

Involved

(Involved Community Projects, Rookery View Hall & Essex Marching Corps)

Financial Accounts and Trustee Report

31st August 2024

Registered Charity 1120583

Involved (Charity No. 1120583)

Trustees' Annual Report

For the year ended 31 August 2024

Reference and Administrative Details

- Charity Name: **Involved**
 - Registered Charity Number: **1120583**
 - Principal Address: 6 Burley House, 15 High Street, Rayleigh, Essex, SS6 7EW
 - Trustees:
 - Mrs H Meagher
 - Ms C Redgrave
 - Ms J Morris
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Structure, Governance and Management

Involved is an unincorporated charity governed by a Constitution. Trustees are appointed in accordance with the terms of the Constitution and serve on a voluntary basis. Induction and training are provided to new trustees to ensure understanding of the charity's aims and responsibilities.

Day-to-day operations are overseen by the trustees with support from volunteers and community partners.

Objectives and Activities

Involved exists to:

- Advance education and training of young people through participation in music and performance as part of the Essex Marching Corps, Youth Band.
- Provide facilities at Community Hall, Rookery View Hall, for recreation and leisure-time occupation for the community, with the objective of improving quality of life.

- Encourage the development of skills, confidence, and teamwork among children, young people, and adults as part of our other youth projects, such as Challenge Us Project.

Key activities include:

- Running the **Essex Marching Corps**, providing music tuition, structured band rehearsals, and performance opportunities.
 - Managing **Rookery View Community Hall**, offering affordable space for local groups, families, and organisations.
 - Operating a **youth group programme** to engage young people in positive activities, reducing social isolation and supporting community cohesion.
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Public Benefit

The trustees confirm they have had due regard to the Charity Commission's guidance on public benefit. All activities undertaken by Involved are for the direct benefit of the public through accessible musical opportunities, provision of a community hall, and youth engagement activities.

Achievements and Performance

During the year, Involved has:

- Rebuilt the **Essex Marching Corps** post-Covid, reintroducing a trainee-to-main-band progression pathway to nurture musical development.
 - Delivered regular rehearsals, public performances, and training events for young people aged 8 to 25 years old
 - Performed a number of outreach activity sessions in the wider community.
 - Continued to manage **Rookery View Hall**, supporting numerous community groups and events, including family activities, social clubs, and local celebrations.
 - Continued with improvements at Rookery View Hall to continue to offer suitable facilities for the growing number of users and make the most of our site.
 - Offered volunteering and leadership opportunities, particularly for young people looking to gain skills and experience.
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Financial Review

The charity invests any surplus created back into investment of the organisation.

Depending on plans of the trustees to meet the needs of beneficiaries in the year, capital requirements vary. Most capital investment is funded by grants.

The charity remains financially sustainable, supported by grants, donations, hall hire income, and community fundraising.

Plans for Future Periods

Looking ahead, Involved intends to:

- Expand music tuition opportunities for young people, with a focus on inclusivity and accessibility.
 - Strengthen partnerships with schools, local authorities, and voluntary organisations.
 - Continue investment in youth leadership, volunteering, and community-based projects.
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Reserves Policy

The trustees' policy is to maintain reserves at a level sufficient to safeguard against unexpected events, while ensuring that funds are applied to charitable purposes in a timely manner. The charity has a policy of maintaining £20,000 of unrestricted funds in reserve. The current reserves are working towards this level.

Risk Management

The trustees have considered the major risks facing the charity, particularly in relation to safeguarding, financial sustainability, and facilities management. Policies and procedures are in place to mitigate these risks, including safeguarding policies, financial controls, and insurance.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards.

Signed on behalf of the Trustees

A handwritten signature in black ink, appearing to read 'H Meagher'.

H Meagher

Trustee

Date: 31st March 2025



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
INVOLVED

On accounts for the year
ended

31st August 2024

Charity no
(if any)

1120583

Set out on pages

3 & 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31st August 2024**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

A Cohen

Date:

06/4/25

Name:

Mr A Cohen ACA

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

Arlington House, West Station Business Park, Spital Rd, Maldon CM9 6FF

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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Receipts and payments accounts

CC16a

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Deposit interest	52			52	48
Donations	5,275			5,275	1,459
Fundraising and performance income	6,934			6,934	6,115
Grants	5,000	8,000		13,000	17,636
Hall hire income	25,257			25,257	30,495
Project subscriptions	2,907			2,907	4,229
Loan received for equipment	-			-	-
				-	-
Sub total (Gross income for AR)	45,424	8,000	-	53,424	59,982
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	45,424	8,000	-	53,424	59,982
A3 Payments					
Materials for activity sessions	6,500	2,500		9,000	3,483
Equipment repairs	2,781			2,781	1,580
Training and learning materials	265			265	504
Project transport costs	225			225	1,785
Project catering costs	1,340			1,340	2,947
Venue hire	1,182			1,182	2,967
Insurances	1,293			1,293	1,340
Telephone and internet & computer	1,184			1,184	1,165
Touring costs	331			331	836
Reward and Recognition costs	2,139			2,139	126
Printing, promotion and adverts	515			515	2,631
Building cleaning	2,052			2,052	2,100
Ground maintenance	1,014			1,014	4,700
Freelance professionals	3,036			3,036	4,484
Fundraising expenses	1,779			1,779	1,385
Bank charges and fees	527			527	811
Building utilities and services	1,811			1,811	3,452
Accountancy	1,200			1,200	1,200
Subscriptions	135			135	
Loan repayments	3,235			3,235	634
Sub total	32,544	2,500	-	35,044	38,130
A4 Asset and investment purchases, (see table)					
Property purchase and imp	-	-	-	-	18,367
New equipment and improvements	4,539	10,156		14,695	2,965
Sub total	4,539	10,156	-	14,695	21,332
Total payments	37,083	12,656	-	49,739	59,462
Net of receipts/(payments)	8,341	- 4,656	-	3,685	520
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,911	19,003	-	32,914	32,395
Cash funds this year end	22,252	14,347	-	36,599	32,915

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank and in hand	22,252	14,347	-
		-	-	-
		-	-	-
	Total cash funds	22,252	14,347	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use				
	Property and integrated plant	Unrestricted	-	350,000
	Equipment and instruments	Unrestricted	-	10,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities				
	Loans for equipment purchase	Unrestricted	-	16,664
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	H Meagher	Hayley Meagher	31/03/2025	