



Supporting drug and
alcohol recovery

www.hawkspring.org.uk

Trustees' Report and Financial Statements for the year ended 31st March 2025

Charity number 1120320
Company Number 05138449

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Registered Company no: 5138449 Registered Charity no: 1120320

Trustees' Annual Report

The Trustees present their Annual Report and Financial Statements of Hawkspring for the year ended 31st March 2025.

Contents

2	Reference and Administrative Information
3	Structure, Governance and Management
3	Objects and Activities
4	About Hawkspring
5	Achievements and Performance
9	Financial Review
10	Statement of Responsibilities of Trustees
11	Independent Examiner's Report
12	Statement of Financial Activities
13	Balance Sheet
14	Notes to the Accounts

Reference and Administrative Information

Charity Name:	Hawkspring
Charity Registration Number:	1120320
Company Registration Number:	5138449
Registered Office /Operational address:	@symes Community Building, Peterson Avenue, Hartcliffe, Bristol BS13 0BE

Trustees 2024-25:

Patricia Willis (Chair)
Terry Wright (Vice Chair)
Katie Hipkiss
Mark Brain
Louise Charlton
Derek Pickup (resigned 1st December 2024)

Structure, Governance & Management

Governing Document

The organisation is a registered charity and a company limited by guarantee. Established in 2002, it was incorporated on 26th May 2004 and registered as a charity on 27th July 2007. The company was established under a Memorandum of Association which established the objects and powers of the company, and is governed under its Articles of Association. These were updated in November 2013 to reflect the current purposes of the organisation, in agreement with the Charity commission and Companies House.

The trustees of the Charity, who are also the Directors of the Company for the purposes of Company Law, exercise all the powers of the Charity and Company. The Board of Trustees meets monthly and is responsible for the strategic direction and policy of the charity. They delegate responsibility for the day to day running of the charity to the Chief Executive Officer, Chloe Duff.

Recruitment and Appointment of Trustees

Under the articles one-third of the members of the board retire from office each year by rotation and are eligible for re-election. The composition of the board is such that it seeks to ensure that the needs of its client group are appropriately reflected through the diversity of those appointed. The board seeks to ensure the right set of appropriate skills and knowledge required to take the organisation through its next phase of development. In order to maintain this broad mix of experience and skills the board undertakes a regular skills audit and potential trustees are identified and invited to offer themselves for appointment.

Objects and Activities

Charitable Objects

- To advance the education of the public, particularly young people and their families, about all matters relating to drugs, alcohol and other substance misuse.
- To preserve the good mental health of relatives and carers of the people who misuse drugs, alcohol and other substances by the provision of information and support.
- To relieve sickness and distress amongst persons who are dependent on drugs, alcohol and other substances by supporting the rehabilitation of such persons.

Our values

- Innovation: We maintain a cutting-edge approach to our service delivery.
- Client-centred: We offer flexible services that provide choice and ease of access.
- Quality: We use evidence-based models of treatment.
- Engagement: We involve service users, the community and our partners, and use their feedback to develop our services.

How our activities deliver public benefit

The Trustees have had regard to the Charity Commission's guidance on public benefit and endeavour to implement them in all the charity's work. The public benefit provided by the charity is detailed below, with specific outcomes listed in the section "Achievements and Performance".

About Hawkspring

Hawkspring is a registered charity and company limited by guarantee. We are a community rooted organisation based in Hartcliffe, South Bristol, an area that is within the worst 5% of deprivation in England and Wales. Hawkspring (originally Hawks) was established in Bristol in 2002 to address the needs of people affected by substance misuse and addiction within the family and community. It was born out of a community need and started by local residents who were concerned about addiction within their families and community. Our work with vulnerable children began after local police on drug raids, were appalled by the neglectful conditions young children were living in. At that time there was nowhere for local families to turn to for support. In 2013, Hawks merged with Kwads, another South Bristol charity and changed its name to Hawkspring. The merger gave rise to our unique whole family approach and over the last 7 years we have developed that model with impressive results.

Our clients are the true hidden harm of substance misuse and our work combines prevention, treatment and education for people aged 5 to pensioners. These families are often leading chaotic lives and they face complex issues in addition to the addiction in their homes and in their communities: carers struggle in isolation and children feel alone, afraid and stigmatised. Individuals misusing come to us in crisis.

They have complex issues including mental ill-health, debt and food poverty. Through our accessible local services, we aim to lessen the negative impact of drug and alcohol misuse on vulnerable individuals, families and the community. We are the only service in Bristol offering specialist support of this kind to primary school aged children.

What we aim to achieve

To create communities where people live free from the damage caused by drugs and alcohol misuse, and are leading fulfilling, healthy lives.

We seek to make a difference to the community by:

- Reducing the negative impact of drugs and alcohol on families;
- Relieve the sickness and distress caused by substance misuse;
- Tackle the stigma and discrimination these families and community experience;
- Encourage families and friends to believe that they can change their lives and the lives of their loved ones for the better.

We also support professionals, providing them with information and advice. We give talks and presentations, raising awareness of our work, and creating joint referral systems.

Our response to local issues and needs

We operate services from the @symes Community Building in a busy shopping area in Hartcliffe. 87% of our clients come from the South Bristol wards of Hartcliffe and Withywood, Filwood and Knowle, Hengrove and Whitchurch Park, an area with a population of around 70,000.

Bristol City Council's 2019 report 'Deprivation in Bristol' identifies that the 10 most deprived neighbourhoods in Bristol are all in the South Bristol areas of Hartcliffe, Whitchurch Park and Knowle West. The 'State of Bristol' 2018/19 report, highlights the disparities across the city, including life expectancy. Our marginalised community suffers from chronic social problems and challenges, many of the issues are inter-generational, leading to a sense of hopelessness and stigmatisation:

- 1 in 3 has no qualifications;
- Social housing accounts for two thirds of provision;
- Child poverty is the highest in Bristol;
- Heart disease, stroke and cancer rates are higher than city averages as is child mental ill health;
- Substance misuse and associated crime is a significant problem for the area – negatively impacting on community cohesion, safety and economic development.
- People tend not to travel out of their community and many children have never visited the centre of the city they live in.

Since the pandemic, conditions in the local area have further deteriorated, with the cost of living crisis seriously impacting our local community and clients. The need and demand for resources in the area is constantly increasing, with available resources decreasing. We are seeing increased social issues such as antisocial behaviour, mental illness, and the need for foodbanks. Demand for our recovery and children's services has rapidly increased over the last year.

Our pioneering 'whole family approach' was born out of our understanding of our community and our clients; the challenges they face and the solutions that work for them. With their feedback and involvement, we have continued to improve our services enabling us to bring about positive changes in their lives. We take a holistic approach proven to facilitate recovery, prevent relapses, and improve family relationships, support carers and other family members, including children.

We are increasingly within a rare breed of organisations which provide intensive and long-term support. We also are adaptable and flexible, putting the individual at the heart of what we do. It is this approach, together with intensive support via our structured 1:1s, that enables us to achieve what we do.

In February 2018, we entered a specific partnership with a larger regional charity to provide a conjoined recovery project in South Bristol. The partnering contract was signed in August 2018 and 4 Hawkspring staff were recruited between October 2018 and January 2019. This partnership came to an end in January 2025. We are now delighted to be working on plans for the implementation of new commissioned drug and alcohol partnership which will come into action on the 1st April 2025. This is an exciting new collaboration of small and large organisations of which we are a part.

Achievements and Performance

Hawkspring Services Overview and Updates

We continue to offer our three main programmes of support for three categories of client - Recovery Clients, Concerned Others and Children and Young People. We have expanded our services within these client groups, in response to needs we identified within some of our client groups.

We have been working on expanding and improving the availability of training programmes for professionals, which we will be advertising on Eventbrite and through VOSCUR in the new financial year.

Recovery Services

Recovery One-to-One Programme: our main recovery service is a 12-week one-to-one therapeutic programme, following an established, structured programme of weekly sessions. For each of the sessions we have many different ways we can deliver that session, and we choose the most appropriate method of delivery depending on the needs of the individual client. The programme is structured over the 12 sessions but is flexible and is very much tailored to meet the needs of the individual.

Crisis Intervention: our practitioners offer three, one to one crisis intervention sessions for clients on the waiting list who are identified as being highest risk. These sessions are to help clients prevent things spiralling, by helping people to address issues as they arise, whether this be by making appropriate referrals, signposting or helping them access medical or mental health support where needed.

Kick Start Group: regular drop in meetings offering a chance for discussion and support for any client as soon as they are referred into the service.

Creative Connections: following a similar programme of topics as the recovery programme, but delivery designed for people who have different styles of learning, using creative arts and crafts to help people access information and understand concepts and ideas in practical ways.

Peer Support Group: facilitating peers to support clients who are earlier in their recovery journey. The support of peers is a valuable addition to other services, provides the opportunity for connection, shared insight, and building supportive networks with people who have experienced similar issues.

Waiting List: we offer weekly drop-in sessions and check-in calls for people who are on the waiting list. This is an effective way of ensuring that people who have made the big step of seeking help, do not lose momentum between initial contact with Hawkspring and being offered a place on the one-to-one recovery programme. People are now able to access support and information from Hawkspring without delay, even whilst on the waiting list. All clients on the waiting list are offered a fortnightly 20 minute check in call from a practitioner.

SMART Recovery Group: we are now running an in person SMART Recovery Group weekly. This is run in the evening, which makes it accessible for people who may be working. Hawkspring is licenced to deliver SMART Recovery via UK SMART Recovery (UKSR) which *"teaches rational, easy to learn and self-empowering skills to help participants abstain from any addictive behaviour and to develop a lifestyle that supports sustained recovery."*

Juicing Workshops: Our senior adult practitioner designed and delivered juicing workshops. These fun and interactive workshops are designed to educate people about including highly nutritious vegetables and fruits into their diets in an accessible way. Many of our clients, particularly recovery clients, survive on very little nutritional food, with many likely to be under-nourished and low on essential vitamins, minerals and nutrients, to the detriment of their health and wellbeing.

Concerned Others Services

Concerned others can take up to 7 years to seek help. They present with mental and physical ill health and are traumatised; their lives often controlled by the addict in their home. The service provides 1:1 support and an educational/therapeutic peer support groups aimed at any family members with a loved one who is misusing drugs or alcohol. We improve their self-confidence, wellbeing, knowledge, awareness and understanding of substance misuse to improve their resilience and ability to cope, thereby improving their capacity to protect other family members.

Concerned Others Group: a supportive group for adults who are affected by a loved one's substance/alcohol misuse or addiction issues. This programme is designed to provide clients with increased knowledge and understanding of addiction and misuse, to develop healthy coping mechanisms, and to help people find ways to protect themselves, their families, and to support their loved one in their recovery in constructive ways, and to help people recognise if they could inadvertently enable their loved one's addiction or misuse issues, where they may just be trying to look after them.

Combined Freedom Programme: our Senior Adults Practitioner developed a group programme for women who are impacted by domestic abuse, and as this is something which so often is connected with alcohol and substance misuse and addiction, we have combined our alcohol and substance education programme with the freedom programme, into one dedicated group for women who are in such situations. By offering this unique and combined programme, we are able to deepen our support and impact, reaching more people.

Children and Young People Services

We support children aged between 5 and 13 years old. Our structured programme of 1:1 sessions are delivered within the safety of the child's school. The young people are vulnerable, living with the adverse impact of drug and alcohol addiction at home; they are at risk of being drawn into addiction or used to distribute drugs.

Children and Young People One-to-One Programme: we provide a targeted one-to-one therapeutic support programme for children and young people who are experiencing parental substance or alcohol misuse. Through this programme, we build trusting relationships with the children and young people and provide a safe environment for them to tell their stories. We help them to learn techniques to cope, deal

with the complex emotions of their situation and to gain awareness of addiction and its effects as a whole. We help to break the cycle of addiction, working to improve their self-esteem and their chances to achieve their full potential.

Our programmes have been tailored to the children we support, through many years of experience and learning. We understand that the more people who trust and believe in the children we work with, the less likely they are to themselves go on to become alcohol/substance misusers, or get drawn into crime and gangs. This type of support helps to counter the fact that the more trauma and abuse they have suffered, the more likely they are to go down this path.

The one-to-one sessions comprise of a series of topics, but we can be flexible with the delivery, providing a more organic process depending on the young person.

Summer Activities and Christmas Trip: We ran a summer holiday club again this year, with weekly sessions of crafts and physical activities for some of the children who have been through our one-to-one therapeutic support programme. This offered children the chance to maintain contact with us through the long summer holiday, which is important to them when their home lives are difficult. At Christmas we provided some of the children and young people with small gifts which were donated, and took a group of children on a Christmas trip.

Training Programmes for Professionals

We have developed a training programme aimed at teachers who are working with families negatively impacted by substance misuse during the pandemic. The programme came about through a request for help from a headteacher of a local primary school who predicts that between 15% and 20% of the children in her school are living with some kind of parental or familial substance misuse. We believe these percentages are similar across the board and this is not an isolated situation. The pilot was a huge success and we now offer this training to schools.

Due to interest and demand we have adapted the programme and will be providing training to other professionals and organisations who work with people with substance misuse issues. For small organisations and charities like ours we are looking into setting up training swaps to help make good use of limited resources, and for larger organisations and professional bodies we will charge a fee for the training which will help generate income to feed back into Hawkspring services.

We were successful in a grant to develop and deliver our training programme for community groups and hard to reach communities in Bristol. We started working on the development and updating of the training which will be rolled out in the next financial year.

Horizons Partnership

We entered in on a joint bid with other Bristol based and national drug and alcohol services as part of the Bristol Drug and Alcohol recommissioning process which was successful. We have been working closely with our partner organisations on planning for the start of the new contract in April 2025. This is a really positive step for Bristol and the community we serve in the South. Under the new services, there will be many more services available for clients in the south and there is really meaningful and positive partnership working happening between all organisations involved.

Client Feedback

We actively seek client feedback which we collaborate and review. This feeds into our ongoing efforts to improve our services and ensure we are always meeting the needs of the people with whom we are working, so far as possible. This approach directly led to the creation and implementation of some of our additional services.

“In my opinion that Hawkspring is a fantastic support for those in need. The support I have received has been outstanding and turned my life around for the better. They have helped me understand why and how I fell into the cycle of addiction and how to make the changes I needed to beat the addictions. They’ve never judged and always listened and when going through the tough journey has always checked in to give that extra support if needed. I wouldn’t be where I am without this programme and can never thank the team enough” – Adult Client

“Hawkspring’s help and support is fundamental in my journey to maintain my sobriety” – Adult Client

“I found Hawkspring very good and useful and helpful and informative” – Adult Client

“Thank you for telephoning me last Thursday. I missed your call because I had drank alcohol in the morning. Thank you for checking in with me again. When I don’t pick up the telephone, it helps me know that somebody is ringing and is interested in how I’m doing” – Adult Client

“I really appreciate you calling me today. I was lying in bed and doomscrolling. I didn’t see the point in getting up. Now, after speaking with you, I am sitting up and am already planning what I’m going to do today. I don’t think you realize how much these calls help me” – Adult Client

“You have helped me realise that I was a domestic abuse victim, I have left him now as it became domestic violence” - Adult Client

“I can't thank Hawkspring enough and would recommend them highly to anybody who was or has been in the same situation that I was. Not only did they help my family, including my two boys, with counselling to help them with my addiction problems and me being absent from their lives for many years because of the domestic abusive relationship that I was in, they also helped me to finally escape and get away from my extremely abusive ex-partner by referring me to Next Link and being placed into a safe house. I have been attending the Freedom Programme course which has helped me to understand and come to terms with the abuse that I suffered. I'm now on a waiting list so that I can receive the counselling that I need to deal with the trauma that was caused by my abusive relationship. Overall it was the support and help that myself and my family received from Hawkspring that has given me the chance to rebuild all of our lives together. I will always be forever grateful to Hawkspring.” – Adult Client

“Jane, I have been thinking about it. Are you going to have children? Because I think you would make a really good mum because you sort everything out” – Children and Young People Client

What Next

The new Horizons partnership will go live at the beginning of April 2025 offering a whole range of services in the south which have traditionally only been available centrally. We will be taking on new staff under this project meaning we can increase our offering and capacity. Working closely with other drug and alcohol services under this new model will mean much closer partnership working, sharing of best practice and a citywide system which better meets the needs of the clients we serve.

We will be rolling out our training programme to community groups, professional and hard to reach communities across Bristol, helping to educate people on issues around substance use, tackle stigma and misconceptions and help people better support those impacted by substance use.

Financial Review

The charity recorded a deficit on unrestricted undesignated funds during the year, funded by utilising free reserves. Each year spending is limited to the available funding and budgeted carefully, and despite the deficit, the unrestricted funds remain in surplus. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis.

Fundraising Strategy

In 2024-2025 we had a successful fundraising year, which has provided the organisation with increased stability and security and means we will be entering the new financial year in a stronger position than previous years.

We are grateful to all our funders and donors, in particular John James Bristol Foundation, Trusthouse, Tudor Trust, Lloyds Bank Foundation, Henry Smith Charity, Quartet, Nisbet, Merchant Venturers, Wessex Water, and Leigh Trust who have helped us sustain a solid platform and made it possible to offer the life changing support we provide. We hope to continue working with these wonderful organisations.

We have been working on our new and ambitious fundraising strategy, which includes seeking out new donors, grant-making trusts and corporate sponsors, including a particular focus on securing multi-year grants, which provide added financial stability and enable us to plan ahead more effectively.

Reserves Policy

The trustees have established a policy whereby the unrestricted funds not earmarked for future activities should be between 3 and 6 months of resources expended, which equates to between £65,000 and £130,000. At the balance sheet date free cash reserves amounted to £67,132 (2024 £80,852). Three designated reserve funds have been set up to cover potential liabilities in the event of closure: a Staff Notice fund to cover salaries paid during notice of redundancy; a Closing Costs fund to cover contractual payments; and a Redundancy fund to cover statutory redundancy payments. After these necessary provisions, the remaining free reserves are below the target level; so while a Reserves Fund has been established to cover running costs for up to six months, the balance of this fund at 31st March 2025 is only £3,000 [2024 £3,000].

Statement of Responsibilities of the Trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Companies Act 2006.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The trustees confirm that to the best of their knowledge there is no information relevant to the Independent Examination of which the Examiners are unaware.

The trustees also confirm that they have taken all necessary steps to ensure that they themselves are aware of all relevant financial information and that this information has been communicated to the Examiners.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2025 was 6 (2024 - 6). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 26th November 2025 and signed on their behalf by



.....
Louise Charlton (trustee)



.....
Mark Brain (trustee)

Independent Examiner's report to the trustees of Hawkspring

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2025, which are set out on pages 12 to 18.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



3rd December 2025

Dick Maule FCA
The Cross House
South Woodchester
GL5 5EL

Hawkspring

Statement of Financial Activities (incorporating Income & Expenditure Account)

Year to 31st March 2025

		Restricted funds 2025	Unrestricted funds 2025	Total funds 2025	Total funds 2024
					[See Note 12]
	Notes	£	£	£	£
Income					
Donations	[2]	-	6,434	6,434	4,727
Charitable activities	[3]	202,400	63,624	266,024	230,231
Investments		-	-	-	-
Total Income		202,400	70,058	272,458	234,958
Expenditure					
Costs of raising funds	[4]	11,692	20,394	32,087	21,807
Charitable activities	[5]	165,642	55,810	221,453	220,607
Total Expenditure		177,334	76,205	253,539	242,413
Net Income / (Expenditure)		25,066	(6,147)	18,919	(7,456)
Transfers between funds		-	-	-	-
Net Movement in Funds		25,066	(6,147)	18,919	(7,456)
Total funds brought forward		49,021	81,222	130,243	137,698
Total funds carried forward		74,087	75,075	149,162	130,243

Hawkspring
Balance Sheet
As at 31st March 2025

Company no. 05138449
Charity no. 1120320

	Notes	2025 £	2024 £
Fixed Assets	[6]	-	-
Current Assets			
Cash at bank and on hand		153,804	135,795
Debtors and prepayments	[7]	777	2,065
		<hr/>	<hr/>
		154,581	137,860
Current Liabilities			
Creditors and accruals	[8]	5,419	7,617
		<hr/>	<hr/>
Net Current Assets		149,162	130,243
		<hr/>	<hr/>
Net Assets		149,162	130,243

Statement of funds


Unrestricted funds:


General funds	[9]	460	19,353
Designated funds	[9]	74,614	61,869

Restricted funds	[9]	74,087	49,021
		<hr/>	<hr/>
		149,162	130,243

- For the year ending 31st March 2025 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board of Trustees on 26th November 2025
and signed on its behalf by


.....
Louise Charlton
Trustee


.....
Mark Brain
Trustee

Hawkspring

Notes to the Accounts

Year to 31st March 2025

[1] Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 2nd edition and the Charities Act 2011 and the Companies Act 2006.

Hawkspring Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Preparation of the accounts on a going concern basis

Each year expenditure is budgeted according to the available funding. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis. For more details, see the Reserves Policy above.

(c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of activities is deferred until the criteria for income recognition have been met. There was no such income during the year in question.

(d) Donated services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. The charity is not registered for Value Added Tax, therefore all expenditure is expressed inclusive of VAT. Expenditure is classified under the following activity headings:

[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.

[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

(h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

(i) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 50% per annum on the straight line method. Individual items costing less than £1,000 are not treated as fixed assets.

(j) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Hawkspring

Notes to the Accounts (continued)

Year to 31st March 2025

	Restricted 2025	Unrestricted 2025	Total 2025	Restricted 2024	Unrestricted 2024	Total 2024
	£	£	£	£	£	£
[2] <u>Income from donations</u>						
Individual donations	-	4,156	4,156	2,500	1,927	4,427
Gift Aid	-	1,478	1,478	-	300	300
Gifts in kind	-	800	800	-	-	-
	-	6,434	6,434	2,500	2,227	4,727

	Restricted 2025	Unrestricted 2025	Total 2025	Restricted 2024	Unrestricted 2024	Total 2024
	£	£	£	£	£	£
[3] <u>Income from charitable activities</u>						
Grants	199,000	63,624	262,624	153,000	73,831	226,831
Fees income	3,400	-	3,400	3,400	-	3,400
	202,400	63,624	266,024	156,400	73,831	230,231

The charity received no government grants during the year (2023 nil).

	Supporting Family Members 2025	Supporting Recovery 2025	Total 2025	Supporting Family Members 2024	Supporting Recovery 2024	Total 2024
	£	£	£	£	£	£
[4] <u>Analysis of fundraising costs</u>						
Fundraising salary	11,692	20,394	32,087	1,351	20,456	21,807
	11,692	20,394	32,087	16,351	5,456	21,807

	Supporting Family Members 2025	Supporting Recovery 2025	Total 2025	Supporting Family Members 2024	Supporting Recovery 2024	Total 2024
	£	£	£	£	£	£
[5] <u>Analysis of expenditure on charitable activities</u>						
<u>Direct costs:</u>						
External supervision	947	1,613	2,560	1,182	1,378	2,560
Activities costs	968	100	1,068	305	-	305
Salaries	42,361	69,341	111,702	37,455	57,391	94,846
Recruitment	172	46	218	6	10	16
Staff training and wellbeing	2,101	2,076	4,177	878	923	1,801
Travel	839	33	872	697	33	730
Volunteer expenses	-	-	-	19	32	50
Total Direct Costs	47,388	73,209	120,597	40,541	59,766	100,307
<u>Support costs:</u>						
Bank charges	7	15	22	8	16	24
Repairs and renewals	291	495	786	382	584	966
Insurance	456	777	1,233	643	725	1,367
Postage, printing and stationery	528	913	1,441	963	1,058	2,022
Professional fees	2,299	5,258	7,556	2,622	3,044	5,666
Fee for independent examination	186	318	504	194	331	525
Publicity	-	-	-	17	13	30
Refreshments	70	95	165	349	391	740
Rent, rates and room hire	6,387	10,875	17,262	7,763	8,425	16,188
Salaries	16,048	28,598	44,646	37,918	43,220	81,137
Severance payment	-	17,439	17,439	1,387	-	1,387
Computer software	1,484	2,605	4,089	2,337	3,156	5,493
Subscriptions	-	650	650	218	138	356
Telephone	1,525	2,597	4,121	1,462	1,657	3,119
Utilities	342	582	924	548	654	1,202
Sundry expenses	16	-	16	44	33	77
Total Support Costs	29,640	71,216	100,856	56,855	63,444	120,299
Total Charitable Expenditure	77,028	144,424	221,453	97,397	123,210	220,607

Hawkspring

Notes to the Accounts (continued)

Year to 31st March 2025

[5] Analysis of expenditure on charitable activities (continued)

Support costs that do not relate specifically to one charitable activity are apportioned according to the staff time spent on each activity.

[6] Tangible Fixed Assets

	Fixtures & fittings 2025 £	Office Equipment 2025 £	Total 2025 £
<u>Cost</u>			
Opening balance	-	-	-
Additions during the year	-	-	-
Disposals	-	-	-
	<hr/>	<hr/>	<hr/>
	-	-	-
<u>Depreciation</u>			
Opening balance	-	-	-
Charge for the year	-	-	-
Eliminated on disposal	-	-	-
	<hr/>	<hr/>	<hr/>
	-	-	-
	<hr/>	<hr/>	<hr/>
Net Book Value at 31/03/25:	-	-	-
Net Book Value at 31/03/24:	-	-	-

[7] Debtors and prepayments

	2025 £	2024 £
Trade debtors	-	1,700
Prepayments	777	365
	<hr/>	<hr/>
	777	2,065

[8] Creditors

	2025 £	2024 £
Amounts due within 12 months:		
Trade creditors	406	1,101
PAYE & National Insurance	2,468	2,751
Staff pension liability	1,068	1,135
Accrued staff holiday pay	956	2,109
Accruals	522	522
	<hr/>	<hr/>
	5,419	7,617

Hawkspring

Notes to the Accounts (continued)

Year to 31st March 2025

[9] <u>Movements in funds</u> [for previous year, see Note 12]	Balance at 31/03/2024	Income	Expenditure between funds	Transfers	Balance at 31/03/2025
<u>Restricted Funds</u>	£	£	£	£	£
Family Members	33,419	66,400	(88,320)	-	11,499
Recovery Service	15,602	136,000	(89,014)	-	62,588
Total Restricted Funds:	49,021	202,400	(177,334)	-	74,087
<u>Unrestricted Funds:</u>					
Designated Funds:					
Staff notice fund	26,000	-	-	(8,000)	18,000
Closing costs fund	2,000	-	-	-	2,000
Redundancy fund	30,500	-	-	13,172	43,672
Reserves fund	3,000	-	-	-	3,000
DHI fund	369	63,624	(56,050)	-	7,942
Total Designated Funds:	61,869	63,624	(56,050)	5,172	74,614
<u>General Funds</u>	19,353	6,435	(20,155)	(5,172)	460
Total Unrestricted Funds:	81,221	70,058	(76,205)	-	75,075
Total Funds:	130,243	272,458	(253,539)	-	149,162

The Family Members fund exists to provide help and support to those caring for addicts, and those living with them.

The Recovery Service fund exists to provide help and support to recovering addicts.

The Staff Notice fund is to pay notice periods at current levels of pay for all staff in case of closure.

The Closing Costs fund exists to ensure sufficient funds to pay liabilities and winding up costs in the event of closure.

The Redundancy fund is set at a level sufficient to pay statutory redundancy pay for all staff in case of closure.

The Reserves fund exists to enable the organisation to continue in the event of a significant drop in funding.

The DHI fund relates to a contract called "Developing Health and Independence". The unspent funds at the end of the year are earmarked for the continuation of the project during 2025-26.

[10] Payments to trustees and related party transactions

The trustees received no remuneration or expenses payments during the year (2024 nil).

Two trustees made donations totalling £2,740 to the charity during the year (2024 £2,740 from two trustees).

There were no other related party transactions during the year.

[11] <u>Staff costs</u>	2025	2024
	£	£
Wages and salaries	174,336	184,176
Severance payment	17,439	-
Employer's National Insurance	8,370	6,645
Employer pension contributions	5,729	6,074
	205,873	196,895

The average number of staff employed during the year was 9 (2024 11.6) and the average full time equivalent number of posts was 5.3 (2024: 6.4). No employee earned over £60,000 per annum during the year.

The key management personnel of the charity comprise the trustees and the Chief Executive Officer. The total employee benefits paid to the key management personnel during the year was £31,782 (2024 £27,369). The total fees paid to key management personnel during the year was nil (2024 nil).

Hawkspring
Notes to the Accounts (continued)
Year to 31st March 2025

[12] Detailed comparison with previous year

<u>Statement of Financial Activities</u>	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £		
Income					
Donations	2,500	2,227	4,727		
Charitable activities	156,400	73,831	230,231		
Investments	-	-	-		
Total Income	158,900	76,058	234,958		
Expenditure					
Costs of raising funds	16,351	5,456	21,807		
Charitable activities	150,404	70,203	220,607		
Total Expenditure	166,755	75,659	242,413		
Net Income / (Expenditure)	(7,855)	399	(7,456)		
Transfers between funds	4,200	(4,200)	-		
Net Movement in Funds	(3,655)	(3,801)	(7,456)		
Total funds brought forward	52,676	85,022	137,698		
Total funds carried forward	49,021	81,221	130,243		
<u>Movements in funds</u>	Balance at 31/03/2023	Income	Expenditure	Transfers between funds	Balance at 31/03/2024
<u>Restricted Funds</u>	£	£	£	£	£
Family Members	22,016	107,650	(98,747)	2,500	33,419
Recovery Service	30,660	51,250	(68,008)	1,700	15,602
Total Restricted Funds:	52,676	158,900	(166,755)	4,200	49,021
<u>Unrestricted Funds:</u>					
Designated Funds:					
Staff notice fund	27,000	-	-	(1,000)	26,000
Closing costs fund	2,000	-	-	-	2,000
Redundancy fund	32,000	-	-	(1,500)	30,500
Reserves fund	3,000	-	-	-	3,000
DHI fund	1,302	73,831	(74,764)	-	369
Total Designated Funds:	65,302	73,831	(74,764)	(2,500)	61,869
<u>General Funds</u>	19,720	2,227	(894)	(1,700)	19,353
Total Unrestricted Funds:	85,022	76,058	(75,659)	(4,200)	81,221
<u>Total Funds:</u>	137,698	234,958	(242,413)	-	130,243