



**Salford
& Trafford**
the brain injury association

Treasurers Report

1st April 2024 to 31st March 2025

Current Position

Accounts now run 1st April to 31st March.

Balance as of 31st March 2025 - £75,151.21

Period in Numbers

The Balance at the start of the year was £101,846.86

Incomings for the year were £37,710 (down from £55,833 in 2023/24)

Outgoings for the year were £64,406 (up from £48,667 in 2023/24)

Difference was **-£26,696**

The main source of income comes from member fees and is supplemented by fund raising and the excellent work Kat does in obtaining grants.

Expenses remained static throughout the year and consist mainly of wages and pension for Sam and Chloe, the services Kat supplies, Tracing Steps, Vodafone and Room Hire, plus one or two ad hoc payments.

We raised less than we spent this year, which is a concern. It is my view that income need to at least match expenditure year on year for the charity to sustain itself.

Based on this year we need to raise an additional £25k to £30k per year, rather than reduce spending (and impact on the quality of service).

HMRC and Charities Commission

We are currently up to date in all areas. Everything is filed. Contact details are all correct.

Invoices

Outstanding invoices being managed by Sam, with my assistance and is ongoing. Payments are generally up to date.

Cost Increases

No charge increases for 2024/25 but prices increased from 1st of April 2025 for 12 months.

Summary



**Salford
& Trafford**
the brain injury association

Costs are up this year and income down. This needs to change.

Fees from members does not cover the costs, so fundraising is very important, especially if we want to invest more in the service and continue to provide valuable services to our members.

It's clear that the group will be more sustainable, the more paying members we have but that will not bridge the £25k to £30k shortfall we currently have.

HEADWAY SALFORD & DISTRICT LIMITED
(A company limited by guarantee)

TRUSTEES REPORT AND FINANCIAL STATEMENTS

31 MARCH 2025

Company registered number:05595374

Charity registered number:1120377

ACCOUNTS & TAX ADVICE LIMITED
ACCOUNTANTS & BUSINESS CONSULTANTS
MANCHESTER

COMPANY INFORMATION

TRUSTEES REPORT AND FINANCIAL STATEMENTS

31 MARCH 2025

Trustees

Headway Salford - the brain injury association Board of Trustees appointed 10/10/2020

Natasha Wilde (Chair)
Daniel Bamber (Treasurer)
Geraint Herbert (Company secretary)
Ryan Price
Catherine Davies
Matthew Brown

Company number 05595374

Charity registration number 1120377

Registered office Office 4
Harewood House
2-6 Rochdale Road
Middleton
Manchester
M24 6DP

Bankers Nat West
The Bull Ring
Northwich
CW9 5BN

TRUSTEES REPORT AND FINANCIAL STATEMENTS

Structure governance and management of the charity.

Headway Salford & District Limited was incorporated on 18 October 2005 as a company limited by guarantee.

The charity is governed by a Memorandum and Articles which gives the trustees the power to manage the charity. In 2004 Headway Salford applied to become an affiliated group of Headway - the brain injury association thus committing to work within its rules of affiliation. In 2007 the charity was registered with the Charity Commission.

In May 2018 the trustees of Headway Salford & District Limited asked Headway - the brain injury association to intervene in order to protect the short and long term future of the charity. In accordance with the Headway rules of affiliation, new trustees were appointed to the board of Headway Salford & District. The trustees appointed are the board of Headway - the brain injury association who have considerable experience at running local Headway groups over many years.

Objectives

The objectives for which the company was established are:

- a) The relief of people who have suffered traumatic head injury, in particular by the provision of information, counselling and support to such persons and to those who care for them; and
- b) To protect and preserve the good health of people who, by reason of their relationship to a person who has suffered head injury or brain damage are experiencing stress.

HEADWAY SALFORD & DISTRICT LIMITED

Consolidated statement of financial activities for the year ended 31 March 2025

	2025	2024
	£	£
Incoming resources		
Activities to further the charities objects:		
Grants	8,800	17,559
Local authority contracts	14,269	23,346
Donations for training	14,641	14,928
	<hr/>	<hr/>
Total Incoming resources	37,710	55,833
Outgoing Resources		
Expenditure to further the charities objects:		
Administration of the charity	64,406	48,667
	<hr/>	<hr/>
Net movement in funds	(26,696)	7,166
Fund balances brought forward	101,277	94,111
	<hr/>	<hr/>
Fund balances carried forward	74,581	101,277
	<hr/>	<hr/>

All of the above amounts relate to continuing activities.

There have been no recognised gains or losses, other than the results for the financial year, and all profits or losses have been accounted for on an historical basis.

BALANCE SHEET

TRUSTEES REPORT AND FINANCIAL STATEMENTS

	Note	2025		2024	
		£	£	£	£
Fixed Assets					
Tangible assets			-		-
Current assets					
Debtors		-	-	-	-
Cash at bank and in hand		75,151		101,847	
		75,151		101,847	
Creditors: amounts falling due within one year		(570)		(570)	
Net current assets		74,581		101,277	
Total assets less current liabilities		74,581		101,277	
Creditors: amounts falling due after one year		-		-	
		74,581		101,277	
Funds		74,581		101,277	
Total funds		74,581		101,277	

The company is entitled to exemption from audit under Section 477 (2) of the Companies Act 2006 for the year ended 31 March 2025.

Trustees responsibilities:

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 ; and

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board on 9 May 2025.

On behalf of the Board

Daniel Bamber
Chair

NOTES ON FINANCIAL STATEMENTS

TRUSTEES REPORT AND FINANCIAL STATEMENTS

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice 'Accounting and Reporting by Charities', issued in March 2005 and Companies Act 2006.

1.2 Company status

The charity is a company limited by guarantee. The members of the company are the trustees named under the company information section. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member.

1.3 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under appropriate headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of the resources.

1.4 Taxation

The charity is exempt from corporation tax on its charitable activities.

HEADWAY SALFORD & DISTRICT LIMITED

Income & Expenditure Account for the year ended 31 March 2025

	2025		2024	
	£	£	£	£
Income		37,710		55,833
Outgoing resources				
Payroll costs	31,192		28,571	
Rent and room hire	5,474		2,300	
Website costs	2,863		685	
Telephone	153		120	
Marketing	9,223		8,781	
Client activities	13,590		6,724	
Office costs	684		303	
Sundry	192		-	
Travel expenses	-		395	
Accountancy	1,034		788	
	-	64,406		48,667
Net movement for the year		(26,696)		7,166



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
HEADWAY SALFORD & DISTRICT LIMITED

On accounts for the year
ended

31 MARCH 2025

Charity no
(if any)

1120377

Set out on pages

1 - 5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

Signed: Andi Gilbody

Date: 16/06/2025

Name: A C Gilbody

Relevant professional
qualification(s) or body
(if any):

ATT (Inst of Taxation) 106869

Address:

Accounts & Tax Advice Limited

605 Oldham Road, Failsworth, Manchester M35 9AN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.