

# OUT THERE

SUPPORTING FAMILIES OF PRISONERS



## **Annual Report and Financial Statements 31 March 2024**

Charity Registration Number 1120342

Company Registration Number 6239170 (England and Wales)

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**Reference and administrative details of the charitable company, its trustees and advisers**  
**Year to 31 March 2024**

<b>Patron</b>	Bishop Terence Brain
<b>Trustees</b>	Sister Mary Theresa Bain DC Mr David Darlington Ms Vanessa Hamnett Ms Mary Mc Donagh Sister Kathleen Page DC Ms Emma Russ
<b>Registered office</b>	2a Powell Street Old Trafford Manchester M16 7QQ
<b>Telephone</b>	0161 232 8986
<b>Company registration number</b>	6239170 (England and Wales)
<b>Charity registration number</b>	1120342
<b>Director</b>	Mark Turnbull
<b>Independent auditor</b>	Buzzacott LLP 130 Wood Street London EC2V 6DL
<b>Bankers</b>	Co-operative Bank plc PO Box 250 Delf House Southway Skelmersdale WN8 6WT

## **Chairs' foreword Year to 31 March 2024**

I am pleased to share Out There's annual report for 2023-2024. The Trustees are proud of the work the team have continued to do to support families impacted by the imprisonment of a loved one, and the development and strengthening of our work to support children and young people.

The value of this support is demonstrated in the work the team have done to record impact, and the responses from families directly in our annual survey, as well as the case studies in our annual report which demonstrate some of the challenges families go through and our work to support them.

This changing and continued demand for our support is set against a context of continued challenges in funding for small charities, but again the team have continued to develop other partnerships and use of our Hub to support our work.

We continue to look for opportunities to work collaboratively with others and see this as important to the work we do going forward.

Chair of Board of Trustees

## Trustees' report Year to 31 March 2024

The trustees present their statutory report together with the financial statements of Out There Supporting Families of Prisoners Limited ("Out There") for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out on pages 26 to 27 and comply with the charitable company's memorandum and articles of association, applicable laws and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

### Principal aims and activities

Out There exists to support the wellbeing and mental health of families and children impacted by the imprisonment of a loved one.

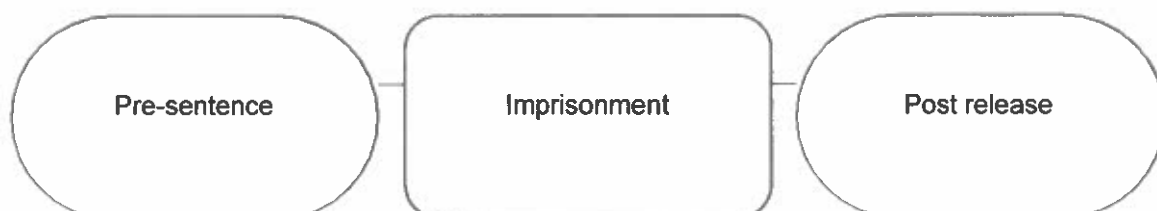
Particular issues for the families are:

- ♦ Visiting prison and maintaining contact;
- ♦ Concerns for the prisoner whilst serving their sentence;
- ♦ Emotional wellbeing and mental health issues;
- ♦ Concerns for children and the impact of imprisonment on them; and
- ♦ Practical issues such as housing and financial difficulties.

Out There's support is available to families across Greater Manchester. The support Out There offers includes:

### Family support

Every family we work with has a named family support worker who will work with them through any difficulties they encounter. There may be practical issues, such as challenges with finances or housing, emotional and mental health difficulties, through to concern for children within the family. The role of the family support worker is to work with a family to offer personalised support where it will be most helpful to the family. Help could include practical arrangements for visiting and maintaining contact with a prisoner. It could include support with dealing with broader problems, for example liaising with a landlord about a housing issue or helping a family access financial support. Emotional support is crucial and again family support workers will offer direct support or help families to access additional wellbeing or mental health support where necessary. Crucially this help is not time limited and covers the different stages a family may go through before and after a family member is imprisoned. The support is offered to them in their own communities, so that we can work with other support a family may be receiving.



**Principal aims and activities (continued)**

***Wellbeing days and wellbeing support***

In addition to one to one support and to help support families going through a difficult time, we organise:

- ♦ Wellbeing days for adults three or four times per year with qualified therapists including treatments such as reiki, massage, hand-massage and manicure. These days enable individuals to mix with other people sharing similar experiences and provide an opportunity for informal 'peer support' in a relaxed setting.
- ♦ Stand-alone workshops and days for family members to come together and explore issues such as stress and anxiety and to access mutual support
- ♦ Support to access other mental health and wellbeing services across Greater Manchester.
- ♦ Wellbeing packs delivered to family members to support our wellbeing work and to encourage self-care.

***Family days and activities***

We support families and children to come together for leisure activities throughout the year. This might include full day activities such as indoor climbing, or visits to an art gallery or museum. We also try to offer activities in the main school holidays at locations across Greater Manchester. This has included cook and eat activities and craft activities.

***Children and young people support***

We now have a dedicated resource to support children and young people experiencing the impact of having a loved one in prison. This support includes

- ♦ **1-1 support** - we offer 1-1 support to primary school age children. We do this through a programme called 'Drawing and Talking' or a bespoke programme of support agreed with the parent or caregiver. With older children we have great links across Greater Manchester to link young people to organisations in their local community.
- ♦ **Communication** - support for families to find the right words to use when explaining to children where their loved one is, and why, in an age-appropriate way.
- ♦ **Prison Visits** - visiting a loved one in prison can be a daunting experience. We have a booklet that can help children and their families before a prison visit. We also will support families on a first visit if needed.

Alongside the above, children and young people have access to the family days we organise, and we encourage and support children and young people to access activities in their local area.

## **Trustees' report Year to 31 March 2024**

### **Principal aims and activities (continued)**

#### ***Prison liaison and family forums***

Family Support Workers have good connections within prisons across the North West and will regularly support families with enquiries through prison chaplains and other prison based staff. We actively encourage the families we work with to attend Family Forums at the prisons they have a family member in. They then have the opportunity to ask any questions, raise any concerns and understand better how the prison and visiting actually works.

#### ***Post release support***

Our work does not stop when a family member is released from prison. Support continues to be offered as needed, particularly as individuals and families adjust to life after they are released.

### **Achievements and Performance**

#### ***Family Support and Case Studies***

In the last year, we have supported 171 Families/394 family members across Greater Manchester.

Families have continued to make contact with us directly and have raised the following main issues when making contact:

- ◆ Emotional wellbeing of partner/ family members.
- ◆ Concern for prisoners.
- ◆ Children & young person support.
- ◆ Visiting prisoner, staying in touch.
- ◆ Financial Support

In addition, we have continued to receive referrals from a wide range of organisations including prison chaplaincy, other statutory services, health providers, and schools.

Once connected to us we offer 1-1 support in the home and over the phone and this has continued this year to offer both emotional support and practical support to families. In particular, we have assisted families dealing with the impact of the cost of living crisis. We have continued to access grant schemes for individuals and used our own funds to support families experiencing financial hardship, and in particular, supporting families with children through local support schemes such as Cash for Kids.

**Achievements and Performance (continued)**

**Family Support and Case Studies (continued)**

Below are two case studies of families we have worked with this past year:

*R's story*

*R was referred to Out There in 2022 by an organisation she was working with. R is a single Mum of two girls, D is 14 and L is 3. R lost L's twin at birth and is still struggling to come to terms with what happened. L's Dad had been jailed and R wanted support to tell L where Dad is but was unsure how to go about it. R wanted some support herself too as she was very isolated in her new area after relocating.*

*We provided an in-person session with R to develop an action plan on how/what to tell L in a way in which she felt comfortable, resources were provided to support this, including books, and a My Visit booklet. The older daughter D was supported in partnership with her school and we carried out an impact assessment, a tool that was developed by the prison reform trust with contributions from us and other charities to guide that work.*

*L is now aware of where her dad is and has contact in place to communicate with him, R feels like the support she has received has helped her to build trust with us and others and has been attending family activities with L and D, the most recent in half term trampolining.*

*From lacking confidence R recently set up a baby loss awareness group for others who have been through this and has recently secured paid employment with a local charity*

*C's story*

*C self-referred to Out There in January 2023. C mentioned that she had come across Out There via our website and would like to request support. C explained that her partner was in prison and was due for release in Spring 2024.*

*C had three young children aged 6, 18 months, and 8 months and felt she was struggling with them on her own. C explained that she felt very isolated as she didn't have close family connections and was interested in emotional and wellbeing support for herself and a chance to meet others going through similar experiences of imprisonment of a loved one alongside support for her children especially her eldest.*

*C was assigned a Family Support Worker from Out There and a Home Visit was arranged for the following week. It was agreed with C that support would be offered for her emotional wellbeing via ongoing phone calls and home visits with her Family Support Worker. She was invited to monthly Family Fridays, Wellbeing Days, and Family Days, supported in sourcing local baby and mum groups to enhance C's peer groups in her local community and she was given direct support to her eldest child from Out There's Children and Young Person's Coordinator. C also requested support in CIN meetings as sometimes they left her feeling overwhelmed and confused.*



**Achievements and Performance (continued)**

***Family Support and Case Studies (continued)***

***C's story (continued)***

*During the first home visit, support was given to look into a Universal Credit check to ensure C was receiving the benefits she was entitled to. Regular home visits have taken place since and C has fed back to Out There that she finds the chance to talk to an adult about her difficulties very helpful. C's Family Support worker applied for Children in Need funding for bedding for the children and an air fryer, a double pram was also sourced as C had mentioned this would help her get out and about more with the children. Another application via Mother's Union was also accepted for the family to have a Summer Holiday over the school holidays.*

*C has regularly attended groups and activities provided by Out There. These include monthly Family Friday sessions held at the Out There Hub, including a stress management workshop. The family has also attended a trip to the Circus, Blackpool Zoo, Manchester Art Gallery, and Kick Air.*

*Out There's Family Support Worker has also attended regular CIN and CP meetings with C at her request and regular communication between social workers, IRO's and Probation Officers has continued to support C in her understanding of the processes and information.*

*Support for C is ongoing due to the complexity of her partner's upcoming release. Home visits and phone calls are still regular and C has recently scored herself a higher score for both 'emotional state and wellbeing' and 'feeling isolated and no support' through the Out There Outcome Wheel assessment*

***1:1 support for Children and Young People***

In the last year demand for 1-1 Support for Children and Young People has continued to grow and last year we received 65 referrals for support.

We have used the PRT Child Impact Assessment Toolkit "This is Me": A Child Impact Assessment toolkit | Prison Reform Trust to guide our work with children. This has meant us using a combination of 1-1 support delivered by us in schools, as well as building on the existing strength and resources in the family and community to support the child. This 1-1 support typically involves 8-12 hours minimum of contact for each child

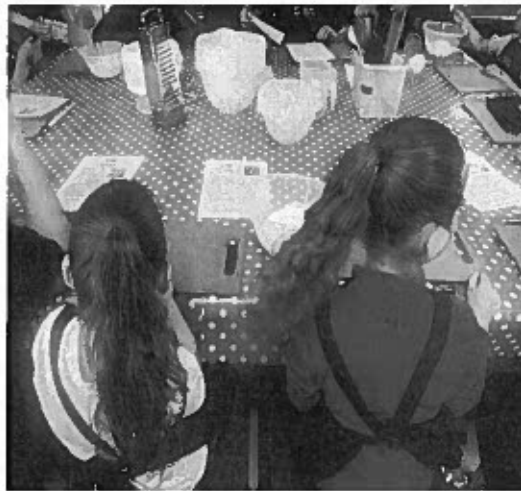
***Family and Wellbeing Days***

In addition to our 1-1 support, we have continued to offer family and wellbeing activities to family members. Over the last year our family days have offered an opportunity to have a break from the demands of supporting someone in prison. Below are some pictures of events this year- a cook-and-eat session and a family group trip to the Manchester Art Gallery. Other events included Halloween activities and a family trip to the panto.

**Achievements and Performance (continued)**

***Family and Wellbeing Days (continued)***

In addition, 105 family members enjoyed a day at Blackpool Zoo in the summer and we were fortunate through the kindness of local funders to be able to send 3 families on week-long breaks in Blackpool and Prestatyn.



***Our Impact***

We have a CRM database where we record details of the families we support and use it to plan the support we offer, as well as record activities a family undertakes with us such as attendance at wellbeing days or family activities. We use this too to tell the stories of those we have worked with through case studies.

We also undertake a survey annually. In our last family survey, we asked families what they had gained (or not) from the support and service we provide. These were some of the responses:

- ◆ 'Support and someone who listens. People who understand not feeling judged'
- ◆ 'I felt supported and heard with no judgment and could express how I felt and was safe to do this in the way I needed to'.
- ◆ 'I feel less depressed and I have been helped practically by the good advice'
- ◆ 'Days out with my kids and support when I am out with them. It's like a mini break for me x'.
- ◆ 'Having somebody to talk through things, and being aware of what support can be offered when/if it is needed. Having support with navigating a very new and difficult situation. Being able to talk through what's happening without fear of judgment and the understanding of why you might feel certain emotions'
- ◆ Very helpful and caring

**Achievements and Performance (continued)**

***Our Impact (continued)***

- ◆ I'm a parent of a prisoner with special needs and disabilities, and the support I received was very welcoming and non-judgmental.
- ◆ They are a great help and I appreciate everything out there has done to help me and my family
- ◆ Good support. Non-judgemental. Practical plus wellbeing support
- ◆ They have helped in every way they can and even more been there when I've needed someone to talk to

As well as our annual survey we use an outcome wheel with the families we support, as an aid to our support discussions and to help look at the impact of our work. Specifically, we look at how people feel after accessing our services in terms of two measures:

- ◆ Emotional wellbeing – whether people feel their emotional wellbeing has improved after accessing our support & if it is maintained.
- ◆ Isolation- whether people feel less isolated or not.

Developing this tool has been a learning curve for us as a small organisation, we are careful not to let using the wheel get in the way of building trust and offering support and some family members are not always keen to discuss all issues, especially early on due to feeling overwhelmed. But over the last year, the outcome wheel has demonstrated our impact against two important metrics, the emotional wellbeing of those we support and their feelings of isolation.

In the last year, families that had worked with us were asked in a 3 month follow-up about their emotional wellbeing and how isolated they felt:

**80% scored their wellbeing as being improved and feeling less socially isolated.**

In terms of our work with children and young people, we use the child impact assessment to look at the work we do with the child, and in the last year 90% of children and young people who have completed a program of direct work in school, reported an improvement in their wellbeing and met their goals that were set out during the Child Impact Assessment

***Partnership Work***

Over the last year we have continued to develop our approach to working with others:

We are now working as part of a partnership project to support people on probation in Trafford, delivered in partnership with the Greater Manchester Combined Authority, Probation, and the Big Life Group. We are working as part of a wider network of organisations across Manchester delivering support locally to help men and women with their emotional wellbeing

## Trustees' report Year to 31 March 2024

### **Achievements and Performance (continued)**

#### ***Partnership Work (continued)***

Out There has always played some part in supporting men on probation, particularly when they have been released from prison and returned to a family we have been supporting. We are delighted that we are now playing our role in a wider system to help those who have had contact with the criminal justice system thus hopefully reducing the impact on community and family.

In addition to our Hub building being used by us, Probation, the Big Life Group, Women Matta, and the Altrincham Counselling and Family Centre now use the space. It is also now being used by smaller local organisations in the evening, including the local women's institute and a local youth group. The Hub has enabled us to diversify our income as an organisation as well as to play our part as a place-based organisation.

Alongside the Hub, our day-to-day work supporting families means we regularly work with other organisations to offer the best support we can to families.

### **Financial review**

#### ***Results for the period***

A summary of the charity's income and expenditure can be found on page 23 of the attached financial statements.

The total income for the year amounted to £244,917 (2023 - £287,700). Of this, £207,094 (2023 - £252,977) was received from grants and a further £ 16,805 (2023 - £19,119) from donations.

During the year total expenditure amounted to £271,25 (2023 - £209,311) including £ 179,141 (2023 - £152,232) in relation to staff costs.

#### ***Reserves and financial position***

The trustees have examined the requirement for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, or otherwise committed. The trustees consider that, given the nature of the work undertaken by Out There Supporting Families of Prisoners Limited, the level of free reserves should be approximately equal to between three and six months' recurring expenditure.

The trustees are of the opinion that this level of reserves should provide sufficient flexibility to cover temporary shortfalls in income due, for example, to falls in voluntary income or delays in getting grant funding approved.

Total funds at 31 March 2024 amounted to £78,380 (2023 - £104,688).

Restricted funds comprise monies given for specific purposes and amounted to £75,633 at 31 March 2024 (2023 - £108,355).

## Trustees' report Year to 31 March 2024

### Financial review (continued)

#### *Reserves and financial position (continued)*

General funds, or free reserves, at 31 March 2024 were £2,747 (2023 – deficit by £3,667). This is less than the current policy stipulates and does not cover a month of operating expenditure. However, it is to be noted that a lot of work has been done to generate free reserves for example through rental of hub space and our work on support for men on probation. Our reserve position this year has improved and we have plans to improve the position further, primarily through developing non grant income

#### **Governance, structure and management**

Out There Supporting Families of Prisoners Limited is a company limited by guarantee (Company Registration Number 6239170 (England and Wales)) and a registered charity (Charity Registration Number 1120342). The charitable company is governed by its memorandum and articles of association.

The sole member of the company, and thus its parent entity, is DCSVP Services, a registered charity (Charity Registration Number 1149326) and a company limited by guarantee (Company Registration Number 07638065 (England and Wales)), set up by the Daughters of Charity of St Vincent de Paul, to safeguard the Vincentian ethos in various projects including Out There Supporting Families of Prisoners.

The financial statements of DCSVP Services can be obtained from Provincial House, The Ridgeway, Mill Hill, London, NW7 1RE.

The trustees constitute directors of the charitable company for the purposes of company legislation.

Trustees are recruited through networking and local advertising. The trustees review the skills needed by the Board and aim to ensure a broad range of skills are represented. Potential trustees are invited to visit the organisation and to attend one or two meetings as an observer prior to formal appointment, which is through our parent charity, DCSVP Services. Our constitution states that at least two trustees and not more than half, must be members of the Congregation of the Daughters of Charity of St Vincent de Paul.

The following trustees served throughout the period unless otherwise indicated.

#### **Trustee**

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Sister Mary Theresa Bain DC

Mr David Darlington

Ms Vanessa Hamnett

Ms Mary McDonagh

Sister Kathleen Page DC

Ms Emma Russ

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In the event of the charitable company being wound up, the member is required to contribute an amount not exceeding £1.

## **Trustees' report Year to 31 March 2024**

### **Governance, structure and management (continued)**

No trustee received any remuneration from the charitable company during the period. Expenses of £ nil (2023 - £ nil) were reimbursed to trustees during the period. No trustee had any beneficial interest in any contract with the charitable company during the period.

Brief biographical details on each of the trustees are given below.

#### ***Sister Mary Theresa Bain DC***

Sister Mary Theresa entered the Daughters of Charity of St Vincent de Paul in 1968. Her early background was in child care. A short period of three years was spent in Romania overseeing five children's homes for children who were HIV positive. Sister Mary Theresa also has experience in Parish ministry and trained in pastoral leadership. She was instrumental in setting up Out There and managed the organisation for eight years.

#### ***Mr David Darlington***

David Darlington is a local solicitor with experience of criminal, property and employment law and of managing and funding of not for profit community groups.

#### ***Ms Vanessa Hamnett***

Vanessa currently works for a local housing association as a community centre manager. She has worked across Greater Manchester in a variety of roles. Her early career was spent working with Trafford Council, then to a role in employment and skills with ERP and jobs with Job Centre Plus and Salford Council.

#### ***Ms Mary McDonagh***

Mary has worked for Greater Manchester Probation Service for 26 years in a variety of roles and settings including sentence management, court and approved premises. She has spent the majority of her career working in sentence management with people on probation and their families. She has worked across the whole of Greater Manchester and has forged strong partnership connections. She is currently working in the national learning and development team with a focus on the delivery of pqip training (trainee probation officers) and wider staff learning and development initiatives.

#### ***Sister Kathleen Page DC***

Sister Kathleen is a Daughter of Charity. Her work has included leading a number of charitable organisations and she has extensive experience in social care, project management and pastoral care. She has, in her previous roles, worked with people experiencing difficulties within the family, including imprisonment. She is committed to supporting people with any changes they want to make their lives, and systemic changes that make the lives of all better.

#### ***Ms Emma Russ***

Emma has worked in the third sector since 2007, starting her career in fundraising at Sue Ryder as a junior fundraiser. She moved to Galloway's Society for the Blind in 2013, where she widened her remit to charity communications alongside fundraising. In January 2020, Emma moved to the Alzheimer's Society and currently leads a team of community fundraisers across the North West and Northern Ireland. Emma is also an active committee member for the Chartered Institute of Fundraising - North West, supporting other professional fundraisers across the region. She co-founded Managers Meet Ups, a peer support network for fundraising managers across the UK, and she co-manages Fundraising

## **Trustees' report Year to 31 March 2024**

Chat, the largest digital network of professional fundraisers in the UK.

### **Governance, structure and management (continued)**

#### ***Key management personnel***

The trustees consider that they together with the Director comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day basis.

The pay of the Director is reviewed annually by the trustees.

#### ***Organisation***

The Director, who is responsible for the day-to-day management of the Service, its service users and its staff, is accountable to the trustees of the charity.

#### ***Statement of trustees' responsibilities***

The charity's trustees are responsible for preparing the trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees (who are directors of the company for the purposes of company law) to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgements and estimates that are reasonable and prudent
- ◆ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- ◆ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Trustees' report Year to 31 March 2024

### **Governance, structure and management (continued)**

#### ***Statement of trustees' responsibilities (continued)***

Each of the trustees confirms that:

- ♦ so far as the trustee is aware, there is no relevant audit information of which the charitable company's auditor is unaware; and
- ♦ the trustee has taken all the steps that he/she ought to have taken as a trustee in order to make himself/herself aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of s418 of the Companies Act 2006.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

#### ***Public benefit***

All of our activities focus on supporting the families of prisoners and are undertaken to further Out There's purposes for the public benefit. Our services are delivered to families of prisoners across Greater Manchester and all of our services are free. The trustees consider that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

#### ***Risk management***

In line with the requirement for the trustees to undertake a risk assessment exercise and report on the same in their annual report, the Director with the trustees has looked at the risks the charity currently faces and has reviewed the measures already in place, or needing to be put in place, to deal with them.

Five main areas have been identified where risk may occur:

- ♦ Governance and management
- ♦ Operational
- ♦ Financial
- ♦ Reputation
- ♦ Laws, regulations, external and environment

**Governance and management** looks at the risk of the charity suffering from a lack of direction, at the skills and training of its personnel and the good use of its resources.

**Operational** looks at the risk inherent in the charity's activities including engaging in inappropriate activities and shortcomings in the service provided, difficulties with staff, and health and safety.



## Trustees' report Year to 31 March 2024

### **Governance, structure and management (continued)**

#### ***Risk management (continued)***

**Financial** risks include those arising as a result of poor budgetary control, inappropriate spending, or investment policies or poor accounting.

**Reputation** looks at possible damage to the charity's reputation.

**Laws, regulations, external and environment** looks at the effect of government policies and the consequences of non-compliance with laws and regulations.

Having assessed the major risks to which the charity is exposed, the trustees believe that by monitoring reserve levels, by ensuring controls exist over key financial systems, and by examining the operational and business risks faced by the charity, they have established effective systems to manage those risks including those presented by the broader macroeconomic environment.

#### ***Fundraising policy***

The charity aims to achieve best practice in the way in which it communicates with donors and other supporters. It takes care with both the tone of its communications and the accuracy of its data to minimise the pressures on supporters. It applies best practice to protect supporters' data and never sells data, it never swaps data and ensures that communication preferences can be changed at any time. The charity manages its own fundraising activities and does not employ the services of Professional Fundraisers. The charity undertakes to react to and investigate any complaints regarding its fundraising activities and to learn from them and improve its service. During the year ended 31 March 2024, the charity received no complaints about its fundraising activities.

Approved by the trustees and signed on their behalf by:

Trustee: David Darlington

Approved on: 17 September 2024

## **Independent auditor's report Year to 31 March 2024**

### **Independent auditor's report to the members of Out There Supporting Families of Prisoners Limited**

#### **Opinion**

We have audited the financial statements of Out There Supporting Families of Prisoners Limited (the 'charitable company') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and the notes to the financial statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- ♦ give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its income and expenditure for the year then ended;
- ♦ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ♦ have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## **Independent auditor's report Year to 31 March 2024**

### **Other information**

The other information comprises the information included in the annual report and financial statements, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report and financial statements. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- ◆ the information given in the trustees' report, which is also the directors' report for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- ◆ the trustees' report, which is also the directors' report for the purposes of company law, has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- ◆ adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- ◆ the financial statements are not in agreement with the accounting records and returns; or
- ◆ certain disclosures of trustees' remuneration specified by law are not made; or
- ◆ we have not received all the information and explanations we require for our audit; or
- ◆ the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

## **Independent auditor's report Year to 31 March 2024**

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ we identified the laws and regulations applicable to the charitable company through discussions with management, and from our knowledge and experience of the sector;
- ◆ we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charitable company, including the Companies Act 2006, the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102);
- ◆ we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting correspondence;
- ◆ identified laws and regulations were communicated within the audit team and the team remained alert to instances of non-compliance throughout the audit;

## **Independent auditor's report Year to 31 March 2024**

### **Auditor's responsibilities for the audit of the financial statements (continued)**

- ◆ making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ tested journal entries to identify unusual transactions;
- ◆ assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- ◆ investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ agreeing financial statement disclosures to underlying supporting documentation;
- ◆ reading minutes of meetings of those charged with governance; and
- ◆ enquiring of management as to actual and potential litigation and claims.

We assessed the susceptibility of the charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ Making enquiries of representatives from the trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ Considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

## **Independent auditor's report Year to 31 March 2024**

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Peter Mackereth, Senior Statutory Auditor  
for and on behalf of Buzzacott LLP, Statutory Auditor  
130 Wood Street  
London  
EC2V 6DL

25 October 2024

**Statement of financial activities Year to 31 March 2024  
(including an income and expenditure account)**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	Unrestricted funds £	Restricted funds £	2023 Total funds £
<b>Income:</b>							
Donations		16,805	—	16,805	19,119	—	19,119
Grants	1	45,500	161,594	207,094	39,080	213,897	252,977
Room hire		21,018	—	21,018	15,584	—	15,584
Miscellaneous		—	—	—	20	—	20
<b>Total Income</b>		<b>83,323</b>	<b>161,594</b>	<b>244,917</b>	<b>73,803</b>	<b>213,897</b>	<b>287,700</b>
<b>Expenditure:</b>							
Expenditure on charitable activities: supporting families of prisoners							
. Staff costs – wages and salaries	2	30,994	148,147	179,141	20,325	131,907	152,232
. Staff training and supervision		1,801	1,878	3,679	1,561	704	2,265
. Premises costs		20,349	26,121	46,470	15,303	7,644	22,947
. Travel expenses		3,340	1,540	4,880	—	2,376	2,376
. Volunteers' expenses		1,972	—	1,972	—	1,917	1,917
. Printing, postage and stationery		1,160	320	1,480	1,522	—	1,522
. Advertising and marketing		245	—	245	500	—	500
. Telephone and IT costs		7,644	—	7,644	7,147	—	7,147
. Insurance		1,145	—	1,145	1,031	—	1,031
. Welfare donations and family support		5,516	16,030	21,546	2,492	10,800	13,292
. Audit fee		1,650	—	1,650	2,400	—	2,400
. Bank charges		634	—	634	475	—	475
. Other expenses		459	280	739	1,207	—	1,207
<b>Total expenditure</b>		<b>76,909</b>	<b>194,316</b>	<b>271,225</b>	<b>53,963</b>	<b>155,348</b>	<b>209,311</b>
<b>Net movement in funds i.e. net (expenditure) income</b>	3	<b>6,414</b>	<b>(32,722)</b>	<b>(26,308)</b>	<b>19,840</b>	<b>58,549</b>	<b>78,389</b>
<b>Reconciliation of funds:</b>							
Fund balances brought forward at 1 April 2023		(3,667)	108,355	104,688	(23,507)	49,806	26,299
Fund balances carried forward at 31 March 2024		2,747	75,633	78,380	(3,667)	108,355	104,688

All of the charity's activities derived from continuing operations during the above two financial periods.

All recognised gains and losses are included in the above statement of financial activities.

## Balance sheet 31 March 2024

	Notes	2024 £	2023 £
<b>Fixed Assets</b>			
Tangible assets	6	<b>47,092</b>	55,526
<b>Current assets</b>			
Debtors	7	<b>1,793</b>	13,681
Cash at bank and in hand		<b>32,444</b>	40,937
		<b>34,237</b>	54,618
<b>Creditors: Amounts falling due within one year</b>	8	<b>(2,949)</b>	(5,456)
		<b>31,288</b>	49,162
<b>Total net assets</b>		<b>78,380</b>	104,688
<b>The funds of the charity</b>			
<b>Income funds:</b>			
Restricted funds	9	<b>75,633</b>	108,355
Unrestricted funds			
. General funds		<b>2,747</b>	(3,667)
		<b>78,380</b>	104,688

Approved by the trustees and signed on their behalf by:

Trustee: David Darlington

Approved on: 17 September 2024

Out There Supporting Families of Prisoners Limited

Registered Company Number: 6239170 (England and Wales)



## Statement of cash flows Year to 31 March 2024

	Notes	2024 £	2023 £
<b>Cash flows from operating activities:</b>			
Net cash provided by (used in) operating activities	A	(8,493)	74,365
<b>Cash flows from investing activities</b>			
Purchase of leasehold improvements		—	(59,041)
<b>Change in cash and cash equivalents in the year</b>		<b>(8,493)</b>	<b>15,324</b>
<b>Cash and cash equivalents at 1 April 2023</b>	B	<b>40,937</b>	<b>25,613</b>
<b>Cash and cash equivalents at 31 March 2024</b>	B	<b>32,444</b>	<b>40,937</b>

### Notes to the statement of cash flows for the year to 31 March 2024.

#### A Reconciliation of net movement in funds to net cash provided by (used in) operating activities

	2024 £	2023 £
<b>Net movement in funds (as per the statement of financial activities)</b>	<b>(26,308)</b>	<b>78,389</b>
<b>Adjustments for:</b>		
Depreciation charge	8,434	3,515
Decrease (Increase) in debtors	11,888	(10,533)
Increase (decrease) in creditors	(2,507)	2,994
<b>Net cash provided by (used in) operating activities</b>	<b>(8,493)</b>	<b>74,365</b>

#### B Analysis of net debt i.e. cash and cash equivalents

	2024 £	2023 £
<b>Total cash and cash equivalents: Cash at bank and in hand</b>	<b>32,444</b>	<b>40,937</b>

## **Principal accounting policies 31 March 2024**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are laid out below.

### **Basis of preparation**

These financial statements have been prepared for the year to 31 March 2024 with comparative information given in respect to the year to 31 March 2023.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these financial statements.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

### **Assessment of going concern**

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these financial statements. The trustees have made this assessment in respect to a period of at least one year from the date of approval of these financial statements.

The trustees acknowledge the impact of the current macroeconomic and geopolitical climate. They have concluded that there may be some negative consequences such as a greater challenges in acquiring grant income at a time when there are increased needs from beneficiaries and increased pressure on costs due to inflation. However, the trustees will continue to monitor income, expenditure and cash flows closely and they are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due.

### **Critical accounting estimates and areas of judgement**

The trustees have estimated future income and expenditure flows for the purposes of assessing going concern (see assessment of going concern above). There are no other critical accounting estimates or areas of judgement.

### **Income recognition**

Income comprises donations and grants, income from room hire and miscellaneous income.

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

**Income recognition (continued)**

Donations and grants are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations or grants pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

**Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities.

All expenditure is stated inclusive of irrecoverable VAT.

**Tangible fixed assets**

Leasehold Improvements are capitalised and written off over their expected useful life which equates to the remaining length of the lease.

**Debtors**

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

**Cash at bank and in hand**

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

**Creditors and provisions**

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

## **Principal accounting policies 31 March 2024**

### **Fund structure**

Restricted funds comprise monies raised for, or their use restricted to, a specific purpose, or contributions subject to donor imposed conditions.

General funds represent those monies which are freely available for application towards achieving any charitable purpose that falls within the charitable company's charitable objects.

### **Leased assets**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities. These lease payments are at a nominal value and are expensed on a straight-line basis.

## 1. Grants

	Unrestricted funds £	Restricted funds £	2024 Total funds £	Unrestricted fund	Restricted funds £	2023 Total funds £
Liverpool C of E Council	—	10,500	10,500	—	—	—
Trafford Housing Trust	—	28,500	28,500	—	9,500	9,500
Caritas Bishop Fund	—	812	812	—	—	—
HM Prison and Probation Service	—	—	—	—	10,000	10,000
SVP – coronation Day	—	400	400	—	—	—
Acts 435	—	300	300	—	—	—
The Talent Fund	7,500	—	7,500	—	—	—
The Rope Trust	—	—	—	3,000	—	3,000
Sisters of St Joseph of Peace	5,000	—	5,000	—	—	—
The Albert Gubay Foundation – building refurbishment	—	—	—	—	68,417	68,417
The Albert Gubay Foundation – support worker	—	35,500	35,500	—	35,500	35,500
Bolton at Home	8,000	—	8,000	8,000	—	8,000
The Big Life Group GM IRS	—	39,386	39,386	3,080	32,755	35,835
Cash 4 Kids	—	1,750	1,750	—	5,475	5,475
The National Lottery Community Fund	—	44,446	44,446	—	33,250	33,250
The National Lottery Awards for All	—	—	—	—	10,000	10,000
The Tudor Trust	25,000	—	25,000	25,000	2,000	27,000
World Day of Prayer Switzerland	—	—	—	—	6,000	6,000
Marks and Spencer Fund	—	—	—	—	1,000	1,000
<b>Total funds</b>	<b>45,500</b>	<b>161,594</b>	<b>207,094</b>	<b>39,080</b>	<b>213,897</b>	<b>252,977</b>

## 2. Staff costs and remuneration of key management personnel

	2024 £	2023 £
Staff costs during the year were as follows:		
Wages and salaries	167,058	141,437
Social security costs	9,250	8,289
Pension costs	2,833	2,506
	<b>179,141</b>	<b>152,232</b>

The average number of employees during the year was 8 (2023 - 6). The full-time equivalent number of employees was 6 (2023 - 5).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees and the Director. The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel for the year was £ 46,445 (2023 - £44,702).

There are no employees who received remuneration (including employee benefits but excluding employer pension costs) of more than £ 60,000.

**3. Net movement in funds i.e. net income (expenditure)**

This is stated after charging

	2024 Total funds £	2023 Total funds £
Staff costs (note 2)	179,141	152,232
Audit fee	2,730	2,400

As the charity is part of a large group, it is required to have its accounts audited rather than have an independent examination. The difference between the independent examination fee and audit fee is £2,500 plus VAT (2023 £2,500 plus VAT), which has been paid by the parent charity, DCSVP Services.

**4. Trustees' remuneration**

None of the trustees received any remuneration in respect of their services during the year (2023 - £nil). No expenses (2023 - £nil) were reimbursed to trustees.

**5. Taxation**

Out There Supporting Families of Prisoners Limited is a registered charitable company and, therefore, is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

**6. Tangible fixed assets**

	Leasehold Improvements £
<b>Cost</b>	
At 1 April 2023	59,041
Additions	—
at 31 March 2024	59,041
<b>Depreciation</b>	
At 1 April 2023	3,515
Charge for year	8,434
At 31 March 2024	11,949
<b>Net book values</b>	
At 31 March 2024	47,092
At 31 March 2023	55,526

**7. Debtors**

	2024 £	2023 £
Prepayments and accrued income	1,793	1,181
Grants receivable	—	12,500

	1,793	13,681
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**8. Creditors**

	2024 £	2023 £
Sundry creditors and accruals	2,949	5,456

**9. Restricted funds**

	At 1 April 2023 £	Income £	Expenditure £	At 31 March 2024 £
Staff costs fund	10,843	153,732	(148,147)	16,428
Travel, training and supervision fund	2,067	4,600	(4,018)	2,650
Building refurbishment fund	17,687	—	(17,687)	—
Leasehold improvement fund	55,526	—	(8,434)	47,091
Family activities and welfare fund	22,232	3,262	(16,030)	9,464
	<b>108,355</b>	<b>161,594</b>	<b>(194,316)</b>	<b>75,633</b>

	At 1 April 2022 £	Income £	Expenditure £	At 31 March 2023 £
Staff costs fund	45,745	97,005	(131,907)	10,843
Travel, training and supervision fund	1,064	6,000	(4,997)	2,067
Building refurbishment fund	2,440	19,376	(4,129)	17,687
Leasehold improvement fund	—	59,041	(3,515)	55,526
Family activities and welfare fund	557	32,475	(10,800)	22,232
	<b>49,806</b>	<b>213,897</b>	<b>(155,348)</b>	<b>108,355</b>

**Staff costs fund**

The staff costs fund comprises monies given toward various salaries.

**Travel, Training and supervision fund**

The travel, training and supervision fund comprises monies given specifically for staff travel, training and supervision.

**Building refurbishment fund**

The building refurbishment fund represents monies given for the external refurbishment of the buildings.

**Family Activities and Wellbeing fund**

The family activities and welfare fund represented funding received to cover the costs of family activities and welfare.

**Leasehold Improvement Fund**

The leasehold improvement fund represents monies give specifically to upgrade the existing leasehold building.

**10. Analysis of net assets between funds**

	General fund £	Restricted funds £	2024 Total funds £
<b>Fund balances at 31 March 2024 are represented by:</b>			
Fixed Assets	—	47,092	47,092
Current assets	5,696	28,541	34,237
Current liabilities	(2,949)	—	(2,949)
<b>Total net (liabilities) assets</b>	<b>2,747</b>	<b>75,633</b>	<b>78,380</b>
	General fund £	Restricted funds £	2023 Total funds £
<b>Fund balances at 31 March 2023 are represented by:</b>			
Fixed Assets	—	55,526	55,526
Current assets	1,789	52,829	54,618
Current liabilities	(5,456)	—	(5,456)
<b>Total net (liabilities) assets</b>	<b>(3,667)</b>	<b>108,355</b>	<b>104,688</b>

**11. Controlling party and ultimate parent**

The sole member of the charitable company, and thus its parent entity, is DCSVP Services, a registered charity (Charity Registration Number 114926) and a company limited by guarantee (Company Registration Number 07638065 (England and Wales)). The charitable company was established by the Daughters of Charity of St Vincent de Paul, a Roman Catholic religious congregation, in order to safeguard its Vincentian ethos. The financial statements of DCSVP Services may be obtained from Provincial House, The Ridgeway, Mill Hill, London, NW7 1RE.

**12. Member's liability**

The charitable company is limited by guarantee. In the event of the charitable company being wound up, the member is required to contribute an amount not exceeding £1.

**13. Connected organisations and related party transactions**

The Daughters of Charity of St Vincent de Paul (the Congregation) and Daughters of Charity of St Vincent de Paul Charitable Trust (Charity Registration No 236803 (England and Wales), SCO39155 (Scotland)) are connected to the charitable company by virtue of the fact that Out There Supporting Families of Prisoners Limited was initiated by the Congregation and the fact that two of the trustees of Out There Supporting Families of Prisoners Limited who served during the year were Daughters of Charity of St Vincent de Paul, one of which was also a trustee of the Charitable Trust.

During the year two donations (2023 – one donation) totalling £658 (2023 - £225) were received from trustees and other entities they are connected to. There were no transactions between the Congregation and Out There (2023 - none).