

St Peter's Church of England Primary School
Friend's of St Peters
Year from 01 August 2024 - 31 July 2025

Income & Expenditure Account

	INCOME	EXPENDITURE	2025 PROFIT	2024 PROFIT	VARIANCE
Prior Year Events	247.95	401.00	-153.05	0.00	-153.05
Floats	1,940.00	1,940.00	0.00	0.00	0.00
Fireworks	10,953.73	3,490.32	7,463.41	7,710.60	-247.19
Donations to school (Note 1)		16,908.01	-16,908.01	-28,031.05	11,123.04
Donations to FOSP			0.00	492.30	-492.30
Grants received (Note 2)	339.80		339.80	0.00	339.80
Xmas Cards			0.00	242.00	-242.00
Just Giving	500.00		500.00	153.77	346.23
Cash for clothes/bag 2 school	56.00		56.00	255.00	-199.00
My Name Tag	40.00		40.00	68.00	-28.00
Coggeshall Christmas	894.96	111.19	783.77	910.77	-127.00
Santa Letter	70.10		70.10	102.55	-32.45
Christmas Fayre & Raffle	2,038.34	159.34	1,879.00	1,826.96	52.04
Xmas Raffle	532.23		532.23	261.55	270.68
Santas Grotto			0.00	72.75	-72.75
Parents Christmas Gift Stall	1,693.19	848.35	844.84	1,279.98	-435.14
School Discos	4,365.15	1,628.67	2,736.48	2,893.70	-157.22
Mothers Day Gift Stall	1,043.58	120.87	922.71	717.74	204.97
Fathers Day Gift Stall	847.90	166.41	681.49	597.11	84.38
5p / spare change Challenge			0.00	252.15	-252.15
Inflatables Day	3,664.81	1,084.75	2,580.06	2,030.88	549.18
Non uniform Day	219.41		219.41	516.33	-296.92
Scarecrow Trail	528.70		528.70	318.68	210.02
Misc Expenses (Note 3)		386.81	-386.81	-657.98	271.17
Cash Pots (note 4)		1,050.00	-1,050.00	-1,000.00	-50.00
Teachers Breakfasts / treats		106.10	-106.10	-95.12	-10.98
Bank Interest	29.80		29.80	27.95	1.85
End of year play refreshments and raffle	78.78		78.78	40.27	38.51
Tea Towel Merchandise	100.61		100.61	-71.10	171.71
Fancy Dress Stall			0.00	11.77	-11.77
Helping Out Fund	367.94	867.94	-500.00	0.00	-500.00
Easter Raffle	1,163.19		1,163.19	931.09	232.10
Easy Fundraising	482.81		482.81	643.62	-160.81
Cake Sales			0.00	94.77	-94.77
Lego afternoon	271.56	112.30	159.26	0.00	159.26
Summer Festival 2025		10.00	-10.00	0.00	-10.00
Film Night	409.41	364.49	44.92	0.00	44.92
New starter event	161.19	152.85	8.34	0.00	8.34
Wreath Making	660.00	388.08	271.92	0.00	271.92
Parentkind	112.22		112.22	0.00	112.22
Personalised Christmas gifts	570.02		570.02	0.00	570.02
Uniform	27.30		27.30	0.00	27.30
Next Year Events - stock for Mothers Day 26 stall		395.35	-395.35	-372.72	-22.63
Next Year Events - stock for Fathers Day 26 stall		199.67	-199.67	-213.68	14.01
Next Year Events - stock for Xmas 25 stall		679.66	-679.66	-354.43	-325.23
Next Year Events - Postcard auction		28.39	-28.39	0.00	-28.39
	34,410.68	31,600.55	2,810.13	-8,343.79	11,153.92

Less floats

Totals	34,410.68	31,600.55			
150 Club	2,199.00	2,129.94	69.06	-686.58	755.64
TOTAL FUNDS AND SURPLUS MADE	36,609.68	33,730.49	2,879.19	-9,030.37	11,909.56

Bank Balances

	At 31/07/2024	At 31/07/2025	Movement	
Premium Account	21,322.29	24,102.62	2,780.33	
Community Account	2,067.28	2,097.08	29.80	Interest
150 Club Account	7,268.92	7,337.98	69.06	
	30,658.49	33,537.68	2,879.19	-

Note 1

Donations made to the school

1st Aug 2024 to 31st July 2025

Stationary supplies	351.27
School trips	4,190.50
Art storage	387.90
Ukulele lessons	927.25
Xmas gifts	164.60
Pantomime	449.00
Pavement signs	450.00
Exotic Explorers KS1	728.50
CGP books	1,262.16
Wite like a ninja	203.95
Online safety training	1,250.00
Author visit	438.00
My Happy Mind	3,986.00
Pupil counselling	660.00
Tiny Magic Orchestra	100.00
Ice lollies	135.00
Footballs & goals (grant received)	376.68
Play equipment	97.22
Fans	749.98
Total	<u>16,908.01</u>

Note 2

Grants received

Coggeshall Parish Council - footballs & goals	339.80
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Note 3

Misc Expenses

Pens for Xmas Cards	71.88
Parentkind subscription	162.00
FOSP Pull Up Banner	48.00
Storage boxes	49.19
Key cutting	18.00
Allergen stickers	12.99
Gift for helper	24.75
Total	<u>386.81</u>

Note 4

Cash Pots

Term 1

Cash pot	350.00	
Preschool	-	50.62
Reception spend	-	47.98
Yr 1 & 2 spend	-	48.86
Yr 3 & 4 spend	-	50.00
Yr 5 & 6 spend	-	53.81
HLTA spend	-	43.61
	55.12	underspend

Term 2

Cash pot	350.00	
Preschool	-	50.83
Reception spend	-	46.24
Yr 1 & 2 spend	-	35.30
Yr 3 & 4 spend	-	59.39
Yr 5 & 6 spend	-	52.97
Library spend	-	58.43
HLTA spend	-	46.73
	0.11	underspend

Term 3

Cash pot	350.00	
Preschool	-	39.51
Reception spend	-	37.00
Yr 1 & 2 spend	-	41.07
Yr 3 & 4 spend	-	48.67
Yr 5 & 6 spend	-	61.66
HLTA spend	-	24.54
	97.55	underspend

Disclosures for accounts

	Income	Donations	Fundraising	Interest
Prior Year Events	247.95		247.95	
Fireworks	10,953.73		10,953.73	
Just Giving	500.00	500.00		
Cash for clothes/bag 2 school	56.00		56.00	
My Name Tag	40.00	40.00		
Coggeshall Christmas	894.96		894.96	
Santa Letter	70.10		70.10	
Christmas Fayre & Raffle	2,038.34		2,038.34	
Xmas Raffle	532.23		532.23	
Parents Christmas Gift Stall	1,693.19		1,693.19	
School Discos	4,365.15		4,365.15	
Mothers Day Gift Stall	1,043.58		1,043.58	
Fathers Day Gift Stall	847.90		847.90	
Inflatables Day	3,664.81		3,664.81	
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Scarecrow Trail	528.70		528.70	
Bank Interest	29.80			29.80
End of year play refreshments and raffle	78.78		78.78	
Tea Towel Merchandise	100.61		100.61	
Easter Raffle	1,163.19		1,163.19	
Easy Fundraising	482.81	482.81		
Lego afternoon	271.56		271.56	
Film Night	409.41		409.41	
New starter event	161.19		161.19	
Wreath Making	660.00		660.00	
Parentkind	112.22		112.22	
Personalised Christmas gifts	570.02		570.02	
Uniform	27.30		27.30	
	<u>31,762.94</u>	<u>1,022.81</u>	<u>30,710.33</u>	<u>29.80</u>
Less floats			-	
Totals	<u>31,762.94</u>	<u>1,022.81</u>	<u>30,710.33</u>	<u>29.80</u>
100 Club	2,199.00		2,199.00	
TOTAL FUNDS AND SURPLUS MADE	<u>33,961.94</u>	<u>1,022.81</u>	<u>32,909.33</u>	<u>29.80</u>

Independent examiner's report to the trustees of

St Peter's Church of England Primary School Friend's of St Peters

I report on the accounts of the Trust for the year ended 31st July 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mrs Ann Clarke

Signature: *ACClarke*

Relevant professional qualification or body: HND Business and Finance

Address: 4 Abercorn Way, Witham, Essex, CM8 2UF

Date 10 May 2026



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1 August 2024 To 31 July 2025

Charity name: The Friends of St Peter's Church of England School, Coggeshall

Charity registration number: 1120399

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The objective of the Association is to advance the education of pupils in St Peter's School, in particular by;</p> <ul style="list-style-type: none">- developing effective relationships between the staff, parents and others associated with the school and- engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The main objective of the Charity is to raise funds to support St Peter's School and to help provide essential educational resources and equipment which will advance the education of the pupils.</p> <p>During the year, the Charity has organised numerous fundraising events both at the school and at various venues in Coggeshall. These events included a firework display, inflatables day, a Christmas fayre and school discos. Some of these events are open to all members of the public.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have had regard to the guidance issued by the Charity Commission on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This year again has been a very successful year of activities and fundraising and FOSP have generated a fantastic income of over £34,000, the majority through its fundraising efforts. This has been achieved by lots of fundraising events such as the popular annual firework display, a Christmas fayre and school discos. In addition the Charity has received a number of donations from local businesses and organisations, which have been very generous and these are gratefully received.</p> <p>A donation from FOSP paid school trips, books, playtime equipment, laptops, and workshops. FOSP is fully supportive of funding these enrichment activities believing them to enhance the children's experience of primary school.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At 31 July 2025 the charity's funds were £24,102.62 The huge fundraising efforts this year have enabled the charity to rebuild its cash funds to a significant level.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to retain adequate cash reserves to meet any liabilities and will keep sufficient funds in reserve to be able to support fundraising events.
Amount of reserves held	Para 1.22	At the year end the charity's funds were £24,102.62
Reasons for holding zero reserves	Para 1.22	The charity aims to retain adequate cash reserves at all times to meet any liabilities.
Details of fund materially in deficit	Para 1.24	There are no funds in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is considered to be a going concern and there are no doubts that the charity will continue its activities.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The charity is a Parent Teacher Association and is governed by its constitution dated 19 September 2006.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is a Parent Teacher Association and follows the model constitution recommended by the National Federation of Parent Teacher Associations.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Committee must comprise of three officers; a Chair, a Secretary and a Treasurer. There must be at least one other officer on the Committee and two ordinary Committee members. The Committee members are elected at the AGM and hold office until the next AGM. Nominations for election to the Committee may be made by one member seconded by another. Such nominations must have the consent of the nominee. Nominations should be made in writing to the Chair at any time until the election process has been completed.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Friends of St Peter's Church of England School, Coggeshall
Other name the charity uses	FOSP
Registered charity number	1120399
Charity's principal address	St Peter's Church of England Primary School Myneer Park Coggeshall Essex CO6 1YU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Appleton-Claydon	Chair		
2	Kerrie Brinkley Whittington	Vice Chair		
3	Hannah Astley	Secretary		
4	Edward Pink	Co-Treasurer		
5	Holly Thompson	Co-Treasurer		
6	Hayley Storey	Co-Treasurer		
7	Andrew Tanfield	Committee officer		
8	Emma Gabara	Committee officer		
9	Gwenneth Whitby	Committee officer		
10	Charlotte Bennett	Committee officer		
11	Fran Jones	Committee officer		
12	Louise Cowan	Committee officer		
13	Heather Newby	Committee officer		
14	Lisa Calvert	Committee officer		
15	Lucy O'Connor	Committee officer		

Corporate trustees – names of the directors at the date the report was approved

Director name		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	No funds are held in this capacity.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

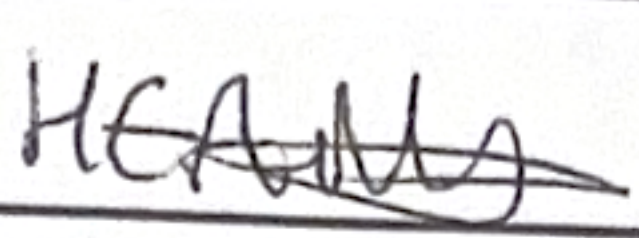

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Hannah Astley	ANNA APPLETON-WATSON
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Position (eg Secretary, Chair, etc)

Secretary	CHAIR
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Date

27/05/2026
