

LIFEWORKS STAFFORDSHIRE

England & Wales · Charity number 1120803

Details

Other names	LIFEWORKS
Status	Registered
Legal form	Other
Registered	2007-09-07
Register	View on the Charity Commission register

Contact

Address	12 Merrial Street Newcastle-under-Lyme Staffordshire ST5 2AD
Phone	01782615222
Email	info@lifeworksnorthstaffs.org.uk
Website	www.lifeworksnorthstaffs.org.uk

Activities

Objects: To further such charitable purposes for the benefit of mainly high functioning individuals aged 14 years old and above with or without a formal diagnosis of Autism, ADHD, Tourette's syndrome, Dyspraxia and associated conditions. Supporting family, carers and professionals. In particular, but not exclusively by: a) Educating all sectors of the community about the conditions and associated needs b) Providing a person centered approach to individuals with these conditions through assessment of need, a profile of the client, social interpretation, support groups, advocacy, befriending, social and life skills coaching and work mentoring. c) Providing advice, guidance and signposting to professionals, carers and clients including drop-in groups.

Activities: To support marginalised bright people aged 14 and above, with Autism, ADHD, Dyspraxia, Tourette's Syndrome, mostly with mental ill health, and their carers to find a sustainable lifestyle. Lifeworks run social groups for clients, support groups for carers, an ADHD support group, outreach, advocacy, advice, diagnosis referrals, and where possible befriending and life coaching.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability
- **Who:** Children/young People, People With Disabilities, Other Defined Groups

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE STAFFORDSHIRE
- Staffordshire
- Stoke-on-trent City

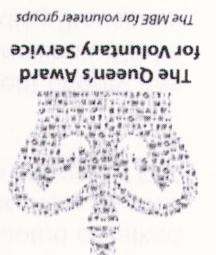
Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£84,414	£44,858	-	-
2023-12-31	£49,685	£41,649	-	-
2022-12-31	£21,350	£27,366	-	-
2021-12-31	£31,674	£25,816	-	-
2020-12-31	£38,601	£30,100	-	-

Trustees

Name	Role	Appointed
Janet Robson	Chair	2022-09-12
LINDA SHENTON		
ROSEMARY ROBINSON		2011-03-31
Roger Fitz-Herbert		2022-09-12
SUSAN MARY GIBSON		2012-11-22

Accounts



The charity has had a very successful end of year with funding from the Community Fund from the Lottery for 3 years for just over £242,000, coupled with a donation of £30,000 from a private Trust Fund and funding from Severn Trent for £5,750, Epic Housing donated £750 for rebranding, all coming in November, as well as successful bids for small grants completed by Liam Jones for client activities.

This new funding from the Lottery will allow the charity to develop its services to meet an increasing demand and recruit staff into much needed posts. It will allow the charity to plan for future development. The charity has been asked by the Community Fund to become a CIO to safeguard Trustees even though the charity has indemnity insurance to cover Trustees. The charity will pursue this in the next year.

The charity had further funding, raised through ticket sales and the raffle that Sue Gibson organises at a performance from the Repertory Theatre, in Stoke which is greatly appreciated. The charity also has donations from clients and others to support the charity, coupled with fees from letters and life coaching which adds approximately £10,000 to unrestricted funds. The charity continues to link with other organisations for example, Support Staffordshire, VAST, NCT and Green Doors. The charity also receives a 50% reduction in rent from Newcastle Borough Council.

The carers groups in Stoke continue to receive £1000 funding from the North Staffs Carers including at Middleport Matters, and Hazel Trees with PEGIS, as well as groups at Northwood Garden Centre/Trentham and @21 in Leek. These groups are run by Sue Gibson, Rosemary Robinson both Trustees and Judy Gregg Volunteer @21 group. Middleport Matters, Hazel Trees and @21 kindly give us free use of a room. A free location in Newcastle hasn't been available but is on our agenda.

The charity is still finding the NHS well-being service referring on average 12 clients a month as well as other referrals. The waiting list has lengthened to 12 months but with new staff hopefully in position in the new year it is hoped the list will be reduced. There is still no care pathway for our client group, and this has been raised with Commissioners and flagged at various NHS forums and continues to be an on-going issue. The charity actively is looking to recruit both Trustees and volunteers, but the charity sector has been slow to recover from the pandemic and people nationally are not giving their time nor money as freely. Funding is becoming harder to source as charities are all fighting for the same pots of money. Part of the Lottery bid is to look at sustainable funding creation.

Lifeworks continues to provide training to Keele University students providing placements for 7 students this year. Further training was given to the Foster First. A lot of organisations seek advice and guidance but do not want to pay for our expertise. This needs to be addressed in the next year especially around employment, reasonable adjustments and environmental impact assessments under the Equality Act 2010.

The current issues that clients are facing is the migration to Universal Credit from Employment Support Allowance which requires an online journal or telephone account which are not properly managed by the DWP, and misinformation is common. Some clients are being offered new style ESA as well by the DWP. The charity will seek further training next year.

The charity is finding that Personal Independent Payments are being heavily scrutinised, with long waiting times and a lot of people are being knocked off the benefit and it is harder to maintain as they are only offering

telephone assessments which tend to be biased and lack credibility as clients are often misquoted or talked into agreeing with the assessor. We continue to advise clients to ask us to fill the forms in for them as they are not wording things correctly to score points. Our support letters are getting lengthy so the charge of £50 is now standard for PIP, to complete the form and write a supporting letter.

Housing is also an issue as we currently have 2 homeless clients both based in Stoke-on-Trent priority has been given to other groups even though our clients are highly vulnerable because of their conditions. Stoke housing has been less than helpful especially with our male client and they are not understanding the issues of autism and ADHD. Then female client had turned two places down and been barred from their services with no recognition that she did not understand the rules. The CEO will follow this up. Aspire housing and Newcastle housing options on the other hand actively work with us.

In Staffordshire the council are tightening up on the requirements to get a blue badge requesting 8 points in DWP PIP "Moving Around" for the first time. Stoke-on-Trent has not followed this. There seems to be a drive to reduce the numbers of blue badges as we have an aging population.

Our clients report an ongoing issue with bus services in that they can leave early, routes are changed, do not turn up because they have been cancelled without warning and a reduced bus service. The charity is recommending that clients check online to ensure buses are running to schedule. The charity is working with NCT to look at how we can improve things for our clients.

I would like to thank all Trustees, Staff and Volunteers in supporting the charity and in helping to continue the good work that we are doing in supporting this much marginalised group in society.

Lifeworks Staffordshire
(Registered charity, number 1120803)
Financial Statements
for the year ended 31 December 2024

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7	Notes to the Accounts

**Lifeworks Staffordshire
Trustees' Annual Report
for the year ended 31 December 2024**

Full name Lifeworks Staffordshire

Registered charity number 1120803

Principal address

12 Merrial Street
Newcastle-under-Lyme
Staffordshire
ST5 2AD

Trustees

Janet Robson
Roy Gregg
Linda Shenton
Roger Fitz-Herbert
Margaret Kathleen Edwards
Rosemary Robinson
Susan Mary Gibson

Chair
Vice Chair
Treasurer

Bankers

Co-operative Bank

Independent examiner

Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
Hanley
Stoke on Trent
ST1 5DD

Governance and management

The charity is operated under the rules of its constitution adopted 2 March 2007 as amended 13 July 2007 and 6 November 2009.

The methods adopted for the recruitment and appointment of new trustees

Trustees are appointed at the Annual General Meetings. Nomination forms are sent out ahead of the AGM, which are assessed by the committee beforehand. Knowledge of Autistic Spectrum Conditions and managerial roles are preferred.

Aims and objectives

To further such charitable purposes for the benefit of people 14+ with Autistic Spectrum Conditions, (referred to as ASC'S) with or without a formal diagnosis and associated family, carers, professionals, and significant others. In particular but not exclusively by:

- a) Providing or assisting in the provision of funding/services to enable people with ASC'S to have a sustainable lifestyle in adulthood.
- b) Educating all sectors of the community in the needs of adults with ASC'S.
- c) Providing a person-centred approach to rising adults (14+) and adults with ASC'S through assessment of need, a profile of service user, social interpretation, advocacy, social and life skills coaching and mentoring in work.

**Lifeworks Staffordshire
Trustees' Annual Report (continued)
for the year ended 31 December 2024**

Summary of the main activities undertaken for the public benefit

Lifeworks Staffordshire was established in September 2006 and is the only registered charity in the county which provide a one stop shop approach to providing services that are specifically tailored for high functioning people, post fourteen, with ASC'S working towards a sustainable future life.

This is done through initial assessment and profiling by qualified assessors to identify needs, including direct referral for a diagnosis in some cases, an allocation of a volunteer outreach worker (where pertinent), mentoring and information giving to develop strategies to improve an individual's ability to cope with everyday life. Providing risk assessment and documenting personal information which is accessible to our client's. We may keep in contact through a range of media including via Facebook or text depending upon client needs. We give advice from our helpline or 1 to 1 support to gain housing, benefits, work experience, jobs, support to gain direct payment and employing a personal assistant and home visits.

Our aim is to enable our clients to develop a sustainable rewarding lifestyle by providing help for example with gaining and retaining medical, dental intervention, education, benefits, housing, work or work experience, hobbies, interests, through support and networking with families, involved professionals and other third sector organisations.

Lifeworks are always looking for people to help, whether that this may be by making a donation, organising a fundraising event or offering a work placement. As a charitable organisation we are actively seeking funding to enable us to develop our unique service for more information please look at the website – www.lifeworksstaffordshire.org.uk.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the Charity.

The charity's policy on reserves

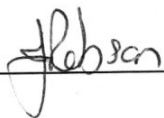
The charity holds £7,000 in reserve to pay any bills or redundancy in the event of the charities closure.

Main risks

Lifeworks actively search for funding and apply monthly even for small pots of funding. Volunteers are made up of parents, carers, and clients. This gives them work ethics for possible future employment of volunteer positions. We are currently looking toward corporate sponsorship for sustainability of Lifeworks.

Signed on behalf of the charity's trustees:

Signed _____
Janet Robson
Chair



Date 28/05/2025

**Independent examiner's report to the trustees of
Lifeworks Staffordshire
for the year ended 31 December 2024**

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31 December 2024 which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner

As the charity's trustees of Lifeworks Staffordshire, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Lifeworks Staffordshire accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of Lifeworks Staffordshire as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed 
Daryl Denson ACMA
VAST

Date 17/06/2025

**Lifeworks Staffordshire
Receipts & Payments Account
for the year ended 31 December 2024**

		Restricted Funds £	Unrestricted Funds £	2024 Total £	2023 Total £
	Notes				
Receipts					
Grants & Donations	3	30,693	37,586	68,279	46,835
Fundraising		-	4,284	4,284	2,688
Life Coaching		1,520	-	1,520	-
Subscriptions		-	277	277	-
Training		-	6,725	6,725	-
Activities		-	909	909	-
Sundry		-	2,420	2,420	162
Total receipts		32,213	52,201	84,414	49,685
Payments					
Rent		-	5,000	5,000	5,066
Wages		13,067	10,193	23,260	23,210
Travel Expenses		919	439	1,358	1,463
Insurance		-	914	914	907
Subscriptions		187	165	352	551
Refreshments		513	106	619	527
Activities		2,744	4,246	6,990	4,220
Telephone		397	193	590	648
Stationary		202	435	637	679
Equipment & Renewals		300	1,170	1,470	689
Professional Fees		148	643	791	1,212
Payroll Expenses		229	39	268	675
Utilities		-	1,345	1,345	962
Accounts		-	630	630	600
Training		-	30	30	-
Sundries		318	286	604	240
Total payments		19,024	25,834	44,858	41,649
Net receipts/(payments)		13,189	26367	39,556	8036
Transfers between funds		-	-	-	-
Cash funds at start of this period		25,218	18,820	44,038	36,002
Cash funds at end of this period		38,407	45,187	83,594	44,038

**Lifeworks Staffordshire
Statement of Assets and Liabilities
at 31 December 2024**

	2024 £	2023 £
Cash Assets		
Cash in Bank	80,848	42,585
Petty Cash	1,807	1,453
PayPal	939	-
	<u>83,594</u>	<u>44,038</u>

These financial statements are accepted on behalf of the charity by:

Signed
Janet Robson
Chair



Dated 28/05/2025

Lifeworks Staffordshire
Notes to the Accounts
for the year ended 31 December 2024

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

2. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this year.

3. Grants and donations

During the year £37,586 (2023: £16,143) was received in unrestricted grants and donations and £30,693 (2023: £33,541) in restricted grants and donations.

4. Funding analysis

	Opening Balance	Receipts	Payments	Transfers	Closing Balance
	£	£	£	£	£
Restricted Funds					
Big Lottery	-	20,182	-	-	20,182
Leek United	-	1,510	(1,493)	-	17
Sported Grant	-	2,000	-	-	2,000
Life Coaching	-	1,514	-	-	1,514
Groundwork UK - Tesco	821	-	-	-	821
Door/Ramp Fund	2,000	-	-	-	2,000
Staffordshire Fire	4	-	-	-	4
Severn Trent Recovery Fund	861	5,750	(148)	-	6,463
SCC Recovery Fund	24	-	-	-	24
Computer Club	76	-	-	-	76
Doing Our Bit	650	-	-	-	650
Richardson Foundation	430	-	-	-	430
Community Champion Grant	17	-	-	-	17
Together Active	3	-	-	-	3
EMRF	313	-	-	-	313
Ornua Food UK	240	-	-	-	240
North Carers Fund	995	1,252	(1,125)	-	1,122
EMR	2,021	-	-	-	2,021
LCF	2,672	-	-	-	2,672
NHS	16,007	-	(2,036)	-	13,971
PCL	26	-	(14,225)	14,199	-
Restricted Funds	27,160	32,208	(19,027)	14,199	54,540
Unrestricted Funds	16,878	50,720	(24,345)	(14,199)	29,054
Total Funds	44,038	82,928	(43,372)	-	83,594

*Lifeworks Staffordshire
12 Merrial Street
Newcastle-under-Lyme
Staffordshire
ST5 2AD*

VAST
The Dudson Centre
Hope Street
Hanley
Stoke on Trent
ST1 5DD

This representation letter is provided in connection with your independent examination of the financial statements of Lifeworks Staffordshire for the year ended 31 December 2024 for the purpose of providing an independent examiner's report in accordance with section 145 of the Charities Act 2011 and the General Directions on independent examinations given by the Charity Commissioners under section 145(5)(b) of the Charities Act 2011.

We acknowledge as trustees our responsibilities under the Charities Act 2011 for preparing financial statements which give a true and fair view and for making accurate representations to you.

We confirm that the following representations are made on the basis of enquiries of management and staff of the charity with relevant knowledge and experience and, where appropriate, of inspection of supporting documentation sufficient to satisfy ourselves that we can properly make each of the following representations to you.

We confirm, to the best of our knowledge and belief and having made appropriate enquiries of other trustees and officials of the Charity, the following representations:

Accounting records

All the accounting records have been made available to you for the purpose of your independent examination and all the transactions undertaken have been properly reflected and recorded in the accounting records. All other records and related information which might affect the truth and fairness of, or necessary disclosure in, the financial statements, including minutes of trustees' and relevant management meetings, have been made available to you and no such information has been withheld.

Accounting policies

We confirm that we have reviewed the charity's accounting policies and estimation techniques and, having regard to the possible alternative policies and techniques, the accounting policies and estimation techniques selected for use in the preparation of the financial statements are the most appropriate to give a true and fair view for the charity's particular circumstances, as required by Accounting Standards.

Related parties

We confirm that we have disclosed all related party transactions relevant to the charity and that we are not aware of any other such matters required to be disclosed in the financial statements whether under Accounting Standards, the Statement of Recommended Practice FRS 102 or other requirements.

Contractual arrangements/agreements

All contractual arrangements entered into by the charity with third parties have been properly reflected in the accounting records or, where material (or potentially material) to the financial statements, have been disclosed to you.

Laws and regulations

We are not aware of any instances of actual or potential breaches of or non-compliance with laws and regulations that are central to the charity's ability to conduct its business, to the retention of charitable status, or that could have a material effect on the financial statements.

We are not aware of any irregularities, or allegations of irregularities including fraud, involving management or employees who have a significant role in the accounting and internal control systems, or that could have a material effect on the financial statements.

Fraud

We acknowledge our responsibility for the design and implementation of internal control to prevent and detect fraud.

We have disclosed to you:

- i) the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud
- ii) our knowledge of fraud or suspected fraud affecting the charity involving:
 - Management
 - Employees who have significant roles in internal control, or
 - Others where the fraud could have a material effect on the financial statements;
- iii) our knowledge of any allegations of fraud, or suspected fraud, affecting the charity's financial statements communicated by employees, former employees, analysts, regulators or others.

Grants and donations

All grants, donations and other income have been notified to you and where the receipt is subject to specific terms or conditions, we confirm that they have been recorded in restricted funds. There have been no breaches of terms or conditions during the period in the application of such income.

Completeness of Income

We confirm that to the best of our knowledge all income receivable by the Charity during the accounting period has been included in the financial statements.

Taxation

We confirm that to the best of our knowledge, throughout the year, the Charity has acted within its charitable objectives and therefore there are no activities on which the Charity should be accounting for direct taxes.

Subsequent events

There have been no circumstances or events subsequent to the period end which require adjustment to or disclosure in the financial statements, the notes thereto and the trustees report.

Going Concern

We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that the current and future sources of funding or support will be more than adequate for the charity's needs for at least the next year from the date of this letter.

We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements.

Assets and liabilities

We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements.

In our opinion, on realisation in the ordinary course of the business the current assets in the balance sheet are expected to produce no less than the net book amounts at which they are stated.

The charity has not had nor entered into at any time during the year, any arrangement, transaction, or agreement to provide credit facilities (including loans, quasi-loans or credit facilities) for trustees nor to guarantee or provide security for such matters.

We have recorded or disclosed, as appropriate, all liabilities, both actual and contingent.

Litigation

We are not aware of any pending or threatened litigation, proceedings, hearing or claims negotiations which may result in significant loss to the charity.

As minuted by the board of trustees at its meeting on

.....
Trustee

For and on behalf of Lifeworks Staffordshire

Accounts

Empowering Individuals on the Autistic Spectrum

Annual Report 2023 Prepared by CEO Louise Zandian

The charity has had a successful year with funding from the Post code Lottery which Dom Fletcher was able to get to provide outreach work and administration support. This has allowed the charity to meet an increasing demand for its services. We hope to in the next year apply for the Big Lottery to support further development of the charity. Liam Jones has also been successful in gaining grants for activities in the community for clients of the charity and people who have been risked assessed by Janet Robson Trustee to ensure safeguarding for our client group drop in on Tuesday and activity.

The charity is finding an increase in referrals mainly via the NHS well- being service which has given the charity a 6 months' waiting list. There is still no care pathway or therapy for our client group, and this has been raised with Commissioners and flagged at various NHS forums. The charity is proposing for Lifecoaching to be funded via the Integrated Care Board but not has not made any headway in this area to date. The charity is providing Lifecoaching which clients are definitely benefiting from, but it needs to be funded, and the charity is looking for further funding for this area.

The charity is actively looking for volunteers and is finding it difficult to recruit people but has manage to recruit one excellent volunteer to help with ADHD clients. Lifeworks continues to provide training to Keele University students and staff providing placements for 7 students this year. Further training was given to the North Staffs Soroptimist society, Brighter Futures and Women Institute in Newcastle.

The carers group in Stoke continued to receive funding from the North Staffs Carers and has operated in all areas of North Staffs including at Middleport Matters, Hazel Trees with the funding for Stoke-on-Trent, Northwood Garden Centre, Trentham and @21 in Leek. These groups are run By Sue Gibson, Rosemary Robinson both Trustees and Judy Gregg Volunteer @21 group.

The charity had funding, raised through a performance at the Repertory Theatre in Stoke which is greatly appreciated and received donations from clients and others to support the charity. The charity continues to link with other organisation including Support Staffordshire, VAST and Middleport Matters.

The current issues that clients are facing is the migration to Universal Credit from Employment Support Allowance which requires an online journal which are not properly managed by the DWP which means people can be sanctioned and lose benefits even though they have written on their journal. The charity is advised clients to have a telephone account and a journal and to receive letters by post.

The charity is finding that Personal Independent Payments are being heavily scrutinised and a lot of people are being knocked off the benefit. We are advising clients to ask us to fill the forms in for them as they are not wording things correctly to score points. The charity took the decision to no longer do reconsiderations for anyone whose initial form has not been filled by us as it creates too much work. We can signpost to the Citizen Advice Bureau or Disability Solutions.

I would like to thank all Trustees, Staff and Volunteers in supporting the charity and in helping to continue the good work that we are doing in supporting this much marginalised group in society.

Lifeworks Staffordshire
(Registered charity, number 1120803)
Financial Statements
for the year ended 31 December 2023

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**Lifeworks Staffordshire
Trustees' Annual Report
for the year ended 31 December 2023**

Full name Lifeworks Staffordshire

Registered charity number 1120803

Principal address

12 Merrial Street
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Staffordshire
ST5 2AD

Trustees

Janet Robson
Roy Gregg
Linda Shenton
Roger Fitz-Herbert
Margaret Kathleen Edwards
Rosemary Robinson
Susan Mary Gibson

Chair
Vice Chair
Treasurer

Bankers

Co-operative Bank

Independent examiner

Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
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ST1 5DD

Governance and management

The charity is operated under the rules of its constitution adopted 2 March 2007 as amended 13 July 2007 and 6 November 2009.

The methods adopted for the recruitment and appointment of new trustees

Trustees are appointed at the Annual General Meetings. Nomination forms are sent out ahead of the AGM, which are assessed by the committee beforehand. Knowledge of Autistic Spectrum Conditions and managerial roles are preferred.

Aims and objectives

To further such charitable purposes for the benefit of people 14+ with Autistic Spectrum Conditions, (referred to as ASC'S) with or without a formal diagnosis and associated family, carers, professionals, and significant others. In particular but not exclusively by:

- a) Providing or assisting in the provision of funding/services to enable people with ASC'S to have a sustainable lifestyle in adulthood.
- b) Educating all sectors of the community in the needs of adults with ASC'S.
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**Lifeworks Staffordshire
Trustees' Annual Report (continued)
for the year ended 31 December 2023**

Summary of the main activities undertaken for the public benefit

Lifeworks Staffordshire was established in September 2006 and is the only registered charity in the county which provide a one stop shop approach to providing services that are specifically tailored for high functioning people, post fourteen, with ASC'S working towards a sustainable future life.

This is done through initial assessment and profiling by qualified assessors to identify needs, including direct referral for a diagnosis in some cases, an allocation of a volunteer outreach worker (where pertinent), mentoring and information giving to develop strategies to improve an individual's ability to cope with everyday life. Providing risk assessment and documenting personal information which is accessible to our client's. We may keep in contact through a range of media including via Facebook or text depending upon client needs. We give advice from our helpline or 1 to 1 support to gain housing, benefits, work experience, jobs, support to gain direct payment and employing a personal assistant and home visits.

Our aim is to enable our clients to develop a sustainable rewarding lifestyle by providing help for example with gaining and retaining medical, dental intervention, education, benefits, housing, work or work experience, hobbies, interests, through support and networking with families, involved professionals and other third sector organisations.

Lifeworks are always looking for people to help, whether that this may be by making a donation, organising a fundraising event or offering a work placement. As a charitable organisation we are actively seeking funding to enable us to develop our unique service for more information please look at the website – www.lifeworksstaffordshire.org.uk.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the Charity.

The charity's policy on reserves

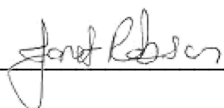
The charity holds £7,000 in reserve to pay any bills or redundancy in the event of the charities closure.

Main risks

Lifeworks actively search for funding and apply monthly even for small pots of funding. Volunteers are made up of parents, carers, and clients. This gives them work ethics for possible future employment of volunteer positions. We are currently looking toward corporate sponsorship for sustainability of Lifeworks.

Signed on behalf of the charity's trustees:

Signed _____
Janet Robson
Chair



Date 26/06/2024

**Independent examiner's report to the trustees of
Lifeworks Staffordshire
for the year ended 31 December 2023**

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31 December 2023 which are set out on pages 5 to 7.

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I report in respect of my examination of Lifeworks Staffordshire accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of Lifeworks Staffordshire as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed


Daryl Denson ACMA
VAST

Date 11/07/2024

**Lifeworks Staffordshire
Receipts & Payments Account
for the year ended 31 December 2023**

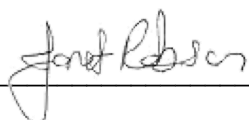
	Notes	Restricted Funds £	Unrestricted Funds £	2023 Total £	2022 Total £
Receipts					
Grants & Donations	3	33,501	13,334	46,835	20,851
Fundraising		-	2,688	2,688	499
Sundry		40	122	162	-
Total receipts		33,541	16,144	49,685	21,350
Payments					
Rent		66	5,000	5,066	5,571
Wages		8,660	14,550	23,210	14,207
Travel Expenses		1,200	263	1,463	1,439
Insurance		-	907	907	934
Subscriptions		439	112	551	778
Refreshments		394	133	527	-
Activities		4,177	43	4,220	843
Telephone		648	-	648	822
Stationary		413	266	679	498
Equipment & Renewals		515	174	689	521
Professional Fees		-	1,212	1,212	103
Payroll Expenses		-	675	675	342
Utilities		498	464	962	219
Accounts		-	600	600	-
Sundries		167	73	240	1,089
Total payments		17,177	24,472	41,649	27,366
Net receipts/(payments)		16,364	(8,328)	8,036	(6,016)
Transfers between funds		-	-	-	-
Cash funds at start of this period		8,854	27,148	36,002	42,018
Cash funds at end of this period		25,218	18,820	44,038	36,002

**Lifeworks Staffordshire
Statement of Assets and Liabilities
at 31 December 2023**

	2023	2022
	£	£
Cash Assets		
Cash in Bank	42,585	35,276
Petty Cash	<u>1,453</u>	<u>726</u>
	<u>44,038</u>	<u>36,002</u>

These financial statements are accepted on behalf of the charity by:

Signed _____
Janet Robson
Chair



Dated 26/06/2024

Lifeworks Staffordshire
Notes to the Accounts
for the year ended 31 December 2023

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

2. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this year.

3. Grants and donations

During the year £16,143 (2022: £14,448) was received in unrestricted grants and donations and £33,541 (2022: £6,902) in restricted grants and donations.

4. Funding analysis

	Opening Balance £	Receipts £	Payments £	Transfers £	Closing Balance £
Restricted Funds					
Groundwork UK - Tesco	821	-	-	-	821
Door/Ramp Fund	2,000	-	-	-	2,000
Staffordshire Fire	4	-	-	-	4
Severn Trent Recovery Fund	861	-	-	-	861
SCC Recovery Fund	24	-	-	-	24
Computer Club	80	-	(4)	-	76
Doing Our Bit	650	-	-	-	650
Magic Little Grant	223	-	(540)	317	-
Richardson Foundation	590	-	(160)	-	430
Community Champion Grant	900	-	(883)	-	17
Together Active	471	40	(508)	-	3
EMRF	1,000	-	(687)	-	313
Ornua Food UK	240	-	-	-	240
North Carers Fund	990	1,080	(1,075)	-	995
BART	-	500	(500)	-	-
BT	-	1,000	(1,024)	24	-
EMR	-	160	(337)	177	-
LCF	-	2,021	-	-	2,021
NHS	-	3,200	(528)	-	2,672
PCL	-	25,000	(8,993)	-	16,007
SUSU	-	540	(514)	-	26
RBF	-	-	(507)	507	-
BG	-	-	(915)	915	-
Restricted Funds	8,854	33,541	(17,175)	1,940	27,160
Unrestricted Funds	27,148	16,143	(24,473)	(1,940)	16,878
Total Funds	36,002	49,684	(41,648)	-	44,038

Lifeworks Staffordshire
(Registered charity, number 1120803)
Financial Statements
for the year ended 31 December 2023

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4	Independent examiner's report
5	Receipts & Payments Account
6	Statement of Assets & Liabilities
7	Notes to the Accounts

**Lifeworks Staffordshire
Trustees' Annual Report
for the year ended 31 December 2023**

Full name Lifeworks Staffordshire

Registered charity number 1120803

Principal address

12 Merrial Street
Newcastle-under-Lyme
Staffordshire
ST5 2AD

Trustees

Janet Robson
Roy Gregg
Linda Shenton
Roger Fitz-Herbert
Margaret Kathleen Edwards
Rosemary Robinson
Susan Mary Gibson

Chair
Vice Chair
Treasurer

Bankers

Co-operative Bank

Independent examiner

Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
Hanley
Stoke on Trent
ST1 5DD

Governance and management

The charity is operated under the rules of its constitution adopted 2 March 2007 as amended 13 July 2007 and 6 November 2009.

The methods adopted for the recruitment and appointment of new trustees

Trustees are appointed at the Annual General Meetings. Nomination forms are sent out ahead of the AGM, which are assessed by the committee beforehand. Knowledge of Autistic Spectrum Conditions and managerial roles are preferred.

Aims and objectives

To further such charitable purposes for the benefit of people 14+ with Autistic Spectrum Conditions, (referred to as ASC'S) with or without a formal diagnosis and associated family, carers, professionals, and significant others. In particular but not exclusively by:

- a) Providing or assisting in the provision of funding/services to enable people with ASC'S to have a sustainable lifestyle in adulthood.
- b) Educating all sectors of the community in the needs of adults with ASC'S.
- c) Providing a person-centred approach to rising adults (14+) and adults with ASC'S through assessment of need, a profile of service user, social interpretation, advocacy, social and life skills coaching and mentoring in work.

**Lifeworks Staffordshire
Trustees' Annual Report (continued)
for the year ended 31 December 2023**

Summary of the main activities undertaken for the public benefit

Lifeworks Staffordshire was established in September 2006 and is the only registered charity in the county which provide a one stop shop approach to providing services that are specifically tailored for high functioning people, post fourteen, with ASC'S working towards a sustainable future life.

This is done through initial assessment and profiling by qualified assessors to identify needs, including direct referral for a diagnosis in some cases, an allocation of a volunteer outreach worker (where pertinent), mentoring and information giving to develop strategies to improve an individual's ability to cope with everyday life. Providing risk assessment and documenting personal information which is accessible to our client's. We may keep in contact through a range of media including via Facebook or text depending upon client needs. We give advice from our helpline or 1 to 1 support to gain housing, benefits, work experience, jobs, support to gain direct payment and employing a personal assistant and home visits.

Our aim is to enable our clients to develop a sustainable rewarding lifestyle by providing help for example with gaining and retaining medical, dental intervention, education, benefits, housing, work or work experience, hobbies, interests, through support and networking with families, involved professionals and other third sector organisations.

Lifeworks are always looking for people to help, whether that this may be by making a donation, organising a fundraising event or offering a work placement. As a charitable organisation we are actively seeking funding to enable us to develop our unique service for more information please look at the website – www.lifeworksstaffordshire.org.uk.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the Charity.

The charity's policy on reserves

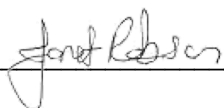
The charity holds £7,000 in reserve to pay any bills or redundancy in the event of the charities closure.

Main risks

Lifeworks actively search for funding and apply monthly even for small pots of funding. Volunteers are made up of parents, carers, and clients. This gives them work ethics for possible future employment of volunteer positions. We are currently looking toward corporate sponsorship for sustainability of Lifeworks.

Signed on behalf of the charity's trustees:

Signed _____
Janet Robson
Chair



Date 26/06/2024

**Independent examiner's report to the trustees of
Lifeworks Staffordshire
for the year ended 31 December 2023**

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31 December 2023 which are set out on pages 5 to 7.

Respective responsibilities of trustees and examiner

As the charity's trustees of Lifeworks Staffordshire, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Lifeworks Staffordshire accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed


Daryl Denson ACMA
VAST

Date 11/07/2024

**Lifeworks Staffordshire
Receipts & Payments Account
for the year ended 31 December 2023**

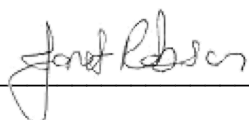
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Grants & Donations	3	33,501	13,334	46,835	20,851
Fundraising		-	2,688	2,688	499
Sundry		40	122	162	-
Total receipts		33,541	16,144	49,685	21,350
Payments					
Rent		66	5,000	5,066	5,571
Wages		8,660	14,550	23,210	14,207
Travel Expenses		1,200	263	1,463	1,439
Insurance		-	907	907	934
Subscriptions		439	112	551	778
Refreshments		394	133	527	-
Activities		4,177	43	4,220	843
Telephone		648	-	648	822
Stationary		413	266	679	498
Equipment & Renewals		515	174	689	521
Professional Fees		-	1,212	1,212	103
Payroll Expenses		-	675	675	342
Utilities		498	464	962	219
Accounts		-	600	600	-
Sundries		167	73	240	1,089
Total payments		17,177	24,472	41,649	27,366
Net receipts/(payments)		16,364	(8,328)	8,036	(6,016)
Transfers between funds		-	-	-	-
Cash funds at start of this period		8,854	27,148	36,002	42,018
Cash funds at end of this period		25,218	18,820	44,038	36,002

**Lifeworks Staffordshire
Statement of Assets and Liabilities
at 31 December 2023**

	2023	2022
	£	£
Cash Assets		
Cash in Bank	42,585	35,276
Petty Cash	<u>1,453</u>	<u>726</u>
	<u>44,038</u>	<u>36,002</u>

These financial statements are accepted on behalf of the charity by:

Signed _____
Janet Robson
Chair



Dated 26/06/2024

Lifeworks Staffordshire
Notes to the Accounts
for the year ended 31 December 2023

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

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Trustees received no expenses, remuneration or benefits in this year.

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During the year £16,143 (2022: £14,448) was received in unrestricted grants and donations and £33,541 (2022: £6,902) in restricted grants and donations.

4. Funding analysis

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Restricted Funds					
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Magic Little Grant	223	-	(540)	317	-
Richardson Foundation	590	-	(160)	-	430
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Together Active	471	40	(508)	-	3
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North Carers Fund	990	1,080	(1,075)	-	995
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NHS	-	3,200	(528)	-	2,672
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Restricted Funds	8,854	33,541	(17,175)	1,940	27,160
Unrestricted Funds	27,148	16,143	(24,473)	(1,940)	16,878
Total Funds	36,002	49,684	(41,648)	-	44,038

Accounts

Annual Report 2020/21 Prepared by Louise Zandian CEO

The charity has been hit like most charities by the pandemic and closed its doors in March 2020 and reopened in October 2021 but closed again before Christmas due to COVID. The charity continued to operate from the homes of staff with telephone support, zoom meetings and online activities such as the quiz. Although the charity has continued to maintain the office in Merrial Street.

The charity provided training for medical students from Keele via zoom as in previous years which was well funded and in July at the Dudson Centre related to early years and understanding autism which was also funded giving the charity much needed funding. Funding continues as an issue for our small charity due to most funding being targeted for very specific things mainly covid related.

Clients continue to be referred to the charity with a waiting list being developed due to current working practiced. Befriending is very low key and mainly carried out by text ,email and phone calls mainly for people living on their own. However, we held a training event for 2 new befrienders in early December.

Secondary mental ill health is still massively unsupported area for people with ASCs and, ADHD. The COVID pandemic has had a profound effect on clients with people becoming frightened to go out and self- neglecting.

Benefit medical interviews has become mainly by phone with a few being asked to take part in video calls these have been challenged as inappropriate for our client group .The phone call medicals nationally have been shown for PIP to harder to retain the benefit, but this is not the case for our client group. UC is still a problem due to the waiting time before money is received and the jobcentre plus has been working with the charity so that clients do not have to speak to job coaches.

I would like to take the opportunity to thank all Trustees, Staff, Volunteers, Parent/ Carers in fundraising and supporting the charity in these hard time..

Lifeworks Staffordshire
(Registered charity, number 1120803)
Financial Statements
for the year ended 31 December 2021

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5	Independent examiner's report
6	Receipts & Payments Account
7	Statement of Assets & Liabilities
8	Notes to the Accounts

**Lifeworks Staffordshire
Trustees' Annual Report
for the year ended 31 December 2021**

Full name Lifeworks Staffordshire

Registered charity number 1120803

Principal address

12 Merrial Street
Newcastle-under-Lyme
Staffordshire
ST5 2AD

Trustees

Roy Gregg
Linda Shenton
Margaret Kathleen Edwards
Rosemary Robinson
Susan Mary Gibson

Chair
Treasurer

Bankers

Co-operative Bank

Independent examiner

Daryl Denson ACMA
VAST
The Dudson Centre
Hope Street
Hanley
Stoke on Trent
ST1 5DD

Governance and management

The charity is operated under the rules of its constitution adopted 2 March 2007 as amended 13 July 2007 and 6 November 2009.

The methods adopted for the recruitment and appointment of new trustees

Trustees are appointed at the Annual General Meetings. Nomination forms are sent out ahead of the AGM, which are assessed by the committee beforehand. Knowledge of Autistic Spectrum Conditions and managerial roles are preferred.

Aims and objectives

To further such charitable purposes for the benefit of people 14+ with Autistic Spectrum Conditions, (referred to as ASC'S) with or without a formal diagnosis and associated family, carers, professionals, and significant others. In particular but not exclusively by:

- a) Providing or assisting in the provision of funding/services to enable people with ASC'S to have a sustainable lifestyle in adulthood.
- b) Educating all sectors of the community in the needs of adults with ASC'S.
- c) Providing a person-centred approach to rising adults (14+) and adults with ASC'S through assessment of need, a profile of service user, social interpretation, advocacy, social and life skills coaching and mentoring in work.

**Lifeworks Staffordshire
Trustees' Annual Report (continued)
for the year ended 31 December 2021**

Summary of the main activities undertaken for the public benefit

Lifeworks Staffordshire was established in September 2006 and is the only registered charity in the county which provide a one stop shop approach to providing services that are specifically tailored for high functioning people, post fourteen, with ASC'S working towards a sustainable future life.

This is done through initial assessment and profiling by qualified assessors to identify needs, including direct referral for a diagnosis in some cases, an allocation of a volunteer outreach worker (where pertinent), mentoring and information giving to develop strategies to improve an individual's ability to cope with everyday life. Providing risk assessment and documenting personal information which is accessible to our client's. We may keep in contact through a range of media including via Facebook or text depending upon client needs. We give advice from our helpline or 1 to 1 support to gain housing, benefits, work experience, jobs, support to gain direct payment and employing a personal assistant and home visits.

Our aim is to enable our clients to develop a sustainable rewarding lifestyle by providing help for example with gaining and retaining medical, dental intervention, education, benefits, housing, work or work experience, hobbies, interests, through support and networking with families, involved professionals and other third sector organisations.

Lifeworks are always looking for people to help, whether that this may be by making a donation, organising a fundraising event or offering a work placement. As a charitable organisation we are actively seeking funding to enable us to develop our unique service for more information please look at the website – www.lifeworksstaffordshire.org.uk.

Summary of the main achievements during the year

We currently have an estimated 700 clients and 250 carers.

Volunteers continue to support the charity in all aspects of work including befriending, benefit work, administration, and activities.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the Charity.

The charity's policy on reserves

The charity holds £7,000 in reserve to pay any bills or redundancy in the event of the charities closure.

Main risks

Lifeworks actively search for funding and apply monthly even for small pots of funding. Volunteers are made up of parents, carers, and clients. This gives them work ethics for possible future employment of volunteer positions. We are currently looking toward corporate sponsorship for sustainability of Lifeworks.

Signed on behalf of the charity's trustees:

Signed _____
Roy Gregg
Chair

Date 16-8-22

**Independent examiner's report to the trustees of
Lifeworks Staffordshire
for the year ended 31 December 2021**

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31 December 2021 which are set out on pages 6 to 8.

Respective responsibilities of trustees and examiner

As the charity's trustees of Lifeworks Staffordshire, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Lifeworks Staffordshire accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of Lifeworks Staffordshire as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 22/09/2022
Daryl Denson ACMA
VAST

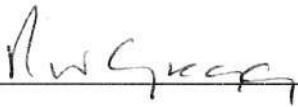
**Lifeworks Staffordshire
Receipts & Payments Account
for the year ended 31 December 2021**

	Notes	Restricted Funds £	Unrestricted Funds £	2021 Total £	2020 Total £
Receipts					
Grants & Donations	3	3,470	28,041	31,511	37,006
Gift Aid		-	-	-	971
Fundraising		-	163	163	624
Total receipts		3,470	28,204	31,674	38,601
Payments					
Rent		-	5,109	5,109	4,827
Wages		-	14,153	14,153	19,188
Travel Expenses		28	33	61	20
Insurance		-	887	887	824
Subscriptions		86	479	565	-
Refreshments		10	1	11	14
Telephone		229	198	427	1,934
Stationary		-	122	122	193
Equipment & Renewals		996	7	1,003	215
Professional Fees		-	1,118	1,118	863
Payroll Expenses		-	120	120	593
Utilities		-	763	763	-
Sundries		-	1,477	1,477	1,429
Total payments		1,349	24,467	25,816	30,100
Net receipts/(payments)		2,121	3,737	5,858	8,501
Cash funds at start of this period		5,055	31,105	36,160	27,659
Cash funds at end of this period		7,176	34,842	42,018	36,160

**Lifeworks Staffordshire
Statement of Assets and Liabilities
at 31 December 2021**

	2021 £	2020 £
Cash Assets		
Cash in Bank	41,208	34,548
Petty Cash	810	1,612
	<u>42,018</u>	<u>36,160</u>

These financial statements are accepted on behalf of the charity by:

Signed 
Roy Gregg
Chair

Dated 16-8-22

Lifeworks Staffordshire
Notes to the Accounts
for the year ended 31 December 2021

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

2. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this year.

3. Grants and donations

During the year £28,041 (2020: £31,696) was received in unrestricted grants and donations and £3,470 (2020: £5,310) in restricted grants and donations.

4. Funding analysis

	Opening Balance	Receipts	Payments	Closing Balance
	£	£	£	£
Restricted Funds				
Staffordshire Council - Janets Club	347	-	-	347
Community Foundation - Activities 4U	855	-	-	855
Groundwork UK - Tesco	821	-	-	821
Community Fund - Outreach 4U	-	-	-	-
Door/Ramp Fund	2,000	-	-	2,000
Staffordshire Fire	72	-	(68)	4
Severn Trent Recovery Fund	886	-	(25)	861
SCC Recovery Fund	24	-	-	24
Computer Club	50	10	-	60
Doing Our Bit	-	2,460	(1,084)	1,376
North Carers Fund	-	1,000	(172)	828
Restricted Funds	5,055	3,470	(1,349)	7,176
Unrestricted Funds	31,105	28,204	(24,467)	34,842
Total Funds	36,160	31,674	(25,816)	42,018

Lifeworks Staffordshire
(Registered charity, number 1120803)
Financial Statements
for the year ended 31 December 2021

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**Lifeworks Staffordshire
Trustees' Annual Report
for the year ended 31 December 2021**

Full name Lifeworks Staffordshire

Registered charity number 1120803

Principal address

12 Merrial Street
Newcastle-under-Lyme
Staffordshire
ST5 2AD

Trustees

Roy Gregg
Linda Shenton
Margaret Kathleen Edwards
Rosemary Robinson
Susan Mary Gibson

Chair
Treasurer

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Independent examiner

Daryl Denson ACMA
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Governance and management

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- a) Providing or assisting in the provision of funding/services to enable people with ASC'S to have a sustainable lifestyle in adulthood.
- b) Educating all sectors of the community in the needs of adults with ASC'S.
- c) Providing a person-centred approach to rising adults (14+) and adults with ASC'S through assessment of need, a profile of service user, social interpretation, advocacy, social and life skills coaching and mentoring in work.

**Lifeworks Staffordshire
Trustees' Annual Report (continued)
for the year ended 31 December 2021**

Summary of the main activities undertaken for the public benefit

Lifeworks Staffordshire was established in September 2006 and is the only registered charity in the county which provide a one stop shop approach to providing services that are specifically tailored for high functioning people, post fourteen, with ASC'S working towards a sustainable future life.

This is done through initial assessment and profiling by qualified assessors to identify needs, including direct referral for a diagnosis in some cases, an allocation of a volunteer outreach worker (where pertinent), mentoring and information giving to develop strategies to improve an individual's ability to cope with everyday life. Providing risk assessment and documenting personal information which is accessible to our client's. We may keep in contact through a range of media including via Facebook or text depending upon client needs. We give advice from our helpline or 1 to 1 support to gain housing, benefits, work experience, jobs, support to gain direct payment and employing a personal assistant and home visits.

Our aim is to enable our clients to develop a sustainable rewarding lifestyle by providing help for example with gaining and retaining medical, dental intervention, education, benefits, housing, work or work experience, hobbies, interests, through support and networking with families, involved professionals and other third sector organisations.

Lifeworks are always looking for people to help, whether that this may be by making a donation, organising a fundraising event or offering a work placement. As a charitable organisation we are actively seeking funding to enable us to develop our unique service for more information please look at the website – www.lifeworksstaffordshire.org.uk.

Summary of the main achievements during the year

We currently have an estimated 700 clients and 250 carers.

Volunteers continue to support the charity in all aspects of work including befriending, benefit work, administration, and activities.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit and have had regard to it in their administration of the Charity.

The charity's policy on reserves

The charity holds £7,000 in reserve to pay any bills or redundancy in the event of the charities closure.

Main risks

Lifeworks actively search for funding and apply monthly even for small pots of funding. Volunteers are made up of parents, carers, and clients. This gives them work ethics for possible future employment of volunteer positions. We are currently looking toward corporate sponsorship for sustainability of Lifeworks.

Signed on behalf of the charity's trustees:

Signed _____
Roy Gregg
Chair

Date 16-8-22

**Independent examiner's report to the trustees of
Lifeworks Staffordshire
for the year ended 31 December 2021**

I report to the charity trustees on my examination of the accounts of the charity for the period ended 31 December 2021 which are set out on pages 6 to 8.

Respective responsibilities of trustees and examiner

As the charity's trustees of Lifeworks Staffordshire, you are responsible for the preparation of the accounts in accordance with requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of Lifeworks Staffordshire accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of Lifeworks Staffordshire as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  Date 22/09/2022
Daryl Denson ACMA
VAST

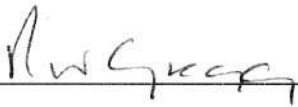
**Lifeworks Staffordshire
Receipts & Payments Account
for the year ended 31 December 2021**

	Notes	Restricted Funds £	Unrestricted Funds £	2021 Total £	2020 Total £
Receipts					
Grants & Donations	3	3,470	28,041	31,511	37,006
Gift Aid		-	-	-	971
Fundraising		-	163	163	624
Total receipts		3,470	28,204	31,674	38,601
Payments					
Rent		-	5,109	5,109	4,827
Wages		-	14,153	14,153	19,188
Travel Expenses		28	33	61	20
Insurance		-	887	887	824
Subscriptions		86	479	565	-
Refreshments		10	1	11	14
Telephone		229	198	427	1,934
Stationary		-	122	122	193
Equipment & Renewals		996	7	1,003	215
Professional Fees		-	1,118	1,118	863
Payroll Expenses		-	120	120	593
Utilities		-	763	763	-
Sundries		-	1,477	1,477	1,429
Total payments		1,349	24,467	25,816	30,100
Net receipts/(payments)		2,121	3,737	5,858	8,501
Cash funds at start of this period		5,055	31,105	36,160	27,659
Cash funds at end of this period		7,176	34,842	42,018	36,160

**Lifeworks Staffordshire
Statement of Assets and Liabilities
at 31 December 2021**

	2021 £	2020 £
Cash Assets		
Cash in Bank	41,208	34,548
Petty Cash	810	1,612
	<u>42,018</u>	<u>36,160</u>

These financial statements are accepted on behalf of the charity by:

Signed 
Roy Gregg
Chair

Dated 16-8-22

Lifeworks Staffordshire
Notes to the Accounts
for the year ended 31 December 2021

1. Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

2. Trustees' remuneration

Trustees received no expenses, remuneration or benefits in this year.

3. Grants and donations

During the year £28,041 (2020: £31,696) was received in unrestricted grants and donations and £3,470 (2020: £5,310) in restricted grants and donations.

4. Funding analysis

	Opening Balance	Receipts	Payments	Closing Balance
	£	£	£	£
Restricted Funds				
Staffordshire Council - Janets Club	347	-	-	347
Community Foundation - Activities 4U	855	-	-	855
Groundwork UK - Tesco	821	-	-	821
Community Fund - Outreach 4U	-	-	-	-
Door/Ramp Fund	2,000	-	-	2,000
Staffordshire Fire	72	-	(68)	4
Severn Trent Recovery Fund	886	-	(25)	861
SCC Recovery Fund	24	-	-	24
Computer Club	50	10	-	60
Doing Our Bit	-	2,460	(1,084)	1,376
North Carers Fund	-	1,000	(172)	828
Restricted Funds	5,055	3,470	(1,349)	7,176
Unrestricted Funds	31,105	28,204	(24,467)	34,842
Total Funds	36,160	31,674	(25,816)	42,018

Accounts

Annual Report 2019/20 by Louise Zandian

The charity has been hit like most charities by the pandemic and closed its doors in March 2020. The charity will continue to operate from the homes of staff and although PPE has been put in place in the office this will be shut for the foreseeable future.

Funding has continued to be an issue especially for staffing costs which means staff hours have had to be revised. Funding bids are now going to be mainly related to COVID.

Clients continue to be referred to the charity by a variety of local agencies. New clients are screened and signposted where possible or supported to access benefits, activities and to meet other needs where required. The charity continues to work around benefits including reconsiderations and tribunals

Secondary mental ill health continues to be a massively unsupported area and the charity expects to see a rise in this area throughout the COVID period as clients and carers struggle to cope with no direct support for adults with Autism, ADHD, Dyspraxia and other co-occurring conditions.

The charity continues to rent from Newcastle Borough Council for 12 Merrial Street and hopefully this will continue even through the pandemic so that there will be an office.

The charity continues to support clients, carers and professionals and is starting to do life coaching to bring in revenue. The charity continues to lobby the NHS locally to gain provision for autism and ADHD. This will take time and will not be prioritised through the pandemic.

Nationally Autism is beginning to be put on the map by the Government, but provision is sparse nationally so it will take years for an impact to be felt.

I would like to take the opportunity to thank all Trustees, Staff, Volunteers, Parent/ Carers in fundraising and supporting the charity.

Prepared by Louise Zandian.

Presented by Roy Gregg, Chair of the Trustees for Lifeworks Staffordshire.

LIFEWORKS STAFFORDSHIRE
REGISTERED CHARITY, NUMBER 1120803
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020



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Festival Way • Stoke-on-Trent • Staffordshire • ST1 5SQ

DJH Mitten Clarke is a trading name of DJH Accountants Limited. Registered in England and Wales No. 05572090.
A list of our directors and their qualifications can be viewed at our registered office.

LIFEWORKS STAFFORDSHIRE
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

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5	RECEIPTS AND PAYMENTS ACCOUNT
6	STATEMENT OF ASSETS AND LIABILITIES
7-8	NOTES TO THE ACCOUNTS

LIFEWORKS STAFFORDSHIRE
TRUSTEE'S ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

Full Name	Lifeworks Staffordshire
Other names by which Charity is known	Lifeworks
Registered Charity number	1120803
Principle address	Silverdale Court Silverdale Road Newcastle under Lyme Staffordshire ST5 6EH
Trustees	Mr Roy Gregg – (Chairman) Mrs Linda Shenton – (Treasurer) Ms Margaret Kathleen Edwards Mrs Rosemary Robinson Mrs Susan Mary Gibson
Chief Officer	Mrs Louise Zandian
Trustees' Secretary	Mrs Victoria Barnett
Bankers	Co-operative Bank
Independent examiner	DJH Mitten Clarke Limited Festival Way Stoke on Trent Staffordshire ST1 5SQ

LIFEWORKS STAFFORDSHIRE
TRUSTEE'S ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Governance and management

Constitution adopted 2 March 2007 as amended 13 July 2007 and 6 November 2009.

The methods adopted for the recruitment and appointment of new trustees

Trustees are appointed at the Annual General Meetings. Nomination forms are sent out ahead of the AGM, which are assessed by the committee beforehand. Knowledge of Autistic Spectrum Conditions and managerial roles are preferred.

Aims and objectives

To further such charitable purposes for the benefit of people 14+ with Autistic Spectrum Conditions, (referred to as ASC's) with or without a formal diagnosis and associated family, carers, professionals and significant others. In particular but not exclusively by:

- a) Providing or assisting in the provision of funding/services to enable people with ASC's to have a sustainable lifestyle in adulthood.
- b) Educating all sectors of the community in the needs of adults with ASC's.
- c) Providing a person centred approach to rising adults (14+) and adults with ASC's through assessment of need, a profile of service user, social interpretation, advocacy, social and life skills coaching and mentoring in work.

Summary of the main activities undertaken for the public benefit

Introducing Lifeworks Staffordshire

Lifeworks Staffordshire was established in September 2006 and is the only registered charity in the county which provide a one stop shop approach to providing services that are specifically tailored for high functioning people, post fourteen, with ASC's working towards a sustainable future life.

This is done through initial assessment and profiling by qualified assessors to identify needs, including direct referral for a diagnosis in some cases, an allocation of a volunteer outreach worker (where pertinent), mentoring and information giving to develop strategies to improve an individuals ability to cope with everyday life. Providing risk assessment and documenting personal information which is accessible to our client's. We may keep in contact through a range of media including via Facebook or text depending upon client needs. We give advice from our helpline or 1 to 1 support to gain housing, benefits, work experience, jobs, support to gain direct payment and employing a personal assistant and home visits.

Our aim is to enable our clients to develop a sustainable rewarding lifestyle by providing help for example with gaining and retaining: medical, dental intervention, education, benefits, housing, work or work experience, hobbies, interests, through support and networking with families, involved professionals and other third sector organisations.

Lifeworks are always looking for people to help, whether that this may be by making a donation, organising a fund raising event or offering a work placement. As a charitable organisation we are actively seeking funding to enable us to develop our unique service.

For more information please look at the website – www.lifeworksstaffordshire.org.uk

LIFEWORKS STAFFORDSHIRE
TRUSTEE'S ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

The charity's policy on reserves

The charity has no specific policy on reserves.

Main risks

Lifeworks actively search for funding and apply monthly even for small pots of funding. Volunteers are made up of parents, carers and clients. This gives them work ethics for possible future employment of volunteer positions.

We are currently looking toward corporate sponsorship for sustainability of Lifeworks.

Signed on behalf of the charity's Trustees on 23rd June 2021



.....
Mr R W Gregg
Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LIFEWORKS STAFFORDSHIRE
FOR THE YEAR ENDED 31 DECEMBER 2020**

We report on the accounts of the charity for the year ended 31 December 2020, which are set out on pages 5 to 8.

Respective responsibilities of trustees and auditors

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to our attention:

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Festival Way
Festival Park
Stoke on Trent
Staffordshire
ST1 5SQ

DJH MITTEN CLARKE LIMITED
Independent Examiner

LIFEWORCS STAFFORDSHIRE
RECEIPTS AND PAYMENT ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2020

		Unrestricted funds £	Restricted Funds £	2020 Total £	2019 Total £
Receipts	Notes				
Grants and Donations	2	31,696	5,310	37,006	27,874
Gift Aid		971	-	971	805
Fundraising		624	-	624	1,514
Total Receipts		33,291	5,310	38,601	30,193
Payments					
Rent		4,074	753	4,827	9,539
Wages		13,406	5,782	19,188	24,118
Travel Expenses		20	-	20	252
Insurance		-	824	824	799
Refreshments		14	-	14	115
Telephone		492	1,442	1,934	1,931
Training		-	-	-	225
Stationery		176	17	193	347
Equipment and Renewals		-	215	215	46
Professional Fees		863	-	863	944
Payroll Expenses		446	147	593	338
Sundries		161	1,268	1,429	1,390
Total Payments		19,652	10,448	30,100	40,044
Net receipts/payments		13,639	(5,138)	8,501	(9,851)
Cash funds at the start		17,466	10,193	27,659	37,510
Cash funds at the end of the period	3	31,105	5,055	36,160	27,659

LIFEWORKS STAFFORDSHIRE
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 DECEMBER 2020

	2020	2019
	£	£
Cash Assets		
Cash in bank	34,548	26,424
Petty Cash	1,612	1,235
	<u>36,160</u>	<u>27,659</u>
Net assets	<u>36,160</u>	<u>27,659</u>
Funds	<u>36,160</u>	<u>27,659</u>

The financial statements were approved by the Board on and were signed on their behalf by:



.....
 Mr R W Gregg
 Chairman

16/8/21

LIFEWORKS STAFFORDSHIRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Grants and donations

	Unrestricted	Restricted	2020	2019
			Total	Total
	£	£	£	£
Donations	13,910	50	13,960	12,188
Grants	17,786	5,260	23,046	15,686
	31,696	5,310	37,006	27,874

LIFEWORCS STAFFORDSHIRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

3. Fund analysis

	Opening Balance £	Transfers	Receipts £	Payments £	Closing Balance £
Restricted Funds					
Staffordshire Council – Janet's Club	347	-	-	-	347
Community Foundation – Activities 4U	3,427	-	-	2,572	855
Groundwork UK - Tesco	821	-	-	-	821
Community Fund - Outreach 4U	3,598	-	-	3,598	-
Door/ramp fund	2,000	-	-	-	2,000
Staffordshire Fire	-	-	510	438	72
Severn Trent Recovery Fund	-	-	2,000	1,114	886
SCC Recovery Fund	-	-	2,750	2,726	24
Computer Club	-	-	50	-	50
Restricted Funds	10,193	-	5,310	10,448	5,055
Unrestricted Funds	17,466	-	33,291	19,652	31,105
Total Funds	27,659	-	38,601	30,100	36,160

LIFEWORKS STAFFORDSHIRE
REGISTERED CHARITY, NUMBER 1120803
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020



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LIFEWORKS STAFFORDSHIRE
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

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LIFEWORKS STAFFORDSHIRE
TRUSTEE'S ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

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Independent examiner	DJH Mitten Clarke Limited Festival Way Stoke on Trent Staffordshire ST1 5SQ

LIFEWORKS STAFFORDSHIRE
TRUSTEE'S ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

Governance and management

Constitution adopted 2 March 2007 as amended 13 July 2007 and 6 November 2009.

The methods adopted for the recruitment and appointment of new trustees

Trustees are appointed at the Annual General Meetings. Nomination forms are sent out ahead of the AGM, which are assessed by the committee beforehand. Knowledge of Autistic Spectrum Conditions and managerial roles are preferred.

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LIFEWORKS STAFFORDSHIRE
TRUSTEE'S ANNUAL REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2020

The charity's policy on reserves

The charity has no specific policy on reserves.

Main risks

Lifeworks actively search for funding and apply monthly even for small pots of funding. Volunteers are made up of parents, carers and clients. This gives them work ethics for possible future employment of volunteer positions.

We are currently looking toward corporate sponsorship for sustainability of Lifeworks.

Signed on behalf of the charity's Trustees on 23rd June 2021



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Mr R W Gregg
Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LIFEWORKS STAFFORDSHIRE
FOR THE YEAR ENDED 31 DECEMBER 2020**

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DJH MITTEN CLARKE LIMITED
Independent Examiner

.....

LIFEWORKS STAFFORDSHIRE
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Travel Expenses		20	-	20	252
Insurance		-	824	824	799
Refreshments		14	-	14	115
Telephone		492	1,442	1,934	1,931
Training		-	-	-	225
Stationery		176	17	193	347
Equipment and Renewals		-	215	215	46
Professional Fees		863	-	863	944
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Sundries		161	1,268	1,429	1,390
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LIFEWORKS STAFFORDSHIRE
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 DECEMBER 2020

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Net assets	<u>36,160</u>	<u>27,659</u>
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The financial statements were approved by the Board on and were signed on their behalf by:



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 Mr R W Gregg
 Chairman

16/8/21

LIFEWORKS STAFFORDSHIRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

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Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

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LIFEWORCS STAFFORDSHIRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2020

3. Fund analysis

	Opening Balance £	Transfers	Receipts £	Payments £	Closing Balance £
Restricted Funds					
Staffordshire Council – Janet's Club	347	-	-	-	347
Community Foundation – Activities 4U	3,427	-	-	2,572	855
Groundwork UK - Tesco	821	-	-	-	821
Community Fund - Outreach 4U	3,598	-	-	3,598	-
Door/ramp fund	2,000	-	-	-	2,000
Staffordshire Fire	-	-	510	438	72
Severn Trent Recovery Fund	-	-	2,000	1,114	886
SCC Recovery Fund	-	-	2,750	2,726	24
Computer Club	-	-	50	-	50
Restricted Funds	10,193	-	5,310	10,448	5,055
Unrestricted Funds	17,466	-	33,291	19,652	31,105
Total Funds	27,659	-	38,601	30,100	36,160