

LAMBETH MEDIATION SERVICE

England & Wales · Charity number 1120238

Details

Status	Registered
Legal form	Charitable company
Company number	05706715
Registered	2007-07-25
Register	View on the Charity Commission register

Contact

Address	Impact Brixton 17a Electric Lane Brixton London SW9 8LA
Phone	02086786046
Email	admin@lambethmediation.org.uk
Website	www.lambethmediation.org.uk

Activities

Objects: 1 TO PROMOTE FOR THE PUBLIC BENEFIT, PREDOMINANTLY BUT NOT EXCLUSIVELY IN THE LONDON BOROUGH OF LAMBETH AND WITH A VIEW TO PRESERVATION OF PUBLIC ORDER THE PROVISION OF SERVICES DIRECTED TOWARDS MEDIATION AND CONCILIATION BETWEEN PERSONS, ORGANISATIONS AND GROUPS WHO ARE INVOLVED IN DISPUTE OR INTERPERSONAL CONFLICT INCLUDING WHERE THAT DISPUTE OR CONFLICT RESULTS FROM OR MAY LEAD TO ACTS OF NUISANCE, VANDALISM, RACIAL ABUSE OR BREACH OF THE PEACE.2 TO ADVANCE THE EDUCATION OF THE PUBLIC, ESPECIALLY IN THE LONDON BOROUGH OF LAMBETH, IN METHODS OF SUCH MEDIATION AND CONCILIATION AND, IN PARTICULAR, THE NATURE AND CAUSES OF SUCH DISPUTE AND MEANS OF MANAGING IT.

Activities: Mediation and Conflict Resolution

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- **Area of benefit:** LONDON BOROUGH OF LAMBETH
- Lambeth

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£48,173	£37,961	-	-
2024-03-31	£36,979	£59,967	-	-
2023-03-31	£18,470	£66,623	-	-
2022-03-31	£52,896	£35,751	-	-
2021-03-31	£44,855	£36,822	-	-

Trustees

Name	Role	Appointed
SIMONE BLANCHE BOWMAN	Chair	2023-10-25
Insley Ettienne		2025-05-31
James Mackenzie Wright		2025-05-31
Pauline Habiba Sowemimo		2023-12-01

LAMBETH MEDIATION SERVICE

England & Wales - Charity number 1120238

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **01/04/2024** Period start date to **31/03/2025** Period end date

Charity name: **LAMBETH MEDIATION SERVICE**

Charity registration number: **1120238**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To promote for the public benefit, predominantly but not exclusively in the London Borough of Lambeth and with a view to preservation of public order, the provision of services directed towards mediation and reconciliation, between persons, organisations and groups who are involved in dispute or inter-personal conflict where that dispute or conflict results from or may lead to acts of nuisance, vandalism, racial abuse, or breach of peace, and to provide such services.</p> <p>To advance the education of the public, especially in the London Borough of Lambeth in skills related to mediation, restorative justice, and conflict resolution with a view to create better, healthier and more peaceful communities</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Mediation, conflict resolution, training, and restorative justice.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	This is to confirm the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The policy of the Charity continues to be to seek additional finance and support to maintain the organisation and its work sustainably in relation to mediation and conflict resolution services.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The contribution made by our volunteers is invaluable. Volunteers are vital to the service and enable the Charity to deliver mediation and conflict resolution services in the community by acting as mediators and facilitators.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity remains a leading organisation for dispute resolution in the borough of Lambeth, providing vital support to the community. We assist a wide range of beneficiaries, including Local Authority tenants, leaseholders, businesses, and Housing Associations. Each benefits from the expertise of our trained mediators and the dedicated administrative support that underpins our services.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Management reviewed and updated internal policies to strengthen governance and compliance. Trustees and Management developed a clear fundraising strategy and Chair engaged
-------------------------------------	-----------	--

		<p>external fundraising expertise to support sustainability which was an excellent return on investment</p> <p>Chair enhanced visibility through active social media presence (Instagram) and directed and assisted in the administration & participation in community outreach events, including the renowned Lambeth Country Show in January 2025.</p> <p>LMS Successfully trained a new cohort of volunteer mediators in 2024, expanding our capacity to deliver mediation services.</p> <p>Chair Updated our website with key information plus a new donation page.</p> <p>Chair Attended the Civil Mediation Council Bi Annual Awards Ceremony which gave us an insight into the various Mediation individuals and organisations influencing the Mediation space</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Our primary source of funding continues to be the London Borough of Lambeth. In addition, the organisation has secured several new service-level agreements with housing associations, though these have generally been short-term arrangements for specific cases rather than ongoing contracts.</p> <p>To strengthen financial resilience, we have developed plans to diversify our income streams and reduce reliance on a single funding source.</p>
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity remains in a stable financial position, with sufficient reserves to meet its obligations and support planned activities for the coming year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Any reserves held at the end of the financial year are kept in a Fixed deposit account
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity is funded principally by Lambeth Housing which is a long-standing contract that has existed for resolving neighbourly disputes. In addition, it receives ad-hoc funding from other housing associations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	There is increasing competition in the sector with it becoming increasingly professionalised and more mediators becoming qualified. Therefore, there is a need to ensure all mediators maintain their CPD and training on an ongoing basis to ensure the latest practice is adopted and reflected back into practice.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The charity is governed by its articles of association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity was incorporated as a charitable company on 13 February 2006 and registered with the Charity Commission on 25 July 2007.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Lambeth Mediation Service is governed by a Board of Trustees responsible for setting the charity's strategic direction, policies, and overall performance. The Board currently comprises four members with diverse professional backgrounds and complementary skills, who meet regularly to support the management and development of the organisation.</p> <p>Trustee appointments are governed by the charity's Trust Deed. The Board has the authority to appoint new trustees to fill vacancies, including those arising from resignation or death. Trustees are typically drawn from the organisation's existing membership, partner organisations, or through open recruitment.</p> <p>Details of vacancies and the application process are circulated as needed, with appointments confirmed during the year and formally reviewed at the Annual General Meeting.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new trustees receive a comprehensive induction led by the Chair, which includes an information pack containing the organisation's Constitution, Business Plan, the previous year's Annual Report, and the Charity Commission's guidance leaflet "The Essential Trustee: What You Need to Know." Following induction, the organisation remains committed to supporting trustees through ongoing training and development to ensure they are equipped to fulfil their governance responsibilities effectively.
The charity's organisational structure and any wider network with which the	Para 1.51	Given its size, the charity operates with a relatively flat organisational structure. However, there is a clear distinction between strategic and operational responsibilities, ensuring transparent decision-making and

charity works		strong governance.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	LAMBETH MEDIATION SERVICE
Other name the charity uses	LMS
Registered charity number	1120238
Charity's principal address	St. Lukes Centre 25A Wincott Street LONDON SE11 4NT

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simone Bowman	Chairperson		
2	Pauline Sowemimo	Treasurer		
3	Jon-Jon Phillip HILTON		01/04/2024 – 12/12/2024	
4	Patrick Carlisle SAYER		01/04/2024 – 16/09/2024	
5				
6				
7				
8				
9				
10				

11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and	

segregation of such assets from the charity's own assets	
--	--

Additional information (optional)

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

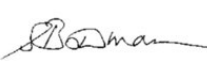
Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

<p>The trustees declare that they have approved the trustees' report above.</p> <p>Signed on behalf of the charity's trustees</p>		
Signature(s)		
Full name(s)	Simone Bowman	
Position (eg Secretary, Chair, etc)	Chair	
Date	01.12.2025	

Financial Statements

LAMBETH MEDIATION SERVICE
For the year ended 31 March 2025

Contents

- 3 Charity's Information
- 4 Receipts and Payments
- 5 Statement of assets and liabilities
- 6 Notes To The Financial Statements

Charity's Information

LAMBETH MEDIATION SERVICE

For the year ended 31 March 2025

- **Registered Charity Number:** 1120238
- **Registered Office**
St Lukes Centre
25A Wincott Street
LONDON
SE11 4NT

Receipts and Payments

LAMBETH MEDIATION SERVICE For the year ended 31 March 2025

	UNRESTRICTED FUNDS	UNASSIGNED	TOTAL
Receipts			
Community, Family and Workplace Mediation	40,546	-	40,546
Other Revenue , Volunteer subs	80	-	80
Interest Income	7,547	-	7,547
Total Receipts	48,173	-	48,173
Payments			
Advertising & Marketing	102	-	102
Audit & Accountancy Fees	484	-	484
Bank Fees	84	-	84
Bookkeeping & Payroll	464	-	464
Consulting & Professional fees	3,930	-	3,930
General Expenses	58	-	58
Insurance	333	-	333
Interest Paid	2	-	2
Office Administration	6,758	-	6,758
Printing & Stationery	9	-	9
Rent	9,788	-	9,788
Salaries	12,818	-	12,818
Staff Cost - Recruitment & Other	145	-	145
Staff Training	318	-	318
Subscriptions	286	-	286
Telephone & Internet	2,297	-	2,297
Travel - National	84	-	84
Total Payments	37,961	-	37,961
Net Receipts(Payments)	10,212	-	10,212

Statement of assets and liabilities

LAMBETH MEDIATION SERVICE

As at 31 March 2025

31 MAR 2025 31 MAR 2024

Assets (liabilities)

Assets and liabilities

Current assets (liabilities)

Current Assets

Bank (Cash Funds)

LAMBETH MEDIATION SERVICE-MAIN	17,106	-
CAF - Lambeth Mediation -Deposit	18,648	18,212
CAF - Lambeth Mediation Curr A/C	754	6,180
Lambeth Mediation Service	1,988	1,042
Redwood Bank - Lambeth Mediation Service	95,017	87,935
Total Bank (Cash Funds)	133,514	113,369

Debtors

Accounts Receivable	9,345	-
Other Debtors	-	26,910
Total Debtors	9,345	26,910

Total Current Assets

142,859 140,279

Creditors: amounts falling due within one year

86 (7,546)

Total Current assets (liabilities)

142,945 132,733

Total Assets and liabilities

142,945 132,733

Accruals and deferred income

Creditors

Opening Balance	-	-
Total Creditors	-	-

Total Accruals and deferred income

- -

Total Assets (liabilities)

142,945 132,733

Assets retained for the charity's own use

Reserves	142,945	132,733
Total Assets retained for the charity's own use	142,945	132,733

Financial Summary

The Charity recorded a surplus for the year of £10,212 (2024: (£22,988))

- Incoming Resources – the total income for the twelve months under review was £48,173 (2024: £36,555)
- Expenditure – total expenditure in the year was £37,961 (2023: £59,967).
- The total cash funds carried forward on 31 March 2025 amounted to £133,514

The accounts were approved by the Trustees on [**06/12/2025**] at the AGM and signed on its behalf by: Pauline Sowemimo (Trustee)

Notes To The Financial Statements

LAMBETH MEDIATION SERVICE

For the year ended 31 March 2025

1. Accounting Policies and basis of preparation

In accordance with the Charities Act 2011 (section 133 applying to charities with gross annual income of less than £250,000) the charity trustees have elected to prepare accounts on a Receipts and Payments basis, and also prepare a statement of assets and liabilities

2. Debtors and Creditors

Debtors - O/S income from LB Lambeth as at 31/03/2025 was credited to the charities account 24 October 2025

3. Analysis of Fund Movements for the Year

Unrestricted Funds may be used by the Charity for any of its general purposes. The movements in these funds are shown in the Receipts and Payments Account.

4. Financial Summary

The Charity recorded a surplus for the year of £10,212 (2024: (£22,988))

- Incoming Resources – the total income for the twelve months under review was .£48,173 (2023: £36,555)
- Expenditure – total expenditure in the year was £37,961 (2023: £59,967).
- The total cash funds carried forward on 31 March 2025 amounted to £133,514.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Lambeth Mediation Service

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

1120238

Set out on pages

4-6 of the Financial Statements

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

16/12/2025

Name:

Oluyemi Nunayon (FMAAT)

**Relevant professional
qualification(s) or body
(if any):**

AAT

Address:

9 Clive Avenue, Crayford, Dartford

Kent

DA1 3LD

LAMBETH MEDIATION SERVICE

England & Wales - Charity number 1120238

Accounts



Trustees' Annual Report for the period

From Period start date 1st April 2023 To Period end date 31st March 2024

Charity name: LAMBETH MEDIATION SERVICE

Charity registration number: 1120238

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To promote for the public benefit, predominantly but not exclusively in the London Borough of Lambeth and with a view to preservation of public order, the provision of services directed towards mediation and reconciliation, between persons, organisations and groups who are involved in dispute or inter-personal conflict where that dispute or conflict results from or may lead to acts of nuisance, vandalism, racial abuse, or breach of peace, and to provide such services.</p> <p>To advance the education of the public, especially in the London Borough of Lambeth in skills related to mediation, restorative justice, and conflict resolution with a view to create better, healthier and more peaceful communities.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Mediation, conflict resolution, training, and restorative justice.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	This is to confirm the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The policy of the Charity continues to be to seek additional finance and support to

		maintain the organisation and its work sustainably in relation to mediation and conflict resolution services.
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Volunteers are vital to the service and enable the Charity to deliver mediation and conflict resolution services in the community by acting as mediators and facilitators. The charity is in the process of recruiting new volunteers to broaden its base and create a bank of volunteers so that the charity can respond to the demand of the service as it expands.</p> <p>In addition, the trustees and Chair, work voluntarily and have worked tirelessly to ensure that this charity is robust and is sustainable both now and in the future being guided by the Nolan principles and good governance.</p> <p>During this period three new voluntary trustees were recruited to diversify the Board and enhance its complimentary skill base.</p>
Other		

Achievements and Performance

	SORP reference	
--	----------------	--

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

Our strategic plan continues to provide the context and focus of our activities and defines our strategic aim to be recognised as a trusted authority in the peaceful resolution of community conflict in Lambeth and beyond through:

(1) Providing diverse and pioneering mediation services

The charity's aim is to contribute to the wellbeing of the community by empowering its members to resolve conflict, peacefully and to diversify our services, where possible, to meet such needs.

Despite having been impacted by the Covid-19 crisis, the charity continued to develop our capacity to deliver our service flexibly to respond to the needs of the community.

The organisation looked at developing its capacity to be able to deliver more mediations by recruiting more volunteers and diversifying the type of mediations it can provide, whilst retaining its focus on the community.

(2) Develop and maintain an effective infrastructure for sustainable growth.

The charity continues to move towards a model of management and funding that allows the charity to plan for the long-term and provide for a sustainable organisation that contributes to peace building and social cohesion in the community throughOur strategic plan continues to provide the context and focus of our activities and defines our strategic aim to be recognised as a trusted authority in the peaceful resolution of community conflict in Lambeth and beyond through:

(1) Providing diverse and pioneering mediation services

The charity's aim is to contribute to the wellbeing of the community by empowering its members to resolve conflict, peacefully and to diversify our services, where possible, to meet such needs.

Despite having been impacted by the Covid-19 crisis, the charity continued to develop our capacity to deliver our service flexibly to respond to the needs of the community.

		<p>The organisation looked at developing its capacity to be able to deliver more mediations by recruiting more volunteers and diversifying the type of mediations it can provide, whilst retaining its focus on the community.</p> <p>(2) Develop and maintain an effective infrastructure for sustainable growth.</p> <p>The charity continues to move towards a model of management and funding that allows the charity to plan for the long-term and provide for a sustainable organisation that contributes to peace building and social cohesion in the community through mediation, restorative justice, and conflict resolution.</p> <p>The charity aims to become more sustainable by generating income from diverse activities and broadening our income base. To this end the charity have signed new standing level agreements as well as to continue working with Lambeth Council and identified grants that the organisation can apply for one its organisational review has been completed.</p> <p>In addition, since our financial year-end the charity has established tighter financial controls, reviewed our staffing structure, and completed a comprehensive review of our policies and procedures to ensure they are robust and comply with latest legislation.</p> <p>(3) Leading in training and education in conflict resolution practices</p> <p>This year has been about consolidation with a view to relaunch the organisations training and education next year.</p>
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	<p>Resolving conflict between neighbours continued to be our main area of activity.</p> <p>The charity receives 100s of enquiries each year, some of which are appropriate for mediation and the services it provides. On average 3 mediations are delivered per month.</p> <p>66% of queries progressed either to mediation, conflict resolution or an alternative route such as restorative justice with the support of Lambeth Mediation.</p>
--	------------------	--

		<p>44% were not appropriate for mediation and this was decided after the initial visit with separate parties. Where one party did not want to mediate but the other one did conflict resolution was offered and provided in some cases.</p> <p>Most cases were referred by Lambeth Housing Management. Cases were also referred by London and Quadrant, and there were some self-referrals from residents. In addition, a high profile case was undertaken in one of the Lambeth wards.</p> <p>As in previous years the main presenting issue is noise. Other issues were anti-social behaviour, communication, harassment, threatening behaviour, and boundaries.</p> <p>Our conflict resolutions were delivered remotely as well as in person.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Our main funder remains Lambeth Housing. The organisation also signed several new service level agreements with other housing associations. However, these tended to be over a limited period for specific cases rather than on an on-going basis.</p> <p>As the organisational review was undertaken new opportunities for raising funds and diversifying our income base was identified to ensure the organisation does not become overly reliant on one source of funding in the future.</p>
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Any reserves held at the end of the financial year are kept in a deposit account
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity is funded principally by Lambeth Housing which is a long-standing contract that has existed for resolving neighbourly disputes. In addition, it receives ad-hoc funding from other housing associations and private individuals based in Lambeth.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>There is increasing competition in the sector with it becoming increasingly professionalised and more mediators becoming qualified. Therefore, there is a need to ensure all mediators maintain their CPD and training on an ongoing basis to ensure the latest practice is adopted and reflected back into practice.</p> <p>The charity is conscious since COVID it has become overly reliant on one contract. This increases financial risk and without further funding questions its ability to maintain its current commitments without relying on reserves. This drives the charity's current focus alongside updating its policies and procedures to ensure it is robust and sustainable now and in the future.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The charity is governed by its articles of association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable company incorporated on 13 February 2006. It was registered with the Charities Commission on 25 July 2007.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Lambeth Mediation Service has a Board of Trustees of up to twelve members, who are responsible for the strategic direction, policy, and performance of the charity. At present, the Board has four members from a variety of professional backgrounds with complimentary skills who meet regularly and assist in the management and development of the charity.</p> <p>The appointment of Trustees is governed by the Trust Deed of the Charity. The Board of Trustees is authorised to appoint new Trustees to fill vacancies including those arising through resignation or the death of an existing Trustee. Trustees generally come from a mix of the organisation's existing pool of members, from sympathetic, organisations with whom the charity work and from open recruitment.</p> <p>Vacancies and details of the process for applying to become a Trustee is circulated, with appointments agreed as required during the year and reviewed at the Annual General Meeting.</p> <p>The organisation pursues an open recruitment policy whereby it advertises for trustees to apply. The selection process follows the same application process as for any member of staff who is either paid or voluntary. It aims to reduce bias and maximise equity by all trustees being required to complete an application form, undergo an interview with references taken. It encourages people from a diverse background to apply and support is provided where required to ensure access to recruitment and selection. Selection is based on agreed criteria and the specific needs of the Board around representation and skills required to enhance the governing of the organisation.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>All new trustees are inducted by the Chair with a pack containing the organisation's Constitution, the Business Plan, the previous year's Annual Report and a copy of the Charity Commission's leaflet "The Essential Trustee: what you need to know."</p> <p>Following induction, the organisation is committed to supporting its trustees through ongoing training and development. The organisation is re-introducing supervision to provide support to trustees on a one-to-one basis and to develop an annual training and support plan.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Due to its size the charity has a relatively flat structure but within that there is a clear division between strategic and operational activities to ensure transparent decision-making and good governance.</p> <p>Currently, the organisation employs an administrator and a consultant CEO. HR, Finance, and IT consultants are employed as and when required on a daily rate to advise and ensure decisions reflect latest legislation and best practice.</p>
Relationship with any related parties	Para 1.51	<p>Lambeth Mediation works as part of the London mediation network and has a contract with Lambeth Housing to provide services in Lambeth. It also works with a range of other housing associations and occasionally private individuals.</p>
Other		

Reference and Administrative details

Charity name	LAMBETH MEDIATION SERVICE
Other name the charity uses	
Registered charity number	1120238
Charity's principal address	<p>St. Lukes Centre 25A Wincott Street LONDON SE11 4NT</p>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simone Blanche BOWMAN	Chair		
2	Pauline Habiba SOWEMIMO	Treasurer	From Dec 2023	
3	Jon-Jon Phillip HILTON	Trustee		
4	Patrick Carlisle SAYER	Trustee		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

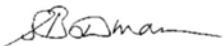
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Simone Bowman	
Position (eg Secretary, Chair, etc)	Chair	
Date	02.11.2024	

Financial statement

LAMBETH MEDIATION SERVICE
For the year ended 31 March 2024

Prepared by Asegun Limited

Contents

- 3 Charity's Information
- 4 Receipts and Payments
- 5 Statement of assets and liabilities
- 6 Notes To The Financial Statements

Charity's Information

LAMBETH MEDIATION SERVICE

For the year ended 31 March 2024

- **Registered Charity Number:** 1120238
- **Registered Office**
St Lukes Centre
25A Wincott Street
LONDON
SE11 4NT

Receipts and Payments

LAMBETH MEDIATION SERVICE For the year ended 31 March 2024

	UNRESTRICTED FUNDS	TOTAL
Receipts		
Community, Family and Workplace Mediation	36,555	36,555
Total Receipts	36,555	36,555
Other Income		
Interest Income	424	424
Total Other Income	424	424
Gross Profit	-	-
Payments		
Audit & Accountancy Fees	13	13
Bank Fees	87	87
Bookkeeping & Payroll	1,537	1,537
Consulting & Professional fees	8,781	8,781
Insurance	312	312
Office Administration	2,380	2,380
Penalties & Fines	775	775
Pensions Costs	1,102	1,102
Printing & Stationery	32	32
Refreshments & Catering	813	813
Rent	8,767	8,767
Salaries	33,026	33,026
Staff Training	10	10
Subscriptions	450	450
Telephone & Internet	1,769	1,769
Travel - National	112	112
Total Payments	59,967	59,967
Net Receipts(Payments)	(59,543)	(59,543)
Cash funds this year end	(22,988)	(22,988)

Statement of assets and liabilities

LAMBETH MEDIATION SERVICE

As at 31 March 2024

31 MAR 2024

31 MAR 2023

Assets (liabilities)

Assets and liabilities

Current assets (liabilities)

Current Assets

Bank (Cash Funds)	113,369	155,721
Debtors	26,910	-
Total Current Assets	140,279	155,721

Creditors: amounts falling due within one year (7,546) -

Total Current assets (liabilities) 132,733 155,721

Total Assets and liabilities 132,733 155,721

Total Assets (liabilities) 132,733 155,721

Assets retained for the charity's own use

Reserves 132,733 155,721

Total Assets retained for the charity's own use 132,733 155,721

Financial Summary

The Charity recorded a deficit for the year of £22,988 (2023: (£46,534))

- Incoming Resources – the total income for the twelve months under review was .£36,555 (2023: £17,940)
- Expenditure – total expenditure in the year was £59,967 (2023: £66,623).
- The total cash funds carried forward on 31 March 2024 amounted to £113,369.

The accounts were approved by the Trustees on [**09/11/2024**] at the AGM and signed on its behalf by: Pauline Sowemimo (Trustee)

Notes To The Financial Statements

LAMBETH MEDIATION SERVICE

For the year ended 31 March 2024

1. Accounting Policies and basis of preparation

In accordance with the Charities Act 2011 (section 133 applying to charities with gross annual income of less than £250,000) the charity trustees have elected to prepare accounts on a Receipts and Payments basis, and also prepare a statement of assets and liabilities

2. Debtors and Creditors

Debtors - o/s income from Lambeth as at 31/03/2024 was credited to the charities account 19 April 2024

Creditors - NIC/PAYE payable to HMRC AS AT 31/03/2024

3. Analysis of Fund Movements for the Year

Unrestricted Funds may be used by the Charity for any of its general purposes. The movements in these funds are shown in the Receipts and Payments Account.

4. Financial Summary

The Charity recorded a deficit for the year of £22,988 (2023: (£46,534))

- Incoming Resources – the total income for the twelve months under review was .£36,555 (2023: £17,940)
- Expenditure – total expenditure in the year was £59,967 (2023: £66,623).
- The total cash funds carried forward on 31 March 2024 amounted to £113,369.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
LAMBETH MEDIATION SERVICE

**On accounts for the year
ended**

31st March 2024

**Charity no
(if any)**

1120238

Set out on pages

Pages 4 – 6

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03/ 2024

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

07/12/24

Name:

Oluyemi Nunayon (FMAAT)

**Relevant professional
qualification(s) or body
(if any):**

AAT

Address:

9 Clive Avenue, Crayford, Dartford

Kent

Da1 3LD

LAMBETH MEDIATION SERVICE

England & Wales - Charity number 1120238

Accounts

REGISTERED COMPANY NUMBER: 05706715 (England and Wales)
REGISTERED CHARITY NUMBER: 1120238

TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022
FOR
LAMBETH MEDIATION SERVICE

Leroy Reid & Co
Chartered Certified Accountants
and Statutory Auditors
299 Northborough Road
Norbury
London
SW16 4TR

LAMBETH MEDIATION SERVICE

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

	Page
Reference and administrative details	1
Trustees' report	2 to 5
Independent examiner's report	6
Statement of financial activities	7
Statement of financial position	8 to 9
Statement of cash flows	10
Notes to the financial statements	11 to 17
Detailed statement of financial activities	18

LAMBETH MEDIATION SERVICE

REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2022

TRUSTEES	Ms Susan Patricia Martins (appointed 7.6.22) Ms Sonia Reid Ms Lilma Braithwaite Mr Simon Mark Barry (resigned 20.6.22) Mr Chris Smith (resigned 9.11.22) Ms Elizabeth Urben (resigned 9.11.22) Mr John Fisher (resigned 21.10.22) Ms Amy Carmichael (resigned 20.6.22) Ms Charis Beverton (resigned 20.6.22) Ms Jackie Elliman (resigned 6.6.22) Mrs Dora Dada Nwafor (resigned 21.10.22)
REGISTERED OFFICE	25a Wincott Street London SE11 4NT
REGISTERED COMPANY NUMBER	05706715 (England and Wales)
REGISTERED CHARITY NUMBER	1120238
INDEPENDENT EXAMINER	Leroy Reid & Co Chartered Certified Accountants and Statutory Auditors 299 Northborough Road Norbury London SW16 4TR

LAMBETH MEDIATION SERVICE
TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote for the public benefit, predominantly but not exclusively in the London Borough of Lambeth and with a view to preservation of public order, the provision of services directed towards mediation and conciliation between persons, organisations and groups who are involved in dispute or inter-personal conflict where that dispute or conflict results from or may lead to acts of nuisance, vandalism, racial abuse or breach of peace, and to provide such services.

To advance the education of the public, especially in the London Borough of Lambeth, in methods of such mediation and conciliation and in particular, the nature and causes of such dispute and means of managing it.

Policy

The policy of the Charity continues to be to seek additional finance and support in order to maintain the organisation and its work in mediation and conflict resolution services.

Volunteers are vital to the service and enable the Charity to deliver mediation and conflict resolution services in the community by acting as visitors, mediators and facilitators.

Significant activities

Our strategic plan continues to provide the context and focus of our activities and defines our strategic objectives as:

(1) Sustainability

We continue to move towards a model of funding that allows us to plan for the long-term and provide for a sustainable organisation that contributes to conflict resolution and social cohesion in Lambeth. This gives us the platform to achieve our vision and mission. We aim to become sustainable by generating income from our activities and broadening our income base. Since our financial year-end we have been impacted by the Covid-19 crisis, and have been making arrangements to fulfill our community responsibility using remote working technology. This has proved effective, and we are handling similar numbers of cases to the period before the crisis.

(2) Role and Reputation

We aim to position ourselves as leading voluntary sector consultants in conflict prevention and resolution services in the community. We aim to be the first choice service for individuals, statutory bodies and other organisations in the borough.

(3) Building Peace in the Community

We aim to contribute to the wellbeing of the community by empowering its members to resolve conflict peacefully and to diversify our services, where possible, to meet such needs.

In the coming year we will review our Strategic Plan and staff levels to ensure they provide the Charity with a sound direction for the future.

LAMBETH MEDIATION SERVICE

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2022

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Community Mediation

Resolving conflict between neighbours continued to be our main area of activity. We receive roughly 1,500 enquiries each year. We received 62 referrals and worked with over 95 clients. The majority of cases were referred by Lambeth Housing Management. Cases were also referred by London and Quadrant, and Self referrals from residents.

As in previous years the main presenting issue is noise. Other issues were anti-social behaviour, communication, harassment, threatening behaviour and boundaries.

Our conflict surgeries are now delivered virtually, following the closure of our regular venue as a result of the Covid 19 pandemic. Activity has inevitably been curtailed in present circumstances, but will recommence whenever possible. In a Conflict Surgery, Lambeth residents can talk to the charity in confidence about any dispute they may have. This one-to-one meeting enables residents to explore options open to them in dealing with conflict, including mediation, consider how to improve communications and relationships and develop coping strategies.

Post pandemic we continue to rebuild and expand our services with mediation undertaken virtually or in person, according to the needs of our clients.

FINANCIAL REVIEW

Financial position

The charity reported a surplus of £17,145 (2021 - £8,033). Total reserves at the year-end were as follows:

General Fund £114,619

Designated Fund £90,000

During the past year we have been deploying our reserves in order to best grow the Service, and have employed a Development Officer who started with us in July 2021. However, with the resignation of the Service coordinator we engaged a temporary member of staff, early in 2022 to manage our volunteers and key service deliverables. This appointment has added to the cost of our people resource.

Principal funding sources

The principal funding source is income generated from providing mediation services throughout the London Borough of Lambeth under a service agreement with Lambeth Housing Management.

Reserves policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation and have intend to maintain reserves equal to a minimum of three months operating costs, plus any cost that would be involved with closure (such as redundancy payments).

FUTURE PLANS

We will maintain and strengthen our service delivery into the community. We will explore further opportunities for partnership work and the promotion of its use of mediation.

Designated Funds

At the time of completing the report there has been a significant change in the trustee membership. However, the strategy of the new board is in aligned with previous plans to strengthen our service delivery.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Lambeth Mediation Service is a charitable company limited by guarantee, incorporated on 13 February 2006. The company is governed by its Memorandum and Articles of Association. It was registered as a charity with the Charity Commission on 25 July 2007.

LAMBETH MEDIATION SERVICE
TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

Lambeth Mediation Service has a Board of Trustees of up to twelve members, who are responsible for the strategic direction, policy and performance of the charity. At present, the Board has ten members from a variety of professional backgrounds who meet regularly and assist in the management and development of the charity.

The appointment of Trustees is governed by the Trust Deed of the Charity. The Board of Trustees is authorised to appoint new Trustees to fill vacancies including those arising through resignation or the death of an existing Trustee. Trustees generally come from the organisation's existing pool of members or from sympathetic organisations with whom we work. Vacancies and details of the process for applying to become a Trustee are circulated, with appointments agreed at the Annual General Meeting.

All new trustees are inducted by the Chair with a pack containing the organisation's Constitution, the Business Plan, the previous year's Annual Report and a copy of the Charity Commission's leaflet "The Essential Trustee: what you need to know".

Risk management

Service Delivery

During 2021-22 the activities of the charity were overseen by the Service Co-Coordinator. The Trustees received reports on service delivery, performance, outcomes and the financial position of the charity at every meeting. This enabled the Trustees to ensure due caution was exercised in planning and delivering services, that proper risk assessment and management procedures were in place and to ensure the financial viability of the charity.

Safeguarding Assets

The Trustees are responsible for safeguarding the assets of the charity and for taking all reasonable steps for the prevention and detection of fraud and other irregularities. The assets of the charity are adequately insured

Precautionary Policies

The Charity has Professional Indemnity and Employer's Liability Insurance in place to cover any claims on mediators and staff arising from service delivery. A backup system is in place for the purpose of retrieving clients' details in case of loss or damage to computers. Measures are in place for dealing with emergencies such as an outbreak of fire and the charity has a Health and Safety policy in force.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Lambeth Mediation Service for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

LAMBETH MEDIATION SERVICE
TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on **30th January 2023** and signed on its behalf by:



.....
Ms Susan Martins
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LAMBETH MEDIATION SERVICE**

Independent examiner's report to the trustees of Lambeth Mediation Service ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E Okai

.....
Ebenezer Okai
Association of Chartered Certified Accountants
Leroy Reid & Co
Chartered Certified Accountants
and Statutory Auditors
299 Northborough Road
Norbury
London
SW16 4TR

Date: 31st January 2023

LAMBETH MEDIATION SERVICE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	Unrestricted funds £	Restricted fund £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	-	-	-	1,132
Charitable activities					
Community, Family and Workplace Mediation		43,473	-	43,473	-
Conflict Surgeries & Training		8,500	-	8,500	-
Charitable activities		-	-	-	35,880
Service agreements		-	-	-	6,755
Investment income	3	<u>923</u>	<u>-</u>	<u>923</u>	<u>1,088</u>
Total		<u>52,896</u>	<u>-</u>	<u>52,896</u>	<u>44,855</u>
EXPENDITURE ON					
Charitable activities					
Charitable activities	5	<u>35,751</u>	<u>-</u>	<u>35,751</u>	<u>36,822</u>
NET INCOME		17,145	-	17,145	8,033
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>187,474</u>	<u>-</u>	<u>187,474</u>	<u>179,441</u>
TOTAL FUNDS CARRIED FORWARD		<u>204,619</u>	<u>-</u>	<u>204,619</u>	<u>187,474</u>

The notes form part of these financial statements

LAMBETH MEDIATION SERVICE

STATEMENT OF FINANCIAL POSITION

31ST MARCH 2022

	Notes	2022 £	2021 £
FIXED ASSETS			
Tangible assets	11	949	463
CURRENT ASSETS			
Debtors	12	16,465	-
Cash at bank and in hand		<u>191,221</u>	<u>196,122</u>
		207,686	196,122
CREDITORS			
Amounts falling due within one year	13	(4,016)	(9,111)
		<u>203,670</u>	<u>187,011</u>
NET CURRENT ASSETS			
		<u>203,670</u>	<u>187,011</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		204,619	187,474
NET ASSETS		<u>204,619</u>	<u>187,474</u>
FUNDS	15		
Unrestricted funds:			
General fund		114,619	97,474
Designated fund		<u>90,000</u>	<u>90,000</u>
		<u>204,619</u>	<u>187,474</u>
TOTAL FUNDS		<u>204,619</u>	<u>187,474</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

LAMBETH MEDIATION SERVICE

STATEMENT OF FINANCIAL POSITION - continued
31ST MARCH 2022

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on **30th January 2023** and were signed on its behalf by:



.....
Ms Susan Martins
Trustee

The notes form part of these financial statements

LAMBETH MEDIATION SERVICE
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST MARCH 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	17	<u>(5,026)</u>	<u>15,771</u>
Net cash (used in)/provided by operating activities		<u>(5,026)</u>	<u>15,771</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(798)	-
Interest received		<u>923</u>	<u>1,088</u>
Net cash provided by investing activities		<u>125</u>	<u>1,088</u>
Change in cash and cash equivalents in the reporting period			
		(4,901)	16,859
Cash and cash equivalents at the beginning of the reporting period		<u>196,122</u>	<u>179,263</u>
Cash and cash equivalents at the end of the reporting period		<u>191,221</u>	<u>196,122</u>

The notes form part of these financial statements

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

2. DONATIONS AND LEGACIES			2022	2021
			£	£
Donations			<u>-</u>	<u>1,132</u>
3. INVESTMENT INCOME			2022	2021
			£	£
Deposit account interest			<u>923</u>	<u>1,088</u>
4. INCOME FROM CHARITABLE ACTIVITIES			2022	2021
	Community, Family and Workplace Mediation	Conflict Surgeries & Training	Total activities	Total activities
	£	£	£	£
Community Mediation	43,473	-	43,473	35,880
Conflict Surgeries	<u>-</u>	<u>8,500</u>	<u>8,500</u>	<u>6,755</u>
	<u>43,473</u>	<u>8,500</u>	<u>51,973</u>	<u>42,635</u>
5. CHARITABLE ACTIVITIES COSTS				
		Direct Costs (see note 6)	Support costs (see note 7)	Totals
		£	£	£
Charitable activities		<u>33,966</u>	<u>1,785</u>	<u>35,751</u>
6. DIRECT COSTS OF CHARITABLE ACTIVITIES			2022	2021
			£	£
Staff costs			25,042	28,600
Insurance			748	794
Telephone			498	563
Printing, postage and stationery			485	273
Travel			52	35
Recruitment			-	395
Venue Hire			100	-
Legal & Professional fees			5,075	-
IT Maintenance			384	2,290
Bank charges			110	69
Bookkeeping and payroll			944	936
AGM & Committee costs			-	1,235
Membership			191	100
Refreshments			25	-
Depreciation			<u>312</u>	<u>427</u>
			<u>33,966</u>	<u>35,717</u>

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

7. SUPPORT COSTS

	Management	Other	Totals
	£	£	£
Charitable activities	<u>710</u>	<u>1,075</u>	<u>1,785</u>

Support costs, included in the above, are as follows:

MANAGEMENT

	2022	2021
	Charitable	Total
	activities	activities
	£	£
Advertising	320	60
Training	<u>390</u>	<u>-</u>
	<u>710</u>	<u>60</u>

OTHER

	2022	2021
	Charitable	Total
	activities	activities
	£	£
Examiners fees	<u>1,075</u>	<u>1,045</u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>312</u>	<u>427</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2022 nor for the year ended 31st March 2021.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31st March 2022 nor for the year ended 31st March 2021.

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

10. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	23,941	26,533
Social security costs	-	1,614
Other pension costs	<u>1,101</u>	<u>453</u>
	<u><u>25,042</u></u>	<u><u>28,600</u></u>

The average monthly number of employees during the year was as follows:

	2022	2021
Direct charitable work	1	-
Management and administration	<u>1</u>	<u>2</u>
	<u><u>2</u></u>	<u><u>2</u></u>

No employees received emoluments in excess of £60,000.

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings	Computer equipment	Totals
	£	£	£
COST			
At 1st April 2021	602	9,935	10,537
Additions	<u>-</u>	<u>798</u>	<u>798</u>
At 31st March 2022	<u>602</u>	<u>10,733</u>	<u>11,335</u>
DEPRECIATION			
At 1st April 2021	961	9,113	10,074
Charge for year	<u>46</u>	<u>266</u>	<u>312</u>
At 31st March 2022	<u>1,007</u>	<u>9,379</u>	<u>10,386</u>
NET BOOK VALUE			
At 31st March 2022	<u>(405)</u>	<u>1,354</u>	<u>949</u>
At 31st March 2021	<u>(359)</u>	<u>822</u>	<u>463</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Other debtors	<u>16,465</u>	<u>-</u>

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Social security and other taxes	233	254
Other creditors	83	189
Accruals and deferred income	-	7,593
Accrued expenses	<u>3,700</u>	<u>1,075</u>
	<u><u>4,016</u></u>	<u><u>9,111</u></u>

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds	Restricted fund	2022 Total funds	2021 Total funds
	£	£	£	£
Fixed assets	949	-	949	463
Current assets	207,686	-	207,686	196,122
Current liabilities	<u>(4,016)</u>	<u>-</u>	<u>(4,016)</u>	<u>(9,111)</u>
	<u><u>204,619</u></u>	<u><u>-</u></u>	<u><u>204,619</u></u>	<u><u>187,474</u></u>

15. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	97,474	17,145	114,619
Designated fund	<u>90,000</u>	<u>-</u>	<u>90,000</u>
	<u><u>187,474</u></u>	<u><u>17,145</u></u>	<u><u>204,619</u></u>
TOTAL FUNDS	<u><u>187,474</u></u>	<u><u>17,145</u></u>	<u><u>204,619</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	52,896	(35,751)	17,145
	<u><u>52,896</u></u>	<u><u>(35,751)</u></u>	<u><u>17,145</u></u>
TOTAL FUNDS	<u><u>52,896</u></u>	<u><u>(35,751)</u></u>	<u><u>17,145</u></u>

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

15. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	89,441	8,033	97,474
Designated fund	<u>90,000</u>	<u>-</u>	<u>90,000</u>
	<u>179,441</u>	<u>8,033</u>	<u>187,474</u>
TOTAL FUNDS	<u><u>179,441</u></u>	<u><u>8,033</u></u>	<u><u>187,474</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	44,855	(36,822)	8,033
	<u>44,855</u>	<u>(36,822)</u>	<u>8,033</u>
TOTAL FUNDS	<u><u>44,855</u></u>	<u><u>(36,822)</u></u>	<u><u>8,033</u></u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	89,441	25,178	114,619
Designated fund	<u>90,000</u>	<u>-</u>	<u>90,000</u>
	<u>179,441</u>	<u>25,178</u>	<u>204,619</u>
TOTAL FUNDS	<u><u>179,441</u></u>	<u><u>25,178</u></u>	<u><u>204,619</u></u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	97,751	(72,573)	25,178
	<u>97,751</u>	<u>(72,573)</u>	<u>25,178</u>
TOTAL FUNDS	<u><u>97,751</u></u>	<u><u>(72,573)</u></u>	<u><u>25,178</u></u>

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2022

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2022.

17. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022	2021
	£	£
Net income for the reporting period (as per the Statement of financial activities)	17,145	8,033
Adjustments for:		
Depreciation charges	312	427
Interest received	(923)	(1,088)
(Increase)/decrease in debtors	(16,465)	8,343
(Decrease)/increase in creditors	<u>(5,095)</u>	<u>56</u>
Net cash (used in)/provided by operations	<u>(5,026)</u>	<u>15,771</u>

18.. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21	Cash flow	At 31.3.22
	£	£	£
Net cash			
Cash at bank and in hand	<u>196,122</u>	<u>(4,901)</u>	<u>191,221</u>
	<u>196,122</u>	<u>(4,901)</u>	<u>191,221</u>
Total	<u>196,122</u>	<u>(4,901)</u>	<u>191,221</u>

LAMBETH MEDIATION SERVICE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	-	1,132
Investment income		
Deposit account interest	923	1,088
Charitable activities		
Community Mediation	43,473	35,880
Conflict Surgeries	<u>8,500</u>	<u>6,755</u>
	<u>51,973</u>	<u>42,635</u>
Total incoming resources	52,896	44,855
EXPENDITURE		
Charitable activities		
Wages	23,941	26,533
Social security	-	1,614
Pensions	1,101	453
Insurance	748	794
Telephone	498	563
Printing, postage and stationery	485	273
Travel	52	35
Recruitment	-	395
Venue Hire	100	-
Legal & Professional fees	5,075	-
IT Maintenance	384	2,290
Bank charges	110	69
Bookkeeping and payroll	944	936
AGM & Committee costs	-	1,235
Membership	191	100
Refreshments	25	-
Depreciation of tangible fixed assets	<u>312</u>	<u>427</u>
	33,966	35,717
Support costs		
Management		
Advertising	320	60
Training	<u>390</u>	-
	710	60
Other		
Examiners fees	<u>1,075</u>	<u>1,045</u>
Total resources expended	<u>35,751</u>	<u>36,822</u>
Net income	<u>17,145</u>	<u>8,033</u>

This page does not form part of the statutory financial statements

LAMBETH MEDIATION SERVICE

England & Wales - Charity number 1120238

Accounts

REGISTERED COMPANY NUMBER: 05706715 (England and Wales)
REGISTERED CHARITY NUMBER: 1120238

TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021
FOR
LAMBETH MEDIATION SERVICE

Leroy Reid & Co
Chartered Certified Accountants
and Statutory Auditors
299 Northborough Road
Norbury
London
SW16 4TR

LAMBETH MEDIATION SERVICE

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2021

	Page
Reference and administrative details	1
Trustees' report	2 to 4
Independent examiner's report	5
Statement of financial activities	6
Statement of financial position	7 to 8
Statement of cash flows	9
Notes to the financial statements	10 to 16
Detailed statement of financial activities	17

LAMBETH MEDIATION SERVICE

REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2021

TRUSTEES	Mr Simon Mark Barry Ms Charis Beverton Ms Lilma Braithwaite Ms Amy Carmichael Ms Jackie Elliman Mr John Fisher Mrs Dora Dada Nwafor Ms Sonia Reid Mr Chris Smith Ms Elizabeth Urben
REGISTERED OFFICE	1 Barhill Road London SW2 4RJ
REGISTERED COMPANY NUMBER	05706715 (England and Wales)
REGISTERED CHARITY NUMBER	1120238
INDEPENDENT EXAMINER	Leroy Reid & Co Chartered Certified Accountants and Statutory Auditors 299 Northborough Road Norbury London SW16 4TR

LAMBETH MEDIATION SERVICE

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To promote for the public benefit, predominantly but not exclusively in the London Borough of Lambeth and with a view to preservation of public order, the provision of services directed towards mediation and conciliation between persons, organisations and groups who are involved in dispute or inter-personal conflict where that dispute or conflict results from or may lead to acts of nuisance, vandalism, racial abuse or breach of peace, and to provide such services.

To advance the education of the public, especially in the London Borough of Lambeth, in methods of such mediation and conciliation and in particular, the nature and causes of such dispute and means of managing it.

Policy

The policy of the Charity continues to be to seek additional finance and support in order to maintain the organisation and its work in mediation and conflict resolution services.

Volunteers are vital to the service and enable the Charity to deliver mediation and conflict resolution services in the community by acting as visitors, mediators and facilitators.

Significant activities

Our strategic plan continues to provide the context and focus of our activities and defines our strategic objectives as:

(1) Sustainability

We continue to move towards a model of funding that allows us to plan for the long-term and provide for a sustainable organisation that contributes to conflict resolution and social cohesion in Lambeth. This gives us the platform to achieve our vision and mission. We aim to become sustainable by generating income from our activities and broadening our income base. Since our financial year-end we have been impacted by the Covid-19 crisis, and have been making arrangements to fulfill our community responsibility using remote working technology. This has proved effective, and we are handling similar numbers of cases to the period before the crisis.

(2) Role and Reputation

We aim to position ourselves as leading voluntary sector consultants in conflict prevention and resolution services in the community. We aim to be the first choice service for individuals, statutory bodies and other organisations in the borough.

(3) Building Peace in the Community

We aim to contribute to the wellbeing of the community by empowering its members to resolve conflict peacefully and to diversify our services, where possible, to meet such needs.

In the coming year we will review our Strategic Plan and staff levels to ensure they provide the Charity with a sound direction for the future.

LAMBETH MEDIATION SERVICE

TRUSTEES' REPORT FOR THE YEAR ENDED 31ST MARCH 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Community Mediation

Resolving conflict between neighbours continued to be our main area of activity. We receive roughly 1,500 enquiries each year. We received 63 referrals and worked with over 150 clients. The majority of cases were referred by Lambeth Housing Management (80%). Cases were also referred by London and Quadrant, JLiving and Self referrals from residents. We have also received referral for Family Mediation.

As in previous years the main presenting issue is noise (60%). Other issues were anti-social behaviour, communication, harassment, threatening behaviour (36%) and boundaries (4%).

Our conflict surgery activity has inevitably been curtailed in present circumstances, but will recommence whenever possible. In a Conflict Surgery, Lambeth residents can talk to the charity in confidence about any dispute they may have. This one-to-one meeting enables residents to explore options open to them in dealing with conflict, including mediation, consider how to improve communications and relationships and develop coping strategies.

Since the end of the financial year, we have had to work around the challenges posed by the Covid pandemic. We continue with our mediation work, though this is now done through electronic communication.

FINANCIAL REVIEW

Financial position

Total income in the year was £44,855 (2020 £53,462) and total expenditure was £36,822 (2020 £34,666), resulting in a year-end surplus of £8,033 (2020 £18,798). Total reserves at the year-end were as follows:

General Fund £97,474

Designated Fund £90,000

During the past year we have been deploying our reserves in order to best grow the Service, and have employed a Development Officer who started with us in July 2021. We are developing our plans to expand the range of services provided, better equip our volunteer team, and engage more widely with the Lambeth community.

Principal funding sources

The principal funding source is income generated from providing mediation services throughout the London Borough of Lambeth under a service agreement with Lambeth Housing Management.

Reserves policy

The Trustees have examined the charity's requirements for reserves in light of the main risks to the organisation and have decided to maintain reserves equal to a minimum of three months operating costs, plus any cost that would be involved with closure (such as redundancy payments).

FUTURE PLANS

We will maintain and strengthen our service delivery into the community. We will explore further opportunities for partnership work and the promotion of its use of mediation.

Designated Funds

In order to carry out these plans, the trustees have designated funds to be devoted to the development of the charity. £90,000 has been designated for four areas: £40,000 for marketing and development; £30,000 for training of staff and volunteers; £10,000 to refurbish the office and enhance client experience; and a £10,000 opportunity fund to develop new areas of work.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Lambeth Mediation Service is a charitable company limited by guarantee, incorporated on 13 February 2006. The company is governed by its Memorandum and Articles of Association. It was registered as a charity with the Charity Commission on 25 July 2007.

LAMBETH MEDIATION SERVICE

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

Lambeth Mediation Service has a Board of Trustees of up to twelve members, who are responsible for the strategic direction, policy and performance of the charity. At present, the Board has ten members from a variety of professional backgrounds who meet regularly and assist in the management and development of the charity.

The appointment of Trustees is governed by the Trust Deed of the Charity. The Board of Trustees is authorised to appoint new Trustees to fill vacancies including those arising through resignation or the death of an existing Trustee. Trustees generally come from the organisation's existing pool of members or from sympathetic organisations with whom we work. Vacancies and details of the process for applying to become a Trustee are circulated, with appointments agreed at the Annual General Meeting.

All new trustees are inducted by the Chair with a pack containing the organisation's Constitution, the Business Plan, the previous year's Annual Report and a copy of the Charity Commission's leaflet "The Essential Trustee: what you need to know".

Risk management

Service Delivery

During 2020-21 the activities of the charity were overseen by the Service Co-Coordinator. The Trustees received reports on service delivery, performance, outcomes and the financial position of the charity at every meeting. This enabled the Trustees to ensure due caution was exercised in planning and delivering services, that proper risk assessment and management procedures were in place and to ensure the financial viability of the charity.

Safeguarding Assets

The Trustees are responsible for safeguarding the assets of the charity and for taking all reasonable steps for the prevention and detection of fraud and other irregularities. The assets of the charity are adequately insured

Precautionary Policies

The Charity has Professional Indemnity and Employer's Liability Insurance in place to cover any claims on mediators and staff arising from service delivery. A backup system is in place for the purpose of retrieving clients' details in case of loss or damage to computers. Measures are in place for dealing with emergencies such as an outbreak of fire and the charity has a Health and Safety policy in force.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 17th November 2021 and signed on its behalf by:


.....
Mr Chris Smith - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LAMBETH MEDIATION SERVICE**

Independent examiner's report to the trustees of Lambeth Mediation Service ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Leroy Reid & Co

Ebenezer Okai
Association of Chartered Certified Accountants
Leroy Reid & Co
Chartered Certified Accountants
and Statutory Auditors
299 Northborough Road
Norbury
London
SW16 4TR

Date: 2/12/2021

LAMBETH MEDIATION SERVICE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	Unrestricted funds £	Restricted fund £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	1,132	-	1,132	-
Charitable activities					
Charitable activities	4	35,880	-	35,880	35,880
Service agreements		6,755	-	6,755	16,488
Investment income	3	1,088	-	1,088	1,096
Total		<u>44,855</u>	<u>-</u>	<u>44,855</u>	<u>53,464</u>
EXPENDITURE ON					
Charitable activities					
Charitable activities	5	36,822	-	36,822	34,666
NET INCOME		<u>8,033</u>	<u>-</u>	<u>8,033</u>	<u>18,798</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		179,441	-	179,441	160,643
TOTAL FUNDS CARRIED FORWARD		<u>187,474</u>	<u>-</u>	<u>187,474</u>	<u>179,441</u>

The notes form part of these financial statements

LAMBETH MEDIATION SERVICE

STATEMENT OF FINANCIAL POSITION
31ST MARCH 2021

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	11	463	890
CURRENT ASSETS			
Debtors	12	-	8,343
Cash at bank and in hand		196,122	179,263
		<u>196,122</u>	<u>187,606</u>
CREDITORS			
Amounts falling due within one year	13	(9,111)	(9,055)
		<u>187,011</u>	<u>178,551</u>
NET CURRENT ASSETS			
		<u>187,011</u>	<u>178,551</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>187,474</u>	<u>179,441</u>
NET ASSETS		<u>187,474</u>	<u>179,441</u>
FUNDS	15		
Unrestricted funds:			
General fund		97,474	89,441
Designated fund		90,000	90,000
		<u>187,474</u>	<u>179,441</u>
TOTAL FUNDS		<u>187,474</u>	<u>179,441</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

LAMBETH MEDIATION SERVICE

STATEMENT OF FINANCIAL POSITION - continued
31ST MARCH 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17 November 2021 and were signed on its behalf by:


.....
Mr Chris Smith - Trustee

LAMBETH MEDIATION SERVICE

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31ST MARCH 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	17	15,771	18,568
Net cash provided by operating activities		<u>15,771</u>	<u>18,568</u>
Cash flows from investing activities			
Interest received		1,088	1,096
Net cash provided by investing activities		<u>1,088</u>	<u>1,096</u>
Change in cash and cash equivalents in the reporting period			
Cash and cash equivalents at the beginning of the reporting period		16,859	19,664
Cash and cash equivalents at the end of the reporting period		<u>179,263</u>	<u>159,599</u>
Cash and cash equivalents at the end of the reporting period		<u>196,122</u>	<u>179,263</u>

The notes form part of these financial statements

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TANGIBLE FIXED ASSETS

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on reducing balance
Computer equipment	- 33% on reducing balance

TAXATION

The charity is exempt from corporation tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

2. DONATIONS AND LEGACIES				
			2021	2020
			£	£
Donations			1,132	-
			<u> </u>	<u> </u>
3. INVESTMENT INCOME				
			2021	2020
			£	£
Deposit account interest			1,088	1,096
			<u> </u>	<u> </u>
4. INCOME FROM CHARITABLE ACTIVITIES				
	Charitable	Service	2021	2020
	activities	agreements	Total	Total
	£	£	£	£
Community Mediation	35,880	-	35,880	35,880
Conflict Surgeries	-	6,755	6,755	16,488
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	35,880	6,755	42,635	52,368
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
5. CHARITABLE ACTIVITIES COSTS				
		Direct	Support	
		Costs (see	costs (see	
		note 6)	note 7)	Totals
		£	£	£
Charitable activities		35,717	1,105	36,822
		<u> </u>	<u> </u>	<u> </u>
6. DIRECT COSTS OF CHARITABLE ACTIVITIES				
			2021	2020
			£	£
Staff costs			28,600	24,191
Office rent			-	3,600
Insurance			794	703
Telephone			563	532
Printing, postage and stationery			273	607
Travel			35	42
Recruitment			395	965
Volunteer cost			-	205
Venue Hire			-	50
IT Maintenance			2,290	514
Bank charges			69	60
Bookkeeping and payroll			936	968
AGM & Committee costs			1,235	174
Membership			100	113
Refreshments			-	201
Depreciation			427	438
			<u> </u>	<u> </u>
			35,717	33,363
			<u> </u>	<u> </u>

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

7. SUPPORT COSTS

	Management	Other	Totals
	£	£	£
Charitable activities	60	1,045	1,105
	<u> </u>	<u> </u>	<u> </u>

Support costs, included in the above, are as follows:

MANAGEMENT

	2021	2020
	Charitable activities	Total activities
	£	£
Advertising	60	228
	<u> </u>	<u> </u>

OTHER

	2021	2020
	Charitable activities	Total activities
	£	£
Examiners fees	1,045	1,075
	<u> </u>	<u> </u>

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	427	438
	<u> </u>	<u> </u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2021 nor for the year ended 31st March 2020.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31st March 2021 nor for the year ended 31st March 2020.

10. STAFF COSTS

	2021	2020
	£	£
Wages and salaries	26,533	23,220
Social security costs	1,614	-
Other pension costs	453	971
	<u> </u>	<u> </u>
	<u>28,600</u>	<u>24,191</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Management and administration	2	2
	<u> </u>	<u> </u>

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

10. STAFF COSTS - continued

No employees received emoluments in excess of £60,000.

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st April 2020 and 31st March 2021	602	9,935	10,537
DEPRECIATION			
At 1st April 2020	534	9,113	9,647
Charge for year	427	-	427
At 31st March 2021	961	9,113	10,074
NET BOOK VALUE			
At 31st March 2021	(359)	822	463
At 31st March 2020	68	822	890

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £		2020 £
Other debtors	-		8,343

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £		2020 £
Social security and other taxes	254		346
Other creditors	189		41
Accruals and deferred income	7,593		7,593
Accrued expenses	1,075		1,075
	9,111		9,055

14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted fund £	2021 Total funds £	2020 Total funds £
Fixed assets	463	-	463	890
Current assets	196,122	-	196,122	187,606
Current liabilities	(9,111)	-	(9,111)	(9,055)
	187,474	-	187,474	179,441

LAMBETH MEDIATION SERVICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

15. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	89,441	8,033	97,474
Designated fund	90,000	-	90,000
	<u>179,441</u>	<u>8,033</u>	<u>187,474</u>
TOTAL FUNDS	<u>179,441</u>	<u>8,033</u>	<u>187,474</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	44,855	(36,822)	8,033
	<u>44,855</u>	<u>(36,822)</u>	<u>8,033</u>
TOTAL FUNDS	<u>44,855</u>	<u>(36,822)</u>	<u>8,033</u>

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	70,643	18,798	89,441
Designated fund	90,000	-	90,000
	<u>160,643</u>	<u>18,798</u>	<u>179,441</u>
TOTAL FUNDS	<u>160,643</u>	<u>18,798</u>	<u>179,441</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	53,464	(34,666)	18,798
	<u>53,464</u>	<u>(34,666)</u>	<u>18,798</u>
TOTAL FUNDS	<u>53,464</u>	<u>(34,666)</u>	<u>18,798</u>

LAMBETH MEDIATION SERVICE

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021**

15. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	70,643	26,831	97,474
Designated fund	90,000	-	90,000
	<u>160,643</u>	<u>26,831</u>	<u>187,474</u>
TOTAL FUNDS	<u>160,643</u>	<u>26,831</u>	<u>187,474</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	98,319	(71,488)	26,831
	<u>98,319</u>	<u>(71,488)</u>	<u>26,831</u>
TOTAL FUNDS	<u>98,319</u>	<u>(71,488)</u>	<u>26,831</u>

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2021.

17. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the reporting period (as per the Statement of financial activities)	8,033	18,798
Adjustments for:		
Depreciation charges	427	438
Interest received	(1,088)	(1,096)
Decrease in debtors	8,343	750
Increase/(decrease) in creditors	56	(322)
Net cash provided by operations	<u>15,771</u>	<u>18,568</u>

18. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.20 £	Cash flow £	At 31.3.21 £
Net cash			
Cash at bank and in hand	179,263	16,859	196,122

LAMBETH MEDIATION SERVICE

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MARCH 2021

18.. ANALYSIS OF CHANGES IN NET FUNDS - continued

	<u>179,263</u>	<u>16,859</u>	<u>196,122</u>
Total	<u><u>179,263</u></u>	<u><u>16,859</u></u>	<u><u>196,122</u></u>

LAMBETH MEDIATION SERVICE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2021

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,132	-
Investment income		
Deposit account interest	1,088	1,096
Charitable activities		
Community Mediation	35,880	35,880
Conflict Surgeries	6,755	16,488
	<u>42,635</u>	<u>52,368</u>
Total incoming resources	44,855	53,464
EXPENDITURE		
Charitable activities		
Wages	26,533	23,220
Social security	1,614	-
Pensions	453	971
Office rent	-	3,600
Insurance	794	703
Telephone	563	532
Printing, postage and stationery	273	607
Travel	35	42
Recruitment	395	965
Volunteer cost	-	205
Venue Hire	-	50
IT Maintenance	2,290	514
Bank charges	69	60
Bookkeeping and payroll	936	968
AGM & Committee costs	1,235	174
Membership	100	113
Refreshments	-	201
Depreciation of tangible fixed assets	427	438
	<u>35,717</u>	<u>33,363</u>
Support costs		
Management		
Advertising	60	228
Other		
Examiners fees	1,045	1,075
Total resources expended	<u>36,822</u>	<u>34,666</u>
Net income	<u>8,033</u>	<u>18,798</u>

This page does not form part of the statutory financial statements