

WILTSHIRE CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales · Charity number 1120611

Details

Other names WILTSHIRE CENTRE FOR INDEPENDENT LIVING

Status Registered

Legal form Charitable company

Company number [05480761](#)

Registered 2007-08-17

Register [View on the Charity Commission register](#)

Contact

Address 13-15 Couch Lane
Devizes
Wiltshire
SN10 1EB

Phone 03001233442

Email info@wiltshirecil.org.uk

Website www.wiltshirecil.org.uk

Activities

Objects: 3.1.1) TO PROVIDE MEANS BY WHICH DISABLED PEOPLE MAY TAKE CONTROL OVER THEIR OWN LIVES, ACHIEVE FULL PARTICIPATION IN ALL SPHERES OF SOCIETY, AND EFFECT CHANGES IN HOW THEY ARE VIEWED AND TREATED.3.1.2) TO PROVIDE ENCOURAGEMENT, ASSISTANCE, ADVICE, SUPPORT AND FACILITIES TO INDIVIDUALS OR GROUPS WISHING TO LIVE INDEPENDENTLY, BY MEANS OF EXERCISING CHOICE AND EXERTING CONTROL OVER THEIR OWN LIFE AND LIFESTYLE, AND TO RAISE THE EXPECTATIONS OF DISABLED PEOPLE, INDIVIDUALLY AND COLLECTIVELY, AND ENSURE THAT THEIR VOICE BE HEARD.3.1.3) TO RELIEVE DISABLED PEOPLE BY PROVIDING, AND ENCOURAGING, THE PROVISION OF SERVICES INCLUDING (BUT NOT LIMITED TO) INFORMATION, ASSISTANCE AND ADVICE BY ASSOCIATING WITH LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS, OTHER ORGANISATIONS AND THE LOCAL INHABITANTS IN A COMMON EFFORT TO PROMOTE INDEPENDENT LIVING, IMPROVE CONDITION OF LIFE, ACTIVE PARTICIPATION IN AND FULL INTEGRATION INTO SOCIETY FOR DISABLED PEOPLE WITHIN WILTSHIRE AND THE SURROUNDING AREAS OF SWINDON, BATH AND NORTH EAST SOMERSET.

Activities: Wiltshire Centre for Independent Living, is run by disabled people to promote independent living in the form of help and advice on direct payments, individual budgets, writing support plans and the provision of the User Engagement Service in Wiltshire.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE, WILTSHIRE
- Wiltshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£789,507	£801,967	£617,736	20
2024-03-31	£871,852	£818,493	£630,196	23
2023-03-31	£1,074,757	£850,404	£576,837	28
2022-03-31	£971,478	£984,194	£352,484	34
2021-03-31	£987,720	£853,950	£365,199	32

Trustees

Name	Role	Appointed
Caroline Anne Finch		2022-11-22
Louise Ann Hunt-Skelley		2022-11-22
Mark Doughty		2023-01-12
Shelley Osland		2025-03-20
Tanvir Naomi Bush		2026-01-22

WILTSHIRE CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales - Charity number 1120611

Accounts

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2025
for
Wiltshire Centre for Independent Living
Limited

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

**Wiltshire Centre for Independent Living
Limited**

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for the Year Ended 31 March 2025**

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**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Purposes and Aims:

The charity's purposes as set out in the objects contained in the company articles of association are to promote the ability for all disabled people (with physical or sensory impairment, learning difficulties or mental health issues or who are frail through old age) to live independently as full citizens with equal rights and equal opportunities. The aims of our charity are to provide the support required to achieve this by the provision of a range of services that directly support disabled people in Wiltshire. This is based on the principle that the user chooses the support they want rather than having to take what is offered to them.

Values Statement:

- **What we believe:** We passionately believe that all people have an equal right to live independent and full lives.
- **Who we are:** We are a disabled people's user led organisation. We are led by people with lived experience. We are values led and believe in the power of people and communities.
- **What we do:** We promote choice and control so that everyone we work with can live the life of their choosing. We ensure all our work is led by the disabled people we work for. We support and celebrate the growth of inclusive communities.
- **Who we support:** All our work is person centred: enabling people to live the life of their choosing. We work to people not systems; rather than trying to fit people into service boxes, we work alongside them, in the context of their lives. We ensure that they have the right information at the right time so that people have choice and control over how they live their life. This work is underpinned by a flexible and positive approach. We work in partnership other voluntary sector organisations and with health and social care locally.
- **How we do it:** Under the Equality Act 2010 the Definition of disability is any person who has a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on their ability to do normal daily activities.

How our activities deliver public benefit:

The charity is governed by disabled people and exists to support disabled people in Wiltshire to achieve independent living and live well as part of their communities. This involves breaking down the barriers to disabled people to have more choice and control in their lives and get the right support when they require it. This is achieved through offering services such as Life Connectors to support people to live a good life, providing information and guidance on relevant issues, workshops, and meetings, and co-producing all our work while challenging, when appropriate, both locally and nationally on Independent Living issues.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities are provided and consider that they have acted in the public benefit.

**Report of the Trustees
for the Year Ended 31 March 2025**

OBJECTIVES AND ACTIVITIES

Aims and performance:

We review our aims, objectives, and activities each year, looking at what we achieved and the outcomes of our work in the previous 12 months. We look at the success of each key activity and the benefits they have brought to those groups of people we are set up to support. It also ensures our aims, objectives and activities remain focussed on our stated purposes.

Our new Strategic Plan 2024-2027 sets out bold ambition for the charity; to create lasting change for disabled people in Wiltshire.

The three core aims are:

- **Choice and control:** We will develop opportunities that will increase the choice and control people have over their own lives and enable people to be hopeful about the future.
- **Co-production:** We will promote the voice of disabled people in all areas of our society, so that they can take an active role in creating good local systems and positive living environments that support people to thrive.
- **Community:** We will develop the conditions that enable people to maintain and grow meaningful relationships and co-create strong communities that can support people to live well.

Our work is at the heart of local communities, cutting across class, race and gender divides. We build on relationships and social connections, reaching those who are considered harder to reach. As such, our work is a huge part of the solution to wellbeing, which is high on the national and local policy agenda. Our plans over the following years reflect the increasing opportunities for our work in engaging people through a range of activities and services and building trusted relationships.

Wiltshire CIL will continue to find solutions locally, working alongside people to address issues and ensure people are supported in the long-term work plan to deliver on the rights and aspirations of people and communities. The strategy therefore is a working document that will be updated to ensure it is relevant to and informed by the changing needs of disabled and older people in Wiltshire. It will continue to demonstrate the development and future growth required for Wiltshire CIL.

How we support delivery:

- Partnership working
- Evaluation and development
- Maintaining and developing a cohesive and kind staff team
- Ensuring a good organisational infrastructure
- Delivering excellent services in line with our core values

We ensure robust organisational governance which is crucial to delivering our progress through undertaking regular governance and impact reviews. Monitoring reports are presented to the Board of Trustees on a quarterly basis to inform the direction of work and to ensure compliance with the agreed work plans. Quarterly monitoring reports are in place under the public sector contracts and work is regularly reviewed.

Our full Strategic Plan can be viewed on our website.

The significance of volunteers in our activities:

Wiltshire CIL is able to provide the support to its users with the dedication of its management committee, all of whom are volunteers, and its staff. All contribute significantly to the provision of our services.

**Report of the Trustees
for the Year Ended 31 March 2025**

ACHIEVEMENTS AND PERFORMANCE

SIGNIFICANT CHARITABLE ACTIVITIES AND ACHIEVEMENTS AGAINST OBJECTIVES

The work delivered by Wiltshire CIL during the years has been in accordance with the objects of the charity to provide access to information, advice, peer support and service support to disabled people to live independently. This year we have continued to deliver high quality services and co-production work with disabled people aged from 5 years up.

Significant achievements include:

- Receiving Lottery Money for our ConnexSteps project and the launch of the Ambitions Collective: supporting young disabled people to be aspirational about their futures and giving them the resources to make ambitions a reality
- Continued development of the Pioneers, embedding them in the work of Wiltshire Council and receiving national recognition for this work.
- Providing a space for people to meet and discuss the issues that affect disabled people's lives. This has included our local M.P and Head of Inequalities for Integrated Care Board
- The launch of our new website and the growth of our social media

A fuller account of our activities during the year can be found in our annual report published on our website or available in other formats from our office, on request.

FINANCIAL REVIEW

Financial position

The Income and Expenditure Account for the year shows total income of £789,507 [2024: £871,852]. Total expenditure for the year was £801,967 [2024: £818,493]. The net deficit for the year was £12,460 [2024: surplus of £53,359] - the total year end funds (including restricted funds carried forward) is £617,736 [2024: £630,196].

Restricted funds at 31 March 2025 were £88,126. Tangible fixed assets at 31 March 2025 were £Nil. Free reserves (being unrestricted funds held as restricted and as tangible fixed assets) were £529,610.

Reserves policy

The trustees have examined the charity's requirements in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure as a cushion for any unexpected liabilities. The reserves are needed to meet the working capital requirements of the charity and the board of trustees are confident that the current level of reserves, at £526,610, is sufficient to be able to continue the current principle activities of the charity in the event of a significant drop in funding.

Going Concern

The charity was recently informed that it was unsuccessful in the Direct Payment re-tender. The charity will reduce its cost base and the trustees continue to investigate opportunities to enhance the long-term sustainability of the organisation, including new areas of business and current areas where financial performance can be improved. After making appropriate enquiries, the board of trustees has a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2025**

FINANCIAL REVIEW

Principal risks and uncertainties

The charity relies on various sources of funding, including local authority grants, commissioned services, and grant funding from trusts/foundations. Risk management is the process of identifying, evaluating, and controlling risks to the organisation. The aim is not to eliminate all risks entirely (this would be very difficult and not cost effective), but rather to reduce the risk to a level that the organisation is comfortable with.

Wiltshire CIL's risk management is focused on strategic planning and considering how the success of plans and projects effect the future. The risk management process is led by the CEO, the trustees and senior management team, who are responsible for managing risks as part of their job. It enables us to develop an approach that helps us to understand not only the risks but also the opportunities we face.

The service reflects the social model of disability and the empowerment of service users as a disabled people's organisation through its board of trustees, policies, procedures, and day to day practice. We have in place a robust strategic plan to guide and inform the structures in which we work, ensuring compliance through a legal and governance framework to mitigate unforeseen complications by methodically planning and effectively resourcing the service.

There is an annual process in place to report on how risk is managed (more often for large or complex projects) or whenever there are incidents that suggest the controls in place need updating. The emphasis is on managing risk, so the process focuses on actions to control risks. All papers and policies going to the board of trustees include a summary of the main risks and suggested mitigation. The CEO works to anticipate and highlight the potential of such risks with the aim of mitigation before reaching a crisis or negative impact on the organisation.

We establish a pro-active approach to managing risks that recognises we cannot identify every possible risk and we cannot eliminate risk; however, we can increase the organisation's capability to respond to unforeseen events.

The following areas are covered by our Risk Register:

Governance
External Factors
Regulatory Factors
Operational Factors
Financial Factors

With large contracts for service provision with Wiltshire Council and the Integrated Care Board (ICB), we recognise the need to review risks regularly and mitigate them as much as possible. We recognise the risks attached to losing contracts when retendering, or contracts being awarded at a lower value to the current value.

FUTURE PLANS

The strategic plan for Wiltshire CIL produced for 2024 - 2027 remains in line with the aims and objectives set out within the business plan for its achievements.

Our key priorities for the next financial year are:

- Continuing to provide innovative co-production and grow our positive army of Pioneers
- Development work with all our teams to ensure they have the best conditions to innovate and grow
- Delivery of ConnexSteps, our lottery project, and using this as a model for future work.
- Growth of our social media influence
- Diversifying funding streams and identifying innovative new partnerships
- Launch of the Ambitions collective
- Implementing our 'eco-system' model ensuring our teams' skills and ideas can cross fertilise to strengthen the overall organisation

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 5 June 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

**Report of the Trustees
for the Year Ended 31 March 2025**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The charity's board comprises a Chair and shall not be less than five nor more than ten trustees. Appointment of trustees is governed by the company's Articles of Association. Trustees may at any time co-opt any person duly qualified to be appointed as a trustee.

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. At the end of the three-year period, the trustee may be offered the option of a further three-year appointment. In exceptional circumstances, the trustee may serve a further three-year period, but a nine-year appointment is the most time any trustee can serve on the Board. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity. Vacancies for trustees are advertised, and applicants are interviewed following shortlisting and references taken up.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts. None of the trustees has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. The charity is operated by disabled people to promote all aspects of independent living for disabled people.

The trustee board makes all strategic decisions.

Organisational structure and how the charity makes decisions

The board of trustees meets at least every 3 months and is responsible for the strategic direction and policy of the charity, together with considering matters relating to the organisation's strategy, policy, monitoring performance, regulatory matters, and governance.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Chief Executive Officer (CEO) along with the Director of Development and Delivery. The CEO is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

Induction and training of new trustees

On appointment, trustees receive a full induction pack, attend induction training for trustees, as well as organisation induction training. External training is used where relevant, together with appropriate publications.

The trustee induction pack comprises of the following:

- Introduction to Wiltshire CIL
- What is a Charity?
- What is a Trustee?
- 7 Principles that should guide public figures
- Who can't be a Charity Trustee?
- Responsibilities
- Liabilities
- Role Descriptions for Honorary Officers
- Code of Governance for Trustees
- (Most recent) Annual Report/ Trustee Report & Accounts
- Articles and Memorandum of Association
- Trustee Declaration
- Nomination for Trustee Board Membership
- Declaration of Conflicts of Interest
- The Essential Trustee (Charity Commission)
- The Essential Trustee - 6 main duties (Charity Commission)

Key management remuneration

The senior management team comprises the trustees and key management staff of the charity responsible for directing and controlling, running, and operating the charity on a day-to-day basis. The pay of senior staff is managed in accordance with a scheme of remuneration for all staff and has been adjusted dependent on the circumstances of the charity. The board of trustees considers the affordability of pay increases annually.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2025**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that as far as possible, systems are in place to mitigate exposure to the major risks. Our adopted risk policy states 'Wiltshire CIL should have unrestricted reserves of between three- and six-months running costs.' With large contracts for service provision with Wiltshire Council and the Integrated Care Board (ICB), we recognise the need to review risks regularly and mitigate them as much as possible. We recognise the risks attached to losing contracts when retendering, or contracts being awarded at a lower value to the current value.

Attention has also been focused on non-financial risks arising from fire, health and safety of staff and volunteers, data protection and other risks which are managed by ensuring the organisation has robust policies and procedures in place with regular and appropriate training for staff and volunteers, including the new risks to the health and wellbeing of our clients, staff, and volunteers due to Covid-19.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05480761 (England and Wales)

Registered Charity number

1120611

Registered office

11 Couch Lane
Devizes
Wiltshire
SN10 1EB

Trustees

R Dickenson (resigned 20.1.25)
C Shirley (resigned 20.1.25)
M Doughty
L Hunt-Skelley
C Finch
S Goss
M Powell (resigned 19.7.24)
S Osland (appointed 20.3.25)
K Fairman (appointed 17.10.24) (resigned 10.2.25)

Senior Management Team:

Mary Reed	Chief Executive Officer
Neal Goodwin	Director of Development & Delivery
Polly Hannan	Finance & Governance Manager
Jan Forsyth	Senior Team Leader: Life Connectors
Sharon Selkridge-Parnham	Senior Team Leader: SEND Co-production
Tanisha Milner	Senior Team Leader: Life Connectors
Poppy Witts-Woodward	Innovations and Development Lead

Company Secretary

Mrs M Reed

Independent Examiner

James Gare FCA DChA
Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)

Report of the Trustees
for the Year Ended 31 March 2025

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds TSB Bank Plc
29 High Street
Chippenham
Wiltshire
SN15 3HA

Approved by order of the board of trustees on16/10/2025..... and signed on its behalf by:


.....

C Finch - Trustee

**Independent Examiner's Report to the Trustees of
Wiltshire Centre for Independent Living
Limited**

Independent examiner's report to the trustees of Wiltshire Centre for Independent Living Limited ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Gare FCA DChA

Monahans
Chartered Accountants
Hermes House
Fire Fly Avenue
Swindon
Wiltshire
SN2 2GA

Date: 22 October 2025

**Wiltshire Centre for Independent Living
Limited**

**Statement of Financial Activities
for the Year Ended 31 March 2025**

	Notes	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	-	2,600	2,600	291
Charitable activities	4				
Advice and support		<u>611,192</u>	<u>175,715</u>	<u>786,907</u>	<u>871,561</u>
Total		<u>611,192</u>	<u>178,315</u>	<u>789,507</u>	<u>871,852</u>
EXPENDITURE ON					
Charitable activities	5				
Advice and support		<u>608,587</u>	<u>193,380</u>	<u>801,967</u>	<u>818,493</u>
NET INCOME/(EXPENDITURE)		2,605	(15,065)	(12,460)	53,359
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>527,005</u>	<u>103,191</u>	<u>630,196</u>	<u>576,837</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>529,610</u></u>	<u><u>88,126</u></u>	<u><u>617,736</u></u>	<u><u>630,196</u></u>

The notes form part of these financial statements

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Balance Sheet
31 March 2025**

	Notes	2025 £	2024 £
FIXED ASSETS			
Tangible assets	13	-	272
CURRENT ASSETS			
Debtors	14	8,725	1,566
Cash at bank and in hand		<u>656,592</u>	<u>673,146</u>
		665,317	674,712
CREDITORS			
Amounts falling due within one year	15	(47,581)	(44,788)
		<u>617,736</u>	<u>629,924</u>
NET CURRENT ASSETS			
		<u>617,736</u>	<u>629,924</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>617,736</u>	<u>630,196</u>
NET ASSETS		<u>617,736</u>	<u>630,196</u>
FUNDS	18		
Unrestricted funds		529,610	527,005
Restricted funds		<u>88,126</u>	<u>103,191</u>
TOTAL FUNDS		<u>617,736</u>	<u>630,196</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 16/10/2025 and were signed on its behalf by:


C Finch - Trustee

**Wiltshire Centre for Independent Living
Limited**

**Cash Flow Statement
for the Year Ended 31 March 2025**

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(16,554)</u>	<u>61,374</u>
Net cash (used in)/provided by operating activities		<u>(16,554)</u>	<u>61,374</u>
		_____	_____
Change in cash and cash equivalents in the reporting period		(16,554)	61,374
Cash and cash equivalents at the beginning of the reporting period		<u>673,146</u>	<u>611,772</u>
Cash and cash equivalents at the end of the reporting period		<u><u>656,592</u></u>	<u><u>673,146</u></u>

The notes form part of these financial statements

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Cash Flow Statement
for the Year Ended 31 March 2025**

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(12,460)	53,359
Adjustments for:		
Depreciation charges	271	909
(Increase)/decrease in debtors	(7,159)	5,729
Increase in creditors	<u>2,794</u>	<u>1,377</u>
Net cash (used in)/provided by operations	<u>(16,554)</u>	<u>61,374</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.24 £	Cash flow £	At 31.3.25 £
Net cash			
Cash at bank and in hand	<u>673,146</u>	<u>(16,554)</u>	<u>656,592</u>
	<u>673,146</u>	<u>(16,554)</u>	<u>656,592</u>
Total	<u>673,146</u>	<u>(16,554)</u>	<u>656,592</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements
for the Year Ended 31 March 2025**

1. STATUTORY INFORMATION

Wiltshire Centre for Independent Living is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

Going concern

The charity was recently informed that it was unsuccessful in the Direct Payment retender. The charity will reduce its cost base and the trustees continue to investigate opportunities to enhance the long-term sustainability of the organisation, including new areas of business and current areas where financial performance can be improved.

After making appropriate enquiries, the board of trustees has a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% on straight line basis

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

2. ACCOUNTING POLICIES - continued

Fund accounting

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

3. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	<u>2,600</u>	<u>291</u>

4. INCOME FROM CHARITABLE ACTIVITIES

		2025	2024
	Activity	£	£
Grants and contracts	Advice and support	785,184	871,320
Service delivery and other earned income	Advice and support	<u>1,723</u>	<u>241</u>
		<u>786,907</u>	<u>871,561</u>

Grants received, included in the above, are as follows:

		2025	2024
		£	£
Wiltshire Council		464,432	546,075
Healthhero Integrated Care (previously funded via NHS Bath & North East Somerset, Swindon and Wiltshire OCB)		131,408	130,675
Primary Care Networks and other funders		97,192	128,393
Skills for Care		650	2,721
Wiltshire Community Foundation		<u>91,502</u>	<u>63,456</u>
		<u>785,184</u>	<u>871,320</u>

Government grants are disclosed above.

There were no unfulfilled conditions or other contingencies attached to these grants.

The charity has not directly benefited from any other forms of government assistance.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Advice and support	<u>678,744</u>	<u>120,000</u>	<u>3,223</u>	<u>801,967</u>

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2025 £	2024 £
Staff costs	489,883	561,819
Rent	28,023	23,436
Insurance	2,445	2,688
Light and heat	3,276	2,658
Telephone	3,815	4,655
Postage and stationery	1,199	1,728
Advertising	66	45
Training and travel	14,873	19,188
Seminar and workshop costs	1,555	2,623
Repairs and maintenance	8,480	7,244
IT and website	10,288	10,365
Subscriptions and publications	22,854	21,793
Equipment	5,343	3,384
Sundry	370	5,151
Payroll costs	86,002	83,764
Depreciation	272	909
	<u>678,744</u>	<u>751,450</u>

7. GRANTS PAYABLE

	2025 £	2024 £
Advice and support	<u>120,000</u>	<u>62,000</u>

The total grants paid to individuals during the year was as follows:

	2025 £	2024 £
Winter Fuel Grants to individuals	80,000	62,000
Household Grants to individuals	<u>40,000</u>	<u>-</u>
	<u>120,000</u>	<u>62,000</u>

Winter Fuel grant payments of £200 to £400 were paid to 210 individuals.
Household grant payments of £125 to £400 were paid to 106 individuals.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

8. SUPPORT COSTS

	Governance costs £ <u>3,223</u>
Advice and support	

Support costs, included in the above, are as follows:

	2025	2024
	Advice and support £	Total activities £
Legal fees	-	2,643
Accountancy and independent examination	<u>3,223</u>	<u>2,400</u>
	<u>3,223</u>	<u>5,043</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	272	908
Independent examination	2,750	2,400
Operating lease - rent	23,360	23,436
Operating leases - other	<u>1,400</u>	<u>1,400</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

3 (2024: 5) trustees were reimbursed expenses totalling £564 (2024: £527).

11. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	450,600	517,936
Social security costs	31,168	34,625
Other pension costs	<u>8,115</u>	<u>9,258</u>
	<u>489,883</u>	<u>561,819</u>

Included within Wages and Salaries are termination payments totalling £Nil (2024: £18,564).

The Key Management Personnel of the charity consists of the Chief Executive Officer. The total amount of employee benefits (salary, employer's national insurance and employers pension contributions) paid to key management personnel in the year was £59,242 (2024: £59,242).

The average monthly number of employees during the year was as follows:

	2025	2024
Employees	<u>20</u>	<u>23</u>

No employees received emoluments in excess of £60,000.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	291	-	291
Charitable activities			
Advice and support	<u>746,226</u>	<u>125,335</u>	<u>871,561</u>
Total	<u>746,517</u>	<u>125,335</u>	<u>871,852</u>
EXPENDITURE ON			
Charitable activities			
Advice and support	<u>640,977</u>	<u>177,516</u>	<u>818,493</u>
NET INCOME/(EXPENDITURE)	105,540	(52,181)	53,359
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>421,465</u>	<u>155,372</u>	<u>576,837</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>527,005</u></u>	<u><u>103,191</u></u>	<u><u>630,196</u></u>
 13. TANGIBLE FIXED ASSETS			
			Computer equipment £
COST			
At 1 April 2024 and 31 March 2025			<u>52,584</u>
DEPRECIATION			
At 1 April 2024			52,312
Charge for year			<u>272</u>
At 31 March 2025			<u>52,584</u>
NET BOOK VALUE			
At 31 March 2025			<u><u>-</u></u>
At 31 March 2024			<u><u>272</u></u>
 14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		2025 £	2024 £
Trade debtors		8,415	133
VAT		<u>310</u>	<u>1,433</u>
		<u><u>8,725</u></u>	<u><u>1,566</u></u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Social security and other taxes	7,678	7,748
Other creditors	2,295	2,148
Accruals and deferred income	<u>37,608</u>	<u>34,892</u>
	<u>47,581</u>	<u>44,788</u>

Deferred income of £11,770 (2024: £11,770) relates to a contract invoiced in advance.

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025	2024
	£	£
Within one year	7,124	24,760
Between one and five years	<u>-</u>	<u>7,124</u>
	<u>7,124</u>	<u>31,884</u>

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
Fixed assets	-	-	-	272
Current assets	577,191	88,126	665,317	674,712
Current liabilities	<u>(47,581)</u>	<u>-</u>	<u>(47,581)</u>	<u>(44,788)</u>
	<u>529,610</u>	<u>88,126</u>	<u>617,736</u>	<u>630,196</u>

18. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	At 31.3.25 £
Unrestricted funds			
General fund	527,005	2,605	529,610
Restricted funds			
GOGA (WASP)	-	360	360
WCF Catalyst Fund (PCNs)	1,555	(977)	578
Public Health Domestic Wellbeing Project	86,834	(25,578)	61,256
Pioneer Project 2024	14,802	1,130	15,932
Women and girls (WCF)	-	5,000	5,000
Community Grant (WCF)	<u>-</u>	<u>5,000</u>	<u>5,000</u>
	<u>103,191</u>	<u>(15,065)</u>	<u>88,126</u>
TOTAL FUNDS	<u>630,196</u>	<u>(12,460)</u>	<u>617,736</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	611,192	(608,587)	2,605
Restricted funds			
GOGA (WASP)	2,100	(1,740)	360
WCF Catalyst Fund (PCNs)	-	(977)	(977)
Public Health Domestic Wellbeing Project	25,500	(51,078)	(25,578)
SEND	500	(500)	-
Pioneer Project 2024	16,215	(15,085)	1,130
Winter 24/25	81,500	(81,500)	-
Household grants (WCF)	42,500	(42,500)	-
Women and girls (WCF)	5,000	-	5,000
Community Grant (WCF)	5,000	-	5,000
	<u>178,315</u>	<u>(193,380)</u>	<u>(15,065)</u>
TOTAL FUNDS	<u>789,507</u>	<u>(801,967)</u>	<u>(12,460)</u>

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	421,465	105,540	527,005
Restricted funds			
Skills for Care	2,105	(2,105)	-
GOGA (WASP)	14,235	(14,235)	-
WCF Catalyst Fund (PCNs)	2,062	(507)	1,555
Bus Consultation	1,435	(1,435)	-
Public Health Domestic Wellbeing Project	122,222	(35,388)	86,834
SEND	8,975	(8,975)	-
WCF (IWILL)	4,338	(4,338)	-
Pioneer Project 2024	-	14,802	14,802
	<u>155,372</u>	<u>(52,181)</u>	<u>103,191</u>
TOTAL FUNDS	<u>576,837</u>	<u>53,359</u>	<u>630,196</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

18. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	746,517	(640,977)	105,540
Restricted funds			
Skills for Care	3,849	(5,954)	(2,105)
GOGA (WASP)	-	(14,235)	(14,235)
WCF Catalyst Fund (PCNs)	-	(507)	(507)
Bus Consultation	-	(1,435)	(1,435)
Public Health Domestic Wellbeing Project	25,500	(60,888)	(35,388)
SEND	-	(8,975)	(8,975)
WCF (IWILL)	-	(4,338)	(4,338)
Pioneer Project 2024	32,530	(17,728)	14,802
Winter Fuel Grants 2023/2024	<u>63,456</u>	<u>(63,456)</u>	<u>-</u>
	<u>125,335</u>	<u>(177,516)</u>	<u>(52,181)</u>
TOTAL FUNDS	<u>871,852</u>	<u>(818,493)</u>	<u>53,359</u>

Skills for Care Training - Skills for Care - Training for individual employers and their personal assistants.

GOGA Project - Wiltshire & Swindon Sport - Supporting inclusive physical activity for disabled people.

PCN Catalyst Funding - Wiltshire Community Fund - Funds to provide extra support to individuals using the PCN Community Connecting service.

Bus Consultation - ImberBus & Go South Ltd - To promote accessible transport and training bus drivers to be inclusive, in Wiltshire.

SEND Co-production Children & Young People - Wiltshire Council - To find out what disabled young people want for their future.

IWILL - Wiltshire Community Foundation - supporting young adults to gain independence skills. Centred around social media campaigns for people to have their own front door keys and bank accounts.

Public Health Domestic Wellbeing Project - Safe Accommodation funding. Providing wellbeing support through our Community Connector service, supporting people who have left their family home due to domestic abuse.

Pioneer Project 2024 - In partnership with Wiltshire Council, Wiltshire CIL created a plan to co-produce the transformation of Adult Social Care giving disabled people the chance to be trail blazers, directly leading and influencing how social care is delivered.

Winter Fuel Grants - Supporting people to cover the costs of their household fuel i.e. gas/electric/oil

Household Grants - Supporting people to cover the costs of everyday living. Grants of up to £400 are given to individuals and families to help with one off costs

Women and Girls - 1:1 support with a life connector for young people whose lives have been affected by domestic abuse. Support offered is universal and helps people to develop their resilience and resources to live well. Provided to young people aged between 14 - 25 years old

Community Grant (WCF) - 1:1 support with a life connector for young disabled people. Support offered is universal and helps people to develop their resilience and resources to live well. Provided to young people aged between 14 - 25 years old. This grant compliments the lottery funded project: ConnexSteps

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

19. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £8,115 (2024: £9,258). Contributions amounting to £1,740 were payable to the scheme at 31 March 2025 (2024: £1,593) and are included within other creditors.

20. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

21. FUNDS RECEIVED AND HELD AS AGENT

The charity had a contract for the provision of the Direct Payment Services against which it held funds received as an agent. Funds held by the charity as agent are not recognised as an asset in its Financial statements because the funds were not within its control. Consequentially, the receipt of funds as agent is not recognised as income nor is its distribution recognised as the agent's expenditure.

	2025	2024
	£	£
Incoming funds	4,510,977	3,480,338
Outgoing funds	(4,528,351)	(3,414,513)
Funds held in bank account on behalf of the Direct Payment Service	643,855	1,536,944

The fee received by the charity acting as agent is recognised as its income. Similarly, any costs incurred by the charity in the administration of the agency arrangement are recognised as expenditure in the Financial Statements.

WILTSHIRE CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales - Charity number 1120611

Accounts

REGISTERED COMPANY NUMBER: 05480761 (England and Wales)
REGISTERED CHARITY NUMBER: 1120611

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2024
for
Wiltshire Centre for Independent Living
Limited

Monahans
Chartered Accountants
County Gate
County Way
Trowbridge
Wiltshire
BA14 7FJ

**Wiltshire Centre for Independent Living
Limited**

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for the Year Ended 31 March 2024**

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**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's purposes as set out in the objects contained in the company memorandum of association are to promote the ability for all disabled people (with physical or sensory impairment, learning difficulties or mental health issues or who are frail through old age) to live independently as full citizens with equal rights and equal opportunities. The aims of our charity are to provide the support required to achieve this by the provision of a range of services that directly support disabled people in Wiltshire. This is based on the principle that the user chooses the support they want rather than having to take what is offered to them.

Values Statement:

- **What we believe:** We passionately believe that all people have an equal right to live independent and full lives.
- **Who we are:** We are a disabled people's user led organisation. We are led by people with lived experience. We are values led and believe in the power of people and communities.
- **What we do:** We promote choice and control so that everyone we work with can live the life of their choosing. We ensure all our work is led by the disabled people we work for. We support and celebrate the growth of inclusive communities.
- **Who we support:** All our work is person centred: enabling people to live the life of their choosing. We work to people not systems; rather than trying to fit people into service boxes, we work alongside them, in the context of their lives. We ensure that they have the right information at the right time so that people have choice and control over how they live their life. This work is underpinned by a flexible and positive approach. We work in partnership other voluntary sector organisations and with health and social care locally.
- **How we do it:** Under the Equality Act 2010 the Definition of disability is any person who has a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on their ability to do normal daily activities.

How our activities deliver public benefit:

The charity is governed by disabled people and exists to support disabled people in Wiltshire to achieve independent living and live well as part of their communities. This involves breaking down the barriers to disabled people to have more choice and control in their lives and get the right support when they require it. This is achieved through offering services such as payroll and banking for direct payment users and self-funders to access, providing information and guidance on relevant issues, workshops, and meetings, and co-producing all our work while challenging, when appropriate, both locally and nationally on Independent Living issues.

The management committee have paid due regard to guidance issued by the Charity Commission in deciding what activities are provided and consider that they have acted in the public benefit.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2024**

OBJECTIVES AND ACTIVITIES

Aims and performance:

We review our aims, objectives, and activities each year, looking at what we achieved and the outcomes of our work in the previous 12 months. We look at the success of each key activity and the benefits they have brought to those groups of people we are set up to support. It also ensures our aims, objectives and activities remain focussed on our stated purposes.

Our new Strategic Plan 2024-2027 sets out bold ambition for the charity; to create lasting change for disabled people in Wiltshire.

The three core aims are:

- **Choice and control:** We will develop opportunities that will increase the choice and control people have over their own lives and enable people to be hopeful about the future.
- **Co-production:** We will promote the voice of disabled people in all areas of our society, so that they can take an active role in creating good local systems and positive living environments that support people to thrive.
- **Community:** We will develop the conditions that enable people to maintain and grow meaningful relationships and co-create strong communities that can support people to live well.

Our work is at the heart of local communities, cutting across class, race and gender divides. We build on relationships and social connections, reaching those who are considered harder to reach. As such, our work is a huge part of the solution to wellbeing, which is high on the national and local policy agenda. Our plans over the following years reflect the increasing opportunities for our work in engaging people through a range of activities and services and building trusted relationships.

Wiltshire CIL will continue to find solutions locally, working alongside people to address issues and ensure people are supported in the long-term work plan to deliver on the rights and aspirations of people and communities. The strategy therefore is a working document that will be updated to ensure it is relevant to and informed by the changing needs of disabled and older people in Wiltshire. It will continue to demonstrate the development and future growth required for Wiltshire CIL.

How we support delivery:

- Partnership working
- Evaluation and development
- Maintaining and developing a cohesive and kind staff team
- Ensuring a good organisational infrastructure
- Delivering excellent services in line with our core values

We ensure robust organisational governance which is crucial to delivering our progress through undertaking regular governance and impact reviews. Monitoring reports are presented to the Board of Trustees on a quarterly basis to inform the direction of work and to ensure compliance with the agreed work plans. Quarterly monitoring reports are in place under the public sector contracts and work is regularly reviewed.

Our full Strategic Plan can be viewed on our website.

The significance of volunteers in our activities:

Wiltshire CIL is able to provide the support to its users with the dedication of its management committee, all of whom are volunteers, and its staff. All contribute significantly to the provision of our services.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2024**

ACHIEVEMENT AND PERFORMANCE

SIGNIFICANT CHARITABLE ACTIVITIES AND ACHIEVEMENTS AGAINST OBJECTIVES

The work delivered by Wiltshire CIL during the years has been in accordance with the objects of the charity to provide access to information, advice, peer support and service support to disabled people to live independently. This year we have continued to deliver high quality services including our direct payment support service, community connecting and co-production work with disabled people aged from 5 years up.

Significant achievements include:

- The successful re-tender of both the Children & Young People's User Engagement and High Intensity User (HIU) contracts, which includes a new partnership with Medvivo, and independent health care provider.
- Developing a new model of dynamic governance, reflecting our user led status and making sure all our services are co-designed.
- The co-production of a vision for adult social care, in collaboration with Wiltshire Council.
- Collaborating with Wiltshire Council on the development of the Direct Payment Service.
- Our various social media campaigns, which have raised the profile of the charity and communicated our key messages to a wide audience.
- The Autumn Gathering, bringing people and professionals together to talk about the power of co-production.

This year we were not successful in our re-tender for the Adults User Engagement contract and were sad to say goodbye to three members of our team.

A fuller account of our activities during the year can be found in our annual report published on our website or available in other formats from our office, on request.

FINANCIAL REVIEW

Financial position

The Income and Expenditure Account for the year shows total income of £871,852 [2023: £1,074,757]. Total expenditure for the year was £818,493 [2023: £850,404]. The net surplus for the year was £53,359 [2023: £224,353] - the total year end funds (including restricted funds carried forward) is £630,196 [2023: £576,837].

Restricted funds at 31 March 2024 were £103,191. Tangible fixed assets at 31 March 2024 were £272. Free reserves (being unrestricted funds held as restricted and as tangible fixed assets) were £526,733.

Reserves policy

The management committee has examined the charity's requirements in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure as a cushion for any unexpected liabilities. The reserves are needed to meet the working capital requirements of the charity and the board of trustees are confident that the current level of reserves, at £526,733, is sufficient to be able to continue the current activities of the charity in the event of a significant drop in funding.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2024**

FINANCIAL REVIEW

Principal risks and uncertainties

The charity relies on various sources of funding, including local authority grants, commissioned services, and grant funding from trusts/foundations. Risk management is the process of identifying, evaluating, and controlling risks to the organisation. The aim is not to eliminate all risks entirely (this would be very difficult and not cost effective), but rather to reduce the risk to a level that the organisation is comfortable with.

Wiltshire CIL's risk management is focused on strategic planning and considering how the success of plans and projects effect the future. The risk management process is led by the CEO, the trustees and senior management team, who are responsible for managing risks as part of their job. It enables us to develop an approach that helps us to understand not only the risks but also the opportunities we face.

The service reflects the social model of disability and the empowerment of service users as a disabled people's organisation through its board of trustees, policies, procedures, and day to day practice. We have in place a robust strategic plan to guide and inform the structures in which we work, ensuring compliance through a legal and governance framework to mitigate unforeseen complications by methodically planning and effectively resourcing the service.

There is an annual process in place to report on how risk is managed (more often for large or complex projects) or whenever there are incidents that suggest the controls in place need updating. The emphasis is on managing risk, so the process focuses on actions to control risks. All papers and policies going to the board of trustees include a summary of the main risks and suggested mitigation. The CEO works to anticipate and highlight the potential of such risks with the aim of mitigation before reaching a crisis or negative impact on the organisation.

We establish a pro-active approach to managing risks that recognises we cannot identify every possible risk and we cannot eliminate risk; however, we can increase the organisation's capability to respond to unforeseen events.

The following areas are covered by our Risk Register:

- Governance
- External Factors
- Regulatory Factors
- Operational Factors
- Financial Factors

With large contracts for service provision with Wiltshire Council and the Integrated Care Board (ICB), we recognise the need to review risks regularly and mitigate them as much as possible. We recognise the risks attached to losing contracts when retendering, or contracts being awarded at a lower value to the current value.

FUTURE PLANS

The new strategic plan for Wiltshire CIL produced for 2024 - 2027 remains in line with the aims and objectives set out within the business plan for its achievements.

We have developed an implementation strategy for the plan with key priorities:

- Securing and developing the Direct Payment service
- Securing our co-production work with Wiltshire Council and the transformation of adults' social care and looking for external collaborations to evaluate the work.
- Developing our collaborative with Medvivo regarding the HIU contract and ensuring successful implementation.
- Continuing the develop SEND Co-production and ensuring it is adequately resourced.
- Applying for Lottery funding to bring our co-production and community connecting work together to support young people to live their lives well.
- Internal developments, including IT migration to the cloud, social media and website development and new governance models implemented.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 5 June 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The charity's board comprises a Chair and shall not be less than five nor more than ten trustees. Appointment of trustees is governed by the company's Memorandum and Articles of Association. Trustees may at any time co-opt any person duly qualified to be appointed as a trustee.

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. At the end of the three-year period, the trustee is offered the option of a further three years appointment. A six-year appointment is the most time any trustee can serve on the Management Committee. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity. Vacancies for trustees are advertised and applicants are interviewed following shortlisting and references taken up.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts. None of the trustees has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. The charity is operated by disabled people to promote all aspects of independent living for disabled people.

The trustee board makes all strategic decisions.

Organisational structure and how the charity makes decisions

The board of trustees meets at least every 3 months and is responsible for the strategic direction and policy of the charity, together with considering matters relating to the organisation's strategy, policy, monitoring performance, regulatory matters, and governance.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Chief Executive Officer (CEO) along with the Development Lead, Personalisation Lead, Direct Payment Manager, and the Finance & Office Manager. The CEO is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

Induction and training of new trustees

On appointment, trustees receive a full induction pack, attend induction training for trustees, as well as organisation induction training. External training is used where relevant, together with appropriate publications.

The trustee induction pack comprises of the following:

- Introduction to Wiltshire CIL
- What is a Charity?
- What is a Trustee?
- 7 Principles that should guide public figures
- Who can't be a Charity Trustee?
- Responsibilities
- Liabilities
- Role Descriptions for Honorary Officers
- Code of Governance for Trustees
- (Most recent) Annual Report/ Trustee Report & Accounts
- Articles and Memorandum of Association
- Trustee Declaration
- Nomination for Trustee Board Membership
- Declaration of Conflicts of Interest
- The Essential Trustee (Charity Commission)
- The Essential Trustee - 6 main duties (Charity Commission)

Key management remuneration

The senior management team comprises the trustees and key management staff of the charity responsible for directing and controlling, running, and operating the charity on a day-to-day basis. The pay of senior staff is managed in accordance with a scheme of remuneration for all staff and has been adjusted dependent on the circumstances of the charity. The board of trustees considers the affordability of pay increases annually.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that as far as possible, systems are in place to mitigate exposure to the major risks. Our adopted risk policy states 'Wiltshire CIL should have unrestricted reserves of between three- and six-months running costs.' With large contracts for service provision with Wiltshire Council and the Integrated Care Board (ICB), we recognise the need to review risks regularly and mitigate them as much as possible. We recognise the risks attached to losing contracts when retendering, or contracts being awarded at a lower value to the current value.

Attention has also been focused on non-financial risks arising from fire, health and safety of staff and volunteers, data protection and other risks which are managed by ensuring the organisation has robust policies and procedures in place with regular and appropriate training for staff and volunteers, including the new risks to the health and wellbeing of our clients, staff, and volunteers due to Covid-19.

Fund-raising Standards Information

The charity does not carry out any fundraising activities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05480761 (England and Wales)

Registered Charity number

1120611

Registered office

11 Couch Lane
Devizes
Wiltshire
SN10 1EB

Trustees

R Dickenson
B Hollands (resigned 12.10.23)
C Shirley
G Woollan (resigned 12.10.23)
M Doughty
L Hunt-Skelley
C Finch
S Goss (appointed 18.1.24)
M Powell (appointed 18.1.24)

Senior Management Team:

Mary Reed - Chief Executive Officer
Kate Tutssel - Director of Development & Design
Neal Goodwin - Director of Development & Design
Louise Maddox - Direct Payment Manager
Polly Hannan - Finance & Office Manager

Company Secretary

M Reed

Independent Examiner

James Gare FCA DChA
Monahans
Chartered Accountants
County Gate
County Way
Trowbridge
Wiltshire
BA14 7FJ

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds TSB Bank Plc
29 High Street
Chippenham
Wiltshire
SN15 3HA

Approved by order of the board of trustees on *17 October 2024* and signed on its behalf by:

Cornie A Finch
.....
C Finch - Trustee

**Independent Examiner's Report to the Trustees of
Wiltshire Centre for Independent Living
Limited**

Independent examiner's report to the trustees of Wiltshire Centre for Independent Living Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Gare FCA DChA

Monahans
Chartered Accountants
County Gate
County Way
Trowbridge
Wiltshire
BA14 7FJ

Date: 23 October 2024

**Wiltshire Centre for Independent Living
Limited**

**Statement of Financial Activities
for the Year Ended 31 March 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	291	-	291	1,258
Charitable activities					
Advice and support	4	746,226	125,335	871,561	1,073,499
Total		<u>746,517</u>	<u>125,335</u>	<u>871,852</u>	<u>1,074,757</u>
EXPENDITURE ON					
Charitable activities					
Advice and support	5	640,977	177,516	818,493	850,404
NET INCOME/(EXPENDITURE)		105,540	(52,181)	53,359	224,353
RECONCILIATION OF FUNDS					
Total funds brought forward		421,465	155,372	576,837	352,484
TOTAL FUNDS CARRIED FORWARD		<u>527,005</u>	<u>103,191</u>	<u>630,196</u>	<u>576,837</u>

The notes form part of these financial statements

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Balance Sheet
31 March 2024**

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible assets	13	272	1,180
CURRENT ASSETS			
Debtors	14	1,566	7,295
Cash at bank and in hand		673,146	611,772
		674,712	619,067
CREDITORS			
Amounts falling due within one year	15	(44,788)	(43,410)
NET CURRENT ASSETS		629,924	575,657
TOTAL ASSETS LESS CURRENT LIABILITIES		630,196	576,837
NET ASSETS		630,196	576,837
FUNDS	18		
Unrestricted funds		527,005	421,465
Restricted funds		103,191	155,372
TOTAL FUNDS		630,196	576,837

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17 OCT 24 and were signed on its behalf by:



.....
R Dickenson - Trustee

**Wiltshire Centre for Independent Living
Limited**

**Cash Flow Statement
for the Year Ended 31 March 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	61,374	175,475
Net cash provided by operating activities		<u>61,374</u>	<u>175,475</u>
Change in cash and cash equivalents in the reporting period		61,374	175,475
Cash and cash equivalents at the beginning of the reporting period		<u>611,772</u>	<u>436,297</u>
Cash and cash equivalents at the end of the reporting period		<u><u>673,146</u></u>	<u><u>611,772</u></u>

The notes form part of these financial statements

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Cash Flow Statement
for the Year Ended 31 March 2024**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES		2024 £	2023 £
Net income for the reporting period (as per the Statement of Financial Activities)		53,359	224,353
Adjustments for:			
Depreciation charges		909	4,115
Decrease in debtors		5,729	30,258
Increase/(decrease) in creditors		1,377	(83,251)
Net cash provided by operations		61,374	175,475
 2. ANALYSIS OF CHANGES IN NET FUNDS			
	At 1.4.23 £	Cash flow £	At 31.3.24 £
Net cash			
Cash at bank and in hand	611,772	61,374	673,146
	611,772	61,374	673,146
Total	611,772	61,374	673,146

The notes form part of these financial statements

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements
for the Year Ended 31 March 2024**

1. STATUTORY INFORMATION

Wiltshire Centre for Independent Living is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

Going concern

After making appropriate enquiries, the board of trustees has a reasonable expectation that the charitable company has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements.

In 2025 the organisation is required to retender for one existing contracts. Should the organisation fail to win the bid, or the contract are awarded at a lower value to their current value, this may have a detrimental impact on the organisation's operations and cash flows. The trustees continue to investigate opportunities to enhance the long-term sustainability of the organisation, including new areas of business and current areas where financial performance can be improved.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% on straight line basis

Taxation

The charity is exempt from corporation tax on its charitable activities.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

3. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	291	1,258
	<u> </u>	<u> </u>

4. INCOME FROM CHARITABLE ACTIVITIES

		2024	2023
	Activity	£	£
Grants and contracts	Advice and support	871,320	1,072,073
Service delivery and other earned income	Advice and support	241	1,426
		<u> </u>	<u> </u>
		<u>871,561</u>	<u>1,073,499</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Wiltshire Council	546,075	698,680
Wiltshire CCG	130,675	127,956
Primary Care Networks and other funders	128,393	227,417
Skills for Care	2,721	5,434
Wiltshire & Swindon Sport (WASP)	-	7,590
Wiltshire Community Foundation	63,456	4,996
	<u> </u>	<u> </u>
	<u>871,320</u>	<u>1,072,073</u>

Government grants are disclosed above.

There were no unfulfilled conditions or other contingencies attached to these grants.

The charity has not directly benefited from any other forms of government assistance.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Advice and support	751,450	62,000	5,043	818,493

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024 £	2023 £
Staff costs	561,819	641,125
Rent	23,436	26,047
Insurance	2,688	3,463
Light and heat	2,658	3,736
Telephone	4,655	7,359
Postage and stationery	1,728	7,327
Advertising	45	325
Training and travel	19,188	25,287
Seminar and workshop costs	2,623	3,486
Repairs and maintenance	7,244	6,133
IT and website	10,365	4,576
Subscriptions and publications	21,793	22,781
Equipment	3,384	623
Sundry	5,151	6,223
Payroll costs	83,764	76,998
Depreciation	909	4,115
	<u>751,450</u>	<u>839,604</u>

7. GRANTS PAYABLE

	2024 £	2023 £
Advice and support	62,000	-

The total grants paid to individuals during the year was as follows:

	2024 £	2023 £
Winter Fuel Grants to individuals	62,000	-

Winter Fuel grant payments of £200 were paid to 310 individuals.

8. SUPPORT COSTS

Advice and support	Governance costs £ <u>5,043</u>
--------------------	--

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

8. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	2024 Advice and support £	2023 Total activities £
Auditors' remuneration	-	10,800
Legal fees	2,643	-
Accountancy and independent examination	2,400	-
	<u>5,043</u>	<u>10,800</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Auditors' remuneration	-	10,800
Depreciation - owned assets	908	4,115
Independent examination	2,400	-
Operating lease - rent	23,436	23,360
Operating leases - other	1,400	1,400
	<u>28,144</u>	<u>40,675</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

5 (2023: 3) trustees were reimbursed expenses totalling £527 (2023: £163).

11. STAFF COSTS

	2024 £	2023 £
Wages and salaries	517,936	583,889
Social security costs	34,625	45,729
Other pension costs	9,258	11,507
	<u>561,819</u>	<u>641,125</u>

Included within Wages and Salaries are termination payments totalling £18,564 (2023: Nil).

The Key Management Personnel of the charity consists of the Chief Executive Officer. The total amount of employee benefits (salary, employer's national insurance and employers pension contributions) paid to key management personnel in the year was £59,242 (2023: £57,254).

The average monthly number of employees during the year was as follows:

	2024	2023
Employees	<u>23</u>	<u>28</u>

No employees received emoluments in excess of £60,000.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,258	-	1,258
Charitable activities			
Advice and support	847,166	226,333	1,073,499
Total	<u>848,424</u>	<u>226,333</u>	<u>1,074,757</u>
EXPENDITURE ON			
Charitable activities			
Advice and support	726,867	123,537	850,404
NET INCOME			
Transfers between funds	121,557 11,111	102,796 (11,111)	224,353 -
Net movement in funds	132,668	91,685	224,353
RECONCILIATION OF FUNDS			
Total funds brought forward	288,797	63,687	352,484
TOTAL FUNDS CARRIED FORWARD	<u><u>421,465</u></u>	<u><u>155,372</u></u>	<u><u>576,837</u></u>
13. TANGIBLE FIXED ASSETS			Computer equipment £
COST			
At 1 April 2023 and 31 March 2024			52,584
DEPRECIATION			
At 1 April 2023			51,404
Charge for year			908
At 31 March 2024			52,312
NET BOOK VALUE			
At 31 March 2024			272
At 31 March 2023			1,180
14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2024 £	2023 £
Trade debtors		133	2,784
VAT		1,433	1,386
Prepayments and accrued income		-	3,125
		<u>1,566</u>	<u>7,295</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Social security and other taxes	7,748	11,049
Other creditors	2,148	2,879
Accruals and deferred income	34,892	29,482
	<u>44,788</u>	<u>43,410</u>

Deferred income of £11,770 (2023: £nil) relates to a contract invoiced in advance.

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024	2023
	£	£
Within one year	24,760	24,760
Between one and five years	7,124	8,524
	<u>31,884</u>	<u>33,284</u>

17. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
Fixed assets	272	-	272	1,180
Current assets	571,521	103,191	674,712	619,067
Current liabilities	(44,788)	-	(44,788)	(43,410)
	<u>527,005</u>	<u>103,191</u>	<u>630,196</u>	<u>576,837</u>

18. MOVEMENT IN FUNDS

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	421,465	105,540	527,005
Restricted funds			
Skills for Care	2,105	(2,105)	-
GOGA (WASP)	14,235	(14,235)	-
WCF Catalyst Fund (PCNs)	2,062	(507)	1,555
Bus Consultation	1,435	(1,435)	-
Public Health Domestic Wellbeing Project	122,222	(35,388)	86,834
SEND	8,975	(8,975)	-
WCF (IWILL)	4,338	(4,338)	-
Pioneer Project 2024	-	14,802	14,802
	<u>155,372</u>	<u>(52,181)</u>	<u>103,191</u>
TOTAL FUNDS	<u>576,837</u>	<u>53,359</u>	<u>630,196</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

18. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	746,517	(640,977)	105,540
Restricted funds			
Skills for Care	3,849	(5,954)	(2,105)
GOGA (WASP)	-	(14,235)	(14,235)
WCF Catalyst Fund (PCNs)	-	(507)	(507)
Bus Consultation	-	(1,435)	(1,435)
Public Health Domestic Wellbeing Project	25,500	(60,888)	(35,388)
SEND	-	(8,975)	(8,975)
WCF (IWILL)	-	(4,338)	(4,338)
Pioneer Project 2024	32,530	(17,728)	14,802
Winter Fuel Grants 2023/2024	63,456	(63,456)	-
	<u>125,335</u>	<u>(177,516)</u>	<u>(52,181)</u>
TOTAL FUNDS	<u><u>871,852</u></u>	<u><u>(818,493)</u></u>	<u><u>53,359</u></u>

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	288,797	121,557	11,111	421,465
Restricted funds				
Intensive Community Connector (CCG)	11,152	(11,152)	-	-
Skills for Care	813	1,292	-	2,105
GOGA (WASP)	11,852	2,383	-	14,235
WCF Catalyst Fund (PCNs)	2,725	(663)	-	2,062
PCN General - Wiltshire CCG	25,057	(13,946)	(11,111)	-
Bus Consultation	5,457	(4,022)	-	1,435
Public Health Domestic Wellbeing Project	-	122,222	-	122,222
Good Lives Project	6,631	(6,631)	-	-
SEND	-	8,975	-	8,975
WCF (IWILL)	-	4,338	-	4,338
	<u>63,687</u>	<u>102,796</u>	<u>(11,111)</u>	<u>155,372</u>
TOTAL FUNDS	<u><u>352,484</u></u>	<u><u>224,353</u></u>	<u><u>-</u></u>	<u><u>576,837</u></u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

18. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	848,424	(726,867)	121,557
Restricted funds			
Intensive Community Connector (CCG)	-	(11,152)	(11,152)
Skills for Care	5,434	(4,142)	1,292
GOGA (WASP)	7,590	(5,207)	2,383
WCF Catalyst Fund (PCNs)	-	(663)	(663)
PCN General - Wiltshire CCG	-	(13,946)	(13,946)
Bus Consultation	-	(4,022)	(4,022)
Public Health Domestic Wellbeing Project	192,000	(69,778)	122,222
Good Lives Project	-	(6,631)	(6,631)
SEND	16,313	(7,338)	8,975
WCF (IWILL)	4,996	(658)	4,338
	<u>226,333</u>	<u>(123,537)</u>	<u>102,796</u>
TOTAL FUNDS	<u>1,074,757</u>	<u>(850,404)</u>	<u>224,353</u>

IWILL - Robotics - Wiltshire Community Foundation - Giving young disabled people the opportunity to be co-researchers in the development of robotics for independent living.

Intensive Community Connector - Intensive CCNs - Supporting people in mental health crisis to get back on track.

Primary Care Networks General Funding - Wiltshire CCG Community Connecting service - supporting people to live well in their community.

Skills for Care Training - Skills for Care - Training for individual employers and their personal assistants.

GOGA Project - Wiltshire & Swindon Sport - Supporting inclusive physical activity for disabled people.

PCN Catalyst Funding - Wiltshire Community Fund - Funds to provide extra support to individuals using the PCN Community Connecting service.

Bus Consultation - ImberBus & Go South Ltd - To promote accessible transport and training bus drivers to be inclusive, in Wiltshire.

SEND Co-production Children & Young People - Wiltshire Council - To find out what disabled young people want for their future.

Good Lives Project - Somerset County Council - To understand what a Good Life looks like for people with a learning disabilities in Somerset.

IWILL - Wiltshire Community Foundation - supporting young adults to gain independence skills. Centred around social media campaigns for people to have their own front door keys and bank accounts.

Public Health Domestic Wellbeing Project - Safe Accommodation funding. Providing wellbeing support through our Community Connector service, supporting people who have left their family home due to domestic abuse.

Pioneer Project 2024 - In partnership with Wiltshire Council, Wiltshire CIL created a plan to co-produce the transformation of Adult Social Care giving disabled people the chance to be trail blazers, directly leading and influencing how social care is delivered

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

19. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £9,258 (2023: £11,507). Contributions amounting to £1,593 were payable to the scheme at 31 March 2024 (2023: £2,324) and are included within other creditors.

20. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

21. FUNDS RECEIVED AND HELD AS AGENT

The charity has a contract for the provision of the Direct Payment Services against which it held funds received as an agent. Funds held by the charity as agent are not recognised as an asset in its Financial statements because the funds were not within its control. Consequentially, the receipt of funds as agent is not recognised as income nor is its distribution recognised as the agent's expenditure.

	2024	2023
	£	£
Incoming funds	3,480,338	3,523,835
Outgoing funds	(3,414,513)	(3,586,336)
Funds held in bank account on behalf of the Direct Payment Service	1,536,944	1,483,506

The fee received by the charity acting as agent is recognised as its income. Similarly, any costs incurred by the charity in the administration of the agency arrangement are recognised as expenditure in the Financial Statements.

WILTSHIRE CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales - Charity number 1120611

Accounts

REGISTERED COMPANY NUMBER: 05480761 (England and Wales)
REGISTERED CHARITY NUMBER: 1120611

Report of the Trustees and
Financial Statements
for the Year Ended 31 March 2023
for
Wiltshire Centre for Independent Living
Limited

Sumer Audit
Statutory Auditor
Chartered Accountants
County Gate
County Way
Trowbridge
Wiltshire
BA14 7FJ

**Wiltshire Centre for Independent Living
Limited**

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for the Year Ended 31 March 2023**

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**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's purposes as set out in the objects contained in the company memorandum of association are to promote the ability for all disabled people (with physical or sensory impairment, learning difficulties or mental health issues or who are frail through old age) to live independently as full citizens with equal rights and equal opportunities.

The aims of our charity are to provide the support required to achieve this by the provision of a range of services that directly support disabled people in Wiltshire. This is based on the principle that that the user chooses the support they want rather than having to take what is offered to them.

Values Statement

- **What we believe:** We passionately believe that all people have an equal right to live independent and full lives.
- **Who we are:** We are a disabled people's user led organisation. We are led by people with lived experience. We are values led and believe in the power of people and communities.
- **What we do:** We promote choice and control so that everyone we work with can live the life of their choosing. We ensure all our work is led by the disabled people we work for. We support and celebrate the growth of inclusive communities.
- **Who we support:** All our work is person centred: enabling people to live the life of their choosing. We work to people not systems; rather than trying to fit people into service boxes, we work alongside them, in the context of their lives. We ensure that they have the right information at the right time so that people have choice and control over how they live their life. This work is underpinned by a flexible and positive approach. We work in partnership other voluntary sector organisations and with health and social care locally.
- **How we do it:** Under the Equality Act 2010 the Definition of disability is any person who has a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on their ability to do normal daily activities.

How our activities deliver public benefit

The charity is governed by disabled people and exists to support disabled people in Wiltshire to achieve independent living and live well as part of their communities. This involves breaking down the barriers to disabled people to have more choice and control in their lives and get the right support when they require it. This is achieved through offering services such as payroll and banking for direct payment users and self-funders to access, providing information and guidance on relevant issues, workshops and meetings, and co-producing all our work while challenging, when appropriate, both locally and nationally on Independent Living issues.

The management committee have paid due regard to guidance issued by the Charity Commission in deciding what activities are provided and consider that they have acted in the public benefit.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2023**

OBJECTIVES AND ACTIVITIES

Aims and performance:

We review our aims, objectives and activities each year, looking at what we achieved and the outcomes of our work in the previous 12 months. We look at the success of each key activity and the benefits they have brought to those groups of people we are set up to support. It also ensure our aims, objectives and activities remain focussed on our stated purposes.

Our 2019 - 2024 Strategic Plan covers more challenges and opportunities than ever, reflecting the world in which we live and work. The plan provides a practical framework for the organisation and it measures and prepares for the changes ahead, including the political landscape of change being shaped for individuals and communities that will potentially influence the work of our sector.

Our work is at the heart of local communities, cutting across class, race and gender divides. We build on relationships and social connections, reaching those who are considered harder to reach. As such, our work is a huge part of the solution to well-being and social isolation, both of which are high on the national and local policy agenda. Our plans over the following years reflect the increasing opportunities for our work in engaging people through a range of activities and services and building trusted relationships.

During this 2019 - 2024 period of strategic planning we will witness a pace of change and rapid advances in the use of new technologies emerging. This will include the use of new online tools to include and connect people with extra innovative telecare tools to support people to live independently and well. Wiltshire CIL will work to be part of this initiative and ensure the voice of service users is heard and implicit in all we do. Wiltshire CIL will continue to find solutions locally, working alongside people to address issues and ensure people are supported in the long-term work plan to deliver on the rights and aspirations of people and communities. This strategy therefore is a working document that will be updated to ensure it is relevant to and informed by the changing needs of disabled and older people in Wiltshire. It will continue to demonstrate the development and future growth required for Wiltshire CIL.

Six Strategic aims determine our work during this period, and we judge our success against them.

1. We will continue to offer a range of effective and personalised support to meet the day to day needs of disabled people in receipt of direct payments and/or personal health budgets.
2. We will continue to develop opportunities and strands of work that will increase the choice and control people have over their own lives.
3. We will support people to live independently and well as integrated and valued members of their communities.
4. Our core work will support all disabled people to have a voice and to express their views through participation and co-production of all services.

How we work to support these aims:

5. Our structures will deliver innovative and meaningful outcomes while encouraging and supporting disabled people to become active participants in society.
6. We will develop our services to become a self-sustaining and socially responsible organisation.

We set a target of Key Performance Indicators (KPIs) to guide the overall strategy, using a range of resources to gain a deeper understanding of the activities we deliver that have most impact and prioritise those activities accordingly.

We ensure robust organisational governance which is crucial to delivering our progress through undertaking regular governance and impact reviews. Monitoring reports are presented to the Board of Trustees on a quarterly basis to inform the direction of work and to ensure compliance with the agreed work plans. Quarterly monitoring reports are in place under the public sector contracts and work is regularly reviewed.

Our full Strategic Plan can be viewed here:

<https://www.wiltshirecil.org.uk/wp-content/uploads/2019/08/Strategic-Plan-2019-2024.pdf>

The significance of volunteers in our activities

Wiltshire CIL is able to provide the support to its users with the dedication of its management committee, all of whom are volunteers, and its staff. All contribute significantly to the provision of our services.

Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)

Report of the Trustees
for the Year Ended 31 March 2023

ACHIEVEMENT AND PERFORMANCE

SIGNIFICANT CHARITABLE ACTIVITIES AND ACHIEVEMENTS AGAINST OBJECTIVES

The work delivered by Wiltshire CIL during the year has been in accordance with the objects of the charity to provide access to information, advice, peer support and service support to disabled people to live independently, and particularly to those using Personal Budgets through a Direct Payment from Wiltshire Council. This year we have focused on developing our co-production work and ensuring disabled people's voice is at the heart of service development and design and delivering and developing our core services. The activities of Wiltshire CIL have been:

- The launch of our key messages at our Spring Gathering:
We want what you want.
We want to live in a place called home.
We want relationships that really matter.
Real connection in real communities.
We may need support, but we want the right support.
We are not there yet!

- The start of our co-production with Wiltshire Council to transform social care.
- Continued involvement in the development of the new Integrated Care system at a Wiltshire and Bath and North East Somerset, Swindon and Wiltshire (BSW) level.
- Consolidation of Community Connector work.
- Successful transition to our new payroll company - PayPacket Ltd for direct payment users, making cost savings and delivering the same high-quality service.
- Starting our work with young disabled people from the ages of 12-15 years - working with Wiltshire Council Education and Skills and the #IWILL Fund to promote independent living and aspirational futures.
- The successful completion of the Wiltshire Inclusive Bus Project - a campaign for more inclusive bus travel in Wiltshire.

A fuller account of our activities during the year can be found in our annual report published on our website or available in other formats from our office, on request.

FINANCIAL REVIEW

Financial position

The Income and Expenditure Account for the year shows total income of £1,074,757 [2022: £971,478] which is up on the previous year by £103,279. Total expenditure for the year was £850,404 [2022: £984,194] which is down by £133,790 on the previous year. The net surplus for the year was £224,353 [2022: deficit £12,716] - the total year end funds (including restricted funds carried forward) is £576,837 [2022: £352,484].

Restricted funds at 31 March 2023 were £155,372. Tangible fixed assets at 31 March 2023 were £1,180. Free reserves (being unrestricted funds less funds held as restricted and as tangible fixed assets) were £420,285.

Reserves policy

The management committee has examined the charity's requirements in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure as a cushion for any unexpected liabilities. The reserves are needed to meet the working capital requirements of the charity and the board of trustees are confident that the current level of reserves, at £420,285, is sufficient to be able to continue the current activities of the charity in the event of a significant drop in funding.

Going concern

The trustees consider that it is appropriate to prepare the financial statements on a going concern basis. In 2023 the organisation is required to tender for two existing contracts. Should the organisation fail to win the bids, or the contracts are awarded at a lower value to their current value, this may have a detrimental impact on the organisation's operations and cash flows and indicates that a material uncertainty exists. The financial year is predicted to end with a surplus and this surplus is predicted to be sufficient to fund a significant part of expenditure in 2024/25. Additionally, there is the opportunity to release one of the two leased units in 2025 which would result in significant savings for the organisation. The trustees continue to investigate opportunities to enhance the long-term sustainability of the organisation, including new areas of business and current areas where financial performance can be improved. As a result, the trustees consider the going concern basis to be appropriate.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2023**

FINANCIAL REVIEW

Principal risks and uncertainties

The charity relies on various sources of funding, including local authority grants, commissioned services, and grant funding from trusts/foundations. Risk management is the process of identifying, evaluating, and controlling risks to the organisation. The aim is not to eliminate all risks entirely (this would be very difficult and not cost effective), but rather to reduce the risk to a level that the organisation is comfortable with.

Wiltshire CIL's risk management is focused on strategic planning and considering how the success of plans and projects effect the future. The risk management process is led by the CEO, the trustees and senior management team, who are responsible for managing risks as part of their job. It enables us to develop an approach that helps us to understand not only the risks but also the opportunities we face.

The service reflects the social model of disability and the empowerment of service users as a user led organisation through its board of trustees, policies, procedures and day to day practice. We have in place a robust strategic plan to guide and inform the structures in which we work, ensuring compliance through a legal and governance framework to mitigate unforeseen complications by methodically planning and effectively resourcing the service.

There is an annual process in place to report on how risk is managed (more often for large or complex projects) or whenever there are incidents that suggest the controls in place need updating. The emphasis is on managing risk, so the process focuses on actions to control risks. All papers and policies going to the board of trustees include a summary of the main risks and suggested mitigation. The CEO works to anticipate and highlight the potential of such risks with the aim of mitigation before reaching a crisis or negative impact on the organisation.

We establish a pro-active approach to managing risks that recognises we cannot identify every possible risk and we cannot eliminate risk; however, we can increase the organisation's capability to respond to unforeseen events.

The following areas are covered by our Risk Register:

- Governance
- External Factors
- Regulatory Factors
- Operational Factors
- Financial Factors

With large contracts for service provision with Wiltshire Council and the Integrated Care Board (ICB), we recognise the need to review risks regularly and mitigate them as much as possible. We recognise the risks attached to losing contracts when retendering, or contracts being awarded at a lower value to the current value.

FUTURE PLANS

The strategic plan for Wiltshire CIL produced for 2019 - 2024 remains in line with the aims and objectives set out within the business plan for its achievements.

This year we have developed our co-production work, and now work with younger people aged 12 upwards, as an additional contract. We have continued our work with the Clinical Commissioning Group (CCG), Primary Care Networks (PCNs) and Public Health and received extensions for our User Engagement and Direct Payment support contracts with Wiltshire Council.

The fundraising strategy will focus on general income to support the continued work of Wiltshire CIL around independent living in the next 12-month period.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 5 June 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

The charity's board comprises a Chair and shall not be less than five nor more than ten trustees. Appointment of trustees is governed by the company's Memorandum and Articles of Association. Trustees may at any time co-opt any person duly qualified to be appointed as a trustee.

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. At the end of the three-year period, the trustee is offered the option of a further three years appointment. A six-year appointment is the most time any trustee can serve on the Management Committee. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity. Vacancies for trustees are advertised and applicants are interviewed following shortlisting and references taken up.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts. None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. The charity is operated by disabled people to promote all aspects of Independent Living for disabled people.

The trustee board makes all strategic decisions.

Organisational structure and how the charity makes decisions

The board of trustees meets at least every 3 months and is responsible for the strategic direction and policy of the charity, together with considering matters relating to the organisation's strategy, policy, monitoring performance, regulatory matters, and governance.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Chief Executive Officer (CEO) along with The Head of Community Services, Personalisation Lead, Direct Payment Manager and the Finance & Office Manager. The CEO is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

Induction and training of new trustees

On appointment, trustees receive a full induction pack, attend induction training for trustees, as well as organisation induction training. External training is used where relevant, together with appropriate publications.

The trustee induction pack comprises of the following:

- Introduction to Wiltshire CIL
- What is a Charity?
- What is a Trustee?
- 7 Principles that should guide public figures
- Who can't be a Charity Trustee?
- Responsibilities
- Liabilities
- Role Descriptions for Honorary Officers
- Code of Governance for Trustees
- (Most recent) Annual Report/ Trustee Report & Accounts
- Articles and Memorandum of Association
- Trustee Declaration
- Nomination for Trustee Board Membership
- Declaration of Conflicts of Interest
- The Essential Trustee (Charity Commission)
- The Essential Trustee - 6 main duties (Charity Commission)

Key management remuneration

The senior management team comprises the trustees and key management staff of the charity responsible for directing and controlling, running and operating the charity on a day-to-day basis. The pay of senior staff is managed in accordance with a scheme of remuneration for all staff and has been adjusted dependent on the circumstances of the charity. The board of trustees considers the affordability of pay increases annually.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that as far as possible, systems are in place to mitigate exposure to the major risks. Our adopted risk policy states 'Wiltshire CIL should have unrestricted reserves of between three and six months running costs.' With large contracts to provide services with Wiltshire Council and Wiltshire Clinical Commissioning Group (CCG), we recognise the need to review risk regularly and mitigate them as much as possible. We recognise the risks attached to losing contracts when retendering, or contracts being awarded at a lower value to the current value.

Attention has also been focused on non-financial risks arising from fire, health and safety of staff and volunteers, data protection and other risks which are managed by ensuring the organisation has robust policies and procedures in place with regular and appropriate training for staff and volunteers, including the new risks to the health and wellbeing of our clients, staff and volunteers due to Covid-19.

Fund-raising Standards Information

The charity does not carry out any fundraising activities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05480761 (England and Wales)

Registered Charity number

1120611

Registered office

11 Couch Lane
Devizes
Wiltshire
SN10 1EB

Trustees

S Denmark (resigned 22.11.22)
R Dickenson
B Hollands
P Putland (resigned 13.9.22)
C Shirley
G Woollan
M Doughty (appointed 12.1.23)
L Hunt-Skelley (appointed 22.11.22)
C Finch (appointed 22.11.22)

Senior Management Team:

Mary Reed - Chief Executive Officer
Kate Tutssel - Personalisation Lead
Louise Maddox - Direct Payment Manager
Polly Hannan - Finance & Office Manager

Company Secretary

M Reed

Auditors

Sumer Audit
Statutory Auditor
Chartered Accountants
County Gate
County Way
Trowbridge
Wiltshire
BA14 7FJ

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2023**

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds TSB Bank Plc
29 High Street
Chippenham
Wiltshire
SN15 3HA

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Wiltshire Centre for Independent Living Limited for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Sumer Audit, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 12th October 2023 and signed on its behalf by:


.....
C Finch - Trustee

Report of the Independent Auditors to the Members of
Wiltshire Centre for Independent Living
Limited

Opinion

We have audited the financial statements of Wiltshire Centre for Independent Living Limited (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Material uncertainty related to going concern

We draw attention to note 2 in the financial statements, which indicates that if the charitable company is not successful in being awarded the contracts that are being retendered in 2023/24 it may not be able to continue to operate.

As stated in note 2, these events or conditions, indicate that a material uncertainty exists that may cast significant doubt on the charitable company's ability to continue as a going concern. Our opinion is not modified in respect of this matter.

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Other Matters

The comparative financial statements are unaudited.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Report of the Independent Auditors to the Members of
Wiltshire Centre for Independent Living
Limited

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Report of the Independent Auditors to the Members of
Wiltshire Centre for Independent Living
Limited

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the provision of services to the elderly, we identified that the principal risks of non-compliance with laws and regulations related to safeguarding, health and safety, employment law, Companies Act 2006 and Charity Law, and we considered the extent to which non-compliance might have a material effect on the financial statements of the charity. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006 and the Charities Statement of Recommended Practice.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks were related to revenue recognition, management override, and potential lack of segregation of duties. Audit procedures performed by the audit engagement team included:

- discussions with management, including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- understanding and review of management's internal controls designed to prevent and detect irregularities, and fraud;
- review of the minutes of the Trustees meetings;
- designing audit procedures to incorporate unpredictability;
- performing analytical procedures to identify any unusual or unexpected relationships that might indicate risks of material misstatement due to fraud;
- review of the financial statements disclosures and testing to supporting documentation to assess compliance with relevant laws and regulations discussed above;
- enquiring of the Trustees and third-party advisors about actual and potential litigation and claims;
- testing transactions entered into outside of the normal course of the charity's business; and
- identifying and testing journal entries, in particular any journal entries with fraud characteristics such as journals with round numbers.

There are inherent limitations in the audit procedures described above and the further removed non-compliance with laws and regulations is from the events and the transactions reflected in the financial statements, the less likely we would become aware of it. Also, the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



James Gare FCA DChA (Senior Statutory Auditor)
for and on behalf of Sumer Audit
Statutory Auditor
Chartered Accountants
County Gate
County Way
Trowbridge
Wiltshire
BA14 7FJ

Date: 18 October 2023.....

**Wiltshire Centre for Independent Living
Limited**

**Statement of Financial Activities
for the Year Ended 31 March 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	3	1,258	-	1,258	-
Charitable activities					
Advice and support	4	847,166	226,333	1,073,499	971,478
Total		<u>848,424</u>	<u>226,333</u>	<u>1,074,757</u>	<u>971,478</u>
EXPENDITURE ON					
Charitable activities					
Advice and support	5	726,867	123,537	850,404	984,194
NET INCOME/(EXPENDITURE)					
Transfers between funds	17	121,557	102,796	224,353	(12,716)
		<u>11,111</u>	<u>(11,111)</u>	<u>-</u>	<u>-</u>
Net movement in funds		132,668	91,685	224,353	(12,716)
RECONCILIATION OF FUNDS					
Total funds brought forward		288,797	63,687	352,484	365,200
TOTAL FUNDS CARRIED FORWARD		<u><u>421,465</u></u>	<u><u>155,372</u></u>	<u><u>576,837</u></u>	<u><u>352,484</u></u>

The notes form part of these financial statements

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Balance Sheet
31 March 2023**

	Notes	2023 £	2022 £
FIXED ASSETS			
Tangible assets	12	1,180	5,295
CURRENT ASSETS			
Debtors	13	7,295	37,553
Cash at bank and in hand		611,772	436,297
		<u>619,067</u>	<u>473,850</u>
CREDITORS			
Amounts falling due within one year	14	(43,410)	(126,661)
		<u>575,657</u>	<u>347,189</u>
NET CURRENT ASSETS			
		<u>576,837</u>	<u>352,484</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u>576,837</u>	<u>352,484</u>
NET ASSETS			
		<u>576,837</u>	<u>352,484</u>
FUNDS	17		
Unrestricted funds		421,465	288,797
Restricted funds		155,372	63,687
		<u>576,837</u>	<u>352,484</u>
TOTAL FUNDS			
		<u>576,837</u>	<u>352,484</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 12 OCT 2023 and were signed on its behalf by:



.....
R Dickenson - Trustee

**Wiltshire Centre for Independent Living
Limited**

**Cash Flow Statement
for the Year Ended 31 March 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	175,475	152,235
Net cash provided by operating activities		<u>175,475</u>	<u>152,235</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(1,084)
Net cash provided by/(used in) investing activities		<u>-</u>	<u>(1,084)</u>
Change in cash and cash equivalents in the reporting period			
Cash and cash equivalents at the beginning of the reporting period		175,475	151,151
Cash and cash equivalents at the end of the reporting period		436,297	285,146
Cash and cash equivalents at the end of the reporting period		<u>611,772</u>	<u>436,297</u>

The notes form part of these financial statements

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Cash Flow Statement
for the Year Ended 31 March 2023**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2023 £	2022 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	224,353	(12,716)
Adjustments for:		
Depreciation charges	4,115	5,532
Decrease in debtors	30,258	34,995
(Decrease)/increase in creditors	(83,251)	124,424
Net cash provided by operations	<u>175,475</u>	<u>152,235</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.22 £	Cash flow £	At 31.3.23 £
Net cash			
Cash at bank and in hand	436,297	175,475	611,772
	<u>436,297</u>	<u>175,475</u>	<u>611,772</u>
Total	<u>436,297</u>	<u>175,475</u>	<u>611,772</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements
for the Year Ended 31 March 2023**

1. STATUTORY INFORMATION

Wiltshire Centre for Independent Living is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

Going concern

The trustees consider that it is appropriate to prepare the financial statements on a going concern basis. However, in 2023 the organisation is required to retender for two existing contracts. Should the organisation fail to win the bids, or the contracts are awarded at a lower value to their current value, this may have a detrimental impact on the organisation's operations and cash flows. In such a situation the Trustees would consider whether it would be appropriate to wind up the remaining activities and pass the excess funds to a similar organisation. Because the results of this tender are uncertain it indicates that a material uncertainty existed at the time of agreeing these financial statements. That said, the 2023/24 financial year is predicted to end with a surplus and this surplus is predicted to be sufficient to fund a significant part of expenditure in 2024/25. Additionally, there is the opportunity to release one of the two leased units in 2025 which would result in significant savings for the organisation. The trustees continue to investigate opportunities to enhance the long-term sustainability of the organisation, including new areas of business and current areas where financial performance can be improved. As a result, the trustees consider the going concern basis to be appropriate.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% on straight line basis

Taxation

The charity is exempt from corporation tax on its charitable activities.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

2. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

3. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	1,258	-
	<u>1,258</u>	<u>-</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	2023	2022
	£	£
Grants and contracts		
Advice and support	1,072,073	969,999
Service delivery and other earned income		
Advice and support	1,426	1,479
	<u>1,073,499</u>	<u>971,478</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Wiltshire Council	698,680	512,159
Wiltshire CCG	127,956	125,854
Primary Care Networks and other funders	227,417	302,861
Skills for Care	5,434	6,220
Wiltshire & Swindon Sport (WASP)	7,590	7,590
Wiltshire Community Foundation	4,996	123
NHS	-	933
ImberBus & Go South Ltd	-	6,000
Somerset County Council	-	8,259
	<u>1,072,073</u>	<u>969,999</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

4. INCOME FROM CHARITABLE ACTIVITIES - continued

Government grants are disclosed above.
There were no unfulfilled conditions or other contingencies attached to these grants.
The charity has not directly benefited from any other forms of government assistance.

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Support costs (see note 7) £	Totals £
Advice and support	839,604	10,800	850,404

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2023 £	2022 £
Staff costs	641,125	819,080
Rent	26,047	21,346
Insurance	3,463	2,819
Light and heat	3,736	3,972
Telephone	7,359	9,442
Postage and stationery	7,327	8,695
Advertising	325	414
Training and travel	25,287	23,587
Seminar and workshop costs	3,486	2,119
Repairs and maintenance	6,133	5,691
IT and website	4,576	40,085
Subscriptions and publications	22,781	3,684
Equipment	623	192
Sundry	6,223	12,095
Payroll costs	76,998	23,391
Depreciation	4,115	5,532
	<u>839,604</u>	<u>982,144</u>

7. SUPPORT COSTS

	Governance costs £
Advice and support	10,800

Support costs, included in the above, are as follows:

	2023 Advice and support £	2022 Total activities £
Auditors' remuneration	10,800	-
Accountancy and independent examination	-	2,050
	<u>10,800</u>	<u>2,050</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Auditors' remuneration	10,800	-
Depreciation - owned assets	4,115	5,532
Independent examination	-	2,050
Operating lease - rent	23,360	19,410
Operating leases - other	1,400	-
	<u> </u>	<u> </u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

3 (2022: 2) trustees were reimbursed expenses totalling £163 (2022: £50).

10. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	583,889	748,267
Social security costs	45,729	54,943
Other pension costs	11,507	15,870
	<u> </u>	<u> </u>
	<u>641,125</u>	<u>819,080</u>

The Key Management Personnel of the charity consists of the Chief Executive Officer. The total amount of employee benefits (salary, employer's national insurance and employers pension contributions) paid to key management personnel in the year was £57,254 (2022: £50,877).

The average monthly number of employees during the year was as follows:

	2023	2022
Employees	<u>28</u>	<u>34</u>

No employees received emoluments in excess of £60,000.

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Advice and support	<u>927,211</u>	<u>44,267</u>	<u>971,478</u>
EXPENDITURE ON			
Charitable activities			
Advice and support	<u>914,574</u>	<u>69,620</u>	<u>984,194</u>
NET INCOME/(EXPENDITURE)	12,637	(25,353)	(12,716)
Transfers between funds	<u>198,861</u>	<u>(198,861)</u>	<u>-</u>
Net movement in funds	211,498	(224,214)	(12,716)

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS			
Total funds brought forward	77,299	287,901	365,200
TOTAL FUNDS CARRIED FORWARD	288,797	63,687	352,484

12. TANGIBLE FIXED ASSETS

		Computer equipment £
COST		
At 1 April 2022 and 31 March 2023		52,584
DEPRECIATION		
At 1 April 2022		47,289
Charge for year		4,115
At 31 March 2023		51,404
NET BOOK VALUE		
At 31 March 2023		1,180
At 31 March 2022		5,295

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	2,784	36,140
VAT	1,386	1,413
Prepayments and accrued income	3,125	-
	7,295	37,553

14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Social security and other taxes	11,049	12,153
Other creditors	2,879	2,693
Accruals and deferred income	29,482	111,815
	43,410	126,661

Deferred income of £nil (2022: £96,000) relates to a contract that was not started until post year end.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

15. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023 £	2022 £
Within one year	24,760	21,277
Between one and five years	8,524	13,575
	<u>33,284</u>	<u>34,852</u>

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
Fixed assets	1,180	-	1,180	5,295
Current assets	463,695	155,372	619,067	473,850
Current liabilities	(43,410)	-	(43,410)	(126,661)
	<u>421,465</u>	<u>155,372</u>	<u>576,837</u>	<u>352,484</u>

17. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	288,797	121,557	11,111	421,465
Restricted funds				
Intensive Community Connector (CCG)	11,152	(11,152)	-	-
Skills for Care	813	1,292	-	2,105
GOGA (WASP)	11,852	2,383	-	14,235
WCF Catalyst Fund (PCNs)	2,725	(663)	-	2,062
PCN General - Wiltshire CCG	25,057	(13,946)	(11,111)	-
Bus Consultation	5,457	(4,022)	-	1,435
Public Health Domestic Wellbeing Project	-	122,222	-	122,222
Good Lives Project	6,631	(6,631)	-	-
SEND	-	8,975	-	8,975
WCF (IWILL)	-	4,338	-	4,338
	<u>63,687</u>	<u>102,796</u>	<u>(11,111)</u>	<u>155,372</u>
TOTAL FUNDS	<u>352,484</u>	<u>224,353</u>	<u>-</u>	<u>576,837</u>

Wiltshire Centre for Independent Living
Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	848,424	(726,867)	121,557
Restricted funds			
Intensive Community Connector (CCG)	-	(11,152)	(11,152)
Skills for Care	5,434	(4,142)	1,292
GOGA (WASP)	7,590	(5,207)	2,383
WCF Catalyst Fund (PCNs)	-	(663)	(663)
PCN General - Wiltshire CCG	-	(13,946)	(13,946)
Bus Consultation	-	(4,022)	(4,022)
Public Health Domestic Wellbeing Project	192,000	(69,778)	122,222
Good Lives Project	-	(6,631)	(6,631)
SEND	16,313	(7,338)	8,975
WCF (IWILL)	4,996	(658)	4,338
	<u>226,333</u>	<u>(123,537)</u>	<u>102,796</u>
TOTAL FUNDS	<u><u>1,074,757</u></u>	<u><u>(850,404)</u></u>	<u><u>224,353</u></u>

Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	77,299	12,637	198,861	288,797
Restricted funds				
Wiltshire Council - direct payment contract	47,831	-	(47,831)	-
Intensive Community Connector (CCG)	37,970	(26,818)	-	11,152
Lottery - COVID19 project	14,776	(4,263)	(10,513)	-
PCN - Local	10,203	-	(10,203)	-
HIU (MSW) - Wiltshire CCG	38,214	-	(38,214)	-
Skills for Care	-	3,858	(3,045)	813
GOGA (WASP)	8,481	6,749	(3,378)	11,852
WCF Catalyst Fund (PCNs)	4,164	(1,439)	-	2,725
WCF IT Loan Service	1,195	(1,195)	-	-
User Engagement	86,031	-	(86,031)	-
NHS Community Link Worker PCN	4,667	(4,667)	-	-
WCF (foundation)	2,463	(2,463)	-	-
Sport England (WASP)	2,154	(2,154)	-	-
WCF (IWill) - Robotics	3,090	(1)	(3,089)	-
Community Work (WCF) 2021	3,119	(7,820)	4,701	-
PCN General - Wiltshire CCG	23,543	1,514	-	25,057
Bus Consultation	-	5,457	-	5,457
Good Lives Project	-	7,889	(1,258)	6,631
	<u>287,901</u>	<u>(25,353)</u>	<u>(198,861)</u>	<u>63,687</u>
TOTAL FUNDS	<u><u>365,200</u></u>	<u><u>(12,716)</u></u>	<u><u>-</u></u>	<u><u>352,484</u></u>

Wiltshire Centre for Independent Living
Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	927,211	(914,574)	12,637
Restricted funds			
Intensive Community Connector (CCG)	80	(26,898)	(26,818)
Lottery - COVID19 project	-	(4,263)	(4,263)
Skills for Care	6,220	(2,362)	3,858
GOGA (WASP)	7,590	(841)	6,749
WCF Catalyst Fund (PCNs)	-	(1,439)	(1,439)
WCF IT Loan Service	123	(1,318)	(1,195)
NHS Community Link Worker PCN	933	(5,600)	(4,667)
WCF (foundation)	-	(2,463)	(2,463)
Sport England (WASP)	-	(2,154)	(2,154)
WCF (IWill) - Robotics	-	(1)	(1)
Community Work (WCF) 2021	-	(7,820)	(7,820)
PCN General - Wiltshire CCG	62	1,452	1,514
Bus Consultation	6,000	(543)	5,457
Co-production Children & Young People	15,000	(15,000)	-
Good Lives Project	8,259	(370)	7,889
	<u>44,267</u>	<u>(69,620)</u>	<u>(25,353)</u>
TOTAL FUNDS	<u>971,478</u>	<u>(984,194)</u>	<u>(12,716)</u>

IWILL - Robotics - Wiltshire Community Foundation - Giving young disabled people the opportunity to be co-researchers in the development of robotics for independent living.

Intensive Community Connector - Intensive CCNs - Supporting people in mental health crisis to get back on track.

Community Work 2021- Wiltshire Community Fund - To hold an inclusive event for young disabled people - 'Festival of the Future'

COVID-19 Project - National Lottery - To gather stories and experiences from people in Devizes during the Covid-19 Pandemic lockdown - 'Tales from the Town : celebrating strength in the community'

Primary Care Networks General Funding - Wiltshire CCG Community Connecting service - supporting people to live well in their community.

Skills for Care Training - Skills for Care - Training for individual employers and their personal assistants.

GOGA Project - Wiltshire & Swindon Sport - Supporting inclusive physical activity for disabled people.

PCN Catalyst Funding - Wiltshire Community Fund - Funds to provide extra support to individuals using the PCN Community Connecting service.

IT Loan Service - Wiltshire Community Fund - To purchase 6 tablets for loan during the Covid-19 pandemic and enabling people to remain connected.

Community Link Worker - NHS - To support the recruitment of the PCN Community Connectors.

Foundation - Wiltshire Community Fund - To support inclusive communities by signing up organisations to our MakeSomeoneWelcome campaign.

Sports England - Wiltshire & Swindon - Sport Getting those who had been isolating or shielding during Covid-19 back to being active.

Bus Consultation - ImberBus & Go South Ltd - To promote accessible transport and training bus drivers to be inclusive, in Wiltshire.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

17. MOVEMENT IN FUNDS - continued

SEND Co-production Children & Young People - Wiltshire Council - To find out what disabled young people want for their future.

Good Lives Project - Somerset County Council - To understand what a Good Life looks like for people with a learning disabilities in Somerset.

IWILL - Wiltshire Community Foundation - supporting young adults to gain independence skills. Centred around social media campaigns for people to have their own front door keys and bank accounts.

Public Health Domestic Wellbeing Project - Safe Accommodation funding. Providing wellbeing support through our Community Connector service, supporting people who have left their family home due to domestic abuse.

Transfers between funds

Following a review of the contracts for the following funds it has been determined that these funds are not restricted. Therefore a transfer has been made at 1 April 2021 to move the balance on these funds to the general fund.

Direct Payment contract (inc. Self Funders) - Wiltshire Council - Support service for disabled/older people [as individual employers] in receipt of a Direct Payment to pay for care at home.

User Engagement contract - Wiltshire Council - To provide activities giving disabled people a voice in the design and delivery of Health & Social Care services.

High Intensity User Service - Wiltshire CCG - Supporting people who regularly use A&E to live well in their community.

Local Primary Care Networks - Local PCNs - supporting people to live well in their community.

18. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £11,507 (2022: £15,870). Contributions amounting to £2,324 were payable to the scheme at 31 March 2023 (2022: £2,138) and are included within other creditors.

19. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

20. FUNDS RECEIVED AND HELD AS AGENT

The charity has a contract for the provision of the Direct Payment Services against which it held funds received as an agent. Funds held by the charity as agent are not recognised as an asset in its Financial statements because the funds were not within its control. Consequentially, the receipt of funds as agent is not recognised as income nor is its distribution recognised as the agent's expenditure.

	2023	2022
	£	£
Incoming funds	3,523,835	3,850,847
Outgoing funds	(3,586,336)	(3,850,745)
Funds held in bank account on behalf of the Direct Payment Service	1,483,506	1,524,320

The fee received by the charity acting as agent is recognised as its income. Similarly, any costs incurred by the charity in the administration of the agency arrangement are recognised as expenditure in the Financial Statements.

WILTSHIRE CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales - Charity number 1120611

Accounts

REGISTERED COMPANY NUMBER: 05480761 (England and Wales)
REGISTERED CHARITY NUMBER: 1120611

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2022
for
Wiltshire Centre for Independent Living
Limited

Monahans
Chartered Accountants
Fortescue House
Court Street
Trowbridge
Wiltshire
BA14 8FA

Wiltshire Centre for Independent Living
Limited

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for the Year Ended 31 March 2022

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**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's purposes as set out in the objects contained in the company memorandum of association are to promote the ability for all disabled people (with physical or sensory impairment, learning difficulties or mental health issues or who are frail through old age) to live independently as full citizens with equal rights and equal opportunities.

The aims of our charity are to provide the support required to achieve this by the provision of a range of services that directly support disabled people in Wiltshire. This is based on the principle that that the user chooses the support they want rather than having to take what is offered to them.

Values Statement

- **What we believe:** We passionately believe that all people have an equal right to live independent and full lives.
- **Who we are:** We are a disabled people's user led organisation. We are led by people with lived experience. We are values led and believe in the power of people and communities.
- **What we do:** We promote choice and control so that everyone we work with can live the life of their choosing. We ensure all our work is led by the disabled people we work for. We support and celebrate the growth of inclusive communities.
- **Who we support:** All our work is person centred: enabling people to live the life of their choosing. We work to people not systems; rather than trying to fit people into service boxes, we work alongside them, in the context of their lives. We ensure that they have the right information at the right time so that people have choice and control over how they live their life. This work is underpinned by a flexible and positive approach. We work in partnership other voluntary sector organisations and with health and social care locally.
- **How we do it:** Under the Equality Act 2010 the Definition of disability is any person who has a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on their ability to do normal daily activities.

How our activities deliver public benefit

The charity is governed by disabled people and exists to support disabled people in Wiltshire to achieve independent living and live well as part of their communities. This involves breaking down the barriers to disabled people to have more choice and control in their lives and get the right support when they require it. This is achieved through offering services such as payroll and banking for direct payment users and self-funders to access, providing information and guidance on relevant issues, workshops and meetings, and co-producing all our work while challenging, when appropriate, both locally and nationally on Independent Living issues.

The management committee have paid due regard to guidance issued by the Charity Commission in deciding what activities are provided and consider that they have acted in the public benefit.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2022**

OBJECTIVES AND ACTIVITIES

Aims and performance:

We review our aims, objectives and activities each year, looking at what we achieved and the outcomes of our work in the previous 12 months. We look at the success of each key activity and the benefits they have brought to those groups of people we are set up to support. It also ensure our aims, objectives and activities remain focussed on our stated purposes.

Our 2019 - 2024 Strategic Plan covers more challenges and opportunities than ever, reflecting the world in which we live and work. The plan provides a practical framework for the organisation and it measures and prepares for the changes ahead, including the political landscape of change being shaped for individuals and communities that will potentially influence the work of our sector.

Our work is at the heart of local communities, cutting across class, race and gender divides. We build on relationships and social connections, reaching those who are considered harder to reach. As such, our work is a huge part of the solution to well-being and social isolation, both of which are high on the national and local policy agenda. Our plans over the following years reflect the increasing opportunities for our work in engaging people through a range of activities and services and building trusted relationships.

During this 2019 - 2024 period of strategic planning we will witness a pace of change and rapid advances in the use of new technologies emerging. This will include the use of new online tools to include and connect people with extra innovative telecare tools to support people to live independently and well. Wiltshire CIL will work to be part of this initiative and ensure the voice of service users is heard and implicit in all we do. Wiltshire CIL will continue to find solutions locally, working alongside people to address issues and ensure people are supported in the long-term work plan to deliver on the rights and aspirations of people and communities. This strategy therefore is a working document that will be updated to ensure it is relevant to and informed by the changing needs of disabled and older people in Wiltshire. It will continue to demonstrate the development and future growth required for Wiltshire CIL.

Six Strategic aims determine our work during this period, and we judge our success against them.

1. We will continue to offer a range of effective and personalised support to meet the day to day needs of disabled people in receipt of direct payments and/or personal health budgets.
2. We will continue to develop opportunities and strands of work that will increase the choice and control people have over their own lives.
3. We will support people to live independently and well as integrated and valued members of their communities.
4. Our core work will support all disabled people to have a voice and to express their views through participation and co-production of all services.

How we work to support these aims:

5. Our structures will deliver innovative and meaningful outcomes while encouraging and supporting disabled people to become active participants in society.
6. We will develop our services to become a self-sustaining and socially responsible organisation.

We set a target of Key Performance Indicators (KPIs) to guide the overall strategy, using a range of resources to gain a deeper understanding of the activities we deliver that have most impact and prioritise those activities accordingly.

We ensure robust organisational governance which is crucial to delivering our progress through undertaking regular governance and impact reviews. Monitoring reports are presented to the Board of Trustees on a quarterly basis to inform the direction of work and to ensure compliance with the agreed work plans. Quarterly monitoring reports are in place under the public sector contracts and work is regularly reviewed.

Our full Strategic Plan can be viewed here:

<https://www.wiltshirecil.org.uk/wp-content/uploads/2019/08/Strategic-Plan-2019-2024.pdf>

The significance of volunteers in our activities

Wiltshire CiL is able to provide the support to its users with the dedication of its management committee, all of whom are volunteers, and its staff. All contribute significantly to the provision of our services.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2022**

ACHIEVEMENT AND PERFORMANCE

SIGNIFICANT CHARITABLE ACTIVITIES AND ACHIEVEMENTS AGAINST OBJECTIVES

The work delivered by Wiltshire CIL during the year has been in accordance with the objects of the charity to provide access to information, advice, peer support and service support to disabled people to live independently, and particularly to those using Personal Budgets through a Direct Payment from Wiltshire Council. This year we have focused on bringing the Wiltshire CIL team back together post Covid-19 lockdowns, consolidating what we do and getting back out into our communities. The activities of Wiltshire CIL have been:

- The return to community facing work in our Community Connecting and User Engagement teams.
- Successfully transitioning to a new senior management team, including a new CEO, Personalisation Lead and Head of Community Services. Providing continuity to the staff team.
- Continued involvement in the development of the new Integrated Care system at a Wiltshire, and Bath, Swindon and Wiltshire (BSW) level.
- Evaluation of the cost effectiveness of our Primary Care Network (PCN) contracts, and strategy to move forward with these contracts.
- Successful return to the office for all staff following Covid-19 related office closures.
- Work with Wiltshire Council and Wiltshire Clinical Commissioning Group (CCG) to continue to develop personalisation strategy, which has included Personal Health Budgets and Direct Payments.
- Outsourcing of our internal payroll service to PayPacket Ltd, experts in direct payment payroll, to create a more cost effective and sustainable service, with no disruption to direct payment recipients.
- Continue to influence at a local and national level, including meeting the Secretary of State for Health and Social Care & Disabilities Minister.
- Strengthening our User Engagement and Community Connector work through attracting smaller projects with funding.
- Securing contracts for the 2022 - 2023 financial year with new commissioners, including Public Health and Wiltshire Council.
- Through our co-production activities, influencing Wiltshire Health & Social Care and contributing to new strategies on accommodation and transition from children to adult services.
- Creating a knowledge base of over 2000 response from disabled people in Wiltshire, reporting what they need to live a good life and using this to promote and champion the rights of disabled people.

A fuller account of our activities during the year can be found in our annual report published on our website or available in other formats from our office, on request.

FINANCIAL REVIEW

Financial position

The Income and Expenditure Account for the year shows total income of £971,478 [2021: £987,722] which is down on the previous year by £16,244. Total expenditure for the year was £984,194 [2021: £853,953] which is up by £130,241 on the previous year. The net deficit for the year was £12,716 [2021: £133,769 surplus] - the total year end funds (including restricted funds carried forward) is £352,484 [2021: £365,200].

Restricted funds at 31 March 2022 were £63,687. Tangible fixed assets at 31 March 2022 were £5,295. Free reserves (being unrestricted funds less funds held as restricted and as tangible fixed assets) were £283,502.

Reserves policy

The management committee has examined the charity's requirements in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure as a cushion for any unexpected liabilities. The reserves are needed to meet the working capital requirements of the charity and the board of trustees are confident that the current level of reserves, at £283,000, is sufficient to be able to continue the current activities of the charity in the event of a significant drop in funding.

FUTURE PLANS

The strategic plan for Wiltshire CIL produced for 2019 - 2024 remains in line with the aims and objectives set out within the business plan for its achievements.

This year we have consolidated our work on the Primary Care Networks and Clinical Commissioning Group contracts and secured a further Community Connecting project with Public Health, which will start in the next financial year. We have also secured extensions to our User Engagement and Direct Payment Support Service contracts. We have looked to make the Direct Payment contract more efficient and cost effective by outsourcing the payroll element of the service to a third party provider.

The fundraising strategy will focus on general income to support the continued work of Wiltshire CIL around independent living in the next 12 month period.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 5 June 2005. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Recruitment and appointment of new trustees

The charity's board comprises a Chair and shall not be less than five nor more than ten trustees. Appointment of trustees is governed by the company's Memorandum and Articles of Association. Trustees may at any time co-opt any person duly qualified to be appointed as a trustee.

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. At the end of the three-year period, the trustee is offered the option of a further three years appointment. A six-year appointment is the most time any trustee can serve on the Management Committee. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity. Vacancies for trustees are advertised and applicants are interviewed following shortlisting and references taken up.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts. None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. The charity is operated by disabled people to promote all aspects of Independent Living for disabled people.

The trustee board makes all strategic decisions.

Organisational structure and how the charity makes decisions

The board of trustees meets at least every 3 months and is responsible for the strategic direction and policy of the charity, together with considering matters relating to the organisation's strategy, policy, monitoring performance, regulatory matters, and governance.

A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Chief Executive Officer (CEO) along with The Head of Community Services, Personalisation Lead, Direct Payment Manager and the Finance & Office Manager. The CEO is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

Induction and training of new trustees

On appointment, trustees receive a full induction pack, attend induction training for trustees, as well as organisation induction training. External training is used where relevant, together with appropriate publications.

The trustee induction pack comprises of the following:

- Introduction to Wiltshire CIL
- What is a Charity?
- What is a Trustee?
- 7 Principles that should guide public figures
- Who can't be a Charity Trustee?
- Responsibilities
- Liabilities
- Role Descriptions for Honorary Officers
- Code of Governance for Trustees
- (Most recent) Annual Report/ Trustee Report & Accounts
- Articles and Memorandum of Association
- Trustee Declaration
- Nomination for Trustee Board Membership
- Declaration of Conflicts of Interest
- The Essential Trustee (Charity Commission)
- The Essential Trustee - 6 main duties (Charity Commission)

Key management remuneration

The senior management team comprises the trustees and key management staff of the charity responsible for directing and controlling, running and operating the charity on a day-to-day basis. The pay of senior staff is managed in accordance with a scheme of remuneration for all staff and has been adjusted dependent on the circumstances of the charity. The board of trustees considers the affordability of pay increases annually.

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Report of the Trustees
for the Year Ended 31 March 2022**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that as far as possible, systems are in place to mitigate exposure to the major risks. Our adopted risk policy states 'Wiltshire CIL should have unrestricted reserves of between three and six months running costs.' With large contracts to provide services with Wiltshire Council and Wiltshire Clinical Commissioning Group (CCG), we recognise the need to review risk regularly and mitigate them as much as possible.

Attention has also been focused on non-financial risks arising from fire, health and safety of staff and volunteers, data protection and other risks which are managed by ensuring the organisation has robust policies and procedures in place with regular and appropriate training for staff and volunteers, including the new risks to the health and wellbeing of our clients, staff and volunteers due to Covid-19.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05480761 (England and Wales)

Registered Charity number

1120611

Registered office

11 Couch Lane
Devizes
Wiltshire
SN10 1EB

Trustees

S Denmark
R Dickenson
B Hollands
P Putland
C Shirley
G Woollan
D Mackay-Morris (resigned 9.12.21)
H Tucker (resigned 25.11.21)
R Selkridge (resigned 10.11.21)
F Greenman (resigned 5.5.21)

Chief Executive Officer - Mary Reed

Company Secretary

M Reed

Independent Examiner

James Gare FCA DChA
Monahans Chartered Accountants
Fortescue House
Court Street
Trowbridge
Wiltshire
BA14 8FA

Bankers

Lloyds TSB Bank Plc
29 High Street
Chippenham
Wiltshire
SN15 3HA

Approved by order of the board of trustees on 13th September 22 and signed on its behalf by:

Sue Denmark
Trustee

SUSAN J. DENMARK

**Independent Examiner's Report to the Trustees of
Wiltshire Centre for Independent Living
Limited**

Independent examiner's report to the trustees of Wiltshire Centre for Independent Living Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of _ which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



James Gare FCA DChA
Monahans Chartered Accountants
Fortescue House
Court Street
Trowbridge
Wiltshire
BA14 8FA

Date: ...29 September 2022.....

**Wiltshire Centre for Independent Living
Limited**

**Statement of Financial Activities
for the Year Ended 31 March 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities	3				
Advice and support		927,211	44,267	971,478	987,722
EXPENDITURE ON					
Charitable activities	4				
Advice and support		914,574	69,620	984,194	853,953
NET INCOME/(EXPENDITURE)		12,637	(25,353)	(12,716)	133,769
Transfers between funds	16	<u>198,861</u>	<u>(198,861)</u>	-	-
Net movement in funds		211,498	(224,214)	(12,716)	133,769
RECONCILIATION OF FUNDS					
Total funds brought forward		77,299	287,901	365,200	231,431
TOTAL FUNDS CARRIED FORWARD		<u>288,797</u>	<u>63,687</u>	<u>352,484</u>	<u>365,200</u>

The notes form part of these financial statements

**Wiltshire Centre for Independent Living
Limited (Registered number: 05480761)**

**Balance Sheet
31 March 2022**

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible assets	11	5,295	9,743
CURRENT ASSETS			
Debtors	12	37,553	72,548
Cash at bank and in hand		<u>436,297</u>	<u>285,146</u>
		473,850	357,694
CREDITORS			
Amounts falling due within one year	13	(126,661)	(2,237)
NET CURRENT ASSETS		<u>347,189</u>	<u>355,457</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		352,484	365,200
NET ASSETS		<u>352,484</u>	<u>365,200</u>
FUNDS	16		
Unrestricted funds		288,797	77,299
Restricted funds		<u>63,687</u>	<u>287,901</u>
TOTAL FUNDS		<u>352,484</u>	<u>365,200</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 SEP 2022 and were signed on its behalf by:



Trustee

R. DICKENSON

**Wiltshire Centre for Independent Living
Limited**

**Cash Flow Statement
for the Year Ended 31 March 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>152,235</u>	<u>88,035</u>
Net cash provided by operating activities		<u>152,235</u>	<u>88,035</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		<u>(1,084)</u>	<u>(2,550)</u>
Net cash used in investing activities		<u>(1,084)</u>	<u>(2,550)</u>
		<u> </u>	<u> </u>
Change in cash and cash equivalents in the reporting period		151,151	85,485
Cash and cash equivalents at the beginning of the reporting period		<u>285,146</u>	<u>199,661</u>
Cash and cash equivalents at the end of the reporting period		<u>436,297</u>	<u>285,146</u>

The notes form part of these financial statements

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Cash Flow Statement
for the Year Ended 31 March 2022**

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022 £	2021 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(12,716)	133,769
Adjustments for:		
Depreciation charges	5,532	4,553
Decrease/(increase) in debtors	34,995	(52,258)
Increase in creditors	<u>124,424</u>	<u>1,971</u>
Net cash provided by operations	<u>152,235</u>	<u>88,035</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21 £	Cash flow £	At 31.3.22 £
Net cash			
Cash at bank and in hand	<u>285,146</u>	<u>151,151</u>	<u>436,297</u>
	<u>285,146</u>	<u>151,151</u>	<u>436,297</u>
Total	<u>285,146</u>	<u>151,151</u>	<u>436,297</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements
for the Year Ended 31 March 2022**

1. STATUTORY INFORMATION

Wiltshire Centre for Independent Living is a charitable company limited by guarantee, without share capital, incorporated in England and Wales. The registered office address, nature of the charity's operations and principal activities can be found in the Trustees' Report.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest pound.

There are no significant areas of judgements or key sources of estimation uncertainty.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Legal status of the Charity

The charity is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment - 25% on straight line basis

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

2. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

3. INCOME FROM CHARITABLE ACTIVITIES

		2022	2021
	Activity	£	£
Grants and contracts	Advice and support	969,999	985,324
Service delivery and other earned income	Advice and support	<u>1,479</u>	<u>2,398</u>
		<u>971,478</u>	<u>987,722</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Wiltshire Council	512,159	494,367
Wiltshire CCG	125,854	167,713
National Lottery	-	46,675
Primary Care Networks and other funders	302,861	235,371
Skills for Care	6,220	3,150
Wiltshire & Swindon Sport (WASP)	7,590	19,488
Wiltshire Community Foundation	123	13,893
NHS	933	4,667
ImberBus & Go South Ltd	6,000	-
Somerset County Council	<u>8,259</u>	<u>-</u>
	<u>969,999</u>	<u>985,324</u>

Government grants are disclosed above.

There were no unfulfilled conditions or other contingencies attached to these grants.

The charity has not directly benefited from any other forms of government assistance.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

4. CHARITABLE ACTIVITIES COSTS	Direct Costs (see note 5) £	Support costs (see note 6) £	Totals £
Advice and support	<u>982,144</u>	<u>2,050</u>	<u>984,194</u>
5. DIRECT COSTS OF CHARITABLE ACTIVITIES		2022 £	2021 £
Staff costs		819,080	731,720
Rent		21,346	27,107
Insurance		2,819	2,810
Light and heat		3,972	4,168
Telephone		9,442	13,230
Postage and stationery		8,695	9,063
Advertising		414	411
Training and travel		23,587	10,062
Seminar and workshop costs		2,119	160
Repairs and maintenance		5,691	1,495
IT and website		40,085	28,393
Subscriptions and publications		3,684	3,511
Legal and professional		-	168
Equipment		192	14,790
Sundry		12,095	1,462
Payroll costs		23,391	-
Depreciation		<u>5,532</u>	<u>4,553</u>
		<u>982,144</u>	<u>853,103</u>
6. SUPPORT COSTS			Governance costs £
Advice and support			<u>2,050</u>
Support costs, included in the above, are as follows:			
		2022 Advice and support £	2021 Total activities £
Accountancy and independent examination		<u>2,050</u>	<u>850</u>
7. NET INCOME/(EXPENDITURE)			
Net income/(expenditure) is stated after charging/(crediting):			
		2022 £	2021 £
Depreciation - owned assets		5,532	4,553
Independent examination		2,050	850
Operating lease - rent		<u>19,410</u>	<u>27,107</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

9. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	748,267	669,752
Social security costs	54,943	48,904
Other pension costs	<u>15,870</u>	<u>13,064</u>
	<u>819,080</u>	<u>731,720</u>

The Key Management Personnel of the charity consists of the Chief Executive Officer. The total amount of employee benefits (salary, employer's national insurance and employers pension contributions) paid to key management personnel in the year was £50,877.

The average monthly number of employees during the year was as follows:

	2022	2021
Employees	<u>34</u>	<u>37</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Charitable activities			
Advice and support	5,978	981,744	987,722
EXPENDITURE ON			
Charitable activities			
Advice and support	287	853,666	853,953
NET INCOME	5,691	128,078	133,769
Transfers between funds	<u>(2,277)</u>	<u>2,277</u>	-
Net movement in funds	3,414	130,355	133,769
RECONCILIATION OF FUNDS			
Total funds brought forward	73,885	157,546	231,431
TOTAL FUNDS CARRIED FORWARD	<u>77,299</u>	<u>287,901</u>	<u>365,200</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

11. TANGIBLE FIXED ASSETS

	Computer equipment £
COST	
At 1 April 2021	51,500
Additions	<u>1,084</u>
At 31 March 2022	<u>52,584</u>
DEPRECIATION	
At 1 April 2021	41,757
Charge for year	<u>5,532</u>
At 31 March 2022	<u>47,289</u>
NET BOOK VALUE	
At 31 March 2022	<u>5,295</u>
At 31 March 2021	<u>9,743</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
VAT	1,413	-
Grants receivable	<u>36,140</u>	<u>72,548</u>
	<u>37,553</u>	<u>72,548</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Social security and other taxes	12,153	-
Other creditors	2,693	-
Accruals and deferred income	<u>111,815</u>	<u>2,237</u>
	<u>126,661</u>	<u>2,237</u>

Deferred income of £96,000 (2021: £nil) relates to a contract that was not started until post year end.

14. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2022 £	2021 £
Within one year	21,277	23,360
Between one and five years	<u>13,575</u>	<u>34,852</u>
	<u>34,852</u>	<u>58,212</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
Fixed assets	5,295	-	5,295	9,743
Current assets	314,163	159,687	473,850	357,694
Current liabilities	<u>(30,661)</u>	<u>(96,000)</u>	<u>(126,661)</u>	<u>(2,237)</u>
	<u>288,797</u>	<u>63,687</u>	<u>352,484</u>	<u>365,200</u>

16. MOVEMENT IN FUNDS

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
Unrestricted funds				
General fund	77,299	12,637	198,861	288,797
Restricted funds				
Wiltshire Council - direct payment contract	47,831	-	(47,831)	-
Intensive Community Connector (CCG)	37,970	(26,818)	-	11,152
Lottery - COVID19 project	14,776	(4,263)	(10,513)	-
PCN - Local	10,203	-	(10,203)	-
HIU (MSW) - Wiltshire CCG	38,214	-	(38,214)	-
Skills for Care	-	3,858	(3,045)	813
GOGA (WASP)	8,481	6,749	(3,378)	11,852
WCF Catalyst Fund (PCNs)	4,164	(1,439)	-	2,725
WCF IT Loan Service	1,195	(1,195)	-	-
User Engagement	86,031	-	(86,031)	-
NHS Community Link Worker PCN	4,667	(4,667)	-	-
WCF (foundation)	2,463	(2,463)	-	-
Sport England (WASP)	2,154	(2,154)	-	-
WCF (IWill) - Robotics	3,090	(1)	(3,089)	-
Community Work (WCF) 2021	3,119	(7,820)	4,701	-
PCN General - Wiltshire CCG	23,543	1,514	-	25,057
Bus Consultation	-	5,457	-	5,457
Good Lives Project	-	7,889	(1,258)	6,631
	<u>287,901</u>	<u>(25,353)</u>	<u>(198,861)</u>	<u>63,687</u>
TOTAL FUNDS	<u>365,200</u>	<u>(12,716)</u>	<u>-</u>	<u>352,484</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	927,211	(914,574)	12,637
Restricted funds			
Intensive Community Connector (CCG)	80	(26,898)	(26,818)
Lottery - COVID19 project	-	(4,263)	(4,263)
Skills for Care	6,220	(2,362)	3,858
GOGA (WASP)	7,590	(841)	6,749
WCF Catalyst Fund (PCNs)	-	(1,439)	(1,439)
WCF IT Loan Service	123	(1,318)	(1,195)
NHS Community Link Worker PCN	933	(5,600)	(4,667)
WCF (foundation)	-	(2,463)	(2,463)
Sport England (WASP)	-	(2,154)	(2,154)
WCF (IWill) - Robotics	-	(1)	(1)
Community Work (WCF) 2021	-	(7,820)	(7,820)
PCN General - Wiltshire CCG	62	1,452	1,514
Bus Consultation	6,000	(543)	5,457
Co-production Children & Young People	15,000	(15,000)	-
Good Lives Project	8,259	(370)	7,889
	<u>44,267</u>	<u>(69,620)</u>	<u>(25,353)</u>
TOTAL FUNDS	<u>971,478</u>	<u>(984,194)</u>	<u>(12,716)</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	73,885	5,691	(2,277)	77,299
Restricted funds				
Wiltshire Council - direct payment contract	46,895	936	-	47,831
Intensive Community Connector (CCG)	-	37,970	-	37,970
Lottery - COVID19 project	-	14,776	-	14,776
PCN - Local	3,151	26,278	(19,226)	10,203
HIU (MSW) - Wiltshire CCG	19,273	18,941	-	38,214
Skills for Care	660	2,060	(2,720)	-
GOGA (WASP)	-	8,481	-	8,481
WCF Catalyst Fund (PCNs)	-	4,164	-	4,164
WCF IT Loan Service	-	1,195	-	1,195
User Engagement	57,268	28,763	-	86,031
NHS Community Link Worker PCN	-	4,667	-	4,667
WCF (foundation)	-	(2,534)	4,997	2,463
Sport England (WASP)	-	2,154	-	2,154
WCF (IWill) - Robotics	4,590	(1,500)	-	3,090
Community Work (WCF) 2021	12,136	(9,017)	-	3,119
PCN General - Wiltshire CCG	13,573	(9,256)	19,226	23,543
	<u>157,546</u>	<u>128,078</u>	<u>2,277</u>	<u>287,901</u>
TOTAL FUNDS	<u>231,431</u>	<u>133,769</u>	<u>-</u>	<u>365,200</u>

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	5,978	(287)	5,691
Restricted funds			
Wiltshire Council - direct payment contract	325,367	(324,431)	936
Intensive Community Connector (CCG)	37,970	-	37,970
Lottery - COVID19 project	46,675	(31,899)	14,776
PCN - Local	231,791	(205,513)	26,278
HIU (MSW) - Wiltshire CCG	129,743	(110,802)	18,941
Skills for Care	3,150	(1,090)	2,060
GOGA (WASP)	9,488	(1,007)	8,481
WCF Catalyst Fund (PCNs)	4,200	(36)	4,164
WCF IT Loan Service	4,696	(3,501)	1,195
User Engagement	169,000	(140,237)	28,763
NHS Community Link Worker PCN	4,667	-	4,667
WCF (foundation)	4,997	(7,531)	(2,534)
Sport England (WASP)	10,000	(7,846)	2,154
WCF (IWill) - Robotics	-	(1,500)	(1,500)
Community Work (WCF) 2021	-	(9,017)	(9,017)
PCN General - Wiltshire CCG	-	(9,256)	(9,256)
	<u>981,744</u>	<u>(853,666)</u>	<u>128,078</u>
TOTAL FUNDS	<u>987,722</u>	<u>(853,953)</u>	<u>133,769</u>

IWILL - Robotics - Wiltshire Community Fund - Giving young disabled people the opportunity to be co-researchers in the development of robotics for independent living.

Intensive Community Connector - Intensive CCNs - Supporting people in mental health crisis to get back on track.

Community Work 2021- Wiltshire Community Fund - To hold an inclusive event for young disabled people - 'Festival of the Future'

COVID-19 Project - National Lottery - To gather stories and experiences from people in Devizes during the Covid-19 Pandemic lockdown - 'Tales from the Town : celebrating strength in the community'

Primary Care Networks General Funding - Wiltshire CCG Community Connecting service - supporting people to live well in their community.

Skills for Care Training - Skills for Care - Training for individual employers and their personal assistants.

GOGA Project - Wiltshire & Swindon Sport - Supporting inclusive physical activity for disabled people.

PCN Catalyst Funding - Wiltshire Community Fund - Funds to provide extra support to individuals using the PCN Community Connecting service.

IT Loan Service - Wiltshire Community Fund - To purchase 6 tablets for loan during the Covid-19 pandemic and enabling people to remain connected.

Community Link Worker - NHS - To support the recruitment of the PCN Community Connectors.

Foundation - Wiltshire Community Fund - To support inclusive communities by signing up organisations to our MakeSomeoneWelcome campaign.

Sports England - Wiltshire & Swindon - Sport Getting those who had been isolating or shielding during Covid-19 back to being active.

**Wiltshire Centre for Independent Living
Limited**

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2022**

16. MOVEMENT IN FUNDS - continued

Bus Consultation - ImberBus & Go South Ltd - To promote accessible transport and training bus drivers to be inclusive, in Wiltshire.

Co-production Children & Young People - Wiltshire Council - To find out what disabled young people want for their future.

Good Lives Project - Somerset County Council - To understand what a Good Life looks like for people with a learning disabilities in Somerset.

Transfers between funds

Following a review of the contracts for the following funds it has been determined that these funds are not restricted. Therefore a transfer has been made at 1 April 2021 to move the balance on these funds to the general fund.

Direct Payment contract (inc. Self Funders) - Wiltshire Council - Support service for disabled/older people [as individual employers] in receipt of a Direct Payment to pay for care at home.

User Engagement contract - Wiltshire Council - To provide activities giving disabled people a voice in the design and delivery of Health & Social Care services.

High Intensity User Service - Wiltshire CCG - Supporting people who regularly use A&E to live well in their community.

Local Primary Care Networks - Local PCNs - supporting people to live well in their community.

17. EMPLOYEE BENEFIT OBLIGATIONS

The charity operates a defined contribution pension scheme. The costs for the period was £15,870 (2021: £13,064). Contributions amounting to £2,138 were payable to the scheme at 31 March 2022 (2021: £nil) and are included within other creditors.

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

19. FUNDS RECEIVED AND HELD AS AGENT

The charity has a contract for the provision of the Direct Payment Services against which it held funds received as an agent. Funds held by the charity as agent are not recognised as an asset in its Financial statements because the funds were not within its control. Consequentially, the receipt of funds as agent is not recognised as income nor is its distribution recognised as the agent's expenditure.

	2022
	£
Balance b/f	7,331
Incoming funds	3,850,847
Outgoing funds	<u>(3,850,745)</u>
Fund balance	<u><u>7,433</u></u>

The fee received by the charity acting as agent is recognised as its income. Similarly, any costs incurred by the charity in the administration of the agency arrangement are recognised as expenditure in the Financial Statements.

WILTSHIRE CENTRE FOR INDEPENDENT LIVING LIMITED

England & Wales - Charity number 1120611

Accounts

Charity Registration No. 1120611
Company Registration No. 5480761 (England and Wales)
VAT Registration No. 213891705

WILTSHIRE CENTRE FOR INDEPENDENT LIVING LIMITED

(A COMPANY LIMITED BY GUARANTEE)

TRUSTEE'S REPORT AND INDEPENDENT EXAMINATION

OF THE ACCOUNTS FOR THE YEAR ENDED

31 MARCH 2021

**WILTSHIRE CENTRE FOR INDEPENDENT LIVING LIMITED
(A COMPANY LIMITED BY GUARANTEE)**

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sue Denmark (Chair) Carol Shirley (Vice Chair) Robert Dickenson (Treasurer) Dean Mackay-Morris Heather Tucker Robert Selkridge Brian Hollands Geoff Woollan Patricia Putland
Company Secretary	Geraldine Bentley
Charity Number	1120611
Company Number	5480761
VAT Number	213891705
Registered Office	11 Couch Lane Devizes Wiltshire SN10 1EB
Independent Examiner	Dick Maule FCA 3 Penlee View Terrace Penzance Cornwall TR18 4HZ
Bankers	Lloyds TSB Bank Plc 29 High Street Chippenham Wiltshire SN15 3HA

**WILTSHIRE CENTRE FOR INDEPENDENT LIVING LIMITED
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

The trustees present their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Memorandum and Articles of Association, the Companies Act 2006. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, governance and management

The company was established under a Memorandum of Association which established the objectives and powers of the company and is governed under its Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Sue Denmark (Chair)
Carol Shirley (Vice Chair)
Robert Dickenson (Treasurer)
Dean Mackay-Morris
Heather Tucker
Robert Selkridge
Brian Hollands
Geoff Woollan
Patricia Putland

Appointment of trustees is governed by the company's Memorandum and Articles of Association. Trustees may at any time co-opt any person duly qualified to be appointed as a trustee.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up. The charity is operated by disabled people to promote all aspects of Independent Living for disabled people. The board of trustees makes all strategic decisions.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that as far as possible, systems are in place to mitigate exposure to the major risks. Our adopted risk policy states 'Wiltshire CIL should have unrestricted reserves of between three and six months running costs.' Now with such a large contract to provide services with Wiltshire Council and Wiltshire Clinical Commissioning Group (CCG), we recognise the need to review risk regularly and mitigate them as much as possible.

In order to enable the accounts to be scrutinised more carefully the Trustees set up a Finance Sub Committee, chaired by the Treasurer, which meets before Trustee meetings and reports to the Trustees on their recommendations and identifies decisions required by the full trustee body. This year we chose to have a full examination of our accounts as required.

Objectives and activities

The charity's objects are to promote the ability for all disabled people (with physical or sensory impairment, learning difficulties or mental health issues or who are frail through old age) to live independently as full citizens with equal rights and equal opportunities.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities are provided.

How our activities deliver public benefit

The charity is governed by disabled people and exists to support disabled people in Wiltshire to achieve independent living and live well as part of their communities. This involves breaking down the barriers to disabled people to have more choice and control in their lives and get the right support when they require it. This is achieved through offering services such as payroll and banking for direct payment users and self-funders to access, providing information and guidance on relevant issues, workshops and meetings, and co-producing all our work while challenging when appropriate both locally and nationally on Independent Living issues.

Achievements and performance

The work delivered by Wiltshire CIL during the year has been in accordance with the objects of the charity to provide access to information advice, peer support and service support to disabled people to live independently, and particularly to those using Personal Budgets through a Direct Payment from Wiltshire Council. The work this year has been focused on supporting people through the pandemic to access vital care and support as well as PPE to ensure a continuation of care provided by PA's employed under a direct payment. This has included supporting people referred by health care practitioners to connect with their communities toward healthy and inclusive living through contracts with the CCG and 8 of the Primary Care Networks across Wiltshire. The activities of Wiltshire CIL have been:

- We developed online access and telephone support. Providing a range of activities to enable those new to direct payments to learn from those who are experienced through virtual training/workshops, a virtual community website etc. - All of Wiltshire CIL's work is coproduced alongside service users.
- Providing information electronically through the updating and continuous development of our website, Facebook page and Twitter to reach those interested in our work locally and nationally.
- Providing a telephone advice with Direct Payment Advisers assisting new direct payment users to manage their own Direct Payment's but providing the right support when problems arise.
- Providing a payroll and banking service remotely to over 450 employers on a direct payment
- Influencing Independent Living Policy and Personalisation Policy in Wiltshire and nationally.
- Providing a training programme for Personal Assistants.
- Managing a bespoke online Personal Assistance register for disabled people to use for recruitment and Personal Assistants to advertise for employment.
- Working with communities to assist them to develop awareness and on how to be inclusive to all disabled people.

- Promoting strengths-based conversations as a philosophy and method of working in Wiltshire with disabled people and their communities and valuing their strengths and contributions.
- Working alongside people to support them to re-connect with their local communities and resources
- Supporting people to have a life and not just a service.
- Consulting and engaging with service users who offer insight and expertise to shape health and social care policy locally.

A fuller account of our activities during the year can be found in our annual report published on our website or available in other formats from our office on request.

Financial review

The Income and Expenditure Account for the year shows total income of £987,720 [2020: £704,845] which is up on the previous year by approximately £282,875. The increase in funds is related to the new contracts commissioned through the 8 PCN's in this period. Total expenditure for the year was £853,950 [2020: £656,668] which is up by £197,282 on the previous year. The net surplus for the year was £133,769 [2020: £48,177] – the total year end funds (including restricted funds carried forward) is £365,199 [2020: £231,431].

It is the aim of the charity that unrestricted and restricted funds should be maintained at a level equivalent to between 3- and 6-month's expenditure as a cushion for any unexpected liabilities. The trustees are confident that current funding will enable the organisation to increase its reserves to cover the required 3 months reserves in line with policy and the Charity Commission recommendations – over the next two years within the timescale of current contracts. This will ensure that, in the event of a significant drop in funding, the charity will be able to continue its activities.

Plans for future periods

The strategic plan for Wiltshire CIL produced for 2019 – 2024 remains in line with the aims and objectives set out within the business plan for its achievements.

This year we secured contracts with 8 of the 12 Primary Care Networks across Wiltshire to provide the role of Community Connection (Social Prescribing) alongside the contract we have with Wiltshire Clinical Commissioning Group (CCG) for the High Intensity Users workstream and Wiltshire Council (WC) for another year for the Direct Payment Support contact and we will move into year 4 of a potential 5 year contract for User Engagement which is a joint contract between the CCG and WC. Some of this funding is restricted for specific work. The fundraising strategy will focus on general income to support the continued work of Wiltshire CIL around independent living in the next 12-month period.

Trustees' responsibilities statement - charitable company

The trustees (who are also directors of Wiltshire CIL for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of

the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

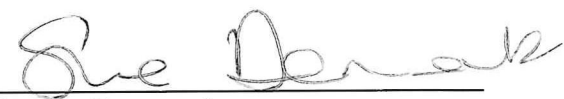
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.



Geraldine Bentley
Company Secretary



Susan Denmark
Chair

Independent Examiner's Report to the Trustees of Wiltshire Centre for Independent Living Ltd

I report on the accounts of the company for the year ended 31st March 2021 which are set out on pages 8 to 14.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the institute of Chartered Accountants England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeing explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep account records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dick Maule FCA

Dick Maule FCA
3, Penlee View Terrace, Penzance, TR18 4HZ

Date: 29-09-21

Wiltshire Centre for Independent Living Limited

**Statement of Financial Activities
for the year ended 31st. March 2021**

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	
		2021	2021	2021	2020
		£	£	£	£
Income from					
Donations		-	-	-	-
Investment income		-	-	-	-
Income from charitable activities:					
Grants and contracts		3,580	981,742	985,322	701,496
Service delivery & other earned income		2,398	-	2,398	3,349
Total		<u>5,978</u>	<u>981,742</u>	<u>987,720</u>	<u>704,845</u>
Expenditure on					
Charitable activities	[2]	<u>284</u>	<u>853,667</u>	<u>853,950</u>	<u>656,668</u>
Total		<u>284</u>	<u>853,667</u>	<u>853,950</u>	<u>656,668</u>
Net [expenditure]/ income		5,694	128,075	133,769	48,177
Reconciliation of funds					
Total funds brought forward		73,885	157,546	231,431	183,254
Transfers between funds		<u>(2,277)</u>	<u>2,277</u>	<u>-</u>	<u>-</u>
Total funds carried forward		<u><u>77,301</u></u>	<u><u>287,898</u></u>	<u><u>365,200</u></u>	<u><u>231,431</u></u>

Wiltshire Centre for Independent Living Limited

Balance Sheet as at 31st. March 2021

	Notes	2021 £	£	2020 £
Tangible assets	(3)		9,743	<u>11,746</u>
Current assets				
Debtors and prepayments	(4)	72,548		20,290
Cash at bank and in hand		285,146		199,661
Payroll & Banking Service Account	(5)	<u>1,051,982</u>		<u>1,008,566</u>
		1,409,675		1,228,517
Current liabilities				
Creditors: amounts falling due within 12 months	(6)	<u>(1,054,219)</u>		<u>(1,008,832)</u>
Net Current assets			<u>355,456</u>	<u>219,685</u>
Net Assets			<u>365,199</u>	<u>231,431</u>
Unrestricted funds			77,301	73,885
Restricted funds			<u>287,898</u>	<u>157,546</u>
Total funds			<u>365,199</u>	<u>231,431</u>

For the year ended 31st March 2021:

The company was entitled to the exemption from audit under section 477 of the Companies Act 2006

The members have not requested the company to obtain an audit in accordance with section 476 of the Companies Act 2006 relating to small companies.

The directors acknowledge their responsibility for complying with the requirements of the act with respect to accounting records and for the preparation of the accounts.

The financial statements were approved and authorised for issue by the trustees on dated:-

and signed on their behalf by:

On behalf of the Trustees

Company registration number:

3RD SEPTEMBER 2021



R. DICKENSON
TREASURER

05480761

Wiltshire Centre for Independent Living Limited

**Statement of Cash Flows
for the year ended 31st. March 2021**

	2021	2020
	£	£
Cash flows from operating activities:		
Net cash provided by [used in] operating activities	131,452	(285,117)
Cash flows from investing activities:		
Interest	-	-
Purchase of fixed assets	<u>(2,550)</u>	<u>(12,828)</u>
	<u>128,901</u>	<u>(297,945)</u>
Changes in cash in the reporting period		
Cash and cash equivalents at the beginning of the year	1,208,227	1,506,172
Cash and cash equivalents at the end of the year	<u>1,337,128</u>	<u>1,208,227</u>
	<u>128,901</u>	<u>(297,945)</u>

Wiltshire Centre for Independent Living Limited
Notes to the accounts for the year ended 31st. March 2021
(1) Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

(a) Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 2nd edition and the Charities Act 2011 and the Companies Act 2006.

The financial statements have been prepared under the historical cost convention.

(b) Fund accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Income

Income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

[i] Income received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

[ii] Donated services and facilities are included at the value to the charity where this can be quantified.

[iii] The value of services provided by volunteers has not been included in these accounts.

[iv] Investment income is included when receivable.

[v] Income from charitable trading activity are accounted for when earned.

[vi] Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered

[i] Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

[iii] All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

Wiltshire Centre for Independent Living Limited
Notes to the accounts for the year ended 31st. March 2021

(1) Principal Accounting Policies

(e) Fixed assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on a straight line basis.

(2) Expenditure

	Charitable Activities 2021	Total 2020
	£	£
Salaries/N.I./Pensions	731,720	514,688
Seminar and workshop costs	160	4,187
Rent and service charges	27,107	23,497
Light and heat	4,168	2,359
Repairs and maintenance	1,495	3,369
Insurance	2,810	2,744
Service Users Transport	-	2,641
Telephone	13,230	10,087
Print, postage and stationery	9,063	9,972
Independent examiner's fees	850	850
Advertising and recruitment	411	775
Training and travel	10,062	21,170
IT and website	28,393	18,188
Trustee expenses	-	658
Refreshments	29	67
Subscriptions and publications	3,511	918
Consultancy, legal and professional	168	3,901
Facilitation	-	1,233
Sundry	799	893
Consumables	634	687
Non capitalised equipment	14,790	14,868
Volunteer expenses	-	-
Joint Projects	-	15,000
Depreciation	4,553	3,916
	<u>853,950</u>	<u>656,668</u>

Wiltshire Centre for Independent Living Limited

Notes to the accounts for the year ended 31st. March 2021

(3) Fixed Assets

	Equipment £
Cost : balance brought forward	48,950
additions in the year	<u>2,550</u>
	<u>51,500</u>
Depreciation	
balance brought forward	37,204
charge for the year	<u>4,553</u>
	<u>41,757</u>
Net book value 31st. March 2021	<u><u>9,743</u></u>
Net book value 31st. March 2020	<u><u>11,746</u></u>

(4) Debtors

	2021 £	2020 £
Grants receivable	72,548	20,245
Debtors and prepayments	<u>-</u>	<u>45</u>
	<u><u>72,548</u></u>	<u><u>20,290</u></u>

(5) Payroll & Banking Service Account

The funds in the Payroll & Banking service account are held on behalf of Wiltshire Service Users who manage their own care package. Wiltshire CIL is a conduit for these funds.

(6) Creditors: amounts falling due within 12 months

Direct payment account balances	1,051,982	1,008,566
Sundry creditors	<u>2,237</u>	<u>266</u>
	<u><u>1,054,219</u></u>	<u><u>1,008,832</u></u>

Wiltshire Centre for Independent Living Limited
Notes to the accounts for the year ended 31st. March 2021

(7) Movements in funds	Balance at 1.4.2020	Income	Expenditure	Transfers in year	Balance at 31.3.2021
	£	£	£	£	£
Restricted funds					
Wiltshire Council					
Direct Payment contract	46,895	325,367	(324,431)	-	47,831
WCF (Will)- Robotics	4,590	-	(1,500)	-	3,090
Intensive Community Connector(CCG)		37,970	-	-	37,970
Community Work (WCF) 2021	12,136	-	(9,017)	-	3,119
Lottery - COVID19 Project		46,675	(31,899)	-	14,776
PCN General - Wiltshire CCG	13,573	-	(9,256)	19226	23,543
PCN - Local	3,151	231,791	(205,513)	(19,226)	10,202
HIU (MSW)- Wiltshire CCG	19,273	129,743	(110,802)	-	38,214
Skills for care	660	3,150	(1,090)	(2,720)	-
GOGA (WASP)	-	9,488	(1,007)	-	8,481
WCF Catalyst Fund (PCNs)	-	4,200	(36)	-	4,164
WCF IT Loan Service	-	4,696	(3,501)	-	1,195
User Engagement	57,268	169,000	(140,237)	-	86,031
NHS Community Link Worker PCN		4,667	-	-	4,667
WCF (Foundation)	-	4,997	(7,531)	4,997	2,463
Sport England (WASP)	-	10,000	(7,846)	-	2,154
	<u>157,546</u>	<u>981,742</u>	<u>(853,667)</u>	<u>2,277</u>	<u>287,898</u>
Unrestricted funds					
General funds	<u>73,885</u>	<u>5,978</u>	<u>(284)</u>	<u>(2,277)</u>	<u>77,301</u>

Prior Year Movements in funds

	Balance at 1.4.2018	Income	Expenditure	Transfers in year	Balance at 31.3.2020
Restricted funds					
Wiltshire Council					
Direct Payment contract	-	403061	(356,166)	-	46895
WCF (Will)- Robotics	-	4,974	(384)	-	4,590
DRILL Project	3,965	-	-	(3,965)	-
Community Work (WCF) 2021	-	12,136	-	-	12,136
Kings Fund	14,594	-	(14,594)	-	-
PCN General - Wiltshire CCG	-	15,000	(1,427)	-	13,573
PCN - Local	-	24,136	(20,985)	-	3,151
HIU (MSW)- Wiltshire CCG	19,146	57,290	(49,692)	(7,471)	19,273
Skills for care	-	5,450	(4,481)	(309)	660
User Engagement	52,778	174,452	(169,962)	-	57,268
WCF (#Will)-Festival	3,857	-	(3,857)	-	-
WCF (Foundation)	-	4,997	-	(4,997)	-
HEE Project (DCMHA)	47,872	-	(34,238)	(13,634)	-
	<u>142,212</u>	<u>701,496</u>	<u>(655,786)</u>	<u>(30,376)</u>	<u>157,546</u>
Unrestricted funds					
General funds	<u>41,042</u>	<u>3,349</u>	<u>(882)</u>	<u>30,376</u>	<u>73,885</u>

(8) Employee information

	2021	2020
Number of employees [average monthly headcount]	37	27
No employee received emoluments of more than £60,000.		
	£	£
Salaries and wages	650,752	456,953
Pension	32,064	24,344
Social security costs	48,904	33,391
	<u>731,720</u>	<u>514,688</u>

Wiltshire Centre for Independent Living Limited

(9) Trustees information

	£	£
Trustees remuneration and expenses	<u>-</u>	<u>658</u>

Trustees received £0 [2020:£658] for travel expenses.

[10] Analysis of net assets between funds

	General Funds £	Payroll & Banking Funds £	Restricted Funds £	Total £
Tangible fixed assets	9,743	-	-	9,743
Current assets	69,795	1,051,982	287,898	1,409,675
Current liabilities	<u>(2,237)</u>	<u>(1,051,982)</u>	<u>-</u>	<u>(1,054,219)</u>
Net assets at 31st March 2021	<u>77,301</u>	<u>-</u>	<u>287,898</u>	<u>365,199</u>

(11) Analysis of prior year funds to comply with FRS 102 requirements

**Statement of Financial Activities
for the year ended 31st. March 2020**

	Unrestricted Funds £	Restricted Funds £	Total Funds £	2020	2019
Income from					
Donations	-	-	-		-
Investment income	-	-	-		-
Income from charitable activities:					
Grants and contracts	-	701,496	701,496		722,983
Service delivery & other earned income	<u>3,349</u>	<u>-</u>	<u>3,349</u>		<u>10,192</u>
Total	<u>3,349</u>	<u>701,496</u>	<u>704,845</u>		<u>733,175</u>
Expenditure on					
Charitable activities	<u>882</u>	<u>655,786</u>	<u>656,668</u>		<u>610,667</u>
Total	<u>882</u>	<u>655,786</u>	<u>656,668</u>		<u>610,667</u>
Net [expenditure]/ income	2,467	45,710	48,177		122,508
Reconciliation of funds					
Total funds brought forward	41,042	142,212	183,254		60,746
Transfers between funds	<u>30,376</u>	<u>(30,376)</u>	<u>-</u>		<u>-</u>
Total funds carried forward	<u>73,885</u>	<u>157,546</u>	<u>231,431</u>		<u>183,254</u>

Wiltshire Centre for Independent Living Limited

[12] Reconciliation of net income/ [expenditure] to net cash flows from operating activities

	2021	2020
	£	£
Net income/[expenditure for the year [as per SoFA].	133,769	48,177
Adjustment for:		
Depreciation charges	4,553	3,916
[Increase]/ decrease in debtors	(52,258)	(19,541)
Increase/ [decrease] in creditors	45,387	(317,668)
Interest	-	-
Net cash provided by [used in] operating activities	<u>131,452</u>	<u>(285,117)</u>