

**REGISTERED COMPANY NUMBER: 05032845 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1120389**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023**  
**FOR**  
**HARLEY VILLAGE MISSION ROOMS TRUST**

Hodgson & Oldfield  
20 Paradise Square  
Sheffield  
S1 2DE

# **HARLEY VILLAGE MISSION ROOMS TRUST**

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**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives**

The principal activity of the company is to seek to improve amenities and quality of life within the Harley village community through the operation and letting of the Mission Rooms.

The objects are:

- to promote the benefits of the inhabitants of Harley near Rotherham, South Yorkshire and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants
- to acquire a lease from the parish council for the parish of Wentworth, Rotherham, South Yorkshire of the Harley playing field, Occupation Road, Harley, Rotherham and to build, alter, adopt, construct, repair, maintain and equip thereon a sports pavilion and community centre (hereinafter called 'the centre') and to maintain and manage the same (whether alone or in co-operation with any other local authority or other person or body) in furtherance of these objects
- to promote such other purposes for the benefit of the inhabitants of Harley Village and the neighbourhood as may from time to time be determined.

**Activities and services**

The Mission Rooms provide an all encompassing social facility in a safe newly refurbished venue in a small rural village where public transport is totally inadequate. The opportunity to socialise reduces the incidence of isolation and depression in the elderly and increases responsibility and development of the young.

The activities provided include Easter Fair, Christmas Fair, plant sales, concerts, carol and religious services, yoga, fitness classes, dancing, indoor bowling, craft classes, meeting rooms, pop-up police station, health and safety training, NHS outreach clinics, birthday parties and MP and Ward Councillor surgeries.

All activities have been very well patronised and village life is enhanced by these local social provisions.

**Public benefit**

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

**FINANCIAL REVIEW**

**Financial position**

The surplus for the year was £37,135 (2022: £26,819) with £37,186 relating to unrestricted funds and the balance of £51 on restricted funds having been fully spent. At 31 March 2023, the balance on restricted funds was £nil (2022: £631). unrestricted funds were £118,014 (2022: £80,248) and the free reserves amounted to £95,582 (2022: £78,852).

**Reserves policy**

It is the policy of the trustees to keep sufficient reserves to enable the charity to fulfil its objects. The level of reserves is consistent with this policy given the level of activity during the year.

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2023**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The organisation is a charitable company limited by guarantee, incorporated on 3rd February 2004 and registered as a charity on 1st August 2004. The company was established under a Memorandum of Association which established the objects and powers of a charitable company and is governed under its Articles of Association.

**Recruitment and appointment of new trustees**

As set out in the Articles of Association the chair of the trustees is nominated and appointed by the existing trustees. The trustees have the power to co-opt further members in order to fulfil specialist roles. All trustees are circulated with invitations to nominate trustees prior to the AGM.

**Organisational structure**

The charitable company took over all the assets and liabilities of the unincorporated charity known as Harley Village Mission Rooms Trust with effect from 1st April 2004. The company changed its name from The Harley Village Partnership on 25th August 2017.

There are no full-time permanent staff.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The major risks to which the charity is exposed are continually reviewed and systems have been established in order to mitigate these risks.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05032845 (England and Wales)

**Registered Charity number**

1120389

**Registered office**

37 Harley Road  
Harley  
Rotherham  
S62 7UD

**Trustees**

Mrs C Shaw - Chair  
A Bell  
A Hellewell (resigned 15.5.23)  
A J Negus (resigned 17.5.22)  
S J Knight

**Independent Examiner**

Hodgson & Oldfield  
20 Paradise Square  
Sheffield  
S1 2DE

**REPORT OF THE TRUSTEES  
for the Year Ended 31 March 2023**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Bankers**

Barclays Bank plc

HSBC Bank plc

Approved by order of the board of trustees on 26 January 2024 and signed on its behalf by:

Mrs C Shaw - Trustee

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HARLEY VILLAGE MISSION ROOMS TRUST**

### **Independent examiner's report to the trustees of Harley Village Mission Rooms Trust ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Fields

Hodgson & Oldfield  
20 Paradise Square  
Sheffield  
S1 2DE

26 January 2024

# HARLEY VILLAGE MISSION ROOMS TRUST

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	26,524	1,150	27,674	22,450
Other trading activities	4	25,569	-	25,569	22,305
<b>Total</b>		<u>52,093</u>	<u>1,150</u>	<u>53,243</u>	<u>44,755</u>
<b>EXPENDITURE ON</b>					
Raising funds		1,769	-	1,769	2,856
<b>Charitable activities</b>					
Activities of the Mission Rooms		11,097	1,201	12,298	15,056
Other		2,041	-	2,041	24
<b>Total</b>		<u>14,907</u>	<u>1,201</u>	<u>16,108</u>	<u>17,936</u>
<b>NET INCOME/(EXPENDITURE)</b>		37,186	(51)	37,135	26,819
<b>Transfers between funds</b>	10	580	(580)	-	-
<b>Net movement in funds</b>		37,766	(631)	37,135	26,819
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		80,248	631	80,879	54,060
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>118,014</u></u>	<u><u>-</u></u>	<u><u>118,014</u></u>	<u><u>80,879</u></u>

The notes form part of these financial statements

**HARLEY VILLAGE MISSION ROOMS TRUST (REGISTERED NUMBER: 05032845)****BALANCE SHEET****31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31.3.23 Total funds £	31.3.22 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	22,432	-	22,432	1,396
<b>CURRENT ASSETS</b>					
Cash at bank and in hand		96,062	-	96,062	80,443
<b>CREDITORS</b>					
Amounts falling due within one year	9	(480)	-	(480)	(960)
<b>NET CURRENT ASSETS</b>		<u>95,582</u>	<u>-</u>	<u>95,582</u>	<u>79,483</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		118,014	-	118,014	80,879
<b>NET ASSETS</b>		<u>118,014</u>	<u>-</u>	<u>118,014</u>	<u>80,879</u>
<b>FUNDS</b>	10				
Unrestricted funds				118,014	80,248
Restricted funds				-	631
<b>TOTAL FUNDS</b>				<u>118,014</u>	<u>80,879</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements



**BALANCE SHEET - continued**  
**31 March 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26 January 2024 and were signed on its behalf by:

C Shaw - Trustee

# **HARLEY VILLAGE MISSION ROOMS TRUST**

## **NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2023**

### **1. STATUTORY INFORMATION**

Harley Village Mission Rooms Trust is a company limited by guarantee, registered in England and Wales and is a registered charity. The company's registered number, charity registration number and registered office address can be found under the Reference and Administrative details within the Trustees Report. Each member has undertaken to contribute an amount not exceeding £1 in the event of a winding up order.

### **2. ACCOUNTING POLICIES**

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the charitable company. Monetary amounts in these financial statements are rounded to the nearest £.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 20% on reducing balance
Fixtures and fittings	- 20% on reducing balance

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

# HARLEY VILLAGE MISSION ROOMS TRUST

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2023

### 2. ACCOUNTING POLICIES - continued

#### Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 3. DONATIONS AND LEGACIES

	31.3.23	31.3.22
	£	£
Donations	1,524	1,700
Grants	26,150	20,750
	<u>27,674</u>	<u>22,450</u>

Grants received, included in the above, are as follows:

	31.3.23	31.3.22
	£	£
RMBC Ward Councillor	-	750
RMBC	1,150	8,000
Wentworth charity	25,000	10,000
West Riding Freemasons	-	2,000
	<u>26,150</u>	<u>20,750</u>

### 4. OTHER TRADING ACTIVITIES

	31.3.23	31.3.22
	£	£
Rental of Mission Rooms	12,866	12,963
Harley 100+ Club	5,756	6,072
Other fundraising activities	6,947	3,270
	<u>25,569</u>	<u>22,305</u>

### 5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23	31.3.22
	£	£
Depreciation - owned assets	<u>2,041</u>	<u>24</u>

# HARLEY VILLAGE MISSION ROOMS TRUST

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2023

### 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

### 7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	19,700	2,750	22,450
Other trading activities	22,305	-	22,305
<b>Total</b>	<u>42,005</u>	<u>2,750</u>	<u>44,755</u>
<b>EXPENDITURE ON</b>			
Raising funds	2,856	-	2,856
<b>Charitable activities</b>			
Activities of the Mission Rooms	13,916	1,140	15,056
Other	-	24	24
<b>Total</b>	<u>16,772</u>	<u>1,164</u>	<u>17,936</u>
<b>NET INCOME</b>	25,233	1,586	26,819
Transfers between funds	1,396	(1,396)	-
<b>Net movement in funds</b>	<u>26,629</u>	<u>190</u>	<u>26,819</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	53,619	441	54,060
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>80,248</u>	<u>631</u>	<u>80,879</u>

# HARLEY VILLAGE MISSION ROOMS TRUST

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2023

### 8. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 April 2022	1,420	-	1,420
Additions	1,203	21,874	23,077
	<hr/>	<hr/>	<hr/>
At 31 March 2023	2,623	21,874	24,497
	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>			
At 1 April 2022	24	-	24
Charge for year	395	1,646	2,041
	<hr/>	<hr/>	<hr/>
At 31 March 2023	419	1,646	2,065
	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>			
At 31 March 2023	2,204	20,228	22,432
	<hr/>	<hr/>	<hr/>
At 31 March 2022	1,396	-	1,396
	<hr/>	<hr/>	<hr/>

### 9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.23 £	31.3.22 £
Accrued expenses	480	960
	<hr/>	<hr/>

### 10. MOVEMENT IN FUNDS

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	78,852	37,521	-	116,373
Designated funds	1,396	(335)	580	1,641
	<hr/>	<hr/>	<hr/>	<hr/>
	80,248	37,186	580	118,014
<b>Restricted funds</b>				
RMBC Ward Councillor	51	(51)	-	-
West Riding Freemasons	580	-	(580)	-
	<hr/>	<hr/>	<hr/>	<hr/>
	631	(51)	(580)	-
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	80,879	37,135	-	118,014
	<hr/>	<hr/>	<hr/>	<hr/>

# HARLEY VILLAGE MISSION ROOMS TRUST

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2023

### 10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	52,093	(14,572)	37,521
Designated funds	-	(335)	(335)
	<u>52,093</u>	<u>(14,907)</u>	<u>37,186</u>
<b>Restricted funds</b>			
RMBC Ward Councillor	-	(51)	(51)
RMBC Events	1,150	(1,150)	-
	<u>1,150</u>	<u>(1,201)</u>	<u>(51)</u>
<b>TOTAL FUNDS</b>	<u><u>53,243</u></u>	<u><u>(16,108)</u></u>	<u><u>37,135</u></u>

### Comparatives for movement in funds

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.22 £
<b>Unrestricted funds</b>				
General fund	53,619	25,233	-	78,852
Designated funds	-	-	1,396	1,396
	<u>53,619</u>	<u>25,233</u>	<u>1,396</u>	<u>80,248</u>
<b>Restricted funds</b>				
RMBC Ward Councillor	441	(390)	-	51
West Riding Freemasons	-	1,976	(1,396)	580
	<u>441</u>	<u>1,586</u>	<u>(1,396)</u>	<u>631</u>
<b>TOTAL FUNDS</b>	<u><u>54,060</u></u>	<u><u>26,819</u></u>	<u><u>-</u></u>	<u><u>80,879</u></u>

# HARLEY VILLAGE MISSION ROOMS TRUST

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2023

### 10. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	42,005	(16,772)	25,233
<b>Restricted funds</b>			
RMBC Ward Councillor	750	(1,140)	(390)
West Riding Freemasons	2,000	(24)	1,976
	<u>2,750</u>	<u>(1,164)</u>	<u>1,586</u>
<b>TOTAL FUNDS</b>	<u>44,755</u>	<u>(17,936)</u>	<u>26,819</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
<b>Unrestricted funds</b>				
General fund	53,619	62,754	-	116,373
Designated funds	-	(335)	1,976	1,641
	<u>53,619</u>	<u>62,419</u>	<u>1,976</u>	<u>118,014</u>
<b>Restricted funds</b>				
RMBC Ward Councillor	441	(441)	-	-
West Riding Freemasons	-	1,976	(1,976)	-
	<u>441</u>	<u>1,535</u>	<u>(1,976)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>54,060</u>	<u>63,954</u>	<u>-</u>	<u>118,014</u>

# HARLEY VILLAGE MISSION ROOMS TRUST

## NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2023

### 10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	94,098	(31,344)	62,754
Designated funds	-	(335)	(335)
	<u>94,098</u>	<u>(31,679)</u>	<u>62,419</u>
<b>Restricted funds</b>			
RMBC Ward Councillor	750	(1,191)	(441)
West Riding Freemasons	2,000	(24)	1,976
RMBC Events	1,150	(1,150)	-
	<u>3,900</u>	<u>(2,365)</u>	<u>1,535</u>
<b>TOTAL FUNDS</b>	<u>97,998</u>	<u>(34,044)</u>	<u>63,954</u>

#### Unrestricted Funds

These are expended at the discretion of the trustees to meet the general objectives of the charitable company.

#### Designated Funds

These represent monies where fixed assets have been purchased from a restricted fund but are not restricted assets. As such, the net book value of the assets have been transferred to unrestricted funds and designated as fixed assets to match against future depreciation.

#### Restricted Funds

Rotherham Borough Council Ward Councillor - a restricted grant towards the cost of a car park and a further grant to purchase a defibrillator.

West Riding Freemasons - a restricted grant to purchase bowling equipment.

RMBC events - restricted grants from Rotherham Borough Council specifically to be used for community events.



**HARLEY VILLAGE MISSION ROOMS TRUST**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 March 2023**

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2023.