

BRIGHT SPARKS KINDERGARTEN LTD

(LIMITED BY GUARANTEE)

Company Number 06113421 (England & Wales)
Charity Number 1120624

**REPORT OF THE TRUSTEES
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2021**

BRIGHT SPARKS KINDERGARTEN LTD

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BRIGHT SPARKS KINDERGARTEN LTD

Company Information For the Year Ended 31 August 2021

Trustees	Claire Felipes Sarah Brown Steve Belshaw Joh Belshaw Becky Portess Nicola Burrell Stacey Feary (resigned 26 April 2021) Stacey Mustill (appointed 26 April 2021) Charlotte Blakey (appointed 26 April 2021) Danielle Skinner (appointed 26 April 2021)
Directors	Sarah Brown Nicola Burrell (resigned 17 January 2022)
Registered Office	Sibsey Free School Old Main Road Boston Lincolnshire PE22 0RR
Company Number	06113421 (England & Wales)
Charity Number	1120624
Independent Examiner	Mrs Nicola Lenton FCCA Dexter & Sharpe Chartered Certified Accountants The Old Vicarage Church Close Boston Lincolnshire PE21 6NA
Bankers	HSBC 49 Lumley Road Skegness Lincolnshire PE25 3LW

BRIGHT SPARKS KINDERGARTEN LTD

Report of the Trustees for the Year Ended 31 August 2021

The Trustees present their Report with the financial statements of the Charitable Company for the Year ended 31 August 2021.

Legal and Administrative Information

Bright Sparks Kindergarten Limited is a charitable Company Limited by Guarantee and does not have any share capital. It was incorporated on 19 February 2007 and was registered as a Charity on 20 August 2007. It is governed by a Memorandum and Articles of Association dated 19 February 2007 as amended by Special Resolution dated 9 August 2007. New Trustees are approved by the present members of the trustee board. (Further administrative details of the charity can be found on page 1).

Purpose

Bright Sparks Kindergarten exists to deliver safe, high quality pre-school childcare and education for children aged 2 years to 4 years and to offer stimulating out of school and holiday club activities for children aged 3 years to 11 years. We are also committed to developing staff and offering opportunities for trainee staff.

Overview

Finances have continued to hold their own. There have been some staff changes with the impact of Covid-19 and staff being furloughed and as we continued to have local and national lockdowns two staff members continued to work full time enabling Bright Sparks to provide childcare for Key Workers and parents who required this service. We did obviously see a decline in numbers of children attending as not all parents required childcare. We did provide online sessions for all children to attend to ensure continuity and stability in their routines. However, because of the decline in numbers, the holiday club during February, Easter and May remained closed due to viability but was able to offer the holiday club during the Summer break for 2 days each week.

Outside agencies such as Early Years Childcare Support (EYCC) continue to provide invaluable and up to date information and guidance, which the committee and staff appreciate greatly.

The committee continue to appreciate and recognise **all** of the staff for all of their hard work, dedication and commitment to making Bright Sparks a great place to learn, and a great place to work.

Financial Performance

The results for the year and the financial position of Bright Sparks are shown in the financial statements.

The results shown are in line with projected figures.

Management and Staffing

The Trustees of Bright Sparks committee are particularly proud of their staff, even more so during this financial year which has proven to be a struggle emotionally for the team. We saw a change in the management team this year when the assistant manager position became vacant. An existing staff member was promoted and appointed to this role.

BRIGHT SPARKS KINDERGARTEN LTD

Report of the Trustees for the Year Ended 31 August 2021 continued

Management and Staffing continued

Bright Sparks continues to work within the EYFS framework, which is due to change again in September; the senior management team continually monitor updated guidance and support staff accordingly to ensure that the quality of care at Bright Sparks is maintained in early year's childcare and education.

We continue to work with other providers where necessary.

Continual Professional Development of management and staff is seen as a very important area and this is discussed at regular supervisions and appraisals which enables us to make sure that Bright Sparks, in our opinion, continues to be one of the top childcare provisions in the local area. The local authority, EYCC and the Local Safeguarding team, LSCP, provide relevant and up to date training for staff to attend which this year have all been virtual via Teams or Zoom. Bright Sparks have encouraged staff to attend these. We also use training agencies to do whole staff team in-house training.

We are still extremely proud to have in our employment 2 staff members with their Early Years Foundation Degree.

The voluntary management committee continues to function well in support of the setting and we have had 3 new trustees. Committee meetings have been held virtually and face to face depending on restrictions due to the pandemic. The committee have continued to support the management team with the day to day running and staff management. Ongoing action plans support the operational function and identifies areas for attention.

Staff go above and beyond their contractual duties to undertake events for fundraising which again has been difficult this year because of the pandemic. Fundraising allows staff to purchase equipment and resources to enhance and replenish our setting.

The strength of the committee is its members and their commitment and drive to support Bright Sparks Kindergarten. The committee are extremely proud of all the staff. They go above and beyond in ensuring that Bright Sparks continues to go from strength to strength.

Overall Performance:

We are extremely proud that Bright Sparks has continued to provide exceptional provision of quality, affordable and accessible childcare, especially during all of the upheaval of the last years challenges. The Committee are confident that Bright Sparks will continue to keep moving forward. As a charity, however, we do rely on its parents to keep it going. With their continuing help and support, we will continue to make sure that Bright Sparks achieves this.

The Future

Hopefully September will see the easing of some restrictions, but we will continue to follow all government guidance which is in place. As a childcare setting, Bright Sparks has an excellent reputation in the area and we will continue to provide our usual exceptional service to all who attend. We pride ourselves in offering a vibrant place to work where staffs personal needs are nurtured and professional needs are encouraged. We will continue to deliver outstanding performance ensuring that Bright Sparks as a setting continues to be the areas first choice for high quality childcare and education.

BRIGHT SPARKS KINDERGARTEN LTD

Report of the Trustees for the Year Ended 31 August 2021 continued

Statement of trustees' responsibilities

The trustees are required under the Charities Act 2011 to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of that year.

In preparing financial statements giving a true and fair view, the trustees should follow best practice and:


- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

When amounts are presented within items in the profit and loss account and balance sheet, the trustees have had regard to the substance of the reported transaction or arrangement, in accordance with generally accepted accounting principles or practice.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the board on 31 March 2022 and signed on its behalf.

 X

Sarah Brown
Trustee

BRIGHT SPARKS KINDERGARTEN LTD

Independent Examiner's Report to the Trustees

I report on the accounts of the company for the year ended 31 August 2021 set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

As the charity's trustees of the Company (who are also the directors of the Company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have following the directions given by the Charities Commission (under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



NICOLA LENTON FCCA
Independent Examiner
Dexter & Sharpe
Chartered Certified Accountants
The Old Vicarage
Church Close
Boston, Lincolnshire
PE21 6NA

Date: 31 March 2022

BRIGHT SPARKS KINDERGARTEN LTD

Statement of Financial Activities Including Income and Expenditure Account For the Year Ended 31 August 2021

Notes	Total Funds 2021 £	Total Funds 2020 £
1	INCOME AND EXPENDITURE	
	INCOMING RESOURCES	
	Incoming Resources from generated funds:	
	Activities for generating funds	135,590
	128,092	
3	Investment income	6
	128,092	135,596
	TOTAL INCOMING RESOURCES	
	Resources Expended:	
5	Charitable activities	121,446
6	Governance costs	2,750
	120,482	124,196
	TOTAL RESOURCES EXPENDED	
2	NET INCOMING RESOURCES FOR THE YEAR	11,400
	TOTAL FUND BROUGHT FORWARD	33,735
	TOTAL FUND CARRIED FORWARD	45,135

All incoming resources and resources expended derive from continuing activities.

The notes on pages 8 to 12 form part of these financial statements

BRIGHT SPARKS KINDERGARTEN LTD

Balance Sheet as at 31 August 2021

Notes	2021 £	2020 £
Fixed Assets:		
7 Intangible assets	-	-
8 Tangible assets	2,701	2,121
	<u>2,701</u>	<u>2,121</u>
Current Assets:		
9 Debtors	210	3,671
Cash at bank and in hand	62,461	50,133
	<u>62,671</u>	<u>53,804</u>
10 Creditors: amounts falling due within one year	12,627	10,790
	<u>12,627</u>	<u>10,790</u>
Net Current Assets	<u>50,044</u>	<u>43,014</u>
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>52,745</u>	<u>45,135</u>
FUNDS		
Unrestricted funds	52,745	45,135
TOTAL FUNDS	<u>52,745</u>	<u>45,135</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 August 2021.

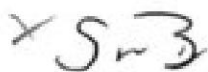
The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 August 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for:

- (a) ensuring that the charitable company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006; and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 31 March 2022 and were signed on its behalf by:

 X

Sarah Brown
Director and Trustee

The notes on pages 8 to 12 form part of these financial statements.

BRIGHT SPARKS KINDERGARTEN LIMITED

Notes to the Financial Statements For the Year Ended 31 August 2021

1. ACCOUNTING POLICIES

Basis of Preparation of Financial Statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Incoming Resources

All incoming resources are included in the SOFA (Statement of Financial Activities) when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

1. Grants are accounted for when received.
2. Investment income is accounted for when receivable.
3. Fees are accounted for when received.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Expenditure is allocated between those specific to the operation of the charity's objectives (charitable expenditure) and the costs for the running of the charity itself as an organisation (management and administration).

Goodwill

Goodwill, being the amount paid in connection with the acquisition of the business in March 2008 and April 2009, is being amortised evenly over their estimated useful lives of five years.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	25% on reducing value
Nursery Equipment	33% on reducing value

Taxation

These financial statements are prepared on the basis that the charity is exempt under s.505 ICTA 1988 and that no charge to taxation applies.

Fund Accounting

Funds held by the charity are either:

- *Unrestricted general funds* – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.
- *Designated funds* – these are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects.
- *Restricted funds* – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

BRIGHT SPARKS KINDERGARTEN LIMITED

Notes to the Financial Statements For the Year Ended 31 August 2021 continued

	2021 £	2020 £
2. NET INCOMING RESOURCES		
Net incoming resources are stated after charging:		
Depreciation - owned assets	1,021	745
- goodwill	-	-
Independent Examination	1,680	1,680
Accountancy services	719	1,070
Staff Costs	<u>97,311</u>	<u>105,093</u>
STAFF COSTS		
Charitable Activities	<u>97,311</u>	<u>105,903</u>
Staff costs consist of:		
Wages and Salaries	96,381	103,113
Social Security Costs	930	2,790
	<u>97,311</u>	<u>105,903</u>
No employee earned £50,000 per annum or more.		
	No.	No.
The average weekly number of employees was	<u>8</u>	<u>10</u>
	2021 £	2020 £
Trustees Remuneration	<u>39,121</u>	<u>39,246</u>
Directors Remuneration	<u>24,316</u>	<u>23,000</u>
3. INVESTMENT INCOME		
Bank interest	<u>-</u>	<u>6</u>

BRIGHT SPARKS KINDERGARTEN LTD

Notes to the Financial Statements For the Year Ended 31 August 2021 continued

4. TAXATION

Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31 August 2021 nor for the year ended 31 August 2020.

5. CHARITABLE ACTIVITIES

	2021	2020
	£	£
Wages	97,311	105,903
Pensions	1,382	2,011
Lunches	4,718	3,351
Rent and rates	2,289	2,352
Insurance	520	520
Light and heat	1,491	1,391
Telephone	696	711
Stationery	1,029	1,034
Travelling	-	24
Repairs and renewals	1,581	770
Activity materials etc.	3,208	1,272
Cleaning	1,598	194
Sundry expenses	449	546
Courses and subscriptions	703	423
Bank charges	87	199
Depreciation:		
Fixtures and Fittings	650	626
Nursery Equipment	371	119
	118,083	121,446

6. GOVERNANCE COSTS

Accountancy and professional fees	2,399	2,750
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BRIGHT SPARKS KINDERGARTEN LTD

Notes to the Financial Statements For the Year Ended 31 August 2021 continued

7. INTANGIBLE FIXED ASSETS			Goodwill
			£
Cost:			
At 1 September 2020 and			
31 August 2021			<u>2,667</u>
Amortisation:			
At 1 September 2020 and			
31 August 2021			<u>2,667</u>
Net Book Value:			
At 31 August 2021			<u>0</u>
At 31 August 2020			<u>0</u>
8. TANGIBLE FIXED ASSETS			
	Fixtures and	Nursery	
	Fittings	Equipment	TOTAL
	£	£	£
Cost:			
At 1 September 2020	24,473	2,944	27,417
Additions	720	881	1,601
At 31 August 2021	<u>25,193</u>	<u>3,825</u>	<u>29,018</u>
Depreciation:			
At 1 September 2020	22,595	2,701	25,296
Charge for year	650	371	1,021
At 31 August 2021	<u>23,245</u>	<u>3,072</u>	<u>26,317</u>
Net Book Value:			
At 31 August 2021	<u>1,948</u>	<u>753</u>	<u>2,701</u>
At 31 August 2020	<u>1,878</u>	<u>243</u>	<u>2,121</u>

BRIGHT SPARKS KINDERGARTEN LTD

Notes to the Financial Statements For the Year Ended 31 August 2021 continued

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade debtors	210	3,671

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Trade creditors	9,803	8,076
PAYE	894	1,034
Accruals and deferred income	1,930	1,680
	12,627	10,790

11. SHARE CAPITAL

The company is incorporated under the Companies Act as a Guarantee company. No share capital has been issued. In the event of the company's winding up each member may be required to contribute an amount not exceeding £1 as a contribution towards the debts and liabilities of the company.