# MICAIA

England & Wales · Charity number 1120413

## Details

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|---|---|
| **Status** | Registered |
| **Legal form** | Other |
| **Registered** | 2007-08-02 |
| **Register** | View on the Charity Commission register |

## Contact

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|---|---|
| **Address** | 46 Brown Edge Road<br>Buxton<br>Derbyshire<br>SK17 7AG |
| **Phone** | 0129824248 |
| **Email** | andrew@micaia.org |
| **Website** | www.micaia.org |

## Activities

**Objects:** 3.1) TO PROMOTE SUSTAINABLE DEVELOPMENT FOR THE BENEFIT OF THE PUBLIC BY:A) THE RELIEF OF POVERTY AND THE IMPROVEMENT OF THE CONDITIONS OF LIFE IN SOCIALLY AND DISADVANTAGED COMMUNITIES OF MOZAMBIQUE;B) THE PROMOTION OF SUSTAINABLE MEANS OF ACHIEVING ECONOMIC GROWTH AND REGENERATION IN RURAL AND URBAN COMMUNITIES OF MOZAMBIQUE.C) THE PRESERVATION, CONSERVATION AND THE PROTECTION OF THE ENVIRONMENT OF MOZAMBIQUE AND THE PRUDENT USE OF RESOURCES;3.2) TO ADVANCE THE EDUCATION OF THE PUBLIC IN SUBJECTS RELATING TO SUSTAINABLE DEVELOPMENT AND THE PROTECTION, ENHANCEMENT AND REHABILITATION OF THE ENVIRONMENT AND TO PROMOTE STUDY AND RESEARCH IN SUCH SUBJECTS PROVIDED THAT THE USEFUL RESULTS OF SUCH STUDY ARE DISSEMINATED TO THE PUBLIC AT LARGE.

**Activities:** MICAIA supports the work of MICAIA Foundation and its local partners in Mozambique. MICAIA provides technical support and funding to support programmes that include developing local enterprise, assisting farmers gain better access to markets, facilitating community learning, and working with communities to take local environmental action. MICAIA also engages in research and policy work in UK.

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## Classification

- **How:** Makes Grants To Organisations, Provides Human Resources, Provides Advocacy/advice/information
- **What:** Education/training, The Prevention Or Relief Of Poverty, Overseas Aid/famine Relief, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** NOT DEFINED. IN PRACTICE, OVERSEAS
- Mozambique

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2024-12-31 | £3,483 | £27,822 | - | - |
| 2023-12-31 | £105,910 | £137,418 | - | - |
| 2022-12-31 | £159,438 | £187,507 | - | - |
| 2021-12-31 | £201,697 | £185,836 | - | - |
| 2020-12-31 | £207,966 | £168,175 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| **SANDY OCHOJNA** | Chair | 2012-08-21 |
| ANDREW CHARLES KINGMAN | | 2006-12-21 |
| CHRIS BOWES | | 2010-10-16 |
| Colin Murphy | | 2023-02-24 |
| Dr Isilda Nhantumbo | | 2020-02-09 |
| LAURA GILBERT | | 2010-06-05 |
| MILAGRE ORHL FABIAO NUVUNGA | | 2006-12-21 |
| Philip Woodhouse | | 2019-06-27 |
| Professor DANIEL BROCKINGTON | | 2007-09-22 |

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**MICAIA**

England & Wales - Charity number 1120413

# Accounts

micaia



# Report of the Trustees
# 2023

## LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|---|---|
| **Trustees** | Dr Sandy Ochojna (Chair)<br>Prof. Daniel Brockington<br>Christopher Bowes<br>Dr Isilda Nhantumbo<br>Laura Gilbert (Treasurer)<br>Milagre Nuvunga<br>Prof. Philip Woodhouse<br>Colin Murphy (appointed 24.2.2023) |
| **Secretary** | Andrew Kingman |
| **Principal staff** | Andrew Kingman, Director |
| **Registered office and operational address** | 46 Brown Edge Road<br>Buxton<br>Derbyshire<br>SK17 7AG<br><br>01298 24248<br>www.Micaia.org<br>info@Micaia.org |
| **Charity registration number** | 1120413 |
| **Independent Examiner** | Lindsay Johnston, FCA (retired) |
| **Bankers** | Royal Bank of Scotland<br>Edinburgh<br><br>Scottish Widows Bank<br>67 Morrison Street<br>Edinburgh<br>EH3 8YJ |

**The Trustees of Micaia UK** present their report and the financial statements for the year ended 31 December 2023.

Legal and administrative information set out on page 1 forms part of this report. The financial statements are prepared on an accruals basis.

In 2023 the income of the charity was not above £250k and the total assets (before liabilities) of the charity do not exceed £3.26 million, therefore the annual accounts are subject to an independent examination, rather than an audit.

# Objectives and activities

Micaia's mission is to help Mozambique prosper - sustainably and inclusively, with all people capable of and supported in securing their own well-being.

In pursuing its mission, Micaia is developing and testing a coherent 'localization' approach to economic and social development. This responds to the various ways (economic, social, cultural, environmental, and spiritual) in which people we work with define 'prosperity' or wealth. The approach frames Micaia's values of creating social and economic fairness for poor people, creating opportunities for people to build assets, empowering people through building better skills knowledge and confidence, and working for an enabling policy and investment environment.

Micaia UK's principal activities include:

a) Technical support for the development of operational programmes in Mozambique implemented by the Micaia Foundation based in that country.
b) Provision of personnel including paid staff and volunteers to support development programmes in Mozambique
c) Research into issues relevant to Micaia's programmes
d) Dissemination of case studies, reports and other educational material resulting from the practical work of Micaia and its partners in Mozambique
e) Participation in policy networks and other forums relevant to Micaia's mission
f) Raising and managing funds to support the work of Micaia in Mozambique.

# Purpose, structure and governance of the charity

Micaia is an international non-governmental, non-political, non-religious organisation created as a charitable legal entity in the UK. Micaia UK was registered as a charity on 7th August 2007. The organisation was established under a Constitution, which established the objects and powers of the charity.

The Constitution defines the Charity's 'Objects' as being:

1. To promote sustainable development for the benefit of the public by:
   (a) the relief of poverty and the improvement of the conditions of life in socially and disadvantaged communities of Mozambique;

(b) the promotion of sustainable means of achieving economic growth and regeneration in rural and urban communities of Mozambique;
(c) the preservation, conservation and the protection of the natural resources and wider environment of Mozambique and the prudent use of its resources.

2. To advance the education of the public in subjects relating to sustainable development and the protection, enhancement and rehabilitation of the environment and to promote study and research in such subjects provided that the useful results of such study are disseminated to the public at large.

Sustainable development means "*development which meets the needs of the present without compromising the ability of future generations to meet their own needs.*"

Micaia UK is governed by a Board of Trustees (currently 8, including the Chair).

The charity is UK based with its registered office and administrative centre in Buxton. The Director is currently seconded to Micaia in Mozambique, working both with Micaia's sister organization, the Micaia Foundation, [Mozambique Reg.700084965] and the linked social enterprise, Eco-Micaia Ltd [Mozambique Reg. 400168105).

Organization
The charity is governed by its board of Trustees which convenes at least three times a year in the UK. Day-to-day management of the charity is delegated to the Director.

Risk management
The Trustees developed a risk management framework based on guidance from the Charity Commission. Trustees review this framework and the general risk management policy on an annual basis.

Safeguarding
Within the Micaia 'family', Micaia UK took the lead in developing Micaia's policy on Safeguarding, using best practice from UK experience and guidance. The Board has continued to lead in ensuring that Safeguarding is to the fore at all levels throughout the organization.

# Achievements and performance

## Micaia: institutional development

In the course of 2023 Micaia UK continued to play a role in supporting the institutional development of Micaia as a whole. This included active participation with the Micaia Foundation Board in furthering Micaia's revised strategy that seeks to balance our continuing operational work and inclusive business development, with grant making (re-granting), more involvement with research, policy engagement, and convening around

issues about which we feel we have a legitimate leadership role. Having made a good start on implementing the strategy in 2022-23, we have made further progress in 2023-24.

First, the relocation of Micaia's leadership team to be more focused on Maputo (the capital) than Chimoio, and with time operating from the UK, has proven to be very successful. It has enabled a rapid scaling up of the level of engagement of the leadership with national and international meetings, networks, and policy processes. It has also created the opportunity for programme and landscape managers to develop and strengthen their leadership role, though with close support from the Foundation's Executive Director and Micaia UK's Director.

Micaia UK also supported and co-chaired Micaia's Research Working Group.

Micaia UK's support for Mozambique continued to focus on four main areas:

a) Supporting the effort to strengthen the four social enterprises so that they not only succeed in themselves and for their suppliers/producers/workers, but also, that they can in time become sources of funds for Micaia's development work.

b) Further developing Micaia's capacity to add value to practical work in Mozambique by engaging proactively in policy and research networks in the UK and elsewhere that are relevant to Micaia's work

c) Further developing Micaia's organizational and institutional capacity, with particular attention given to establishing a UK fundraising platform and improving marketing and communications

d) Advising on the further development and implementation of Micaia's Safeguarding policies and other policies and procedures in line with Charity Commission guidance

### *Maintaining an active Board*

Micaia UK is supported by the volunteer activities of its Board. In addition to the meetings of the Board, almost always attended by all Members, individual Trustees continued to take on specific tasks agreed at Board Meetings or as part of continuing operations. These activities included banking and financial management, keeping abreast of UK charity law and requirements, promoting the organisation, organizing events, research, and representing Micaia at meetings.

### *Engaging in the governance of the Micaia 'Family'*

Through the year, the Chair of the UK Board maintained monthly contact with the Foundation Board's representatives, monitoring in particular the security situation in Mozambique, and the progress of the Micaia 'family' in relation to its annual Operating Plan. This includes support for programme development and implementation of the Foundation's annual budget, currently £1.2m. The UK Chair also received and commented on papers presented to the Micaia Foundation Board Meeting. The UK Chair and Vice-Chair participated in the monthly inter-board 'Steering Committee' Zoom meetings. These monthly meetings follow a standard agenda that incorporates security, safeguarding,

reputation management, personnel issues, finance, and headlines from projects and other actions in Mozambique. The Minutes of the Steering Committee meetings are shared with all Micaia board members.

Micaia UK's Treasurer continued to support the financial management and planning of Micaia in Mozambique, advising on management accounting and other financial systems.

### *Supporting Eco-Micaia Ltd and its investments*

Eco-Micaia Ltd is a company registered in Mozambique and operates as part of the Micaia 'group'. It shares the same overall purpose and strategic plan as Micaia UK and Micaia Foundation. It was created in 2007 to provide a vehicle for services and investments in value chains and socially responsible businesses, community ventures and other market-oriented actions that could create livelihood opportunities for suppliers, producers and workers.

Since the end of 2016, Micaia (UK) has been a shareholder in Eco-Micaia and Dr Sandy Ochojna is the Trustee appointed to the Eco-Micaia Board of Directors to represent Micaia (UK). During 2023, Dr Ochojna has been closely engaged in supporting the management and governance of Eco-Micaia. This included, *inter alia:*

a) maintaining close contact with the Director via email and skype calls, discussing issues as they emerge and reviewing internal discussion papers, proposals etc.
b) reviewing monthly narrative reports and accounts from Eco-Micaia and the subsidiary companies in Mozambique (Baobab Products Mozambique, Ndzou Camp, and Mozambique Honey Company)
c) taking the lead in presenting at the UK Board meetings, and on the monthly inter-board calls, summary reports on the status and performance of the companies
d) participating in online Board of Directors' meetings

### *Marketing and communications*

Micaia UK intends to expand its role in marketing, communications and fundraising. Micaia UK focused on using its social media presence to promote links to Micaia's pages and appeals on its People's Fundraising site.

## Programmes

Micaia's programmes are focused entirely on Mozambique. All programmes link with one of the four 'pillars' that provide the framework to Micaia's strategic plan. The four 'Pillars of Prosperity' aim to support and develop:

a) Food security and the local food economy; b) Active citizenship; c) Sustainable management of natural resources; d) Diverse and inclusive local economies.

In 2023, the main project funding received by Micaia (UK) was for work led by Micaia Foundation in the north of Manica Province in the districts of Guro and Tambara. Since 2016, Micaia has focused much of its support on work relating to promoting livelihoods

based on natural products. With support from a private family foundation, Micaia launched a new phase of work in this landscape. The project is entitled: ***From vulnerability to resilience***. As with the previous project supported by the family foundation, while the grant agreement is between Micaia Foundation in Mozambique and the funder, Micaia in UK received the funds and managed the onward grants to Micaia in Mozambique.

The project expands the area of intervention across what Micaia refers to as the Lower Zambezi Valley, incorporating Guro and Tambara districts along with Changara District of Tete Province. The goal of the project is to help people strengthen their communities' resilience (particularly adaptability and resilience in the face of climate change) and, in so doing, to inspire and facilitate change in neighbouring Districts sharing similar characteristics.

The project is holistic in design and approach, mirroring the four Pillars at the heart of Micaia's strategy. One component focuses on sustainable agriculture and aims to enable 5,000 families to learn about and implement more sustainable agricultural systems. A second component focuses on natural resource management and aims to facilitate in 26 communities of Guru and Tambara Districts, and 7 communities of Changara, the creation and implementation of Land and Natural Resource Management Plans. The third component maintains Micaia's core focus on livelihood diversification and natural products and aims to enable 3,000 families to increase household income by participating in at least one non-timber forest product value chain. Finally, a fourth component on human development seeks to enable 1,000 women and 500 men to build literacy and numeracy skills according to their own priorities and, in so doing, establish and pilot a new approach to integrating functional literacy and numeracy in livelihoods and life skills. Our strategic aim is to support community-led development and make more effective use of the many resources that exist in communities throughout the area in which Micaia operates.

In 2023, the team has focused on trying to consolidate gains made in the first years of the project. In sustainable agriculture, the project officer continued to support the 254 Lead Farmers who, between them, are reaching more than 6,000 farming families. However, the last 18 months have been very challenging for agriculture in Guro and Tambara Districts. Of the 250 demo plots established, 200 were harvested and the remaining 50 were destroyed by the cyclone Fred and animals by the end of the 2022/23 agricultural season. In 2023/24, the drought was so bad that almost everything died. Nevertheless, the work we do on agriculture is not about short-term gains, it is about changing practices, and there is clear evidence of better yields if lead farmers have adopted principles of conservation agriculture. On average, farmers utilizing conservation agriculture techniques are likely to produce around 50% more than farmers using traditional farming systems.

With regard to natural resource management, one of the key activities in the year, leading to important knowledge products, was a forest inventory focusing on Non-Timber Forest Products (NTFP). By the December 2023 the data collection of the forest inventory of NTFP in villages spread out in 38 communities within the districts of Guro and Tambara was completed. In Guro, 239 sampling clusters were studied, focusing on trees and shrubs, grasses and herbaceous plants, lianas, palm trees and epiphytes. In Tambara, there were 204 clusters studied. The field survey in the sample plots of each of the clusters involved quantitative and qualitative surveys. In Guro, a total of 3925 tree and shrub individuals were identified, of which 3410 could be assigned their scientific name. In

Tambara, 2,615 tree and shrub individuals were found, of which 2,225 could be assigned their scientific name. Across the two districts, 96 species of plants were recognized, from 38 botanical families. Regarding Non-Timber Forest Products for the communities studied, 92 species of plants belonging to 32 families were recognized with potential for a variety of uses both medicinal and food. Local residents use a wide variety of plant resources for various purposes, including food (leaves, fruits, tubers, etc.), medicines (leaves, bark, roots, whole plants, etc.), firewood, building materials (poles, straw, grass, bark, etc.), among others. More than 60% of the species compiled are used in traditional medicine. Several species with local uses clearly have the potential for commercialization – something that Micaia will look to develop in future.

For the capabilities "learning for life" programme, the project team's principal focus has been on trying to maximize the benefit and lasting impact of the work done with support from a British consultant on embedding informal literacy and numeracy in our established capabilities programme. In 2023, literacy and numeracy classes (mostly with baobab collectors) continued in 23 communities in Tambara and Guro districts. In April-May 2023, the consultant joined the Micaia team in the field, undertaking community visits, facilitating training, and working with the team on tools, monitoring protocols, indicators, and monitoring frameworks, and planning. Visiting the community literacy and numeracy groups, the consultant found that…" *the level of pride and achievement on the part of the women at being able to sign their names, or at least having their own books and being part of the group learning to read and write, was palpable. It is difficult at this stage to assess the precise numbers who can sign their own names consistently, however, it appears to be over half of those who attended classes in 2022. Quite a number can also write the names of other family members, some have written other words in their books and a few are writing quite confidently".* In her visit report, the consultant continued, "*The positive impact of their learning on their self-esteem was evident in the pride with which they shared their notebooks and talked of having moved from the old ways to the new way of signing when their Baobab fruit collections were recorded. The decision by Micaia to introduce learning to write their names as a first activity has met one of the women's real desires and contributed to the high level of motivation and relatively low level of dropout."*

In October-November 2023, the consultant returned to Mozambique to work again with the team. Along with community engagement, a core focus was on training facilitators. Through a participatory review, the team heard about how the facilitators judge the success of the literacy and numeracy work:

- learners being able to **write their names** and the impact this is having on their confidence and ability to sign instead of using their thumb print at community meetings, saving groups etc.
- women being able to count in local language and Portuguese and do basic arithmetic. This has enabled them to engage in business transactions from a more informed perspective and feel more confident that they are being treated fairly. More of the women know how much they have in their savings account and feel confident in the group records.
- changes in the community, specifically;
    - improved knowledge about hygiene and health, potentially resulting in a decrease in illness in communities and more healthy eating habits
    - women's savings groups attracting new members and managing their savings more effectively

- women managing their baobab businesses more effectively, feeling confident in the record-keeping and managing their money, possibly leading to building more substantial houses, or sending more of their children to school
- community members working together resulting in stronger community relationships and collaboration.

The consultant concluded that "*The increased literacy and numeracy appear to be closely linked, although not necessarily a pre-requisite for the above changes in the communities. Through the learning for life programme people are discussing these topics and making plans for changes in their communities. The classes are bringing people together who would not normally talk together, introducing new ideas and challenging existing beliefs. The use of drawings has helped people to see the issues as relevant to their community and to think of solutions."*

A core output or product of the work on literacy and numeracy in the last year has been a Toolkit for facilitators. This has now been translated. It is a resource that will be available for all Micaia programmes.

Given that the October-November 2023 visit was the Consultant's final one, it seems appropriate to share her conclusions on the programme at some length..

*"Since 2021, the Micaia programme team has developed an approach to embedding literacy and numeracy into their programme which is practical and responsive to the expressed needs of community groups in Guro and Tambara districts. This approach is based on individuals initially learning their own names and then building on this, gradually introducing other words and numbers related to their income generating business of baobab fruit collection and to challenges facing their communities.*

*Initially, three categories of learners were identified: beginners; those with some residual, but unused knowledge from participating in school for a short time; and those who achieved well at school but had lost confidence in their ability. The initial name writing has been successful in showing beginners and those with limited knowledge of school, that literacy and numeracy is not out of reach of them. Learning to write their names and to recognise written numbers has enabled the women to play a more informed role in the local baobab collection and savings groups, where they now can check and have greater confidence in the group records. This has led to a high commitment to learning more.*
*Topic-based activities using drawings and discussion have been successful in building vocabulary linked to challenges faced by the community (e.g. education, health, gender relationships, economic activity, and environment). Importantly, they have provided a forum for all community members to share knowledge to improve the lives and livelihoods of community members, whilst also developing literacy, numeracy and language skills further.*

*The approach has been captured in a Toolkit and other materials which are currently being translated and will act as resources for existing and future facilitators. Equally, some of the facilitators have adopted the approach, are using it skilfully, and are now able to disseminate to others through demonstration.*

*The programme has achieved a great deal, however, it is at a stage where ongoing support is required to ensure the materials are disseminated and that additional support*

*and guidance is available for the facilitators. Without this support some facilitators may stop facilitating classes, and other may continue but are likely to revert to using the local authority teaching materials for school children or for adults but in a didactic manner based on rote learning.*

*One of the most positive aspects of the Micaia approach is its applicability to a wide range of contexts and topics, which was demonstrated in the workshops and communities. Whatever topic is being discussed in community groups, the Micaia team can now introduce a literacy or numeracy element, whilst retaining the interest of the group in the topic. Community members have been able to engage in these activities in their own ways, with some wanting to primarily discuss the topic and others wanting to select and learn new vocabulary, or even to write short stories."*

Many of the women participating in the programme are baobab collectors, and for them (almost all of whom were unable to read or even write their name), the literacy and numeracy work was seen as a strategy for boosting their livelihood. Most women in these classes concentrated their time in learning more about their main activity (baobab business) and on how to do simple calculations related to the weighing and pricing of their product.

Given the importance of the Capabilities work, and the way in which it is being integrated into other areas of Micaia Foundation projects in Mozambique, Micaia (UK) will be looking for resources to help maintain the programme in the Lower Zambezi Valley.

## Research linkages

In 2023, Micaia maintained its links with the universities of Sheffield and Edinburgh, and established a new link, via its board member Prof. Brockington, with the Universitat Autònoma de Barcelona. Through the Director's role in the ongoing project (on beekeeping in miombo woodland) funded by the UK's Darwin Initiative, Micaia continues to work with Micaia Foundation, the University of Edinburgh, and Maputo's University of Eduardo Mondlane.

Micaia UK Board members participate (and one Chairs) the Micaia Research Working Group, set up to guide the development of the overall Micaia research agenda.

## Fundraising

Micaia UK continues to be the most likely source of general or unrestricted funding for Micaia in Mozambique and for the last few years the Board has been exploring possible ways of expanding UK-based fundraising. The lack of staff capacity in UK has limited the practical possibilities, and continues to do so, though the plan to have the UK Director spending more time on fundraising in the UK is now agreed across the Micaia boards. In 2023, the main focus was on fundraising research, particularly trusts and foundations..

## Financial review

Micaia(UK) received income of £105,910 in 2023 compared with £159,438 in 2022.

The majority (£102,308) was restricted funding from the family foundation grant.

Micaia also received a small amount of interest income and donations.

Expenditure was £137,418 in 2023 compared with £185,879 in 2022.

Micaia's reserves at 31st December were almost entirely restricted, however further, modest unrestricted donations have been received in 2023 to build up the general fund again.

## Plans for the future

Micaia will seek to expand its ability to support work in Mozambique and to share learning from that work with a wide network of practitioners and policymakers.

Micaia's key objectives for 2024 are:

- Scale up UK fundraising, with particular reference to a) general (unrestricted) funding and b) the new specific appeals (scholarships, youth farm and Ndzou Camp eco-camp)
- Complete the overhaul of Micaia's communications (policy, strategy, tools)
- Plan and support the more regular and extensive presence in the UK of Micaia's founding directors

## Statement of responsibilities of the trustees

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charity and the incoming resources and application of resources, including the net income and expenditure, of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of accounting errors, inappropriate use of funds, fraud and other irregularities.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees as at 31 December 2022 was 7. I know2 I keep asking this, but is the number 7 or 8? The trustees

are members of the charity, but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

## Public Benefit

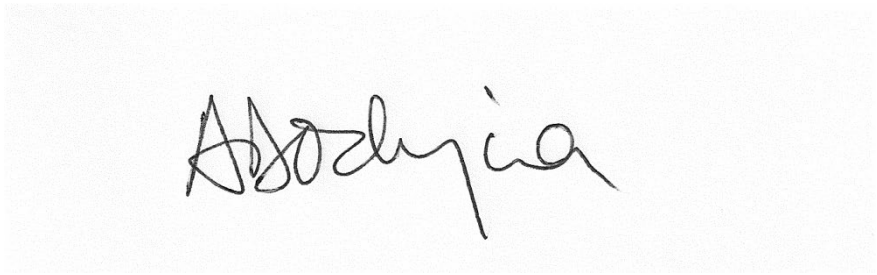
The Trustees regularly review Micaia's work to ensure that the charity continues to meet public benefit criteria. The Trustees are satisfied that Micaia delivers public benefit. Measures to verify this conviction include the continuing role of Micaia's UK Director in directly supporting work in Mozambique and reporting quarterly to the Board, and the independent evaluations of projects that take place.

## Auditors

Micaia UK does not yet need to have an audit. An Independent Examiner was appointed and conducted an examination of the 2023 Micaia UK accounts.

The Trustees also note that Micaia Foundation, our lead partner in Mozambique, has a full independent audit of its annual accounts. Similarly, the evaluation of specific projects incorporates financial review, and Micaia has been subject to due diligence processes by its key funders including AFD

Approved by the trustees on 23 October, 2024 and signed on their behalf by



Dr Sandy Ochojna – Chair

| MICAIA UK | | | Charity No | 1120413 | CC17a |
|---|---|---|---|---|---|
| Annual accounts for the period | | | | | |
| Period start date | 01/01/2023 | To | Period end date | 31/12/2023 | |

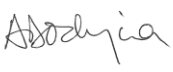
## Section A Statement of financial activities

| Recommended categories by activity | Details of own analysis | Note | Unrestricted funds £ | Restricted income funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|---|---|---|---|---|---|---|
| **Incoming resources (Note 3)** | | | F01 | F02 | F03 | F04 | F05 |
| **Incoming resources from generated funds** | | | | | | - | - |
| Voluntary income | | S01 | 3,481 | 102,308 | - | 105,790 | 159,387 |
| Activities for generating funds | | S02 | | | | - | - |
| Investment income | | S03 | | | | - | - |
| **Incoming resources from charitable activities** | | S04 | | | | - | - |
| **Other incoming resources** | | S05 | 121 | | | 121 | 51 |
| ***Total incoming resources*** | | S06 | 3,602 | 102,308 | - | 105,910 | 159,438 |
| **Resources expended (Notes 4-8)** | | | | | | | |
| **Costs of Generating Funds** | | | | | | - | - |
| Costs of generating voluntary income | | S07 | 960 | 9,753 | | 10,713 | 3,923 |
| Fundraising trading costs | | S08 | - 66 | 138 | | 72 | - 16,661 |
| Investment management costs | | S09 | | - | | - | - |
| **Charitable activities** | | S10 | - | 125,922 | | 125,922 | 197,617 |
| **Governance costs** | | S11 | | 711 | | 711 | 1,000 |
| **Other resources expended** | | S12 | | | | - | - |
| ***Total resources expended*** | | S13 | 894 | 136,523 | - | 137,418 | 185,879 |
| ***Net incoming/(outgoing) resources before transfers*** | | S14 | 2,708 | - 34,215 | - | - 31,507 | - 26,441 |
| **Gross transfers between funds** | | S15 | - | - | - | - | - |
| ***Net incoming/(outgoing) resources before other recognised gains/(losses)*** | | S16 | 2,708 | - 34,215 | - | - 31,507 | - 26,441 |
| **Other recognised gains/(losses)** | | | | | | | |
| Gains and losses on revaluation of fixed assets for the charity's own use | | S17 | - | - | - | - | - |
| Gains and losses on investment assets | | S18 | - | - | - | - | - |
| ***Net movement in funds*** | | S19 | 2,708 | - 34,215 | - | - 31,507 | - 26,441 |
| **Total funds brought forward** | | S20 | 935 | 54,737 | - | 55,672 | 82,113 |
| ***Total funds carried forward*** | | S21 | 3,643 | 20,522 | - | 24,164 | 55,672 |

## Section B Balance sheet

| | Note | Unrestricted funds £ F01 | Restricted income funds £ F02 | Endowment funds £ F03 | Total this year £ F04 | Total last year £ F05 |
|---|---|---|---|---|---|---|
| **Fixed assets** | | | | | | |
| **Tangible assets** (Note 9) | B01 | | | | - | - |
| | B02 | | | | - | - |
| **Investments** (Note 10) | B03 | | | | - | - |
| ***Total fixed assets*** | B04 | - | - | - | - | - |
| **Current assets** | | | | | | |
| **Stock and work in progress** | B05 | | | | - | - |
| **Debtors** (Note 11) | B06 | | 39,197 | | 39,197 | 69,391 |
| **(Short term) investments** | B07 | | | | - | - |
| **Cash at bank and in hand** | B08 | 3,778 | 21,682 | | 25,460 | 53,139 |
| ***Total current assets*** | B09 | 3,778 | 60,879 | - | 64,657 | 122,530 |
| **Creditors: amounts falling due within one year (Note 12)** | B10 | 135 | 29,800 | | 29,935 | 23,254 |
| ***Net current assets/(liabilities)*** | B11 | 3,643 | 31,079 | - | 34,722 | 99,276 |
| ***Total assets less current liabilities*** | B12 | 3,643 | 31,079 | - | *34,722* | 99,276 |
| **Creditors: amounts falling due after one year (Note 12)** | B13 | | 10,558 | | 10,558 | 43,604 |
| **Provisions for liabilities and charges** | B14 | - | - | - | - | - |
| ***Net assets*** | B15 | 3,643 | 20,522 | - | 24,165 | 55,672 |
| **Funds of the Charity** | | | | | | |
| **Unrestricted funds** | B16 | 3,643 | | | 3,643 | 935 |
| | B17 | | | | - | - |
| **Restricted income funds (Note 13)** | B18 | | 20,522 | | 20,522 | 54,737 |
| **Endowment funds (Note 13)** | B19 | | | - | - | - |
| ***Total funds*** | B20 | 3,643 | 20,522 | - | 24,164 | 55,672 |
| | | | - | 0 | | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|---|---|
|  | Sandy Ochojna | 30/10/2024 |

## Section C Notes to the accounts

Note 1 **Basis of preparation**

***This section should be completed by all charities*** .

### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with* ✓ Accounting Standards;

  or ☐ Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act 1993.

[** except for the following].

| |
|---|
| |

* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick “Accounting Standards”;
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick “Financial Reporting Standards for Smaller Enterprises (FRSSE)”.

### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

| |
|---|
| |

### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years, except for the following.

| |
|---|
| |

## Note 2 Accounting policies

***This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.***

## INCOMING RESOURCES

| | |
|---|---|
| **Recognition of incoming resources** | These are included in the Statement of Financial Activities (SoFA) when:<br>• the charity becomes entitled to the resources;<br>• the trustees are virtually certain they will receive the resources; and<br>• the monetary value can be measured with sufficient reliability. |
| **Incoming resources with related expenditure** | Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. |
| **Grants and donations** | Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources. |
| **Tax reclaims on donations and gifts** | Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate. |
| **Contractual income and performance related grants** | This is only included in the SoFA once the related goods or services have been delivered. |
| **Gifts in kind** | Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.<br>Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.<br>Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable. |
| **Donated services and facilities** | These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received. |
| **Volunteer help** | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report. |
| **Investment income** | This is included in the accounts when receivable. |
| **Investment gains and losses** | This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year. |

## EXPENDITURE AND LIABILITIES

| | |
|---|---|
| **Liability recognition** | Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. |
| **Governance costs** | Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters. |
| **Grants with performance conditions** | Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. |
| **Grants payable without performance conditions** | These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity. |
| **Support Costs** | Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. |

## ASSETS

| | |
|---|---|
| **Tangible fixed assets for use by charity** | These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt. |
| **Investments** | Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value. |
| **Stocks and work in progress** | These are valued at the lower of cost or market value. |

| | |
|---|---|
| **POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE** | |

## Note 3 Analysis of incoming resources

***Incoming resources may be further analysed if this would help the reader of the accounts.***

| | Analysis | This year £ | Last year £ |
|---|---|---|---|
| **Voluntary income** | Project grants | 101,804 | 157,000 |
| | General donations | 3,985 | 2,387 |
| | Other incoming resources | - | - |
| | | | |
| | | | |
| | **Total** | 105,790 | 159,387 |
| **Activities for generating funds** | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | **Total** | - | - |
| **Investment income** | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | **Total** | - | - |
| **Incoming resources from charitable activities** | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | **Total** | - | - |
| **Other incoming resources** | Bank Interest | 121 | 51 |
| | | | |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | 121 | 51 |

## Section C Notes to the accounts (cont)

### Note 4 Analysis of resources expended

**Resources expended may be further analysed if this would help the reader of the accounts.**

| | Analysis | This year £ | Last year £ |
|---|---|---|---|
| **Costs of generating voluntary income** | Technical support via Salaried staff | 2,132 | 3,000 |
| | Marketing materials | 1,010 | 109 |
| | Travel | 7,150 | - |
| | Administration | 309 | 575 |
| | Financial | 112 | 239 |
| | **Total** | 10,713 | 3,923 |
| **Fundraising trading costs** | | | |
| | | | |
| | | | |
| | FX movement - unrestricted | - 66 | 109 |
| | FX movement - restricted | 138 | - 16,770 |
| | **Total** | 72 | - 16,661 |
| **Investment management costs** | | | |
| | | - | - |
| | | - | - |
| | **Total** | - | - |
| **Charitable activities** | Grantmaking | 109,928 | 149,850 |
| | Technical support via Salaried staff | 8,108 | 10,176 |
| | Technical support via Eco-Micaia Consultant | 7,088 | |
| | International travel | 798 | 2,529 |
| | Other programme-related costs (DM + Spend) | | 35,063 |
| | **Total** | 125,922 | 197,617 |
| **Governance costs** | Technical support via Salaried staff | 711 | 1,000 |
| | Accrual for Cost of Independent Exam | | - |
| | Costs of Moz. Trustee visit and UK travel expenses | | - |
| | **Total** | 711 | 1,000 |

## Section C Notes to the accounts (cont)

### Note 5 Support Costs

***Please complete this note if the charity has analysed its expenses using activity categories and has support costs.***

| Support cost type | Fundraising activity £ | Charitable Activity £ | Governance Activity £ | Total Cost £ |
|---|---|---|---|---|
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Total | - | - | - | - |

### Note 6 Details of certain items of expenditure

**6.1 Trustee expenses**

***Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).***

| | This year | Last year |
|---|---|---|
| Number of trustees who were paid expenses | None | 1 |
| Nature of the expenses | | |
| Total amount paid | £0 | £0 |

**6.2 Fees for examination or audit of the accounts**

***Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).***

| | This year £ | Last year £ |
|---|---|---|
| Independent examiner's or auditors' fees for reporting on the accounts | None | None |
| Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor | None | None |

## Section C Notes to the accounts (cont)

### Note 7 Paid employees

***Please complete this note if the charity has any employees.***

**7.1 Staff Costs**

| | This year £ | Last year £ |
|---|---|---|
| Gross wages, salaries and benefits in kind | 10,632 | - |
| Employer's National Insurance costs | - | - |
| Pension costs | 319 | - |
| Total staff costs | 10,951 | - |

**7.2 Average number of full-time equivalent employees in the year**

| | This year Number | Last year Number |
|---|---|---|
| The parts of the charity in which the employees work: Fundraising | 0.2 | - |
| Charitable Activities | 0.7 | - |
| Governance | 0.1 | - |
| Other | - | - |
| Total | 1.00 | - |

**7.3 Defined contribution pension scheme**

***Please complete if a defined contribution pension scheme is operated.***

**Brief details of the scheme**

| | This year £ | Last year £ |
|---|---|---|
| The costs of the scheme to the charity for the year | 319 | - |
| The amount of any contributions outstanding at the year end | - | - |
| The amount of any contributions prepaid at the year end | - | - |

## Section C Notes to the accounts (cont)

### Note 8 Grantmaking

***Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.***

**8.1 Total value of grants**

| Purpose for which grants made | Grants to institutions Total amount £ | Grants to individuals Total amount £ |
|---|---|---|
| Support for MICAIA Foundation work in Mozambique | 109,928 | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| ***Total*** | **109,928** | **-** |

**8.1 Grantmaking costs**

***If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.***

| | |
|---|---|
| **Support costs of grantmaking** | **Nil** |

**8.3 Grants made to institutions**

***If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.***

| Names of institutions | Purpose | Total amount of grants paid £ |
|---|---|---|
| MICAIA Foundation | Support for projects and programmes | 109,928 |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | ***Total grants to institutions*** | **109,928** |

## Note 9 Tangible fixed assets

***Please complete this note if the charity has any tangible fixed assets***

### 9.1 Cost or valuation

| | Freehold land & buildings £ | Other land & buildings £ | Plant, machinery and motor vehicles £ | Fixtures, fittings and equipment £ | Payments on account and assets under construction £ | Total £ |
|---|---|---|---|---|---|---|
| Balance brought forward | - | - | - | - | - | - |
| Additions | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers * | - | - | - | - | - | - |
| Balance carried forward | - | - | - | - | - | - |

### 9.2 Accumulated depreciation and impairment provisions

| | | | | | | |
|---|---|---|---|---|---|---|
| ****Basis** | SL or RB | SL or RB | SL or RB | SL or RB | SL or RB | |
| **** Rate** | | | | | | |
| Balance brought forward | - | - | - | - | - | - |
| Depreciation charge for year | - | - | - | - | - | - |
| Impairment provisions | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers* | - | - | - | - | - | - |
| Balance carried forward | - | - | - | - | - | - |

### 9.3 Net book value

| | | | | | | |
|---|---|---|---|---|---|---|
| Brought forward | - | - | - | - | - | - |
| Carried forward | - | - | - | - | - | - |

### 9.4 Revaluation

***If any fixed assets have been revalued please give details of the valuer and method of valuation***

** The "transfers" row is for movements between fixed asset categories.*

*** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.*

## Note 10 Investment assets

***Please complete this note if the charity has any investment assets.***

**10.1 Fixed assets investments**

| | £ |
|---|---|
| Carrying (market) value at beginning of year | - |
| **Add:** additions to investments at cost | - |
| **Less:** disposals at carrying value | - |
| **Add/(deduct):** net gain/(loss) on revaluation | - |
| Carrying (market) value at end of year | - |

***Please provide below:***

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

| | 10.2 Market value at year end £ | 10.3 Income from investments for the year £ |
|---|---|---|
| **Investment properties** | - | - |
| **Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes** | - | - |
| **Investments in subsidiary or connected undertakings and companies** | 27 | - |
| **Securities not listed on a recognised Stock Exchange** | - | - |
| **Cash held as part of the investment portfolio** | - | - |
| **Other investments** | - | - |
| **Total** | 27 | - |

### 10.4 Material investment holdings

**If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.**

| | |
|---|---|
| **Investment held** | |
| **Market Value** | |

## Section C Notes to the accounts (cont)

### Note 11 Debtors and prepayments

***Please complete this note if the charity has any debtors or prepayments.***

| Analysis of debtors | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|---|---|---|---|
| | This year £ | Last year £ | This year £ | Last year £ |
| Trade debtors | | | | |
| Amounts due from subsidiary and associated undertakings | 28,264 | 23,254 | 10,558 | 43,605 |
| Other debtors | 375 | 2,533 | | |
| Prepayments and accrued income | | | | |
| Total | 28,639 | 25,787 | 10,558 | 43,605 |

### Note 12 Creditors and accruals

***Please complete this note if the charity has any creditors or accruals.***

**12.1 Analysis of creditors**

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|---|---|---|---|
| | This year £ | Last year £ | This year £ | Last year £ |
| Loans and overdrafts | | | - | - |
| Trade creditors | | | | |
| Amounts due to subsidiary and associated undertakings | 28,264 | 23,254 | 10,558 | 43,604 |
| Other creditors | | | | |
| Accruals and deferred income | 1,671 | - | - | - |
| Total | 29,935 | 23,254 | 10,558 | 43,604 |

### 12.2 Security over assets

***If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.***

## Section C Notes to the accounts

### Note 13 Endowment and restricted income funds

***Please complete this section if the charity has any endowment or restricted income funds.***

**13.1 Funds held**

**Please give a brief description of any of the following type of funds held by the charity:**

- **permanent endowment funds (PE);**
- **expendable endowment funds (EE); and**
- **restricted income funds, including special trusts, of the charity (R).**

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|---|---|---|
| General Fund | UR | |
| University of Sheffield | R | Conservation Challenges |
| Private Trust (Emergency) | R | Emergency response to IDAI |
| Private Trust | R | Natural Product Development - Moribane |
| Anonymous Fund 2 | R | Natural Product Development |
| Natural Capital Fund | D | Donation towards the Natural Capital Fund |
| IDAI UK | D | Donation towards IDAI appeal |
| Private Trust (Other) | D | Donation towards costs |

**13.2 Movements of major funds**

***Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.***

| Fund names | Fund balances brought forward £ | Incoming resources £ | Outgoing resources £ | Gains and losses £ | Fund balances carried forward £ |
|---|---|---|---|---|---|
| General Fund | 935 | 3,602 | - 960 | 66 | 3,643 |
| Anonymous Fund 2 | 5,000 | - | - 799 | | 4,201 |
| University of Sheffield | 20,706 | - | - 19,238 | - | 1,468 |
| Private Trust (Emergency) | 5,922 | - | - | | 5,922 |
| Private Trust | 19,288 | 101,804 | - 116,348 | - 138 | 4,606 |
| Natural Capital Fund | 2,312 | 504 | - | - | 2,816 |
| IDAI UK | 807 | - | - | - | 807 |
| Private Trust (Other) | 701 | - | - | | 701 |
| **Total Funds** | 55,672 | 105,910 | - 137,345 | - 72 | 24,164 |

**13.3 Transfers between funds**

***Please give details of any transfers between funds.***

| From Fund (Name) | To Fund (Name) | Reason | Amount |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

## Note 14 Transactions with related parties

***If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.***

**14.1 Remuneration and benefits**

***Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.***

| Name of trustee or connected party | Legal authority (eg order, governing document) | Amounts paid or benefit value | |
|---|---|---|---|
| | | This year £ | Last year £ |
| | | | |
| | | | |
| | | | |

**14.2 Loans**

***Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.***

| | Name of trustee or connected party | Legal authority | Amount owing | |
|---|---|---|---|---|
| | | | This year £ | Last year £ |
| **Due to trustees and related parties** | | | | |
| **Due from trustees and related parties** | | | | |

**14.3 Other transaction(s) with trustees or related parties**

***Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.***

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | This year £ | Last year £ |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

| Section C | Notes to the accounts | (cont) |
|---|---|---|

**Note 15** **Additional Disclosures**

**The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.**

1) The small amount on Note 10 of £27 relates to the gift, in March 2017, of 11% of the shareholding of Eco-Micaia, a subsidiary of the Mozambique Foundation. The shares were previously held by two of the founders of the Foundation, Milagre Nuvunga and Andrew Kingman. The amount represents 11% of MZN 20k, translated at the year-end FX rate into USD and then GBP. For the purposes of the accounts the Trustees have valued this gift at nill value.

CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees**

Charity Name
MICAIA UK

| **On accounts for the year ended** | 31 December 2023 | **Charity no (if any)** | 1120413 |
|---|---|---|---|

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023. /12 M / YYYY.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete* [ ] *if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

| **Signed:** | L. J. Johnston | **Date:** | 31/10/2024 |
|---|---|---|---|

**Name:** Lindsay James Johnston

**Relevant professional qualification(s) or body** Fellow of the Institute of Chartered Accountants in England and Wales (Retired)

| | |
|---|---|
| **(if any):** | |
| **Address:** | St Ann's 5 Wexford Road London SW12 8NH |
| | |
| | |

## Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

| | |
|---|---|
| **Give here brief details of any items that the examiner wishes to disclose.** | |

**MICAIA**

England & Wales - Charity number 1120413

# Accounts

micaia



# Report of the Trustees
# 2022

## LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|---|---|
| **Trustees** | Dr Sandy Ochojna (Chair)<br>Prof. Daniel Brockington<br>Christopher Bowes<br>Dr Isilda Nhantumbo<br>Laura Gilbert (Treasurer)<br>Milagre Nuvunga<br>Prof. Philip Woodhouse |
| **Secretary** | Andrew Kingman |
| **Principal staff** | Andrew Kingman, Director |
| **Registered office and operational address** | 13 Windsor Road<br>Buxton<br>Derbyshire<br>SK17 7NS<br><br>01298 24248<br>www.Micaia.org<br>info@Micaia.org |
| **Charity registration number** | 1120413 |
| **Independent Examiner** | Lindsay Johnston, FCA (retired) |
| **Bankers** | Royal Bank of Scotland<br>The Square<br>Bakewell<br>Derbyshire<br>DE45 1BT |

**The Trustees of Micaia UK** present their report and the financial statements for the year ended 31 December 2022.

Legal and administrative information set out on page 1 forms part of this report. The financial statements are prepared on an accruals basis.

In 2022 the income of the charity was not above £250k and the total assets (before liabilities) of the charity do not exceed £3.26 million, therefore the annual accounts are subject to an independent examination, rather than an audit.

# Objectives and activities

Micaia's mission is to help Mozambique prosper - sustainably and inclusively, with all people capable of and supported in securing their own well-being.

In pursuing its mission, Micaia is developing and testing a coherent 'localization' approach to economic and social development. This responds to the various ways in which (economic, social, cultural, environmental, and spiritual) people we work with define 'prosperity' or wealth. The approach frames Micaia's values of creating social and economic fairness for poor people, creating opportunities for people to build assets, empowering people through building better skills knowledge and confidence, and working for an enabling policy and investment environment.

Micaia UK's principal activities include:

a) Technical support for the development of operational programmes in Mozambique implemented by Micaia Foundation based in that country.
b) Provision of personnel including paid staff and volunteers to support development programmes in Mozambique
c) Research into issues relevant to Micaia's programmes
d) Dissemination of case studies, reports and other educational material resulting from the practical work of Micaia and its partners in Mozambique
e) Participation in policy networks and other forums relevant to Micaia's mission
f) Raising and managing funds to support the work of Micaia in Mozambique.

# Purpose, structure and governance of the charity

Micaia is an international non-governmental, non-political, non-religious organisation created as a charitable legal entity in the UK. Micaia UK was registered as a charity on 7th August 2007. The organisation was established under a Constitution, which established the objects and powers of the charity.

The Constitution defines the Charity's 'Objects' as being:

1. To promote sustainable development for the benefit of the public by:
   (a) the relief of poverty and the improvement of the conditions of life in socially and disadvantaged communities of Mozambique;

(b) the promotion of sustainable means of achieving economic growth and regeneration in rural and urban communities of Mozambique;
(c) the preservation, conservation and the protection of the natural resources and wider environment of Mozambique and the prudent use of its resources.

2. To advance the education of the public in subjects relating to sustainable development and the protection, enhancement and rehabilitation of the environment and to promote study and research in such subjects provided that the useful results of such study are disseminated to the public at large.

Sustainable development means "*development which meets the needs of the present without compromising the ability of future generations to meet their own needs.*"

Micaia UK is governed by a Board of Trustees (currently 7, including the Chair).

The charity is UK based with its registered office and administrative centre in Buxton. The Director is currently seconded to Micaia in Mozambique, working both with Micaia's sister organization, the Micaia Foundation (Reg. 100094525) and the linked social enterprise, Eco-Micaia Ltd (Reg. 400168105).

Organization
The charity is governed by its board of Trustees which convenes at least three times a year in the UK. Day-to-day management of the charity is delegated to the Director.

Risk management
The Trustees developed a risk management framework based on guidance from the Charity Commission. Trustees review this framework and the general risk management policy on an annual basis.

Safeguarding
Within the Micaia 'family', Micaia UK took the lead in developing Micaia's policy on Safeguarding, using best practice from UK experience and guidance. The Board has continued to lead in ensuring that Safeguarding is to the fore at all levels throughout the organization.

# Achievements and performance
## Micaia: institutional development

In the course of 2022 Micaia UK continued to play a role in supporting the institutional development of Micaia as a whole. This included active participation with the Micaia Foundation Board in opening an office in the capital, Maputo, to better support the acitivites of its established operating base in Chimoio. This move, in conjunction with the UK Director developing plans for expanded engagement with Micaia in the UK, represents the Boards' collective efforts to balance operational work with more involvement in policy,

research and funding. Micaia UK also supported and co-chaired Micaia's Research Working Group.

Micaia UK's support for Mozambique continued to focus on four main areas:

a) Securing additional funding for natural product value chain development and the Natural Product Enterprise Centre
b) Further developing Micaia's capacity to add value to practical work in Mozambique by engaging proactively in policy and research networks in the UK and elsewhere that are relevant to Micaia's work
c) Further developing Micaia's organizational and institutional capacity, with particular attention given to establishing a UK fundraising platform and improving marketing and communications
d) Advising on the further development and implementation of Micaia's Safeguarding policies and procedures

### *Maintaining an active Board*

Micaia UK is supported by the volunteer activities of its Board. In addition to the meetings of the Board, almost always attended by all Members, individual Trustees continued to take on specific tasks agreed at Board Meetings or as part of continuing operations. These activities included banking and financial management, keeping abreast of UK charity law and requirements, promoting the organisation, organizing events, research, and representing Micaia at meetings.

### *Engaging in the governance of the Micaia 'Family'*

Through the year, the Chair of the UK Board maintained monthly contact with the Foundation Board's representatives, monitoring in particular the security situation in Mozambique, and the progress of the Micaia 'family' in relation to its annual Operating Plan. The UK Chair also received and commented on papers presented to the Micaia Foundation Board Meeting.The UK Chair and Vice-Chair participated in the monthly inter-board 'Steering Committee' skype meetings. These monthly meetings follow a standard agenda that incorporates security, safeguarding, reputation management, personnel issues, finance, and headlines from projects and other actions in Mozambique. The Minutes of the Steering Committee meetings are shared with all Micaia board members.

Micaia UK's Treasurer continued to support the financial management and planning of Micaia in Mozambique, advising on management accounting and other financial systems.

### *Supporting Eco-Micaia Ltd and its investments*

Eco-Micaia Ltd is a company registered in Mozambique and operates as part of the Micaia 'group'. It shares the same overall purpose and strategic plan as Micaia UK and Micaia Foundation. It was created in 2007 to provide a vehicle for services and investments in value chains and socially responsible businesses, community ventures and other market-oriented actions that could create livelihood opportunities for suppliers, producers and workers.

Since the end of 2016, Micaia (UK) has been a shareholder in Eco-Micaia and Dr Sandy Ochojna is the Trustee appointed to the Eco-Micaia Board of Directors to represent Micaia

(UK). During 2022, Dr Ochojna has been closely engaged in supporting the management and governance of Eco-Micaia. This included, *inter alia:*

a) maintaining close contact with the Director via email and skype calls, discussing issues as they emerge and reviewing internal discussion papers, proposals etc.
b) reviewing monthly narrative reports and accounts from Eco-Micaia and the subsidiary companies in Mozambique (Baobab Products Mozambique, Ndzou Camp, and Mozambique Honey Company)
c) taking the lead in presenting at the UK Board meetings, and on the monthly inter-board calls, summary reports on the status and performance of the companies
d) participating in online Board of Directors' meetings

### *Marketing and communications*

Micaia UK intends to expand its role in marketing, communications and fundraising. Having established Micaia's presence on People's Fundraising in 2021, Micaia UK focused on using its social media presence to promote links to Micaia's pages and appeals on the site.

## Programmes

Micaia's programmes are focused entirely on Mozambique. All programmes link with one of the four 'pillars' that provide the framework to Micaia's strategic plan. The four 'Pillars of Prosperity' aim to support and develop:

a) Food security and the local food economy; b) Active citizenship; c) Sustainable management of natural resources; d) Diverse and inclusive local economies.

In 2022, Micaia continued to support work led by Micaia Foundation in the north of Manica Province in the districts of Guro and Tambara. Since 2016, Micaia has focused much of its support on work relating to promoting livelihoods based on natural products. With support from a private family foundation, Micaia launched a new phase of work in this landscape. The project is entitled: ***From vulnerability to resilience***. As with the previous project supported by the family foundation, while the grant agreement is between Micaia Foundation in Mozambique and the funder, Micaia in UK received the funds and managed the onward grants to Micaia in Mozambique.

The work done by Micaia Foundation since 2016 has created new opportunities: increased sources and scale of income for women in particular (from selling baobab fruit); fostered a better understanding of natural resources and the risks to these of unsustainable extraction; and encouraged merging and stronger community organizations. The successes of the programme have led to other funding being secured by the Foundation for work in the area. This funding includes support for the construction of dams that will then backfill with sand that stores water into the dry season when the watercourse runs dry, and support for baobab collectors and their Association. The problem to be addressed in the new project is how to scale up and sustain the benefits of the work done to date; put another way, how to help people reduce their vulnerability and, as families and communities, become more resilient.

The project expands the area of intervention across what Micaia refers to as the Lower Zambezi Valley, incorporating Guro and Tambara districts along with Changara District of Tete Province. The goal of the project is to help people strengthen their communities' resilience (particularly adaptability and resilience in the face of climate change) and, in so doing, to inspire and facilitate change in neighbouring Districts sharing similar characteristics.

The project is holistic in design and approach, mirroring the four Pillars at the heart of Micaia's strategy. One component focuses on sustainable agriculture and aims to enable 5,000 families to learn about and implement more sustainable agricultural systems. A second component focuses on natural resource management and aims to facilitate in 26 communities of Guru and Tambara Districts, and 7 communities of Changara, the creation and implementation of Land and Natural Resource Management Plans. The third component maintains Micaia's core focus on livelihood diversification and natural products and aims to enable 3,000 families to increase household income by participating in at least one non-timber forest product value chain. Finally, a fourth component on human development seeks to enable 1,000 women and 500 men to build literacy and numeracy skills according to their own priorities and, in so doing, establish and pilot a new approach to integrating functional literacy and numeracy in livelihoods and life skills. Binding all of these actions together, the Micaia team hopes to facilitate the development, with community partners, of district-level 'Community Resilience Associations' in each of Guru and Tambara Districts, creating a longer-term model which Micaia Foundation can introduce into other Districts. Our strategic aim is to support community-led development and make more effective use of the many resources that exist in communities throughout the area in which Micaia operates.

In 2022, while continuing with villages already introduced to the project in its first and second years, the small field team continued to expand the reach of the project, working in a total of 21 communities (a traditional area often including several small villages).

In sustainable agriculture the Micaia Foundation Field Officer worked with a total of 126 villages, and in 51 'new' villages, additional lead farmers were identified. By the end of the year 500kg of maize seed, 500kg sorghum seed and 102kg of Bambara nuts seed was distributed to lead farmers for the setting up of demonstration plots for the agricultural season 2022/23.

For the capabilities "learning for life" program the team worked with a total of 37 facilitators distributed across 27 villages, of which 10 are new. In adult literacy, the team worked in 20 villages.

The areas in which the project is implemented are very dry, and the project's focus is therefore on trying to encourage farming methods that can cope with the conditions and avoid making the situation worse by further clearance of forest. During the year, 2,171 men and 2,433 women farmers participated in some form of training. After two years' of focusing on sustainable agriculture, the first theme of the project, interesting stories of change are emerging. For example, during distribution of seed, the team discovered that some farmers have become interested in setting an example to their fellow farmers by showing what they have learnt from their lead farmers. When the village's Lead Farmer left Nhachecha village in Tambara District to move to town, another farmer, Antonio Denja,

volunteered to open another demonstration plot in his land so that his neighbours can also have the opportunity to learn from his experience. In Nhaphenda village, the traditional leader, after the training he received, decided to follow the lessons learnt and advised his four wives to do the same, but they all refused. As each wife is responsible for her own production, he didn't persist in making them change their minds. In his farm he neither swept nor burned the dry organic matter found (grass, leaves, maize and sorghum stems, etc.) whilst the four wives continued to use their traditional farming methods. During the monitoring visits to the community, the leader proudly showed how his seeds had germinated, while most of the areas cultivated by his wives were not successful. The women told Micaia's field officers that in the new season they too will apply the 'new' methods.

One of the main challenges faced is the increasingly irregular pattern of rains within the region. This has affected the production yields of the communities with a negative impact on food security. Relating to this major challenge, the second theme of the project is natural resource management and governance. The principles of community governance were introduced by the Micaia team in communities across the focus districts. This includes setting up Natural Resource Management Committees, creating a management plan, and, in theory, ensuring that the plan is implemented. However, the Committees have no resources with which to incentivise community forest 'rangers' who can monitor natural resource access and use and report abuse. While the Law states that communities with a Natural Resource Management Committee are entitled to 20% of tax paid by investors/extractors in relation to material sourced in that community the reality is that unless and until the communities start to see some such returns, people are not motivated to work. Natural Resource Management Plans remain as papers only, not as guides to sustainable use of available resources, and of sanctions to apply if local people (and outsiders) fail to follow the rules. Micaia's hope is that the stress on principles and benefits of community governance will begin to change this situation, especially as people do complain about the rate of degradation. There are some positive signs. For example, as a result of the sensitization define sessions, one community in Guro District, set up a small tree nursery that would serve for producing tree seedlings for the reforestation of their forest. In the same community the leader worked on revitalizing the natural resources management committee that was created during the extraction of timber some years ago.

The third theme in the project is diversification of economic livelihoods. Micaia continues to work with baobab, seeking to expand the value chain and increase the number of women who benefit, and the range of benefits. In the preparation phase for the 2022 harvest, a record 3,150 women registered and trained to sell baobab fruit to Baobab Products Mozambique (BPM), the social enterprise set up and managed by Eco-Micaia Ltd. This reflects the growing awareness that BPM pays 3-4 times as much for baobab than the informal traders do. Although the baobab value chain work is led by BPM, the Micaia field team play important supporting and coordinating roles, particularly regarding the selection and support (training) of Lead Collectors and representatives of the Baobab Association.

Other than baobab, the Micaia team conducted research into the extent of marula in the area, knowing that there is a very good international market for marula oil. If additional funding can be sourced, there is a plan to do a pilot production of the oil in 2024. Also, the team supported field trials of Bambara Nut production. This bean, that grows like groundnuts, is highly nutritious and has great potential in both the national and

international market. The Micaia team identified 17 lead farmers within the districts of Guro and Tambara interested in producing Bambara nuts and all were given 6kg each. After the harvest the nut will be used to test the buying process where the cost of the seed will be deducted so that the farmers will understand that this is a business, and each farmer has to be responsible for getting all the necessary inputs when producing nuts for the future value chain. The plan is to then expand production.

The fourth theme in the project is 'capabilities', a broad programme of non-formal learning that encompasses literacy and numeracy, as well as 'learning for life'. In the year 756 community members (681 women) registered for the programme. Training of trainers and training of *learning for life* facilitators was conducted in the April by a British consultant, hired by Micaia to help the team set up the adult literacy program. The consultant also conducted an online workshop in which government officials from the education department participated. In this workshop the participants analysed the principles of adult literacy and the strategy that Micaia would use for this programme.

Many of the women participating in the programme are baobab collectors, and for them (almost all of whom were unable to read or even write their name), the literacy and numeracy work was seen as a strategy for boosting their livelihood. Most women in these classes concentrated their time in learning more about their main activity (baobab business) and on how to do simple calculations related to the weighing and pricing of their product. Encouragingly, the number of collectors who can write their own names has increased. Of the 306 women that completed the year's programme, 47 really improved their writing skills, whilst the rest are now able to write their names and read numbers. This helped in guaranteeing that each collector was able to sign her name for each transaction done during the buying process which reduced the risk of falsification.

## Research linkages

In 2022, Micaia maintained its links with the universities of Sheffield and Edinburgh. Micaia Foundation and University of Edinburgh, along with Maputo's University of Eduardo Mondlane, were successful in a bid to the UK's Darwin Initiative. Although Micaia UK is not directly involved in the project, the UK Director is part of the management team on the project and is in close contact with the lead researcher from Edinburgh.

Micaia UK Board members participate (and one Chairs) the Micaia Research Working Group, set up to guide the development of the overall Micaia research agenda.

## Fundraising

Micaia UK continues to be the most likely source of general or unrestricted funding for Micaia in Mozambique and for the last few years the Board has been exploring possible ways of expanding UK-based fundraising. The lack of staff capacity in UK has limited the practical possibilities. In 2022 Micaia agreed with Micaia Foundation a new strategy for senior management to spend more time in the UK to support meetings with potential donors. The first stage of this plan – enabling the senior managers to step back from day-to-day engagement in the field – was implemented successfully. In 2023, we expect the UK Director to be based more in the UK. This will facilitate the development of a UK-focused fundraising strategy.

## Financial review

Micaia received income of £159k in 2022 compared with £202k in 2021.

The majority (£125k) was restricted funding from the family foundation grant.

Micaia also received a small amount of interest income and donations.

Expenditure was £186k in 2022, in-line with 2021.

Micaia's reserves at 31st December were almost entirely restricted, however further, modest unrestricted donations have been received in 2023 to build up the general fund again.

## Plans for the future

Micaia will seek to expand its ability to support work in Mozambique and to share learning from that work with a wide network of practitioners and policymakers.

Micaia's key objectives for 2023 are:

- Scale up UK fundraising, with particular reference to a) general (unrestricted) funding and b) the new specific appeals (scholarships, youth farm and Ndzou Camp eco-camp)
- Complete the overhaul of Micaia's communications (policy, strategy, tools)
- Plan and support the more regular and extensive presence in the UK of Micaia's founding directors

## Statement of responsibilities of the trustees

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charity and the incoming resources and application of resources, including the net income and expenditure, of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of accounting errors, inappropriate use of funds, fraud and other irregularities.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees as at 31 December 2022 was 7. The trustees are members of the charity, but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

## Public Benefit

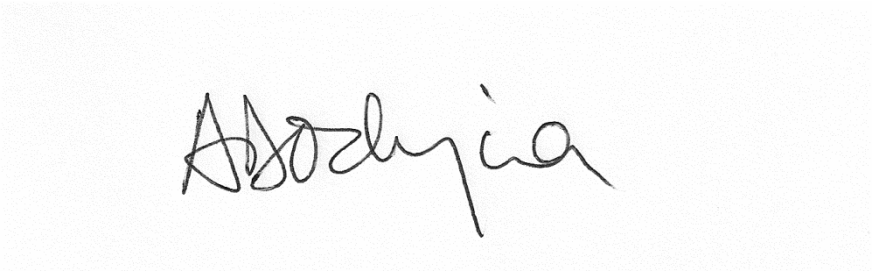
The Trustees regularly review Micaia's work to ensure that the charity continues to meet public benefit criteria. The Trustees are satisfied that Micaia delivers public benefit. Measures to verify this conviction include the continuing role of Micaia's UK Director in directly supporting work in Mozambique and reporting quarterly to the Board, and the independent evaluations of projects that take place.

## Auditors

Micaia UK does not yet need to have an audit. An Independent Examiner was appointed and conducted an examination of the 2022 Micaia UK accounts.

The Trustees also note that Micaia Foundation, our lead partner in Mozambique, has a full independent audit of its annual accounts. Similarly, the evaluation of specific projects incorporates financial review, and Micaia has been subject to due diligence processes by its key funders including AFD

Approved by the trustees on 03/12/23 and signed on their behalf by



Dr Sandy Ochojna – Chair

| MICAIA UK | | | Charity No | 1120413 | CC17a |
|---|---|---|---|---|---|
| Annual accounts for the period | | | | | |
| Period start date | 01/01/2021 | To | Period end date | 31/12/2021 | |

## Section A Statement of financial activities

| Recommended categories by activity | Details of own analysis | Note | Unrestricted funds £ | Restricted income funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|---|---|---|---|---|---|---|
| **Incoming resources (Note 3)** | | | F01 | F02 | F03 | F04 | F05 |
| **Incoming resources from generated funds** | | | | | | - | - |
| Voluntary income | | S01 | 1,883 | 157,504 | - | 159,387 | 201,695 |
| Activities for generating funds | | S02 | | | | - | - |
| Investment income | | S03 | | | | - | - |
| **Incoming resources from charitable activities** | | S04 | | | | - | - |
| **Other incoming resources** | | S05 | 51 | | | 51 | 2 |
| ***Total incoming resources*** | | S06 | 1,934 | 157,504 | - | 159,438 | 201,697 |
| **Resources expended (Notes 4-8)** | | | | | | | |
| **Costs of Generating Funds** | | | | | | - | - |
| Costs of generating voluntary income | | S07 | 239 | 3,683 | | 3,923 | 4,737 |
| Fundraising trading costs | | S08 | 109 | - 16,770 | | - 16,661 | - 3,160 |
| Investment management costs | | S09 | | - | | - | - |
| **Charitable activities** | | S10 | - | 197,617 | | 197,617 | 183,258 |
| **Governance costs** | | S11 | | 1,000 | | 1,000 | 1,000 |
| **Other resources expended** | | S12 | | | | - | - |
| ***Total resources expended*** | | S13 | 349 | 185,530 | - | 185,879 | 185,836 |
| ***Net incoming/(outgoing) resources before transfers*** | | S14 | 1,585 | - 28,026 | - | - 26,441 | 15,861 |
| **Gross transfers between funds** | | S15 | - | - | - | - | - |
| ***Net incoming/(outgoing) resources before other recognised gains/(losses)*** | | S16 | 1,585 | - 28,026 | - | - 26,441 | 15,861 |
| **Other recognised gains/(losses)** | | | | | | | |
| Gains and losses on revaluation of fixed assets for the charity's own use | | S17 | - | - | - | - | - |
| Gains and losses on investment assets | | S18 | - | - | - | - | - |
| ***Net movement in funds*** | | S19 | 1,585 | - 28,026 | - | - 26,441 | 15,861 |
| **Total funds brought forward** | | S20 | 503 | 81,609 | - | 82,113 | 66,252 |
| ***Total funds carried forward*** | | S21 | 2,089 | 53,583 | - | 55,672 | 82,113 |

## Section B Balance sheet

| | Note | Unrestricted funds £ | Restricted income funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|---|---|---|---|---|---|
| | | F01 | F02 | F03 | F04 | F05 |
| **Fixed assets** | | | | | | |
| **Tangible assets** (Note 9) | B01 | | | | - | - |
| | B02 | | | | - | - |
| **Investments** (Note 10) | B03 | | | | - | - |
| ***Total fixed assets*** | B04 | - | - | - | - | - |
| **Current assets** | | | | | | |
| **Stock and work in progress** | B05 | | | | - | - |
| **Debtors** (Note 11) | B06 | | 69,391 | | 69,391 | 82,307 |
| **(Short term) investments** | B07 | | | | - | - |
| **Cash at bank and in hand** | B08 | 935 | 52,204 | | 53,139 | 92,574 |
| ***Total current assets*** | B09 | 935 | 121,595 | - | 122,530 | 174,881 |
| **Creditors: amounts falling due within one year (Note 12)** | B10 | - | 23,254 | | 23,254 | 92,768 |
| ***Net current assets/(liabilities)*** | B11 | 935 | 98,341 | - | 99,276 | 82,113 |
| ***Total assets less current liabilities*** | B12 | 935 | 98,341 | - | *99,276* | 82,113 |
| **Creditors: amounts falling due after one year (Note 12)** | B13 | | 43,604 | | 43,604 | - |
| **Provisions for liabilities and charges** | B14 | - | - | - | - | - |
| ***Net assets*** | B15 | 935 | 54,737 | - | 55,672 | 82,113 |
| **Funds of the Charity** | | | | | | |
| **Unrestricted funds** | B16 | 935 | | | 935 | 503 |
| | B17 | | | | - | - |
| **Restricted income funds** (Note 13) | B18 | | 54,737 | | 54,737 | 81,609 |
| **Endowment funds** (Note 13) | B19 | | | - | - | - |
| ***Total funds*** | B20 | 935 | 54,737 | - | 55,672 | 82,113 |
| | | | - 0 | | | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|---|---|
| Laura Gilbert | Laura Gilbert | 06/12/2023 |

## Section C Notes to the accounts

Note 1 **Basis of preparation**

***This section should be completed by all charities .***

### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with* ✓ Accounting Standards;

  or ☐ Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act 1993.

[** except for the following].

| |
|---|
| |

* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick “Accounting Standards”;
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick “Financial Reporting Standards for Smaller Enterprises (FRSSE)”.

### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

| |
|---|
| |

### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years, except for the following.

| |
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| |

## Note 2 Accounting policies

***This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.***

## INCOMING RESOURCES

| | |
|---|---|
| **Recognition of incoming resources** | These are included in the Statement of Financial Activities (SoFA) when:<br>• the charity becomes entitled to the resources;<br>• the trustees are virtually certain they will receive the resources; and<br>• the monetary value can be measured with sufficient reliability. |
| **Incoming resources with related expenditure** | Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. |
| **Grants and donations** | Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources. |
| **Tax reclaims on donations and gifts** | Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate. |
| **Contractual income and performance related grants** | This is only included in the SoFA once the related goods or services have been delivered. |
| **Gifts in kind** | Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.<br>Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.<br>Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable. |
| **Donated services and facilities** | These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received. |
| **Volunteer help** | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report. |
| **Investment income** | This is included in the accounts when receivable. |
| **Investment gains and losses** | This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year. |

## EXPENDITURE AND LIABILITIES

| | |
|---|---|
| **Liability recognition** | Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. |
| **Governance costs** | Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters. |
| **Grants with performance conditions** | Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. |
| **Grants payable without performance conditions** | These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity. |
| **Support Costs** | Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. |

## ASSETS

| | |
|---|---|
| **Tangible fixed assets for use by charity** | These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt. |
| **Investments** | Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value. |
| **Stocks and work in progress** | These are valued at the lower of cost or market value. |

| | |
|---|---|
| **POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE** | |

## Note 3 Analysis of incoming resources

***Incoming resources may be further analysed if this would help the reader of the accounts.***

| | Analysis | This year £ | Last year £ |
|---|---|---|---|
| **Voluntary income** | Project grants | 157,000 | 194,298 |
| | General donations | 2,387 | 7,396 |
| | Other incoming resources | - | - |
| | | | |
| | | | |
| | **Total** | 159,387 | 201,695 |
| **Activities for generating funds** | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | - | - |
| **Investment income** | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | - | - |
| **Incoming resources from charitable activities** | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | - | - |
| **Other incoming resources** | Bank Interest | 51 | 2 |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | 51 | 2 |

## Section C Notes to the accounts (cont)

### Note 4 Analysis of resources expended

**Resources expended may be further analysed if this would help the reader of the accounts.**

| | Analysis | This year £ | Last year £ |
|---|---|---|---|
| **Costs of generating voluntary income** | Technical support via Eco-Micaia Consultant | 3,000 | 3,000 |
| | Marketing materials | 109 | 1,185 |
| | Travel | - | 153 |
| | Administration | 575 | 71 |
| | Financial | 239 | 328 |
| | **Total** | 3,923 | 4,737 |
| **Fundraising trading costs** | | | - |
| | | | - |
| | | | - |
| | FX movement - unrestricted | 109 | 8 |
| | FX movement - restricted | - 16,770 | - 3,168 |
| | **Total** | - 16,661 | - 3,160 |
| **Investment management costs** | | | |
| | | - | - |
| | | - | - |
| | **Total** | - | - |
| **Charitable activities** | Grantmaking | 149,850 | 123,993 |
| | Technical support via Eco-Micaia Consultant | 10,176 | 10,176 |
| | Other consultant fees | | |
| | International travel | 2,529 | 2,216 |
| | Other programme-related costs (DM + Spend) | 35,063 | 46,874 |
| | **Total** | 197,617 | 183,258 |
| **Governance costs** | Technical support via Eco-Micaia Consultant | 1,000 | 1,000 |
| | Accrual for Cost of Independent Exam | | - |
| | Costs of Moz. Trustee visit and UK travel expenses | | - |
| | **Total** | 1,000 | 1,000 |

## Section C Notes to the accounts (cont)

### Note 5 Support Costs

***Please complete this note if the charity has analysed its expenses using activity categories and has support costs.***

| Support cost type | Fundraising activity £ | Charitable Activity £ | Governance Activity £ | Total Cost £ |
|---|---|---|---|---|
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Total | - | - | - | - |

### Note 6 Details of certain items of expenditure

**6.1 Trustee expenses**

***Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).***

| | This year | Last year |
|---|---|---|
| **Number of trustees who were paid expenses** | 1 | 2 |
| **Nature of the expenses** | Other Consultant Fees as per Note 4 | Other Consultant Fees as per Note 4 |
| **Total amount paid** | £0 | £0 |

**6.2 Fees for examination or audit of the accounts**

***Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).***

| | This year £ | Last year £ |
|---|---|---|
| **Independent examiner's or auditors' fees for reporting on the accounts** | None | None |
| **Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor** | None | None |

## Section C Notes to the accounts (cont)

### Note 7 Paid employees

*Please complete this note if the charity has any employees.*

**7.1 Staff Costs**

| | This year £ | Last year £ |
|---|---|---|
| Gross wages, salaries and benefits in kind | - | - |
| Employer's National Insurance costs | - | - |
| Pension costs | - | - |
| Total staff costs | - | - |

**7.2 Average number of full-time equivalent employees in the year**

| The parts of the charity in which the employees work | This year Number | Last year Number |
|---|---|---|
| Fundraising | - | - |
| Charitable Activities | - | - |
| Governance | - | - |
| Other | - | - |
| Total | - | - |

**7.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

| | This year £ | Last year £ |
|---|---|---|
| The costs of the scheme to the charity for the year | - | - |
| The amount of any contributions outstanding at the year end | - | - |
| The amount of any contributions prepaid at the year end | - | - |

## Section C Notes to the accounts (cont)

### Note 8 Grantmaking

***Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.***

**8.1 Total value of grants**

| Purpose for which grants made | Grants to institutions Total amount £ | Grants to individuals Total amount £ |
|---|---|---|
| Support for MICAIA Foundation work in Mozambique | 149,850 | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| ***Total*** | **149,850** | **-** |

**8.1 Grantmaking costs**

***If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.***

| | |
|---|---|
| **Support costs of grantmaking** | **Nil** |

**8.3 Grants made to institutions**

***If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.***

| Names of institutions | Purpose | Total amount of grants paid £ |
|---|---|---|
| MICAIA Foundation | Support for projects and programmes | 149,850 |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | ***Total grants to institutions*** | **149,850** |

## Note 9 Tangible fixed assets

***Please complete this note if the charity has any tangible fixed assets***

### 9.1 Cost or valuation

| | Freehold land & buildings £ | Other land & buildings £ | Plant, machinery and motor vehicles £ | Fixtures, fittings and equipment £ | Payments on account and assets under construction £ | Total £ |
|---|---|---|---|---|---|---|
| Balance brought forward | - | - | - | - | - | - |
| Additions | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers * | - | - | - | - | - | - |
| Balance carried forward | - | - | - | - | - | - |

### 9.2 Accumulated depreciation and impairment provisions

| **Basis | SL or RB | SL or RB | SL or RB | SL or RB | SL or RB |
|---|---|---|---|---|---|
| ** Rate | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| Balance brought forward | - | - | - | - | - | - |
| Depreciation charge for year | - | - | - | - | - | - |
| Impairment provisions | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers* | - | - | - | - | - | - |
| Balance carried forward | - | - | - | - | - | - |

### 9.3 Net book value

| | | | | | | |
|---|---|---|---|---|---|---|
| Brought forward | - | - | - | - | - | - |
| Carried forward | - | - | - | - | - | - |

### 9.4 Revaluation

***If any fixed assets have been revalued please give details of the valuer and method of valuation***

** The "transfers" row is for movements between fixed asset categories.*

*** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.*

## Note 10 Investment assets

***Please complete this note if the charity has any investment assets.***

**10.1 Fixed assets investments**

| | £ |
|---|---|
| Carrying (market) value at beginning of year | - |
| **Add:** additions to investments at cost | - |
| **Less:** disposals at carrying value | - |
| **Add/(deduct):** net gain/(loss) on revaluation | - |
| Carrying (market) value at end of year | - |

***Please provide below:***

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

| | 10.2 Market value at year end £ | 10.3 Income from investments for the year £ |
|---|---|---|
| **Investment properties** | - | - |
| **Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes** | - | - |
| **Investments in subsidiary or connected undertakings and companies** | 29 | - |
| **Securities not listed on a recognised Stock Exchange** | - | - |
| **Cash held as part of the investment portfolio** | - | - |
| **Other investments** | - | - |
| **Total** | 29 | - |

**10.4 Material investment holdings**

**If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.**

| | |
|---|---|
| **Investment held** | |
| **Market Value** | |

## Section C Notes to the accounts (cont)

### Note 11 Debtors and prepayments

*Please complete this note if the charity has any debtors or prepayments.*

| Analysis of debtors | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|---|---|---|---|
| | This year £ | Last year £ | This year £ | Last year £ |
| Trade debtors | | | | |
| Amounts due from subsidiary and associated undertakings | 23,254 | 82,307 | 43,605 | - |
| Other debtors | 2,533 | | | |
| Prepayments and accrued income | | | | |
| Total | 25,787 | 82,307 | 43,605 | - |

### Note 12 Creditors and accruals

*Please complete this note if the charity has any creditors or accruals.*

**12.1 Analysis of creditors**

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|---|---|---|---|
| | This year £ | Last year £ | This year £ | Last year £ |
| Loans and overdrafts | | 41,846 | - | - |
| Trade creditors | | | | |
| Amounts due to subsidiary and associated undertakings | 23,254 | 50,922 | 43,604 | |
| Other creditors | | | | |
| Accruals and deferred income | - | - | - | - |
| Total | 23,254 | 92,768 | 43,604 | - |

### 12.2 Security over assets

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

## Note 13 Endowment and restricted income funds

***Please complete this section if the charity has any endowment or restricted income funds.***

### 13.1 Funds held

**Please give a brief description of any of the following type of funds held by the charity:**

- **permanent endowment funds (PE);**
- **expendable endowment funds (EE); and**
- **restricted income funds, including special trusts, of the charity (R).**

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|---|---|---|
| General Fund | UR | |
| Gulbenkian Foundation | R | General support for MICAIA Foundation |
| University of Edinburgh | R | Sustainable Woodfuel Transitions |
| University of Sheffield | R | Conservation Challenges |
| Private Trust (Emergency) | R | Emergency response to IDAI |
| Private Trust | R | Natural Product Development - Moribane |
| Anonymous Fund 2 | R | Natural Product Development |
| Natural Capital Fund | D | Donation towards the Natural Capital Fund |
| IDAI UK | D | Donation towards IDAI appeal |
| Private Trust (Other) | D | Donation towards costs |

### 13.2 Movements of major funds

***Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.***

| Fund names | Fund balances brought forward £ | Incoming resources £ | Outgoing resources £ | Transfers £ | Gains and losses £ | Fund balances carried forward £ |
|---|---|---|---|---|---|---|
| General Fund | 503 | 1,934 | - 1,393 | - | - 109 | 935 |
| Anonymous Fund 2 | 5,000 | - | - | | | 5,000 |
| University of Sheffield | 18,272 | 31,889 | - 29,455 | - | - | 20,706 |
| Private Trust (Emergency) | 5,922 | - | - | - | | 5,922 |
| Private Trust | 49,099 | 142,376 | - 188,957 | - | 16,770 | 19,288 |
| Natural Capital Fund | 1,808 | 504 | - | - | - | 2,312 |
| IDAI UK | 807 | - | - | - | - | 807 |
| Private Trust (Other) | 701 | - | - | - | | 701 |
| **Total Funds** | 82,113 | 176,703 | - 219,804 | - | 16,661 | 55,672 |

### 13.3 Transfers between funds

***Please give details of any transfers between funds.***

| From Fund (Name) | To Fund (Name) | Reason | Amount |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

## Note 14 Transactions with related parties

*If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.*

### 14.1 Remuneration and benefits

*Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.*

| Name of trustee or connected party | Legal authority (eg order, governing document) | Amounts paid or benefit value | |
|---|---|---|---|
| | | This year £ | Last year £ |
| | | | |
| | | | |
| | | | |

### 14.2 Loans

*Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.*

| | Name of trustee or connected party | Legal authority | Amount owing | |
|---|---|---|---|---|
| | | | This year £ | Last year £ |
| Due to trustees and related parties | | | | |
| Due from trustees and related parties | | | | |

### 14.3 Other transaction(s) with trustees or related parties

*Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.*

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | This year £ | Last year £ |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

| Section C | Notes to the accounts | (cont) |
|---|---|---|

**Note 15** **Additional Disclosures**

**The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.**

1) The small amount on Note 10 of £29 relates to the gift, in March 2017, of 11% of the shareholding of Eco-Micaia, a subsidiary of the Mozambique Foundation. The shares were previously held by two of the founders of the Foundation, Milagre Nuvunga and Andrew Kingman. The amount represents 11% of MZN 20k, translated at the year-end FX rate into USD and then GBP. For the purposes of the accounts the Trustees have valued this gift at nill value.

CHARITY COMMISSION FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

| | | | |
|---|---|---|---|
| **Report to the trustees/ members of** | MICAIA UK | | |
| **On accounts for the year ended** | 2022 | **Charity no (if any)** | 1120413 |
| **Set out on pages** | 1, 2 | | |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of CFA

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

| | | | |
|---|---|---|---|
| **Signed:** | L. J. Johnston | **Date:** | 06/12/2023 |
| **Name:** | Lindsay James Johnston | | |
| **Relevant professional qualification(s) or body (if any):** | Fellow of the Institute of Chartered Accountants in England and Wales (Retired) | | |

**Address:** St Ann's, 5 Wexford Road, London, SW12 8NH

## Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**MICAIA**

England & Wales - Charity number 1120413

# Accounts

micaia



# Report of the Trustees
# 2021

## LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|---|---|
| **Trustees** | Prof. Daniel Brockington (Chair, resjgned 23/05/22)<br>Christopher Bowes<br>Dr Isilda Nhantumbo<br>Laura Gilbert (Treasurer)<br>Milagre Nuvunga<br>Dr Sandy Ochojna (Chair, appointed 23/05/22)<br>Prof. Philip Woodhouse |
| **Company secretary** | Andrew Kingman |
| **Principal staff** | Andrew Kingman, Director |
| **Registered office and operational address** | 13 Windsor Road<br>Buxton<br>Derbyshire<br>SK17 7NS<br><br>01298 24248<br>www.Micaia.org<br>info@Micaia.org |
| **Charity registration number** | 1120413 |
| **Independent Examiner** | Lindsay Johnston, FCA (retired) |
| **Bankers** | Royal Bank of Scotland<br>The Square<br>Bakewell<br>Derbyshire<br>DE45 1BT<br><br>Scottish Widows Bank<br>67 Morrison Street<br>Edinburgh<br>EH3 8YJ |

**The Trustees of Micaia UK** present their report and the financial statements for the year ended 31 December 2021.

Legal and administrative information set out on page 2 forms part of this report. The financial statements are prepared on an accruals basis.

In 2021 the income of the charity was not above £250k and the total assets (before liabilities) of the charity do not exceed £3.26 million, therefore the annual accounts are subject to an independent examination, rather than an audit.

# Objectives and activities

Micaia's mission is to help Mozambique prosper - sustainably and inclusively, with all people capable of and supported in securing their own well-being.

In pursuing its mission, Micaia is developing and testing a coherent 'localization' approach to economic and social development. This responds to the various dimensions (economic, social, cultural, environmental, and spiritual) of how people we work with define 'prosperity' or wealth. The approach frames Micaia's values of creating social and economic fairness for poor people, creating opportunities for people to build assets, empowering people through building better skills knowledge and confidence, and working for an enabling policy and investment environment.

Micaia UK's principal activities include:

a) Technical support for the development of operational programmes in Mozambique implemented by Micaia Foundation
b) Provision of personnel including paid staff and volunteers to support development programmes in Mozambique
c) Research into issues relevant to Micaia's programmes
d) Dissemination of case studies, reports and other educational material resulting from the practical work of Micaia and its partners in Mozambique
e) Participation in policy networks and other forums relevant to Micaia's mission
f) Raising and managing funds to support the work of Micaia in Mozambique.

# Purpose, structure and governance of the charity

Micaia is an international non-governmental, non-political, non-religious organisation created as a charitable legal entity in the UK. Micaia UK was registered as a charity on 7th August 2007. The organisation was established under a Constitution, which established the objects and powers of the charity.

The Constitution defines the Charity's 'Objects' as being:

1. To promote sustainable development for the benefit of the public by:
    (a) the relief of poverty and the improvement of the conditions of life in socially and disadvantaged communities of Mozambique;

(b) the promotion of sustainable means of achieving economic growth and regeneration in rural and urban communities of Mozambique.
(c) the preservation, conservation and the protection of the natural resources and wider environment of Mozambique and the prudent use of its resources;

2. To advance the education of the public in subjects relating to sustainable development and the protection, enhancement and rehabilitation of the environment and to promote study and research in such subjects provided that the useful results of such study are disseminated to the public at large.

Sustainable development means "*development which meets the needs of the present without compromising the ability of future generations to meet their own needs.*"

Micaia UK is governed by a Board of Trustees (currently 7, including the Chair).

The charity is UK based with its registered office and administrative centre in Buxton. The Director is currently seconded to MICAIA in Mozambique, working both with Micaia's sister organization, the Micaia Foundation, and the linked social enterprise, Eco-Micaia Ltd.

Organization
The charity is governed by its board of Trustees which usually convenes at least three times a year in the UK, though there were two meetings in 2021. Day-to-day management of the charity is delegated to the Director.

Risk management
The Trustees developed a risk management framework based on guidance from the Charity Commission. Trustees review this framework and the general risk management policy on an annual basis.

Safeguarding
Within the Micaia 'family', Micaia UK took the lead in developing Micaia's policy on Safeguarding, using best practice from UK experience and guidance. The Board has continued to lead in ensuring that Safeguarding is to the fore at all levels throughout the organization.

# Achievements and performance

## Micaia: institutional development

In the course of 2021 Micaia UK continued to play an active role in supporting the institutional development of Micaia as a whole. This included active participation in the drafting of a new 'Micaia Manifesto' (2022-2026) – the document that sets out Micaia's values, principles and priorities and guides annual planning. Micaia UK also supported the

establishment of Micaia's new Research Working Group and has two UK Board Members as active participants in the Group.

Micaia UK's support for Mozambique continued to focus on four main areas:

a) Secure additional funding for natural product value chain development and the Natural Product Enterprise Centre
b) Further develop Micaia's capacity to add value to practical work in Mozambique by engaging proactively in policy and research networks in the UK and elsewhere that are relevant to Micaia's work
c) Further develop Micaia's organizational and institutional capacity, with particular attention given to establishing a UK fundraising platform and improving marketing and communications.
d) Advising on the further development and implementation of Micaia's Safeguarding policies and procedures

### *Maintaining an active Board*

Micaia UK is supported by the volunteer activities of its Board. In addition to the meetings of the Board, almost always attended by all Members, individual Trustees continued to take on specific tasks agreed at Board Meetings or as part of continuing operations. These activities included banking and financial management, keeping abreast of UK charity law and requirements, promoting the organisation, organizing events, research, and representing Micaia at meetings.

### *Engaging in the governance of the Micaia 'Family'*

Through the year, the Chair of the UK Board maintained monthly contact with the Foundation Board's representatives, monitoring in particular the security situation in Mozambique and the evolution of the Covid-19 pandemic. The UK Chair also received and commented on papers presented to the Micaia Foundation Board Meeting. The UK Chair and Vice-Chair participated in the monthly inter-board 'Steering Committee' skype meetings. These monthly meetings follow a standard agenda that incorporates security, safeguarding, reputation management, personnel issues, finance, and headlines from projects and other actions in Mozambique. The Minutes of the Steering Committee meetings are shared with all Micaia board members.

Micaia UK's Treasurer continued to support the financial management and planning of Micaia in Mozambique, advising on management accounting and other financial systems.

### *Supporting Eco-Micaia Ltd and its investments*

Eco-Micaia Ltd is a company registered in Mozambique and operates as part of the Micaia 'group'. It shares the same overall purpose and strategic plan as Micaia UK and Micaia Foundation. It was created in 2007 (reg. no. 400168105) to provide a vehicle for services and investments in value chains and socially responsible businesses, community ventures and other market-oriented actions that could create livelihood opportunities for suppliers, producers and workers.

Since the end of 2016, Micaia (UK) has been a shareholder in Eco-Micaia and Dr Sandy Ochojna is the Trustee appointed to the Eco-Micaia Board of Directors to represent Micaia

(UK). During 2021, Dr Ochojna has been closely engaged in supporting the management and governance of Eco-Micaia. This included, *inter alia:*

a) maintaining close contact with the Director via email and skype calls, discussing issues as they emerge and reviewing internal discussion papers, proposals etc.
b) reviewing monthly narrative reports and accounts from Eco-Micaia and the subsidiary companies in Mozambique (Baobab Products Mozambique, Ndzou Camp, and Mozambique Honey Company)
c) taking the lead in presenting at the UK Board meetings and on the monthly inter-board calls summary reports on the status and performance of the companies
d) participating in skype Board of Directors' meetings

### *Marketing and communications*

Micaia UK took the lead role in 2021 in overhauling the charity's website and social media presence. This work included a complete re-development of the website and the restructuring of Micaia's Facebook page to link more effectively with fundraising.

In support of online fundraising, Micaia reviewed available platforms and services and took the decision to launch in 2022 with People's Fundraising.

### *Responding to Covid-19*

Travel restrictions in the UK through 2021 meant that all Micaia board meetings and other interactions were conducted online. Micaia worked closely with its director and representative in Mozambique to ensure that the whole Micaia 'family' adopted safe and reasonable approaches to managing risk while maintaining project implementation and the enterprise activities. The result was that no one employed by Micaia in Mozambique or by one of the local enterprises established by Micaia lost their job or income due to the pandemic.

## Programmes

Micaia's programmes are focused entirely on Mozambique. All programmes link with one of the four 'pillars' that provide the framework to Micaia's strategic plan. The four 'Pillars of Prosperity' are:

a) Food security and the local food economy; b) Active citizenship; c) Sustainable management of natural resources; d) Diverse and inclusive local economies.

In 2021, Micaia continued to support work led by Micaia Foundation in the north of Manica Province in the districts of Guro and Tambara. Since 2016, Micaia has focused much of its support on work relating to promoting livelihoods based on natural products. With support from a private family foundation, Micaia launched a new phase of work in this landscape. The project is entitled: ***From vulnerability to resilience***. As with the previous project supported by the family foundation, while the grant agreement is between Micaia Foundation in Mozambique and the funder, Micaia in UK received the funds and managed the onward grants to Micaia in Mozambique.

The work done by Micaia Foundation since 2016 has created new opportunities: increased sources and scale of income for women in particular (from selling baobab fruit); fostered a better understanding of natural resources and the risks to these of unsustainable extraction; and encouraged merging and stronger community organizations. The successes of the programme have led to other funding being secured by the Foundation for work in the area. This funding includes support for the construction of dams that will then backfill with sand that stores water into the dry season when the watercourse runs dry, and support for baobab collectors and their Association. The problem to be addressed in the new project is how to scale up and sustain the benefits of the work done to date; put another way, how to help people reduce their vulnerability and, as families and communities, become more resilient?

The project expands the area of intervention across what Micaia refers to as the Lower Zambezi Valley, incorporating Guro and Tambara districts along with Changara District of Tete Province. The goal of the project is to help people strengthen their communities' resilience (particularly adaptability and resilience in the face of climate change) and, in so doing, to inspire and facilitate change in neighbouring Districts sharing similar characteristics.

The project is holistic in design and approach, mirroring the four Pillars at the heart of Micaia's strategy. One component focuses on sustainable agriculture and aims to enable 5,000 families to learn about and implement more sustainable agricultural systems. A second component focuses on natural resource management and aims to facilitate in 26 communities of Guru and Tambara Districts, and 7 communities of Changara, the creation and implementation of Land and Natural Resource Management Plans. The third component maintains Micaia's core focus on livelihood diversification and natural products and aims to enable 3,000 families to increase household income by participating in at least one non-timber forest product value chain. Finally, a fourth component on human development seeks to enable 1,000 women and 500 men to build literacy and numeracy skills according to their own priorities and, in so doing, establish and pilot a new approach to integrating functional literacy and numeracy in livelihoods and life skills. Binding all of these actions together, the Micaia team hopes to facilitate the development, with community partners, of district-level 'Community Resilience Associations' in each of Guru and Tambara Districts, creating a longer term model which Micaia Foundation can introduce ino other Districts. Our strategic aim is to support community-led development and make more effective use of the many resources that exist in communities throughout the area in which Micaia operates.

The Micaia field team made good progress in the first full year of project implementation, delayed as it had been initially by Covid-19. In the early part of the year there was a big focus on data gathering in communities. This involved conducting Participatory Rural Appraisals in the communities as well as gathering data from local authorities. One key theme that emerged in the research was that communities were not happy with the spread of illegal timber logging because all the species, including fruit species, are disappearing.

In the agricultural component, to reach the target numbers of farming families, we are adopting a training of trainers approach that supports a network of Lead Farmers. Training for Lead farmers was provided in best practices for harvesting, storage and selection of seed for next season. The training included the best time to harvest, how to dry the produce before harvesting and how to store it; also, how to construct good silos and how

to fill them with the cereals, and what plants to use as pesticides and how to prepare them. Given that most of the farmers don't buy seed every agricultural season, the participants were also trained on how to select seeds from their produce and how to store the seed separately from the rest of the cereal that they will use. Linked to the training, Lead Farmers were supported in establishing demonstration plots. In all, 149 demo plots were set up, enabling other farmers in the village to visit and see various farming techniques in operation. By the end of the year, 2,632 farmers in 80 villages were reached with messaging and training on the importance of moving to more sustainable forms of agriculture.

The main focus of the work in the year was on capabilities and non-formal literacy and numeracy. Micaia UK has contracted a specialist consultant with extensive experience of facilitating functional literacy and numeracy in non-formal processes and contexts. In 2021, the consultant guided work on the ground, supporting the project manager and capabilities Field Officer, and participating in several online and hybrid community and multi-stakeholder consultations and trainings.

Although the emphasis turned more towards literacy and numeracy, the team continued to work on the broader capabilities programme. Training of Facilitators was completed in 46 villages. As the capabilities work has been a feature of Micaia's programme for 3 years, it is interesting to note how it is evolving in different ways. In some villages the capabilities discussion sessions are now taken as moments where people come together and reflect over their day to day lives, how the choices that they make impact in their lives, and how they can come up with solutions to overcome some of the challenges that they face. It is also interesting to note that although Micaia has worked mostly with women on capabilities, men are gradually joining the discussions and have also started reflecting on their own changing roles.

The focus on literacy and numeracy began in 23 of the villages in which Baobab Products Mozambique Ltd (BPM) buys baobab. During introductory sessions many women wanted to read and write so as to improve the management of their income generating activities. Twenty-eight individuals volunteered to become adult literacy facilitators, and 350 women registered for adult literacy classes.

Working with the consultant, the team developed material for adult literacy lessons. This included undertaking community scoping to understand more about how words and numbers are and could be used in community life. During the scoping it was noted that women feel that they are excluded in most of the community activities because they don't know how to read and write. Most of the younger generation that dropped out from school also wanted to have opportunities to practice their writing skills. During scoping the team also collected a lot of information of what the people would like to learn in terms of reading and writing – mostly related to health, farming, business issues and being able to help their children when doing their homework. Some would like to read what is written on the roadsides whether it's to give them direction or alert them of any danger they encounter.

.

For the project component on value chains and local economic development, the main focus continued to be on the baobab value chain. Working closely with BPM, the project team helped coordinate with women Lead Collectors, arrange the training that is required for organic certification, and generally support the campaign. By the end of the campaign, BPM had bought baobab fruit from 1,311 women, paying 3 or 4 times the local informal

market price. The income from baobab is extremely important, often paying for new productive household assets such as livestock or a solar panel, enabling families to cover the costs of schooling for children, and improving diets and health. Other than in the harvest, Micaia's support to the baobab collectors continued to focus on strengthening their Association and enabling the women to play active roles in the company's field operation.

## Research linkages

In 2021, Micaia further strengthened its connection with University of Sheffield and the University of Edinburgh, while maintaining long-term links with Royal Botanical Gardens at Kew. The Micaia UK Board sees a growing role for Micaia UK in linking the work in Mozambique with the academic community.

In the course of 2021, Micaia implemented a project, delayed by Covid-19, with the Sheffield Institute for International Development (SIID) and Micaia Foundation. The project, entitled *Data, Accountability and Commercialisation. Working with NGO data to enhance downwards accountability in contexts of livelihood change* is funded by the Global Challenges Research Fund. The project explored how NGO data may be used to strengthen accountability between NGOs and the communities they serve and consider how data collection can be adapted to respond to unforeseen changes that arise in the course of NGO-led development projects. A lead post-doc researcher spent several months in Mozambique, gathering data in communities through focus groups and one-on-one interviews. Entering 2022, the final stage of the project was to provide feedback to communities and the Micaia networks, and to prepare a final shareable report.

In 2020-21 Micaia participated in another research project called *Coping with Covid*, a collaboration involving the Universities of Edinburgh and Sheffield in the UK, University of Eduardo Mondlane in Mozambique, and Micaia. The research sought to understand the various impacts of Covid on value chains such as baobab, local trade in general, and on family livelihoods and wellbeing, and to explore the extent to which traditional coping mechanisms and leadership in times of crisis had come into play or were being replaced by 'modern' sources of information and support. The findings and analysis generated by this project, including clear evidence that the more inclusive nature of the baobab value chain as supported by Micaia helped cushion people from the worst impact of the pandemic, has now been published including in World Development.

## Fundraising

Micaia UK continues to be the most likely source of general or unrestricted funding for Micaia in Mozambique and for the last few years the Board has been exploring possible ways of expanding UK-based fundraising. The lack of staff capacity in UK has limited the practical possibilities. In 2021 there had been a plan to have the senior managers of Micaia spend more time in the UK to support meetings with potential donors, but due in great part to Covid restrictions this was not possible. Instead, greater attention was given to marketing and communications.

## Financial review

Micaia received income of £202k in 2021 compared with £208k in 2020. The majority ($219k) was restricted funding from the family foundation grant. Micaia also received a small amount of interest income and donations.

Expenditure was £186k in 2021 versus £168k in 2020.

Micaia's reserves at 31st December were almost entirely restricted, however further, modest unrestricted donations have been received in 2022 to build up the general fund again.

## Plans for the future

Micaia will seek to expand its ability to support work in Mozambique and to share learning from that work with a wide network of practitioners and policymakers.

Micaia's key objectives for 2022 are:

- Scale up UK fundraising, with particular reference to a) general (unrestricted) funding and b) the new special appeals (scholarships, youth farm and Ndzou Camp eco-camp)
- Complete the overhaul of Micaia's communications (policy, strategy, tools)
- Plan and support the more regular and extensive presence in the UK of Micaia's founding directors

## Statement of responsibilities of the trustees

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charity and the incoming resources and application of resources, including the net income and expenditure, of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of accounting errors, inappropriate use of funds, fraud and other irregularities.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees as at 31 December 2021 was 7. The trustees are members of the charity, but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

## Public Benefit

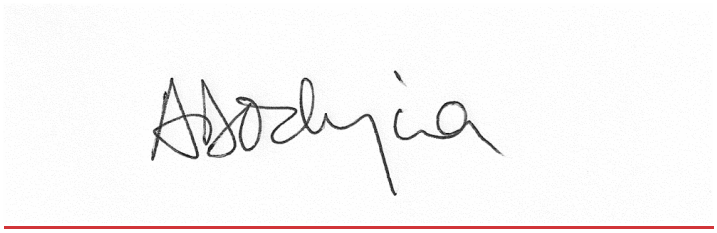
The Trustees regularly review Micaia's work to ensure that the charity continues to meet public benefit criteria. The Trustees are satisfied that Micaia delivers public benefit. Measures to verify this conviction include the continuing role of Micaia's UK Director in directly supporting work in Mozambique and reporting quarterly to the Board, and the independent evaluations of projects that take place.

## Auditors

Micaia UK does not yet need to have an audit. An Independent Examiner was appointed and conducted an examination of the 2021 Micaia UK accounts.

The Trustees also note that Micaia Foundation, our lead partner in Mozambique, has a full independent audit of its annual accounts. Similarly, the evaluation of specific projects incorporates financial review, and Micaia has been subject to due diligence processes by its key funders including Agence Française de Développement (AFD).

Approved by the trustees on 30/10/22 and signed on their behalf by



Dr Sandy Ochojna – Chair

| | | | | | |
|---|---|---|---|---|---|
| MICAIA UK | | | Charity No | 1120413 | **CC17a** |
| Annual accounts for the period | | | | | |
| Period start date | **01/01/2021** | **To** | Period end date | **31/12/2021** | |

## Section A Statement of financial activities

| Recommended categories by activity | Details of own analysis | Note | Unrestricted funds £ | Restricted income funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|---|---|---|---|---|---|---|
| **Incoming resources (Note 3)** | | | F01 | F02 | F03 | F04 | F05 |
| **Incoming resources from generated funds** | | | | | | - | - |
| Voluntary income | | S01 | 1,892 | 199,802 | - | 201,695 | 207,965 |
| Activities for generating funds | | S02 | | | | - | - |
| Investment income | | S03 | | | | - | - |
| **Incoming resources from charitable activities** | | S04 | | | | - | - |
| **Other incoming resources** | | S05 | 2 | | | 2 | 2 |
| ***Total incoming resources*** | | S06 | 1,894 | 199,802 | - | 201,697 | 207,966 |
| **Resources expended (Notes 4-8)** | | | | | | | |
| **Costs of Generating Funds** | | | | | | - | - |
| Costs of generating voluntary income | | S07 | 768 | 3,970 | | 4,737 | 3,244 |
| Fundraising trading costs | | S08 | 8 | - 3,168 | | - 3,160 | 7,631 |
| Investment management costs | | S09 | | - | | - | - |
| **Charitable activities** | | S10 | - | 183,258 | | 183,258 | 156,300 |
| **Governance costs** | | S11 | | 1,000 | | 1,000 | 1,000 |
| **Other resources expended** | | S12 | | | | - | - |
| ***Total resources expended*** | | S13 | 776 | 185,060 | - | 185,836 | 168,175 |
| ***Net incoming/(outgoing) resources before transfers*** | | S14 | 1,118 | 14,743 | - | 15,861 | 39,791 |
| **Gross transfers between funds** | | S15 | - | - | - | - | - |
| ***Net incoming/(outgoing) resources before other recognised gains/(losses)*** | | S16 | 1,118 | 14,743 | - | 15,861 | 39,791 |
| **Other recognised gains/(losses)** | | | | | | | |
| Gains and losses on revaluation of fixed assets for the charity's own use | | S17 | - | - | - | - | - |
| Gains and losses on investment assets | | S18 | - | - | - | - | - |
| ***Net movement in funds*** | | S19 | 1,118 | 14,743 | - | 15,861 | 39,791 |
| **Total funds brought forward** | | S20 | - 615 | 66,867 | - | 66,252 | 26,460 |
| ***Total funds carried forward*** | | S21 | 503 | 81,609 | - | 82,113 | 66,252 |

## Section B Balance sheet

| | Note | Unrestricted funds £ | Restricted income funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|---|---|---|---|---|---|
| | | F01 | F02 | F03 | F04 | F05 |
| **Fixed assets** | | | | | | |
| **Tangible assets** (Note 9) | B01 | | | | - | - |
| | B02 | | | | - | - |
| **Investments** (Note 10) | B03 | | | | - | - |
| ***Total fixed assets*** | B04 | - | - | - | - | - |
| **Current assets** | | | | | | - |
| **Stock and work in progress** | B05 | | | | - | - |
| **Debtors** (Note 11) | B06 | | 82,307 | | 82,307 | 106,173 |
| **(Short term) investments** | B07 | | | | - | - |
| **Cash at bank and in hand** | B08 | 503 | 92,071 | | 92,574 | 80,234 |
| ***Total current assets*** | B09 | 503 | 174,378 | - | 174,881 | 186,407 |
| **Creditors: amounts falling due within one year (Note 12)** | B10 | - | 92,768 | | 92,768 | 78,735 |
| ***Net current assets/(liabilities)*** | B11 | 503 | 81,609 | - | 82,113 | 107,672 |
| ***Total assets less current liabilities*** | B12 | 503 | 81,609 | - | 82,113 | 107,672 |
| **Creditors: amounts falling due after one year (Note 12)** | B13 | | - | | - | 41,420 |
| **Provisions for liabilities and charges** | B14 | - | - | - | - | - |
| ***Net assets*** | B15 | 503 | 81,609 | - | 82,113 | 66,252 |
| **Funds of the Charity** | | | | | | |
| **Unrestricted funds** | B16 | 503 | | | 503 | - 615 |
| | B17 | | | | - | - |
| **Restricted income funds** (Note 13) | B18 | | 81,609 | | 81,609 | 66,867 |
| **Endowment funds** (Note 13) | B19 | | | - | - | - |
| ***Total funds*** | B20 | 503 | 81,609 | - | 82,113 | 66,252 |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|---|---|
| Laura Gilbert | Laura Gilbert | 30/10/2022 |

Cells highlighted in Yellow contain formulas to add up columns C,D and E but these are not protected cells

Cells highlighted in Blue contain formulas in protected cells. The protection can be removed from the tools menu

## Section C Notes to the accounts

Note 1 **Basis of preparation**

***This section should be completed by all charities*** .

### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with* [✓] Accounting Standards;

  or [ ] Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act 1993.

[** except for the following].

| |
|---|
| |

* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick “Accounting Standards”;
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick “Financial Reporting Standards for Smaller Enterprises (FRSSE)”.

### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

| |
|---|
| |

### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years, except for the following.

| |
|---|
| |

## Note 2 Accounting policies

***This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.***

## INCOMING RESOURCES

| | |
|---|---|
| **Recognition of incoming resources** | These are included in the Statement of Financial Activities (SoFA) when:<br>• the charity becomes entitled to the resources;<br>• the trustees are virtually certain they will receive the resources; and<br>• the monetary value can be measured with sufficient reliability. |
| **Incoming resources with related expenditure** | Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. |
| **Grants and donations** | Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources. |
| **Tax reclaims on donations and gifts** | Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate. |
| **Contractual income and performance related grants** | This is only included in the SoFA once the related goods or services have been delivered. |
| **Gifts in kind** | Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.<br>Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.<br>Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable. |
| **Donated services and facilities** | These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received. |
| **Volunteer help** | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report. |
| **Investment income** | This is included in the accounts when receivable. |
| **Investment gains and losses** | This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year. |

## EXPENDITURE AND LIABILITIES

| | |
|---|---|
| **Liability recognition** | Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. |
| **Governance costs** | Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters. |
| **Grants with performance conditions** | Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. |
| **Grants payable without performance conditions** | These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity. |
| **Support Costs** | Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. |

## ASSETS

| | |
|---|---|
| **Tangible fixed assets for use by charity** | These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt. |
| **Investments** | Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value. |
| **Stocks and work in progress** | These are valued at the lower of cost or market value. |

| | |
|---|---|
| **POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE** | |

## Note 3 Analysis of incoming resources

***Incoming resources may be further analysed if this would help the reader of the accounts.***

| | Analysis | This year £ | Last year £ |
|---|---|---|---|
| **Voluntary income** | Project grants | 194,298 | 206,541 |
| | General donations | 7,396 | 1,424 |
| | Other incoming resources | - | - |
| | | | |
| | | | |
| | **Total** | 201,695 | 207,965 |
| **Activities for generating funds** | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | - | - |
| **Investment income** | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | - | - |
| **Incoming resources from charitable activities** | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | - | - |
| **Other incoming resources** | Bank Interest | 2 | 2 |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | 2 | 2 |

## Section C Notes to the accounts (cont)

### Note 4 Analysis of resources expended

**Resources expended may be further analysed if this would help the reader of the accounts.**

| | Analysis | This year £ | Last year £ |
|---|---|---|---|
| **Costs of generating voluntary income** | Technical support via Eco-Micaia Consultant | 3,000 | 3,000 |
| | Marketing materials | 1,185 | - |
| | Travel | 153 | - |
| | Administration | 71 | - |
| | Financial | 328 | 244 |
| | **Total** | 4,737 | 3,244 |
| **Fundraising trading costs** | | | - |
| | | | - |
| | | | - |
| | Accrued unrealised FX loss - unrestricted | 8 | - 27 |
| | Accrued unrealised FX gain - restricted | - 3,168 | 7,658 |
| | **Total** | - 3,160 | 7,631 |
| **Investment management costs** | | | |
| | | - | - |
| | | - | - |
| | **Total** | - | - |
| **Charitable activities** | Grantmaking | 123,993 | 92,585 |
| | Technical support via Eco-Micaia Consultant | 10,176 | 10,176 |
| | Other consultant fees | | 10,132 |
| | International travel | 2,216 | |
| | Other programme-related costs (DM + Spend) | 46,874 | 43,407 |
| | **Total** | 183,258 | 156,300 |
| **Governance costs** | Technical support via Eco-Micaia Consultant | 1,000 | 1,000 |
| | Accrual for Cost of Independent Exam | | - |
| | Costs of Moz. Trustee visit and UK travel expenses | | - |
| | **Total** | 1,000 | 1,000 |

## Section C Notes to the accounts (cont)

### Note 5 Support Costs

***Please complete this note if the charity has analysed its expenses using activity categories and has support costs.***

| Support cost type | Fundraising activity £ | Charitable Activity £ | Governance Activity £ | Total Cost £ |
|---|---|---|---|---|
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Total | - | - | - | - |

### Note 6 Details of certain items of expenditure

**6.1 Trustee expenses**

***Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).***

| | This year | Last year |
|---|---|---|
| **Number of trustees who were paid expenses** | 1 | 2 |
| **Nature of the expenses** | Other Consultant Fees as per Note 4 | Other Consultant Fees as per Note 4 |
| **Total amount paid** | £0 | £10,132 |

**6.2 Fees for examination or audit of the accounts**

***Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).***

| | This year £ | Last year £ |
|---|---|---|
| **Independent examiner's or auditors' fees for reporting on the accounts** | None | None |
| **Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor** | None | None |

## Section C Notes to the accounts (cont)

### Note 7 Paid employees

***Please complete this note if the charity has any employees.***

**7.1 Staff Costs**

| | This year £ | Last year £ |
|---|---|---|
| Gross wages, salaries and benefits in kind | - | - |
| Employer's National Insurance costs | - | - |
| Pension costs | - | - |
| Total staff costs | - | - |

**7.2 Average number of full-time equivalent employees in the year**

| The parts of the charity in which the employees work | This year Number | Last year Number |
|---|---|---|
| Fundraising | - | - |
| Charitable Activities | - | - |
| Governance | - | - |
| Other | - | - |
| Total | - | - |

**7.3 Defined contribution pension scheme**

***Please complete if a defined contribution pension scheme is operated.***

**Brief details of the scheme**

| | This year £ | Last year £ |
|---|---|---|
| The costs of the scheme to the charity for the year | - | - |
| The amount of any contributions outstanding at the year end | - | - |
| The amount of any contributions prepaid at the year end | - | - |

## Section C Notes to the accounts (cont)

### Note 8 Grantmaking

***Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.***

**8.1 Total value of grants**

| Purpose for which grants made | Grants to institutions Total amount £ | Grants to individuals Total amount £ |
|---|---|---|
| Support for MICAIA Foundation work in Mozambique | 123,993 | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| ***Total*** | **123,993** | **-** |

**8.1 Grantmaking costs**

***If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.***

| | |
|---|---|
| **Support costs of grantmaking** | **Nil** |

**8.3 Grants made to institutions**

***If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.***

| Names of institutions | Purpose | Total amount of grants paid £ |
|---|---|---|
| MICAIA Foundation | Support for projects and programmes | 123,993 |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | ***Total grants to institutions*** | **123,993** |

## Note 9 Tangible fixed assets

***Please complete this note if the charity has any tangible fixed assets***

### 9.1 Cost or valuation

| | Freehold land & buildings £ | Other land & buildings £ | Plant, machinery and motor vehicles £ | Fixtures, fittings and equipment £ | Payments on account and assets under construction £ | Total £ |
|---|---|---|---|---|---|---|
| Balance brought forward | - | - | - | - | - | - |
| Additions | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers * | - | - | - | - | - | - |
| Balance carried forward | - | - | - | - | - | - |

### 9.2 Accumulated depreciation and impairment provisions

| | | | | | | |
|---|---|---|---|---|---|---|
| ****Basis** | SL or RB | SL or RB | SL or RB | SL or RB | SL or RB | |
| **** Rate** | | | | | | |
| Balance brought forward | - | - | - | - | - | - |
| Depreciation charge for year | - | - | - | - | - | - |
| Impairment provisions | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers* | - | - | - | - | - | - |
| Balance carried forward | - | - | - | - | - | - |

### 9.3 Net book value

| | | | | | | |
|---|---|---|---|---|---|---|
| Brought forward | - | - | - | - | - | - |
| Carried forward | - | - | - | - | - | - |

### 9.4 Revaluation

***If any fixed assets have been revalued please give details of the valuer and method of valuation***

** The "transfers" row is for movements between fixed asset categories.*

*** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.*

## Note 10 Investment assets

***Please complete this note if the charity has any investment assets.***

**10.1 Fixed assets investments**

| | £ |
|---|---|
| Carrying (market) value at beginning of year | - |
| **Add:** additions to investments at cost | - |
| **Less:** disposals at carrying value | - |
| **Add/(deduct):** net gain/(loss) on revaluation | - |
| Carrying (market) value at end of year | - |

***Please provide below:***

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

| | 10.2 Market value at year end £ | 10.3 Income from investments for the year £ |
|---|---|---|
| **Investment properties** | - | - |
| **Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes** | - | - |
| **Investments in subsidiary or connected undertakings and companies** | 26 | - |
| **Securities not listed on a recognised Stock Exchange** | - | - |
| **Cash held as part of the investment portfolio** | - | - |
| **Other investments** | - | - |
| **Total** | 26 | - |

### 10.4 Material investment holdings

**If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.**

| | |
|---|---|
| **Investment held** | |
| **Market Value** | |

## Section C Notes to the accounts (cont)

### Note 11 Debtors and prepayments

***Please complete this note if the charity has any debtors or prepayments.***

| Analysis of debtors | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|---|---|---|---|
| | This year £ | Last year £ | This year £ | Last year £ |
| Trade debtors | | | | |
| Amounts due from subsidiary and associated undertakings | 82,307 | 64,753 | - | 41,420 |
| Other debtors | | | | |
| Prepayments and accrued income | | | | |
| Total | 82,307 | 64,753 | - | 41,420 |

### Note 12 Creditors and accruals

***Please complete this note if the charity has any creditors or accruals.***

**12.1 Analysis of creditors**

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|---|---|---|---|
| | This year £ | Last year £ | This year £ | Last year £ |
| Loans and overdrafts | 41,846 | 45,913 | - | 41,420 |
| Trade creditors | | | | |
| Amounts due to subsidiary and associated undertakings | 50,922 | 29,195 | | |
| Other creditors | | | | |
| Accruals and deferred income | - | 3,628 | - | - |
| Total | 92,768 | 78,736 | - | 41,420 |

**12.2 Security over assets**

***If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.***

## Note 13 Endowment and restricted income funds

***Please complete this section if the charity has any endowment or restricted income funds.***

### 13.1 Funds held

**Please give a brief description of any of the following type of funds held by the charity:**

- **permanent endowment funds (PE);**
- **expendable endowment funds (EE); and**
- **restricted income funds, including special trusts, of the charity (R).**

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|---|---|---|
| General Fund | UR | |
| Gulbenkian Foundation | R | General support for MICAIA Foundation |
| University of Edinburgh | R | Sustainable Woodfuel Transitions |
| University of Sheffield | R | Conservation Challenges |
| Private Trust (Emergency) | R | Emergency response to IDAI |
| Private Trust | R | Natural Product Development - Moribane |
| Anonymous Fund 2 | R | Natural Product Development |
| Natural Capital Fund | D | Donation towards the Natural Capital Fund |
| IDAI UK | D | Donation towards IDAI appeal |
| Private Trust (Other) | D | Donation towards costs |

### 13.2 Movements of major funds

***Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.***

| Fund names | Fund balances brought forward £ | Incoming resources £ | Outgoing resources £ | Transfers £ | Gains and losses £ | Fund balances carried forward £ |
|---|---|---|---|---|---|---|
| General Fund | - 615 | 1,894 | - 768 | - | - 8 | 503 |
| Anonymous Fund 2 | - | 5,000 | - | | | 5,000 |
| Gulbenkian Foundation | - | - | - | - | - | - |
| University of Edinburgh | - | - | - | - | - | - |
| University of Sheffield | - 3,485 | 36,320 | - 14,564 | - | - | 18,272 |
| Private Trust (Emergency) | 5,862 | - | - | - | 60 | 5,922 |
| Private Trust | 61,685 | 157,978 | - 173,664 | - | 3,101 | 49,099 |
| Natural Capital Fund | 1,304 | 504 | - | - | - | 1,808 |
| IDAI UK | 807 | - | - | - | - | 807 |
| Private Trust (Other) | 694 | - | - | - | 7 | 701 |
| **Total Funds** | 66,252 | 201,697 | - 188,996 | - | 3,160 | 82,113 |

### 13.3 Transfers between funds

***Please give details of any transfers between funds.***

| From Fund (Name) | To Fund (Name) | Reason | Amount |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

## Note 14 Transactions with related parties

***If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.***

**14.1 Remuneration and benefits**

***Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.***

| Name of trustee or connected party | Legal authority (eg order, governing document) | Amounts paid or benefit value | |
|---|---|---|---|
| | | This year £ | Last year £ |
| | | | |
| | | | |
| | | | |

**14.2 Loans**

***Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.***

| | Name of trustee or connected party | Legal authority | Amount owing | |
|---|---|---|---|---|
| | | | This year £ | Last year £ |
| Due to trustees and related parties | | | | |
| Due from trustees and related parties | | | | |

**14.3 Other transaction(s) with trustees or related parties**

***Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.***

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | This year £ | Last year £ |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

| Section C | Notes to the accounts | (cont) |
|---|---|---|

**Note 15** **Additional Disclosures**

**The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.**

1) The small amount on Note 10 of £26 relates to the gift, in March 2017, of 11% of the shareholding of Eco-Micaia, a subsidiary of the Mozambique Foundation. The shares were previously held by two of the founders of the Foundation, Milagre Nuvunga and Andrew Kingman. The amount represents 11% of MZN 20k, translated at the year-end FX rate into USD and then GBP. For the purposes of the accounts the Trustees have valued this gift at nill value.

CHARITY COMMISSION
FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of**

Charity Name
MICAIA

| **On accounts for the year ended** | 31/12/21 | **Charity no (if any)** | 1120413 |
|---|---|---|---|

**Set out on pages**

1,2

1(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

The charity's gross income did not exceed £250,000. I am qualified to undertake the examination by being a qualified FCA.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

| **Signed:** | L. J. Johnston | **Date:** | 29/10/2022 |
|---|---|---|---|

**Name:** Lindsay James Johnston

**Relevant professional qualification(s) or body (if any):** Fellow of the Institute of Chartered Accountants in England and Wales (Retired)

**Address:** St Ann's, 5 Wexford Road, London, SW12 8NH

## Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**MICAIA**

England & Wales - Charity number 1120413

# Accounts

micaia



# Report of the Trustees
# 2020

## LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|---|---|
| **Trustees** | Prof. Daniel Brockington (Chair)<br>Christopher Bowes<br>Dr Célia Diniz (deceased: January 2020)<br>Dr Isilda Nhantumbo (appointed: 09/02/20)<br>Laura Gilbert (Treasurer)<br>Milagre Nuvunga<br>Dr Sandy Ochojna<br>Professor Philip Woodhouse |
| **Company secretary** | Andrew Kingman |
| **Principal staff** | Andrew Kingman, Director |
| **Registered office and operational address** | 13 Windsor Road<br>Buxton<br>Derbyshire<br>SK17 7NS<br><br>01298 24248<br>www.Micaia.org<br>info@Micaia.org |
| **Charity registration number** | 1120413 |
| **Independent Examiner** | Lindsay Johnston, FCA (retired) |
| **Bankers** | Royal Bank of Scotland<br>The Square<br>Bakewell<br>Derbyshire<br>DE45 1BT<br><br>Scottish Widows Bank<br>67 Morrison Street<br>Edinburgh<br>EH3 8YJ |

**The Trustees of Micaia UK** present their report and the financial statements for the year ended 31 December 2020.

Legal and administrative information set out on page 1 forms part of this report. The financial statements are prepared on an accruals basis.

The income of the charity was not above £250k in 2020 and the total assets (before liabilities) of the charity do not exceed £3.26 million, therefore the annual accounts are subject to an independent examination, rather than an audit.

# Objectives and activities

Micaia's mission is to help Mozambique prosper - sustainably and inclusively, with all people capable of and supported in securing their own well-being.

In pursuing its mission, Micaia is developing and testing a coherent 'localization' approach to economic and social development. This responds to the various dimensions (economic, social, cultural, environmental, and spiritual) of how people we work with define 'prosperity' or wealth. The approach frames Micaia's values of creating social and economic fairness for poor people, creating opportunities for people to build assets, empowering people through building better skills knowledge and confidence, and working for an enabling policy and investment environment.

Micaia UK's principal activities include:

a) Technical support for the development of operational programmes in Mozambique implemented by MICAIA Foundation
b) Provision of personnel including paid staff and volunteers to support development programmes in Mozambique
c) Research into issues relevant to MICAIA's programmes
d) Dissemination of case studies, reports and other educational material resulting from the practical work of MICAIA and its partners in Mozambique
e) Participation in policy networks and other forums relevant to MICAIA's mission
f) Raising and managing funds to support the work of MICAIA in Mozambique.

# Purpose, structure and governance of the charity

Micaia is an international non-governmental, non-political, non-religious organisation created as a charitable legal entity in the UK. Micaia UK was registered as a charity on 7th August 2007. The organisation was established under a Constitution, which established the objects and powers of the charity.

The Constitution defines the Charity's 'Objects' as being:

1. To promote sustainable development for the benefit of the public by:
   (a) the relief of poverty and the improvement of the conditions of life in socially and disadvantaged communities of Mozambique;

(b) the promotion of sustainable means of achieving economic growth and regeneration in rural and urban communities of Mozambique.
(c) the preservation, conservation and the protection of the natural resources and wider environment of Mozambique and the prudent use of resources;

2. To advance the education of the public in subjects relating to sustainable development and the protection, enhancement and rehabilitation of the environment and to promote study and research in such subjects provided that the useful results of such study are disseminated to the public at large.

Sustainable development means "*development which meets the needs of the present without compromising the ability of future generations to meet their own needs.*"

Micaia UK is governed by a Board of Trustees (currently 7, including the Chair).

The charity is UK based with its registered office and administrative centre in Buxton. The Director is currently seconded to MICAIA in Mozambique, working both with Micaia's sister organization, the Micaia Foundation, and the linked social enterprise, Eco-Micaia Ltd.

Organization
The charity is governed by its board of Trustees convenes at least three times a year in the UK. Day-to-day management of the charity is delegated to the Director.

Risk management
The Trustees developed a risk management framework based on guidance from the Charity Commission. Trustees review this framework and the general risk management policy on an annual basis.

Safeguarding
Within the Micaia 'family', Micaia UK took the lead in developing Micaia's policy on Safeguarding, using best practice from UK experience and guidance. The Board has continued to lead in ensuring that Safeguarding is to the fore at all levels of the organization.

# Achievements and performance

## Micaia: institutional development

In the course of 2020 Micaia UK continued to play an active role in supporting the institutional development of Micaia as a whole. From March 2020, the context for this work was dominated by the Covid-19 pandemic.

Micaia UK's support for Mozambique focused on four main areas:

a) Secure additional funding for natural product value chain development and the Natural Product Enterprise Centre
b) Further develop Micaia's capacity to add value to practical work in Mozambique by engaging proactively in policy and research networks in the UK and elsewhere that are relevant to Micaia's work
c) Further develop Micaia's organizational and institutional capacity, with particular attention to establishing a UK fundraising platform.
d) Advising on the further development and implementation of Micaia's Safeguarding policies and procedures

### *Maintaining an active Board*

Micaia UK is supported by the volunteer activities of its Board. In addition to the meetings of the Board, almost always attended by all Members, individual Trustees continued to take on specific tasks agreed at Board Meetings or as part of continuing operations. These activities included banking and financial management, organizing events, research, and representing Micaia at meetings.

### *Engaging in the governance of the Micaia 'Family'*

Through the year, the Chair of the UK Board maintained monthly contact with the Foundation Board's representatives, monitoring in particular the security situation in Mozambique and the evolution of the Covid-19 pandemic. The UK Chair also received and commented on papers presented to the Micaia Foundation Board Meeting. The UK Chair and Vice-Chair participated in the monthly inter-board 'Steering Committee' skype meetings. These monthly meetings follow a standard agenda that incorporates security, safeguarding, personnel issues, finance, and headlines from projects and other actions in Mozambique. The Minutes of the Steering Committee meetings are shared with all Micaia board members.

Micaia UK's Treasurer continued to support the financial management and planning of Micaia in Mozambique, advising on management accounting and other financial systems.

### *Supporting Eco-Micaia Ltd and its investments*

Eco-Micaia Ltd is a company registered in Mozambique and operating as part of the Micaia 'group'. It shares the same overall purpose and strategic plan as Micaia UK and Micaia Foundation. It was created in 2007 to provide a vehicle for services and investments in value chains and socially responsible businesses, community ventures and other market-oriented actions that could create livelihood opportunities for suppliers, producers and workers.

Since the end of 2016, Micaia (UK) has been a shareholder in Eco-Micaia and Dr Sandy Ochojna is the Trustee appointed to the Eco-Micaia Board of Directors to represent Micaia (UK). During 2020, Dr Ochojna has been closely engaged in supporting the management and governance of Eco-Micaia. This included, *inter alia:*

a) maintaining close contact with the Director via email and skype calls, discussing issues as they emerge and reviewing internal discussion papers, proposals etc.

b) reviewing monthly narrative reports and accounts from Eco-Micaia and the subsidiary companies in Mozambique (Baobab Products Mozambique, Ndzou Camp, and Mozambique Honey Company)
c) taking the lead in presenting at the UK Board meetings and on the monthly inter-board calls summary reports on the status and performance of the companies
d) participating in skype Board of Directors' meetings

### *Marketing and communications*

Micaia UK is leading a cross-Micaia review of all marketing and communications with the intention in 2021 of launching a new website, expanded social media presence, and active online fundraising.

### *Responding to Covid-19*

Travel restrictions in the UK through 2020 meant that all Micaia board meetings and other interactions were conducted online. Micaia worked closely with its director and representative in Mozambique to ensure that the whole Micaia 'family' adopted safe and reasonable approaches to managing risk while maintaining project implementation and the enterprise activities. The result was that no one employed by Micaia in Mozambique or by one of the local enterprises established by Micaia lost their job or income due to the pandemic.

## Programmes

Micaia's programmes are focused entirely on Mozambique. All programmes link with one of the four 'pillars' that provide the framework to Micaia's strategic plan. The four 'Pillars of Prosperity' are:

a) Food security and the local food economy; b) Active citizenship; c) Sustainable management of natural resources; d) Diverse and inclusive local economies.

In 2020, Micaia continued to support work led by Micaia Foundation in the north of Manica Province in the districts of Guro and Tambara. Since 2016, Micaia has focused much of its support on work relating to promoting livelihoods based on natural products. Funding was provided by a private family foundation for a project called: ***From theory to practice: fulfilling the 'inclusive' vision for natural product businesses in Mozambique.*** The project (2017-2020) focused on building capacity of natural product suppliers, particularly beekeepers and baobab collectors, to play informed and active roles in the companies that they supply. Although Micaia did not receive new funding for this project in 2020, we continued to track the activities in Mozambique while negotiating a new phase of funding for a project designed to build on the achievements of the work on natural product enterprise. A new funding agreement was signed with same family foundation for a project entitled: ***From vulnerability to resilience***. As with the previous project, while the grant agreement is between Micaia Foundation in Mozambique and the family foundation, Micaia in UK will receive the funds and manage the onward grants to Micaia in Mozambique.

The work done by Micaia Foundation since 2016 has created new opportunities: increased sources and scale of income for women in particular (from selling baobab fruit); better understanding of natural resources and the risks to these of unsustainable extraction; emerging and stronger community organizations. The problem to be addressed in the new project is how to scale up and sustain the benefits of the work done to date; put another way, how to help people reduce their vulnerability as families and communities become more resilient?

The project expands the area of intervention across what Micaia refers to as the Lower Zambezi Valley, incorporating Guro and Tambara districts along with Changara District of Tete Province. The goal of the project is to help people strengthen their communities' resilience (particularly adaptability and resilience in the face of climate change) and, in so doing, to inspire and facilitate change in neighbouring Districts sharing similar characteristics.

The project is holistic in design and approach, mirroring the four Pillars at the heart of Micaia's strategy. One component focuses on sustainable agriculture and aims to enable 5,000 families to learn about and implement more sustainable agricultural systems. A second component focuses on natural resource management and aims to facilitate in 26 communities of Guru and Tambara Districts, and 7 communities of Changara, the creation and implementation of Land and Natural Resource Management Plans. The third component maintains Micaia's core focus on livelihood diversification and natural products and aims to enable 3,000 families to increase household income by participating in at least one non-timber forest product value chain. Finally, a fourth component on human development seeks to enable 1,000 women and 500 men to build literacy and numeracy skills according to their own priorities and, in so doing, establish and pilot a new approach to integrating functional literacy and numeracy in livelihoods and life skills. Binding all of these actions together, the Micaia team hopes to facilitate the development, with community partners, of district-level 'Community Resilience Associations' in each of Guru and Tambara Districts, creating a model for longer-term replication in other Districts within a creative network facilitated by Micaia Foundation. Our strategic aim is to support community-led development and make more effective use of the many resources that exist in communities throughout the area in which Micaia operates.

The Covid-19 pandemic delayed the start of the new project, but work continued particularly on support of the baobab value chain. In the early part of the year it looked as though Baobab Products Mozambique, the social enterprise established and managed by Eco-Micaia Ltd to provide a fair market to the women collectors, might not be able to operate. Initial lockdowns in Mozambique made training and logistics difficult but the main concern was the market, as orders for baobab powder were cancelled. Micaia Foundation managed to arrange emergency finance from a donor partner, and the harvest went ahead. Micaia's support to the baobab collectors continued to focus on strengthening their association and enabling the women to play active roles in the company's field operation.

Once it was clear that Mozambique was not experiencing the type of Covid impact felt in South Africa, Micaia Foundation was able to establish field operations that adapted to the essential protective measures (masks, hygiene, social distancing and limitations on number of people participating in activities) in order to allow work to go ahead. Funding for the new project was released in May 2020 and the new staff team – a field officer supporting each component of the project – was able to start work.

The team made good progress in a challenging year. In agriculture, research and consultation led to the development of materials and methodologies for training Lead Farmers (trainers/facilitators) in sustainable approaches to agriculture – coping with the dry conditions and maximizing production from available land rather than always opening new fields in the forest. Working with the Lead Farmers, demonstration plots were established in several villages, and these will be expanded in 2021 as key centres of learning and training.

In the area of natural resource management, the initial focus was on reviewing the status of Natural Resource Management Committees established in some villages under a previous Micaia project. We found that while many of the committees are still functioning, they lack resources to undertake practical actions such as monitoring access to forest areas. A key strategy for Micaia is to enable communities to benefit from BioTrade and to use some of the benefits to ensure the effective management of important plant biodiversity, e.g. through incentivizing community forest rangers. The project scope was expanded considerably in the second half of the year, with another 12 communities being added to the 28 with which Micaia was already working. In each of these communities, the team worked with local people to carry out initial natural resource assessments.

For the component on value chains and local economic development, the main focus in a difficult year, was on the baobab value chain. Working closely with BPM, the project team helped coordinate with women Lead Collectors, arrange the training that is required for organic certification, and generally support the campaign. By the end of the campaign, BPM had bought baobab fruit from 1,370 women, paying 3 or 4 times the local informal market price. The income from baobab is extremely important, often paying for new productive household assets such as livestock or a solar panel, enabling families to cover the costs of schooling for children, and improving diets and health.

Other than baobab, the focus in 2020 was on research, with initial studies being done on the livelihood potential of marula (for oil), tamarind, and several medicinal plants.

Work on human development over the last few years has focused on developing and implementing via a network of Capability Facilitators (all women) an informal learning programme inspired by the capabilities approach and focused on two themes: ‘my good life’ and ‘my community’. These themes group dozens of specific topics, from family health to domestic violence to climate change. The topics are for discussion, and facilitators have a set of visual materials – cartoons drawn by an artist in Chimoio, Manica Province – that they use to help stimulate the talks with their peers. Micaia will maintain this approach as it is having considerable success, building knowledge and confidence among women, and leading to some clear changes in family and community life. In the new project, we will add a focus on literacy. In 2020, Micaia brought in a specialist from the UK to assist in developing the approach. Rather than impose a standard curriculum of adult literacy – that the team’s research in the area showed not to be working – the approach we will take is based on enabling the participants to identify what words and numbers matter to them in their daily lives. For instance, words on a product label or numbers on a receipt. We had planned to have the consultant travel to Mozambique in 2020 but that was not possible. Instead, we began the research and postponed practical development until 2021.

## Research linkages

In 2020, Micaia strengthened its connection with University of Sheffield and the University of Edinburgh, while maintaining long-term links with Royal Botanical Gardens at Kew. The Micaia UK Board sees a growing role for Micaia UK in linking the work in Mozambique with the academic community.

In the course of 2020, Micaia began work on a new project with the Sheffield Institute for International Development (SIID) and Micaia Foundation. The project, entitled *Data, Accountability and Commercialisation. Working with NGO data to enhance downwards accountability in contexts of livelihood change* is funded by the Global Challenges Research Fund. The project will examine how NGO data may be used to strengthen accountability between NGOs and the communities they serve and consider how data collection can be adapted to respond to unforeseen changes that arise in the course of NGO-led development projects. Despite early-stage progress on designing the methodology and identifying a potential Post-doc to lead the project, the challenges arising out of the pandemic led to the project being postponed under a no-cost extension. Work will commence in 2021.

Another research project in 2020 was *Coping with Covid*, a collaboration involving the Universities of Edinburgh and Sheffield in the UK, University of Eduardo Mondlane in Mozambique, and Micaia. The research involved repeated interviews with ten individuals in each of four communities in which Micaia Foundation is working – two in baobab areas, two in the buffer zone of the Chimanimani national park. The aim was to understand the various impacts of Covid on value chains such as baobab, local trade in general, and on family livelihoods and wellbeing, and to explore the extent to which traditional coping mechanisms and leadership in times of crisis had come into play or being replaced by 'modern' sources of information and support. Interviews were conducted weekly for almost two months, and then the data was collated and reviewed by a team involving academic researchers from the three universities and Micaia's senior management team. Some of the findings from the research were particularly interesting. For instance, it was clear that in the baobab communities, family livelihoods were protected by the socially motivated decision-making of BPM and Micaia who together ensured that the baobab harvest could go ahead. This was not the case in communities in the south of Mozambique, studied by researchers from the University of Eduardo Mondlane. There, with charcoal as the main value chain, the pandemic caused the established value chain actors to stop trading, with serious impact on livelihoods. The findings and analysis generated by this project will be published in 2021.

## Fundraising

Micaia UK continues to be the most likely source of general or unrestricted funding for Micaia in Mozambique and for the last few years the Board has been exploring possible ways of expanding UK-based fundraising. The lack of staff capacity in UK has limited the practical possibilities. In 2020 there had been a plan to have the senior managers of Micaia spend more time in the UK to support meetings with potential donors, but this was not possible. Instead, greater attention was given to marketing and communications.

## Financial review

Micaia received income of £208k in 2020 compared with £211k in 2019.

The majority ($216k) was restricted funding from the family foundation grant, with the remainder from two smaller GBP grants from the Universities of Edinburgh and Sheffield.

Micaia also received a small amount of interest income and donations.

Expenditure was approx. 80% the level of income, at £168k for 2020 versus £187k in 2019.

Micaia's reserves at 31st December were all restricted, however further, modest unrestricted donations have been received in 2021 to build up the general fund again.

## Plans for the future

Micaia will seek to expand its ability to support work in Mozambique and to share learning from that work with a wide network of practitioners and policymakers.

Micaia's key objectives for 2021 are:

- Scale up UK fundraising, with particular reference to a) general (unrestricted) funding and b) the Natural Capital Fund
- Lead in the overhaul of Micaia's communications (policy, strategy, tools)
- Support a review of Micaia's long-term strategy and institutional development

## Statement of responsibilities of the trustees

The trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of the affairs of the charity and the incoming resources and application of resources, including the net income and expenditure, of the charity for the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable

steps for the prevention and detection of accounting errors, inappropriate use of funds, fraud and other irregularities.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees as at 31 December 2019 was 6. The trustees are members of the charity, but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

## Public Benefit

The Trustees regularly review MICAIA's work to ensure that the charity continues to meet public benefit criteria. The Trustees are satisfied that MICAIA delivers public benefit. Measures to verify this conviction include the continuing role of MICAIA's UK Director in directly supporting work in Mozambique and reporting quarterly to the Board, and the independent evaluations of projects that take place.

## Auditors

Micaia UK does not yet need to have an audit. An Independent Examiner was appointed and conducted an examination of the 2020 MICAIA UK accounts.

The Trustees also note that Micaia Foundation, our lead partner in Mozambique, has a full independent audit of its annual accounts. Similarly, the evaluation of specific projects incorporates financial review, and Micaia has been subject to due diligence processes by funders including DFID.

Approved by the trustees on 23/12/21 and signed on their behalf by:

Laura Gilbert

Laura Gilbert – Treasurer

| | | | | | |
|---|---|---|---|---|---|
| MICAIA UK | | | Charity No | 1120413 | **CC17a** |
| Annual accounts for the period | | | | | |
| Period start date | **01/01/2020** | **To** | Period end date | **31/12/2020** | |

## Section A Statement of financial activities

| Recommended categories by activity | Details of own analysis | Note | Unrestricted funds £ | Restricted income funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|---|---|---|---|---|---|---|
| **Incoming resources (Note 3)** | | | F01 | F02 | F03 | F04 | F05 |
| **Incoming resources from generated funds** | | | | | | - | - |
| Voluntary income | | S01 | 920 | 207,045 | - | 207,965 | 211,341 |
| Activities for generating funds | | S02 | | | | - | - |
| Investment income | | S03 | | | | - | - |
| **Incoming resources from charitable activities** | | S04 | | | | - | - |
| **Other incoming resources** | | S05 | 2 | | | 2 | 29 |
| ***Total incoming resources*** | | S06 | 922 | 207,045 | - | 207,966 | 211,369 |
| **Resources expended (Notes 4-8)** | | | | | | | |
| **Costs of Generating Funds** | | | | | | - | - |
| Costs of generating voluntary income | | S07 | 244 | 3,000 | | 3,244 | 6,828 |
| Fundraising trading costs | | S08 | - 27 | 7,658 | | 7,631 | - 3,838 |
| Investment management costs | | S09 | | - | | - | - |
| **Charitable activities** | | S10 | 110 | 156,190 | | 156,300 | 183,321 |
| **Governance costs** | | S11 | | 1,000 | | 1,000 | 1,000 |
| **Other resources expended** | | S12 | | | | - | - |
| ***Total resources expended*** | | S13 | 328 | 167,847 | - | 168,175 | 187,311 |
| ***Net incoming/(outgoing) resources before transfers*** | | S14 | 594 | 39,197 | - | 39,791 | 24,058 |
| **Gross transfers between funds** | | S15 | - | - | - | - | - |
| ***Net incoming/(outgoing) resources before other recognised gains/(losses)*** | | S16 | 594 | 39,197 | - | 39,791 | 24,058 |
| **Other recognised gains/(losses)** | | | | | | | |
| Gains and losses on revaluation of fixed assets for the charity's own use | | S17 | - | - | - | - | - |
| Gains and losses on investment assets | | S18 | - | - | - | - | - |
| ***Net movement in funds*** | | S19 | 594 | 39,197 | - | 39,791 | 24,058 |
| **Total funds brought forward** | | S20 | - 1,209 | 27,670 | - | 26,460 | 2,403 |
| ***Total funds carried forward*** | | S21 | - 615 | 66,867 | - | 66,252 | 26,460 |

## Section B Balance sheet

| | Note | Unrestricted funds £ | Restricted income funds £ | Endowment funds £ | Total this year £ | Total last year £ |
|---|---|---|---|---|---|---|
| | | F01 | F02 | F03 | F04 | F05 |
| **Fixed assets** | | | | | | |
| **Tangible assets** (Note 9) | B01 | | | | - | - |
| | B02 | | | | - | - |
| **Investments** (Note 10) | B03 | | | | - | - |
| ***Total fixed assets*** | B04 | - | - | - | - | - |
| **Current assets** | | | | | | - |
| **Stock and work in progress** | B05 | | | | - | - |
| **Debtors** (Note 11) | B06 | | 106,173 | | 106,173 | 122,083 |
| **(Short term) investments** | B07 | | | | - | - |
| **Cash at bank and in hand** | B08 | - 615 | 80,849 | | 80,234 | 26,757 |
| ***Total current assets*** | B09 | - 615 | 187,022 | - | 186,407 | 148,839 |
| **Creditors: amounts falling due within one year (Note 12)** | B10 | - | 78,735 | | 78,735 | 52,530 |
| ***Net current assets/(liabilities)*** | B11 | - 615 | 108,287 | - | 107,672 | 96,309 |
| ***Total assets less current liabilities*** | B12 | - 615 | 108,287 | - | 107,672 | 96,309 |
| **Creditors: amounts falling due after one year (Note 12)** | B13 | | 41,420 | | 41,420 | 69,849 |
| **Provisions for liabilities and charges** | B14 | - | - | - | - | - |
| ***Net assets*** | B15 | - 615 | 66,867 | - | 66,252 | 26,460 |
| **Funds of the Charity** | | | | | | |
| **Unrestricted funds** | B16 | - 615 | | | - 615 | - 1,209 |
| | B17 | | | | - | - |
| **Restricted income funds** (Note 13) | B18 | | 66,867 | | 66,867 | 27,670 |
| **Endowment funds** (Note 13) | B19 | | | - | - | - |
| ***Total funds*** | B20 | - 615 | 66,867 | - | 66,252 | 26,460 |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|---|---|
| Laura Gilbert | Laura Gilbert | 25/12/2021 |

## Section C Notes to the accounts

Note 1 **Basis of preparation**

***This section should be completed by all charities*** .

### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with* [✓] Accounting Standards;

  or [ ] Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act 1993.

[** except for the following].

| |
|---|
| |

* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick “Accounting Standards”;
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick “Financial Reporting Standards for Smaller Enterprises (FRSSE)”.

### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

| |
|---|
| |

### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years, except for the following.

| |
|---|
| |

## Note 2 Accounting policies

***This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.***

## INCOMING RESOURCES

| | |
|---|---|
| **Recognition of incoming resources** | These are included in the Statement of Financial Activities (SoFA) when:<br>• the charity becomes entitled to the resources;<br>• the trustees are virtually certain they will receive the resources; and<br>• the monetary value can be measured with sufficient reliability. |
| **Incoming resources with related expenditure** | Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA. |
| **Grants and donations** | Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources. |
| **Tax reclaims on donations and gifts** | Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate. |
| **Contractual income and performance related grants** | This is only included in the SoFA once the related goods or services have been delivered. |
| **Gifts in kind** | Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.<br>Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.<br>Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable. |
| **Donated services and facilities** | These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received. |
| **Volunteer help** | The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report. |
| **Investment income** | This is included in the accounts when receivable. |
| **Investment gains and losses** | This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year. |

## EXPENDITURE AND LIABILITIES

| | |
|---|---|
| **Liability recognition** | Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. |
| **Governance costs** | Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters. |
| **Grants with performance conditions** | Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output. |
| **Grants payable without performance conditions** | These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity. |
| **Support Costs** | Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage. |

## ASSETS

| | |
|---|---|
| **Tangible fixed assets for use by charity** | These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt. |
| **Investments** | Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value. |
| **Stocks and work in progress** | These are valued at the lower of cost or market value. |

| | |
|---|---|
| **POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE** | |

## Note 3 Analysis of incoming resources

***Incoming resources may be further analysed if this would help the reader of the accounts.***

| | Analysis | This year £ | Last year £ |
|---|---|---|---|
| **Voluntary income** | Project grants | 206,541 | 199,085 |
| | General donations | 1,424 | 11,889 |
| | Other incoming resources | - | 367 |
| | | | |
| | | | - |
| | **Total** | 207,965 | 211,341 |
| **Activities for generating funds** | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | - | - |
| **Investment income** | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | - | - |
| **Incoming resources from charitable activities** | | | - |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | - | - |
| **Other incoming resources** | Bank Interest | 2 | 29 |
| | | | - |
| | | | - |
| | | | - |
| | | | - |
| | **Total** | 2 | 29 |

## Note 4 Analysis of resources expended

**Resources expended may be further analysed if this would help the reader of the accounts.**

| | Analysis | This year £ | Last year £ |
|---|---|---|---|
| **Costs of generating voluntary income** | Technical support via Eco-Micaia Consultant | 3,000 | 3,000 |
| | Marketing materials | - | 529 |
| | Travel | - | 2,928 |
| | Administration | - | 92 |
| | Financial | 244 | 279 |
| | **Total** | 3,244 | 6,828 |
| **Fundraising trading costs** | | | - |
| | | | - |
| | | | - |
| | Accrued unrealised FX loss - unrestricted | - 27 | - 17 |
| | Accrued unrealised FX gain - restricted | 7,658 | - 3,821 |
| | **Total** | 7,631 | - 3,838 |
| **Investment management costs** | | | |
| | | - | - |
| | | - | - |
| | **Total** | - | - |
| **Charitable activities** | Grantmaking | 92,585 | 156,873 |
| | Technical support via Eco-Micaia Consultant | 10,176 | 10,176 |
| | Other consultant fees | 10,132 | 10,132 |
| | International travel | | |
| | Other programme-related costs | 43,407 | 6,140 |
| | **Total** | 156,300 | 183,321 |
| **Governance costs** | Technical support via Eco-Micaia Consultant | 1,000 | 1,000 |
| | Accrual for Cost of Independent Exam | | - |
| | Costs of Moz. Trustee visit and UK travel expenses | | - |
| | **Total** | 1,000 | 1,000 |

## Section C Notes to the accounts (cont)

### Note 5 Support Costs

***Please complete this note if the charity has analysed its expenses using activity categories and has support costs.***

| Support cost type | Fundraising activity £ | Charitable Activity £ | Governance Activity £ | Total Cost £ |
|---|---|---|---|---|
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Total | - | - | - | - |

### Note 6 Details of certain items of expenditure

**6.1 Trustee expenses**

***Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).***

| | This year | Last year |
|---|---|---|
| **Number of trustees who were paid expenses** | 1 | 2 |
| **Nature of the expenses** | Other Consultant Fees as per Note 4 | Other Consultant Fees as per Note 4 |
| **Total amount paid** | £10,132 | £10,132 |

**6.2 Fees for examination or audit of the accounts**

***Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).***

| | This year £ | Last year £ |
|---|---|---|
| **Independent examiner's or auditors' fees for reporting on the accounts** | None | None |
| **Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor** | None | None |

## Section C Notes to the accounts (cont)

### Note 7 Paid employees

*Please complete this note if the charity has any employees.*

**7.1 Staff Costs**

| | This year £ | Last year £ |
|---|---|---|
| Gross wages, salaries and benefits in kind | - | - |
| Employer's National Insurance costs | - | - |
| Pension costs | - | - |
| Total staff costs | - | - |

**7.2 Average number of full-time equivalent employees in the year**

| | | This year Number | Last year Number |
|---|---|---|---|
| The parts of the charity in which the employees work | Fundraising | - | - |
| | Charitable Activities | - | - |
| | Governance | - | - |
| | Other | - | - |
| | Total | - | - |

**7.3 Defined contribution pension scheme**

*Please complete if a defined contribution pension scheme is operated.*

Brief details of the scheme

| | This year £ | Last year £ |
|---|---|---|
| The costs of the scheme to the charity for the year | - | - |
| The amount of any contributions outstanding at the year end | - | - |
| The amount of any contributions prepaid at the year end | - | - |

## Section C Notes to the accounts (cont)

### Note 8 Grantmaking

***Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.***

**8.1 Total value of grants**

| Purpose for which grants made | Grants to institutions Total amount £ | Grants to individuals Total amount £ |
|---|---|---|
| Support for MICAIA Foundation work in Mozambique | 92,585 | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| | - | - |
| ***Total*** | **92,585** | **-** |

**8.1 Grantmaking costs**

***If the charity's accounts are prepared on the "activity basis" please give details of any support cost associated with grantmaking. Please enter "Nil" if the charity does not identify and/or allocate support costs.***

| | |
|---|---|
| **Support costs of grantmaking** | **Nil** |

**8.3 Grants made to institutions**

***If the charity has made grants to particular institutions that are material in the context of its grantmaking please give details of the institution supported, purpose of the grant and total paid to each institution listed. Sufficient information should be given to provide a reasonable understanding of the range of institutions supported.***

| Names of institutions | Purpose | Total amount of grants paid £ |
|---|---|---|
| MICAIA Foundation | Support for projects and programmes | 92,585 |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | ***Total grants to institutions*** | **92,585** |

## Note 9 Tangible fixed assets

***Please complete this note if the charity has any tangible fixed assets***

### 9.1 Cost or valuation

| | Freehold land & buildings £ | Other land & buildings £ | Plant, machinery and motor vehicles £ | Fixtures, fittings and equipment £ | Payments on account and assets under construction £ | Total £ |
|---|---|---|---|---|---|---|
| Balance brought forward | - | - | - | - | - | - |
| Additions | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers * | - | - | - | - | - | - |
| Balance carried forward | - | - | - | - | - | - |

### 9.2 Accumulated depreciation and impairment provisions

| | | | | | |
|---|---|---|---|---|---|
| **Basis | SL or RB | SL or RB | SL or RB | SL or RB | SL or RB |
| ** Rate | | | | | |

| | | | | | | |
|---|---|---|---|---|---|---|
| Balance brought forward | - | - | - | - | - | - |
| Depreciation charge for year | - | - | - | - | - | - |
| Impairment provisions | - | - | - | - | - | - |
| Revaluations | - | - | - | - | - | - |
| Disposals | - | - | - | - | - | - |
| Transfers* | - | - | - | - | - | - |
| Balance carried forward | - | - | - | - | - | - |

### 9.3 Net book value

| | | | | | | |
|---|---|---|---|---|---|---|
| Brought forward | - | - | - | - | - | - |
| Carried forward | - | - | - | - | - | - |

### 9.4 Revaluation

***If any fixed assets have been revalued please give details of the valuer and method of valuation***

** The "transfers" row is for movements between fixed asset categories.*

*** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.*

## Note 10 Investment assets

***Please complete this note if the charity has any investment assets.***

**10.1 Fixed assets investments**

| | £ |
|---|---|
| Carrying (market) value at beginning of year | - |
| **Add:** additions to investments at cost | - |
| **Less:** disposals at carrying value | - |
| **Add/(deduct):** net gain/(loss) on revaluation | - |
| Carrying (market) value at end of year | - |

***Please provide below:***

**10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.**

**10.3 A breakdown of the income from investments agreeing with SOFA row S03.**

**Analysis of investments**

| | 10.2 Market value at year end £ | 10.3 Income from investments for the year £ |
|---|---|---|
| **Investment properties** | - | - |
| **Investments listed on a recognised stock exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes** | - | - |
| **Investments in subsidiary or connected undertakings and companies** | 22 | - |
| **Securities not listed on a recognised Stock Exchange** | - | - |
| **Cash held as part of the investment portfolio** | - | - |
| **Other investments** | - | - |
| **Total** | 22 | - |

**10.4 Material investment holdings**

**If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments) please provide details.**

| | |
|---|---|
| **Investment held** | |
| **Market Value** | |

## Note 11 Debtors and prepayments

***Please complete this note if the charity has any debtors or prepayments.***

| Analysis of debtors | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|---|---|---|---|
| | This year £ | Last year £ | This year £ | Last year £ |
| Trade debtors | | | | |
| Amounts due from subsidiary and associated undertakings | 64,753 | 52,234 | 41,420 | 69,849 |
| Other debtors | | | | |
| Prepayments and accrued income | | | | |
| Total | 64,753 | 52,234 | 41,420 | 69,849 |

## Note 12 Creditors and accruals

***Please complete this note if the charity has any creditors or accruals.***

**12.1 Analysis of creditors**

| | Amounts falling due within one year | | Amounts falling due after more than one year | |
|---|---|---|---|---|
| | This year £ | Last year £ | This year £ | Last year £ |
| Loans and overdrafts | 45,913 | 47,489 | 41,420 | 69,849 |
| Trade creditors | | | | |
| Amounts due to subsidiary and associated undertakings | 29,195 | 4,745 | | |
| Other creditors | | | | |
| Accruals and deferred income | 3,628 | 296 | - | - |
| Total | 78,736 | 52,530 | 41,420 | 69,849 |

### 12.2 Security over assets

***If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.***

## Section C Notes to the accounts

### Note 13 Endowment and restricted income funds

***Please complete this section if the charity has any endowment or restricted income funds.***

**13.1 Funds held**

**Please give a brief description of any of the following type of funds held by the charity:**

- **permanent endowment funds (PE);**
- **expendable endowment funds (EE); and**
- **restricted income funds, including special trusts, of the charity (R).**

| Fund Name | Type PE, EE or R | Purpose and Restrictions |
|---|---|---|
| General Fund | UR | |
| Gulbenkian Foundation | R | General support for MICAIA Foundation |
| University of Edinburgh | R | Sustainable Woodfuel Transitions |
| University of Sheffield | R | Conservation Challenges |
| Private Trust (Emergency) | R | Emergency response to IDAI |
| Private Trust | R | Natural Product Development - Moribane |
| Natural Capital Fund | D | Donation towards the Natural Capital Fund |
| IDAI UK | D | Donation towards IDAI appeal |
| Private Trust (Other) | D | Donation towards costs |

**13.2 Movements of major funds**

***Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.***

| Fund names | Fund balances brought forward £ | Incoming resources £ | Outgoing resources £ | Transfers £ | Gains and losses £ | Fund balances carried forward £ |
|---|---|---|---|---|---|---|
| General Fund | -1,209 | 922 | -354 | - | 27 | -615 |
| Gulbenkian Foundation | - | - | - | - | - | - |
| University of Edinburgh | - | 23,965 | -23,965 | - | - | - |
| University of Sheffield | 13,125 | 8,544 | -25,154 | - | - | -3,485 |
| Private Trust (Emergency) | 6,063 | - | - | - | -201 | 5,862 |
| Private Trust | 2,612 | 174,032 | -107,527 | - | -7,433 | 61,685 |
| Natural Capital Fund | 800 | 504 | - | - | - | 1,304 |
| IDAI UK | 4,351 | - | -3,544 | - | - | 807 |
| Private Trust (Other) | 718 | - | - | - | -24 | 694 |
| **Total Funds** | 26,460 | 207,966 | -160,544 | - | -7,631 | 66,252 |

**13.3 Transfers between funds**

***Please give details of any transfers between funds.***

| From Fund (Name) | To Fund (Name) | Reason | Amount |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

## Note 14 Transactions with related parties

***If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in this note. If there are no transactions to report, please enter "None" in the relevant boxes.***

**14.1 Remuneration and benefits**

***Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution or company connected with it.***

| Name of trustee or connected party | Legal authority (eg order, governing document) | Amounts paid or benefit value | |
|---|---|---|---|
| | | This year £ | Last year £ |
| | | | |
| | | | |
| | | | |

**14.2 Loans**

***Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.***

| | Name of trustee or connected party | Legal authority | Amount owing | |
|---|---|---|---|---|
| | | | This year £ | Last year £ |
| Due to trustees and related parties | | | | |
| Due from trustees and related parties | | | | |

**14.3 Other transaction(s) with trustees or related parties**

***Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.***

| Name of the trustee or related party | Relationship to charity | Description of the transaction(s) | This year £ | Last year £ |
|---|---|---|---|---|
| | | | | |
| | | | | |
| | | | | |

| Section C | Notes to the accounts | (cont) |
|---|---|---|

**Note 15** **Additional Disclosures**

**The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.**

1) The small amount on Note 10 of £22 relates to the gift, in March 2017, of 11% of the shareholding of Eco-Micaia, a subsidiary of the Mozambique Foundation. The shares were previously held by two of the founders of the Foundation, Milagre Nuvunga and Andrew Kingman. The amount represents 11% of MZN 20k, translated at the year-end FX rate into USD and then GBP.

## Independent examiner's report to the trustees of MICAIA

I report on the accounts of the charity for the year ended 31 December 2020.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Lindsay James Johnston Signed: L. J. Johnston

Relevant professional qualification or body: FCA

Address: St Ann's 5 Wexford Road, London SW12 8NH

Date: 23 December 2021