

**Company Registration Number**

**05928187**

**Charity Registration Number**

**1120361**

**COLEHILL & WIMBORNE YOUTH AND COMMUNITY CENTRE  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
FOR THE YEAR ENDED 30<sup>TH</sup> SEPTEMBER 2021**

**COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE  
ANNUAL REPORT AND UNAUDITED ACCOUNTS  
CONTENTS**

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	<b>Page</b>
Director's report	3
Income Statement	4
Statement of financial position	5
Note to the accounts	6
Detailed profit and loss account	8

**COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE**  
**(COMPANY NO: 05928187 ENGLAND AND WALES)**  
**DIRECTOR'S REPORT**

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The director presents his report and accounts for the year ended 30 September 2021.

**Directors**

D Topping & A Spencer held office during the whole of the period.

**Statement of directors' responsibilities**

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions**

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

*D A Topping*

D A Topping (Jun 17, 2022 18:48 GMT+1)

*Alan W. Spencer*

Alan W Spencer (Jun 17, 2022 18:59 GMT+1)

D Topping & A Spencer  
Director

Approved by the board on: 17 June 2022

**COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE**  
**INCOME STATEMENT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>	15,980	26,454
Cost of sales	(595)	(2,390)
<b>Gross surplus</b>	15,385	24,064
Administrative expenses	(32,362)	(36,113)
Other operating income	22,533	13,444
<b>Operating surplus</b>	5,556	1,395
Interest receivable and similar income	1,350	41
<b>Surplus on ordinary activities before taxation</b>	6,906	1,436
Tax on surplus on ordinary activities	-	-
<b>Surplus for the financial year</b>	6,906	1,436



**COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 SEPTEMBER 2021**

	Notes	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	4	517,693	526,435
<b>Current assets</b>			
Inventories		151	276
Debtors	5	840	800
Investments	6	71,349	70,000
Cash at bank and in hand		37,539	23,021
		<u>109,879</u>	<u>94,097</u>
<b>Creditors: amounts falling due within one year</b>	7	(567)	(433)
<b>Net current assets</b>		<u>109,312</u>	<u>93,664</u>
<b>Net assets</b>		<u>627,005</u>	<u>620,099</u>
<b>Reserves</b>	8		
Profit and loss account		627,005	620,099
<b>Members' funds</b>		<u>627,005</u>	<u>620,099</u>

For the year ending 30 September 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director acknowledges his responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provisions of FRS 102 Section 1A - Small Entities.

The financial statements were approved by the Board and authorised for issue on 17 June 2022 and were signed on its behalf by

*D A Topping*  
D A Topping (Jun 17, 2022 18:48 GMT+1)

D Topping & A Spencer  
Director

*Alan W Spencer*  
Alan W Spencer (Jun 17, 2022 18:59 GMT+1)

Company Registration No. 05928187

**COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**1 Statutory information**

Colehill and Wimborne Youth and Community Centre is a private company, limited by guarantee, registered in England and Wales, registration number 05928187. The registered office is Reef Youth & Community Centre, Colehill Lane, Wimborne, Dorset, BH21 7AB.

**2 Compliance with accounting standards**

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A Small Entities. There were no material departures from that standard.

**3 Accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year, and also have been consistently applied within the same accounts.

***Basis of preparation***

The accounts have been prepared under the historical cost convention as modified by the revaluation of certain fixed assets.

***Presentation currency***

The accounts are presented in £ sterling.

**4 Tangible fixed assets**

	Land & buildings £	Fixtures & fittings £	Total £
<b>Cost or valuation</b>			
At 1 October 2020	537,909	37,531	575,440
Additions	-	374	374
At 30 September 2021	537,909	37,905	575,814
<b>Depreciation</b>			
At 1 October 2020	34,328	14,677	49,005
Charge for the year	7,626	1,490	9,116
At 30 September 2021	41,954	16,167	58,121
<b>Net book value</b>			
At 30 September 2021	495,955	21,738	517,693
At 30 September 2020	503,581	22,854	526,435

**5 Debtors: amounts falling due within one year**

	2021 £	2020 £
Trade debtors	840	800

**6 Investments held as current assets**

	2021 £	2020 £
Unlisted investments	71,349	70,000

**COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

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**7 Creditors: amounts falling due within one year**

	<b>2021</b>	<b>2020</b>
	£	£
Taxes and social security	513	262
Other creditors	54	171
	<u>567</u>	<u>433</u>

**8 Company limited by guarantee**

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of a winding up, such an amount as may be required not exceeding £1.

**9 Average number of employees**

During the year the average number of employees was 3 (2020: 3).

**COLEHILL AND WIMBORNE YOUTH AND COMMUNITY CENTRE**  
**DETAILED PROFIT AND LOSS ACCOUNT**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

This schedule does not form part of the statutory accounts.

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Turnover</b>		
Sales	15,980	26,454
<b>Cost of sales</b>		
Purchases	595	1,970
Subcontractor costs	-	420
	595	2,390
<b>Gross profit</b>	15,385	24,064
<b>Administrative expenses</b>		
Wages and salaries	13,219	13,958
Pensions	192	71
Staff training and welfare	-	256
Entertaining	210	175
Rent	-	10
Rates	71	306
Light and heat	1,523	1,585
Cleaning	2,434	981
Telephone and fax	384	396
Internet	614	576
Postage	-	7
Stationery and printing	65	125
Subscriptions	184	157
Insurance	1,223	481
Equipment expensed	89	120
Equipment hire	-	270
Repairs and maintenance	1,045	2,793
Depreciation	9,116	11,349
Bad debts	1	-
Sundry expenses	298	791
Accountancy fees	611	471
Advertising and PR	74	-
Other legal and professional	1,009	1,235
	32,362	36,113
<b>Other operating income</b>		
Government grants	22,533	13,444
<b>Operating profit</b>	5,556	1,395
<b>Interest receivable</b>		
Interest receivable	1,350	41
<b>Profit on ordinary activities before taxation</b>	6,906	1,436





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Colehill & Wimborne Youth and Community Centre

On accounts for the year  
ended

30<sup>th</sup> September 2021

Charity no  
(if any)

1120361

Set out on pages

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20/06/2022

Name:

Philip Richardson

Relevant professional  
qualification(s) or body  
(if any):

ACMA

**Address:** 2 West Moors Road, Three Legged Cross, Wimborne  
Dorset BH21 6QP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> October 2020 to 30<sup>th</sup> September 2021**

**Charity name: Colehill & Wimborne Youth & Community Centre Limited**

**Charity registration number: 1120361**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>(1) Promote for the benefit of the young people and other inhabitants of Colehill, Wimborne and surrounding villages without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together with the said inhabitants and local authorities, voluntary and other organizations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;</p> <p>(2) Establish and secure a Youth and Community Centre and maintain and manage the same (whether alone or in cooperation with any local authority or other person or body) in furtherance of these objects</p> <p>(3) Promote such other charitable purposes as may from time to time be determined</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The aims of the charity are:</p> <ul style="list-style-type: none"><li>• To fundraise from a variety of sources to maintain and sustain a multi-use Youth and Community Centre</li><li>• To hire rooms of the building for the use of family parties, clubs, societies and local businesses.</li><li>• To establish robust management information systems to provide data for reports to Trustees and funders</li><li>• To develop a range of activities for the community, older people, children and young people.</li><li>• To work with a range of agencies to consider what services are available for the community, identify where</li></ul>



		<p>there are unmet needs and develop provision to meet those needs.</p> <p>Our building had to close for 5 weeks from 4<sup>th</sup> November to 7<sup>th</sup> December 2020 and for 19 weeks from 4<sup>th</sup> January to 17<sup>th</sup> May 2021 although baby, toddler and after school clubs resumed from the 12<sup>th</sup> April 2021 during the 2<sup>nd</sup> lockdown of the pandemic.</p> <p>The Youth Club was also closed over the period 5<sup>th</sup> November until 8<sup>th</sup> December 2020 and again from 5<sup>th</sup> January to 20<sup>th</sup> April 2021 However, we continued to employ an average of three Youth Workers to manage and run the Youth Club when not furloughed.</p> <p>We had a slow start to the financial year because hire of the facilities to user groups fell off during the first lockdown and was unable to recover during the 2<sup>nd</sup> lockdown period, however by June 2021 we had almost recovered our pre-pandemic hiring levels.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>We have referred to guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives</p>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We are not currently a Charity that makes Grants to other charities or businesses
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>The Caretaking, Administration and Marketing functions of the Community Centre continues to rely solely on the help and support of voluntary Trustees to ensure the facility is operational, used and generating income.</p> <p>The Youth Club managed by Youth Workers continue to be supported by Volunteers and Senior Helpers to deliver activities for club members. Trustees and Charity Members stepped into the breach when staff became unavailable.</p>



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>At the beginning of the year there were 14 regular users hiring our facilities and at the end 21. Only 5 private functions were held in the building when not locked down. Hirings were down a further 2.5% on the previous year.</p> <p>We continued to employ our professional Youth Workers who led just 48 sessions during the year. This being 58% less than the pre-pandemic year because of continued lockdowns.</p> <p>The Youth Club Leader and support staff employed at the start of the academic year continued to facilitate Youth Club sessions under Covid-19 rules when the building was not locked down. All staff were furloughed during lockdown.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Hiring's in the financial year were similarly depleted as the previous year being 48% less than budget but this in turn pushed the overheads 50% lower than predicted giving greater relief to the margin of the year-end accounts.</p> <p>A retail, hospitality and leisure grant plus Closed Business Lockdown payments from Dorset Council coupled with HMRC Job Retention Scheme grants for furloughed workers enable us to show an unexpected healthy profit in the year end accounts.</p>
Performance of fundraising activities against objectives set	Para 1.41	

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The accrual accounts provided are the fifth year's accounts for Colehill & Wimborne Youth & Community Centre operating as a business.
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		<p>Net assets are marginally higher and cash in hand has increased by 16% over the previous year</p> <p>A solid financial base has been maintained without recourse to seek grants from Trusts or Commercial Sponsors confirming that the Charity remains on a self-sustaining footing.</p> <p>Significant reserves mean the longevity of the Youth Club can be assured and staffed by professional Youth Workers on a long-term basis.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves have accumulated from income and grants and are maintained to sustain the Community Centre and Youth Club. £787 of funding remains ring fenced to cover equipment still to be purchased</p>
Amount of reserves held	Para 1.22	£71,349
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1:23	

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Hiring's; Government Grants; Donations; and Youth Club membership subscriptions were principal sources of funds.</p> <p>All annual regular fund-raising events were cancelled due to the pandemic.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>Reserves are Invested in 3-year and 1-year plus fixed term bonds protected by the Financial Services Compensation Scheme.</p>
A description of the principal risks facing the charity	Para 1.46	<p>The age of existing voluntary Trustees and Charity Members means a determined effort is paramount to ensure a succession plan is created and implemented.</p>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Memorandum and Articles of Association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Limited Company
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The charity recruits volunteers from youth associations, local councils, churches, businesses and schools. Applicants are interviewed, elected and appointed by current Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Procedures are generally in accordance with para's 6.4 to 6.6 inclusive of the Charity Commission Guidance in Finding (and appointing) new trustees: What charities need to know.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The charity has three executive Trustees responsible for Operations, Sales / Marketing and Finance.</p> <p>The Youth Worker in Charge reports directly to the Operations executive and all support Youth Workers report to the Youth Worker in Charge.</p>
Relationship with any related parties	Para 1.51	<p>The Charity is affiliated to the Dorset Youth Association who carry out Disclosure and Barring Service checks on our behalf for adults working with youth club members.</p> <p>Youth Worker training by Dorset Nexus, a subsidiary of Dorset County Council, who specialise in training Youth Workers to NVQ levels 2 &amp; 3 standard.</p>

## Reference and Administrative details

Charity name	Colehill & Wimborne Youth & Community Centre
Other name the charity uses	
Registered charity number	1120361
Charity's principal address	Reef Youth and Community Centre Colehill Lane, Colehill, Wimborne, Dorset, BH21 7AB



**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr D A Topping	Chair		
2	Mrs S A Davies	Secretary		
3	Mrs N Aitchison			
4	Mr A W Spencer	Treasurer		
5	Mrs M E Ryan			

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
Mr D A Topping		
Mrs N Aitchison		
Mr A W Spencer		
Mrs S A Davies		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
Mr D A Topping		
Mrs N Aitchison		
Mr A W Spencer		
Mrs M E Ryan		
Mrs S A Davies		

**Funds held as custodian trustees /on behalf of others**

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure****Reason for non-disclosure of key personnel details**

General Data Protection Requirements
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**Other optional information**

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**Declarations**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	David Alan Tarring	Alan William Spencer
Position (eg Secretary, Chair, etc)	Chair	Treasurer

Date	18 <sup>th</sup> July 2022
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