Net movement in funds		(3,412)	(3,038)	(6,450)
Reconciliation of funds				
Total funds brought forward		<u>29,363</u>	<u>68,205</u>	<u>97,568</u>
Total funds carried forward	17	<u>25,951</u>	<u>65,167</u>	<u>91,118</u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2024 is shown in note 17.

The notes on pages 10 to 23 form an integral part of these financial statements.

The Hextol Foundation
(Registration number: 05896869)
Balance Sheet as at 31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	10	54,938	47,143
Current assets			
Debtors	11	25,130	20,319
Cash at bank and in hand	12	121,667	86,156
		146,797	106,475
Creditors: Amounts falling due within one year	13	(38,123)	(32,394)
Net current assets		108,674	74,081
Total assets less current liabilities		163,612	121,224
Creditors: Amounts falling due after more than one year	14	(24,544)	(30,106)
Net assets		139,068	91,118
Funds of the charity:			
Restricted income funds			
Restricted funds	17	58,510	65,167
Unrestricted income funds			
Unrestricted funds		80,558	25,951
Total funds	17	139,068	91,118

For the financial year ending 31 March 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

SIGNED SECURELY
17/12/2025
 17/12/2025 at 3:59:26 PM UTC
 financial statements on pages 8 to 23 were approved by the trustees, and authorised for issue on and signed on their behalf by:

SIGNED SECURELY
Gordon Dodd
 17/12/2025 at 3:59:26 PM UTC

 G Dodd
 Trustee

The notes on pages 10 to 23 form an integral part of these financial statements.

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

1 Charity status

The charity is limited by guarantee, incorporated in England & Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

14c Gilesgate
Hexham
Northumberland
NE46 3NJ

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

The Hextol Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £100.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office equipment	25% Reducing balance basis
Furniture and equipment	15% Reducing balance basis
Motor vehicles	25% reducing balance basis
Plant & machinery	25% reducing balance basis

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

3 Income from donations, grants & legacies

	Unrestricted	Restricted	Total 2025	Total 2024
	£	£	£	£
29th May 1961 Charity	-	3,000	3,000	3,000
Adapt (North East)	-	-	-	500
Chuter Ede CIO	-	-	-	250
CLA Charitable Trust	-	-	-	2,750
Community Foundation	-	1,900	1,900	-
Community Foundation	-	1,445	1,445	-
Community Foundation 1989 Willan	-	10,000	10,000	-
Community Foundation - General Appeal	-	-	-	2,000
Community Foundation - Prime Fund	-	-	-	3,870
Community Foundation - William Leech Charity	-	-	-	10,000
Dr Elizabeth Calder Settlement	-	-	-	1,000
Egger (UK) ITD	100	-	100	-
Frazer Trust	-	-	-	2,000
Freemasons of Northumberland	-	-	-	2,500
Hedley Denton	-	1,000	1,000	-
Hexham Town Council	3,000	-	3,000	3,500
Jive Alive	300	-	300	-
Joseph Strong Fraser Trust	2,000	-	2,000	-
Karbon Homes	-	1,500	1,500	2,000
Marsh Christian Trust	-	-	-	600
Mr & Mrs William Donald's Charitable Trust	2,000	-	2,000	-
National Lottery Community Fund	-	-	-	19,833
NCC Community Chest	-	2,250	2,250	-
Niveh Trust	-	2,500	2,500	-
Postcode Neighbourhood Trust	-	-	-	25,000
Sir James Knott Trust	-	-	-	5,000
Skipton Building Society	-	2,719	2,719	-
St Andrews Women Fellowship	550	-	550	-
Sylvia Waddilove Foundation	1,000	-	1,000	-
Tabhair Trust	5,000	-	5,000	-

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

The Archer Trust	-	2,000	2,000	-
The Barbour Foundation	-	5,000	5,000	-
The D'Oyly Carte Charitable Trust	-	-	-	4,000
The Edward Gostling Fund	105,000	-	105,000	25,000
The February Foundation	-	5,000	5,000	-
The Hadrian Trust	1,000	-	1,000	1,000
The Hospital of God at Greatham	-	-	-	3,000
The J H Burn Charity Trust	-	-	-	300
The Joicey Trust	-	-	-	2,000
The Screwfix Foundation	-	2,700	2,700	-
The Smith (Haltwhistle & District) Charitable Trust	400	-	400	400
The Will Charitable Trust	-	8,000	8,000	-
Wellbank Foundation	-	-	-	5,000
W M Donald Charitable Trust	-	-	-	2,000
William Bell	4,000	-	4,000	-
Donations (including donated assets)	40,651	-	40,651	7,576
Total	165,001	49,014	214,015	134,079

4 Income from charitable activities

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Hextol Gardening	49,814	49,814	69,249
Hextol Greenbox	34,194	34,194	37,523
Hextol Lunches	3,214	3,214	7,978
Hextol Property Works	50,801	50,801	46,870
Hextol Tans cafe	141,865	141,865	120,995
Training Income	-	-	125
Other Income	2,836	2,836	10,245
	<u>282,724</u>	<u>282,724</u>	<u>292,985</u>

5 Expenditure on raising funds

	Allocated support costs £	Total 2025 £	Total 2024 £
Costs of generating donations and legacies	<u>24,464</u>	<u>24,464</u>	<u>21,372</u>

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

6 Expenditure on charitable activities

	Direct costs	Activity support costs	2025	2024
	£	£	£	£
Staff Costs	156,684	63,768	220,452	224,148
Hextol Gardening	12,347	-	12,347	12,874
Hextol Greenbox	26,478	-	26,478	23,252
Hextol Lunches	6,330	-	6,330	4,716
Hextol Property Works	19,803	-	19,803	18,311
Hextol Tans cafe	72,506	-	72,506	66,511
Professional fees	5,060	-	5,060	3,472
Profit/Loss on disposal	(1,689)	-	(1,689)	887
Interest payable	819	-	819	975
Depreciation	15,159	-	15,159	12,529
Office costs	-	38,562	38,562	36,482
Governance Costs	-	8,498	8,498	7,985
	<u>313,497</u>	<u>110,828</u>	<u>424,325</u>	<u>412,142</u>

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

8 Staff costs

The aggregate payroll costs were as follows:

	2025	2024
	£	£
Staff costs during the year were:		
Wages and salaries	231,092	232,197
Social security costs	10,104	9,016
Pension costs	6,433	6,385
	<u>247,629</u>	<u>247,598</u>

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2025	2024
	No	No
Management	2	2
Project Staff	14	15
	<u>16</u>	<u>17</u>

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £47,813 (2024 - £45,536).

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

10 Tangible fixed assets

	Furniture and equipment £	Motor vehicles £	Total £
Cost			
At 1 April 2024	72,052	55,245	127,297
Additions	25,515	-	25,515
Disposals	<u>(1,150)</u>	<u>(9,280)</u>	<u>(10,430)</u>
At 31 March 2025	<u>96,417</u>	<u>45,965</u>	<u>142,382</u>
Depreciation			
At 1 April 2024	45,088	35,066	80,154
Charge for the year	10,467	4,692	15,159
Eliminated on disposals	<u>-</u>	<u>(7,869)</u>	<u>(7,869)</u>
At 31 March 2025	<u>55,555</u>	<u>31,889</u>	<u>87,444</u>
Net book value			
At 31 March 2025	<u>40,862</u>	<u>14,076</u>	<u>54,938</u>
At 31 March 2024	<u>26,964</u>	<u>20,179</u>	<u>47,143</u>

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

11 Debtors

	2025 £	2024 £
Trade debtors	21,445	14,982
Prepayments	3,685	5,337
	<u>25,130</u>	<u>20,319</u>

12 Cash and cash equivalents

	2025 £	2024 £
Cash on hand	446	2,315
Cash at bank	121,221	83,841
	<u>121,667</u>	<u>86,156</u>

13 Creditors: amounts falling due within one year

	2025 £	2024 £
Bank loans	5,549	5,549
Trade creditors	8,958	5,693
Other taxation and social security	3,305	2,731
VAT grant repayable	10,174	9,282
Other creditors	4,667	3,258
Accruals	5,470	5,881
	<u>38,123</u>	<u>32,394</u>

14 Creditors: amounts falling due after one year

	2025 £	2024 £
Bank loans	24,544	30,106

The charity took out a £50,000 loan under the Bounce Back Loan scheme in August 2020. In August 2021, the loan term was extended from 6 years to 10 years. The loan carries interest at the rate of 2.5%. The balance due after more than five years is £2,328.

15 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £6,433 (2024 - £6,385).

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

16 Commitments

Other financial commitments

The total amount of other financial commitments not provided in the financial statements was £7,202 (2024 - £23,254).

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

17 Funds

Unrestricted funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Balance at 31 March 2025 £
Unrestricted funds				
<i>General</i>				
General Funds	25,951	447,725	(393,118)	80,558
Restricted funds				
Funds expended on tangible fixed assets	40,375	-	(7,050)	33,325
Adapt (North East)	41	-	(2)	39
Community Foundation Tyne and Wear and Northumberland - General Appeal	1,321	-	(1,321)	-
Community Foundation Tyne and Wear and Northumberland - Prime Fund	3,870	-	(1,137)	2,733
Finnis Scott Foundation	651	-	(113)	538
National Lottery Awards for All England	11,333	-	(11,333)	-
The D'Oyly Carte Charitable Trust	1,417	-	-	1,417
Wellbank Foundation	4,960	-	(1,656)	3,304
William Webster Charitable Trust	1,199	-	-	1,199
Niveh Trust	-	2,500	-	2,500
The Screwfix Foundation	-	2,700	-	2,700
NCC Community Chest	-	2,250	(2,250)	-
The Archer Trust	-	2,000	(2,000)	-
Hedley Denton	-	1,000	(1,000)	-
The February Foundation	-	5,000	(5,000)	-
The Community Foundation 1989 Willan	-	10,000	(10,000)	-
29th May 1961 Charity	-	3,000	(3,000)	-
Skipton Building Society	-	2,719	(1,043)	1,676
The Will Charitable Trust	-	8,000	(8,000)	-
Karbon Homes	-	1,500	(766)	734
Community Foundation Tyne and Wear and Northumberland	-	1,900	-	1,900
Community Foundation Tyne and Wear and Northumberland	-	1,445	-	1,445
The Barbour Foundation	-	5,000	-	5,000

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Balance at 31 March 2025 £
Total restricted funds	<u>65,167</u>	<u>49,014</u>	<u>(55,671)</u>	<u>58,510</u>
Total funds	<u><u>91,118</u></u>	<u><u>496,739</u></u>	<u><u>(448,789)</u></u>	<u><u>139,068</u></u>

Funds expended on tangible fixed assets: The fund balance carried forward of £33,325 represents the net book value of assets acquired for grants already expended in previous years.

£2,500 was received from The Nivch Trust towards the "Grow with Hextol" gardening project.

£2,700 was received from the Screwfix Foundation towards refurbishing the catering kitchen.

£2,250 was received from NCC Community Chest towards replacing kitchen equipment and chairs.

£2,000 was received from The Archer Trust towards the lunch club.

£1,000 was received from Hedley Denton towards the lunch club.

£5,000 was received from The February Foundation towards core costs.

£10,000 was received from The Community Foundation 1989 Willan towards core operating costs.

£3,000 was received from 29th May 1961 Charity towards core operating costs.

£2,719 was received from The Skipton Building Society towards replacing furniture in the Tans cafe.

£8,000 was received from The Will Charitable Trust towards supporting the catering project.

£1,500 was received from Karbon Homes towards the lunch club.

£1,900 was received from The Community Foundation towards social gatherings.

£1,445 was received from The Community Foundation towards social gatherings.

£5,000 was received from The Barbour Foundation towards core operating costs.

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
Unrestricted funds				
<i>General</i>				
General Funds	29,363	384,861	(388,273)	25,951
Restricted				
Funds expended on tangible fixed assets	52,671	-	(12,296)	40,375
Adapt (North East)	61	-	(20)	41
Chuter Ede CIO	-	250	(250)	-
CLA Charitable Trust	-	2,750	(2,750)	-
Community Foundation Tyne and Wear and Northumberland - Curtin PARP	511	-	(511)	-
Community Foundation Tyne and Wear and Northumberland - General Appeal	-	2,000	(679)	1,321
Community Foundation Tyne and Wear and Northumberland - Prime Fund	468	-	(468)	-
Community Foundation Tyne and Wear and Northumberland - Prime Fund	-	3,870	-	3,870
Finnis Scott Foundation	946	-	(295)	651
Freemasons of Northumberland	-	2,500	(2,500)	-
Karbon Homes - Community Funding	603	-	(603)	-
Karbon Homes - Community Funding	-	2,000	(2,000)	-
Lidl Local Community	306	-	(306)	-
National Lottery Awards for All England	-	19,833	(8,500)	11,333
Prince of Wales Charitable Fund	1,493	-	(1,493)	-
The Boshier-Hinton Foundation	966	-	(966)	-
The D'Oyly Carte Charitable Trust	-	4,000	(2,583)	1,417
The Hedley Foundation	2,673	-	(2,673)	-
The Inman Charity	507	-	(507)	-
The William Leech Charity	5,000	-	(5,000)	-
Wellbank Foundation	-	5,000	(40)	4,960
William Webster Charitable Trust	2,000	-	(801)	1,199
Total restricted funds	<u>68,205</u>	<u>42,203</u>	<u>(45,241)</u>	<u>65,167</u>
Total funds	<u><u>97,568</u></u>	<u><u>427,064</u></u>	<u><u>(433,514)</u></u>	<u><u>91,118</u></u>

The Hextol Foundation

Notes to the Financial Statements for the Year Ended 31 March 2025

18 Related party transactions

There were no related party transactions in the year.

THE HEXTOL FOUNDATION

England & Wales - Charity number 1120857

Accounts

THE HEXTOL FOUNDATION
(A charitable company limited by guarantee)

REPORT AND UNAUDITED FINANCIAL STATEMENTS

31 MARCH 2024

Registered company number 05896869
Registered charity number 1120857

ARMSTRONG WATSON
Chartered Accountants
Newcastle upon Tyne

THE HEXTOL FOUNDATION
REPORT AND FINANCIAL STATEMENTS
31 MARCH 2024

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9	Balance sheet
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THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 1120857

Company number: 05896869

Trustees

Mr G Dodd	(Chairman)
Mr S R Mcardle	(Treasurer)
Ms K M Lavery	
Mrs J C Parker	(appointed 17 January 2024)
Mr M S Brunskill	(appointed 17 January 2024)

Chief Executive and Company Secretary

Mr B N Howorth

Registered office

14c Gilesgate
Hexham
Northumberland
NE46 3NJ

Accountants

Armstrong Watson LLP
One Strawberry Lane
Newcastle upon Tyne
NE1 4BX

Bankers

Barclays Bank plc
Priestpopple
Hexham
Northumberland
NE46 1PE

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees are pleased to present their report together with the unaudited financial statements of the charity for the year ended 31 March 2024 which are also prepared to meet the requirements for a directors' report and financial statements for Companies Act purposes.

Reference and administrative details, set out on the previous page, form part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, governance and management

Governing document

The Hextol Foundation is a company limited by guarantee and is governed by its memorandum and articles of association dated 4 August 2006, as amended by special resolutions dated 14 August 2007 and 4 July 2011. It was registered with the Charity Commission on 14 September 2007.

Appointment of Trustees

The Trustees are directors for the purposes of company law and the members of the charity must become Trustees. The number of Trustees must not be less than three and no more than twelve persons. The Trustees may at any time co-opt persons between annual general meetings, provided that the number co-opted does not exceed one third of the total number of Trustees. All co-optees must stand down at the end of the annual general meeting following their co-option.

Induction and training of Trustees

The induction and training of Trustees is dealt with according to individual need. Trustees usually have prior professional, sector or charity knowledge and experience.

Organisation

The charity is managed by the Trustees, who meet approximately 4 times a year. Two Trustees are needed for a quorum. The Trustees who have served during the year are set out on the reference and administrative details page.

The Chief Executive is responsible for the leadership, strategic development and effectiveness of the charity and oversees the delivery of services.

The Finance Manager is responsible for day to day accounting and financial reporting.

The Fundraising Manager is responsible for fundraising activity to support the charity.

The Office Manager is responsible for administrative and operational support, including health and safety and other central functions.

The Beneficiary Engagement Manager is responsible for the recruitment, development and welfare of all Volunteers/Beneficiaries.

The Catering Manager oversees the planning, logistics and delivery of the services for their business, supported by Supervisors to run each shift, guiding the charity's beneficiaries, and ensuring the service delivered meets customer expectations.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

Risk management

A full set of policies on health and safety, safeguarding, financial management, staffing, information security and customer liaison have been established and are reviewed as required.

Safety

The charity has a natural focus on the safety and security of its entire workforce, especially as a number of them are vulnerable people. With this in mind,

- All Managers, Supervisors and Administrative staff are qualified first aiders.
- All who work at the charity (including volunteers and beneficiaries) must obtain an enhanced Disclosure and Barring Service check and are governed by the charity's safeguarding policy for protecting vulnerable adults and children.
- The charity engages in "Safer Recruitment" procedures.
- Advice has been provided by the local fire service about fire escape routes.
- Safeguarding policies and procedures have been reviewed during the year and appropriate training provided.

The charity's health and safety officer is Claire Smith.

Its employer's liability, public and products liability, contents and D&O insurance policy is provided by Towergate Insurance and its motor insurance by Zurich Insurance.

Objectives and activities

The Hextol Foundation is an independent charitable company, based in Hexham, creating opportunities for people with a learning disability/difficulty and / or mental health needs to gain real work experience and to develop job skills, confidence and self-esteem, thereby helping to improve mental and physical health and reduce social isolation. These are rare opportunities for people, whose condition or disability makes it practically impossible for them to gain paid employment, to be able to contribute to society and to find a real sense of purpose.

Our charitable objects are to improve the lives of people with disabilities and who may have other disadvantages, by creating opportunities to work, providing education and training and developing such other charitable forms of support as required. We achieve this by setting up not for profit businesses that provide safe and supported work and work-based training.

By our work we seek to challenge the stigma which surrounds the ability of those with learning difficulties and mental health needs.

In planning and carrying out the charity's activities for the year, the Trustees have considered the guidance produced by the Charity Commission on public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

During the year we returned to pre-pandemic levels of operating and:

- Worked with 92 beneficiaries across all our service areas plus 15 pupils at Thomas Bewick School (2023: 88)
- Provided a total of 11,229 hours of working opportunities and experience for our beneficiaries (2023: 10,095)

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

- Continued in our mission of addressing social isolation in our beneficiary groups by a combination of team working, social events and, importantly, our LunchClub.
- We were able to attract grant funding to support both our social events and LunchClub which allowed us to continue those initiatives. Demand for LunchClub has steadily risen and to meet this demand we increased LunchClub to 5 days per week. In the year we served a total of 1,857 meals and 117 beneficiaries attended our social events.
- Continued our training programme consisting of both internal workshops and externally accredited qualifications. As a result of specific funding we were able to offer a mix of ASDANs, food hygiene and health and safety training. 25 courses were delivered leading to a total of 17 qualifications and 10 ASDAN accreditations. 36 individuals attended our internal workshops.
- Offered Mental Health First Aid training externally. We regard this as an important way of helping to protect the health of people in the community, in line with our objective of improving the lives of those suffering a disadvantage.
- Continued to operate the café we had opened in 2016 (Hextol Tans) 6 days per week. Trading was good and the café is a major source of working opportunities for our beneficiaries. The café remained the only exclusively vegetarian/vegan café in Hexham and continued to attract excellent Google and Trip Advisor ratings and reviews. We believe the quality of the service we provide is a key part of our mission to showcase the talents of our beneficiary group and increases the self esteem of our beneficiaries.
- Continued to provide gardening, pack and post and warehouse services in Hexham.
- Operated our catering service which, in addition to catering for our LunchClub also provides external catering services.
- Refocussed our gardening service in Hexham and closed our Newcastle operation. This has resulted in an improved experience for the beneficiaries who were in our Newcastle service and who transferred to Hexham.
- Launched an entirely new project “Grow with Hextol”. In collaboration with Lowgate Care Home we have developed a growing project specifically aimed at those who would not usually participate in our gardening services. This has enabled us to focus on the therapeutic aspects of horticulture. The project is fully grant funded and will be evaluated with a view to continuing and expanding it.
- Launched a flat pack assembly service.
- Developed a close working relationship with Cycling Minds, a local CIC, which, after the year end, led to us absorbing their guided e-bike ride programme. The rides deliver mental health benefits to those with mental health need and is complementary to our existing programme.
- Recruited two new Trustees to further strengthen our Board

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

Over the year the following hours of working experience were completed by our beneficiaries :

- Hextol Tans: 5,176 hours (2023: 3,726.5), with 43 individuals engaged (2023: 38)
- Greenbox: 1,815 hours (2023: 1,862), with 22 individuals engaged (2023: 22)
- Gardening (Hexham): 2,188 hours (2023: 1,081.5) with 16 individuals engaged (2023: 13)
- Gardening (Newcastle): 459 hours (2023: 1,989) with 3 individuals engaged (2023: 11). These figures are for the service before it was relocated to Hexham. In addition to the individuals involved we also engaged with 15 students at Thomas Bewick School
- PropertyWorks: 387 hours (2023: 400.5) with 7 individuals engaged (2023: 10)
- Catering: 954.5 hours (2023: 802) with 10 individuals engaged (2023: 7)
- Core (cleaning, office support etc): 207 hours (2023: 182) with 3 individuals involved (2023: 2)

And in addition beneficiaries attended 51.5 hrs of workshops.

Financial review and performance

The principal source of income comprised trading of £292,985 (2023: £255,649), with a further £134,079 in grants and donations (2023: £90,451).

The net expenditure for the year was £6,450 (2023: £65,370) as disclosed in the Statement of Financial Activities on page 8. Unrestricted funds at the year end decreased to £25,951 (2023: £29,363).

Reserves policy

It is the policy of the charity to seek to establish and maintain a reserves fund based on a business risk assessment or on covering up to 6 months of operating costs. After the fifteenth year of the charity's operation, free reserves at 31 March 2024 totalled £20,140 (2023: £22,511). The Trustees will review both the policy and the reserves position on a regular basis.

After the year end we received an endowment of £105,000 from The Edward Gostling Foundation which is designated to support our reserves.

Plans for future periods

The charity will continue to provide opportunities in Hexham.

Wherever appropriate the charity will seek to work in partnership with other organisations, including charities, to expand the opportunities available to its beneficiaries in a sustainable and mutually beneficial way.

The charity recognises the need to combat social isolation which is endemic in its beneficiary groups and will do this by offering team working opportunities, increasing its regular lunch clubs and by social events.

Building on the success of the programme provided this year the charity will seek to offer more externally accredited training if funding is secured.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024

The charity will seek to diversify the opportunities it offers to its beneficiaries where appropriate.

We will continue to work with all our stakeholders to take opportunities for growth whenever they arise.

Statement of Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors of The Hextol Foundation for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material
- departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies, under Part 15 of the Companies Act 2006.

On behalf of the Trustees

Gordon Dodd
Gordon Dodd (Dec 5, 2024 19:41 GMT)

Mr G Dodd
Chairman

2 December 2024

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE HEXTOL FOUNDATION

I report to the charity Trustees on my examination of the financial statements of the company for the year ended 31 March 2024, which are set out on pages 8 to 17.

Responsibilities and basis of report

As the charity's Trustees of the company (and also, it's directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the financial statements do not accord with those accounting records; or
- (3) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities (applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

This report is made solely to the charity's trustees in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my work or for this report.

D R Gold
D R Gold (Dec 6, 2024 09:48 GMT)
D R GOLD BA FCA
Independent Examiner
Armstrong Watson LLP
One Strawberry Lane
Newcastle upon Tyne
NE1 4BX

4 December 2024

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
Income from:					
Donations, grants and legacies	4	91,876	42,203	134,079	90,451
Charitable activities	5	292,985	-	292,985	255,649
Total income		384,861	42,203	427,064	346,101
Expenditure on:					
Raising funds		21,372	-	21,372	19,459
Charitable activities		366,901	45,241	412,142	392,011
Total expenditure	6	388,273	45,241	433,514	411,470
Net expenditure	3	(3,412)	(3,038)	(6,450)	(65,370)
Transfers between funds		-	-	-	-
Net movement in funds for the year		(3,412)	(3,038)	(6,450)	(65,370)
Reconciliation of funds					
Total funds brought forward		29,363	68,205	97,568	162,937
Total funds carried forward		25,951	65,167	91,118	97,568

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

The notes on pages 10 to 17 form part of these financial statements

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

Company number: 05896869

BALANCE SHEET

AS AT 31 MARCH 2024

	Note	2024	2023
		£	£
Fixed assets			
Tangible assets	7	47,143	59,523
Current assets			
Debtors	8	20,319	22,045
Cash at bank and in hand		86,157	86,096
		<u>106,476</u>	<u>108,141</u>
Creditors: amounts falling due within one year	9	<u>(32,395)</u>	<u>(34,448)</u>
Net current assets		74,081	73,693
Creditors: amounts falling due after more than one year	10	(30,106)	(35,648)
Net assets		<u>91,118</u>	<u>97,568</u>
Funds of the charity			
Unrestricted income funds		25,951	29,363
Restricted income funds	13	65,167	68,205
Total charity funds	12	<u>91,118</u>	<u>97,568</u>

For the year ended 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- (i) The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- (ii) The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and signed by the Trustees and authorised for issue on 2 December 2024.

Gordon Dodd
Gordon Dodd (Dec 5, 2024 19:41 GMT)
Mr G Dodd
Chairman

The notes on pages 10 to 17 form part of these financial statements.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

2. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated. They have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland Charities SORP FRS 102 (1 January 2019), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) and the Companies Act 2006.

The Hextol Foundation meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling which is the functional and presentation currency of the charity.

b) Preparation of the accounts on a going concern basis

The Trustees have reviewed its cash flow forecasts and there is a reasonable expectation that the charity has adequate resources to continue in operational existence for at least the next twelve months and on this basis the Trustees consider that the charity is a going concern.

c) Fund accounting - Unrestricted and restricted funds

Unrestricted funds are donations and other income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are given for a specific purpose and further details are provided in the notes to the financial statements.

d) Fixed assets and depreciation

Depreciation is calculated so as to write off the cost of a fixed asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment	- 25% per annum on a reducing balance basis
Furniture and equipment	- 15% per annum on a reducing balance basis
Motor vehicles	- 25% per annum on a reducing balance basis

e) Cash at bank

Cash at bank consists of a Barclays Bank plc current account.

f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies *(continued)*

g) Financial instruments

The charity only has financial instruments and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially measured at transaction value and subsequently measured at their settlement value, with the exception of the bounce back loan which is measured at amortised cost using the effective interest method.

h) Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

i) Income recognition

All income is included in the statement of financial activities when the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included in liabilities in the balance sheet.

For legacy income, entitlement is taken as the earlier of the date on which either the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate.

Donated goods are recognised as income when the charity has control over the item, any conditions associated with the donated item has been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. Donated goods are measured at their fair value.

j) Expenditure recognition

Expenditure is recognised as soon as there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Expenditure on raising funds comprise the costs incurred in raising income from grants and donations.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

Governance costs represents costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Support costs relating to more than one activity are allocated on the basis of staff time spent.

k) Pension costs

Employees of the charity are entitled to join a defined contribution money purchase scheme. The charity contribution in the year is disclosed in note 6. The money purchase plan is managed by B&CE Holdings (The People's Pension). The charity has no liability beyond making its contributions and paying across the deductions for employees' contributions.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

			2024	2023
			£	£
3. Net expenditure				
Net expenditure for the year is stated after charging:				
Independent examination and accountancy services:				
Independent examination			900	1,020
Accountancy services			1,700	2,030
Depreciation of tangible fixed assets			12,529	16,107
4. Donations, grants and legacies				
	Unrestricted	Restricted	Total	Total
	funds	funds	2024	2023
	£	£	£	£
Adapt (North East)	500	-	500	198
Arnold Clark Community Fund	-	-	-	1,000
Chuter Ede CIO	-	250	250	-
CLA Charitable Trust	-	2,750	2,750	-
Community Foundation Tyne and Wear and Northumberland				
- Curtin PARP	-	-	-	2,664
- Cost of Living	-	-	-	10,000
- General Appeal	-	2,000	2,000	-
- Giving Network	-	-	-	4,402
- Prime Fund	-	3,870	3,870	2,745
- William Leech Charity	10,000	-	10,000	-
Dr Elizabeth Calder Settlement	1,000	-	1,000	-
Finnis Scott Foundation	-	-	-	2,000
Frazer Trust	2,000	-	2,000	2,000
Freemasons of Northumberland	-	2,500	2,500	-
Hadrian Trust	-	-	-	2,000
Hexham Town Council	3,500	-	3,500	3,000
Karbon Homes Community Funding	-	2,000	2,000	1,000
Lidl Local Community Fund	-	-	-	1,000
Marsh Christian Trust	600	-	600	-
National Lottery Community Fund	-	19,833	19,833	-
Northumberland County Council				
- Platinum Jubilee Fund	-	-	-	500
Postcode Neighbourhood Trust	25,000	-	25,000	-
Prince of Wales Charitable Fund	-	-	-	1,500
R W Mann Charitable Trust	-	-	-	1,000
Sir James Knott Trust	5,000	-	5,000	5,000
The 29th May 1961 Charity	3,000	-	3,000	-
The Barbour Foundation	-	-	-	2,000
The Boshier-Hinton Foundation	-	-	-	1,500
The D'Oyly Carte Charitable Trust	-	4,000	4,000	-
The Edward Gostling Foundation	25,000	-	25,000	-
The February Foundation	-	-	-	5,000
The Hadrian Trust	1,000	-	1,000	-
The Hedley Foundation	-	-	-	4,240
The Hospital of God at Greatham	3,000	-	3,000	-
The Inman Charity	-	-	-	5,000
The J H Burn Charity Trust	300	-	300	-
	79,900	37,203	117,103	57,749

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

4. Donations, grants and legacies (continued)		Unrestricted funds	Restricted funds	Total 2024	Total 2023	
		£	£	£	£	
Balance brought forward		79,900	37,203	117,103	57,749	
The Joicey Trust		2,000	-	2,000	3,300	
The Lions Club of Tynedale		-	-	-	7,000	
The Sir Jules Thorn Charitable Trust		-	-	-	2,500	
The Smith (Haltwhistle & District) Charitable Trust		400	-	400	300	
The William Leech Charity		-	-	-	5,000	
Wellbank Foundation		-	5,000	5,000	-	
W M Donald Charitable Trust		2,000	-	2,000	2,000	
William Webster Charitable Trust		-	-	-	2,000	
Donations (including donated assets)		7,576	-	7,576	10,602	
		91,876	42,203	134,079	90,451	
5. Income from charitable activities		Unrestricted funds	Restricted funds	Total 2024	Total 2023	
		£	£	£	£	
Trading income from:						
Hextol Gardening		69,249	-	69,249	76,447	
Hextol Greenbox		37,523	-	37,523	31,302	
Hextol Lunches		7,978	-	7,978	6,779	
Hextol PropertyWorks		46,870	-	46,870	48,658	
Hextol Tans café		120,995	-	120,995	81,424	
Training income		125	-	125	10,085	
Other income		10,245	-	10,245	954	
		292,985	-	292,985	255,649	
6. Total expenditure		Raising funds	Charitable activities	Governance costs	Total 2024	Total 2023
			£	£	£	£
Direct costs						
Staff costs		-	169,125	-	169,125	157,513
Hextol Gardening		-	12,874	-	12,874	19,523
Hextol Greenbox		-	23,252	-	23,252	18,139
Hextol Lunches		-	4,716	-	4,716	3,170
Hextol PropertyWorks		-	18,311	-	18,311	20,080
Hextol Tans café		-	66,511	-	66,511	47,962
Professional fees		-	3,472	-	3,472	3,701
Accountancy fees		-	-	2,090	2,090	3,050
Loss on disposal		-	887	-	887	-
Interest payable		-	975	-	975	1,106
Depreciation		-	12,529	-	12,529	16,107
Bad debts written off		-	-	-	-	43
Allocated support costs						
Staff costs		18,380	55,023	5,070	78,473	74,470
Office costs		2,992	36,482	825	40,299	46,607
		21,372	404,157	7,985	433,514	411,470
Governance costs			7,985			
Total expenditure on charitable activities			412,142			

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

6. Total expenditure *(continued)*

The aggregate staff costs were:	2024	2023
	£	£
Wages and salaries	232,197	219,074
Social security costs	9,016	7,428
Pension costs	6,385	5,481
	<u>247,598</u>	<u>231,983</u>

The charity considers its key management personnel comprise the Trustees and the Chief Executive

The total employment benefits of the key management personnel were £45,536 (2023: £46,000).

There are no employees with emoluments above £60,000 per annum.

The average number of employees during the year, analysed by function was as follows:

	2024	2023
Management	2	2
Project staff	<u>15</u>	<u>16</u>

Trustees' remuneration and expenses

The Trustees did not receive any emoluments during the year and were not paid or reimbursed for any expenses.

7. Tangible fixed assets

	Motor Vehicles	Office equipment	Furniture and equipment	Total
Cost	£	£	£	£
At 1 April 2023	55,245	20,268	53,521	129,034
Additions	-	-	1,035	1,035
Disposals	-	(1,620)	(1,152)	(2,772)
At 31 March 2024	<u>55,245</u>	<u>18,648</u>	<u>53,404</u>	<u>127,297</u>
Depreciation				
At 1 April 2023	28,340	9,617	31,554	69,511
Charge for the year	6,726	2,521	3,282	12,529
On disposals	-	(1,385)	(501)	(1,886)
At 31 March 2024	<u>35,066</u>	<u>10,753</u>	<u>34,335</u>	<u>80,154</u>
Net book value				
At 31 March 2024	<u>20,179</u>	<u>7,895</u>	<u>19,069</u>	<u>47,143</u>
At 31 March 2023	<u>26,905</u>	<u>10,651</u>	<u>21,967</u>	<u>59,523</u>

8. Debtors

	2024	2023
	£	£
Other debtors	14,982	18,206
Prepayments and accrued income	5,337	3,840
	<u>20,319</u>	<u>22,045</u>

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

9. Creditors: amounts falling due within one year	2024	2023
	£	£
Bank loan	5,549	5,556
Other taxation and social security	12,014	10,765
Other creditors	8,951	12,238
Accruals	5,881	5,689
Deferred income	-	201
	32,395	34,448

10. Creditors: amounts falling due after more than one year	2024	2023
	£	£
Bank loan	30,106	35,648

The charity took out a £50,000 loan under the Bounce Back Loan Scheme in August 2020. In August 2021, the loan term was extended from 6 years to 10 years. The loan carries interest at the rate of 2.5%. The balance due after more than five years is £7,877.

11. Commitments under operating leases

At 31 March 2024 future minimum rentals payable under non-cancellable operating leases are as follows:

	2024	2023
	£	£
Within one year	16,052	25,052
In two to five years	7,202	23,254
	23,254	48,306

12. Analysis of net assets between funds	Tangible fixed assets	Net current assets	Long term liabilities	Total 2024	Total 2023
	£	£		£	£
Unrestricted income funds	5,811	50,246	(30,106)	25,951	29,363
Restricted income funds	41,332	23,835	-	65,167	68,205
	47,143	74,081	(30,106)	91,118	97,568

Analysis of net assets between funds - previous year

	Tangible fixed assets	Net current assets	Long term liabilities	Total 2023	Total 2022
	£	£		£	£
Unrestricted income funds	6,852	58,159	(35,648)	29,363	64,525
Restricted income funds	52,671	15,534	-	68,205	98,412
	59,523	73,693	(35,648)	97,568	162,937

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

13. Restricted income funds

	Balance		Movement in resources:		Balance
	2023	Income	Expenditure	Transfer	2024
	£	£	£	£	£
<i>Funds expended on tangible fixed assets:</i>	52,671	-	(12,296)	-	40,375
<i>New ventures, job development training and support:</i>					
Adapt (North East)	60	-	(20)	-	40
Chuter Ede CIO	-	250	(250)	-	-
CLA Charitable Trust	-	2,750	(2,750)	-	-
Community Foundation Tyne and Wear and Northumberland					
- Curtin PARP	511	-	(511)	-	-
- General appeal	-	2,000	(679)	-	1,321
- Prime Fund	468	-	(468)	-	-
- Prime Fund	-	3,870	-	-	3,870
Finnis Scott Foundation	946	-	(295)	-	651
Freemasons of Northumberland	-	2,500	(2,500)	-	-
Karbon Homes - Community Funding	603	-	(603)	-	-
Karbon Homes - Community Funding	-	2,000	(2,000)	-	-
Lidl Local Community	306	-	(306)	-	-
National Lottery Awards for All England	-	19,833	(8,500)	-	11,333
Prince of Wales Charitable Fund	1,493	-	(1,493)	-	-
The Boshier-Hinton Foundation	966	-	(966)	-	-
The D'Oyly Carte Charitable Trust	-	4,000	(2,583)	-	1,417
The Hedley Foundation	2,673	-	(2,673)	-	-
The Inman Charity	507	-	(507)	-	-
The William Leech Charity	5,000	-	(5,000)	-	-
Wellbank Foundation	-	5,000	(40)	-	4,960
William Webster Charitable Trust	2,000	-	(801)	-	1,199
	68,205	42,203	(45,241)	-	65,167

Funds expended on tangible fixed assets: The fund balance carried forward of £40,375 represents the net book value of assets acquired for grants already expended in previous years.

New ventures, job development training and support:

£19,833 was received from National Lottery Awards for All towards the Tans café rent.

£5,000 was received from Wellbank Foundation towards the "Grow with Hextol" gardening project.

£4,000 was received from The D'Oyly Carte Charitable Trust towards establishing a gardening project to improve mental health and socialisation for the elderly and people with learning difficulties.

£3,870 was received from Community Foundation Tyne and Wear and Northumberland - Prime Fund towards the accredited beneficiary training programme.

£2,750 was received from CLA Charitable Trust towards the Lowgate Project.

£2,500 was received from Freemasons of Northumberland towards the LunchClub.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

13. Restricted income funds (continued)

Restricted income funds - previous year

	Balance		Movement		Balance
	2022	Income	in resources:	Transfer	2023
	£	£	Expenditure	£	£
<i>Funds expended on tangible fixed assets:</i>	66,099		(14,636)	-	51,463
<i>New ventures, job development training and support:</i>					
Adapt (North East)	-	198	(138)	-	60
Anton Jurgens Charitable Trust	1,082	-	(1,082)	-	-
Community Foundation Tyne and Wear and Northumberland					-
- Curtin PARP	-	2,664	(945)	-	1,719
- Prime Fund	-	2,745	(2,277)	-	468
Co-op Local Community Fund	4,902	-	(4,902)	-	
Cumbria, Northumberland, Tyne and Wear NHS Foundation	29	-	(29)	-	-
Finnis Scott Foundation	-	2,000	(1,054)	-	946
Karbon Homes - Community Funding	-	1,000	(397)	-	603
Lidl Local Community	-	1,000	(694)	-	306
Northumberland County Council					
Platinum Jubilee Fund	-	500	(500)	-	-
Northumberland Estates Community Fund	3,600	-	(3,600)	-	-
Prince of Wales Charitable Fund	-	1,500	(7)	-	1,493
R W Mann Charitable Trust	-	1,000	(1,000)	-	-
The Baily Thomas Charitable Fund	20,000	-	(20,000)	-	-
The Boshier-Hinton Foundation	-	1,500	(534)	-	966
The February Foundation	-	5,000	(5,000)	-	-
The Hedley Foundation	-	4,240	(1,567)	-	2,673
The Inman Charity	-	5,000	(4,493)	-	507
The William Leech Charity	-	5,000	-	-	5,000
VCSE digital skills fund	2,200	-	(2,200)	-	-
W Bell donation	500	100	(600)	-	-
William Webster Charitable Trust	-	2,000	-	-	2,000
	98,412	35,447	(65,654)	-	68,205

14. Related party transactions

The charity has not entered into any related party transactions during the year, nor are there any outstanding balances owed between related parties and the charity at 31 March 2024.

Accounts

THE HEXTOL FOUNDATION
(A charitable company limited by guarantee)

REPORT AND UNAUDITED FINANCIAL STATEMENTS

31 MARCH 2023

Registered company number 05896869
Registered charity number 1120857

ARMSTRONG WATSON
Chartered Accountants
Newcastle upon Tyne

THE HEXTOL FOUNDATION
REPORT AND FINANCIAL STATEMENTS
31 MARCH 2023

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7	Independent examiner's report
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9	Balance sheet
10 to 17	Notes to the financial statements

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 1120857

Company number: 05896869

Trustees

Mr G Dodd	(Chairman)
Mr S R Mcardle	(Treasurer)
Mr P J V Cockerill	(resigned 14 February 2023)
Ms K M Lavery	

Chief Executive and Company Secretary

Mr B N Howorth

Registered office

14c Gilesgate
Hexham
Northumberland
NE46 3NJ

Accountants

Armstrong Watson LLP
One Strawberry Lane
Newcastle upon Tyne
NE1 4BX

Bankers

Barclays Bank plc
Priestpopple
Hexham
Northumberland
NE46 1PE

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees are pleased to present their report together with the unaudited financial statements of the charity for the year ended 31 March 2023 which are also prepared to meet the requirements for a directors' report and financial statements for Companies Act purposes.

Reference and administrative details, set out on the previous page, form part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, governance and management

Governing document

The Hextol Foundation is a company limited by guarantee and is governed by its memorandum and articles of association dated 4 August 2006, as amended by special resolutions dated 14 August 2007 and 4 July 2011. It was registered with the Charity Commission on 14 September 2007.

Appointment of Trustees

The Trustees are directors for the purposes of company law and the members of the charity must become Trustees. The number of Trustees must not be less than three and no more than twelve persons. The Trustees may at any time co-opt persons between annual general meetings, provided that the number co-opted does not exceed one third of the total number of Trustees. All co-optees must stand down at the end of the annual general meeting following their co-option.

Induction and training of Trustees

The induction and training of Trustees is dealt with according to individual need. Trustees usually have prior professional, sector or charity knowledge and experience.

Organisation

The charity is managed by the Trustees, who meet approximately 4 times a year. Two Trustees are needed for a quorum. The Trustees who have served during the year are set out on the reference and administrative details page.

The Chief Executive is responsible for the leadership, strategic development and effectiveness of the charity and oversees the delivery of services.

The Finance Manager is responsible for day to day accounting and financial reporting.

The Fundraising Manager is responsible for fundraising activity to support the charity.

The Office Manager is responsible for administrative and operational support, including health and safety and other central functions.

The Beneficiary Engagement Manager is responsible for the recruitment, development and welfare of all Volunteers.

The Catering Manager, Gardening Service Manager oversee the planning, logistics and delivery of the services for their business; supported by Supervisors to run each shift, guiding the charity's beneficiaries, and ensuring the service delivered meets customer expectations.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

Risk management

A full set of policies on health and safety, safeguarding, financial management, staffing, information security and customer liaison have been established and are reviewed as required.

Safety

The charity has a natural focus on the safety and security of its entire workforce, especially as a number of them are vulnerable people. With this in mind,

- All Managers, Supervisors and Administrative staff are qualified first aiders.
- All who work at the charity (including volunteers and beneficiaries) must obtain an enhanced Disclosure and Barring Service check and are governed by the charity's safeguarding policy for protecting vulnerable adults and children.
- The charity engages in "Safer Recruitment" procedures.
- Advice has been provided by the local fire service about fire escape routes.
- Safeguarding policies and procedures have been reviewed during the year and appropriate training provided.

The charity's health and safety officer is Claire Smith.

Its employer's liability, public and products liability, contents and D&O insurance policy is provided by Towergate Insurance and its motor insurance by Zurich Insurance.

Objectives and activities

The Hextol Foundation is an independent charitable company, based in Hexham, creating opportunities for people with a learning disability/difficulty and / or mental health needs to gain real work experience and to develop job skills, confidence and self-esteem, thereby helping to improve mental and physical health and reduce social isolation. These are rare opportunities for people, whose condition or disability makes it practically impossible for them to gain paid employment, to be able to contribute to society and to find a real sense of purpose.

Our charitable objects are to improve the lives of people with disabilities and who may have other disadvantages, by creating opportunities to work, providing education and training and developing such other charitable forms of support as required. We achieve this by setting up not for profit businesses that provide safe and supported work and work-based training.

By our work we seek to challenge the stigma which surrounds the ability of those with learning difficulties and mental health needs.

In planning and carrying out the charity's activities for the year, the Trustees have considered the guidance produced by the Charity Commission on public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

During the year we returned to pre-pandemic levels of operating and:

- Worked with 88 beneficiaries across all our service areas (2022: 71)
- Provided a total of 10,095 hours of working opportunities and experience for our beneficiaries (2022: 7,448)

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

- Celebrated passing the total of 100,000 hours of working opportunities since we opened. This is a major achievement and was rightly celebrated by the whole of the charity.
- Continued in our mission of addressing social isolation in our beneficiary groups by a combination of team working, social events and, importantly, our LunchClub. We were able to attract grant funding to support both our social events and LunchClub which allowed us to continue those initiatives. Demand for LunchClub has steadily risen so that, after the year end, we have increased it to 5 days a week.
- Instituted a new training programme consisting of both internal workshops and externally accredited qualifications. As a result of specific funding we were able to offer a mix of ASDANs, food hygiene and health and safety training. 32 beneficiaries completed these qualifications.
- Offered Mental Health First Aid training externally. We regard this as an important way of helping to protect the health of people in the community, in line with our objective of improving the lives of those suffering a disadvantage.
- Continued to operate the café we had opened in 2016 (Hextol Tans). We were able to operate 6 days a week, returning to and exceeding pre pandemic levels of trading.
- Continued to provide gardening, pack and post and warehouse services in Hexham.
- Operated our catering service which, in addition to catering for our LunchClub also provides external catering services.
- Continued to expand the customer base for our gardening services in both Newcastle and Hexham. The Newcastle service has expanded the work it does at Thomas Bewick School, providing lessons for their pupils and developing their allotment project.

Over the year the following hours of working experience were completed by our beneficiaries :

- Hextol Tans: 3,726.5 hours (2022: 2,463), with 38 individuals engaged (2022: 29)
- Greenbox: 1,862 hours (2022: 1,275), with 22 individuals engaged (2022: 15)
- Gardening (Hexham): 1,081.5 hours (2022: 596) with 13 individuals engaged (2022: 8)
- Gardening (Newcastle): 1,989 hours (2022: 2,248) with 11 individuals engaged (2022: 17)
- PropertyWorks: 400.5 hours (2022: 383) with 10 individuals engaged (2022: 6)
- Catering: 802 hours (2022: 361) with 7 individuals engaged (2022: 7)
- Core (cleaning, office support etc): 182 hours (2022: 124) with 2 individuals involved

And in addition beneficiaries attended 51.5 hrs of workshops.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

Financial review and performance

The principal source of income comprised trading of £255,649 (2022: £195,552), with a further £90,451 in grants and donations (2022: £133,940).

The net expenditure for the year was £65,370 (2022: net expenditure £4,051) as disclosed in the Statement of Financial Activities on page 8. Unrestricted funds at the year end decreased to £29,363 (2022: £64,525).

Reserves policy

It is the policy of the charity to seek to establish and maintain a reserves fund based on a business risk assessment or on covering up to 6 months of operating costs. After the fifteenth year of the charity's operation, free reserves at 31 March 2023 totalled £22,511 (2022: £56,444). The Trustees will review both the policy and the reserves position on a regular basis.

Plans for future periods

The charity will continue to provide opportunities in Hexham.

Wherever appropriate the charity will seek to work in partnership with other organisations, including charities, to expand the opportunities available to its beneficiaries in a sustainable and mutually beneficial way.

The charity recognises the need to combat social isolation which is endemic in its beneficiary groups and will do this by offering team working opportunities, increasing its regular lunch clubs and by social events.

Building on the success of the programme provided this year the charity will seek to offer more externally accredited training if funding is secured.

The charity will seek to diversify the opportunities it offers to its beneficiaries where appropriate.

The charity is also recruiting additional Trustees to further strengthen the Board.

We will continue to work with all our stakeholders to take opportunities for growth whenever they arise.

Statement of Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors of The Hextol Foundation for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2023

Statement of Trustees' responsibilities in relation to the financial statements *(continued)*

- state whether applicable UK Accounting Standards have been followed, subject to any material
- departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies, under Part 15 of the Companies Act 2006.

On behalf of the Trustees

Mr G Dodd
Chairman
15 December 2023

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE HEXTOL FOUNDATION

I report to the charity Trustees on my examination of the financial statements of the company for the year ended 31 March 2023, which are set out on pages 8 to 17.

Responsibilities and basis of report

As the charity's Trustees of the company (and also, it's directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the financial statements do not accord with those accounting records; or
- (3) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities (applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic or Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

D R GOLD BA FCA
Independent Examiner
Armstrong Watson Audit Limited
One Strawberry Lane
Newcastle upon Tyne
NE1 4BX

19 December 2023

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
Income from:					
Donations, grants and legacies	4	55,004	35,447	90,451	133,940
Charitable activities	5	255,649	-	255,649	195,552
Total income		<u>310,654</u>	<u>35,447</u>	<u>346,101</u>	<u>329,492</u>
Expenditure on:					
Raising funds		19,459	-	19,459	13,843
Charitable activities		326,356	65,654	392,011	319,700
Total expenditure	6	<u>345,816</u>	<u>65,654</u>	<u>411,470</u>	<u>333,543</u>
Net (expenditure)	3	(35,162)	(30,207)	(65,370)	(4,051)
Transfers between funds		-	-	-	-
Net movement in funds for the year		(35,162)	(30,207)	(65,370)	(4,051)
Reconciliation of funds					
Total funds brought forward		64,525	98,412	162,937	166,988
Total funds carried forward		<u>29,363</u>	<u>68,205</u>	<u>97,568</u>	<u>162,937</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

The notes on pages 10 to 17 form part of these financial statements

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

Company number: 05896869

BALANCE SHEET

AS AT 31 MARCH 2023

	Note	£	2023 £	£	2022 £
Fixed assets					
Tangible assets	7		59,523		74,180
Current assets					
Debtors	8	22,045		25,897	
Cash at bank and in hand		86,096		118,080	
		<u>108,141</u>		<u>143,977</u>	
Creditors: amounts falling due within one year	9	<u>(34,448)</u>		<u>(14,016)</u>	
Net current assets			73,693		129,961
Creditors: amounts falling due after more than one year	10		(35,648)		(41,204)
Net assets			<u>97,568</u>		<u>162,937</u>
Funds of the charity					
Unrestricted income funds			29,363		64,525
Restricted income funds	13		68,205		98,412
Total charity funds	12		<u>97,568</u>		<u>162,937</u>

For the year ended 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- (i) The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- (ii) The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and signed by the Trustees and authorised for issue on 15 December 2023.

Mr G Dodd
Chairman

The notes on pages 10 to 17 form part of these financial statements.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

2. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated. They have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland Charities SORP FRS 102 (1 January 2019), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) and the Companies Act 2006.

The Hextol Foundation meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling which is the functional and presentation currency of the charity.

b) Preparation of the accounts on a going concern basis

The Trustees have reviewed its cash flow forecasts and there is a reasonable expectation that the charity has adequate resources to continue in operational existence for at least the next twelve months and on this basis the Trustees consider that the charity is a going concern.

c) Fund accounting - Unrestricted and restricted funds

Unrestricted funds are donations and other income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are given for a specific purpose and further details are provided in the notes to the financial statements.

d) Fixed assets and depreciation

Depreciation is calculated so as to write off the cost of a fixed asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment	- 25% per annum on a reducing balance basis
Furniture and equipment	- 15% per annum on a reducing balance basis
Motor vehicles	- 25% per annum on a reducing balance basis

e) Cash at bank

Cash at bank consists of a Barclays Bank plc current account.

f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

g) Financial instruments

The charity only has financial instruments and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially measured at transaction value and subsequently measured at their settlement value, with the exception of the bounce back loan which is measured at amortised cost using the effective interest method.

h) Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

i) Income recognition

All income is included in the statement of financial activities when the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included in liabilities in the balance sheet.

For legacy income, entitlement is taken as the earlier of the date on which either the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate.

Donated goods are recognised as income when the charity has control over the item, any conditions associated with the donated item has been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. Donated goods are measured at their fair value.

j) Expenditure recognition

Expenditure is recognised as soon as there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Expenditure on raising funds comprise the costs incurred in raising income from grants and donations.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

Governance costs represents costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Support costs relating to more than one activity are allocated on the basis of staff time spent.

k) Pension costs

Employees of the charity are entitled to join a defined contribution money purchase scheme. The charity contribution in the year is disclosed in note 6. The money purchase plan is managed by B&CE Holdings (The People's Pension). The charity has no liability beyond making its contributions and paying across the deductions for employees' contributions.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

			2023	2022
			£	£
3. Net (expenditure)				
Net expenditure for the year is stated after charging:				
Independent examination and accountancy services:				
Independent examination			1,020	927
Accountancy services			2,030	1,903
Depreciation of tangible fixed assets			16,107	14,369
4. Donations, grants and legacies				
	Unrestricted	Restricted	Total	Total
	funds	funds	2023	2022
	£	£	£	£
Adapt (North East)	-	198	198	-
Anton Jurgens Charitable Trust	-	-	-	3,000
Arnold Clark Community Fund	1,000	-	1,000	1,000
Community Foundation Tyne and Wear and Northumberland				
- Curtin PARP	-	2,664	2,664	2,000
- Squires Fund	-	-	-	5,000
- Thorne & Derrick Fund	-	-	-	2,000
- Cost of Living	10,000	-	10,000	-
- Giving Network	4,402	-	4,402	-
- Prime Fund	-	2,745	2,745	-
Co-op Local Community Fund	-	-	-	5,027
Finnis Scott Foundation	-	2,000	2,000	-
Frazer Trust	2,000	-	2,000	2,000
Freemasons of Northumberland	-	-	-	447
Hadrian Trust	2,000	-	2,000	1,000
Hexham Town Council	3,000	-	3,000	1,000
Karbon Homes Community Funding	-	1,000	1,000	1,000
Lidl Local Community Fund	-	1,000	1,000	-
Marsh Christian Trust	-	-	-	500
Northumberland County Council				
- Platinum Jubilee Fund	-	500	500	-
- Business Grants Funds	-	-	-	15,667
- Local Improvement Schemes	-	-	-	3,000
Northumberland Estates Community Fund	-	-	-	3,600
Prince of Wales Charitable Fund	-	1,500	1,500	-
R W Mann Charitable Trust	-	1,000	1,000	-
Sir James Knott Trust	5,000	-	5,000	5,000
Tesco Bags of Help	-	-	-	1,000
The 1989 Willan Charitable Trust	-	-	-	10,000
The Baily Thomas Charitable Fund	-	-	-	20,000
The Barbour Foundation	2,000	-	2,000	2,000
The Bernicia Foundation	-	-	-	5,000
The Boshier-Hinton Foundation	-	1,500	1,500	-
The Christopher Rowbotham Charitable Trust	-	-	-	500
The Edward Gostling Foundation	-	-	-	10,000
The February Foundation	-	5,000	5,000	3,000
The Hedley Foundation	-	4,240	4,240	-
The Hospital of God at Greatham	-	-	-	3,100
The Inman Charity	-	5,000	5,000	-
The Joicey Trust	3,300	-	3,300	-
The Lions Club of Tynedale	7,000	-	7,000	-
	39,702	28,347	68,049	105,841

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

4. Donations, grants and legacies (continued)	Unrestricted funds	Restricted funds	Total 2023	Total 2022	
	£	£	£	£	
Balance brought forward	39,702	28,347	68,049	105,841	
The Percy Bilton Charity	-	-	-	5,000	
The Sir Jules Thorn Charitable Trust	2,500	-	2,500	1,500	
The Smith (Haltwhistle & District) Charitable Trust	300	-	300	200	
The William Leech Charity	-	5,000	5,000	-	
VCSE digital skills fund	-	-	-	5,050	
W M Donald Charitable Trust	2,000	-	2,000	-	
William Webster Charitable Trust	-	2,000	2,000	-	
Bounce Back loan interest grant	-	-	-	520	
Coronavirus Job Retention Scheme grant	-	-	-	5,090	
Donations (including donated assets)	10,502	100	10,602	10,739	
	55,004	35,447	90,451	133,940	
5. Income from charitable activities	Unrestricted funds	Restricted funds	Total 2023	Total 2022	
	£	£	£	£	
Trading income from:					
Hextol Gardening	76,447	-	76,447	53,539	
Hextol Greenbox	31,302	-	31,302	22,875	
Hextol Lunches	6,779	-	6,779	2,820	
Hextol PropertyWorks	48,658	-	48,658	50,305	
Hextol Tans café	81,424	-	81,424	64,634	
Training income	10,085	-	10,085	-	
Other income	954	-	954	1,379	
	255,649	-	255,649	195,552	
6. Total expenditure	Raising funds	Charitable activities	Governance costs	Total 2023	Total 2022
		£	£	£	£
Direct costs					
Staff costs	-	157,513	-	157,513	136,673
Hextol Gardening	-	19,523	-	19,523	10,560
Hextol Greenbox	-	18,139	-	18,139	13,940
Hextol Lunches	-	3,170	-	3,170	1,345
Hextol PropertyWorks	-	20,080	-	20,080	17,365
Hextol Tans café	-	47,962	-	47,962	40,102
Professional fees	-	3,701	-	3,701	3,100
Accountancy fees	-	-	3,050	3,050	2,830
Loss on disposal	-	-	-	-	965
Interest payable	-	1,106	-	1,106	1,226
Depreciation	-	16,107	-	16,107	14,369
Bad debts written off	-	43	-	43	-
Allocated support costs					
Staff costs	16,204	53,542	4,724	74,470	54,223
Office costs	3,255	42,402	949	46,607	36,845
	19,459	383,288	8,723	411,470	333,543
Governance costs		8,723			
Total expenditure on charitable activities		392,011			

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

6. Total expenditure (continued)

The aggregate staff costs were:

	2023	2022
	£	£
Wages and salaries	219,074	180,412
Social security costs	7,428	5,740
Pension costs	5,481	4,744
	<u>231,983</u>	<u>190,896</u>

The charity considers its key management personnel comprise the Trustees and the Chief Executive

The total employment benefits of the key management personnel were £46,000 (2022: £35,265).

There are no employees with emoluments above £60,000 per annum.

The average number of employees during the year, analysed by function was as follows:

	2023	2022
Management	2	2
Project staff	<u>16</u>	<u>12</u>

Trustees' remuneration and related party transactions

The Trustees did not receive any emoluments during the year and were not paid or reimbursed for any expenses.

7. Tangible fixed assets

	Motor Vehicles	Office equipment	Furniture and equipment	Total
Cost	£	£	£	£
At 1 April 2022	55,245	18,818	53,521	127,584
Additions	-	1,450	-	1,450
Disposals	-	-	-	-
At 31 March 2023	<u>55,245</u>	<u>20,268</u>	<u>53,521</u>	<u>129,034</u>
Depreciation				
At 1 April 2022	19,371	6,359	27,674	53,404
Charge for the year	8,969	3,258	3,880	16,107
On disposals	-	-	-	-
At 31 March 2023	<u>28,340</u>	<u>9,617</u>	<u>31,554</u>	<u>69,511</u>
Net book value				
At 31 March 2023	<u>26,905</u>	<u>10,651</u>	<u>21,967</u>	<u>59,523</u>
At 31 March 2022	<u>35,874</u>	<u>12,459</u>	<u>25,847</u>	<u>74,180</u>

8. Debtors

	2023	2022
	£	£
Other debtors	18,206	21,350
Prepayments and accrued income	3,840	3,842
Other taxation and social security	-	705
	<u>22,045</u>	<u>25,897</u>

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

9. Creditors: amounts falling due within one year	2023	2022
	£	£
Bank loan	5,556	5,556
Other taxation and social security	10,765	-
Other creditors	12,238	4,268
Accruals	5,689	4,067
Deferred income	201	125
	34,448	14,016

10. Creditors: amounts falling due after more than one year	2023	2022
	£	£
Bank loan	35,648	41,204

The charity took out a £50,000 loan under the Bounce Back Loan Scheme in August 2020. In August 2021, the loan term was extended from 6 years to 10 years. The loan carries interest at the rate of 2.5%. The balance due after more than five years is £13,426.

11. Commitments under operating leases

At 31 March 2023 future minimum rentals payable under non-cancellable operating leases are as follows:

	2023	2022
	£	£
Within one year	25,052	31,463
In two to five years	23,254	47,391
	48,306	78,854

12. Analysis of net assets between funds	Tangible fixed assets	Net current assets	Long term liabilities	Total 2023	Total 2022
	£	£		£	£
Unrestricted income funds	6,852	58,159	(35,648)	29,363	64,525
Restricted income funds	52,671	15,534	-	68,205	98,412
	59,523	73,693	(35,648)	97,568	162,937

Analysis of net assets between funds - previous year

	Tangible fixed assets	Net current assets	Long term liabilities	Total 2022	Total 2021
	£	£		£	£
Unrestricted income funds	8,081	97,648	(41,204)	64,525	98,357
Restricted income funds	66,099	32,313	-	98,412	68,631
	74,180	129,961	(41,204)	162,937	166,988

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

13. Restricted income funds

	Balance		Movement		Balance
	2022	Income	in resources:	Transfer	2023
	£	£	Expenditure	£	£
<i>Funds expended on tangible fixed assets:</i>	66,099		(14,636)	-	51,463
<i>New ventures, job development training and support:</i>					
Adapt (North East)	-	198	(138)	-	60
Anton Jurgens Charitable Trust	1,082	-	(1,082)	-	-
Community Foundation Tyne and Wear and Northumberland					
- Curtin PARP	-	2,664	(945)	-	1,719
- Prime Fund	-	2,745	(2,277)	-	468
Co-op Local Community Fund	4,902	-	(4,902)	-	-
Cumbria, Northumberland, Tyne and Wear NHS Foundation	29	-	(29)	-	-
Finnis Scott Foundation	-	2,000	(1,054)	-	946
Karbon Homes - Community Funding	-	1,000	(397)	-	603
Lidl Local Community	-	1,000	(694)	-	306
Northumberland County Council					
Platinum Jubilee Fund	-	500	(500)	-	-
Northumberland Estates Community Fund	3,600	-	(3,600)	-	-
Prince of Wales Charitable Fund	-	1,500	(7)	-	1,493
R W Mann Charitable Trust	-	1,000	(1,000)	-	-
The Baily Thomas Charitable Fund	20,000	-	(20,000)	-	-
The Boshier-Hinton Foundation	-	1,500	(534)	-	966
The February Foundation	-	5,000	(5,000)	-	-
The Hedley Foundation	-	4,240	(1,567)	-	2,673
The Inman Charity	-	5,000	(4,493)	-	507
The William Leech Charity	-	5,000	-	-	5,000
VCSE digital skills fund	2,200	-	(2,200)	-	-
W Bell donation	500	100	(600)	-	-
William Webster Charitable Trust	-	2,000	-	-	2,000
	98,412	35,447	(65,654)	-	68,205

Funds expended on tangible fixed assets: The fund balance carried forward of £51,463 represents the net book value of assets acquired for grants already expended in previous years.

New ventures, job development training and support:

£5,000 was received from the Inman Charity towards the Lunch Club salaries, food items and core running costs.

£5,000 was received from The William Leech Charity to establish the new Handyman service.

£4,240 was received from The Hedley Foundation towards Greenbox project costs.

£2,745 was received from Community Foundation Tyne and Wear and Northumberland - Prime Fund towards running social events for beneficiaries.

£2,664 was received from Community Foundation Tyne and Wear and Northumberland - Curtin PARP towards accredited training for young people from Northumberland with learning disabilities.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

13. Restricted income funds (*continued*)

Restricted income funds - previous year

	Balance		Movement		Balance
	2021	Income	in resources:	Transfer	2022
	£	£	Expenditure	£	£
<i>Funds expended on tangible fixed assets:</i>	59,577	-	(12,973)	-	46,604
<i>New ventures, job development training and support:</i>					
Anton Jurgens Charitable Trust	-	3,000	(1,019)	-	1,981
Community Foundation (Curtin PARP)	-	2,000	(2,000)	-	-
Community Foundation (The Thornton Family Grassroots Fund)	710	-	(710)	-	-
Community Foundation (Thorne and Derrick)	-	2,000	(42)	-	1,958
Co-op Local Community Fund	1,899	5,027	(2,024)	-	4,902
Cumbria, Northumberland, Tyne and Wear NHS Foundation	29	-	-	-	29
Freemasons Northumberland	-	447	(447)	-	-
Karbon Homes - Community Funding	-	1,000	(1,000)	-	-
Northumberland County Council	-	5,000	(104)	-	4,896
Northumberland County Council (Community Chest)	2,000	-	(42)	-	1,958
Northumberland County Council (Local Improvement Scheme)	-	3,000	(62)	-	2,938
Northumberland Estates Community Fund	-	3,600	-	-	3,600
The Baily Thomas Charitable Fund	-	-	-	-	-
The Percy Bilton Charity	-	5,000	(104)	-	4,896
Training support donations	4,416	628	(5,044)	-	-
VCSE digital skills fund	-	5,050	(900)	-	4,150
W Bell donation	-	1,100	(600)	-	500
	68,631	36,852	(27,071)	-	78,412

Accounts

THE HEXTOL FOUNDATION
(A charitable company limited by guarantee)

REPORT AND UNAUDITED FINANCIAL STATEMENTS

31 MARCH 2022

Registered company number 05896869
Registered charity number 1120857

JOSEPH MILLER
Chartered Accountants
Newcastle upon Tyne

THE HEXTOL FOUNDATION
REPORT AND FINANCIAL STATEMENTS
31 MARCH 2021

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THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 1120857

Company number: 05896869

Trustees

Mr G Dodd (Chairman)

Mr S R Mcardle (Treasurer)

Mr P J V Cockerill

Ms K M Lavery

Mr J H Pike (resigned 1 December 2021)

Chief Executive and Company Secretary

Mr B N Howorth

Registered office

14c Gilesgate
Hexham
Northumberland
NE46 3NJ

Accountants

Joseph Miller
Floor A
Milburn House
Dean Street
Newcastle upon Tyne
NE1 1LE

Bankers

Barclays Bank plc
Priestpottle
Hexham
Northumberland
NE46 1PE

THE HEXTOL FOUNDATION

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees are pleased to present their report together with the unaudited financial statements of the charity for the year ended 31 March 2022 which are also prepared to meet the requirements for a directors' report and financial statements for Companies Act purposes.

Reference and administrative details, set out on the previous page, form part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, governance and management

Governing document

The Hextol Foundation is a company limited by guarantee and is governed by its memorandum and articles of association dated 4 August 2006, as amended by special resolutions dated 14 August 2007 and 4 July 2011. It was registered with the Charity Commission on 14 September 2007.

Appointment of Trustees

The Trustees are directors for the purposes of company law and the members of the charity must become Trustees. The number of Trustees must not be less than three and no more than twelve persons. The Trustees may at any time co-opt persons between annual general meetings, provided that the number co-opted does not exceed one third of the total number of Trustees. All co-optees must stand down at the end of the annual general meeting following their co-option.

Induction and training of Trustees

The induction and training of Trustees is dealt with according to individual need. Trustees usually have prior professional, sector or charity knowledge and experience.

Organisation

The charity is managed by the Trustees, who meet approximately 4 times a year. Two Trustees are needed for a quorum. The Trustees who have served during the year are set out on the reference and administrative details page.

The Chief Executive is responsible for the leadership, strategic development and effectiveness of the charity and oversees the delivery of services.

The Funding and Finance Manager is responsible for fundraising activity to support the charity and for day to day accounting and financial reporting.

The Office Manager is responsible for administrative and operational support, including health and safety and other central functions.

The Beneficiary Engagement Manager is responsible for the recruitment, development and welfare of all Volunteers.

The Catering Manager, Gardening Service Manager oversee the planning, logistics and delivery of the services for their business; supported by Supervisors to run each shift, guiding the charity's beneficiaries, and ensuring the service delivered meets customer expectations.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

Risk management

A full set of policies on health and safety, safeguarding, financial management, staffing, information security and customer liaison have been established and are reviewed as required.

Safety

The charity has a natural focus on the safety and security of its entire workforce, especially as a number of them are vulnerable people. With this in mind,

- All Managers, Supervisors and Administrative staff are qualified first aiders.
- All who work at the charity (including volunteers and beneficiaries) must obtain an enhanced Disclosure and Barring Service check and are governed by the charity's safeguarding policy for protecting vulnerable adults and children.
- The charity engages in "Safer Recruitment" procedures.
- Advice has been provided by the local fire service about fire escape routes.
- Safeguarding policies and procedures have been reviewed during the year.

The charity's health and safety officer is Claire Smith.

Its employer's liability, public and products liability and contents insurance policy is provided by Towergate Insurance and its motor insurers are Zurich Insurance.

Objectives and activities

The Hextol Foundation is an independent charitable company, based in Hexham, creating opportunities for people with a learning disability/difficulty and / or mental health needs to gain real work experience and to develop job skills, confidence and self-esteem, thereby helping to improve mental and physical health and reduce social isolation. These are rare opportunities for people, whose condition or disability makes it practically impossible for them to gain paid employment, to be able to contribute to society and to find a real sense of purpose.

Our charitable objects are to improve the lives of people with disabilities and who may have other disadvantages, by creating opportunities to work, providing education and training and developing such other charitable forms of support as required. We achieve this by setting up not for profit businesses that provide safe and supported work and work-based training.

By our work we seek to challenge the stigma which surrounds the ability of those with learning difficulties and mental health needs.

In planning and carrying out the charity's activities for the year, the Trustees have considered the guidance produced by the Charity Commission on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

Achievements and performance

The restrictions required as a result of the COVID pandemic continued to impact the ability of the charity to deliver its services as widely and efficiently as it would have wished, but all services were able to reopen during the year and remained open at the year end.

The charity operated in a COVID secure way throughout the pandemic but has rolled back its COVID precautions in a safe and effective way and currently operates all services without any additional restrictions in place. As the figures below show the delivery of the charity's objectives returned to levels well above those of 2020/21 but not quite to pre pandemic levels.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

Notwithstanding the necessary restrictions, during the year to 31 March 2022, we

- Worked with 71 beneficiaries across all our service areas (2020/21: 33; 2019/20: 83)
- Provided hours 7,448 hours of working experience for our beneficiaries (2020/21: 2,176; 2019/20: 10,816)
- Continued to operate the café we had opened in 2016 (Hextol Tans) when opening was permitted and it was deemed safe to do so
- Continued to provide gardening, pack and post and warehouse services in Hexham
- Continued to expand the customer base for our gardening services in both Newcastle and Hexham.

Over the year the following hours of working experience were completed by our beneficiaries:

- Hextol Tans: 2,463 hours (2020/21: 588; 2019/20: 4,145), with 29 individuals engaged (2020/21: 16; 2019/20: 41)
- Greenbox: 1,275 hours (2020/21: 297; 2019/20: 1,610), with 15 individuals engaged (2020/21: 13; 2019/20: 24)
- Gardening (Hexham): 596 hours (2020/21: 369; 2019/20: 969) with 8 individuals engaged (2020/21: 7; 2019/20: 14)
- Gardening (Newcastle): 2,248 hours (2020/21: 741; 2019/20: 1,855) with 17 individuals engaged (2020/21: 6; 2019/20: 15)
- PropertyWorks: 383 hours (2020/21: 183; 2019/20: 736 hours) with 6 individuals engaged (2020/21: 3; 2019/20: 6)
- Catering: 361 hours (2020/21: 0; 2019/20: 1,109) with 7 individuals engaged
- Core (cleaning, office support etc): 124 hours (2020/21: 0; 2019/20: 394) with 3 individuals involved.

Financial review and performance

The principal source of income comprised trading of £195,552 (2020/21: £129,331), with a further £133,940 in grants and donations (2019/20 £238,719).

The net expenditure for the year was £4,051 (2020/21 net income £85,109) as disclosed in the Statement of Financial Activities on page 8. Unrestricted funds at the year end decreased to £64,525.

Principal funding

We would like to thank all our funders for your support during the year. The funding we receive is vital and enables us to continue to provide the services we offer. But more than this we appreciate and value the fact our supporters recognise the positive impact of the work we do.

Full details of all our funders can be found at note 4 to the accompanying financial statements.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

Reserves policy

It is the policy of the charity to seek to establish and maintain a reserves fund based on a business risk assessment or on covering up to 6 months of operating costs. After the fifteenth year of the charity's operation, free reserves at 31 March 2021 totalled £56,444 (2020/21: £88,084), representing two months of operating costs. The Trustees will review both the policy and the reserves position on a regular basis.

Plans for future periods

The charity will continue to provide opportunities in Hexham and Newcastle as the effects of the pandemic continue to decline.

The Foundation will look to grow its activities, especially in the Newcastle and wider Northumberland areas, following the expansion of the existing gardening service.

Wherever appropriate the charity will seek to work in partnership with other organisations, including charities, to expand the opportunities available to its beneficiaries in a sustainable and mutually beneficial way.

The charity recognises the need to combat social isolation which is endemic in its beneficiary groups and will do this by offering team working opportunities, increasing its regular lunch clubs and by social events.

Training forms a part of the charity's aims and it will seek to improve its offering by providing externally accredited courses for appropriate beneficiaries.

At the time of preparing this report it is clear the cost of living crisis will impact on the beneficiary group and the charity will provide whatever support it can offer to mitigate the effects within the scope of its charitable objectives.

The charity will also pass the landmark of having provided 100,000 hours of working opportunities to our beneficiaries.

We will continue to work with all our stakeholders to take opportunities for growth whenever they arise.

Statement of Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors of The Hextol Foundation for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material

THE HEXTOL FOUNDATION

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2022

Statement of Trustees' responsibilities in relation to the financial statements *(continued)*

- departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies, under Part 15 of the Companies Act 2006.

On behalf of the Trustees



Mr G Dodd
Chairman
Date

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE HEXTOL FOUNDATION

I report to the charity Trustees on my examination of the financial statements of the company for the year ended 31 March 2022, which are set out on pages 8 to 17.

Responsibilities and basis of report

As the charity's Trustees of the company (and also, it's directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the financial statements do not accord with those accounting records; or
- (3) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities (applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

D R GOLD BA FCA
Independent Examiner
Joseph Miller
Milburn House
Dean Street
Newcastle upon Tyne
NE1 1LE
21 October 2022

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2022

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
Income from:					
Donations, grants and legacies	4	77,088	56,852	133,940	238,719
Charitable activities	5	195,552	-	195,552	129,331
Total income		<u>272,640</u>	<u>56,852</u>	<u>329,492</u>	<u>368,050</u>
Expenditure on:					
Raising funds		13,843	-	13,843	13,143
Charitable activities		292,629	27,071	319,700	269,798
Total expenditure	6	<u>306,472</u>	<u>27,071</u>	<u>333,543</u>	<u>282,941</u>
Net (expenditure) income	3	(33,832)	29,781	(4,051)	85,109
Transfers between funds		-	-	-	-
Net movement in funds for the year		(33,832)	29,781	(4,051)	85,109
Reconciliation of funds					
Total funds brought forward		98,357	68,631	166,988	81,879
Total funds carried forward		<u>64,525</u>	<u>98,412</u>	<u>162,937</u>	<u>166,988</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

The notes on pages 10 to 17 form part of these financial statements

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

Company number: 05896869

BALANCE SHEET

AS AT 31 MARCH 2022

	Note	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	7		74,180		66,477
Current assets					
Debtors	8	25,897		31,842	
Cash at bank and in hand		118,080		125,731	
		<u>143,977</u>		<u>157,573</u>	
Creditors: amounts falling due within one year	9	<u>(14,016)</u>		<u>(12,895)</u>	
Net current assets			129,961		144,678
Creditors: amounts falling due after more than one year	10		(41,204)		(44,167)
Net assets			<u>162,937</u>		<u>166,988</u>
Funds of the charity					
Unrestricted income funds			64,525		98,357
Restricted income funds	13		98,412		68,631
Total charity funds	12		<u>162,937</u>		<u>166,988</u>

For the year ended 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- (i) The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- (ii) The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and signed by the Trustees and authorised for issue on



Mr G Dodd
Chairman

The notes on pages 10 to 17 form part of these financial statements.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

2. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated. They have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland Charities SORP FRS 102 (1 January 2019), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) and the Companies Act 2006.

The Hextol Foundation meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling which is the functional and presentation currency of the charity.

b) Preparation of the accounts on a going concern basis

The Trustees have reviewed its cash flow forecasts and there is a reasonable expectation that the charity has adequate resources to continue in operational existence for at least the next twelve months and on this basis the Trustees consider that the charity is a going concern.

c) Fund accounting - Unrestricted and restricted funds

Unrestricted funds are donations and other income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are given for a specific purpose and further details are provided in the notes to the financial statements.

d) Fixed assets and depreciation

Depreciation is calculated so as to write off the cost of a fixed asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment	- 25% per annum on a reducing balance basis
Furniture and equipment	- 15% per annum on a reducing balance basis
Motor vehicles	- 25% per annum on a reducing balance basis

e) Cash at bank

Cash at bank consists of a Barclays Bank plc current account.

f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

g) Financial instruments

The charity only has financial instruments and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially measured at transaction value and subsequently measured at their settlement value, with the exception of the bounce back loan which is measured at amortised cost using the effective interest method.

h) Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

i) Income recognition

All income is included in the statement of financial activities when the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included in liabilities in the balance sheet.

For legacy income, entitlement is taken as the earlier of the date on which either the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate.

Donated goods are recognised as income when the charity has control over the item, any conditions associated with the donated item has been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. Donated goods are measured at their fair value.

j) Expenditure recognition

Expenditure is recognised as soon as there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Expenditure on raising funds comprise the costs incurred in raising income from grants and donations.

Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

Governance costs represents costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Support costs relating to more than one activity are allocated on the basis of staff time spent.

k) Pension costs

Employees of the charity are entitled to join a defined contribution money purchase scheme. The charity contribution in the year is disclosed in note 6. The money purchase plan is managed by B&CE Holdings (The People's Pension). The charity has no liability beyond making its contributions and paying across the deductions for employees' contributions.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

3. Net (expenditure) income	2022	2021
	£	£
Net (expenditure) income for the year is stated after charging:		
Independent examination and accountancy services:		
Independent examination	927	891
Accountancy services	1,903	1,859
Depreciation of tangible fixed assets	14,369	9,221

4. Donations, grants and legacies	Unrestricted funds	Restricted funds	Total 2022	Total 2021
	£	£	£	£
Anton Jurgens Charitable Trust	-	3,000	3,000	-
Arnold Clark Community Fund	1,000	-	1,000	-
Community Foundation (Curtin PARP)	-	2,000	2,000	-
Community Foundation (Linden Family and P&G)	-	-	-	10,000
Community Foundation (Squires Fund)	5,000	-	5,000	-
Community Foundation (The Thornton Family Grassroots Fund)	-	-	-	1,300
Community Foundation (Thorne & Derrick Fund)	-	2,000	2,000	-
Co-op Local Community Fund	-	5,027	5,027	1,899
Cumbria, Northumberland, Tyne and Wear NHS Foundation	-	-	-	12,000
Freemasons of Northumberland	-	447	447	19,555
Greggs Foundation	-	-	-	10,000
Hadrian Trust	1,000	-	1,000	1,000
Hexham Town Council	1,000	-	1,000	4,000
Karbon Homes Community Funding	-	1,000	1,000	-
Marsh Christian Trust	500	-	500	400
Northumberland Business Service Limited	-	-	-	1,649
Northumberland County Council (Community Chest)	-	-	-	2,000
Northumberland County Council (Business Grants fund)	10,667	5,000	15,667	22,638
Northumberland County Council (Local Improvement Schemes)	-	3,000	3,000	-
Northumberland Estates Community Fund	-	3,600	3,600	-
Sir James Knott Trust	5,000	-	5,000	-
Tesco Bags of Help	1,000	-	1,000	500
The 1989 Willan Charitable Trust	10,000	-	10,000	10,000
The Baily Thomas Charitable Fund	-	20,000	20,000	10,000
The Barbour Foundation	2,000	-	2,000	2,000
The Bernicia Foundation	5,000	-	5,000	10,000
The Christopher Rowbotham Charitable Trust	500	-	500	-
The David Solomons Charitable Trust	-	-	-	750
The Edward Gostling Foundation	10,000	-	10,000	15,000
The February Foundation	3,000	-	3,000	-
The Finnis Scott Foundation	-	-	-	820
The Hospital of God at Greatham	3,100	-	3,100	-
The Joicey Trust	-	-	-	5,000
The Joseph Strong Frazer Trust	2,000	-	2,000	2,000
	60,767	45,074	105,841	142,511

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

4. Donations, grants and legacies (continued)	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £	
Balance brought forward	60,767	45,074	105,841	142,511	
The National Lottery Community Fund	-	-	-	40,000	
The Percy Bilton Charity	-	5,000	5,000	-	
The Rothley Trust	-	-	-	900	
The Shears Foundation	-	-	-	5,000	
The Sir Jules Thorn Charitable Trust	1,500	-	1,500	1,000	
The Smith (Haltwhistle & District) Charitable Trust	200	-	200	-	
VCSE digital skills fund	-	5,050	5,050	-	
Tynedale Lions Club	-	-	-	200	
Coronavirus Job Retention Scheme grant	5,090	-	5,090	41,388	
Bounce Back loan interest grant	520	-	520	729	
Donations (including donated assets)	9,011	1,728	10,739	6,991	
	77,088	56,852	133,940	238,719	
5. Income from charitable activities	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £	
Trading income from:					
Hextol Gardening	53,539	-	53,539	46,719	
Hextol Greenbox	22,875	-	22,875	11,387	
Hextol Lunches	2,820	-	2,820	(105)	
Hextol PropertyWorks	50,305	-	50,305	53,041	
Hextol Tans café	64,634	-	64,634	15,157	
Other income	1,379	-	1,379	3,132	
	195,552	-	195,552	129,331	
6. Total expenditure	Raising funds	Charitable activities £	Governance costs £	Total 2022 £	Total 2021 £
Direct costs					
Staff costs	-	136,673	-	136,673	118,471
Hextol Gardening	-	10,560	-	10,560	10,341
Hextol Greenbox	-	13,940	-	13,940	9,594
Hextol Lunches	-	1,345	-	1,345	-
Hextol PropertyWorks	-	17,365	-	17,365	17,955
Hextol Tans café	-	40,102	-	40,102	23,501
Professional fees	-	3,100	-	3,100	4,430
Accountancy fees	-	-	2,830	2,830	2,750
Loss on disposal	-	965	-	965	1,910
Interest payable	-	1,226	-	1,226	729
Depreciation	-	14,369	-	14,369	9,221
Allocated support costs					
Staff costs	11,603	38,743	3,877	54,223	49,364
Office costs	2,240	33,857	748	36,845	34,675
	13,843	312,245	7,455	333,543	282,941
Governance costs		7,455			
Total expenditure on charitable activities		319,700			

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

6. Total expenditure (continued)

The aggregate staff costs were:

	2022	2021
	£	£
Wages and salaries	180,412	159,672
Social security costs	5,740	3,677
Pension costs	4,744	4,486
	<u>190,896</u>	<u>167,835</u>

The charity considers its key management personnel comprise the Trustees and the Chief Executive

The total employment benefits of the key management personnel were £35,265 (2021: £31,469).

There are no employees with emoluments above £60,000 per annum.

The average number of employees during the year, analysed by function was as follows:

	2022	2021
Management	2	2
Project staff	<u>12</u>	<u>12</u>

Trustees' remuneration and related party transactions

The Trustees did not receive any emoluments during the year and were not paid or reimbursed for any expenses.

During the year, emoluments were paid to the partner of a Trustee in respect of their employment with the charity.

The Trustees have confirmed that procedures are in place to avoid any potential conflict of interest.

7. Tangible fixed assets

	Motor Vehicles	Office equipment	Furniture and equipment	Total
	£	£	£	£
Cost				
At 1 April 2021	37,327	22,409	55,820	115,556
Additions	17,918	5,120	-	23,038
Disposals	-	(8,711)	(2,299)	(11,010)
At 31 March 2022	<u>55,245</u>	<u>18,818</u>	<u>53,521</u>	<u>127,584</u>
Depreciation				
At 1 April 2021	12,889	11,139	25,051	49,079
Charge for the year	6,482	3,267	4,620	14,369
On disposals	-	(8,047)	(1,997)	(10,044)
At 31 March 2022	<u>19,371</u>	<u>6,359</u>	<u>27,674</u>	<u>53,404</u>
Net book value				
At 31 March 2022	<u>35,874</u>	<u>12,459</u>	<u>25,847</u>	<u>74,180</u>
At 31 March 2021	<u>24,438</u>	<u>11,270</u>	<u>30,769</u>	<u>66,477</u>

8. Debtors

	2022	2021
	£	£
Other debtors	21,350	14,388
Prepayments and accrued income	3,842	14,618
Other taxation and social security	705	2,836
	<u>25,897</u>	<u>31,842</u>

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

9. Creditors: amounts falling due within one year	2022	2021
	£	£
Bank loan	5,556	5,833
Other creditors	4,268	3,137
Accruals	4,067	3,925
Deferred income	125	-
	14,016	12,895

10. Creditors: amounts falling due after more than one year	2022	2021
	£	£
Bank loan	41,204	44,167

The charity took out a £50,000 loan under the Bounce Back Loan Scheme in August 2020. In August 2021, the loan term was extended from 6 years to 10 years. The loan carries interest at the rate of 2.5%. The balance due after more than five years is £18,982.

11. Commitments under operating leases

At 31 March 2022 future minimum rentals payable under non-cancellable operating leases are as follows:

	2022	2021
	£	£
Within one year	31,463	29,580
In two to five years	47,391	24,819
	78,854	54,399

12. Analysis of net assets between funds

	Tangible fixed assets	Net current assets	Long term liabilities	Total 2022	Total 2021
	£	£		£	£
Unrestricted income funds	8,081	97,648	(41,204)	64,525	98,357
Restricted income funds	66,099	32,313	-	98,412	68,631
	74,180	129,961	(41,204)	162,937	166,988

Analysis of net assets between funds - previous year

	Tangible fixed assets	Net current assets	Long term liabilities	Total 2021	Total 2020
	£	£		£	£
Unrestricted income funds	10,273	132,251	(44,167)	98,357	42,364
Restricted income funds	56,204	12,427	-	68,631	39,515
	66,477	144,678	(44,167)	166,988	81,879

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

13. Restricted income funds

	Balance		Movement		Balance
	2021	Income	in resources:	Transfer	2022
	£	£	Expenditure	£	£
<i>Funds expended on tangible fixed assets:</i>	59,577	-	(12,973)	-	46,604
<i>New ventures, job development training and support:</i>					
Anton Jurgens Charitable Trust	-	3,000	(1,019)	-	1,981
Community Foundation (Curtin PARP)	-	2,000	(2,000)	-	-
Community Foundation (The Thornton Family Grassroots Fund)	710	-	(710)	-	-
Community Foundation (Thorne and Derrick)	-	2,000	(42)	-	1,958
Co-op Local Community Fund	1,899	5,027	(2,024)	-	4,902
Cumbria, Northumberland, Tyne and Wear NHS Foundation	29	-	-	-	29
Freemasons Northumberland	-	447	(447)	-	-
Karbon Homes - Community Funding	-	1,000	(1,000)	-	-
Northumberland County Council	-	5,000	(104)	-	4,896
Northumberland County Council (Community Chest)	2,000	-	(42)	-	1,958
Northumberland County Council (Local Improvement Scheme)	-	3,000	(62)	-	2,938
Northumberland Estates Community Fund	-	3,600	-	-	3,600
The Baily Thomas Charitable Fund	-	20,000	-	-	20,000
The Percy Bilton Charity	-	5,000	(104)	-	4,896
Training support donations	4,416	628	(5,044)	-	-
VCSE digital skills fund	-	5,050	(900)	-	4,150
W Bell donation	-	1,100	(600)	-	500
	68,631	56,852	(27,071)	-	98,412

Funds expended on tangible fixed assets: The fund balance carried forward of £46,604 represents the net book value of assets acquired for grants, partly already expended in previous years.

New ventures, job development training and support:

£20,000 was received from The Baily Thomas Charitable Fund towards core running costs.

Grants were received from Anton Jurgens Charitable Trust, Community Foundation (Thorne and Derrick), Northumberland County Council and The Percy Bilton Charity to enable the purchase of a crew van to expand the gardening and handy person businesses.

£5,050 was received from VCSE digital skills fund towards laptops, mobile phones and website costs.

£3,600 was received from Northumberland Estates Community Fund for website costs.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

13. Restricted income funds (continued)

Restricted income funds - previous year

	Balance		Movement		Balance
	2020	Income	in resources:	Transfer	2021
	£	£	Expenditure	£	£
<i>Funds expended on tangible fixed assets:</i>	24,751	-	(6,450)	-	18,301
<i>New ventures, job development training and support:</i>					
Catherine Cookson Charitable Trust	500	-	(38)	-	462
Community Foundation (Linden Family and P&G)	-	10,000	(985)	-	9,015
Community Foundation (The Thornton Family Grassroots Fund)	-	1,300	(590)	-	710
Co-op Local Community Fund	-	1,899	-	-	1,899
Cumbria, Northumberland, Tyne and Wear NHS Foundation	-	12,000	(11,971)	-	29
Freemasons Northumberland	-	19,555	(1,222)	-	18,333
Greggs Foundation	-	10,000	(10,000)	-	-
Hadrian Trust	-	1,000	(1,000)	-	-
Northumberland Business Service Limited	-	1,649	(103)	-	1,546
Northumberland County Council (Community Chest)	3,427	2,000	(257)	-	5,170
Tesco Bags of Help	-	500	(500)	-	-
The Baily Thomas Charitable Fund	3,668	10,000	(13,668)	-	-
The Finnis Scott Foundation	-	820	(41)	-	779
The Foxglove Trust	753	-	-	(753)	-
The National Lottery Community Fund	-	40,000	(32,850)	-	7,150
The Rothley Trust	-	900	(79)	-	821
The William Webster Charitable Trust	2,000	-	-	(2,000)	-
Training support donations	4,416	2,235	(2,235)	-	4,416
Tynedale Lions Club	-	200	(200)	-	-
	39,515	114,058	(82,189)	(2,753)	68,631

THE HEXTOL FOUNDATION

England & Wales - Charity number 1120857

Accounts

THE HEXTOL FOUNDATION
(A charitable company limited by guarantee)

REPORT AND UNAUDITED FINANCIAL STATEMENTS

31 MARCH 2021

Registered company number 05896869
Registered charity number 1120857

JOSEPH MILLER
Chartered Accountants
Newcastle upon Tyne

THE HEXTOL FOUNDATION
REPORT AND FINANCIAL STATEMENTS
31 MARCH 2021

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THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Charity number: 1120857

Company number: 05896869

Trustees

Mr G Dodd (Chairman)
Mr J H Pike (Treasurer)
Mr P J V Cockerill
Ms K M Lavery
Mr S R McArdle

Chief Executive and Company Secretary

Mr B N Howorth

Registered office

14c Gilesgate
Hexham
Northumberland
NE46 3NJ

Accountants

Joseph Miller
Floor A
Milburn House
Dean Street
Newcastle upon Tyne
NE1 1LE

Bankers

Barclays Bank plc
Priestpopple
Hexham
Northumberland
NE46 1PE

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees are pleased to present their report together with the unaudited financial statements of the charity for the year ended 31 March 2021 which are also prepared to meet the requirements for a directors' report and financial statements for Companies Act purposes.

Reference and administrative details, set out on the previous page, form part of this report. The financial statements comply with the Charities Act 2011, the Companies Act 2006, the memorandum and articles of association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, governance and management

Governing document

The Hextol Foundation is a company limited by guarantee and is governed by its memorandum and articles of association dated 4 August 2006, as amended by special resolutions dated 14 August 2007 and 4 July 2011. It was registered with the Charity Commission on 14 September 2007.

Appointment of Trustees

The Trustees are directors for the purposes of company law and the members of the charity must become Trustees. The number of Trustees must not be less than three and no more than twelve persons. The Trustees may at any time co-opt persons between annual general meetings, provided that the number co-opted does not exceed one third of the total number of Trustees. All co-optees must stand down at the end of the annual general meeting following their co-option.

Induction and training of Trustees

The induction and training of Trustees is dealt with according to individual need. Trustees usually have prior professional, sector or charity knowledge and experience.

Organisation

The charity is managed by the Trustees, who meet approximately 4 times a year. Two Trustees are needed for a quorum. The Trustees who have served during the year are set out on the reference and administrative details page.

The Chief Executive is responsible for the leadership, strategic development and effectiveness of the charity and oversees the delivery of services.

The Funding and Finance Manager is responsible for fundraising activity to support the charity and for day to day accounting and financial reporting.

The Office Manager is responsible for administrative and operational support, including health and safety and other central functions.

The Resourcing Manager is responsible for the recruitment, development and welfare of all Volunteers.

The Catering Manager, Gardening Service Manager oversee the planning, logistics and delivery of the services for their business; supported by Supervisors to run each shift, guiding the Volunteers and ensuring the service delivered meets customer expectations.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

Risk management

A full set of policies on health and safety, financial management, staffing, information security and customer liaison have been established and are reviewed as required.

Safety

The charity has a natural focus on the safety and security of its entire workforce, especially as a number of them are vulnerable people. With this in mind,

- All Managers, Supervisors and Administrative staff are qualified first aiders.
- All who work at the charity (including volunteers and beneficiaries) must obtain an enhanced Disclosure and Barring Service check and are governed by the charity's policy for protecting vulnerable adults and children.
- Advice has been provided by the local fire service about fire escape routes.
- Safeguarding policies and procedures have been reviewed during the year.

The charity's health and safety officer is Claire Smith.

Its employer's liability, public and products liability and contents insurance policy is provided by Towergate Insurance and its insurers are QBE Insurance (Europe) Ltd.

Objectives and activities

The Hextol Foundation is an independent charitable company, based in Hexham, creating opportunities for people with a learning disability and / or mental health needs to gain real work experience and to develop job skills, confidence and self-esteem, thereby helping to improve mental and physical health and reduce social isolation. These are rare opportunities for people, whose condition or disability makes it practically impossible for them to gain paid employment, to be able to contribute to society and to find a real sense of purpose.

Our charitable objects are to improve the lives of people with disabilities and who may have other disadvantages, by creating opportunities to work, providing education and training and developing such other charitable forms of support as required. We achieve this by setting up not for profit businesses that provide safe and supported work and work-based training.

By our work we seek to challenge the stigma which surrounds the ability of those with learning difficulties and mental health needs.

In planning and carrying out the charity's activities for the year, the Trustees have considered the guidance produced by the Charity Commission on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

The COVID pandemic and its effects on the charity

The year in question was significantly impacted by the COVID pandemic. On 21 March 2020 we were forced to closed our services to volunteers. The year was further disrupted by the second and third lockdowns.

Throughout the pandemic our focus has been the health, safety and welfare of our beneficiaries, staff and customers and we have therefore followed all government guidance as well as applicable regulations and restrictions. The vulnerable nature of our beneficiary group made this even more important.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The COVID pandemic and its effects on the charity *(continued)*

The majority of staff were furloughed at the beginning of the pandemic and brought back as we were able to reopen services, using the flexible furlough scheme where possible. Home working was instituted for staff for whom this was possible, recognising that the nature of the Foundation's work involves face to face interaction with beneficiaries and therefore is not compatible with home working for many of the staff team.

The Chief Executive, Finance and Funding Manager and Gardening staff worked throughout the pandemic to maintain services for customers as well as ensure the continued safe and sustainable operation of the charity.

Services were reopened to beneficiaries when it was considered safe to do so and when regulations permitted. Among the measures we put in place were reduced numbers of beneficiaries in our working teams to ensure, as far as possible, social distancing was maintained. This had an inevitable impact on our ability to deliver working opportunities to our beneficiaries and a key target for the future will be to increase beneficiary numbers and working hours to pre-pandemic levels as soon as possible.

The Tans café reopened in mid July and traded until it was required (as a result of national and local restrictions) to close again on 5 November. It was closed for the remainder of the financial year, but reopened in May 2021.

We prioritised communication throughout the various lockdowns, launching and distributing a newsletter, *Hextol happenings* to our beneficiaries and supporters on a weekly basis from April 2020. We also formalised an outreach programme during the second and third lockdowns meaning we were able to retain contact with our beneficiaries, offering them help and support and mitigating some of the isolating effects of the pandemic.

Trading was severely adversely impacted by the closures which is reflected in the accounts accompanying this report. However, the Foundation had a positive year in many ways, due to a combination of: sound financial management; the generosity of our funders; the support of our customers; the hard work and resilience of staff; and the effect of government (local and national) schemes. Some relevant highlights include:

- Grant funding enabling; the replacement of old IT equipment with a cloud based system and new hardware; the purchase of mobile phones for remote workers; the purchase of new equipment at the Tans including coffee machine, commercial dishwasher, washing machine and drier; purchase of a new EPOS system. All these items will facilitate future expansion and ease pressure on cash flow which may have resulted from their forced replacement.
- A grant from the Provincial Grand Lodge of Freemasons of Northumberland (Henry Holmes Benevolent Fund) enabling the purchase of a crew cab van for the Newcastle gardening service which has allowed significant expansion of that service.
- Grants from various funders have strengthened core funding.
- A Bounce Back Loan of £50,000 which will be repaid over a maximum term of 10 years and will provide some additional financial security as the full economic effects of the pandemic become clear.
- Access to grants for the hospitality sector resulting from the closure of the Tans café.

The combined effect of these has been to place the Foundation in a strong position to build for the future as the restrictions related to the pandemic gradually unwind.

THE HEXTOL FOUNDATION
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

As set out above the ability of the Foundation to deliver its principal objective of providing working opportunities to its beneficiaries has been severely restricted by the pandemic.

However, during the year to 31 March 2021, we

- Worked with 33 beneficiaries across all our service areas (2019/20: 83)
- Provided 2,176 hours of working experience for our beneficiaries (2019/20: 10,816)
- Continued to operate the café we had opened in 2016 (Hextol Tans) when opening was permitted and it was deemed safe to do so
- Continued to provide gardening, pack and post and warehouse services in Hexham
- Continued to expand the customer base for our gardening services in both Newcastle and Hexham.

Over the year the following hours of working experience completed by our beneficiaries was:

- Hextol Tans: 588 hours (2019/20: 4,145), with 16 individuals engaged (2019/20: 41)
- Greenbox: 297 hours (2019/20: 1,610), with 13 individuals engaged (2019/20: 24)
- Gardening (Hexham): 369 hours (2019/20: 969) with 7 individuals engaged (2019/20: 14)
- Gardening (Newcastle): 741 hours (2019/20: 1,855) with 6 individuals engaged (2019/20: 15)
- PropertyWorks: 183 hours (2019/20: 736 hours) with 3 individuals engaged (2019/20: 6)
- Catering: 0 hours (2019/20: 1,109)
- Core (cleaning, office support etc): 0 hours (2019/20: 394).

Financial review and performance

The principal source of income comprised trading of £129,331 (2019/20: £217,887), with a further £238,719 in grants and donations (2019/20 £85,988).

The net income for the year was £85,109 (2019/20 net expenditure £36,176) as disclosed in the Statement of Financial Activities on page 8. Unrestricted funds at the year end increased to £98,357.

Principal funding

We would like to thank all our funders for your support during the year. The funding we receive is vital and enables us to continue to provide the services we offer. But more than this we appreciate and value the fact our supporters recognise the positive impact of the work we do.

Full details of all our funders can be found at note 4 to the accompanying financial statements.

Reserves policy

It is the policy of the charity to seek to establish and maintain a reserves fund based on a business risk assessment or on covering up to 6 months of operating costs. After the fourteenth year of the charity's operation, free reserves at 31 March 2021 totalled £88,084 (2019/20: £31,366). The Trustees will review both the policy and the reserves position on a regular basis.

Plans for future periods

The charity will continue to provide opportunities in Hexham and Newcastle, with its primary aim being to continue to operate in a COVID secure way and to reopen all its services to beneficiaries and gradually increase beneficiary numbers and work hours to exceed pre-pandemic levels.

THE HEXTOL FOUNDATION

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods *(continued)*

The Foundation will look to grow its activities, especially in the Newcastle and wider Northumberland areas, following the expansion of the existing gardening service.

Wherever appropriate the charity will seek to work in partnership with other organisations, including charities, to expand the opportunities available to its beneficiaries in a sustainable and mutually beneficial way.

We will continue to work with all our stakeholders to take opportunities for growth whenever they arise.

Statement of Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors of The Hextol Foundation for the purposes of company law) are responsible for preparing the report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material
- departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies, under Part 15 of the Companies Act 2006.

On behalf of the Trustees



Mr G Dodd
Chairman
Date:

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE HEXTOL FOUNDATION

I report to the charity Trustees on my examination of the financial statements of the company for the year ended 31 March 2021, which are set out on pages 8 to 17.

Responsibilities and basis of report

As the charity's Trustees of the company (and also, it's directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the financial statements do not accord with those accounting records; or
- (3) the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities (applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic or Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

D R GOLD BA FCA
Independent Examiner
Joseph Miller
Milburn House
Dean Street
Newcastle upon Tyne
NE1 1LE
Date: 8 November 2021

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income from:					
Donations, grants and legacies	4	124,661	114,058	238,719	85,988
Charitable activities	5	129,331	-	129,331	217,887
Total income		<u>253,992</u>	<u>114,058</u>	<u>368,050</u>	<u>303,875</u>
Expenditure on:					
Raising funds		13,143	-	13,143	6,569
Charitable activities		187,609	82,189	269,798	333,482
Total expenditure	6	<u>200,752</u>	<u>82,189</u>	<u>282,941</u>	<u>340,051</u>
Net income (expenditure)	3	53,240	31,869	85,109	(36,176)
Transfers between funds		<u>2,753</u>	<u>(2,753)</u>	<u>-</u>	<u>-</u>
Net movement in funds for the year		55,993	29,116	85,109	(36,176)
Reconciliation of funds					
Total funds brought forward		42,364	39,515	81,879	118,055
Total funds carried forward		<u>98,357</u>	<u>68,631</u>	<u>166,988</u>	<u>81,879</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derives from continuing activities.

The notes on pages 10 to 17 form part of these financial statements

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

Company number: 05896869

BALANCE SHEET

AS AT 31 MARCH 2021

	Note	£	2021 £	2020 £
Fixed assets				
Tangible assets	7		66,477	35,749
Current assets				
Debtors	8	31,842		25,381
Cash at bank and in hand		<u>125,731</u>		<u>40,137</u>
		157,573		65,518
Creditors: amounts falling due within one year	9	<u>(12,895)</u>		<u>(19,388)</u>
Net current assets			144,678	46,130
Creditors: amounts falling due after more than one year	10		(44,167)	-
Net assets			<u>166,988</u>	<u>81,879</u>
Funds of the charity				
Unrestricted income funds			98,357	42,364
Restricted income funds	13		68,631	39,515
Total charity funds	12		<u>166,988</u>	<u>81,879</u>

For the year ended 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees responsibilities:

- (i) The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476; and
- (ii) The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of the financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and signed by the Trustees and authorised for issue on



Mr G Dodd
Chairman

The notes on pages 10 to 17 form part of these financial statements.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1. Legal status of the charity

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding up is limited to £1.

2. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated. They have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland Charities SORP FRS 102 (1 January 2019), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) and the Companies Act 2006.

The Hextol Foundation meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling which is the functional and presentation currency of the charity.

b) Preparation of the accounts on a going concern basis

The Trustees have reviewed its cash flow forecasts and there is a reasonable expectation that the charity has adequate resources to continue in operational existence for at least the next twelve months and on this basis the Trustees consider that the charity is a going concern.

c) Fund accounting - Unrestricted and restricted funds

Unrestricted funds are donations and other income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Restricted funds are given for a specific purpose and further details are provided in the notes to the financial statements.

d) Fixed assets and depreciation

Depreciation is calculated so as to write off the cost of a fixed asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office equipment	- 25% per annum on a reducing balance basis
Furniture and equipment	- 15% per annum on a reducing balance basis
Motor vehicles	- 25% per annum on a reducing balance basis

e) Cash at bank

Cash at bank consists of a Barclays Bank plc current account.

f) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

THE HEXTOL FOUNDATION
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

g) Financial instruments

The charity only has financial instruments and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially measured at transaction value and subsequently measured at their settlement value, with the exception of the bounce back loan which is measured at amortised cost using the effective interest method.

h) Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

i) Income recognition

All income is included in the statement of financial activities when the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donations are received by way of grants and donations and are included in full in the statement of financial activities when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably.

Grants and other income received in advance of the period to which they relate are treated as deferred income if the related expenditure cannot be incurred until the future period. Deferred income is included in liabilities in the balance sheet.

For legacy income, entitlement is taken as the earlier of the date on which either the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate.

Donated goods are recognised as income when the charity has control over the item, any conditions associated with the donated item has been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. Donated goods are measured at their fair value.

j) Expenditure recognition

Expenditure is recognised as soon as there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis, inclusive of any VAT which cannot be recovered.

Expenditure on raising funds comprise the costs incurred in raising income from grants and donations. Charitable expenditure comprises all costs of activities in furtherance of the objects of the charity.

Governance costs represents costs incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Support costs relating to more than one activity are allocated on the basis of staff time spent.

k) Pension costs

Employees of the charity are entitled to join a defined contribution money purchase scheme. The charity contribution in the year is disclosed in note 6. The money purchase plan is managed by B&CE Holdings (The People's Pension). The charity has no liability beyond making its contributions and paying across the deductions for employees' contributions.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

3. Net income (expenditure)

	2021	2020
	£	£
Net income (expenditure) for the year is stated after charging:		
Independent examination and accountancy services:		
Independent examination	891	865
Accountancy services	1,859	1,605
Depreciation of tangible fixed assets	9,221	8,142

4. Donations, grants and legacies

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Catherine Cookson Charitable Trust	-	-	-	500
Community Fund Awards for All	-	-	-	8,582
Community Foundation (Linden Family and P&G)	-	10,000	10,000	-
Community Foundation (The Thorntons Family Grassroots Fund)	-	1,300	1,300	-
Co-op Local Community Fund	-	1,899	1,899	-
Cumbria, Northumberland, Tyne and Wear NHS Foundation	-	12,000	12,000	-
E C Graham Belford Charitable Settlement	-	-	-	5,000
Freemasons of Northumberland	-	19,555	19,555	1,000
Greggs Foundation	-	10,000	10,000	15,000
Hadrian Trust	-	1,000	1,000	1,000
Hexham Round Table	-	-	-	400
Hexham Town Council	4,000	-	4,000	-
Marsh Christian Trust	400	-	400	-
Newcastle Building Society Community Fund	-	-	-	1,975
Northumberland Business Service Limited	-	1,649	1,649	-
Northumberland County Council (Community Chest)	-	2,000	2,000	3,427
Northumberland County Council (Business Grants fund)	22,638	-	22,638	-
Rotary Club of Hexham	-	-	-	852
R W Mann Trust	-	-	-	500
Tesco Bags of Help	-	500	500	-
The 1989 Willan Charitable Trust	10,000	-	10,000	-
The Baily Thomas Charitable Fund	-	10,000	10,000	20,000
The Barbour Foundation	2,000	-	2,000	-
The Bernicia Foundation	10,000	-	10,000	-
The David Solomons Charitable Trust	750	-	750	-
The Edward Gostling Foundation	15,000	-	15,000	5,000
The Finnis Scott Foundation	-	820	820	-
The Foxglove Trust	-	-	-	2,350
The Hedley Denton Charitable Trust	-	-	-	1,000
The Hospital of God at Greatham	-	-	-	1,000
The Joicey Trust	5,000	-	5,000	5,000
The Joseph Strong Frazer Trust	2,000	-	2,000	2,000
The National Lottery Community Fund	-	40,000	40,000	-
The Rothley Trust	-	900	900	-
The Shears Foundation	5,000	-	5,000	5,000
The Sir Jules Thorn Charitable Trust	1,000	-	1,000	-
	77,788	111,623	189,411	79,586

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

4. Donations, grants and legacies *(continued)*

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Balance brought forward	77,788	111,623	189,411	79,586
The Smith (Haltwhistle & District) Charitable Trust	-	-	-	200
The William Webster Charitable Trust	-	-	-	2,000
The Woodward Charitable Trust	-	-	-	500
Tynedale Lions Club	-	200	200	-
Coronavirus Job Retention Scheme grant	41,388	-	41,388	-
Bounce Back loan interest grant	729	-	729	-
Donations (including donated assets)	4,756	2,235	6,991	3,702
	<u>124,661</u>	<u>114,058</u>	<u>238,719</u>	<u>85,988</u>

5. Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Trading income from:				
Hextol Gardening	46,719	-	46,719	49,471
Hextol Greenbox	11,387	-	11,387	21,919
Hextol Lunches	(105)	-	(105)	7,867
Hextol PropertyWorks	53,041	-	53,041	58,508
Hextol Tans café	15,157	-	15,157	78,786
Other income	3,132	-	3,132	1,336
	<u>129,331</u>	<u>-</u>	<u>129,331</u>	<u>217,887</u>

6. Total expenditure

	Raising funds	Charitable activities £	Governance costs £	Total 2021 £	Total 2020 £
Direct costs					
Staff costs	-	118,471	-	118,471	143,836
Hextol Gardening	-	10,341	-	10,341	9,186
Hextol Greenbox	-	9,594	-	9,594	16,147
Hextol Lunches	-	-	-	-	4,480
Hextol PropertyWorks	-	17,955	-	17,955	20,352
Hextol Tans café	-	23,501	-	23,501	50,446
Professional fees	-	4,430	-	4,430	3,244
Accountancy fees	-	-	2,750	2,750	2,470
Loss (profit) on disposal	-	1,910	-	1,910	(50)
Interest payable	-	729	-	729	-
Depreciation	-	9,221	-	9,221	8,142
Allocated support costs					
Staff costs	10,893	35,024	3,447	49,364	38,215
Office costs	2,250	31,713	712	34,675	43,583
	<u>13,143</u>	<u>262,889</u>	<u>6,909</u>	<u>282,941</u>	<u>340,051</u>
Governance costs			6,909		
Total expenditure on charitable activities		<u>269,798</u>			

THE HEXTOL FOUNDATION
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

6. Total expenditure (continued)

The aggregate staff costs were:

	2021	2020
	£	£
Wages and salaries	159,672	172,798
Social security costs	3,677	4,914
Pension costs	4,486	4,339
	<u>167,835</u>	<u>182,051</u>

The charity considers its key management personnel comprise the Trustees and the Chief Executive

The total employment benefits of the key management personnel were £31,469 (2020: £27,410).

There are no employees with emoluments above £60,000 per annum.

The average number of employees during the year, analysed by function was as follows:

	2021	2020
Management	2	2
Project staff	12	15

Trustees' remuneration and related party transactions

The Trustees did not receive any emoluments during the year and were not paid or reimbursed for any expenses.

During the year, emoluments were paid to the partner of a Trustee in respect of their employment with the charity. The Trustees have confirmed that procedures are in place to avoid any potential conflict of interest.

7. Tangible fixed assets

	Motor Vehicles	Office equipment	Furniture and equipment	Total
	£	£	£	£
At 1 April 2020	17,772	11,829	48,197	77,798
Additions	19,555	10,580	11,724	41,859
Disposals	-	-	(4,101)	(4,101)
At 31 March 2021	<u>37,327</u>	<u>22,409</u>	<u>55,820</u>	<u>115,556</u>
Depreciation				
At 1 April 2020	9,631	9,787	22,631	42,049
Charge for the year	3,258	1,352	4,611	9,221
On disposals	-	-	(2,191)	(2,191)
At 31 March 2021	<u>12,889</u>	<u>11,139</u>	<u>25,051</u>	<u>49,079</u>
Net book value				
At 31 March 2021	<u>24,438</u>	<u>11,270</u>	<u>30,769</u>	<u>66,477</u>
At 31 March 2020	8,141	2,042	25,566	35,749

8. Debtors

	2021	2020
	£	£
Other debtors	14,388	21,234
Prepayments and accrued income	14,618	4,147
Other taxation and social security	2,836	-
	<u>31,842</u>	<u>25,381</u>

THE HEXTOL FOUNDATION
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

9. Creditors: amounts falling due within one year

	2021	2020
	£	£
Bank loan	5,833	-
Other taxation and social security	-	6,476
Other creditors	3,137	5,279
Accruals	3,925	4,133
Deferred income	-	3,500
	<u>12,895</u>	<u>19,388</u>

10. Creditors: amounts falling due after more than one year

	2021	2020
	£	£
Bank loan	44,167	-

During the year the charity took out a £50,000 loan under the Bounce Back Loan Scheme. The original loan term agreed in August 2020 was 6 years. In August 2021, the loan term was extended to 10 years. The loan carries interest at the rate of 2.5%.

11. Commitments under operating leases

At 31 March 2021 future minimum rentals payable under non-cancellable operating leases are as follows:

	2021	2020
	£	£
Within one year	29,580	29,480
In two to five years	24,819	21,353
	<u>54,399</u>	<u>50,833</u>

12. Analysis of net assets between funds

	Tangible fixed assets £	Net current assets £	Long term liabilities	Total 2021 £	Total 2020 £
Unrestricted income funds	10,273	132,251	(44,167)	98,357	42,364
Restricted income funds	56,204	12,427	-	68,631	39,515
	<u>66,477</u>	<u>144,678</u>	<u>(44,167)</u>	<u>166,988</u>	<u>81,879</u>

Analysis of net assets between funds - previous year

	Tangible fixed assets £	Net current assets £	Long term liabilities	Total 2020 £	Total 2019 £
Unrestricted income funds	10,998	31,366	-	42,364	76,105
Restricted income funds	24,751	14,764	-	39,515	41,950
	<u>35,749</u>	<u>46,130</u>	<u>-</u>	<u>81,879</u>	<u>118,055</u>

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

13. Restricted income funds

	Balance 2020 £	Income £	Movement in resources: Expenditure £	Transfer £	Balance 2021 £
<i>Funds expended on tangible fixed assets:</i>	24,751	-	(6,450)	-	18,301
<i>New ventures, job development training and support:</i>					
Catherine Cookson Charitable Trust	500	-	(38)	-	462
Community Foundation (Linden Family and P&G)	-	10,000	(985)	-	9,015
Family					
Grassroots Fund)	-	1,300	(590)	-	710
Co-op Local Community Fund	-	1,899	-	-	1,899
Cumbria, Northumberland, Tyne and Wear NHS Foundation	-	12,000	(11,971)	-	29
Freemasons Northumberland	-	19,555	(1,222)	-	18,333
Greggs Foundation	-	10,000	(10,000)	-	-
Hadrian Trust	-	1,000	(1,000)	-	-
Northumberland Business Service Limited	-	1,649	(103)	-	1,546
Northumberland County Council (Community Chest)	3,427	2,000	(257)	-	5,170
Tesco Bags of Help	-	500	(500)	-	-
The Baily Thomas Charitable Fund	3,668	10,000	(13,668)	-	-
The Finnis Scott Foundation	-	820	(41)	-	779
The Foxglove Trust	753	-	-	(753)	-
The National Lottery Community Fund	-	40,000	(32,850)	-	7,150
The Rothley Trust	-	900	(79)	-	821
The William Webster Charitable Trust	2,000	-	-	(2,000)	-
Training support donations	4,416	2,235	(2,235)	-	4,416
Tynedale Lions Club	-	200	(200)	-	-
	39,515	114,058	(82,189)	(2,753)	68,631

Funds expended on tangible fixed assets: The fund balance carried forward of £18,301 represents the net book value of assets acquired for grants, partly already expended in previous years.

New ventures, job development training and support:

£10,000 was received from the Community Foundation (Linden Family and P&G) for purchasing hygiene resources and equipment.

£12,000 was received from the Cumbria, Northumberland, Tyne and Wear NHS Foundation for Tans running costs.

£19,555 was received from Freemasons Northumberland for the purchase of a new van.

£10,000 was received from Greggs Foundation towards salary costs.

£40,000 was received from The National Lottery Community Fund towards salary costs, IT upgrade and COVID-19 safety equipment.

£10,000 was received from The Baily Thomas Charitable Fund towards salary costs.

The transfer total of £2,753 represents the balance of restricted grants being released to unrestricted funds due to the COVID-19 pandemic, as agreed with the funders.

THE HEXTOL FOUNDATION
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

13. Restricted income funds (continued)

Restricted income funds - previous year

	Balance 2019 £	Income £	Movement in resources: Expenditure £	Transfer £	Balance 2020 £
<i>Funds expended on tangible fixed assets:</i>	30,556	-	(5,805)	-	24,751
<i>New ventures, job development training and support:</i>					
Catherine Cookson Charitable Trust	-	500	-	-	500
Hadrian Trust	1,000	1,000	(2,000)	-	-
Hexham Round Table	204	400	(604)	-	-
Newcastle Building Society Community Fund	-	1,975	(771)	(1,204)	-
Northumberland Country Council (Community Chest)	-	3,427	-	-	3,427
Rotary Club of Hexham	8	-	(8)	-	-
R W Mann Trust	-	500	-	(500)	-
Sir James Knott Trust	4,009	-	(4,009)	-	-
The Baily Thomas Charitable Fund	-	20,000	(16,332)	-	3,668
The Barbour Foundation	2,004	-	(2,004)	-	-
The Edward Gostling Foundation	-	5,000	(5,000)	-	-
The Foxglove Trust	-	2,350	(1,597)	-	753
The Hedley Denton Charitable Trust	-	1,000	-	(1,000)	-
The Joicey Trust	-	5,000	(5,000)	-	-
The Rothley Trust	1,000	-	(1,000)	-	-
The William Webster Charitable Trust	-	2,000	-	-	2,000
The Woodward Charitable Trust	-	500	(500)	-	-
Training support donations	3,076	1,340	-	-	4,416
Tynedale Rotary Club	93	-	(93)	-	-
	41,950	44,992	(44,723)	(2,704)	39,515

14. Post balance sheet event

The Trustees have considered the continuing impact of the COVID-19 pandemic, which has not resulted in any adjustment to these financial statements.

There is a continuing potential loss of trading income, but at this stage, it is impossible to estimate the longer term financial implications for the charity. The Trustees consider that the reserves and financial position of the charity mitigate the immediate risk.