

**REGISTERED COMPANY NUMBER: 05419029 (England and Wales)**

**REGISTERED CHARITY NUMBER: 1120436**

**REPORT OF THE TRUSTEES AND**

**FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**FOR**

**HOME-START WYRE FOREST**

**HOME-START WYRE FOREST  
CONTENTS OF THE FINANCIAL STATEMENT  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

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**HOME-START WYRE FOREST  
REFERENCE AND ADMINISTRATIVE DETAILS  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

TRUSTEES	Mrs B Hughes Mrs M Weaver (Chair) Mrs L Small (Vice Chair) Mr R Bourne Mr B Price (Treasurer) Mrs J Acton Mr S Guille Mrs S Morgan (Appointed 03.12.20)
REGISTERED OFFICE	MCF Complex 60 New Road Kidderminster Worcestershire DY10 1AQ
REGISTERED COMPANY NUMBER	05419029 (England and Wales)
REGISTERED CHARITY NUMBER	1120436
INDEPENDENT EXAMINER	Lancaster Haskins Limited Granville House 2 Tettenhall Road Wolverhampton West Midlands WV1 4SB
BANKERS	National Westminster Bank Plc 24 High Street Kidderminster Worcestershire DY10 2DL  Scottish Widows Bank P O Box 12757 67 Morrison Street Edinburgh EH3 8YJ

**HOME-START WYRE FOREST  
REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30<sup>th</sup> September 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Aims and Objectives**

Our purposes as set out in the objects contained in the Home-Start Wyre Forest Memorandum of Association are to:

- benefit the public by promoting the welfare of families with at least one child under five years of age
- offer support to those parents experiencing difficulties within the Wyre Forest District of Worcestershire.

The aims of the Charity are to provide practical and emotional support to local parents to enable them to identify strategies to cope with their difficulties and improve the outcomes for themselves and their children.

Our aims fully reflect the purposes that the Charity was set up to further.

**Ensuring our work delivers our aims**

We review our aims, objectives and activities each year. This review looks at the outcomes of our work in the previous 12 months, the success of each key activity and the benefits they have brought to those groups of people we are set up to help.

We have referred to the Charity Commission guidance on public benefit when reviewing our aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

**The focus of our work**

Our main objectives for the year continued to be the promotion and provision of family support to reduce the risk of family breakdown and to safeguard the most vulnerable children in our community. This included continuing our delivery to parents with children aged 0-18 years. This extension of our befriending support service from only families with children under five years of age took place in 2015, under the project heading Home-Start Plus. The strategies we used to meet these objectives included:

- Providing a range of support services which are reflective of quality standards and address the problems arising from the stress of family life and external difficulties for the family unit
- Working in partnership with other agencies in our community to provide the most effective and appropriate support for service users

**How our activities deliver public benefit**

Our main activities and who we try to help are described below. All our charitable activities focus on the support of families and are undertaken to further our charitable purposes for the public benefit.

**Who used and benefitted from our service?**

Our objectives and funding restrict the service we provide to parents or main carers of a child under 18 years of age (including unborn) who are resident in the Wyre Forest District of Worcestershire. Services are provided free to service users. Our funding limits those we can help.

In the period 1<sup>st</sup> October 2020 to 30<sup>th</sup> September 2021, we supported 296 children in 158 families.

**HOME-START WYRE FOREST  
REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

Equal access to our service is important and our current monitoring reflects a diverse service user group (age, gender, disability, ethnic background, socio-economic groups) and our open referral routes ensure families can access support directly or through a third party (referrer).

**Home-visiting Family Support**

Our service runs from a central scheme office, but our core work is delivered in service users' homes all over the district 52 weeks of the year. During the restrictions imposed by the Covid-19 Pandemic during this financial year, we delivered our services for some of the time on a remote basis, using video and telephone calls to support those who were in lockdown, self-isolating or Covid anxious.

Staff agree a user-lead focus for support with referred families and introduce a suitable trained volunteer to offer support.

Volunteers offer regular (2-3 hours once a week) home visiting support, friendship and practical help to the family, helping to reduce stress, promote confidence and participation and to prevent family breakdown. The support is free to the families, not time limited and confidential, with the exception of child protection concerns.

**Additional activities/minimal support**

We have been delivering Group services since August 2015 funded by DY10 HBG Big Local.

During 2020/21 we were unable to hold group sessions because of Covid-19 restrictions.

We continue to offer a signposting service to those families who, on referral, during or following support, feel they need additional specialist help from other organisations.

**Key achievements in the year**

During this accounting period we have been able to continue the employment of our staff team of five and to maintain a proportionate delivery of service. In April 2019 we began a five-year Community Fund supported project, Safe & Strong, which continues to be delivered to families we support, who have been able to access psychological services remotely and face-to-face, alongside our core family support.

During this accounting period we have achieved:

- Continuation of service to opened Home-Start families.
- Accepting referrals for families with children aged 0 to 18 years.
- Family Groups did not take place during the year because of Covid-19 restrictions.
- Continued our Charity Partnership with Midcounties Cooperative into the fourth year and secured a fifth year (2022) based on our past partnership performance.
- Delivered 1-2-1 psychology services to adults and children in receipt of HSWF support to improve their mental health and secured funds to extend the project by a further six months (to April 2024).
- We have trained 19 new home visiting volunteers.
- Secured funds to set up and expand a donation/Swap Shop project to enable local families to have free, good quality children's clothes and equipment.
- Secured funds to provide families with food and welfare support during the Pandemic.
- Responded to the Pandemic and resulting restrictions, ensuring we remained fully operational throughout and supported our families in a safe, socially distanced, but effective way.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

Home-Start Wyre Forest is a registered Charity and was founded in 1995. We became a Company limited by guarantee and transferred all assets and liabilities from the unincorporated Charity to the incorporated Charity on 1<sup>st</sup> February 2008. We are governed by the Home-Start Wyre Forest Memorandum and Articles of Association.

**HOME-START WYRE FOREST  
REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**Recruitment and appointment of Trustees**

The Charity has procedures for the recruitment and appointment of Trustees. The Trustee Board has a wide range of experience both from professionals working with children and members with business experience. In addition, there is volunteer representation on the committee.

All trustees give their time voluntarily and received no benefits from the Charity. Any expenses reclaimed from the Charity are set out under Volunteer Expenses in our accounts.

**Organisational structure**



**Risk Management**

All major risks have been identified and procedures are in place to minimise risks. There is an annual review of the level of funding required to operate the scheme to cover potential financial risks. Organisational Risk was assessed at the Board Meeting in January 2020, after which a more robust assessment process was introduced.

**Financial Review**

This has again been a difficult year with the continuation of Covid-19 restrictions affecting our charity throughout the year. As a charity we have managed to maintain support for our families through a combination of face-to-face meetings, telephone support and Zoom remote support. Our donors were, once again, very supportive, and many gave us additional funds without us asking for them.

Income increased by 11% over last year, which was in itself a record year. In total, income was £334K compared to £301K last year. Unrestricted income increased from £39K to £45K, largely through donations specifically for Covid-19 additional support.

Expenditure increased from £277K to £324K, largely as a result of the increased support for families during the Covid-19 restrictions. This resulted in a surplus of £10K compared with a surplus last year of £24K.

**Principal Funding Sources**

Our major donors were the Big Lottery, BBC Children in Need, Wyre Forest District Council with Covid-19 support, Lottery Access all Areas with Covid-19 support, the Community Fund, Garfield Weston, MK Rose and DY10 HBG Big Local continued their involvement enabling community issues to be supported. Numerous other donors supported us for which we are very grateful.

**HOME-START WYRE FOREST  
REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**Reserves**

We have a formal Reserves Policy. Home-Start Wyre Forest have identified Reserves set at a minimum of three months running costs plus redundancy payments for all current staff. The Board of Trustees meets regularly to review up to date figures and thus exercise control over financial matters. Our current reserve of £100,108 is estimated to cover three months costs plus redundancy and closure payments. Our objective is to increase this reserve annually to cover increases in costs.

**Investment Policy**

Aside from retaining a prudent amount in reserves each year most of the Charity's funds are to be spent in the short term so there is little opportunity for long term investment. Funds required to ensure compliance with the Scheme's Reserves Policy (see previous paragraph) are held in an interest-bearing charity deposit account until so needed. The provider of this account is authorised and regulated by The Financial Conduct Authority.

**Statement of Trustees Responsibilities**

The Trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including the income and expenditure for that period. In preparing these financial statements the Trustees should follow best practice and are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included in the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of the financial statements may differ from legislation in other jurisdictions.

**Independent Financial Examiners**

Lancaster Haskins Chartered Accountants were re-appointed during the year as the charitable company's accountants and have expressed their willingness to continue to do so.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by the board of Trustees on 9<sup>th</sup> February 2022 and signed on their behalf by:



Mrs M Weaver – Chair to the Board of Trustees

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF HOME-START WYRE FOREST**

***Independent examiner's report to the Trustees of Home-Start Wyre Forest ('the Company')***

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30<sup>th</sup> September 2021, which are set out on pages 7 to 25.

***Responsibilities and basis of report***

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

***Independent examiner's report***

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Birchell BSc BFP FCA  
Lancaster Haskins Limited  
Granville House  
2 Tettenhall Road  
Wolverhampton  
West Midlands  
WV1 4SB

9 February 2022



**HOME-START WYRE FOREST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
<b>INCOME &amp; ENDOWMENTS FROM</b>					
Donations and legacies	<b>2</b>	44,394	-	44,394	19,539
Charitable Activities	<b>5</b>				
Children & parents		-	289,938	289,938	261,406
Other Trading Activities	<b>3</b>	93	-	93	19,671
Investment Income	<b>4</b>	48	-	48	35
<b>Total</b>		<u>44,535</u>	<u>289,938</u>	<u>334,473</u>	<u>300,651</u>
<b>EXPENDITURE ON</b>					
Charitable activities	<b>6</b>				
Children & parents		<u>6,122</u>	<u>318,096</u>	<u>324,218</u>	<u>276,838</u>
<b>NET INCOME/EXPENDITURE</b>		38,413	(28,158)	10,255	23,813
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		70,955	31,981	102,936	79,123
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><b>109,368</b></u>	<u><b>3,823</b></u>	<u><b>113,191</b></u>	<u><b>102,936</b></u>

**HOME-START WYRE FOREST  
BALANCE SHEET  
AT 30<sup>TH</sup> SEPTEMBER 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	2021 Total Funds £	2020 Total Funds £
<b>FIXED ASSETS</b>	<b>12</b>	297	-	297	509
Tangible assets					
<b>CURRENT ASSETS</b>					
Debtors	<b>13</b>	-	1,483	1,483	5,511
Cash at bank and in hand		110,809	34,869	145,678	127,559
		<b>110,809</b>	<b>36,352</b>	<b>147,161</b>	<b>133,070</b>
<b>CREDITORS</b>					
Amounts falling due within one year	<b>14</b>	(1,738)	(32,529)	(34,267)	(30,643)
<b>NET CURRENT ASSETS</b>		109,071	3,823	112,894	102,427
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		109,368	3,823	113,191	102,936
<b>NET ASSETS</b>		109,368	3,823	113,191	102,936
<b>FUNDS</b>	<b>16</b>				
Unrestricted funds				109,368	70,955
Restricted funds				3,823	31,981
<b>TOTAL FUNDS</b>				<b>113,191</b>	<b>102,936</b>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30<sup>th</sup> September 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30<sup>th</sup> September 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) Ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) Preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

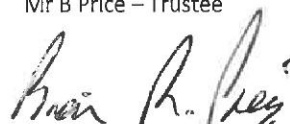
These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 9<sup>th</sup> February 2022 and were signed on its behalf by:

Mrs M Weaver – Trustee



Mr B Price – Trustee



**HOME-START WYRE FOREST  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**1 ACCOUNTING POLICIES**

**BASIS OF PREPARING FINANCIAL STATEMENTS**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts are prepared in sterling, which is the functional currency. Monetary amounts in these financial statements are to the nearest £.

**INCOME**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**EXPENDITURE**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**TANGIBLE FIXED ASSETS**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% on cost

**TAXATION**

The charity is exempt from corporation tax on its charitable activities.

**FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**HOME-START WYRE FOREST  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**1 ACCOUNTING POLICIES – continued**

**REDUNDANCY**

The Charity recognises a liability for termination benefits at the point when the Charity is committed to making the payment in return for the employee redundancy.

**FINANCIAL INSTRUMENTS**

The Charity has elected to apply the provisions of Section 11 'Basis Financial instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument.

Financial assets are offset, with the net amounts presented in the accounts where there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**Basic Financial Assets**

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financial transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

**Basic Financial Liabilities**

Basic Financial Liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of future receipts, discounted at a market rate of interest. Debt instruments are subsequently carried an amortised cost, using the effective interest rate method.

**Basic Financial Liabilities**

Trade payable are obligations to pay for goods and services that have been acquired in the ordinary course of the operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not they are presented as non-current liabilities. Trade payables are recognised initially at transaction costs.

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**2. DONATIONS AND LEGACIES**

	<b>2021</b>	2020
	£	£
Donations	40,985	12,640
Other Income	<u>3,409</u>	<u>6,899</u>
	<u><b>44,394</b></u>	<u><b>19,539</b></u>

**3. OTHER TRADING ACTIVITIES**

	<b>2021</b>	2020
	£	£
Fundraising events	<u>93</u>	<u>19,671</u>

**4. INVESTMENT INCOME**

	<b>2021</b>	2020
	£	£
Deposit account interest	<u>48</u>	<u>35</u>

**5. INCOME FROM CHARITABLE  
EVENTS**

	<b>2021</b>	2020
	£	£
Grants	<u><b>289,938</b></u>	<u><b>261,406</b></u>

Activity  
Children &  
parents

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**5. INCOME FROM CHARITABLE ACTIVITIES -**  
**Continued**

	2021 £	2020 £
<b>Grants received, included in the above, are as follows:</b>		
Garfield Weston	13,350	-
BBC Children in Need	56,323	33,940
Community Fund – Awards For All	9,984	-
WFDC – Covid Support	20,000	-
Severn Trent Community Fund	-	-
Home-Start – Caring For Families Grant	4,129	-
Lottery Access All Areas – Covid Support	20,000	-
Young Solutions Community Fund	3,400	-
Arnold Clarke Community Fund	1,000	-
Eveson Trust	-	-
Big Lottery – Awards For All	-	4,322
WCC – ESF	-	9,964
Groundwork UK	-	500
DY10 HBG Big Local	92,536	101,740
MK Rose Charitable Trust	3,000	3,000
Worcestershire Community Foundation	-	2,412
Big Lottery	61,803	90,770
Warburtons	-	-
Kidderminster Aid in Sickness Fund	125	3,066
Tampon Tax Fund	2,222	6,678
Western Power Distribution	1,066	3,884
Midcounties Cooperative	-	130
Baron Davenport	1,000	1,000
	<b>289,938</b>	<b>261,406</b>

**6. CHARITABLE ACTIVITIES COSTS**

	Direct costs (See note 7) £	Totals £
Children and parents	<b>324,218</b>	<b>276,838</b>

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

<b>7. DIRECT COSTS OF CHARITABLE ACTIVITIES</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Staff costs	194,566	185,286
Staff expenses	3,250	3,909
Staff recruitment	2,551	104
Volunteer expenses	1,652	1,668
Volunteer recruitment	1,693	744
MCM expenses	102	-
Printing, Postage and stationery	7,372	7,400
Advertising and publicity	3,993	2,851
Telephone	5,422	4,228
Rent	2,383	1,192
Rates	777	1,160
Office cleaning	23	317
Electricity	943	779
Insurance	1,662	1,478
Fees to Home-Start UK	3,786	3,786
Subscriptions	30	30
IT support	2,045	2,150
Family Group support	8,410	3,066
AGM expenses	599	1,012
General expenses	1,715	1,213
Staff training costs	933	671
Prep courses	879	-
Depreciation	212	372
Room hire	427	1,365
KFG materials	122	724
KFG refreshments	111	682
Professional fees	37,280	26,723
Repairs and maintenance	197	-
Covid 19	-	9,680
Events and Packages	38,803	11,969
Independent examination	2,280	2,280
	<b>324,218</b>	<b>276,838</b>

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

<b>8. NET INCOME/(EXPENDITURE)</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Net income/(expenditure) is stated after charging/(crediting):		
Depreciation – owned assets	<b>212</b>	<b>372</b>

**9. TRUSTEES REMUNERATION AND BENEFITS**

There was no trustees' remuneration nor other benefits for both the year ended 30 September 2021 and the year ended 30 September 2020.

**TRUSTEES' EXPENSES**

An amount of £Nil (2020 - £Nil) was paid to the Trustees for the year ended 30 September 2021.

<b>10. STAFF COSTS</b>	<b>2021</b>	<b>2020</b>
The average monthly number of employees during the year was as follows:	<b>5</b>	<b>5</b>

Staff costs for the year are as follows:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Manager, secretary and co-ordinators	<b>137,486</b>	129,364
Community Staff (DY10)	<b>52,412</b>	52,747
Redundancy pay	-	-
Pension costs	<b>4,668</b>	3,175
	<b>194,566</b>	<b>185,286</b>



**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

<b>11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES</b>	<b>Unrestricted funds £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
<b>INCOME AND ENDOWMENTS FROM:</b>			
Donations and legacies	19,539	-	19,539
Charitable activities			
Children and parents	-	261,406	261,406
Other trading activities	19,671	-	19,671
Investment income	35	-	35
	<u>39,245</u>	<u>261,406</u>	<u>300,651</u>
<b>EXPENDITURE ON</b>			
Charitable activities			
Children and parents	<u>7,469</u>	<u>269,369</u>	<u>276,838</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>31,776</u>	<u>(7,963)</u>	<u>23,813</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>39,179</u>	<u>39,944</u>	<u>79,123</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><b>70,955</b></u>	<u><b>31,981</b></u>	<u><b>102,936</b></u>

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

<b>12. TANGIBLE FIXED ASSETS</b>		<b>Fixtures and fittings £</b>
<b>COST</b>		
At 1 October 2020		6,172
Additions		<u>-</u>
At 30 September 2021		<u>6,172</u>
<b>DEPRECIATION</b>		
At 1 October 2020		5,663
Charge for year		<u>212</u>
At 30 September 2021		<u>5,875</u>
<b>NET BOOK VALUE</b>		
At 30 September 2021		<u>297</u>
At 30 September 2020		<u>509</u>
 <b>13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	<u>1,483</u>	<u>5,511</u>
 <b>14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Accrued expenses and deferred income	<u>34,267</u>	<u>30,643</u>
 <b>15. LEASING AGREEMENTS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Minimum lease payments under non-cancellable operating leases fall due as follows:		
Within one year	3,805	2,725
Between one and five years	<u>5,220</u>	<u>-</u>
	<u>9,025</u>	<u>2,725</u>

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**16. MOVEMENT IN FUNDS**

	At 01.10.20 £	Net movement in funds £	Transfers between funds £	At 30.09.21 £
<b>Unrestricted funds</b>				
General fund	25,895	38,365	(55,000)	9,260
Designated fund	45,060	48	55,000	100,108
	70,955	38,413	-	109,368
<b>Restricted funds</b>				
Garfield Weston	-	30	-	30
BBC Children in Need	1,244	(1,244)	-	-
Lloyds Bank	-	-	-	-
Eveson Trust	-	-	-	-
Big Lottery – Awards For All	2,048	(2,048)	-	-
DY10 HBG Big Local	10,888	(9,227)	-	1,661
MK Rose Charitable Trust	3,000	(2,403)	-	597
Groundwork UK	-	-	-	-
Big Lottery	13,229	(11,694)	-	1,535
Kidderminster Aid in Sickness Fund	-	-	-	-
Tampon Tax Fund	1,140	(1,140)	-	-
Western Power Distribution	-	-	-	-
Midcounties Cooperative	-	-	-	-
Worcestershire Community Foundation	-	-	-	-
WCC - ESF	-	-	-	-
Baron Davenport	432	(432)	-	-
Community Fund – Awards For All	-	-	-	-
WFDC – Covid Support	-	-	-	-
Severn Trent Community Fund	-	-	-	-
Home-Start – Caring For Families Grant	-	-	-	-
Lottery Access All Areas – Covid Support	-	-	-	-
Young Solutions Community Fund	-	-	-	-
Arnold Clarke Community Fund	-	-	-	-
	31,981	(28,158)	-	3,823
<b>TOTAL FUNDS</b>	102,936	10,255	-	113,191

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

<b>16. MOVEMENT IN FUNDS – Continued</b>	<b>Incoming Resources</b>	<b>Resources expended</b>	<b>Movement in funds</b>
<b>Net movement in funds, included in the above are as follows:</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted funds</b>			
General Fund	44,487	(6,122)	38,365
Designated Fund	48	-	48
<b>Restricted funds</b>			
Garfield Weston	13,350	(13,320)	30
BBC Children in Need	56,323	(57,566)	(1,244)
Lloyds Bank	-	-	-
Eveson Trust	-	-	-
Big Lottery – Awards For All	-	(2,048)	(2,048)
DY10 HBG Big Local	92,536	(101,762)	(9,227)
MK Rose Charitable Trust	3,000	(5,403)	(2,403)
Groundwork UK	-	-	-
Big Lottery	61,803	(73,497)	(11,694)
Kidderminster Aid in Sickness Fund	125	(125)	-
Tampon Tax Fund	2,222	(3,362)	(1,140)
Western Power Distribution	1,066	(1,066)	-
Midcounties Cooperative	-	-	-
Worcestershire Community Foundation	-	-	-
WCC - ESF	-	-	-
Baron Davenport	1,000	(1,432)	(432)
Community Fund – Awards For All	9,984	(9,984)	-
WFDC – Covid Support	20,000	(20,000)	-
Severn Trent Community Fund	-	-	-
Home-Start – Caring For Families Grant	4,129	(4,129)	-
Lottery Access All Areas – Covid Support	20,000	(20,000)	-
Young Solutions Community Fund	3,400	(3,400)	-
Arnold Clarke Community Fund	1,000	(1,000)	-
	<u>289,938</u>	<u>(318,096)</u>	<u>(28,158)</u>
<b>TOTAL MOVEMENT</b>	<u>334,473</u>	<u>(324,218)</u>	<u>10,255</u>

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**16. MOVEMENT IN FUNDS**

	At 01.10.19 £	Net movement in funds £	Transfers between funds £	At 30.09.20 £
<b>Unrestricted funds</b>				
General fund	4,154	31,741	(10,000)	25,895
Designated fund	35,025	35	10,000	45,060
	39,179	31,776	-	70,955
<b>Restricted funds</b>				
Garfield Weston	10,000	(10,000)	-	-
BBC Children in Need	1,701	(457)	-	1,244
Lloyds Bank MN	1,779	(1,779)	-	-
Eveson Trust	2,727	(2,727)	-	-
Big Lottery – Awards For All	2,287	(239)	-	2,048
DY10 HBG Big Local	19,987	(9,099)	-	10,888
MK Rose Charitable Trust	1,400	1,600	-	3,000
Groundwork UK	-	-	-	-
Big Lottery	63	13,166	-	13,229
Kidderminster Aid in Sickness Fund	-	-	-	-
Tampon Tax Fund	-	1,140	-	1,140
Western Power Distribution	-	-	-	-
Midcounties Cooperative	-	-	-	-
Worcestershire Community Foundation	-	-	-	-
WCC – ESF	-	-	-	-
Baron Davenport	-	432	-	432
	39,944	(7,963)	-	31,981
<b>TOTAL FUNDS</b>	79,123	23,813	-	102,936

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

<b>16. MOVEMENT IN FUNDS – Continued</b>	<b>Incoming Resources</b>	<b>Resources expended</b>	<b>Movement in funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Net movement in funds, included in the above are as follows:</b>			
<b>Unrestricted funds</b>			
General Fund	39,210	(7,469)	31,741
Designated Funds	35	-	35
<b>Restricted funds</b>			
Garfield Weston	-	(10,000)	(10,000)
BBC Children in Need	33,930	(34,397)	(457)
Lloyds Bank MN	-	(1,779)	(1,779)
Eveson Trust	-	(2,727)	(2,727)
Big Lottery – Awards For All	4,322	(4,561)	(239)
DY10 HBG Big Local	101,740	(110,839)	(9,099)
MK Rose Charitable Trust	3,000	(1,400)	1,600
Groundwork UK	500	(500)	-
Big Lottery	90,770	(77,604)	13,166
Kidderminster Aid in Sickness Fund	3,066	(3,066)	-
Tampon Tax Fund	6,678	(5,538)	1,140
Western Power Distribution	3,884	(3,884)	-
Midcounties Co-operative	130	(130)	-
Worcestershire Community Foundation	2,412	(2,412)	-
WCC – ESF	9,964	(9,964)	-
Baron Davenport	1,000	(568)	432
	<u>261,406</u>	<u>(269,369)</u>	<u>(7,963)</u>
<b>TOTAL MOVEMENT</b>	<u>300,651</u>	<u>(276,838)</u>	<u>23,813</u>

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

<b>16. MOVEMENT IN FUNDS - continued</b>	<b>At 01.10.19</b>	<b>Net Movement in funds</b>	<b>Transfers between funds</b>	<b>At 30.09.21</b>
<b>A current year 12 months and prior year 12 months combined position is as follows:</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted Funds</b>				
General fund	4,154	70,106	(65,000)	9,260
Designated fund	35,025	83	65,000	100,108
	39,179	70,189	-	109,368
<b>Restricted Funds</b>				
Garfield Weston	10,000	(9,970)	-	30
BBC Children in Need	1,701	(1,701)	-	-
Lloyds Bank	1,779	(1,779)	-	-
Eveson Trust	2,727	(2,727)	-	-
Big Lottery – Awards For All	2,287	(2,287)	-	-
DY10 HBG Big Local	19,987	(18,326)	-	1,661
MK Rose Charitable Trust	1,400	(803)	-	597
Groundwork UK	-	-	-	-
Big Lottery	63	1,472	-	1,535
Kidderminster Aid in Sickness Fund	-	-	-	-
Tampon Tax Fund	-	-	-	-
Western Power Distribution	-	-	-	-
Midcounties Cooperative	-	-	-	-
Worcestershire Community Foundation	-	-	-	-
WCC – ESF	-	-	-	-
Baron Davenport	-	-	-	-
Community Fund – Awards For All	-	-	-	-
WFDC – Covid Support	-	-	-	-
Severn Trent Community Fund	-	-	-	-
Home-Start – Caring For Families Grant	-	-	-	-
Lottery Access All Areas – Covid Support	-	-	-	-
Young Solutions Community Fund	-	-	-	-
Arnold Clarke Community Fund	-	-	-	-
	39,944	(36,121)	-	3,823
<b>TOTAL FUNDS</b>	<b>79,123</b>	<b>34,068</b>	<b>-</b>	<b>113,191</b>

**HOME-START WYRE FOREST**  
**NOTES TO THE FINANCIAL STATEMENTS CONTINUED**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

<b>16. MOVEMENT IN FUNDS – Continued</b>	<b>Incoming Resources £</b>	<b>Resources expended £</b>	<b>Movement in funds £</b>
<b>A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:</b>			
<b>Unrestricted funds</b>			
General Fund	83,780	(13,591)	70,189
<b>Restricted funds</b>			
Garfield Weston	13,350	(23,320)	(9,970)
BBC Children in Need	90,263	(91,964)	(1,701)
Lloyds Bank	-	(1,779)	(1,779)
Eveson Trust	-	(2,727)	(2,727)
Big Lottery – Awards For All	4,322	(6,609)	(2,287)
DY10 HBG Big Local	194,276	(212,600)	(18,326)
MK Rose Charitable Trust	6,000	(6,803)	(803)
Groundwork UK	500	(500)	-
Big Lottery	152,573	(151,101)	1,472
Kidderminster Aid in Sickness Fund	3,191	(3,191)	-
Tampon Tax Fund	8,900	(8,900)	-
Western Power Distribution	4,950	(4,950)	-
Midcounties Cooperative	130	(130)	-
Worcestershire Community Foundation	2,412	(2,412)	-
WCC - ESF	9,964	(9,964)	-
Baron Davenport	2,000	(2,000)	-
Community Fund – Awards For All	9,984	(9,984)	-
WFDC – Covid Support	20,000	(20,000)	-
Severn Trent Community Fund	-	-	-
Home-Start – Caring For Families Grant	4,129	(4,129)	-
Lottery Access All Areas – Covid Support	20,000	(20,000)	-
Young Solutions Community Fund	3,400	(3,400)	-
Arnold Clarke Community Fund	1,000	(1,000)	-
	<u>551,344</u>	<u>(587,465)</u>	<u>(36,121)</u>
<b>TOTAL FUNDS</b>	<u><b>635,124</b></u>	<u><b>(601,056)</b></u>	<u><b>34,068</b></u>



**HOME-START WYRE FOREST  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**16. MOVEMENT IN FUNDS – Continued**

**Unrestricted**

**General Fund**

The policy of the committee is to endeavour to increase the value of the General Fund, the general fund is to be used for the day to day running of the charity as the trustees deem appropriate.

**Designated Fund**

The purpose of the Designated Fund is to provide for a minimum of three months running costs and redundancy payments should the Scheme have to close because of a failure of funding or for any other reason. The scheme established and maintains this Reserve in compliance with a recommendation from Home-Start UK. The balance at 30 September 2021 is £100,108.

**Restricted Funds**

**BBC Children in Need**

Grants were received from this Charity to cover part of the Co-ordinators salary costs.

**DY10 HBG Big Local**

Grants were received to cover the costs of running family groups, volunteer training costs and provide HR services to a community project, this includes salary costs, room hire, volunteer expenses and other administrative services. The balance at 30 September 2021 is £1,661.

**Community Awards For All**

Two grants were received during the financial year from this fund.

The first grant was received to cover the costs of rebranding our publicity supplies.

The second grant was received to cover management costs.

**Kidderminster Aid in Sickness Fund**

Grants were received to cover the costs for families.

**MK Rose Charitable Trust**

Grants were received to cover our Swap Shop project costs. The balance at 30 September 2021 is £597.

**Garfield Weston**

Grants were received to contribute to the running costs of the photocopier, rent, and general utilities. The balance at 30 September 2021 is £30.

**Big Lottery**

Grants were received to cover the majority of the costs of providing bespoke therapy to adults or children along with family support and to enable the training and development of staff to continue the level of support in the future. The costs include salary costs for the Project Manager, Project Secretary, Project Co-ordinator and sessional psychologists, training and overheads. The balance at 30 September 2021 is £1,535.

**HOME-START WYRE FOREST  
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**16. MOVEMENT IN FUNDS – Continued**

**Tampon Tax Fund**

Grants were received to cover the This Is Me confidence building project for women under 50 years old who are out of work or education.

**Western Power Distribution**

Grants were received to cover COVID-19 essentials.

**Baron Davenport**

Grants were received to cover Home-Start's 25 Anniversary Arts Project.

**Wyre Forest District Council Covid Grants**

Grants were received to support food and welfare costs for families during the Pandemic.

**Severn Trent Community Fund**

Grants were received to part cover staff and costs for our Swap Shop project.

**Home-Start UK Caring For Families Grant**

Grants were received to provide welfare and activity for families during the Pandemic.

**Lottery Access All Areas Covid Grants**

Grants were received to support core costs during the Pandemic.

**Young Solutions Community Fund**

Grants were received to support family food and welfare costs resulting from the Pandemic.

**Arnold Clarke Community Fund**

Grants were received to support core costs.

**Transfers**

A transfer of £55,000 has been made from the General fund to the Designated fund to increase the balance to £100,108 at 30 September 2021 (2020: £45,060).

**17. RELATED PARTY DISCLOSURE**

There were no related party transactions for the year ended 30<sup>th</sup> September 2021.

**18. LEGAL STATUS**

The Charity is a company limited by guarantee and has no share capital.

**19. INDEPENDENT EXAMINATION**

The fees for the independent examination for the year ended 30 September 2021 amounted to £2,280 (2020: £2,280).

**HOME-START WYRE FOREST**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

<b>INCOME AND ENDOWMENTS</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Donations and legacies</b>		
Donations	40,985	12,640
Other Income	3,409	6,899
	<u>44,394</u>	<u>19,539</u>
<b>Other Trading Activities</b>		
Fundraising events	93	19,671
<b>Investment Income</b>		
Deposit account interest	48	35
<b>Charitable activities</b>		
Grants	289,938	261,406
<b>Total Incoming Resources</b>	<u>334,473</u>	<u>300,651</u>
<b>EXPENDITURE</b>		
<b>Charitable Activities</b>		
Staff salaries	189,898	182,111
Pensions	4,668	3,175
Staff expenses	3,250	3,909
Staff recruitment	2,551	104
Volunteer expenses	1,652	1,668
Volunteer recruitment	1,693	744
MCM expenses	102	-
Printing, postage & stationery	7,372	7,400
Advertising and publicity	3,993	2,851
Telephone	5,422	4,228
Rent	2,383	1,192
Rates	777	1,160
Office cleaning	23	317
Electricity	943	779
Insurance	1,662	1,478
Fees to Home-Start UK	3,786	3,786
Subscriptions	30	30
Filing Fees	-	-
IT support	2,045	2,150
Family group support	8,410	3,066
AGM expenses	599	1,012
General expenses	1,715	1,213
Staff Training costs	934	671
Prep courses	879	-
Depreciation	212	372
Room hire	427	1,365
KFG materials	122	724
KFG refreshments	111	682
Professional fees	37,280	26,723
Repairs and maintenance	197	-
Covid 19	-	9,680
Events & Packages	38,803	11,969
Independent examination	2,280	2,280
<b>Total resources expended</b>	<u>324,218</u>	<u>276,838</u>
<b>Net income/(expenditure)</b>	<u>10,255</u>	<u>23,813</u>

