

St Mary's Church Nursery, Great Dunmow

Registered charity no: 1120280

The Fourteenth Annual Report of the Trustees

1st September 2020 – 31st August 2021

1 Reference & Administrative Details

Address: St Mary's Rooms, Church Street, Church End, Great Dunmow, Essex CM6 2AD

Trustees: Revd Lea Williams Curate PCC Trustee (from May 2018 to 31.12.2020)

Revd Tom Warmington PCC Trustee (from 1.6.21 to date)

Mrs Belinda Booth PCC Trustee and Chair (1997 to date)

Mrs Wendy Bowler PCC Trustee (1.4.2019 to date)

Mrs Stephanie Buckingham Elected Parent Trustee (from Sept 2019 to 31.8.21)

Mrs Giulietta Atkinson Elected Parent Trustee (from Sept 2020 to 31.8.21)

Mrs Michelle Edwards Secretary from 1.1.2018 to date

Treasurer: Mr Steven Miles from 1.3.20 to date

Independent Examiner of Accounts: Mr Tim Potter 91 High Street, Great Dunmow CM6 1AF

Nursery Supervisors: Mrs Claire Smith - 31, Weaverhead Close, Thaxted CM6 2PW with

Mrs Helen Worthington- 42 Godfrey Way Great Dunmow CM6 2AY

Bank: Barclays Bank PLC, High Street, Great Dunmow, Essex CM6 1AA

Solicitor: Wade & Davies 28 High Street, Great Dunmow, Essex, CM6 1AH

2 Structure Governance & Management

St Mary's Church Nursery: Charitable Unincorporated Association, est^d 1st September 1997

Charitable Status achieved: 16th October 2006 GD3 model constitution as governing document.

Objectives and Activities

Aim: to provide education for children aged 2-5 years whose parents/guardians live or work within the Uttlesford District Council area & to advance their education in accordance with Christian principles, and to do so with respect for other religious beliefs.

Management: Governing body of 5 Trustees who meet annually.

The management committee meet once per term to discuss Nursery business. The management committee are directly responsible to the Trustees who meet as necessary but at least once per year. The PCC Trustees report to the Annual Parochial church meeting about Nursery activities. The Parent Trustees report to parents at the Nursery Annual General Meeting in November. Ofsted & Pre School Learning Alliance offer safeguarding advice.

3 Financial Review to 31st August 2021

The Nursery is funded from parents who pay for their child's sessions & government funding of Nursery places. Mrs Wendy Townsend was Treasurer to 28.2.20. Mr

Steven Miles has been appointed in her stead. Accounts are prepared on a receipts and payments basis & reported to management termly. They will be independently examined by Tim Potter. The Nursery has a cash balance of £99,962 of which £79,962 is held in deposit accounts.

Reserves Policy (from the Financial Policy Document)

The Nursery has increased its reserve to £20,000 (twenty thousand pounds) as a contingency reserve provision in case of sudden closure and or winding up of the setting.

Why Does Nursery need a reserve?

St Mary's Church Nursery holds at least £20,00 in reserve as it is a requirement for winding up, continuation, interim building replacement in case of emergency, representing 2 terms running costs and redundancy payments for all nursery staff should the nursery have to close.

What is level of reserve held? Actual Reserve £20,000

Why hold this level of reserve?

This level of reserve is held to provide the Nursery with, in the long term, a capital deposit for the purchase of the Nursery's own building.

Explain stages to explain maintaining a reserve

The outgoing Nursery Supervisor invested the surplus in the CAF bank account & Barclays Business Tracker Account.

Arrangements for monitoring & reviewing of this policy: Annually by Trustees

4 Funds held as Custodian Trustees

A CAF Bank account was opened in October 2009 as an investment. This is now with Scottish Widows.

5 Activities, Achievements and Performance

Nursery numbers have remained high throughout the year despite a closure from January to February when staff felt unable to return to work & were furloughed due to the Covid Pandemic. A long-standing member of staff left in November & recruitment proved challenging with an April appointment. The nursery committee worked very regularly via Google Meet to ensure nursery children, staff & families were well supported during this very uncertain year. The nursery children settled in well after this second closure. Staff training has continued on line including the new EYFS framework, One Planning & Paediatric 1st Aid. Nursery staff created Music, Duplo, Space World, Under the Sea, reading Stools & Fairy Garden from cable drums. The learning topics have included Ourselves, Dragons & Fireworks, Space, Christmas, All Around the World, Down on the Farm & Easter. Children with SEN are monitored or referred for further assessment. Fundraising has been limited this year. However income was raised from graduation photographs, donations and a grant from Essex County Council. We are grateful to the PCC who have given us sole use of St Mary's Rooms since September and we are pleased that our PPE and temperature checks have ensured all our children & staff have remained Covid free. Nursery also assumed responsibility for cleaning SMR during the period of sole use. Despite these and other additional costs we have been able to achieve a positive balance.

6 Public Benefit

The nursery's benefits to public include evidence that primary children gained from us settle quickly and easily into reception classes. Consequently, their work and development there is enhanced. By providing the appropriate early years foundation education, excellent preparation for school is achieved along with the satisfaction of receiving good external assessment from parents, primary schools, St Mary's Church, Ofsted, the Pre School Learning Alliance which are all measurable.

7 Future Plans

- To continue to monitor nursery role & income levels and maintain a positive budget
- To assist with the updating of St Mary's Rooms with St Mary's Church PCC
- To continue to develop capital to purchase land for a nursery building

BJBooth October 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

St Mary's Church Nursery Great Dunmow

1120280

Receipts and payments accounts

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For the period from	01/09/2020	To	31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from parents	11,018	-	-	11,018	16,473
Fees from Essex County Council	47,672	-	-	47,672	44,932
Essex CC Funding (re2019/20)	-	-	-	-	-
Mill Refund	-	-	-	-	-
Interest	24	-	-	24	99
Grants/donations	286	-	-	286	298
Fundraising	411	-	-	411	580
GLF Refund	-	-	-	-	-
Miscellaneous	4,413	-	-	4,413	6,041
	-	-	-	-	-
Sub total (Gross income for AR)	63,824	-	-	63,824	68,424
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	63,824	-	-	63,824	68,424
A3 Payments					
Premises - rent	3,100	-	-	3,100	2,800
Premises - costs	1,830	-	-	1,830	-
Staffing	47,532	-	-	47,532	52,234
Overheads	-	-	-	-	-
Insurance	-	-	-	-	-
Insurance and PSLA	784	-	-	784	782
Ofsted	-	-	-	-	50
Equipment	1,261	-	-	1,261	464
Admin and Book-keeping	516	-	-	516	736
Advertising	-	-	-	-	30
Course fees	-	-	-	-	183
Childrens supplies	845	-	-	845	1,697
Misc incl. xmas & photos	286	-	-	286	470
WiFi	246	-	-	246	-
Fundraising	128	-	-	128	90
	-	-	-	-	-
Sub total	£56,528	-	-	56,528	59,536
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	56,528	-	-	56,528	59,536
Net of receipts/(payments)	7,295	-	-	7,295	8,888
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	92,667	-	-	92,667	83,779
Cash funds this year end	99,962	-	-	99,962	92,667

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	10	-	-
	Bank	79,952	-	-
	Charities Aid Foudation Bond	20,000	-	-
	Total cash funds	99,962	-	-

(agree balances with receipts and payments account(s))

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	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-


	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



B.J. BOOTH

1/11/21

Independent Examiner's Report to the Trustees of St Mary's Nursery, Dunmow

I report on the accounts of St Mary's Nursery, Dunmow (Registered Charity No. 1120280) for the year ended 31st August 2021 which are set out on the following page.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act and section 44(1)(b) of the 2005 Act and Regulation 9 of the 2006 Regulations
- have not been met or

(2) which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Tim Potter
91 High Street, Great Dunmow CM6 1AF
21st October 2021